

Ministry of Sport and Recreation

Annual Report
2000 – 2001



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MINISTER FOR SPORT AND RECREATION

Hon ALAN CARPENTER MLA
Minister for Sport and Recreation

In accordance with Section 62 of the Financial Administration and Audit Act 1985, I hereby submit for your information and presentation to Parliament the annual report for the Ministry of Sport and Recreation for the period 1 July 2000 to 30 June 2001.

Ron Alexander
Director General
31 August 2001

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REPORT FROM THE CHIEF EXECUTIVE OFFICER

The past 12 months has been a period of major achievement for the Ministry. We have placed a focus on program areas such as coaching, indigenous and women's issues becoming core business functions as well as giving policy development a higher profile; this is particularly important in the context of the discontinuance of the Western Australian Sport and Recreation Council.

The value and importance sport and recreation plays in the development of communities and individuals has been recognised in the Machinery of Government Taskforce deliberations recently announced by the Premier, Dr Geoff Gallop M.L.A. In an environment of agency amalgamations and restructuring, Sport and Recreation remains as one of the Government's core departments and service areas.

As indicated above, a further outcome of the Machinery of Government Taskforce has been the discontinuance of the Western Australian Sport and Recreation Council (WASRC), the Trailswest Advisory Council (TAC) and the Recreation Camps and Reserve Board. Thank you to Yvonne Rate and David Forster who have chaired the WASRC and the TAC respectively since establishment of these entities. Thank you also to all current and past members of the three entities for their valuable advice and support over the years.

The physical activity levels of Western Australians and the future health of our population has been a concern for Government and the community. Over the past 12 months, the Ministry of Sport and Recreation has hosted the Premier's Physical Activity Taskforce and coordinated an extensive consultation process to develop a Western Australian physical activity strategy. Progress thus far has been due to the commitment and enthusiasm of personnel from a range of Government and community agencies.

Establishing a baseline for physical activity levels in Western Australia was an important step in the whole process. Through a successful partnership with the Health Department, the University of Western Australia and the Ministry of Sport and Recreation, the "*Physical Activity Levels of Western Australian Adults 1999*" report was delivered in March 2000.

With the success of the Sydney 2000 Olympics still fresh in our minds, the Western Australian Sport and Recreation Council initiated the development of a high performance strategic plan to ensure future sport development and talent identification systems will be coordinated in Western Australia to provide for elite athlete development. I would like to thank the stakeholders and individuals who contributed to the ongoing consultation phase.

The Ministry maintained its support for grass roots participation through initiatives in coaching, officiating, talent development, volunteer management and organisational consultancy. This was complemented by the ongoing support through the highly valued Community Sporting and Recreation Facilities Fund (CSRFF) and the Sports Lottery Program (which provides in excess of \$17 million per annum in grants to the community and sport and recreation industry).

The change of Government in February 2001 introduced a range of new policy initiatives and directions for the next four years. The sport and recreation industry has benefited through an increase to the CSRFF of \$1.25 million, taking the annual allocation to \$9 million for that fund. In addition there will be increased focus on sport development, regional activities and youth during 2001/02.

As well, following an independent review, the Government agreed to provide additional resources to upgrade sport and recreation services to regional Western Australia. Implementation has commenced and will continue throughout the coming financial year.

The year ahead will be one where we will focus on strategic leadership within our industry and encouraging greater participation and achievement in sport and recreation. Ultimately it is critical that we impact positively on the physical activity lifestyles of Western Australians.

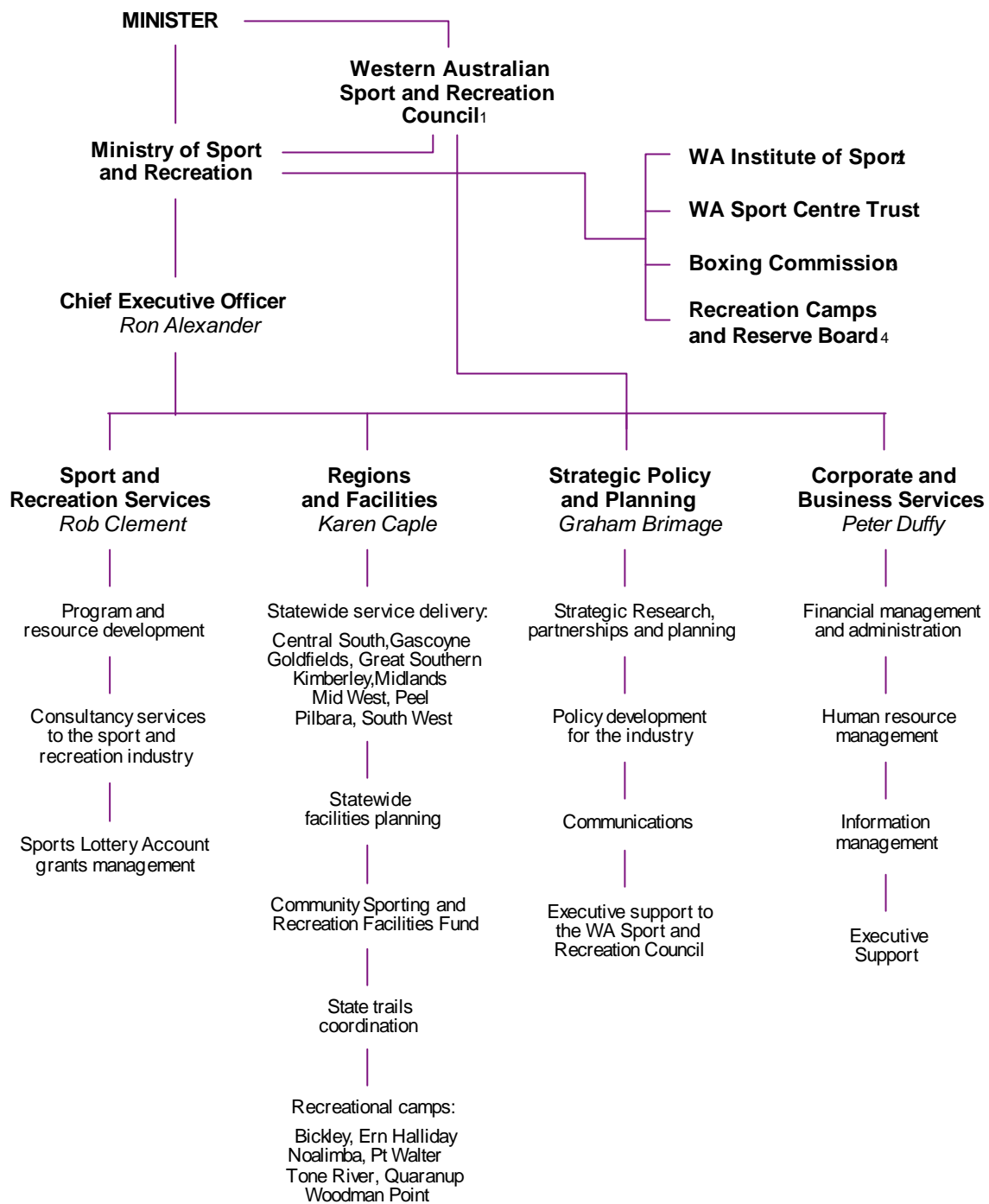
In terms of the quality of our work, it was pleasing that during the year the Ministry was recognised for innovative programs and achievement of productivity outcomes. In particular, at the Premier's Awards in November 2000, Sport and Recreation won the category of Services to Regional and Remote Communities for our Country Sport Enrichment Scheme. This award was complemented with a second Premier's Award for in the category of People Management for "The Arena: Where People and Information Meet". The Ministry also received a silver award at the National Technology in Government Conference for productivity initiatives.

Finally, I would like to thank stakeholders for the positive feedback received through the annual client survey. We will take note of the area where shortcomings were identified. This kind of survey will be undertaken each year and the results used to refine the services provided to the sport and recreation industry.

Ron Alexander
Chief Executive Officer

August 2001

SPORT AND RECREATION PORTFOLIO STRUCTURE



1 The Council provides policy advice to the Hon. Minister for Sport and Recreation.

2 MSR has Contract for Service arrangements with WAIS.

3 MSR responsible implementation of legislation.

4 MSR is CEO, President and accountable officer for operations of Recreation Camps and Reserves Board.

CORPORATE OVERVIEW

The Ministry of Sport and Recreation is committed to developing a comprehensive, strong and diverse sporting and recreational system in Western Australia that is easily accessible, encourages maximum participation and develops talent.

Vision To have

High quality INFRASTRUCTURE in which people enjoy sport and recreation

Well-managed ORGANISATIONS in the sport and recreation industry

Skilled and informed PEOPLE delivering sport and recreation services in the community

Mission

Enhance the lifestyle of Western Australians through their participation and achievement in sport and recreation.

Strategic Intent

The Ministry reports to Treasury on two outputs and these are:

- ?? **Infrastructure and Organisational Development** providing industry leadership and support for infrastructure and organisational development; and
- ?? **People Development** providing advice and education support.

There is also an internal management function providing support in administration, information services, financial management and human resource management.

The goals aligned to these outputs form the framework of this annual report and are:

Infrastructure and organisational development

- ?? *Industry Development*: A cohesive sport and recreation industry
- ?? *Infrastructure*: Quality sport and recreation facility planning, development and management
- ?? *Developing Organisations*: Improved management in organisations delivering sport and recreation services

People development

- ?? *Participation*: Physically active lifestyles for Western Australians
- ?? *High Performance*: An environment where excellence in sport can be achieved
- ?? *Developing People*: The development of skilled and informed people in service delivery

THE YEAR IN REVIEW

INFRASTRUCTURE AND ORGANISATIONAL DEVELOPMENT

INDUSTRY DEVELOPMENT

Goal: Support the development of a cohesive sport and recreation industry

The Ministry of Sport and Recreation provides industry leadership and support for infrastructure and organisational development.

Policy Development

The Ministry continued to provide active leadership in policy development and projects completed included:

- ?? Child protection policies and initiatives in the sport and recreation industry. Several briefings for staff and industry were held and the resource kit was re-printed. A staff member was trained as a Harassment Free Sport Contact Officer.
- ?? Diving and snorkelling draft codes of practice were developed and presented to the public for comment and ongoing development. The codes evolved from a recommendation of the Underwater Recreational Diving Taskforce that was accepted by the Government in late 2000.
- ?? Ticket scalping. Preliminary research revealed that this was not an issue of major concern in Western Australia and the Government decided not to proceed with legislation until there is a demonstrated need supported by key sporting bodies.

Western Australian Sport and Recreation Council

The Western Australian Sport and Recreation Council oversaw several key projects during the year with executive support provided by the Ministry of Sport and Recreation. As a result of the Machinery of Government, the Council was discontinued from 31 July 2001.

The major activities of the Council were:

- ?? Publication of the report on the *Review of the Joint Provision and Shared Use of Sport and Recreation Facilities in Western Australia* report, which now forms the basis of ongoing policy development and education strategies. Provision for the shared use of facilities is a key policy of facility development and the maximisation of use of resources; and

The review group, chaired by the Hon Barry House MLC, was made up of stakeholders from key State Government agencies, local government and community organisations. The Review findings were submitted to the Minister for Sport and Recreation.

- ?? Commencement of the preparation of a strategic plan for high performance sport. Following extensive consultation with key stakeholders throughout the State, a framework for high performance sport will be finalised and submitted to the Minister for Sport and Recreation later in 2001.

Machinery of Government Task Force

The Machinery of Government Task Force was established to review the number of departments, statutory authorities, boards and committees in the Western Australian public sector and provide recommendations to enhance operational effectiveness.

The Ministry provided coordination for the portfolio consultation with the Taskforce and will have responsibility for implementing the Taskforce's recommendations.

Regional policy development

Through the Ministry's 10 regional offices, a Statewide service was enhanced and provided support for country initiatives, such as:

- ?? Physical Activity Task Force workshops which were held in all regions, including several isolated communities, to ensure regional input to the State Physical Activity Planning Framework.
- ?? The City of Bunbury *Social and Cultural Plan* and Bunbury Transport "Vision 2030" which included input from the South West Office.
- ?? The Mandurah Active Reserve Strategy that was developed in the Peel Region and involved regional Ministry staff.
- ?? The formation of the Wheatbelt Physical Activity Council.
- ?? The Shire of Collie's adoption of sport and recreation policies, and
- ?? Ongoing support for three Healthway Be Active Sport and Recreation personnel throughout the Wheatbelt.

Peak recreation groups

The Ministry facilitated workshops and discussions in the recreation sector of the industry. Parks and Leisure Australia [Western Australian Region], Fitness WA, Sport and Recreation Industry Training Council and Outdoors WA were involved in these discussions aimed at exploring how the peak bodies could develop closer alliances. These forums are continuing and it is expected there will be improved cohesion and cooperation within the sector.

In addition, the Ministry facilitated the development of a strategic plan for the Midvale Speed Dome.

Sport and Recreation Ministers' Council (SRMC)

Western Australia is a member of the Ministers' Council and continued to make an important contribution to the direction of sport and recreation policy and service provision in Australia through this and other national networks.

Each State and Territory Government reports to the Ministers' Council through the Standing Committee on Sport and Recreation (SCORS). Issues discussed during the past year included:

- ?? Leaders in Sport Conference;
- ?? National Elite Sports System;
- ?? National Communication Strategy;
- ?? National Audit for Sport and Recreation Facilities;
- ?? Strategic national plan for the sport and leisure industry (*Game Plan 2006*);
- ?? Sport Export Advisory Committee;
- ?? Active Australia National Plan;
- ?? Promotional Campaigns and Behavioural Change – Developing a Communications Strategy for Physical Activity;
- ?? Funding Participation Initiatives;
- ?? Reconciliation;
- ?? Olympic Insignia - extended protection;
- ?? Combat Sports – Code of Practice; and
- ?? National Network of Regional Academies of Sport.

Standing Committee on Sport and Recreation (SCORS)

The Ministry of Sport and Recreation remained active in its support of SCORS and one of the major contributions over the past 12 months was the provision of leadership in the rationalisation of SCORS' sub-committees. These have been reduced from 11 to three and now include the Participation Sub-Committee, the Recreation and Sport Industry Statistics Group and the National Elite Sport Committee.

INFRASTRUCTURE

Goal: Facilitate the development of Western Australia's sport and recreation facilities

Local and Regional Facilities Planning

The Ministry continued to provide extensive consultation and guidance to local governments on facility planning and best practice in asset management. Table 1 outlines the financial assistance provided to assist with facilities planning and Table 2 the assistance provided for feasibility studies.

Table 1: 2000/2001 financial assistance provided for facilities planning.

Local government	Funding provided	Project type
City of Kalgoorlie Boulder	\$15,000	Recreation plan
City of Wanneroo	\$10,000	Leisure plan
Shire of Manjimup	\$10,000	Strategic recreation plan
Shire of Coolgardie	\$10,909	Community needs assessment
Shire of Collie	\$5,000	Stage 2 of sport and recreation study
Town of Port Hedland	\$15,000	Strategic Leisure Plan

Table 2: Funding provided in 2000/2001 for feasibility studies.

Agency	Funding provided	Feasibility Study
University of Western Australia	\$6,666	Development of Shenton Recreation Park
Western Australian Netball Association	\$4,500	Development of a State Netball Centre
Shire of Tambellup	\$3 909	Leisure facility provision in the Shire

Much of the facility development support was provided to country local governments, such as those listed below:

- ?? **South West** Ongoing consultancy support to the South West Sports Centre, Eaton Recreation Centre, Bridgetown Recreation Centre and the Pemberton Sports Club. Provided advice on the strategic planning of facilities in the Shires of Collie and Nannup.
- ?? **Kimberley** As a member of the Shire of Derby West Kimberley Recreation Facilities Advisory Committee, provided advice on the development of appropriate facilities. Also advised the Looma community on the planning and management of proposed sports facilities.
- ?? **Mid West** Continued to provide support to the Mid West Trails Group.
- ?? **Goldfields** Partnered with local governments in Esperance, Kalgoorlie - Boulder and Coolgardie to plan or commence planning initiatives.

- ?? **Great Southern** Initiated the development of a Great Southern Region Recreation Strategy and Advisory Group.
- ?? **Wheatbelt** Facilitated the development of recreation facility plans for 15 local governments.
- ?? **Peel** Provided advice on the development of the Mandurah Ocean Marina and the Halls Head Recreation Centre.

State, national and international facility planning

The Ministry initiated the development of a State Facilities Plan that will provide a framework for Government to determine future infrastructure needs for State, national and international facilities, and to plan capital budgets.

Skate parks¹

In May 2001, the Ministry published *Focus on Skate Park Facility Planning*, which outlined how to develop a skate park facility and key features of a good skate park, construction options, strategic planning and consultation, management, programming options and safety.

Youth facilities²

More than 80 industry representatives attended a seminar to examine how sport and recreation facilities engage and support young peoples' participation in physical activity. Four case studies were presented. A skate park safety display was also promoted at the seminar.

Trailswest

Trailswest continued to foster the development of regional trail groups and the major achievements for the year included:

- ?? The 7th Annual State Trails Conference was held at the Mundaring Weir Hotel and attended by 90 interstate and overseas delegates. The theme "Trails: The Way Ahead" focused on issues related to the planning, construction, management and promotion of recreational trails.
- ?? The trails funding program sponsored by the Lotteries Commission of Western Australia provided \$500,365 in 2000/01 to support 21 grants. Table 3 outlines the allocations per region. The majority of applicants were local governments and the remainder included regional trail groups, bike/walk/ride user groups and local/regional tourist bureaux.

¹ Action: A State Government Plan for Young People. Priority areas 2 and 5.

² Action: A State Government Plan for Young People. Priority areas 2 and 5.

Table 3: Trails funding per region for 2000/2001

Region	Amount
Great Southern	103,125
South West	75,000
Central South	57,466
Midwest	30,000
Goldfields	41,000
Gascoyne	5,000
Midlands	29,860
Peel	50,000
Kimberley	4,473
Metropolitan	104,441
Total	500,365

ORGANISATIONAL DEVELOPMENT

Goal: Support sport and recreation service providers achieve governance standards and organisational effectiveness consistent with contemporary business standards

Consultancy

The Ministry provided the services of nine consultants and three support staff to 104 State sporting associations, a variety of recreation organisations and local governments. There were more than 2000 consultations with identified clients during the year.

This service managed funding for State sporting associations and provided specialist organisational development consultancy support to identified clients in the following areas:

- ?? **Management** - strategic planning, business planning, finance, resource and risk management;
- ?? **Governance** - board performance, constitution and incorporation, and organisational structure;
- ?? **The change process**- research, evaluation and review that incorporate the latest trends and issues in the industry. This area forms the basis for much of the Ministry's education and training programs;
- ?? **Policy development and implementation** establishing the need, sharing best practice and dealing with compliance systems;
- ?? **Sport development** – several forums were held and attended by up to 250 people representing community development officers, local government, State sporting association presidents, Sports Medicine Australia, the Western Australian Sports Federation and school sport peak bodies. Seven forums were also held in the Pilbara; and
- ?? **Legal issues** – seminars covered the topics of industrial relations, contracts and leases, governance and financial management.

Regional support

Consultancy services were also provided to a number of regional organisations:

- ?? **Kimberley** Workshops on club development and planning were held in Broome, Derby, Fitzroy Crossing and Kununurra.
- ?? **Mid West** Education seminars/workshops on risk management/ liability, sponsorship, grant writing and business planning were held. Also assisted with the expansion of the Active Australia Provider Model and volunteer management programs.
- ?? **Goldfields** Assistance to sport and recreation service providers was available and aimed at achieving governance standards and organisational effectiveness consistent with contemporary business standards.

- ?? **Great Southern** Strategic partnerships with the Southern Regional Aboriginal Affairs Coordinating Committee, Recreation Access for People with Disabilities, and Safer WA and Community Policing have also been established and maintained throughout the year.
- ?? **South West** Financial support was provided to several sports, including netball, cricket, football, volleyball, squash, hockey, soccer and swimming to assist with their regional planning. A major review of the regional structure of cricket with the Western Australian Cricket Association and the South West Cricket Association was also undertaken.
- ?? **Wheatbelt** Sport development plans for 21 regional/zone sporting associations were undertaken.

FUNDING

Sports Lottery Account

Country Package

The main focus of Country Package is to provide financial support for aspects of sport development initiatives in regional communities.

A total of \$439,559 was approved in 2000/2001 for 423 applicants to support the development of country sport. Of this, approximately 65% was allocated to organisational development plans and the remainder to different categories such as education, player development, travel to regional competitions and hosting events (see Figure 1 and Table 4).

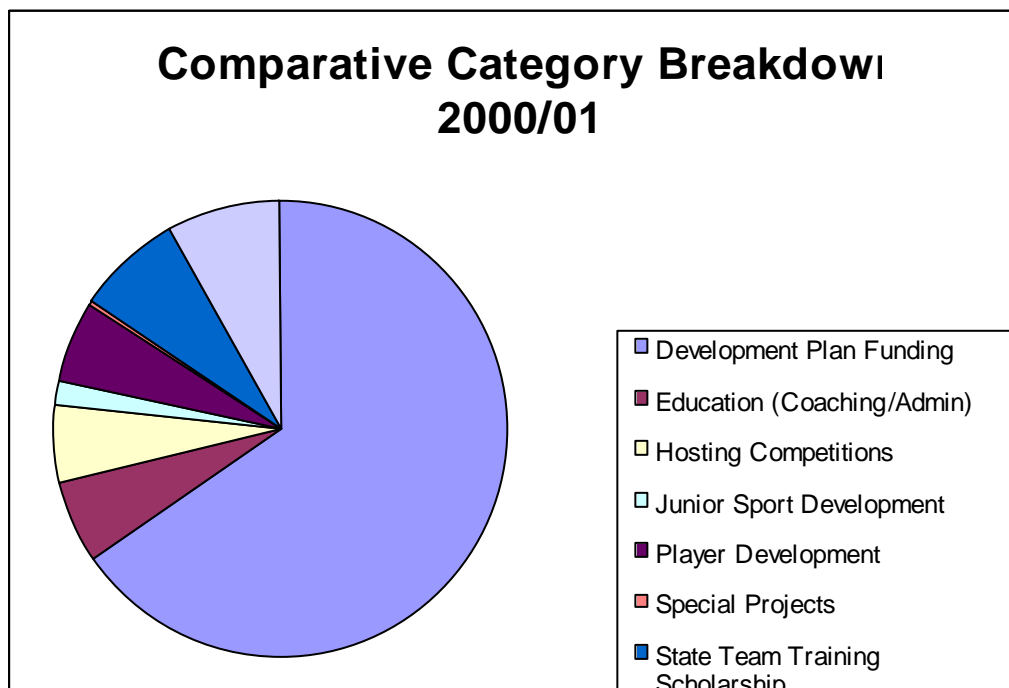


Figure 1: Breakdown of Country Package funding per category 2000/2001.

Table 4: A comparative breakdown of Country Package funding approvals in 1999/2000 and 2000/2001.

	1999/2000		2000/2001	
	\$	%	\$	%
Development plans	302,406	70	286,934	65
Education	20,307	5	25,629	6
Hosting competitions	15,858	4	23,859	5.6
Junior sport development			7,337	2
Player development	27,796	7	25,958	6
Special Projects			1,630	0.4
Scholarships	41,550	8	32,460	7
Travel	27,178	6	35,752	8
TOTAL	435,095	100	439,559	100

Term Business Agreements

A total of \$946,100 was allocated to seven sporting organisations on the basis of three-year term business agreements. Three of these agreements were completed before July 2001.

Business Plans

A total of \$2,393,442 was allocated to 56 sporting organisations through the business plan process. Consultants working with these organisations assisted in the development and implementation of the plans.

A full breakdown of the Sports Lottery Account funding is provided **at page**

DEVELOPMENT OF PEOPLE

PARTICIPATION

Goal: Support the adoption by Western Australians of physically active lifestyles, especially through sport and recreation

Physical Activity Task Force

The Premier established the Physical Activity Task Force and the Ministry provided the secretariat. The taskforce was given responsibility for the development and implementation of a 10-year whole-of-government, whole-of-community physical activity strategy for Western Australia. The target is to achieve a 5% increase in physical activity levels throughout Western Australia in the 10-year time frame.

Mr Mal Wauchop, the Director-General of the Ministry of the Premier and Cabinet, chaired the task force. Mr Ron Alexander, Director-General of the Department of Sport and Recreation is the Deputy Chair.

Task force members include government agencies responsible for health, transport, planning, education, regional development and sport and recreation, as well as the Western Australia Municipal Association and community groups, such as the National Heart Foundation. Altogether, 47 organisations are

represented on five working parties that will develop strategies to achieve the 5% increase.

A series of 19 regional forums was conducted throughout the State and provided country people with an opportunity to have input into the Statewide strategy.

Country Sport Enrichment Scheme (CSES)

The Ministry's Country Sport Enrichment Scheme was a recipient of a Year 2000 Premier's Awards for Public Sector Excellence in the category of *Service to Regions*.

The Scheme provided \$326,460 to assist seven sporting associations host top class sporting events to country Western Australia. Regional Centres benefiting from this Scheme included Broome, Kununurra, Karratha, Toodyay, Esperance, Geraldton, Bunbury, Newman, Kalgoorlie, Albany and Bruce Rock. Some of the events supported included:

- ?? **Cricket** Two one-day games between Western Australia and Victoria, and the Natal (South Africa) national team were held in Broome. The funds assisted cover costs associated with transporting a turf wicket from Perth to Broome for the event.
- ?? **Australian football** Western Australian Football League games were held in Esperance, Kununurra, Toodyay, Albany, Collie and Bruce Rock.
- ?? **Lawn bowls** A test series between Victorian and Western Australian ladies' was held in Bunbury.
- ?? **Water polo** The Italian and Slovak men's teams played demonstration games in Geraldton pre-Olympics.
- ?? **Soccer** The Perth Glory played pre-season games against the Parramatta Power in Karratha and Newman.
- ?? **Tennis** Evonne Goolagong-Cawley visited Kalgoorlie, Geraldton, Albany and Esperance as part of the Evonne Goolagong Getting Started Program.
- ?? **Golf** Pro Am events were held in Geraldton and Esperance.

Regional participation initiatives

- ?? **Mid West** The regional Aboriginal Development Officer helped to increase the level of the activity among indigenous young people through holiday programs, remote community visits and a swimming development program.³

³ *Action: A State Government Plan for Young People. Priority area 2 and 5.*
MSR annual report.doc

- ?? **Pilbara** The Ministry contributed \$15,000 towards the North West Games held in Karratha in June 2001 when more than 1,600 competitors represented 23 sports.
- ?? **Goldfields** Streetsport⁴ was re introduced in partnership with the City of Kalgoorlie Boulder. This is a sport -based activity for young people not involved in sporting associations. The Department also worked in partnership with the Oasis Recreation Centre in Kalgoorlie on participation initiatives for women ⁵, adult learn to swim and Aboriginal programs.

Surfcams

In conjunction with the Scarborough Surf Life Saving Club, two additional cameras at Scarborough were added to the network in January 2001. These complemented those at Cottesloe, Cables, Swanbourne and Trigg. The web-based cameras continue to operate at the five locations on Perth's coastline in partnership with the Department of Transport. The surfcam continued to prove popular with an average of 15,500 hits per month.

ActiveAustralia

The Ministry continued the implementation of the Active Australia national initiative with the prime focus being schools, local governments and sport and recreation providers networks. A total of 21 local governments, 180 sport and recreation providers and 107 schools were involved with the Active Australia networks.

Active Australia was promoted through 24 presentations/workshops to about 500 individuals.

The Ministry of Sport and Recreation and 12 local governments were involved in Active Australia Day on Sunday 29 October 2000 to promote involvement in physical activity at community level.

Volunteer Management and Club/Association Management Program [VMP/CAMP]

The VMP Camp is a training and education program for volunteers and clubs, and was launched in December 2000. The Ministry has established a Statewide network of 15 delivery agents made up of local governments and State sporting associations. The delivery agents provided 21 seminars throughout the State and these were attended by 300 people.

The Ministry was responsible for the Statewide coordination of the program, approval and servicing of delivery agents; training of presenters and maintenance of the presenters' database.

Indigenous sport program⁶

The Indigenous Sport Program is supported by 13 staff throughout the State with the majority located in the regions. New appointments were made in the

⁴ ⁴ Action: A State Government Plan for Young People. Priority area 2 and 5.

⁵ Action: Building on Success: Government Two Year Plan for Women 1999 -2000

⁶ Action: A State Government Plan for Young People. Priority area 2, 3 and 5.

Pilbara (South Hedland), the Western Desert (Newman and the East Pilbara) and Albany. An additional officer was also employed by the Ngaanyatjaraku Shire Council and works closely with Ministry staff on delivering a Statewide indigenous sport program.

Table 5: Indigenous sport programs in metropolitan area.

Location	Program	Comment
Nyungar (Perth)	Polly Farmer Marle Yaragan Young Footballers Shield	48 young men from the metropolitan area contested a West Coast Eagles "curtain-raiser" game. Approximately 100 boys attended training sessions.
	Netball Program	The netball program is an elite development program for young Aboriginal women ⁷ and helps them develop specialised skills and knowledge from coaches and officials. The young women played a "curtain-raiser" prior to the Perth Orioles' match. Twenty-four participants and 10 support staff were involved in the program.
	Role Model Program	27 role models were involved and visited 29 schools, 13 communities and seven government departments. The role models delivered positive messages on health, cultural diversity, life after sport, goal-setting and motivation.
	Aboriginal Women In Sport Poster: "Leading the Way"	The poster highlighted the achievements of 10 Aboriginal women involved in a variety of sports. The launch by the Minister for Aboriginal Affairs was attended by 120 people
	Corporate challenge	This event was held at Clontarf Aboriginal College and involved 110 men and women, 30 staff and a variety of sports.
	Grovelands Primary School Interaction Day	Several sports were played by 10 schools. Approximately 30 indigenous children were also involved.

Table 6. Indigenous sport programs in regional areas

Location	Program
Yamatji (Mid West)	A variety of programs were initiated, including boxing, softball, football, vacation swimming and life saving, as well as training programs, e.g. sports injury prevention.
Gascoyne	The annual Bungarra Festival was held and junior football, basketball, hockey and several education and training activities, such as level 1 coaching courses.
Wongutha (Kalgoorlie)	The major participatory events this year included the "desert dust up" with approximately 100 participants, the national 3-on-3 basketball competition, Streetsport and the Northern Goldfields cricket program. Educational programs for coaching and cricket development were also conducted.
Nyungar (Bunbury)	The Nyungar Festival was held in Bunbury in addition to the Lord Taverners Indigenous Cricket program, Kulbardi golf and cultural awareness programs in the schools. Several umpiring and coaching courses were also held.
Western Desert (Martu Lands and Ngaanyatjarra Lands)	The softball and football programs were the highlights this year, supported by officiating and coaching courses. The football program also incorporated a visit to Darwin (Arafura Games) and Perth for the AFL derby. The Rio Tinto Cup was established six years ago and is an extension of the Australian football development that is taking place in the North West and North East of Western Australia. Rio Tinto provided

⁷ Action: Building on Success: Government Two Year Plan for Women 1999 -2000
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	sponsorship.
Ngarda Ngarli Yarndu (South Hedland)	This is a new area and programs are beginning to be formulated.

Walk Friendly

Walk Friendly supported the Department of Transport WA in the presentation of the International Walking Conference in February 2001 by sponsoring and hosting an international keynote speaker and assisting with registration during the event.

Seniors

The Ministry continued to work with the Seniors' Recreation Council on a number of projects such as:

- ?? The introduction of an affiliate membership which creates an alliance with numerous other agencies representing 95,000 members;
- ?? The formation of an advisory board to support policy development for the future;
- ?? Registration as Active Australia providers;
- ?? A regional development seminar held in Kalgoorlie;
- ?? Support for the introduction to Western Australia of "shotball" - an adaptation of netball for seniors.
- ?? Pre-retirement and lifestyle presentations made to community and multicultural groups.
- ?? Presentations to Government agencies such as the Water Authority, Western Power and the Ministry of Planning.
- ?? Regular articles in the monthly edition of the *Have A Go* newspaper that has an estimated readership of 120,000 people.

Sportsfun⁸

Sportsfun was conducted in partnership with Healthway, the Education Department and Catholic Education. The Statewide Smarter Than Smoking Sportsfun program was conducted in 10 district high schools and provided opportunities for young people to develop a variety of leadership skills. Overall, 1700 students from 80 secondary schools were involved and coached 9000 primary school students from 85 primary schools in modified sports and under teacher supervision learn valuable life skills.

Corporate Challenge

Integral Health and Fitness was contracted by the Ministry of Sport and Recreation to present the Corporate Challenge. The Challenge is considered to be the biggest in Australia with more than 5,000 participants in over 600 teams and 14 activities.

⁸ Action: A State Government Plan for Young People. Priority area 2 and 5.
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ActiveWomen⁹

The Active Women's unit facilitates opportunities for women Statewide to access and participate in the physical activities of their choice in safe and enjoyable environments and is supported through sponsorship from Healthway. It also provided models of best practice for State sporting associations, schools, recreation centres and other key community and government organisations involved in the delivery of sport and recreation.

Table 7. Programs provided to promote physical activity for women ¹⁰

Program	Comment
Active Achiever Country Week Awards 2001	21 girls and 11 boys from 16 Regional Senior High Schools were nominated. The winners of both categories came from Port Hedland Senior High School
Schoolgirls' football	Regional football carnivals involved 195, 14-19 year old girls from the Great Southern, South West and Midwest Regions.
Women over 25	Over 200 women participated in activities including mini Olympics, active women's days, adventure camps, post natal exercise programs, sailing, touch rugby, snorkelling, abseiling, rock climbing, white water rafting and triathlon.
Active Women Network	82 people attended the launch of the developing women in leadership program in the sport and recreation industry.
<i>Smarter than Smoking</i> regional schoolgirls' breakfasts	Aimed to encourage girls to maintain their participation in sport during adolescence. 473 attendees participated in 6 breakfasts Statewide.
'On The Move'	In the metropolitan area 250 girls and 34 boys from 10 State senior high schools were surveyed on their perceptions of school physical education. The results of this survey were published in ' <i>Getting more girls ACTIVE at school</i> '.
Women with special needs	A working party was formed in partnership with the Women's Policy Office, the Health Department, Womensport West and local governments aimed at raising community awareness of women with special needs.

Challenge Achievements Pathways in Sport (CAPS)¹¹

CAPS is a youth leadership skills development program designed to encourage youth participation in sporting clubs and State sporting associations develop skills in administration, coaching, management, officiating, sports health and participation. Eight sports and approximately 400 children were involved.

⁹ Action: A State Government Plan for Young People. Priority area 2 and 5.

¹⁰ Action: Building on Success: Government Two Year Plan for Women 1999 -2000

¹¹ Action: A State Government Plan for Young People. Priority area 2 and 5.

HIGH PERFORMANCE

Goal: Support the achievement of excellence in sport and recreation.

Academy of Sport¹²

The Academy of Sport program supports the development of sporting talent in regional Western Australia. In 2000/2001, scholarships were provided to 39 athletes in the Academy sports of swimming, netball and gymnastics.

Drugs in Sport

The State Government's policy on drugs in sport is to ensure there is drug-free participation at all levels. This is being achieved through a comprehensive strategy that included:

- ?? Legislation which will allow for drug testing of competitors who may be in a State team or development squad;
- ?? Policy development which outlines the roles and responsibilities of the State Government and State sporting associations; and
- ?? Funding to Sports Medicine Australia (WA Branch) of \$300,000 over three years to support education programs. The program is in its second year.

Smarter Than Smoking Country Sport Scholarship¹³

Healthway provided \$100,000 for Country Sport scholarships to support talented country athletes.

Over the five-year program, 835 athletes in 52 sports have received support. There has been a gradual increase in the number of recipients each year and the community provides strong support for the scholarships.

The scholarships have assisted the following programs and athletes:

- ?? The Garnduwa Athletics Development Program which has supported 38 athletes over the past three years to participate in the State Championships. Seven of these athletes have competed at national level.
- ?? Diane Franklin and Kelly Ricetti participated in a United Kingdom swimming team tour.
- ?? Kodie Blay represented Western Australia in netball and basketball.
- ?? Kirsty Lee Nelson and Kris Nelson participated in bodyboarding at State level.
- ?? Shaun Dillon competed in the National Pony Club Championships and Marika Barrett-Lennard (equestrian) competed in the Prince Phillip Mounted Games in Canada.

¹² Action: A State Government Plan for Young People. Priority area 2 and 5.

¹³ Action: A State Government Plan for Young People. Priority area 2 and 5.

- ?? Katherine Hancock competed at the inaugural Commonwealth Youth Games (athletics) in Scotland.
- ?? Karyn Giles (gymnastics) competed at the Prime International 2000 Tournament in Singapore.
- ?? In the Pilbara, 14 Scholarships were awarded to talented players in 10 sports.

Regional initiatives

- ?? **Midlands and Central South** The annual Midlands and Central South Elite¹⁴ Training Camp was held.
- ?? **Mid West** In partnership with the Mid West Sports Federation, hosted the annual regional sports awards.
- ?? **Goldfields** Supported swimming to establish a high performance swimming program in Kalgoorlie.

¹⁴ Action: A State Government Plan for Young People. Priority areas 2, 3, 5 and 6.
MSR annual report.doc

DEVELOPING PEOPLE

Goal: Support the development of skilled and informed people in service delivery

Coaching

?? Education and Training¹⁵

The Ministry of Sport and Recreation supported the delivery of the National Coach Accreditation Scheme through the Regional Coach Education Program that employed eight regional officers to deliver *Level 1 and 2 Coaching Principles Courses* in regional Western Australia. Courses were provided in the metropolitan area.

In 2000/2001, the Ministry delivered an *Assessor Training Workshop* and *Level 1 Coaching Principles Course Presenters' Course* for secondary physical education teachers.

?? Coach professional development

The Ministry provided a number of professional development forums for coaches and other sporting personnel, including:

- Coaching Female Athletes;
- Community coaching;
- Elite Coaches Luncheons; and
- Coach Recognition and Professional Development featuring Ric Charlesworth and Terry Walsh.

?? Alcoa Coach in Residence Program

The *Alcoa Coach in Residence Program* sponsorship of \$40 000 continued to support sports in bringing top coaches to Western Australia for the long-term development of their sport. In 2000/2001 the following associations were involved in the Alcoa Coach in-Residence program:

Table 8: Alcoa Coach in Residence Grant Recipients for 2000/2001

State sporting association	Visiting Coach	Grant Amount
Equestrian Federation of Australia (WA Branch)	Rod Brown	\$2,000
Touchwest	Andrew Hoy	\$1,175
	John Singh	\$1,600
	Peter McNeven	\$1,920
WA Netball	Jill McIntosh	\$2,084
WA Water Polo Association	Ratko Rudic	\$ 700
	Neven Kovacevic	
	Don Cameron	
Billiards and Snooker Association of WA	Noel Gourlay	\$2,800
WA Fencing Association	Stephen Clarke	\$3,100
WA Gliding Association	John Buchanan	\$1,500
WA Gymnastics Association	Petina Lanigan	\$3,000
	Tim Lees	
Taekwondo WA	Kytu Dang	\$2,800
Total		22 679

¹⁵ Action: A State Government Plan for Young People. Priority areas 2, 3 and 5.
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Officiating

The Ministry of Sport and Recreation continued its commitment to the development and promotion of sports officials in Western Australia. The main programs undertaken were the:

- ?? *Officiating Reference Panel* provided advice to the Ministry on strategies and policies to develop and support the role of sporting officials.
- ?? *Officials Breakfast Club* gave 479 officials the opportunity to network, share knowledge and discuss issues affecting officials in sport.
- ?? *Officials Awards Dinner* was attended by 200 people and acknowledged those who had achieved at the highest level or contributed to the ongoing education and promotion of officials in their sport.
- ?? *Officiating Initiative Funding* program supported 33 State sporting associations to assist with the development of officials.
- ?? *Junior Officials Program*¹⁶ aimed at developing junior officials utilising sport specialist schools and the relevant State sport associations.
- ?? *Officials' research* completed and provided a status report on officials in Western Australia. The results reflected that there was an awareness of the role of officials, however there was still a need to address fundamental issues related to recruitment, training and retention.

International Year of Volunteers (IYV)

To acknowledge the role of volunteers in sport and recreation in Western Australia, the Ministry has:

- ?? Developed a "valuing volunteers" resource kit with quick reference material on the promotion, recruitment, management and recognition of volunteers;
- ?? Distributed 2000 IYV certificates of recognition for sport and recreation volunteers in State sporting associations, local governments and community sport and recreation organisations;
- ?? Conducted a series of 10 seminars on volunteer management and recognition in metropolitan and regional areas; and
- ?? Collected profiles on community sport and recreation volunteers for promotion during September, the sport and recreation month for IYV.

Country Sport Development Program¹⁷

¹⁶ Action: A State Government Plan for Young People. Priority area 2, 3 and 5.

¹⁷ Action: A State Government Plan for Young People. Priority area 2 and 5.

Ansett Australia and Skywest Airlines have continued to support volunteer development in country regions by providing travel sponsorship. This travel partnership has enabled individuals to travel to country areas and conduct courses, or country people to travel to Perth to upgrade their skills and knowledge of community sport development.

- ?? **Ansett Australia** has provided this sponsorship for 10 years, focusing on the Pilbara and Kimberley. This support has assisted more than 53,200 individuals in 67 sports. The value of the sponsorship in 2000/2001 was \$56,000.

Highlights for the year included:

Kimberley

- Additional tennis coaches being trained to support the regional coach.
- New referees and field assessment personnel for touch being accredited.
- The development of Australian football umpires.

Pilbara

- Sports Medicine Australia, WA Branch conducted a seminar attended by 20 doctors and physiotherapists on latest techniques of injury assessment.
- The Active Women's program ¹⁸ hosted two breakfasts with keynote speakers addressing audiences of 400 people.
- Fourteen sports benefited from the sponsorship this year

- ?? **Skywest Airlines** has provided similar sponsorship for seven years that has been accessed by more than 40 sports. In 2000/2001 the total value of the sponsorship was \$20,000, benefiting more than 3,800 people.

Volunteers in country areas are more skilled and in a better position to support the development of sport in their communities as a result of this support from Skywest.

Highlights for the year included:

Mid West

- A sponsorship and grant writing workshop conducted for 39 club personnel.
- A cricket camp conducted for 66 participants.

Great Southern

- ?? Gerard Neesham presented at two seminars and was the speaker at the Smarter than Smoking Presentation dinner.
- ?? The Albany Pony Club provided coaching and instruction for 65 people.

Goldfields

¹⁸ Action: Building on Success: Government Two Year Plan for Women 1999 -2000
MSR annual report.doc

?? A motivational speaker at a Schoolgirls' Breakfast addressed 120 people.

In total, the two programs benefited some 6,731 individuals in 2000/2001, which is slightly more than the previous year.

Table 9: Sports and participants who benefited from the Ansett Australia and Skywest Airlines sponsorship in 2000/2001.

Region	Number of sports assisted in 2000/01	Number of people benefiting from programs
Ansett Australia		
Midwest	13	107
Goldfields	4	1 522
Great Southern	5	1 250
Skywest Airlines		
Pilbara	15	3 636
Kimberley	8	216
TOTAL	45	6 731

COMPLIANCE REPORTS

REGIONAL CUSTOMER SERVICE DELIVERY

In line with the requirement to report against regional customers, the Ministry of Sport and Recreation has achieved against the following five objectives:

Regional customers have equitable (in comparison to Perth) access to the services provided. (*Regional Development Policy Strategy 2.2.1*)

The Ministry's regional customers are provided with an equitable service through:

Country Sport Enrichment Scheme

The aim of the Country Sport Enrichment Scheme is to help country Western Australia experience sporting events and other major sporting initiatives that would ordinarily be metropolitan-based. The scheme recognises the importance of sport to regional Western Australians and the ongoing success of country sport participants, many of whom have represented the State and Australia in competition. In 2000/2001 the scheme has supported a wide range of sports including football, golf, soccer, water polo, cricket, tennis and lawn bowls.

Sports Lottery Account- Country Package

The aim of the Country Package is to increase opportunities for country people to participate in sporting and educational activities of their choice. The Ministry encourages all sporting groups in regional areas to affiliate with their respective State sporting association or equivalent, in order to take advantage of the services offered, however, this is not essential in order to access the Country Package. Through the Country Package, organisations are able to seek financial support for various aspects of their sport development. The Country Package has provided financial assistance in the areas of education for coaches, administrators and officials, player development, hosting events, travel, State team scholarships and longer-term development plan funding for regional sporting associations.

Ansett Australia and Skywest Airlines Sport Development Programs

These programs involve respective sponsorship arrangements between the Ministry and Skywest Airlines and Ansett Australia. The Programs provide travel support to country people, and in turn support country sport development. Specifically, support is provided for country people to travel to seminars/events in the metropolitan area or other regional centres. Metropolitan-based coaches and officials are also flown to regional centres for educational forums, workshops, coaching clinics and seminars.

Community Sporting and Recreation Facilities Fund (CSRFF)

The CSRFF supports Statewide facilities development through the provision of funding for sporting and recreational facilities. Funds are provided, usually in a tripartite arrangement with the relevant local government, the Ministry and the organisation involved to jointly fund sporting and recreational facilities. The importance of the support to regions is demonstrated in a comparison of

funding provided to regional versus metropolitan Western Australia. In 2000/2001, 59 percent of CSRFF funds were allocated to projects in country regions; which equates to \$10.16 per head of population for country regions as opposed to \$2.57 per head of population for metropolitan Western Australia.

Regional customers are informed of the services available to them.
(*Regional Development Policy Strategy 2.2.7*)

The Ministry has 10 regional offices in nine locations in the State. The Ministry informs regional customers of the services available to them by developing networks with local governments and regional sport and recreation associations and clubs. Regional offices regard local governments as their primary client. Local governments in regional Western Australia deal directly with the community, therefore to maximise information provided to regional areas local government networks are developed and sustained. The Ministry's products and services available to regional customers are advertised locally. Many of the Ministry's services and resources are available on the Ministry's website.

Your organisation used regional suppliers. (Regional Development Policy Strategy 3.2.4)

The Ministry adheres to the Regional Buyers' Compact wherever possible and the Ministry's regional managers are encouraged to purchase locally. The benefits have included the development of harmonious relationships between the Ministry and regional businesses, including better after sales service.

Your organisation consulted with regional communities about the effects of proposed changes. (Regional Development Policy Strategy 6.4.1)

The Ministry has just completed a Regional Review which was undertaken by an external consultant who sought community advice on the needs, both current and future, that regional communities required of the Ministry. In addition, the operations and services provided by the Ministry were examined in order to modify the Ministry's current practices to meet regional needs. Extensive consultation occurred with regional sport and recreation associations, local government, and State Government agencies.

Through the daily operations of the regional offices of the Ministry, there is ongoing consultation with communities. Regional representation is also sought on boards and committees affiliated with Ministry projects and the sport and recreation industry.

Supported local planning processes. (Regional Development Policy Strategy 6.2.3.)

The Ministry is involved in facility planning at a regional level by working with local authorities to rationalise facility development and maximise the benefits to individuals in the community. The Ministry actively encourages local consultation, especially with respect to facility and recreation planning. The Ministry also works with local authorities in developing local recreation plans.

CORPORATE MANAGEMENT, LEGISLATION AND COMPLIANCE

There was significant advancement during 2000/2001 in planning, management and communication, as well as the way information was accessed and used.

These advancements were recognized with State and national awards, including:

- ?? The Premier's Award in November 2000 in the category of People Management for *The Arena: Where People and Information Meet*; and
- ?? A Silver Award at the Technology in Government Awards for Office Productivity.

The Ministry has not previously received recognition of this nature . It is now a leader in its field and has been approached by a significant number of agencies to discuss systems and strategies.

Information Management

The Ministry of Sport and Recreation recognises that information management is fundamental to the achievement of management reform. Some of the major achievements include:

- ?? A Statewide network to connect all Ministry offices and camp facilities;
- ?? The Arena - an award-winning intranet system to provide all agency staff with access to corporate information;
- ?? Development and implementation of a document management system which gives any officer rapid access to any document from any office;
- ?? Development of corporate templates to enable a consistent and professional approach to the production of all corporate documents;
- ?? Implementation of a centralised data -backup strategy to ensure information can be recovered on a Statewide basis in the event of a disaster; and
- ?? Implementation of a standard operating environment and mechanisms for remote administration of corporate systems that enable the provision of effective support Statewide.

Human Resource Management

The past 12 months was a period of consolidation of the realignment review which was implemented as a high priority during 1999/2000. Particular focus was on the new management structure and included:

- ?? Implementing a contemporary Performance Development Program to ensure a direct relationship between planning of corporate and individual outputs as well as underpinning corporate training programs;
- ?? Revamping the agency's Induction Program to ensure it addressed corporate management issues;
- ?? Supporting the development of the next phase of reform - Regional Services Review (see below);

- ?? Reviewing and redeveloping a range of human resource management policies and procedures to guide the new organisation; and
- ?? Effecting the new Government's policy position for public sector employment (phasing out Workplace Agreements), developing arrangements for the transition and restoration of parity pay and conditions between like employees.

The Regional Services Review project was significant for the agency. Outcomes of the review resulted in a major upgrade to resources in regional areas as well as a more strategic focus to service delivery.

In particular, the upgraded regional service ensured:

- ?? Service delivery would be centred on maintaining a high quality of life for members of regional communities and lead to sport and recreation being a vehicle to build social cohesion in regional Western Australia;
- ?? Provision of infrastructure to the regions would focus on regional development needs;
- ?? The adoption of a whole-of-government approach to service the needs of regional communities; and
- ?? Provision of strategic leadership to optimise the benefits for regional communities, better service for stakeholders and enhanced relationships through strategic leadership and partnerships.

Implications for Ministry staff were:

- ?? Organisational changes emanating from the Regional Services Review were overwhelmingly positive for employees;
- ?? Substantial increases in Government funding into the area; and
- ?? An increase in the number of positions in the division as well as an increase in many of the classification levels.

For the Human Resources Branch this translated into a significant amount of activity in the areas of:

- ?? Communication with management and employees, particularly to ensure staff were aware of the changes and their implications, and compliance with public sector standards;
- ?? Job redesign and classification documentation;
- ?? Recruitment, selection and appointment activity; and
- ?? Support for employees.

Financial Management

One of the major priorities for 2000/2001 was improvement of financial planning, management and reporting in the agency. A major factor contributing to this being achieved was the delivery of a comprehensive range of detailed

on-line reports that incorporate budget allocations. These reports are updated daily and are available to all staff through the agency's intranet. A systematic process for budget monitoring was implemented which includes regular planning and review meetings with senior managers to discuss results to date and identify trends and commitments.

Other significant achievements for the year included:

- ?? All monthly, quarterly and annual reporting deadlines were met within desired timeframes;
- ?? Considerable improvements in internal processes and procedures resulting in enhanced internal control and elimination of duplication;
- ?? Improved cash flow management, particularly for the Recreation Camps and Reserve Board;
- ?? Unqualified audit reports received for the three agencies;
- ?? Ongoing support services for employees in all three agencies.

Substantial effort was directed towards successfully implementing the Federal Government's tax reform program and at meeting reporting and compliance requirements.

Information Centre

During the year the Information Centre manager attended the annual Sports Librarians Conference in Melbourne.

The seminar covered the following topics:

- ?? National Sport Information Strategy
- ?? Australian Sport Information Network (AUSPIN)
- ?? Document delivery services
- ?? Impact of GST on libraries
- ?? Sportnet update
- ?? Collection development
- ?? Effects of the Olympic Games on sport information

The Information Centre developed a sport and recreation image database and began a catalogue of historical photographs.

Staff also underwent training in Freedom of Information procedures and as a grievance officer.

The Information Centre has finalised the bar-coding of all books

Records Management Program

To meet statutory requirements a Records Management Program was established and an implementation process commenced.

In year 2000/2001 the following was achieved:

- ?? Development of policies and procedures for every aspect of the agency's record keeping;
- ?? Design of a business classification framework based on Keyword AAA;
- ?? Re-organisation of mail management in the organisation;
- ?? Issue of a tender for a Records and Document Management System (RDMS); and
- ?? Listing of all files ready for conversion to RDMS.

It is estimated that the first stage of implementation of RDMS will be finalised in November 2001.

STATUTORY REPORTING

Public Sector Standards

The Ministry of Sport and Recreation and the Recreation Camps and Reserve Board established policy, guidelines and processes to ensure compliance with all Public Sector Standards in Human Resource Management and the Western Australian Public Sector Code of Ethics. The agency developed and implemented an Employee Charter that incorporated the Ministry's Code of Conduct.

During the reporting period the Office of Public Sector Standards Commissioner (OPSSC) reviewed the agency's compliance with Human Resources Standards and the ethical codes. Significantly, while a small number of non-compliance risks were identified, the OPSSC found them to be well managed.

Responsibility for compliance standards has been documented in the Ministry's policies and guidelines, which have been approved by Corporate Executive. All policies and guidelines are available to all staff through the Ministry's intranet and new employees are informed of these through the induction program. As part of this process the Language Services Policy is under review and will look at opportunities for integrating language skills data into the agency's on line human resource based databases (HRinfo and phone database).

The Human Resources Branch conducted appropriate internal checks, combined with a self-assessment program and input from other employees as required, compliance is ensured.

There was one application lodged for breach of standard. No breach was found.

Equal Employment Opportunity

During 2000/2001 the Office of Equal Employment and Opportunity (EEO), in collaboration with the Office of Public Sector Standards Commissioner reviewed the Ministry's compliance with Human Resources Standards and the ethical codes. There were no identified non-compliance areas. The outcome of the EEO review and staff survey was presented to Corporate Executive with outcomes generally consistent with public sector benchmarks.

Additional Grievance Officers were appointed and trained and all existing Grievance Officers attended refresher training. Human Resources staff attended Workplace Grievance Inquiry/Investigation training.

Women's Plan

Actions against commitments in *Building on Success: Government Two Year Plan for Women* 1999-2000 are footnoted in the body of this report.

Youth Plan

Actions against commitments in *A State Government Plan for Young People* are footnoted in the body of this report.

Disability Service Plan

Achievements against the five Disability Service Plan key outcomes are:

1. *Existing services are adapted to ensure they meet the needs of people with disabilities*
 - ?? Partnerships have been established with the Western Australian Disabled Sports Association (WADSA) and the University of Western Australia for the external delivery of services to people with disabilities through the Inclusive Practices Reference Group, e.g. the Australian Sports Commission funded *Willing & Able* program; and
 - ?? A partnership has been formed with Disability Services Commission to review the organisational operations of WADSA.
2. *Access to buildings and facilities is improved*
 - ?? Access for people with disabilities has been provided at all new and redeveloped offices of the Ministry;
 - ?? Access for people with disabilities has been included as an essential criterion in the State Facilities Planning Framework; and
 - ?? All CSRFF funded new developments have included access for people with disabilities in accordance with the standards of the Building Code of Australia.
3. *Information about services is provided in formats which meet the communication requirements of people with disabilities*
 - ?? The Ministry style guide specifies the use of clear, concise language in all publications; and
 - ?? Access to information has been provided through the services of the Ministry's information centre.
4. *Advice and services are delivered by staff who are aware of and understand the needs of people with disabilities*
 - ?? Relevant staff have been informed and updated on the latest information on service provision to people with disabilities;
 - ?? The Ministry has ensured that specific training modules on providing services to people with disabilities are included in coaching/volunteering/officiating education.
5. *Opportunities are provided for people with disabilities to participate in public consultations, grievance mechanisms and decision making processes*
 - ?? The Ministry's Customer Service Charter and grievance policy has been made available on the intranet which is promoted and accessible to all staff; and
 - ?? Equity, access and inclusion are principles on which the Ministry's Strategic Intent is based.

An inter-divisional equity and access committee was re-established and commenced drafting a Disability Plan 2001 - 2006.

Occupational Health, Safety and Welfare (OHSW)

Only three very minor new claims were submitted. Occupational health, safety and welfare issues raised by management and employees are investigated by the OHSW Committee, in conjunction with the Human Resources Branch, to identify and implement improvements in the workplace.

The Ministry expanded its Corporate Health and Well-being Policy to offer staff the opportunity and support to improve their health and well-being while at work.

State Supply Commission Act 1991 and Waste Paper recycling

The Ministry continued to operate within the parameters of the limited delegation provided by the State Supply Commission. The Commission undertook a review of purchasing by the agency and found that systems and processes in place were in order.

All purchasing policies and procedures are available online via the intranet.

The Ministry's waste paper management system is overseen by Paper Recycling Industries who currently hold the Contract and Management Services mandatory contract for waste paper recycling. Paper Recycling Industries collect the Department's wastepaper each fortnight with no charge to the Ministry.

Freedom of Information Act 1992

Five Freedom of Information requests were received during the reporting period. Three were dealt with to the satisfaction of the applicant, one was refused and one was referred to another agency.

Risk Management

The Ministry has a Risk Management Plan and appropriate training for employees was completed.

Customer Service

The Ministry's Customer Service Charter was re-issued as part of the new Employee Charter document, to provide a comprehensive guide to staff on the standard of service expected.

At the date of signing we are not aware of any circumstances that would render this above to be misleading or inaccurate.

CORPORATE LEGISLATION AND COMPLIANCE

The Ministry of Sport and Recreation is a department constituted under the Public Sector Management Act 1994

In the performance of its functions the Ministry has exercised controls that provide reasonable assurance that it has complied with the following relevant written laws:

- ?? Financial Administration and Audit Act 1985 and State Supply Commission Act 1991
- ?? Public Sector Management Act 1994, Salaries and Allowances Act 1975
- ?? Public and Bank Holidays Act 1972, Equal Opportunity Act 1984, Government Employees Superannuation Act 1987, Occupational Health and Safety Act 1984, Workers' Compensation and Rehabilitation Act 1981 (as amended Workers' Compensation and Rehabilitation Amendment Act 1993), Industrial Relations Act 1979, Minimum Conditions of Employment Act 1993 and Workplace Agreement Act 1993
- ?? Freedom of Information Act 1992
- ?? Parks and Reserves Act 1985 and Boxing Control Act 1987
- ?? Lotteries Commission Act 1990
- ?? Totalisator Agency Board Betting Act 1990
- ?? Disability Services Act 1993

SPONSORS

Without the support of sponsors, a great deal of the work of the Ministry of Sport and Recreation would not be possible.

The contribution of our sponsors is gratefully acknowledged.

Major industry sponsors: (LOGOS)

Lotteries

Healthway (2 logos; Healthway and Smarter than Smoking)

Indigenous Sport program from Aboriginal and Torres Strait Islander

Commission

Australian Sports Commission

Ansett Australia

Alcoa Australia

Skywest Airlines

Rio Tinto

Other sponsors:

Mainpeak

Nine network

Torkan Packaging

The Movie Masters

Westar Rules

Merida Cycles

Hytek Marketing

Office of Aboriginal Health

Newman Brooks Golf Tennis

Derbaral Yerrigan Health Services

Rio Tinto Kickstart AFL

Westcoast Eagles

The Polly Farmer Foundation

Western Desert Puntukurnuparna Aboriginal Corporation

SRL Straits Resources

Shire of Ngantjarraku

Kaldera Resources

BHP Iron Ore

WA Police

Newcrest Mining

Belt Up

Education Department of Western Australia

SPORTS LOTTERY ACCOUNT APPROVALS

This is a Treasury Trust Account administered by the Ministry of Sport and Recreation to provide financial support to sporting organisations for the development of sport in Western Australia.

The funds are generated by the Lotteries Commission of Western Australia. Section 22 of the Lotteries Commission Act 1990 provides that five per cent of the Commission's net subscriptions are made available to the Minister for Sport and Recreation from this Account.

The total funds approved for distribution in 2000/2001 were \$8,681,450.

Sport	State Association	Codes of behaviour	Special Initiatives	Officiating	Country Sport Enrichment Scheme	Country	TOTAL
Archery	10,604	100					10,704
Athletics	150,000	100				4,423	154,523
Athletics- Little		100					100
AUSSI Swimming	14,500			4,000		125	18,625
Axemen	838						838
Badminton	40,500	100	60,000	4,625		1,909	107,134
Baseball	54,000			2,200		1,200	57,400
Basketball	106,050	100		3,100		26,900	136,150
Billiards and Snooker	26,600	100					26,700
BMX	26,000	100		3,000		3,151	32,251
Bocce	3,224	100					3,324
Bowhunters	2645						2,645
Bowling	38,100			3,000		1,156	42,256
Bowling- Ladies	28,000				4,650	5,775	38,425
Boxing	1,275	100					1,375
Calisthenics	14,000	100					14,100
Canoe	45,750	100		3,000			48,850
Chess	11,600	100					11,700
Clay Target	36,000	100					36,100
Climbers		100					100
Cricket	135,000			5,000	50,000	32,499	222,499
Cricket- Women's	12,000						12,000
Croquet		100				1,320	1,420
Cycling	37,000	100	39,186			2,938	79,224
Dancesport		100					100
Darts	14,400	100				560	15,060

Disabled Sports	183,000	100			4,000	187,100
Diving	14000	100		3,000		17,100
Dragon Boat		100	2,700			2,800
Eight Ball	9,500	100			1,450	11,050
Equestrian	32,500	100		4,520	12,511	49,631
Fencing	7,500	100				7,600
Field & Game	3,614	100				3,714
Fishing	36,000	100				36,100
Flying Disc	14,846	100				14,946
Football	260,000	100		4,500	158,000	457,934
Football - Women's		100			35,334	100
Football - Sunday League		100				100
Gaelic	14,000	100				14,100
Gliding	16,695	100				16,795
Golf	89,200	100			6,377	95,677
Golf- Women's	26,000	100		5,500	4,742	36,342
Gridiron		100				100
Gymnastics	112,175	100	21,773	4,125	6,661	144,834
Highland Games	1,440	100				1,540
Hockey	137,600	100			33,378	171,078
Hockey- Women's	87,000	100			1,285	88,385
Ice Hockey	13,997	100		2,000		16,097
Ice Skating	1,700	100				1,800
Ice Speed Skating		100				100
Indoor Cricket	14,500					14,500
Jishukan Ryu		100				100
Judo	5024	100				5,124
Karate	26,100	100		2,800	3,146	32,146
Karting	5,256	100			1,100	6,456
Kendo Renmei		100				100
Lacrosse	70,140	100				70,240
Lacrosse- Women's	14,652	100		2,800		17,552
Light aircraft		100				100
Marching	2,970	100				3,070
Motor Sport	24,250	100			1,000	25,350
Motorcycling	17,000	100		2,000	400	19,500
Netball	65,000	100	20,000	5,000	29,447	119,547
Orienteering	23,500	100				23,600
Parachute	2,333	100				2,433

Pistol	24,800	100	3,000	1,272	29,172
Polo		100			100
Polocrosse	15,000	100		495	15,595
Pony Club	14,200	100		23,796	38,096
Power Boats	11358				11,358
Powerlifting	280				280
Practical Shooting	14,000	100			14,100
Rifle	34,700	100		300	35,100
Rogaining	10,000	100			10,100
Roller Sports	22,500	100		892	23,492
Rowing	72,500	100		530	73,130
Royal Life Saving	57,625		100,000	1,950	159,575
Rugby League	50,000	100		750	50,850
Rugby League Women's		100			100
Rugby Union	91,000	100	4,400	2,860	98,360
Shooting	35,600	100			35,700
Skateboard		100			100
Smallbore Rifle	8,325	100			8,425
Soccer		100		58,570	16,069
Soccer Administration		100	50,000		50,100
Soccer - Amateur & Social		100			100
Soccer - Junior		100			100
Soccer - Referees			3,000		3,000
Soccer Women's'		100			100
Softball	49,500	100	3,000	2,814	55,414
Sporting Shooters		100			100
Squash	82,500	100		4,939	87,539
Surf Life Saving	42,000		100,000	3,000	5,015
Surfing	56,600		8,000	2,000	3,200
Swimming	93,000		30,045	3,000	31,180
Table Tennis	11,250	100		895	12,245
Taekwondo	21,000	100	3,600	2,900	27,600
Tee-Ball		100		3,093	3,193
Ten Pin Bowling		100		1,580	1,680
Tennis	77,000		40,000	8,240	48,182
Touch	60,000	100	4,130	13,970	78,200
Trampoline	10,000	100		600	10,700
Triathlon	27,000		4,000	5,000	870
Underwater	4,998	100		800	5,898

Volleyball	181,250	100			810	182,160
Water Polo	55,500		3,250	6,000	2,200	66,950
Water Ski	38,500		1,000		1,030	40,530
Wave Ski	14,000					14,000
Weightlifting	11,400					11,400
Wrestling	5,846					5,846
Yachting	84,000	100	2,000		2,833	88,933

Recurrent or Special Projects

Broome Masters Games	15,000					15,000
Garnduwa Kimberley Y.S.R.					6,800	6,800
North West Games 2001	15,000					15,000
Regional Sports Houses	27,000					27,000
Speedway	130,000				3,317	133,317
Sports Challenge	51,100					51,100
Sports Medicine	116,500				2,900	119,400
WA Boxing Commission	20,000					20,000
WA Institute of Sport	3,070,000					3,070,000
WA Olympic Council	55,000					55,000
WA Sports Federation	80,000					80,000
Miscellaneous	258,500				30,397	288,897
Total	7,364,910	8,800	471,704	100,000	295,960	8,681,450

⚡ Funding is for a period greater than 12 months

installation of lighting and the construction of the observation and control tower

refurbishment of Harfield Park Sport and Recreation Centre

**East Fremantle Cricket Club
Inc.**

**Bunbury Netball Association
(Inc)**

PERFORMANCE INDICATORS FOR 2000/01

REPORTING METHODOLOGY

Commencing 1998/99 performance indicator reporting requirements were expanded to provide for agencies to report their achievements in terms of:

- ?? Outcomes (broadly defined as the effect or impact for the community of the goods and services produced), and
- ?? Outputs (broadly defined as the discrete goods and services produced for external users).

Consistent with this, the Ministry identified one outcome and seven outputs as a framework for external reporting in 1998/99.

The output structure has undergone considerable review and refinement since 1998/99. As a result two outputs are presented for 2000/01.

SAMPLING

The survey of the Ministry's key stakeholders involved contacting senior personnel responsible for managing sport and recreation from local government, sports groups and recreation peak bodies.

For local government, a sample of 40 shires, towns and cities across metropolitan and regional areas was obtained from *Australia on Disc*. For sports groups, a sample of 32 sporting organisations in receipt of different types and levels of funding was used and for recreation peak bodies, a sample of 14 groups in metropolitan and regional areas was taken.

Sample	Sample size	Population size	Forecasting accuracy (95% confidence interval)
Local government	40	144	±13%
Sports groups	32	131	±15%
Recreation bodies	14	28	±19%
Total	86	303	±8.87%

CORPORATE PROFILE AND KEY PERFORMANCE INDICATORS

The Ministry's Outcome is an enhanced lifestyle for Western Australians through their participation and achievement in sport and recreation.

Key performance indicators consisted of four effectiveness indicators and two efficiency indicators (including 13 quantity deliverables).

KEY PERFORMANCE INDICATORS – EFFECTIVENESS

Outcome:

Enhanced lifestyle of Western Australians through their participation and achievement in sport and recreation.

Effectiveness Indicator No. 1:

The satisfaction rating of Ministry's education programs and consulting advice to clients.

Figure 1.1 illustrates the findings of the Ministry's market research¹ 1999/00 and 2000/01 with key stakeholders, i.e. State sporting associations, local government and recreation peak bodies, into the agency's consultancy advice at a strategic and operational level as well as the agency's responsiveness in providing consultancy advice.



Consultancy comparative 1999/00 and 2000/01

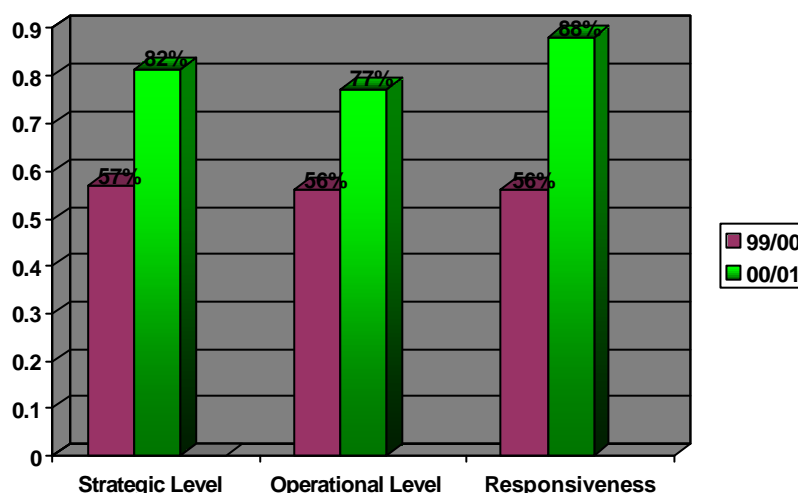


Figure 1.1 Satisfaction with consultancy advice for 1999/2000 and 2000/2001

In summary, four in five stakeholders were satisfied with the strategic-level consultancy advice provided by the Ministry of Sport and Recreation, with a similarly high proportion expressing satisfaction with the operational level consultancy advice provided. Stakeholders also perceived the Ministry to be highly responsive to their requests for consultancy advice.

¹ Stakeholder and Customer Satisfaction – Key Performance Indicators Report, Market Equity Pty Ltd, July 2001, and Performance Indicators Research. Hides Consultancy Group Pty Ltd, June 2000.

Effectiveness Indicator No. 2:

The extent to which industry stakeholders reflect social policy in their operations.



**Relevance of Policies:
comparison of 1999/00 and 2000/01**

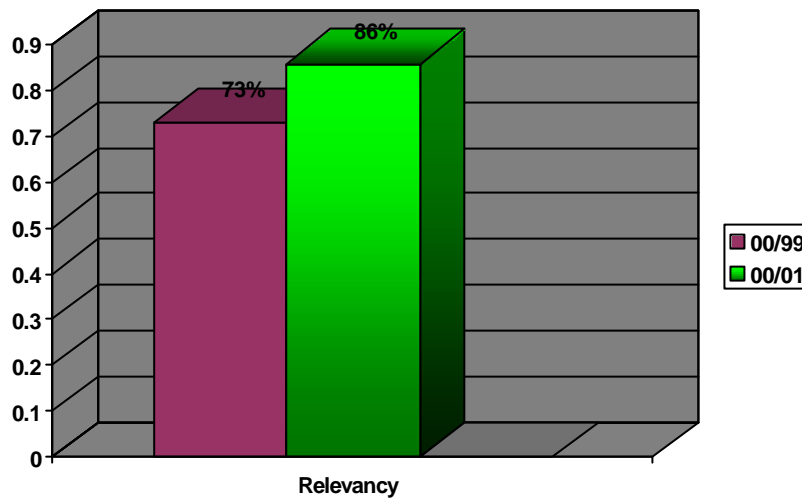


Figure 2.1 Relevance of policies comparative 1999/ 00 and 2000/01

Figure 2.1 illustrates that stakeholders² perceived that the Ministry performed well in developing policies that were relevant to the sport and recreation industry. The Ministry's sports consultants have stated that more than half of their sports reflect social policies that have been developed by the Ministry in their operations.

In 2001/02 the Ministry of Sport and Recreation will be working closely with industry stakeholders to further refine data collection on this indicator.

² Stakeholder and Customer Satisfaction – Key Performance Indicators Report, Market Equity Pty Ltd, July 2001, and Performance Indicators Research. Hides Consultancy Group Pty Ltd, June 2000.

Effectiveness Indicator No. 3:

The extent to which community rank the Ministry's initiatives as being relevant.

Stakeholders held positive views of the programs and campaigns developed by the Ministry, although notable segments of local government (38%) and sports groups (19%) provided a poor rating of stakeholder consultation and involvement in developing these programs and campaigns³.

Figure 3.1 illustrates a comparison of 1999/00 market research responses to the responses of the past 12 months in regard to the relevance of the Ministry's programs and campaigns.

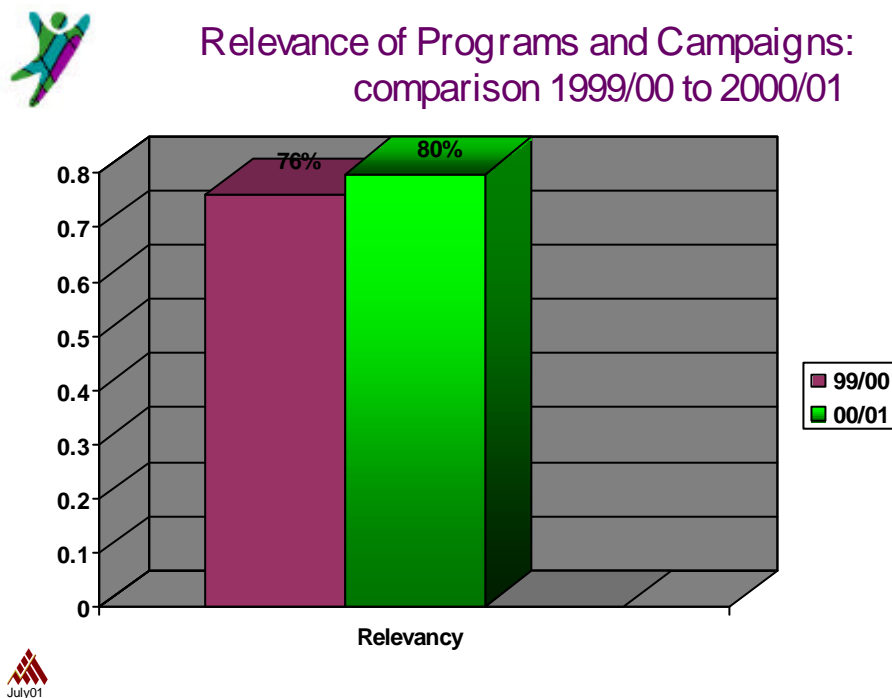


Figure 3.1 A comparison of the responses from 1999/00 and 2000/01 on the relevance of consultation and involvement in designing programs and campaigns⁴.

³ Stakeholder and Customer Satisfaction – Key Performance Indicators Report, Market Equity Pty Ltd, July 2001

⁴ Performance Indicators Research. Hides Consultancy Group Pty Ltd, June 2000.

Effectiveness Indicator No. 4:

Western Australia maintains participation rate in physical activities.

Figure 4.1 illustrates the percentage of the population (aged 18 years and over) who participated in organised sport or physical activity during the 12 months prior to interview in the year shown (Australian Bureau of Statistics 1999/00).

The data reflects that:

- ?? A greater percentage of Western Australians were involved in organised sport and physical activity when compared to the total population of Australia.
- ?? Greater female participation is responsible for this difference. The percentage of male participation is on par with the national participation rate.



Percentage of participants in organised sport and physical activities 1996/97 to 1999/00

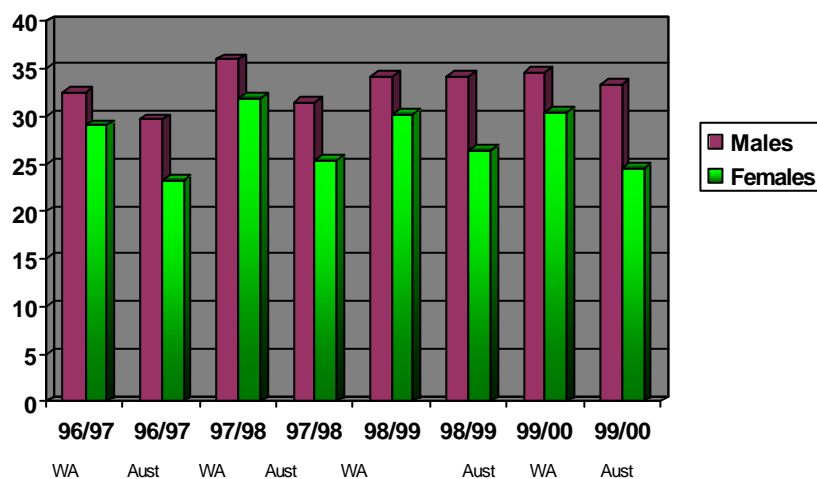


Figure 4.1

Percentage of participants in organised sport and physical activities 96/97 to 99/00

Notes:

1. The data used comes from Participation in Sport and Physical Activities, 1999/00 (Australian Bureau of Statistics, Catalogue 4177.0). The data found in this document comes from the Population Survey Monitor (PSM). The PSM collected data under the National Sport and Recreation Industry Statistical Framework.
2. As noted in Participation in Sport and Physical Activities 1998/99 care should be taken in comparing the 1998/99 data with previous years due to several changes to the PSM questionnaire. For the 1997/98 issue, participation in running/jogging and/or walking that was not organised by a club or association was excluded. The 1998/99 issue included these types of activities. The 1996/97 issue covered persons 15 years and over whereas, the 1997/98, 1998/99 and 1999/00 data was limited to persons aged 18 years and over.
3. Participation in sport and recreation is generally regarded as a significant and enjoyable component of the Western Australian lifestyle. The publication Strategic Directions for Western Australian Sport and Recreation (1999/02) produced by the Western Australian Sport and Recreation Council in April 1999 describes the role participation plays in our society as follows:
“ Sport and recreation, as a unique contributor to the social fabric of our society, can impact positively on individuals and community development. Participation, at all levels, from unstructured play to serious competition, provides opportunities for:
?? fun and enjoyment;
?? social interaction;
?? learning new skills;
?? gaining leadership experience; and
?? many other lifestyle benefits.”



Prevalence of inactivity, insufficient activity and sufficient physical activity by gender

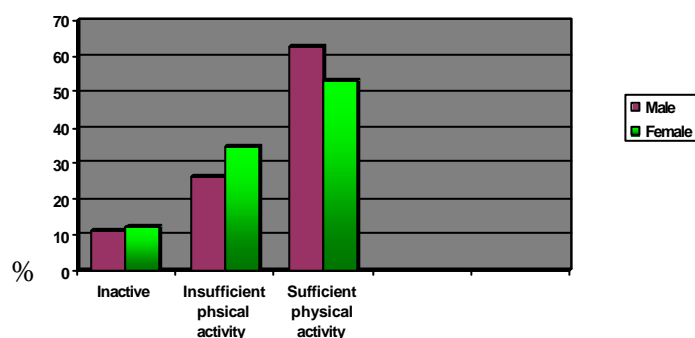


Figure 4.2

Prevalence of inactivity, insufficient activity and sufficient physical activity by Gender⁵

Definitions:

Sufficient activity is defined as 150 minutes of moderate physical activity over 5 or more sessions, or 60 minutes of vigorous physical activity per week

Inactive is defined as reporting no walking, vigorous or other moderate intensity activities in the previous week

Insufficient activity is defined as doing some activity but not meeting the sufficient activity criteria.

All measures exclude gardening and household chores.

⁵ Bull, F., Milligan, R., Rosenberg, M., and MacGowan, H. (2000) Physical Activity Levels of Western Australian Adults 1999, Published by the Health Department of Western Australia and Sport and RecreationWay2Go, Western Australian Government, Perth: Western Australia.



Prevalence of inactivity, insufficient activity and sufficient physical activity by Age Group

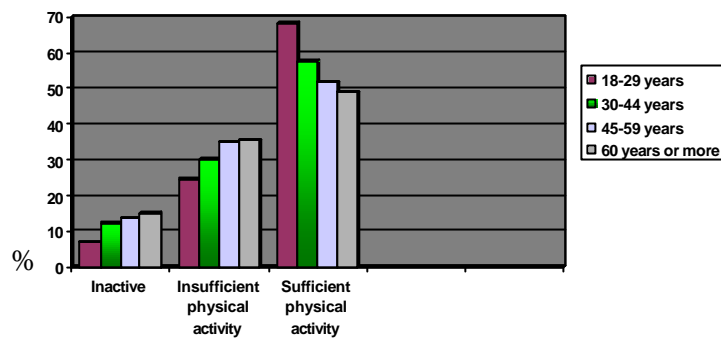


Figure 4.3

Prevalence of inactivity, insufficient activity and sufficient physical activity by Age Group⁶

Definitions:

Sufficient activity is defined as 150 minutes of moderate physical activity over 5 or more sessions, or 60 minutes of vigorous physical activity per week.

Inactive is defined as reporting no walking, vigorous or other moderate intensity activities in the previous week.

Insufficient activity is defined as doing some activity but not meeting the sufficient activity criteria.

All measures exclude gardening and household chores.

⁶ Bull, F., Milligan, R., Rosenberg, M., and MacGowan, H. (2000) Physical Activity Levels of Western Australian Adults 1999, Published by the Health Department of Western Australia and Sport and Recreation Way2Go, Western Australian Government, Perth: Western Australia.

Performance Indicators

KEY PERFORMANCE INDICATORS – EFFICIENCY

Output 1: Education, Consultation and Advice

Output Description:

The provision of policy and advice on the development of the sport and recreation industry, including the development of a strategic framework by the Western Australian Sport and Recreation Council (SRC).

Key Efficiency Indicators

	2000/01 Target	2000/01 Actual	Variation
Cost per unit of policy advice	\$733	\$647	\$86
Cost per attendees at education and training forums, seminars and/or conferences.	\$204	\$406	(\$202) ⁷
Cost per briefing to WA Sport and Recreation Council	\$6,015	\$5,445	\$570
Cost per information resource available	\$11,125	\$16,705	(\$5,580) ⁸
Cost per consultancy	\$3,757	\$2,225	\$1,532 ⁹

⁷ Fewer GST seminars were held resulting in reduced economies of scale.

⁸ Fewer resources available therefore reduced economies of scale.

⁹ A large increase in the number of consultancies provided led to increased economies of scale.

Output 2: Financial support for management improvement in sport associations

Output Description:

The provision of financial support for management improvement in sport associations from funding available from the Sports Lotteries Account. The support is provided in the context of the funding agreements or business plans which outline the major development directions of the sports. A small amount of funding is available to support specific initiatives in sports too small to support sophisticated planning processes. Funding is also available to country sporting organisations under similar arrangements

Key Efficiency Indicators

	2000/01 Target	2000/01 Actual	Variation
Average capital grant amount	\$1,500,000	\$1,500,000	
Average CSRFF grant amount allocated	\$14,776	\$12,617	\$2,159 ¹⁰
Average processing cost per other grant allocated	\$8,147	\$10,173	(\$2,026) ¹¹
Average managing and processing cost per Capital/CSRFF grant	\$1,593	\$1,554	\$39
Cost per library service loans, searches and enquiries	\$165	\$93	\$72 ¹²
Average managing and processing cost per other grant	\$988	\$957	\$31
Cost per physical activity campaign/projects	\$385,059	\$224,116	\$160,943 ¹³

¹⁰ Typographical error in recording number of grants for 1999/00. Target should have read 175 instead of 650

¹¹ Fewer grants were managed and processed resulting in higher per unit cost.

¹² All resources are now on the internet, therefore clients can access information from Web site. This results in fewer direct enquiries thus reduced cost per service.

¹³ Initial target was incorrectly calculated.

Performance Measures

Performance Measures

For each output, agencies are required to report measures of quantity, quality, timeliness and cost.

Consistent with this, the Ministry identified two outputs as a framework for external reporting in 2000/01. The Ministry is continuing to refine and rationalise its output measures, with a more efficient process proposed for 2001/02.

Output 1:

Output Description:

The provision of policy and advice on the development of the sport and recreation industry, including the development of a strategic framework by the Western Australian Sport and Recreation Council (SRC).

Performance measures

	2000/01 Target	2000/01 Actual	Variation
Quantity			
Advice to government	960	1161	201 ¹⁴
Attendees at education and training forums, seminars and/or conferences	6700	4079	(2621) ¹⁵
Briefings to the WA Sport and Recreation Council	24	11	(13) ¹⁶
Current information education resources available	96	72	(24) ¹⁷
Organisations provided Statewide consultancy support	435	842	407 ¹⁸

¹⁴ An increase in business, election of new government and changes due to the Machinery of Government Taskforce resulted in additional advice being provided to Government.

¹⁵ Planned GST seminars (up to 2000 attendees) were not considered necessary.

¹⁶ Election of new government and the Machinery of Government resulted in fewer Council meetings than occurred in the previous 12 months.

¹⁷ Election of new government and the Machinery of Government Taskforce caused some work to be put on hold. This led to a reduced number of resources being made available.

¹⁸ An increase in the number of organisations provided consultancy support reflects the inclusion of sporting clubs, in particular from the regions.

Output 1:**Performance measures**

	2000/01 Target	2000/01 Actual¹⁹	Variation
Quality			
Industry satisfaction rating for stakeholder consultation in policy formulation	70%	63%	(7%)
Satisfaction rating by attendees of forums, seminars	75%	87%	12%
Stakeholder satisfaction rating of annual industry conference	90%	- ²⁰	(90%) ²¹
Industry satisfaction with information provided	75%	88%	13%
Industry satisfaction rating of consultancy services provided	70%	79%	9%

Performance measures

	2000/01 Target	2000/01 Actual	Variation
Timeliness			
Proportion of advices to government provided within agreed time frames.	95%	75%	(20%) ²²
Implementation of planned forums/seminars as per operational plans	90%	90%	-
Satisfaction with timelines of service provision	90%	88%	(2%)
Consultancy services provided within operational plan schedules	90%	100%	10%

¹⁹ Stakeholder and Customer Satisfaction – Key Performance Indicators Report, Market Equity Pty Ltd, July 2001

²⁰ An annual industry conference has not occurred since May 2000 (deferred to September 2001).

²¹ See footnote 17 (above)

²² Larger variance has been noted and will be addressed in 2001/02.

Output 1: Infrastructure and Organisational Development

Performance measures	2000/01 Target	2000/01 Actual	Variation
Cost			
Average cost per advice to Government	\$733	\$647	\$86
Average cost per attendee at education/training forum, seminar or conference	\$204	\$406	(\$202) ²³
Briefings to the WA Sport and Recreation Council	\$6,015	\$5,445	\$570
Average cost per resource available	\$11,125	\$16,705	(\$5,580) ²⁴
Average cost per organisation provided with Statewide consultancy support	\$3,757	\$2,225	\$1,532 ²⁵

²³ Fewer GST seminars were held resulting in higher unit costs.

²⁴ Fewer resources available therefore reduced economies of scale.

²⁵ A large increase in the number of consultancies provided led to increased economies of scale.

Output 2: Financial support for management improvement in sport associations

Output Description:

The provision of financial support for management improvement in sport associations from funding available from the Sports Lotteries Account. The support is provided in the context of the funding agreements or business plans which outline the major development directions of the sports. A small amount of funding is available to support specific initiatives in sports too small to support sophisticated planning processes. Funding is also available to country sporting organisations under similar arrangements

Performance measures

	2000/01 Target	2000/01 Actual	Variation
Quantity			
CF Capital grants allocated	1	1	-
CSRFF capital grants allocated			
	650	144	(506) ²⁶
Other grants allocated	1031	757	(274) ²⁷
Capital/CSRFF grant applications processed and managed	553	571	18
Library service loans, searches and enquiries	1295	1069	(226) ²⁸
Other grants processed and managed	1030	867	(163) ²⁹
Physical activity campaigns/projects commenced and being managed	7	7	-

²⁶ Typographical error occurred. Target should have read 175 instead of 650.

²⁷ Category grants are subject to considerable fluctuations from year to year, largely depending on demand for travel assistance. Fewer applications were received.

A decrease in the number of officiating grants applications resulted in fewer grants being provided.

SLA special category grants decreased by more than 50% as funds were redirected to Business Plan grants to facilitate the move to one round of funding (commencing 1 July 2001).

²⁸ All resources are now on the internet, therefore clients can access information from Web site. This results in fewer direct enquiries.

²⁹ Category grants are subject to considerable fluctuations from year to year, largely depending on demand for travel assistance and there were fewer applications this year.

A decrease in the number of officiating grants occurred due to fewer applications.

SLA special category grants decreased by more than 50% as funds were redirected to Business Plan grants to facilitate the move to one round of funding (commencing 1 July 2001).

Output 2: Financial support for management improvement in sport associations

Performance measures

	2000/01 Target	2000/01 Actual	Variation
Quality			
Stakeholders' satisfaction rating with grants program implementation	75%	84%	9%
Documentation quality rating by CSRFF Committee	85%	100%	15%
Conformance with program guidelines of implemented financial assistance packages	100%	100%	
Fulfilment of MOU requirements set by Australian Sports Commission	90%	N/A ³⁰	
Satisfaction rating of Library loan / service clients	70%	88%	18%
Stakeholders' satisfaction rating of awareness of campaigns	70%	80%	10%

Performance measures

	2000/01 Target	2000/01 Actual	Variation
Timeliness			
Proportion of State sporting associations funding business plan agreements finalised within financial year	90%	92%	2%
Service requests met within agreed timeframes for loans/searches from library	90%	90%	
Proportion of advice provided within agreed timeframe	95%	88%	(7%)
MOU implementation schedule met for Australian Sports Commission	90%	N/A ³¹	
Financial assistance programs implemented within advertised schedules	95%	100%	5%

³⁰ The Department met 100 % of contractual components to the Australian Sports Commission (ASC) for the period 1 July 2000 to 30 March 2001. The ASC advised in the last quarter (ie April - June 2001) substantial changes entailing significant reductions in funding levels to its contract with the Department. The measures from that period (ie April - June 2001) were rendered meaningless.

³¹ See footnote 29

Campaigns implemented within operational plan time frames	90%	86%	(4%)
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Output 2

Performance measures

	2000/01 Target	2000/01 Actual	Variation
Cost			
Average capital grant amount	\$1,500,000	\$1,500,000	
Average CSRFF grant amount allocated	\$14,776	\$12,617	(\$2,026) ³²
Average processing cost per other grant allocated	\$8,147	\$10,173	(\$2,026) ³³
Average managing and processing cost per Capital/CSRFF grant	\$1,593	\$1,554	\$39
Cost per library service loans, searches and enquiries	\$165	\$93	\$72 ³⁴
Average managing and processing cost per other grant	\$988	\$957	\$31
Cost per physical activity campaign/projects	\$385,059	\$224,116	\$160,943 ³⁵

³² Initial target was incorrectly calculated.

³³ Fewer grants were managed and processed resulting in a higher costs per unit.

³⁴ All resources are now on the internet, therefore clients can access information from Web site. This resulted in fewer direct enquiries and reduced the overall cost of the service.

³⁵ Initial target was incorrectly calculated.

**MINISTRY OF SPORT AND RECREATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2001**

1 Departmental mission and funding

The Ministry's mission is to enhance the lifestyle of Western Australians through their participation and achievement in sport and recreation.

The Ministry is predominantly funded by Parliamentary appropriations. A net appropriation determination was established with effect from 28 June 1998, which allowed the Ministry to retain all moneys received for the provision of services. The Ministry provides minimal services on a fee-for-service basis. The financial statements encompass all Funds through which the Ministry controls resources to carry on its functions.

In the process of reporting on the Ministry as a single entity, all intra-entity transactions and balances have been eliminated.

2 Significant accounting policies

The following accounting policies have been adopted in the preparation of the financial statements. Unless otherwise stated these policies are consistent with those adopted in the previous year.

General Statement

The financial statements constitute a general purpose financial report which has been prepared in accordance with Australian Accounting Standards and Urgent Issues Group (UIG) Consensus Views as applied by the Treasurer's Instructions. Several of these are modified by the Treasurer's Instructions to vary application, disclosure, format and wording. The Financial Administration and Audit Act and the Treasurer's Instructions are legislative provisions governing preparation of financial statements and take precedence over Australian Accounting Standards and UIG Consensus Views. The modifications are intended to fulfil the requirements of general application to the public sector together with the need for greater disclosure and also to satisfy accountability requirements.

If any such modification has a material or significant financial effect upon the reported results, details of that modification and where practicable, the resulting financial effect, are disclosed in individual notes to these financial statements.

Basis of accounting

The financial statements have been prepared in accordance with Australian Accounting Standard AAS 29.

The statements have been prepared on the accrual basis of accounting using the historical cost convention.

(a) Appropriations

Appropriations in the nature of revenue, whether recurrent or capital, are recognised as revenues in the period in which the Ministry gains control of the appropriated funds. The Ministry gains control of appropriated funds at the time those funds are deposited into the Ministry's bank account. Appropriations which are repayable to the Treasurer are recognised as liabilities.

(b) Net Appropriation Determination

Pursuant to section 23A of the Financial Administration and Audit Act, the net appropriation determination by the Treasurer provides for retention of the following moneys received by the Ministry:

- * Proceeds from fees and charges; and
- * Proceeds from training courses provided.

Retained revenues may only be applied to the outputs specified in the 2000-2001 Budget Statements.

Details of retained revenues are disclosed in the Summary of Consolidated Fund Appropriations and Revenue Estimates.

(c) Grants Revenue

Grants, donations and gifts and other non-reciprocal contributions are recognised as revenue when the Ministry obtains control over the assets comprising the contributions. Control is normally obtained upon their receipt.

**MINISTRY OF SPORT AND RECREATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2001**

(d) Income received under the Lotteries Commission Act

Income due under the Lotteries Commission Act 1990 is recognised when due to the Ministry. Accordingly amounts due but not received are recognised as accrued income.

(e) Depreciation of Non-Current Assets

All non-current assets having a useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of their future economic benefits.

Depreciation is provided for on a straight line basis, using rates which are reviewed annually. Useful lives for each class of depreciable assets are:

Furniture & Fittings	5 years
Equipment & Appliances	3 1/3 years
Computer Hardware	3 1/3 years
Developed Computer Software	3 1/3 years

Motor vehicles used by the Ministry are leased.

(f) Employee Entitlements

Annual leave

This entitlement is calculated at current remuneration rates and is measured at the amount unpaid at the reporting date in respect to employees' service up to that date.

Long service leave

A liability for long service leave is recognised, and is measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date. Consideration is given, when assessing expected future payments, to expected future wage and salary levels including relevant on costs, experience of employee departures and periods of service. Expected future payments are discounted using interest rates to obtain the estimated future cash outflows.

An actuarial assessment of long service leave was carried out at 30 June 2001 and was used to determine the present value of long service leave liabilities as at 30 June 2001 in accordance with the requirements of Australian Accounting Standard AAS30 "Accounting for Employee Entitlements".

Superannuation

Staff may contribute to the Superannuation and Family Benefits Act Scheme, a defined benefits pension scheme now closed to new members, or to the Gold State Superannuation Scheme, a defined benefit lump sum scheme now also closed to new members. All staff who do not contribute to either of these schemes become non-contributory members of the West State Superannuation Scheme, an accumulation fund complying with the Commonwealth Government's Superannuation Guarantee (Administration) Act 1992.

The superannuation expense comprises the following elements:

- (i) change in the unfunded employer's liability in respect of current employees who are members of the Superannuation and Family Benefits Act Scheme and current employees who accrued a benefit on transfer from that scheme to the Gold State Superannuation Scheme; and
- (ii) notional employer contributions which would have been paid to the Gold State Superannuation Scheme and West State Superannuation Scheme if the Ministry had made concurrent employer contributions to those schemes.

[The superannuation expense does not include payment of pensions to retirees, as this does not constitute part of the cost of services provided by the Ministry in the current year.]

**MINISTRY OF SPORT AND RECREATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2001**

(g) Leases

The Ministry has entered into a number of operating lease arrangements for the rent of office accommodation and vehicles where the lessor effectively retains all risks and benefits incident to ownership of the items held under

the operating leases. Equal instalments of the lease payments are charged to the Statement of Financial Performance over the lease term as this is representative of the pattern of benefits to be derived from the leased property.

(h) Receivables

Receivables are recognised at the amounts receivable as they are due for settlement no more than 30 days from the date of recognition.

Collectability of receivables is reviewed on an ongoing basis. Debts which are known to be uncollectable are written off. A provision for doubtful debts is raised when some doubt as to collection exists and any event where the debt is more than 60 days overdue.

(i) Accrued Salaries

The accrued salaries suspense account consists of amounts paid annually into a suspense account over a period of 10 financial years to largely meet the additional cash outflow in each eleventh year when 27 pay days occur in that year instead of the normal 26. No interest is received on this account.

Accrued salaries represent the amount due to staff but unpaid at the end of the financial year, as the end of the last pay period for that financial year does not coincide with the end of financial year. Accrued salaries are settled within a few days of financial year end. The Ministry considers the carrying amount of accrued salaries to be equivalent to their net fair value.

(j) Payables

Payables, including accruals not yet billed, are recognised when the Ministry becomes obliged to make future payments as a result of a purchase of goods or services. Payables are generally settled within 30 days.

Grant expenditure is generally recognised as a liability when approved by the Minister and when the grantee meets conditions, such as grant eligibility criteria, or has provided the services or facilities required by the grant agreement.

Change in accounting policy

During the year the Ministry's policy in respect of the accrual of grant expenditure has been changed so that grant expenditure approved for the current year, but subsequently formally deferred until future years, is now recorded as a liability in the year in which the expenditure is expected to be incurred, rather than in the year to which the grant originally related. This deferred grant expenditure is included within the balance of commitments for expenditure disclosed in note 23 to the financial statements. This policy has been changed to improve the relevance and reliability of financial information about the financial performance and financial position of the Ministry.

The financial effect of this change in accounting policy is to decrease grants and subsidies expense and increase net assets and accumulated surplus in the current year by \$5,885,885 of which \$2,702,312 related to the previous financial year. Had this change in accounting policy been applied during the previous financial year, grants and subsidies expense and payables would have been reduced by \$7,465,586 with a corresponding increase in net assets and accumulated surplus. Of this amount, \$4,064,318 related to the 1998/99 financial year.

(k) Inventories

Inventories are valued at the lower of cost and net realisable value. Costs are assigned by the method most appropriate to each particular class of inventory, with the majority being valued on a first in first out basis.

(l) Resources Received Free of Charge

Resources received free of charge or for nominal value which can be reliably measured are recognised as revenues and as assets or expenses as appropriate at fair value.

**MINISTRY OF SPORT AND RECREATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2001**

(m) Revenue recognition

Revenue from the sale of goods and disposal of other assets and the rendering of services, is recognised when the Ministry has passed control of the goods or other assets or delivery of the service to the customer.

(n) Comparative Figures

Comparative figures are, where appropriate, reclassified so as to be comparable with the figures presented in the current financial year.

3 Outputs of the Department

Information about the Ministry's outputs and the expenses and revenues which are reliably attributable to those outputs is set out in the Output Schedule. The Ministry had 2 outputs for 2000/2001:

Output 1: Education, Consultation and Advice

The provision of policy and advice on the development of the sport and recreation industry, including the development of a strategic framework by the Western Australian Sport and Recreation Council (SRC).

Output 2: Community Information/Initiatives

The provision of financial support for management in sport associations, from funding available from the Sports Lotteries account. The support is provided in the context of term funding agreements or business plans which outline the major development directions of the sports. A small amount of funding is available to support specific initiatives in sports too small to support sophisticated planning processes. Funding is also available to country sporting organisations under similar arrangements.

	2000/01 \$'000	1999/00 \$'000
4 Employee expenses		
Salaries	5,096	4,583
Superannuation	337	457
Long service leave	111	122
Annual leave	(78)	90
Other related expenses	467	462
	<u>5,933</u>	<u>5,714</u>
5 Supplies and services		
Consultants and contractors	594	1,101
Materials	559	409
Repairs and maintenance	157	96
Motor vehicles	286	296
Other	204	213
	<u>1,800</u>	<u>2,115</u>
6 Depreciation expense		
Furniture & fittings	37	26
Computer equipment	188	159
	<u>225</u>	<u>185</u>
7 Administration expenses		
Communication	300	239
Other	315	27
	<u>615</u>	<u>266</u>

**MINISTRY OF SPORT AND RECREATION
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FOR THE YEAR ENDED 30 JUNE 2001**

	2000/01 \$'000	1999/00 \$'000
8 Accommodation expenses		
Lease rentals	412	520
Cleaning	52	45
	<u>464</u>	<u>565</u>
9 Sport and recreation participation and development grants		
<u>Recurrent</u>		
Sports financial grants	2,004	2,976
Sports Lotteries Account	7,139	9,988
Community Sporting and Recreation Facilities Fund	1,767	19,851
	<u>10,910</u>	<u>32,815</u>
<p>Grants charged to the Community Sporting and Recreation Facilities Fund in 1999/2000 were unusually high as a result of an additional \$10 million provided by Government in the 1998/99 financial year. There was a significant write back of expenses this year in relation to grants which have received approval for deferral. These grants have previously been recognised as an expense based on approval year - they are now only being recognised as an expense when the grant becomes unconditional.</p>		
10 Other revenues from ordinary activities		
Other revenues	306	580
ATSIC - Aboriginal Young People's Sport and Recreation	464	335
Australian Sports Commission	310	335
Healthway	331	205
Alcoa of Australia	85	30
Sports Betting Commission	-	40
Donated assets	-	9
	<u>1,496</u>	<u>1,534</u>
11 Net profit/(losses) on disposal of non-current assets		
<u>Profit on Sale of Non-Current Assets</u>		
Computer equipment	(78)	2
Gross proceeds on disposal	27	2
	<u></u>	<u></u>
<u>Losses on Sale of Non-Current Assets</u>		
Computer equipment	(1)	(9)
Gross proceeds on disposal	1	8
	<u></u>	<u></u>
Net profit on sale of non-current assets	<u>(77)</u>	<u>(7)</u>

**MINISTRY OF SPORT AND RECREATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2001**

**2000/01
\$'000** **1999/00
\$'000**

12 Revenues from Government

Appropriation revenue received during the year:

Recurrent	25,218	24,924
Capital	450	1,350
Grants:		
State grants - Health Department	400	-
	<u>26,068</u>	<u>26,274</u>

The following liabilities have been assumed by the Treasurer during the financial year:

- superannuation	337	457
Total liabilities assumed by the Treasurer	<u>337</u>	<u>457</u>

Resources received free of charge:

Determined on the basis of the following estimates provided by agencies:

Office of the Auditor General	25	25
Department of Land Administration	-	1
Crown Solicitors Office	1	2
Government Property Office	-	6
Education Department of WA	-	1
	<u>26</u>	<u>35</u>
	<u>26,431</u>	<u>26,766</u>

13 Restricted cash assets

Accrued salaries suspense (I)	143	105
Community Sporting and Recreation Facilities Fund (II)	7,609	8,614
Sports Lotteries Account (III)	2,178	1,787
ATSIC (IV)	21	1
ASC (IV)	(4)	10
Healthway (IV)	324	54
TAB - Women's Sport Program (IV)	4	7
Sport Betting Account - Soccer Review (IV)	-	10
Alcoa of Australia Account (IV)	49	(9)
North West Academy of Sport (IV)	200	200
Refer note 21 (a)	<u>10,524</u>	<u>10,779</u>

The purposes of the above accounts are set out below.

(I) Amount held in suspense account is only to be used for the purpose of meeting the 27th pay in a financial year that occurs every 11 years.

(II) The purpose of the account is to hold monies appropriated for the purpose of making grants for the development of public sporting and recreation facilities, and for the management and administration of those grants.

(III) The purpose of the Sports Lotteries Account is to hold funds received by the Ministry of Sport and Recreation from the Lotteries Commission pursuant to Section 22(2)(c) of the Lotteries Commission Amendment Act 1993.

(IV) Funds are being held on behalf of a number of organisations for a variety of sport development programs and initiatives ranging from work with specific target groups such as indigenous Australians, women and youth, to coaching, officiating and sport management initiatives and reviews.

14 Inventories

Saleable publications and merchandise	<u>35</u>	<u>15</u>
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**MINISTRY OF SPORT AND RECREATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2001**

	2000/01 \$'000	1999/00 \$'000
15 Receivables		
Current		
Trade debtors	19	26
Provision for doubtful debts	-	-
GST receivable	148	42
	<u>167</u>	<u>68</u>
Other		
Accrued income	887	970
	<u>887</u>	<u>970</u>
	<u>1,054</u>	<u>1,038</u>

16 Property, plant and equipment		
Plant, furniture & general equipment		
At cost	267	254
Accumulated depreciation	(200)	(171)
	<u>67</u>	<u>83</u>
Computer equipment		
At cost	901	911
Accumulated depreciation	(437)	(526)
	<u>464</u>	<u>385</u>
Major items of software		
At cost	88	50
Accumulated depreciation	(23)	(12)
	<u>65</u>	<u>38</u>
	<u>596</u>	<u>506</u>

Reconciliations

Reconciliations of the carrying amounts of property, plant and equipment at the beginning and end of the current and previous financial year are set out below.

	Plant, furniture and general equipment \$'000	Computer equipment \$'000	Major items of software \$'000	Total \$'000
2000/01				
Carrying amount at start of year	83	385	38	506
Additions	21	279	46	346
Disposals	-	(29)	(2)	(31)
Depreciation	(37)	(171)	(17)	(225)
Carrying amount at end of year	<u>67</u>	<u>464</u>	<u>65</u>	<u>596</u>
1999/00				
Carrying amount at start of year	40	304	4	348
Additions	73	387	39	499
Disposals	(9)	(147)	-	(156)
Depreciation	(21)	(159)	(5)	(185)
Carrying amount at end of year	<u>83</u>	<u>385</u>	<u>38</u>	<u>506</u>

**MINISTRY OF SPORT AND RECREATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2001**

**2000/01
\$'000**

**1999/00
\$'000**

17 Payables

Current		
Sports Lotteries Grants	232	1,600
Community Sporting & Recreation Facilities Fund	2,692	9,645
Employee related expenses	1	13
	<u>2,925</u>	<u>11,258</u>

The decrease in Community Sporting & Recreation Facilities Fund payables is due to the recognition of deferred grants as commitments for the first time this year. Previously these grants were taken up as payables.

18 Provisions

Current		
Annual leave	325	359
Long service leave	328	281
	<u>653</u>	<u>640</u>
Non-current		
Long service leave	535	403
	<u>535</u>	<u>403</u>
<u>Employee Entitlements</u>		
The aggregate employee entitlement liability is recognised and included in the financial statements is as follows:		
Provision for employee entitlements:		
Current	653	640
Non-current	535	403
	<u>1,188</u>	<u>1,043</u>

19 Other liabilities

Current		
Accrued supplies and services	121	162
Accrued salaries	154	120
Income received in advance	150	-
	<u>425</u>	<u>282</u>

20 Equity

Accumulated surplus		
Opening balance	279	13,646
Change in net assets	8,057	(13,367)
Closing balance	<u>8,336</u>	<u>279</u>

21 Notes to the Statement of Cash Flows

(a) Reconciliation of cash

For the purposes of the Statement of Cash Flows, cash includes cash at bank, amounts in suspense and restricted cash. Cash at the end of the financial year, as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:

Cash assets	660	524
Restricted cash assets (refer note 13)	10,524	10,779
	<u>11,184</u>	<u>11,303</u>

**MINISTRY OF SPORT AND RECREATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2001**

	2000/01 \$'000	1999/00 \$'000
(b) Non-cash financing and investing activities		
During the financial year, there were no assets/liabilities transferred/assumed from other government agencies not reflected in the Statement of Cash Flows (1999/00: nil).		
(c) Reconciliation of net cost of services to net cash flows used in operating activities:		
Net cost of services	(18,374)	(40,133)
Non cash items		
Depreciation/amortisation	225	185
Superannuation expense	337	457
Resources received free of charge	26	44
(Profit)/loss on disposal of non-current assets	(78)	7
Non cash opening balances & fixed asset adjustments	110	156
(Increase)/decrease in assets:		
Current receivables	90	(101)
Current inventories	(20)	(10)
Other current assets	(5)	798
Increase/(decrease) in liabilities:		
Current accounts payable	(8,334)	10,245
Current provisions	13	173
Other liabilities	143	221
Non-current provisions	131	-
Change in GST in receivables/payables	(148)	-
Net cash used in operating activities	<u>(25,884)</u>	<u>(27,958)</u>
(d) At the reporting date, the Ministry had fully drawn down on all financing facilities, details of which are disclosed in the financial statements.		

22 Resources provided free of charge

During the year resources were provided to another agency free of charge for functions outside the normal operations of the Ministry:

Recreation Camps & Reserve Board - Corporate support	<u>240</u>	<u>236</u>
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23 Commitments for expenditure

(a) Non-cancellable operating lease commitments

Commitments in relation to leases contracted for at the reporting date but not recognised as liabilities, payable:

Within 1 year	442	420
Later than 1 year and not later than 5 years	598	146
Later than five years	-	-
	<u>1,040</u>	<u>566</u>

**MINISTRY OF SPORT AND RECREATION
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FOR THE YEAR ENDED 30 JUNE 2001**

	2000/01 \$'000	1999/00 \$'000
(b) Grants committed but not reflected in the financial statements		
Within 1 year	15,169	12,193
Later than 1 year and not later than 5 years	3,804	3,139
Later than five years	-	-
	18,973	15,332

Grant commitments are primarily funded from future years revenue, and arise when a funding application has been approved. Commitments to pay grants expected to be paid within one year include \$5,735,885 in respect of grants originally approved for payment during current or prior years that have been formally deferred. A further \$150,000 from current or prior periods is payable in one to five years.

24 Contingent liabilities

The Ministry is not aware of any contingent liabilities as at balance date.

25 Events occurring after reporting date

The Ministry is not aware of any matters or circumstances that have arisen since the end of the financial year to the date of this report which has significantly affected or may significantly affect the activities of the Ministry, the results of those activities or the state of affairs of the Ministry in the ensuing or any subsequent years.

26 Explanatory statements

The Summary of Consolidated Fund Appropriations and Revenue Estimates discloses appropriations and other statutes expenditure estimates, the actual expenditure made and revenue estimates and payments into the Consolidated Fund, all on a cash basis.

The following explanations are provided in accordance with Treasurers Instruction 945. Significant variations are considered to be those greater than 10% or \$250,000.

	Estimate \$	Actual \$	Variance \$
(i) Details of each authorisation to expend in advance of appropriation approvals:			
(a) Amount provided to fund outputs for the year	8,003,000	8,349,000	(346,000)
The variation is due to the payment of \$250,000 to Surf Life Saving for the maintenance of surveillance and rescue services on West Australian beaches, and a further \$96,000 was incurred in the implementation of structural and operational reforms for regional sport and recreation delivery.			
(b) Amount authorised by other Statutes			
– Lotteries Commission Act 1990	8,400,000	8,984,000	(584,000)
Section 22 of the Lotteries Commission Act provides that five percent of the Commission's net subscriptions are made available for the Minister for Sport and Recreation. The estimated net subscriptions exceeded expectations and the surplus was paid into the Sports Lotteries Account maintained by the Ministry.			
(ii) Significant variations where actual expenditures were less than the estimate for an expenditure item identified in the annual estimates for the year:			
Community Information/Initiatives	22,768,000	21,839,000	929,000

**MINISTRY OF SPORT AND RECREATION
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**2000/01
\$'000**

**1999/00
\$'000**

This output includes all grants paid to local governments and sport and recreation organisations. The total payments made in each year is largely determined by the claims for payment lodged by those organisations – claims this year were slightly lower than expectation.

(iii) Significant variations where actual revenues exceeded estimates for the financial year:

Revenue received from the Lotteries Commission exceeded estimates as explained in note 26 (i) (b) above.

(iv) There were no significant variations where actual outputs for the financial year exceeded or were less than outputs for the immediately preceding financial year.

27 Financial instruments

(a) Interest Rate Risk Exposure

The following table details the Department's exposure to interest rate risk as at the reporting date:

	Non Interest Bearing	Non Interest Bearing
Financial Assets		
Cash	11,184	11,303
Accounts receivable	1,054	1,038
Total financial assets	<u>12,238</u>	<u>12,341</u>
Financial Liabilities		
Accounts payable	2,925	11,258
Accrued expenses	425	282
Employee entitlements	1,188	1,043
Total financial liabilities	<u>4,538</u>	<u>12,583</u>

(b) Credit Risk Exposure

Amounts owing by other government agencies are guaranteed and therefore no credit risk exists in respect of those amounts. In respect of other financial assets the carrying amount represents the maximum exposure to credit risk to those assets.

(c) Net Fair Values

The carrying amount of financial assets and financial liabilities recorded in the financial statements are not materially different from their net fair values, determined in accordance with the accounting policies disclosed in note 2 to the financial statements.

**MINISTRY OF SPORT AND RECREATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2001**

**2000/01
\$'000**

**1999/00
\$'000**

28 Remuneration and retirement benefits of senior officers

Remuneration

The number of senior officers, whose total of fees, salaries and other benefits received, or due and receivable for the financial year, fall within the following bands are:

\$	No.	No.
50,001 - 60,000	8	8
60,001 - 70,000	4	3
70,001 - 80,000	3	1
80,001 - 90,000	4	2
90,001 - 100,000	1	1
130,001 - 140,000	-	1
140,001 - 150,000	1	-
	<hr/>	<hr/>
	\$'000	\$'000
	1,543	1,288

The total remuneration of senior officers is:

Senior officers includes the third level of management.

Retirement Benefits

The following amounts in respect of retirement benefits for senior officers were paid or became payable for the financial year:

Redundancy payments	-	-
Total notional contributions to Gold State and West State Superannuation Schemes	165	123
Contributions to other superannuation funds	-	-
	<hr/>	<hr/>

29 Affiliated bodies

During 2000/01 the Ministry transferred or spent the following funds on behalf of organisations which represented at least 50% of those organisation's operational funding:

Aboriginal Development Foundation	-	18
Sports Challenge	-	51
WA Coaching Foundation	-	111
Western Australian Boxing Commission	20	20
Western Australian Institute of Sport	3,070	3,250
Womensport West	-	100
	<hr/>	<hr/>
	3,090	3,550

30 Supplementary information

Write offs

During the year the following amounts were written off under the authority of the Accountable Officer:

Obsolete assets	1	-
Debts due to the Ministry	1	-
	<hr/>	<hr/>
	2	-