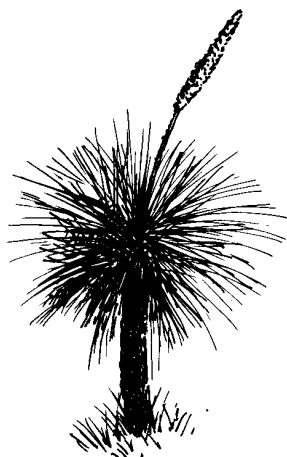




Recreation Camps and Reserve Board

Annual Report

2001/2002



Contents

President's Report.....	1
Legislation and Compliance	3
Organisation Profile.....	5
Organisation Structure	7
Bickley Outdoor Recreation Camp.....	8
Ern Halliday Recreation Camp.....	10
Noalimba Accommodation and Conference Centre	12
Point Walter Recreation and Conference Centre	13
Tone River Wilderness Cottages.....	15
Woodman Point Recreation Camp.....	16
Camp Quaranup.....	17
Recreation Reserves.....	17
Financial Statements.....	18
Performance Indicators	38
Appendices	46

President's Report

I am pleased to report that significant progress has been made in the 2001/02 financial year in the camps in both operational performance and strategic achievement.

The Membership of the Recreation Camps and Reserve Board has changed over the past year. The changes reflect the anticipated merging of the Board with the Department of Sport and Recreation.

The commitment by the Department to increase physical activity levels in Western Australians has been acknowledged through major improvements in participation across the camps chain.

The physical activities conducted at the camps by the Board's own staff has been enormously successful with a 28 per cent increase in participant numbers. Additionally the nature and range of activities offered have been expanded and modified to suit the evolving demands of client groups.

During the year there was a decrease of 1.6 per cent in the accommodation occupancy level, which reflected the a trend of staying for shorter periods, with smaller groups and focussing on short term "daily" programs. However, the Board was still able to provide high quality services to diverse groups from all regions of Western Australia, as well as several national and international client groups.

The most significant decision this year was State Cabinet's approval to dispose of the Noalimba Accommodation and Conference Centre. It is anticipated that proceeds from the sale of the site will be directed into major capital upgrades of the remaining camps. Undoubtedly this will represent significant opportunities for the community through upgraded accommodation facilities and a capacity to offer a broader diversity of recreational activities.

The Board has an Internet presence through the Department of Sport and Recreation's website. As a result of the Department's website upgrade in 2001/2002 online camp enquiries and bookings are now possible.

From a financial viability perspective, the camps chain achieved its overall projected budget largely due to increased revenue from program activities. The increase in program revenues offset the slight downturn in accommodation sales.

I would like to take this opportunity to congratulate the Board and camp staff for delivering an excellent result in a very difficult year. The enormous popularity of our camps-based activities was a clear community endorsement of the Board's revised focus and was also an indication of the Department's ability to quickly respond to emerging community needs in line with the shared strategic vision across the agency.

I would also like to particularly thank the managers at each of the camps and their staff for their diligence and creativity in the way they have managed and represented the Recreation Camps and Reserve Board to the wider community. This has been done during a time of change and challenge.

A handwritten signature in black ink, reading "Ron Alexander". The signature is written in a cursive, flowing style.

Ron Alexander
President
Recreation Camps and Reserve Board

Legislation and Compliance

The Recreation Camps and Reserve Board is a board constituted under the Parks and Reserves Act 1895.

Legislation impacting on Board activities

In the performance of its functions, the Board has exercised controls, which provide reasonable assurance that it has complied with the following relevant written laws:

- Parks and Reserves Act 1895.
- Financial Administration and Audit Act 1986
- State Supply Commission Act 1991
- Public Sector Management Act 1994
- Salaries and Allowances Act 1975
- Public and Bank Holidays Act 1972
- Equal Opportunity Act 1984
- Government Employees Superannuation Act 1987
- Workers' Compensation and Rehabilitation Act 1981 (as amended Workers' Compensation and Rehabilitation Amendment Act 1993)
- Industrial Relations Act 1979
- Minimum Conditions of Employment Act 1993
- Workplace Agreement Act 1993
- Freedom of Information Act 1992.
- Occupational Health and Safety Act 1984

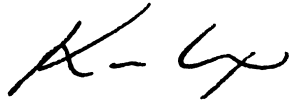
Public Sector Standards

The Board has complied with the Public Sector Standards in Human Resource Management, the Western Australian Public Sector Code of Ethics and has adopted the Department of Sport and Recreation's Employee Charter, which incorporates the Code of Conduct and is applicable to Recreation Camps and Reserve Board personnel.

All procedures are in place to support the Public Sector Standards and to appropriately manage staff.

There were no applications made for the breach of standards.

The Board is administered through the Department of Sport and Recreation, with policies and procedures covering the areas of Equal Employment Opportunity, Disability Services, State Supply Commission Act 1991, Occupational Health, Safety and Welfare, Freedom of Information Act 1992, Risk Management and Customer Service Charter represented through the Department of Sport and Recreation.



Karen Caple
Member
30 August 2002



Jenny Ough
Principal Accounting Officer
30 August 2002

Organisation Profile

The Recreation Camps and Reserve Board is a statutory authority, which has responsibility for seven recreation camps and two major recreational reserves in Western Australia.

Mission

To manage all camps and reserves under the control of the Board and to assist in the meeting of the objectives of the Department of Sport and Recreation.

Objectives

The objectives of the Recreation Camps and Reserve Board are to:

- Provide accommodation for the sporting and recreational needs of groups, organisations and individuals;
- Provide low-cost accommodation for specific sporting groups;
- Ensure the residential facilities operate at minimal cost to the Government; and
- Promote and display sound facility and land management techniques to meet recreational needs.

Activities

The Board has the power to acquire, hold, lease and dispose of real and personal property and make by-laws.

The Board requires assistance to successfully fulfil these obligations. All financial, human resources and other operation support services are provided by the Department of Sport and Recreation.

Membership

The Recreation Camps and Reserve Board is responsible to the Minister for Sport and Recreation. Membership of the Board is presently under review, however, the membership of the Board in 2001/2002 comprised:

Mr Ron Alexander
Director General
Department of Sport and Recreation
President

Mr George Aveling
(Term Expired 12 April 2002)
Consultant, Australian Institute of Management
Member

Ms Margaret Herley
(Resigned 17 October 2001)
Principal, Iona Presentation College
Member

Mr Graham Brimage
Director, Strategic Policy and Planning
Department of Sport and Recreation
Member

Ms Karen Caple
Director, Regions and Facilities,
Department of Sport and Recreation
Member

Mr Peter Nidd
(Term Expired 12 April 2002)
Outdoor Recreation Consultant
Member

Sites and Facilities

The Board's camps, which provide either cottage or dormitory style accommodation, are located in the Perth metropolitan area and the Great Southern region.

The camps are:

Bickley Outdoor Recreation Camp (dormitory)
Harding Road, Orange Grove

Ern Halliday Recreation Camp (dormitory)
Whitfords Avenue, Hillarys

Noalimba Accommodation and Conference Centre (residential blocks)
Mandala Crescent, Bateman

Point Walter Recreation and Conference Centre (dormitory)
Stock Road, Bicton

Tone River Wilderness Camp (cottages)
Near Manjimup, 352 km from Perth

Woodman Point Recreation Camp (dormitory and cottages)
O'Kane Court, Munster

Camp Quarant (dormitory)
Big Grove, Albany (Management leased out)

The Reserves are:

Woodman Point Reserve No. 40184 designated for the purpose of recreation and conservation, and located south of Fremantle at Munster.

Point Peron Reserve No. 27853 designated for the purpose of recreation, and located near Rockingham.

The day-to-day management of these Reserves has been transferred to the Department of Conservation and Land Management (CALM).

Organisation Structure



Bickley Outdoor Recreation Camp

Introduction

Bickley Outdoor Recreation Camp is set in the Darling Scarp beside the Bickley Reservoir, 25km from Perth. The camp offers self-catered dormitory accommodation for up to 70 people, tent camping for 50 people, and a day use area. Clients include schools, corporate, sporting, religious, youth, family and community groups.

Major Highlights

The camp was used by a number of client groups, with most of the individuals participating in at least one type of camp based recreational activity. Groups have included:

- An environmental encounters camp involving students from Singapore, participating in a range of recreational activities
- Japanese students experiencing Australian culture and activities in a camp with students the same age from their host families.
- An Australian Islamic College camp with female students experiencing abseiling, flying fox and canoeing supervised by female instructors.
- A Be Active Daily (BAD) Women camp during which mothers participating in abseiling, flying fox, rock climbing, low and high ropes.
- Corporate team building programs with staff from Commonwealth Bank, Coventry's Motor Parts, Wanneroo Youth Service, and Dudley Park Primary School.
- Children from the Princess Margaret Hospital Burns Unit participating in challenging physical recreational activities

Performance and Achievements

Bickley recorded an increase in total dormitory occupancy of 1,100 bed nights, which represents a 15 per cent improvement on the previous year. Accommodation revenue exceeded that generated in 2000/01. This increase was achieved by growth in the popularity of recreation programs, day use hire and larger group sizes. Tent occupancy decreased by 23 per cent in 2001/02 to 827 bed nights.

Revenue from the increase in recreation programs largely offset any decrease experienced in accommodation revenue from tent occupancy. Bickley achieved an operational cash surplus in 2001/2002.

Program participation continued to increase at Bickley Camp. In 2000/2001 4,083 individuals undertook at least one program compared to 3,379 individuals in 2000/01.

New activities have been developed to promote the camp during the summer months. The introduction of rubber rafts and water based lifesaving recreation programs on the Bickley Reservoir has been instrumental in providing a greater variety of activities to clients and increased day programs during the warmer months.

Marketing and Promotion

A major objective of 2001/02 was an increase in the bed night occupancy, recreation programs and the number of days used. These goals were achieved through a successful marketing campaign. Day use of the Billabong tent facility increased due to an expansion of programs and the increase in marketing to local councils, schools and community groups. Complete packages involving accommodation, catering and recreation programs were promoted to all schools through a direct mail campaign and this resulted in very positive responses

Ern Halliday Recreation Camp

Introduction

Ern Halliday Recreation Camp is located on the coast 22 kms north of Perth. The Ern Halliday complex features two large self-contained dormitory camps, two group tent areas and one of the best ranges of adventure programs in Australia.

Major Highlights

- A neighbourhood networking project was very successful in attracting adults over 35 years of age to tackle their fear of heights. The community program ran over 6 weeks and culminated in a weekend stay at the Tone River Camp and a 170 metre abseil on Mount Franklin.
- School holiday programs were held in every school holiday period throughout the year. All programs were well received and all parent evaluations were very supportive.
- The Leader-In-Training program year 11 and 12 students completed its first year very positively. The students enjoyed the weekly leadership experiences and were then invited to assist in the holiday programs.
- The Woman's National Confest brought women from across Western Australia to a week long seminar.
- The Harley Owners Group attracted 600 members from all over Australia to the annual national rally.

Performance and Achievements

Ern Halliday had a decrease in total dormitory occupancy of 1,588 bednights or a 7.5 per cent decrease on the previous year, however accommodation revenue exceeded that generated in 2000/01. This increase was achieved by an increase in the popularity of recreation programs attracting a larger number of groups to the site. Tent occupancy decreased by 56 per cent in 2001/02 to 1,175 bed nights. This decrease was largely due to the inclusion in 2000/01 of the National Guide Jamboree group, which artificially inflated the 2000/01 statistics.

Ern Halliday Recreation Camp achieved an operational cash surplus in 2001/02, proving the ongoing viability of the site.

Program participation continued to increase at the Ern Halliday Camp. The number of people undertaking at least one program was 8,292 compared with 6,337 in 2000/01.

The Ern Halliday Camp provided record levels of physical activity opportunities. There was an increasing pick-up rate from residential groups purchasing programs in excess of their previous usage. Non residential groups accessing programs as day users increased considerably due to booming sales of the "Workplace Adventures" and the "Adventure Picnics" products provided by the camp.

Marketing and Promotion

Marketing the facility was largely achieved through a “word of mouth” program. The strategy incorporated extensive site visits with potential client groups and ensured that all groups had positive experiences while at the camp.

Voluntary efforts and additional input from staff resulted in dramatic results in specialised areas. These included the introduction of a community paddle sports program and significant growth of the school holiday activity program that has been extensively promoted through schools.

Noalimba Accommodation and Conference Centre

Introduction

Noalimba Accommodation and Conference Centre is located on major access routes 12 kilometres from Perth and Fremantle. The centre was developed in the 1960s to service the needs of migrants. It has operated as an accommodation centre for sporting and recreation groups for many years. Occupancy rates have gradually reduced due to commercial operators offering similar facilities of a higher standard.

Noalimba has eight accommodation blocks with a capacity to sleep 416 people, six conference rooms with the capacity to seat from 25 to 250 people and on-site contract caterers serving up to 300 people.

Major Issues/Future Strategy

In the 2001/02 financial year State Cabinet approved the disposal of the Noalimba Centre. The centre will cease operations from October 2002 and work is progressing on the disposal of the facility and the identification of future options for the site.

The decision to close the site was based on a number of factors:

- The declining number of people using the facility;
- The increasing annual operating deficits;
- Accommodation not being a primary focus of the Department of Sport and Recreation camps;
- The Department has four other suburban camps that are under utilised and could accommodate the requirements of the current Noalimba clients;
- The declining structural state of the facility would require a large capital injection to maintain it as an operational unit; and
- The facility is not a practical venue for the establishment of physical activity programs.

Performance and Achievements

Noalimba had a decrease in total dormitory occupancy of 594 bednights or three per cent on the previous year. Accommodation revenue also decreased from 2000/01 levels.

Noalimba operated at a cash deficit in 2001/02.

Marketing and Promotion

Most of Noalimba's bookings have been achieved through referrals by past clients. No major marketing strategies were put into place due to the planned closure of the site in the next financial year. New marketing strategies educating existing clients about other RCRB sites for future requirements have been undertaken.

Point Walter Recreation and Conference Centre

Introduction

The Point Walter Recreation and Conference Centre is located 20 minutes from the Perth Central Business District and has magnificent river and city views from its parkland environment. The centre can accommodate up to 96 people in four person units. Facilities include a 10 metre abseiling tower, a low ropes course, high ropes course, 94 metre long flying fox and a range of game stations around the property.

Major Highlights

- During the year 106 groups used the centre including 41 schools, 8 sporting groups, 23 community groups, 11 church groups and 19 corporate groups. This included several overseas groups, many primary and high school groups from metropolitan and country Western Australia.
- The Rotary Club of Perth ran a very successful “Handicamp” during January and enjoyed abseiling and flying fox activities.
- The centre was recognised by Active Australia for its innovative abseiling program for wheelchair clients. A purpose made wheelchair was designed and constructed so these clients could experience abseiling. More than 150 people have used this facility.

Performance and Achievements

Point Walter achieved an increase in total dormitory occupancy of 1,557 bednights or 17 per cent increase on the previous year. Accommodation revenue exceeded that of 2000/01.

Point Walter Centre achieved a cash operational surplus in 2001/02, proving its ongoing viability.

In 2001/2002, the number of people participating in at least one program increased from 1,630 to 2,257 or 38 per cent compared with the previous year.

Programs were organised for many corporate clients, schools, adventure clubs, church groups and families. The centre is becoming well known for its high quality and cost effective programs. Clients can access activities that are ready made or designed for their specific needs.

Marketing and Promotion

During the year Point Walter’s promotional CD-ROM was upgraded to reflect new activities and changes and now includes a number of 30 second video clips of each activity. These CD’s are provided to prospective interstate and overseas groups as part of an information package.

Several promotional days held where activities were offered to prospective clients at no charge, to encourage bookings during the year. Yellow page advertising was also successful as well as several direct mail outs to previous clients.

Tone River Wilderness Cottages

Introduction

Tone River Wilderness Cottages is located 42 kilometres south east of Manjimup, on the banks of the Tone River.

Originally a mill town, 20 of the original fully self-contained cottages now accommodate up to 6, 8 or 10 people each, with three of the cottages modified to cater for people with disabilities.

Tone River is in the enviable position of being able to cater for families and small groups, while still being able to accommodate groups of up to 166.

The cottages are set among almost 40 hectares of C-class reserve, and are surrounded by State forest, providing the ideal venue for unique sport and recreation opportunities with an emphasis on the wilderness experience.

Major Highlights

A four day primary program with its unique combination of recreation, sporting and educational themes was extremely well received by regional schools. As a direct result of word of mouth, the program attracted attention from smaller South West schools, which would otherwise have been unable to provide their students with a camp experience.

Performance and Achievements

Tone River Cottage occupancy remained relatively constant at 21 per cent compared to the previous year. Accommodation revenue was down from 2000/01 levels.

The site had an operational cash deficit in 2001/02. Program participation continued to increase with 1,564 individuals participating in activities, up from 1,311 in 2000/01.

Marketing and Promotion

The major marketing vehicle for Tone River continues to be metropolitan newspapers. Over 28 per cent of site users came from this source alone, further complimented by 20 per cent of booking through word of mouth referrals. Many of the 30 per cent of previous clients who returned to Tone River were originally sourced through advertising over the last three years. This campaign, first implemented in 1999/00, has clearly contributed to the growing market and brand recognition of those services provided through Tone River.

Woodman Point Recreation Camp

Introduction

Woodman Point Recreation Camp is located on the site of a former quarantine station dating back to 1886. Most of the buildings were re-built in 1926. The camp is located in the middle of the large Woodman Point Recreation Reserve, 10 kilometres south of Fremantle in a coastal setting.

The camp can accommodate 272 people in four dormitory camps and three fully self-contained cottages.

Major Highlights

The camp continues to provide a valuable service to schools, community groups and families through its accommodation.

- The Department of Conservation and Land Management continued work to define the camp's boundaries to protect the natural woodlands in the reserve.
- The Friends of Woodman Point Recreation Camp (Inc) formalised agreements with a range of community sport and recreation clubs for joint-use of the former Isolation Hospital. The Lotteries Commission provided funding.
- An open day was run at the camp in conjunction with the City of Cockburn and the Friends of Woodman Point Recreation Camp (Inc). More than 1,000 attended, launching the first camp based programs delivered at the site.

Performance and Achievements

Woodman Point achieved an increase in total bed occupancy of 267 bed nights or a 1.3 per cent increase on the previous year. Accommodation revenue also increased from 2000/01.

The Woodman point site operated at a cash deficit in 2001/02.

Marketing and Promotion

The marketing strategy has largely focused on previous clients and the specific targeting of key client groups such as schools, community groups and church groups.

Camp Quaranup

Formerly a quarantine station, Camp Quaranup is located across Princess Royal Harbour from the Albany town site. It contains six dormitories and can accommodate 103 people. It remains extremely popular with schools and community groups.

The site has been identified as significant in the development of the Western Australia and the City of Albany, and is part of the Vancouver Waterways Project, which will allow increased access by tourist groups, particularly by boat from Albany.

Restoration continues to be completed with assistance from the Federal Government, the local community, and investment by the lessee.

Maintenance and repair of the fabric and infrastructure remains a responsibility of the state government. Projects completed during the year have included restoration of the former morgue, isolation hospital and the old hospital.

Recreation Reserves

Management of the Reserves vested in the Recreation Camps and Reserve Board continued to be undertaken by officers from the Department of Conservation and Land Management (CALM). It is expected that formal transfer of the vesting to the Conservation Commission will occur during the next two years.

RECREATION CAMPS AND RESERVE BOARD

Financial Statements For the year ended 30 June 2002



AUDITOR GENERAL

To the Parliament of Western Australia

**RECREATION CAMPS AND RESERVE BOARD
FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2002**

Matters Relating to the Electronic Presentation of the Audited Financial Statements

This audit opinion relates to the financial statements of the Recreation Camps and Reserve Board for the year ended June 30, 2002 included on the Recreation Camps and Reserve Board's web site. The Board is responsible for the integrity of the Recreation Camps and Reserve Board's web site. I have not been engaged to report on the integrity of the Recreation Camps and Reserve Board's web site. The audit opinion refers only to the statements named below. It does not provide an opinion on any other information which may have been hyperlinked to or from these statements. If users of this opinion are concerned with the inherent risks arising from electronic data communications, they are advised to refer to the hard copy of the audited financial statements to confirm the information included in the audited financial statements presented on this web site.

Scope

I have audited the accounts and financial statements of the Recreation Camps and Reserve Board for the year ended June 30, 2002 under the provisions of the Financial Administration and Audit Act 1985.

The Board is responsible for keeping proper accounts and maintaining adequate systems of internal control, preparing and presenting the financial statements, and complying with the Act and other relevant written law. The primary responsibility for the detection, investigation and prevention of irregularities rests with the Board.

My audit was performed in accordance with section 79 of the Act to form an opinion based on a reasonable level of assurance. The audit procedures included examining, on a test basis, the controls exercised by the Board to ensure financial regularity in accordance with legislative provisions, evidence to provide reasonable assurance that the amounts and other disclosures in the financial statements are free of material misstatement and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with Accounting Standards and other mandatory professional reporting requirements in Australia and the Treasurer's Instructions so as to present a view which is consistent with my understanding of the Board's financial position, its financial performance and its cash flows.

The audit opinion expressed below has been formed on the above basis.

Recreation Camps and Reserve Board
Financial statements for the year ended June 30, 2002

Audit Opinion

In my opinion,

- (i) the controls exercised by the Recreation Camps and Reserve Board provide reasonable assurance that the receipt and expenditure of moneys and the acquisition and disposal of property and the incurring of liabilities have been in accordance with legislative provisions; and
- (ii) the Statement of Financial Performance, Statement of Financial Position and Statement of Cash Flows and the Notes to and forming part of the financial statements are based on proper accounts and present fairly in accordance with applicable Accounting Standards and other mandatory professional reporting requirements in Australia and the Treasurer's Instructions, the financial position of the Board at June 30, 2002 and its financial performance and its cash flows for the year then ended.



D D R PEARSON
AUDITOR GENERAL
October 25, 2002

CERTIFICATION OF FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2002

☐

The accompanying financial statements for the Recreation Camps and Reserve Board have been prepared in compliance with the provisions of the Financial Administration and Audit Act 1985 from proper accounts and records to present fairly the financial transactions for the year ended 30 June 2002 and the financial position as at 30 June 2002.

At the date of signing we are not aware of any circumstances which would render the particulars included in the Financial Statements misleading or inaccurate.



Chairman of Accountable Authority
R Alexander
23 October, 2002



Principal Accounting Officer
L Baker
23 October, 2002



Member of Accountable Authority
K Caple
23 October, 2002

☐

RECREATION CAMPS AND RESERVE BOARD
STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2002

	Note	2001/02	2000/01
		\$	\$
Current Assets			
Cash assets	19 (a)	394,908	118,053
Restricted cash assets	11	32,090	23,090
Receivables	12	131,605	89,088
Amounts receivable for outputs	13	150,000	-
Total Current Assets		708,603	230,231
Non-Current Assets			
Amounts receivable for outputs	13	811,000	-
Property, plant and equipment	14	14,993,860	12,521,630
Total Non-Current Assets		15,804,860	12,521,630
Total Assets		16,513,463	12,751,861
Current Liabilities			
Payables	15	52,686	32,565
Provisions	16	69,022	79,527
Other liabilities	17	188,871	188,512
Total Current Liabilities		310,579	300,604
Non-Current Liabilities			
Provisions	16	86,809	59,972
Total Non-Current Liabilities		86,809	59,972
Total Liabilities		397,388	360,576
NET ASSETS		16,116,075	12,391,285
Equity			
Contributed equity	18	105,000	-
Reserves	18	15,245,312	11,799,137
Accumulated surplus	18	765,763	592,148
TOTAL EQUITY		16,116,075	12,391,285

The Statement of Financial Position should be read in conjunction with the accompanying notes.

RECREATION CAMPS AND RESERVE BOARD
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2002

	Note	2001/02 \$	2000/01 \$
CASH FLOWS FROM GOVERNMENT			
Output appropriations		1,573,000	449,000
Capital contributions		105,000	103,000
Net cash provided by Government		1,678,000	552,000
Utilised as follows:			
CASH FLOWS FROM OPERATING ACTIVITIES			
Payments			
Employee costs		(1,202,846)	(921,539)
Supplies and services		(841,654)	(1,213,446)
Capital user charge		(1,006,000)	-
GST payments on purchases		(203,789)	(159,025)
GST payments to taxation authority		(42,218)	(30,221)
Other payments		(258,746)	-
Receipts			
User charges and fees		2,011,174	1,628,803
GST receipts on sales		162,734	176,391
GST receipts from taxation authority		27,636	22,520
Net cash provided by/(used in) operating activities	19 (c)	(1,353,709)	(496,517)
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of non-current physical assets		(38,436)	(7,489)
Net cash provided by/(used in) investing activities		(38,436)	(7,489)
Net increase/(decrease) in cash held		285,855	47,994
Cash assets at beginning of the financial year		141,143	93,149
CASH ASSETS AT THE END OF THE FINANCIAL YEAR	19 (a)	426,998	141,143

The Statement of Cash Flows should be read in conjunction with the accompanying notes.

**RECREATION CAMPS AND RESERVE BOARD
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 30 JUNE 2002**

	Note	2001/02	2000/01
		\$	\$
COST OF SERVICES			
Expenses from ordinary activities			
Employee expenses	2	1,251,704	942,142
Supplies and services	3	812,485	1,141,991
Depreciation and amortisation expense	4	1,018,392	954,230
Administration expenses	5	386,003	275,458
Capital user charge	6	1,006,000	-
Other expenses from ordinary activities	7	24,647	2,030
Net loss on disposal of non-current assets	9	-	70,110
Total cost of services		4,499,231	3,385,961
Revenues from ordinary activities			
Revenue from operating activities			
User charges and fees	8	1,772,176	1,601,944
Net profit on disposal of non-current assets	9	2,647	-
Total revenues from ordinary activities		1,774,823	1,601,944
NET COST OF SERVICES		(2,724,408)	(1,784,016)
REVENUES FROM GOVERNMENT			
Output appropriation (i)	10	2,534,000	552,000
Assets assumed/(transferred)	10	28,359	58,137
Resources received free of charge	10	335,664	251,241
Total revenues from Government		2,898,023	861,378
CHANGE IN NET ASSETS		173,615	(922,639)
Net increase/(decrease) in asset revaluation reserve		3,446,175	3,529,257
Total revenues, expenses and valuation adjustments recognised directly in equity		3,446,175	3,529,257
TOTAL CHANGES IN EQUITY OTHER THAN THOSE RESULTING FROM TRANSACTIONS WITH WA STATE GOVERNMENT AS OWNERS		3,619,790	2,606,618

(i) Appropriation included capital in 2000/01.

The Statement of Financial Performance should be read in conjunction with the accompanying notes.

1 Significant accounting policies

The following accounting policies have been adopted in the preparation of the financial statements. Unless otherwise stated, these policies are consistent with those adopted in the previous year.

General Statement

The financial statements constitute a general purpose financial report which has been prepared in accordance with the Australian Accounting Standards, Statements of Accounting Concepts and other authoritative pronouncements of the Australian Accounting Standards Board, and Urgent Issues Group (UIG) Consensus Views as applied by the Treasurer's Instructions. Several of these are modified by the Treasurer's Instructions to vary application, disclosure, format and wording. The Financial Administration and Audit Act and the Treasurer's Instructions are legislative provisions governing the preparation of financial statements and take precedence over Australian Accounting Standards, Statements of Accounting Concepts and other authoritative pronouncements of the Australian Accounting Standards Board and UIG Consensus Views. The modifications are intended to fulfil the requirements of general application to the public sector, together with the need for greater disclosure and also to satisfy accountability requirements.

If any such modification has a material or significant financial effect upon the reported results, details of that modification and where practicable, the resulting financial effect are disclosed in individual notes to these financial statements.

The statements have been prepared on the accrual basis of accounting using the historical cost convention, with the exception of certain non-current assets which, subsequent to initial recognition, have been measured on the fair value basis in accordance with the option under AAS38(5.1) (see note 1(g)). Additions to non-current physical assets since valuation are stated at cost.

(a) Output Appropriations

Output appropriations are recognised as revenues in the period in which the Board gains control of the appropriated funds. The Board gains control of appropriated funds at the time the funds are deposited into the Board's bank account or credited to the FAAA sec27(1) holding account held at the Department of Treasury and Finance. Refer to note 10 for further commentary on the application of UIG 38.

(b) Contributed Equity

Under UIG 38 "Contributions by Owners Made to Wholly-Owned Public Sector Entities" transfers in the nature of equity contributions must be designated by the Government (owners) as contributions by owners (at the time of, or prior to transfer) before such transfers can be recognised as equity contributions in the financial statements. Capital contributions (appropriations) have been designated as contributions by owners and have been credited directly to Contributed Equity in the Statement of Financial Position. All other transfers have been recognised in the Statement of Financial Performance. Prior to the current reporting period, capital appropriations were recognised as revenue in the Statement of Financial Performance. Capital appropriations which are repayable to the Treasurer are recognised as liabilities. Refer to note 10 for further commentary on the application of UIG 38.

(c) Net Appropriation Determination

Pursuant to section 23A of the Financial Administration and Audit Act, the net appropriation determination by the Treasurer provides for retention of the following monies received by the Board:

- Revenue received for the provision of accommodation and recreation programs
- GST input credits and GST receipts on sales.

Retained revenues may only be applied to the outputs specified in the 2001-2002 Budget Statements.

Total retained revenues for 2001/02 is \$2,201,544 (2000/01 – \$1,827,714).

(d) Grants and other contributions revenue

Grants, donations, gifts and other non-reciprocal contributions are recognised as revenue when the Board obtains control over the assets comprising the contributions. Control is normally obtained upon their receipt.

Recreation Camps and Reserve Board 2001/02 Annual Report

Contributions are recognised at their fair value. Contributions of services are only recognised when a fair value can be reliably determined and the services would be purchased if not donated.

(e) Revenue recognition

Revenue from the sale of goods and disposal of other assets and the rendering of services, is recognised when the Board has passed control of the goods or other assets or delivery of the service to the customer.

Camps revenue represents revenue earned from services rendered net of returns, allowances and duties and taxes paid. Other revenue is fully described in the operating statement.

(f) Depreciation of non-current assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of their future economic benefits.

Depreciation is provided for on the straight line basis, using rates which are reviewed annually. Useful lives for each class of depreciable asset are:

Buildings	10 years
Plant and equipment	3.33 to 5 years

(g) Revaluation of Land, Buildings and Infrastructure

The Board has a policy of valuing land, buildings and infrastructure at fair value. The annual revaluations undertaken by the Valuer General's Office for the Government Property Register are recognised in the financial statements.

Land and improvements are shown at valuation in the financial statements. Increments have been taken to the Asset Revaluation Reserve. Decrements are offset against previous increments relating to the same class of asset and the balance is charged against profits.

Other assets are brought to account at cost.

Change in accounting policy

During the 2000/01 year the Board's policy in respect of buildings held on leased properties changed such that these buildings were brought into the Statement of Financial Position based on the valuation performed by the Valuer General's Office as at 1 July 2000. The policy changed to improve the relevance and reliability of financial information about the financial performance and financial position of the Board.

(h) Leases

The Board has entered into operating lease arrangements for vehicles where the lessor effectively retains all risks and benefits incident to ownership of the items held under the operating leases. Equal instalments of the lease payments are charged to the Statement of Financial Performance over the lease term as this is representative of the pattern of benefits to be derived from the leased property.

(i) Receivables

Receivables are recognised at the amounts receivable as they are due for settlement no more than 30 days from the date of recognition.

Collectability of receivables is reviewed on an ongoing basis. Debts which are known to be uncollectable are written off. A provision for doubtful debts is raised when some doubt as to collection exists and in any event where the debt is more than 60 days overdue.

(j) Accrued salaries

Accrued salaries (refer note 17) represent the amount due to staff but unpaid at the end of the financial year, as the end of the last pay period for that financial year does not coincide with the end of financial year. Accrued salaries are settled within a few days of financial year end. The Board considers the carrying amount of accrued salaries to be equivalent to their net fair value.

Recreation Camps and Reserve Board 2001/02 Annual Report

(k) Payables

Payables, including accruals not yet billed, are recognised when the Board becomes obliged to make future payments as a result of a purchase of goods or services. Payables are generally settled within 30 days.

(l) Employee entitlements

Annual leave

This entitlement is recognised at current remuneration rates and is measured at the amount unpaid at the reporting date in respect to employees' service up to that date.

Long service leave

Leave entitlements are calculated at current remuneration rates. A liability for long service leave is recognised after an employee has completed four years of service. An actuarial assessment of long service leave undertaken by Barton Consultancy in 2001 determined that the liability measured using the short hand method was not materially different from the liability measured using the present value of expected future payments.

This method of measurement of the liability is consistent with the requirements of Australian Accounting Standard AAS30 "Accounting for Employee Entitlements".

Superannuation

Staff may contribute to the Pension Scheme, a defined benefits pension scheme now closed to new members, or to the Gold State Superannuation Scheme, a defined benefit lump sum scheme now also closed to new members. All staff who do not contribute to either of these schemes become non-contributory members of the West State Superannuation Scheme, an accumulation fund complying with the Commonwealth Government's Superannuation Guarantee (Administration) Act 1992. All of these schemes are administered by the Government Employees Superannuation Board (GESB).

The Pension Scheme and the pre-transfer benefit for employees who transferred to the Gold State Superannuation scheme are unfunded and the liability for future payments are provided for at reporting date.

The liabilities for superannuation charges under the Gold State Superannuation Scheme and the West State Superannuation Scheme are extinguished by payment of employer contributions to the GESB.

The note disclosure required by paragraph 51(e) of AAS 30 (being the employer's share of the difference between employees' accrued superannuation benefits and the attributable net market value of plan assets) has not been provided. State scheme deficiencies are recognised by the State in its whole of government reporting. The GESB's records are not structured to provide the information for the Board. Accordingly, deriving the information for the Board is impractical under current arrangements, and thus any benefits thereof would be exceeded by the cost of obtaining the information.

(m) Resources received free of charge or for nominal value

Resources received free of charge or for nominal value which can be reliably measured are recognised as revenues and as assets or expenses as appropriate at fair value.

(n) Comparative figures

Comparative figures are, where appropriate, reclassified so as to be comparable with the figures presented in the current financial year.

(o) Cash

For the purpose of the Statement of Cash Flows, cash includes cash assets and restricted cash assets. These include short-term deposits that are readily convertible to cash on hand and are subject to insignificant risk of changes in value.

Recreation Camps and Reserve Board 2001/02 Annual Report

(p) Software

Significant costs associated with the acquisition or development of computer software are capitalised and amortised on a straight line basis over the periods of the expected benefit, which varies from three to five years.

	2001/02 \$	2000/01 \$
2 Employee Expenses		
Wages and salaries	1,032,472	877,467
Superannuation	117,137	58,137
Annual leave	(7,473)	(16,652)
Long service leave	23,805	(22,639)
Other related expenses (I)	85,763	45,829
	<u>1,251,704</u>	<u>942,142</u>
(I) These employee expenses include superannuation, WorkCover premiums and other employment on-costs associated with the recognition of annual and long service leave liability. The related on-costs liability is included in employee entitlement liabilities at Note 16.		
3 Supplies and Services		
Repairs and maintenance	245,222	326,677
Utilities	167,764	172,902
Motor vehicles	63,311	65,057
Equipment	78,146	58,007
Cleaning	76,713	67,297
Other	181,329	172,051
Litigation settlement (refer note 23 (i))	-	280,000
	<u>812,485</u>	<u>1,141,991</u>
4 Depreciation and amortisation expense		
Buildings	984,535	909,470
Plant and general equipment	33,857	44,760
	<u>1,018,392</u>	<u>954,230</u>
5 Administration Expenses		
Administration	386,003	275,458
	<u>386,003</u>	<u>275,458</u>
6 Capital User Charge		
Capital user charge	1,006,000	-
	<u>1,006,000</u>	<u>-</u>
A capital user charge rate of 8% has been set by the Government for 2001-02 and represents the opportunity cost of capital invested in the net assets of the Board used in the provision of outputs. The charge is calculated on the net assets adjusted to take account of exempt assets. Payments are made to the Department of Treasury and Finance on a quarterly basis.		
7 Other expenses from ordinary activities		
Doubtful debts expense	24,647	2,030
	<u>24,647</u>	<u>2,030</u>

Recreation Camps and Reserve Board 2001/02 Annual Report

	2001/02 \$	2000/01 \$
8 User charges and fees		
Accommodation	1,229,388	1,195,270
Meals	80,786	60,650
Rent and lease fees	47,169	48,527
Programs	398,795	269,343
Utilities/phones/miscellaneous	16,038	28,154
	<u>1,772,176</u>	<u>1,601,944</u>
9 Net Profit / (Loss) on Disposal of Non-Current Assets		
<u>Profit on Disposal of Non-Current Assets</u>		
Plant and general equipment	2,647	-
Gross proceeds on disposal of asset	<u>-</u>	<u>-</u>
<u>Loss on Disposal of Non-Current Assets</u>		
Plant and general equipment		(70,110)
Gross proceeds on disposal	<u>-</u>	<u>-</u>
Net profit / (loss)	<u>2,647</u>	<u>(70,110)</u>
10 Revenues (to)/from Government		
Appropriation revenue received during the year:		
Output appropriations (i)	2,534,000	449,000
Capital appropriations (ii)	<u>-</u>	<u>103,000</u>
Total State funding	<u>2,534,000</u>	<u>552,000</u>
The following assets have been assumed from/(transferred to) other government agencies during the financial year: (iii)		
Liabilities assumed by the Treasurer		
Superannuation (refer also Note 1)	28,359	58,137
Resources received free of charge (iv)		
Determined on the basis of the following estimates provided by agencies:		
Office of the Auditor General	11,500	10,000
Crown Solicitors Office	14,311	1,241
Department of Sport and Recreation	<u>309,853</u>	<u>240,000</u>
	<u>335,664</u>	<u>251,241</u>
	<u>2,898,023</u>	<u>861,378</u>
(i)	Output appropriations are accrual amounts as from 1 July 2001, reflecting the full price paid for outputs purchased by the Government. The appropriation revenue comprises a cash component and a receivable (asset). The receivable (holding account) comprises the depreciation expense for the year and any agreed increase in leave liability during the year.	
(ii)	Capital appropriations were revenue in the year ended 30 June 2001. From 1 July 2001, capital appropriations, termed Capital Contributions, have been designated as contributions by owners and are credited straight to equity in the Statement of Financial Position.	
(iii)	Where a liability has been assumed by the Treasurer or other entity, the Board recognises revenues equivalent to the amount of the liability assumed and an expense relating to the nature of the event or events that initially gave rise to the liability. Non-reciprocal transfers of assets or liabilities cannot be treated as contributions by owners (equity) as no formal designation has been made and the other requirements specified in UIG 38(7) have not been met.	

Recreation Camps and Reserve Board 2001/02 Annual Report

10 Revenues (to)/from Government (continued)

- (iv) Where assets or services have been received free of charge or for nominal consideration, the Board recognises revenues equivalent to the fair value of the assets and/or the fair value of those services that can be reliably determined and which would have been purchased if not donated, and those fair values shall be recognised as assets or expenses, as applicable.

	2001/02 \$	2000/01 \$
11 Restricted cash assets		
Amounts held by Treasury	32,090	23,090
	32,090	23,090

12 Receivables

Current		
Trade Debtors	132,835	91,118
Provision for doubtful debts	(26,677)	(2,030)
GST receivable	25,447	-
	131,605	89,088

13 Amounts receivable for outputs

Current	150,000	-
Non-current	811,000	-
	961,000	-

This asset represents the non-cash component of output appropriations. It is restricted in that it can only be used for asset replacement or payment of leave liability.

14 Property, plant and general equipment

Reconciliations

Reconciliations of the carrying amounts of property, plant, equipment and vehicles at the beginning and end of the current financial year are set out below.

Land		
At fair value (I)	6,101,000	4,287,000
	6,101,000	4,287,000
Buildings		
At fair value (I)	9,845,344	9,094,700
Accumulated depreciation	(984,535)	(909,470)
	8,860,809	8,185,230
Plant and general equipment		
At cost	218,402	216,627
Accumulated depreciation	(186,351)	(167,227)
	32,051	49,400
	14,993,860	12,521,630

(I) The revaluation of freehold land, land improvements and buildings was performed as at May 2002 in accordance with an independent valuation by the Valuer General's Office. Fair value has been determined on the basis of current market buying values and values based on current use. The valuation was made in accordance with a regular policy of annual revaluation.

Recreation Camps and Reserve Board 2001/02 Annual Report

14 Property, plant and general equipment (continued)

Reconciliations

Reconciliations of the carrying amounts of property, plant and general equipment at the beginning and end of the current financial year are set out below.

	Plant, and general equipment \$	Land \$	Buildings \$	Total \$
2001/02				
Carrying amount at start of year	49,400	4,287,000	8,185,230	12,521,630
Additions	39,974	-	27,939	67,913
Disposals	(23,466)	-	-	(23,466)
Revaluation increments/(decrements)	-	1,814,000	1,632,175	3,446,175
Depreciation	(33,857)	-	(984,535)	(1,018,392)
Carrying amount at end of year	<u>32,051</u>	<u>6,101,000</u>	<u>8,860,809</u>	<u>14,993,860</u>

During the year State Cabinet gave approval for the disposal of the Noalimba Accommodation and Conference Centre. It is anticipated that the camp will be disposed of towards the end of 2002. It will cease trading on 31 October 2002. The value of land and buildings included above in respect of Noalimba for 2001/02 is \$10,865,530. On disposal the land and buildings at Noalimba will be transferred to LandCorp for nil consideration.

	2001/02 \$	2000/01 \$
--	---------------	---------------

15 Payables

Current		
Trade payables	<u>52,686</u>	<u>32,565</u>
	<u>52,686</u>	<u>32,565</u>

16 Provisions

Current		
Annual leave	42,892	50,365
Long service leave	<u>26,130</u>	<u>29,162</u>
	69,022	79,527
Non Current		
Long service leave	<u>86,809</u>	<u>59,972</u>
	<u>155,831</u>	<u>139,499</u>

Employee Entitlements

The aggregate employee entitlements liability recognised and included in the financial statements is as follows:

Provision for employee entitlements:

Current	69,022	79,527
Non-current	<u>86,809</u>	<u>59,972</u>
	<u>155,831</u>	<u>139,499</u>

The Board considers the carrying amount of employee entitlements approximates the net fair value.

17 Other Liabilities

Current		
Deposits/Income in advance	165,663	161,084
Accrued salaries	23,208	19,947
GST payable	<u>-</u>	<u>7,481</u>
	<u>188,871</u>	<u>188,512</u>

Recreation Camps and Reserve Board 2001/02 Annual Report

	2001/02 \$	2000/01 \$
18 Equity		
Contributed Equity		
Opening balance	-	-
Capital Contributions (I)	105,000	-
Closing balance	<u>105,000</u>	<u>-</u>
(I) From 1 July 2001, capital appropriations, termed Capital Contributions, have been designated as contributions by owners and are credited straight to equity in the Statement of Financial Position.		
Reserves		
Asset Revaluation Reserve (i)		
Opening balance	11,799,137	45,130,562
Net revaluation increments/(decrements)		
Land	1,814,000	(238,000)
Buildings	1,632,175	3,767,257
Transfer to accumulated surplus/(deficiency)	-	(36,860,682)
Closing balance	<u>15,245,312</u>	<u>11,799,137</u>
(i) The asset revaluation reserve is used to record increments and decrements on the revaluation of non-current assets, as described in accounting policy note 1(g).		
Accumulated surplus		
Opening balance	592,148	(35,345,895)
Change in net assets	173,615	(922,639)
Transfer from asset revaluation reserve	-	36,860,682
Closing balance	<u>765,763</u>	<u>592,148</u>

The transfer of \$36,860,682 from the asset revaluation reserve to the accumulated surplus/(deficiency) in 2000/2001 reflects revaluation increments in relation to land that was transferred to CALM in 1998/99. The loss on this transfer was taken to the Statement of Financial Performance in 1998/99.

19 Notes to the Statement of Cash Flows

(a) Reconciliation of cash

Cash at the end of the financial year as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:

Cash assets	394,908	118,053
Restricted cash assets (refer to note 11)	32,090	23,090
	<u>426,998</u>	<u>141,143</u>

(b) Non cash financing and investing activities

During the financial year, there were no assets/liabilities transferred/ assumed from other government agencies not reflected in the Statement of Cash Flows (2000/2001: nil).

19 Notes to the Statement of Cash Flows (continued)

	2001/02 \$	2000/01 \$
(c) Reconciliation of net cost of services to net cash flows used in operating activities		
Net cost of services	(2,724,408)	(1,784,017)
Non-cash items:		
Depreciation and amortisation expense	1,018,392	954,230
Adjustment for other non-cash items	20,146	-
Doubtful debts expense	24,647	2,030
Resources received free of charge	335,664	251,241
(Profit)/loss on sale of property, plant and equipment	(2,647)	70,110
Liabilities assumed by the Treasurer	28,359	58,137
(Increase)/decrease in assets:		
Current receivables (III)	(17,070)	(4,007)
Increase/(decrease) in liabilities:		
Current payables	20,121	-
Current provisions	(10,505)	(30,411)
Other current liabilities	7,839	(184)
Non-current provisions	26,837	(8,880)
Net GST receipts/(payments) (I)	(55,637)	(12,247)
Change in GST in receivables/payables(II)	(25,447)	7,481
Net cash used in in operating activities	<u>(1,353,709)</u>	<u>(496,517)</u>

I) This is the net GST paid/received, ie. Cash transactions

II) This reverses out the GST in accounts receivable and payable.

III) Note that ATO receivables/payables in respect of GST and receivable/payable in respect of the sale/purchase of non-current assets are not included in these items as they are not reconciling items.

(d) At the reporting date, the Board had fully drawn on all financing facilities, details of which are disclosed in the financial statements.

20 Commitments for expenditure

Non-cancellable operating lease commitments

Commitments in relation to leases contracted for at the reporting date but not recognised as liabilities, are payable as follows:

Within 1 year	38,824	37,962
Later than 1 year and not later than 5 years	34,429	40,835
	<u>73,253</u>	<u>78,797</u>

These commitments are all inclusive of GST.

21 Contingent Liabilities

The Members of the Board are not aware of any contingent liabilities as at reporting date.

22 Events Occurring After Reporting Date

An industrial dispute has been settled regarding the nature of tenure of the Board's cleaners. The cleaners had been employed on a casual basis and the union challenged the status of their employment maintaining their tenure should be permanent part time, given the long term nature of their employment. This matter has been heard in the WA Industrial Relations Commission and the Industrial Magistrate's Court. All parties have agreed to the terms of settlement, and a Deed of Release has been signed off. The union has withdrawn the claims in the Industrial Magistrates Court and lodged a Notice of Discontinuance of Action on 18 September 2002.

As agreed under the settlement, the Board has back paid the yearly increments and accrued leave liabilities for the two cleaners involved in the dispute. These payments have been made in September 2002 and since that time similar agreements and arrangements have been finalised for the four other cleaners employed under identical conditions. The Board has backpaid \$7,361 of yearly increments and accrued leave liabilities of \$11,646.

The Members of the Board are not aware of any other matters or circumstances that have arisen since the end of the financial year to the date of this report which have significantly affected or may significantly affect the activities of the Board, the results of those activities or the state of affairs of the Board in the ensuing or any subsequent years.

23 Explanatory Statement**(i) Significant variations between actual revenues and expenditure for the financial year and the revenues and expenditures for the immediately preceding financial year.**

Details and reasons for significant variations between actual results with the corresponding items of the preceding year are detailed below. Significant variations are considered to be those greater than 10% or \$50,000.

	2001/02 \$	2000/01 \$	Variance \$
Employee Expenses	1,251,704	942,142	309,562
Supplies and Services	812,485	1,141,991	(329,506)
Depreciation and amortisation	1,018,392	954,230	64,162
Administration expense	386,003	275,458	110,545
Capital user charge	1,006,000	-	1,006,000
User charges and fees	1,772,176	1,601,944	170,231
Output Appropriations	2,534,000	449,000	2,085,000
Resources received free of charge	335,664	251,241	84,423

Employee Expenses

Salaries were higher this year due to the employment of additional casual staff to run programs. This also resulted in a higher superannuation expense for the year. Other staffing costs were also higher due to an increase in fringe benefits tax and workers' compensation insurance.

Supplies and Services

Expenses were unusually high in 2000/01 due to the payment of \$280,000 that year as settlement of a financial claim against the Board for an accident which occurred in waters off Woodman Point in 1992. In accordance with Government policy at that time, the Board was self insured, therefore the claim was not covered by insurance.

Depreciation and amortisation

The increase in depreciation is directly attributable to an increase in the valuation of buildings and improvements at the camps. The depreciation rate is unchanged at 10%.

Administration expense

The increase is due to additional resources being directed to camps throughout the year, to cover a broad range of industrial and operational issues. The resources are provided free of charge by the Department of Sport and Recreation.

Capital user charge

The capital user charge was levied for the first time this year, at the rate of 8%. Further details are contained in Note 6.

23 Explanatory Statement (continued)**(i) Significant variations between actual revenues and expenditure for the financial year and the revenues and expenditures for the immediately preceding financial year. (continued)**User charges and fees

Camps revenues increased due to an increase in the number of recreation programs conducted at the camps. This was offset slightly by a small decline in the number of bednights sold.

Output Appropriations

The increase in output appropriations was primarily due to the introduction of accrual appropriations. Output appropriations now include funding for superannuation expense, capital user charge, depreciation and changes in leave liability.

Resources received free of charge

As noted above (under Administration expense), there was an increase in the amount of services provided by the Department of Sport and Recreation. There was also an increase in the amount of legal services provided by the Crown Solicitor's Office.

(ii) Significant variations between estimates and actual results for the financial year

Details and reasons for significant variations between estimates and actual results are detailed below. Significant variations are considered to be those greater than 10% or \$50,000.

	Estimate \$	Actual \$	Variance \$
Employee Expenses	1,069,000	1,251,704	(182,704)
Supplies and Services	912,000	812,485	99,515
Depreciation and amortisation	676,000	1,018,392	(342,392)
Administration expense	338,000	386,003	(48,003)
Capital user charge	748,000	1,006,000	(258,000)
Other expenses	80,000	24,647	55,353
User charges and fees	1,656,000	1,772,176	116,176
Output Appropriations	1,971,000	2,534,000	(563,000)
Resources received free of charge	196,000	335,664	139,664

The reasons for variations in Employee expenses, Depreciation and amortisation, Administration expense, User charges and fees and Resources received free of charge are detailed in note 23 (i) and have not been repeated here in the interests of concise reporting.

Supplies and services

The savings against this item were generated by a reduction in expenditure on repairs and maintenance, whilst longer term plans for the camps were under consideration.

Capital user charge

The increase is due to the asset base of the Board rising after leased properties were included in the financial statements, as explained in note 1(g). The estimate was calculated on the asset base before those properties were brought to account. The charge is paid to the Department of Treasury and Finance.

Other expenses

The actual amount represents the provision for doubtful debts at the end of the year. This item was not budgeted and arose due to a contractor defaulting on payments due to the Board. The contractor eventually went into liquidation. The balance of other expenses have been classified into the categories listed above.

Output appropriations

Appropriations were higher than estimated due to the increased capital user charge levied as a result of the higher asset base.

24 Financial Instruments

(a) Interest rate risk exposures

The following table summarises interest rate risk to the Board as at 30 June.

	2001/02 \$	2000/01 \$
	Non-interest bearing	Non-interest bearing
Financial Assets		
Cash assets	394,908	118,053
Restricted cash assets	32,090	23,090
Receivables	131,605	89,088
	558,603	230,231
Financial Liabilities		
Payables	52,686	32,565
Accrued salaries	23,208	19,947
Income received in advance	165,663	161,084
GST payable	-	7,481
	241,557	221,077

(b) Credit Risk Exposure

The carrying amount of financial assets recorded in the financial statements net of any provisions for losses, represents the entity's maximum exposure to credit risk without taking into account the value of any collateral or other security, in the event other parties fail to perform their obligations under financial instruments.

(c) Net Fair Values

The carrying amount of financial assets and financial liabilities recorded in the financial statements are not materially different from their net fair values, determined in accordance with the accounting policies disclosed in note 1 to the financial statements.

25 Remuneration of Members of the Board and Senior Officers

	2001/02	2000/01
<u>Remuneration of Members of the Board</u>		
The number of members of the Board, whose total of fees, salaries, superannuation and other benefits for the financial year, fall within the following band are:		
	No.	No.
\$		
0 - 10,000	-	6
	\$	\$
The total remuneration of the members of the Board is:	-	1,911

The superannuation included here represents the superannuation expense incurred by the Board in respect of members of the Board.

No members of the Board are members of the Pension Scheme.

25 Remuneration of Members of the Board and Senior Officers (continued)

Remuneration of Senior Officers

The number of Senior Officers other than senior officers reported as members of the Board, whose total of fees, salaries, superannuation and other benefits for the financial year, fall within the following bands are:

	No.	No.
\$		
50,001 - 60,000	-	1
60,001 - 70,000	1	-
	\$	\$

The total remuneration of senior officers is:	<u>66,637</u>	<u>55,866</u>
---	---------------	---------------

The superannuation included here represents the superannuation expense incurred by the Board in respect of Senior Officers other than senior officers reported as members of the Board.

No Senior Officers are members of the Pension Scheme.

26 Related and Affiliated Bodies

The Recreation Camps and Reserve Board has no related or affiliated bodies.

27 Public property losses, write offs and gifts

There were no losses, write-offs or gifts during the year.

28 Output Information

The Board only has one output, consequently a separate statement of outputs is not required.

RECREATION CAMPS AND RESERVE BOARD

Performance Indicators For the year ended 30 June 2002



AUDITOR GENERAL

To the Parliament of Western Australia

RECREATION CAMPS AND RESERVE BOARD PERFORMANCE INDICATORS FOR THE YEAR ENDED JUNE 30, 2002

Matters Relating to the Electronic Presentation of the Audited Performance Indicators

This audit opinion relates to the performance indicators of the Recreation Camps and Reserve Board for the year ended June 30, 2002 included on the Recreation Camps and Reserve Board's web site. The Board is responsible for the integrity of the Recreation Camps and Reserve Board's web site. I have not been engaged to report on the integrity of the Recreation Camps and Reserve Board's web site. The audit opinion refers only to the performance indicators named below. It does not provide an opinion on any other information which may have been hyperlinked to or from these performance indicators. If users of this opinion are concerned with the inherent risks arising from electronic data communications, they are advised to refer to the hard copy of the audited performance indicators to confirm the information included in the audited performance indicators presented on this web site.

Scope

I have audited the key effectiveness and efficiency performance indicators of the Recreation Camps and Reserve Board for the year ended June 30, 2002 under the provisions of the Financial Administration and Audit Act 1985.

The Board is responsible for developing and maintaining proper records and systems for preparing and presenting performance indicators. I have conducted an audit of the key performance indicators in order to express an opinion on them to the Parliament as required by the Act. No opinion is expressed on the output measures of quantity, quality, timeliness and cost.

My audit was performed in accordance with section 79 of the Act to form an opinion based on a reasonable level of assurance. The audit procedures included examining, on a test basis, evidence supporting the amounts and other disclosures in the performance indicators, and assessing the relevance and appropriateness of the performance indicators in assisting users to assess the Board's performance. These procedures have been undertaken to form an opinion as to whether, in all material respects, the performance indicators are relevant and appropriate having regard to their purpose and fairly represent the indicated performance.

The audit opinion expressed below has been formed on the above basis.

Audit Opinion

In my opinion, the key effectiveness and efficiency performance indicators of the Recreation Camps and Reserve Board are relevant and appropriate for assisting users to assess the Board's performance and fairly represent the indicated performance for the year ended June 30, 2002.

A handwritten signature in black ink, appearing to read 'D D R Pearson'.

D D R PEARSON
AUDITOR GENERAL
October 25, 2002

CERTIFICATION OF PERFORMANCE INDICATORS FOR THE YEAR ENDED 30 JUNE 2002

- ☐
- ☐
- ☐

We hereby certify that the performance indicators are based on proper records, are relevant and appropriate for assisting users to assess the Recreation Camps and Reserve Board's performance, and fairly represent the performance of the Recreation Camps and Reserve Board for the financial year ended 30 June 2002.

- ☐
- ☐

- ☐
- ☐



Chairman of Accountable Authority
R Alexander
23 October, 2002

- ☐



Member of Accountable Authority
K Caple
23 October, 2002

Reporting Methodology

One outcome and one output – Recreation Camps Management – formed the framework for external reporting in 2001/02.

Corporate Profile and Key Performance Indicators

The Board's outcome as stated in the budget documentation is *"Board camps and reserves for use by groups, organisations and individuals for recreational purposes"*.

Key Performance Indicators consisted of three effectiveness indicators and one efficiency indicator.

The Board was part of a major refocus in a realignment of the Department of Sport and Recreation. These changes included community representation on the Board. As the recommendations of the Machinery of Government Taskforce are implemented, the operations of the RCRB have become more closely linked with the operations of the Department which will take up all the responsibilities of the Board over time.

Key Performance Indicators – Effectiveness

Outcome: *Board camps and reserves for use by groups, organisations and individuals for recreational purposes.*

Effectiveness Indicator No. 1: The extent to which the Board satisfied the accommodation expectations of groups.

In 2001/02 the Board provided accommodation at Noalimba, Woodman Point, Point Walter, Ern Halliday, Bickley and Tone River camps.

Customer satisfaction surveys specific to each site were provided to groups and individuals on departure. The results of these surveys are used for management purposes.

In addition, the Board commissioned an independent client satisfaction survey. From a contact list of 1,131 customers, a sample of 201 clients was selected and telephone interviews were completed. This sample size produced results with a forecasting accuracy of ± 6.27 per cent at the 95 per cent confidence interval.

From these responses the Board determined the following:

Key Effectiveness Indicator	2000/01 Actual	2001/02 Actual
Percentage of clients satisfied with the accommodation provided.	87%	73%

Notes:

- (1) Target satisfaction rate for 2001/02 was 92 per cent. 73 per cent was achieved, which is a reduction on the target as well as on the actual for the previous year. This result is heavily influenced by responses received from groups that stayed at one particular Camp. This camp is the Board's only cottage/chalet facility that caters for family groups. As a result it generally has higher group numbers as it can accommodate 19 groups at one time. The accommodation at this camp requires extensive upgrading and the low satisfaction rating reflects this fact.

Effectiveness Indicator No. 2: The extent to which the Board increased the number of persons accommodated.

In 2001/02 the Board provided accommodation at the Noalimba, Woodman Point, Point Walter, Ern Halliday, Bickley and Tone River camps.

Bed occupancy rates are the data used to measure the growth/reduction in clients who have stayed in camps. Performance over the past year is detailed below.

Key Effectiveness Indicator	2001/02 Target	2001/02 Actual	Variation
Total Occupancy in bed nights	80,000	78,406	(1,594)

- (1) The number of bed nights is a measure that is derived by individually multiplying the number of persons staying in the camps by the number of nights stayed.
- (2) The 2001/2002 target was based on an expectation that increased program sales would result in a minor increase in bed occupancy. Whilst a minor increase in program sales did occur, it did not translate into increased accommodation sales. Increased deterioration of accommodation facilities adversely impacted sales.
- (3) In 2000/2001 actual bed nights were 79,695. In 2001/2002 the result was 78,406 which represents a 1.6% reduction.
- (4) Details of the past seven years' occupancy data is contained at Appendix 2.

Effectiveness Indicator No. 3: The extent to which the Board increased participation in recreation programs.

In 2001/02 the Board conducted experiential programs at the Ern Halliday, Pt Walter, Tone River and Bickley camps.

Data was collated from these programs and the following results were achieved.

Key Effectiveness Indicator	2000/01 Actual	2001/02 Actual	Variation
Total Number of Program Participants	12,657	16,196	3,539

Notes:

- (1) Program participant numbers is a single statistic that indicates the number of persons who actually undertook some type of activity at the camps. It does not show that persons usually participate in several activities.
- (2) Program participant numbers increased by 28 per cent. This was a result of the increasing public/client awareness and popularity of the Board's programs.
- (3) A major assumption behind the derivation of the program participant statistic changed during 2001/02. As a result the actual program participants achieved for 2000/01 was recalculated to more accurately represent past performance. Actual participant numbers decreased from 20,558 (as reported in the RCRB Annual Report for 2000/01) to 12,657. In 2000/01 program participations, which are derived by multiplying the number of participants by the number of activities undertaken, were included as single participants.

Steps have been implemented to ensure that program participant information is calculated correctly.

Key Performance Indicators – Efficiency

Output 1: Recreation Camps Management

Output Description:

The Recreation Camps and Reserve Board is responsible for seven recreation camps of which it operates six. One camp, Camp Quararup, is leased to a private operator. All camps with the exception of Noalimba and Woodman Point offer outdoor recreation programs which are designed to provide experiential opportunities to the community.

Relevance and Rationale:

Recreation programs and accommodation are offered to clients to provide them with a variety of activities and experiences. It is envisaged that the number of recreation programs will increase as camp usage/occupancy increases.

The indicator below reflects the cost per Bed night.

Key Efficiency Indicator	2001/02 Target	2001/02 Actual	Variation
Total Accrual Cost per bed night	\$47.79	\$57.38	(\$9.59)
(1) Total Accrual Cost per bed night is derived by dividing the Total Accrual Cost of all services by the number of bed nights achieved.			
(2) In 2001/02 the number of bed nights sold has decreased however, costs associated with increased program activities increased and the net effect of these two actions was an increase in total costs. Total costs also increased due to increased salaries resulting from increased demand for recreation programs, increased depreciation, increased capital user charge and an increase in the resources supplied free of charge.			
(3) "Target" refers to figures provided in the budget papers for 2001/02. Actual cost per bed night for the previous year (2000/01) was \$42.49.			

Appendices

Appendix 1

Camp Usage Comparisons

Accommodation	Number of People Using Camps						
	1995/96	1996/97	1997/98	1998/99	1999/00	2000/01	2001/02
Dormitories							
(self catered):							
Bickley - Accom	2818	2559	3205	3211	3587	3210	3784
Bickley - Tents	476	547	523	412	422	601	439
Ern Halliday - Accom	4550	6813	7592	7465	7906	8829	8888
Ern Halliday - Tents	1983	1664	1145	1321	1071	1083	635
Ern Halliday - Picnic	3596	2650	2287	709	849	745	0
Woodman Pt - Jervoise	1050	696	550	592	582	701	653
Dorms (catered):							
Woodman Point (3 Dorms)	2451	2460	1983	2332	2758	2684	2843
Cottages:							
Tone River	3042	2555	2415	2681	2296	2723	2992
Woodman Point	853	790	673	480	548	466	565
Accommodation/ Conference Centres:							
Noalimba	9010	9720	8972	9852	7556	6673	5973
Point Walter - Dorms	3815	3715	3918	4743	4574	3931	4539
Point Walter - Picnic	82	110	0	0	0	0	0
Sub-total	33726	34279	33263	33797	32149	31646	31311
Total	33726	34279	33263	33797	32149	31646	31311

Note (1) Bed Occupancy is derived by multiplying the number of people staying by the number of nights stayed.

Note (2) Cottage Occupancy is the number of nights occupied as a percentage of the total nights possible.

Note (3) An additional dormitory was added to the Ern Halliday camp in 1996/97.

Note (4) From 1999/2000 onwards, statistics for Tone River Cottages are based on 19 cottages (not 20) as one cottage has been leased and is not included in booking statistics.

Note (5) The Ern Halliday picnic area is now used as a program area. During 2001/02 it was not available for picnic use by groups.

APPENDIX 2**Camp Usage Comparisons**

Accommodation	Bed Occupancy of All Camps						
	1995/96	1996/97	1997/98	1998/99	1999/00	2000/01	2001/02
Dormitories							
(self catered):							
Bickley - Accom	6916	5863	7959	7419	8408	7337	8437
Bickley - Tents	774	936	963	802	957	1081	827
Ern Halliday - Accom	11573	16701	17834	19272	18320	21048	19460
Ern Halliday - Tents	4290	3576	2511	2754	2035	2700	1175
Ern Halliday - Picnic	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Woodman Pt - Jervoise	2732	1414	1130	1037	1265	1775	1194
Dorms (catered):							
Woodman Pt (3 Dorms)	7950	7870	7141	7574	9359	5938	6623
Cottages:							
Tone River	10459	7810	7436	9276	6796	9439	9187
Woodman Pt	2206	2011	1581	1725	2165	1565	1728
Accommodation/ Conference Centres:							
Noalimba	35557	31926	26114	29772	22991	19590	18996
Point Walter - Dorms	8852	10036	10564	11346	10304	9222	10779
Point Walter - Picnic	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Sub-total	91309	88143	83233	90977	82600	79695	78406
Total	91309	88143	83233	90977	82600	79695	78406

Note (1) Bed Occupancy is derived by multiplying the number of people staying by the number of nights stayed.

Note (2) An additional dormitory was added to the Ern Halliday camp in 1996/97.

Note (3) From 1999/2000 onwards, statistics for Tone River Cottages are based on 19 cottages (not 20) as one cottage has been leased and is not included in booking statistics.

Note (4) The Ern Halliday picnic area is used as a program area. during 2001/02 therefore it was not available for Picnic use by groups.

APPENDIX 3**Camp Usage Comparisons**

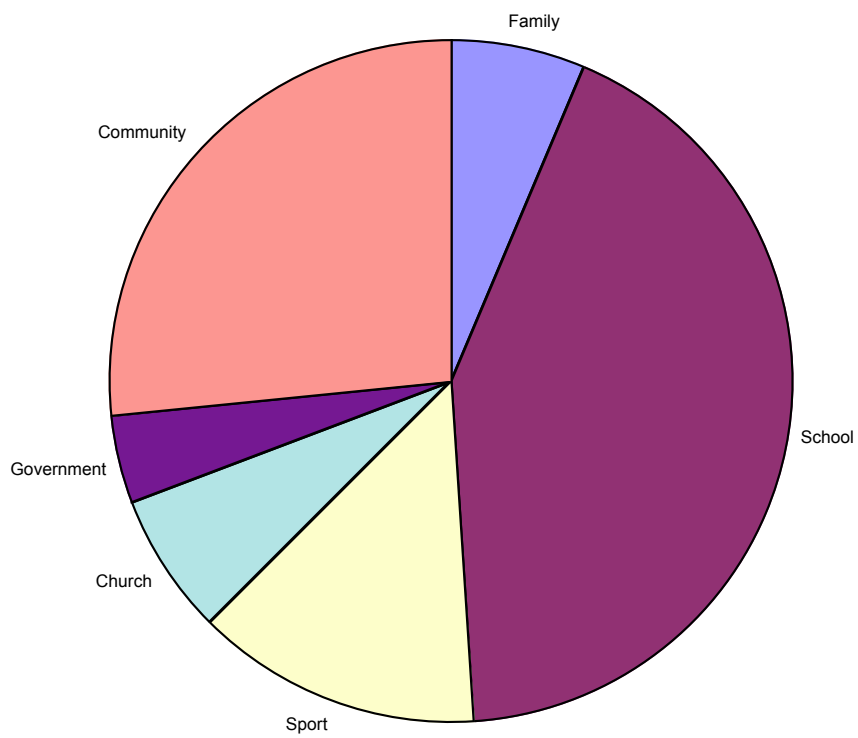
Accommodation	Cottage Occupancy						
	1995/96	1996/97	1997/98	1998/99	1999/00	2000/01	2001/02
Dormitories	%	%	%	%	%	%	%
(self catered):							
Bickley - Accom	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Bickley - Tents	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Ern Halliday - Accom	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Ern Halliday - Tents	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Ern Halliday - Picnic	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Woodman Pt - Jervoise	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Dorms (catered):							
Woodman Pt (3 Dorms)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Cottages:							
Tone River	20	18	17	20	16.58	21.63	21.14
Woodman Pt	28	25	21	22	26.14	21.83	24.20
Accommodation/ Conference Centres:							
Noalimba	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Point Walter - Dorms	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Point Walter - Picnic	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Sub-total	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Note (1) Cottage Occupancy is the number of nights occupied as a percentage of the total nights possible.

Note (2) From 1999/2000 onwards, statistics for Tone River Cottages are based on 19 cottages (not 20) as one cottage has been leased and is not included in booking statistics.

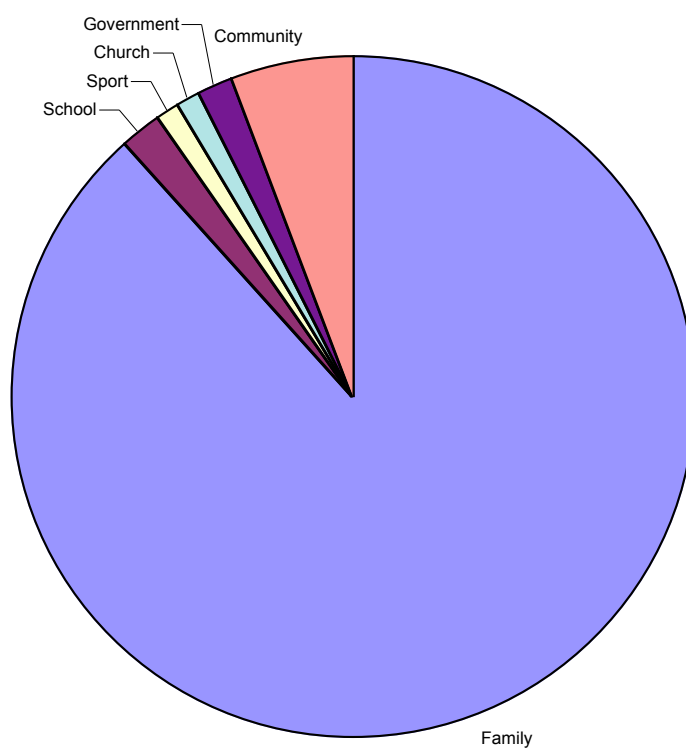
APPENDIX 4

Groups Using Dormitories and Conference Centres in 2001/02



APPENDIX 5

Groups Using Cottage Camps in 2001/02



APPENDIX 6

Groups Using Tent Areas in 2001/02

