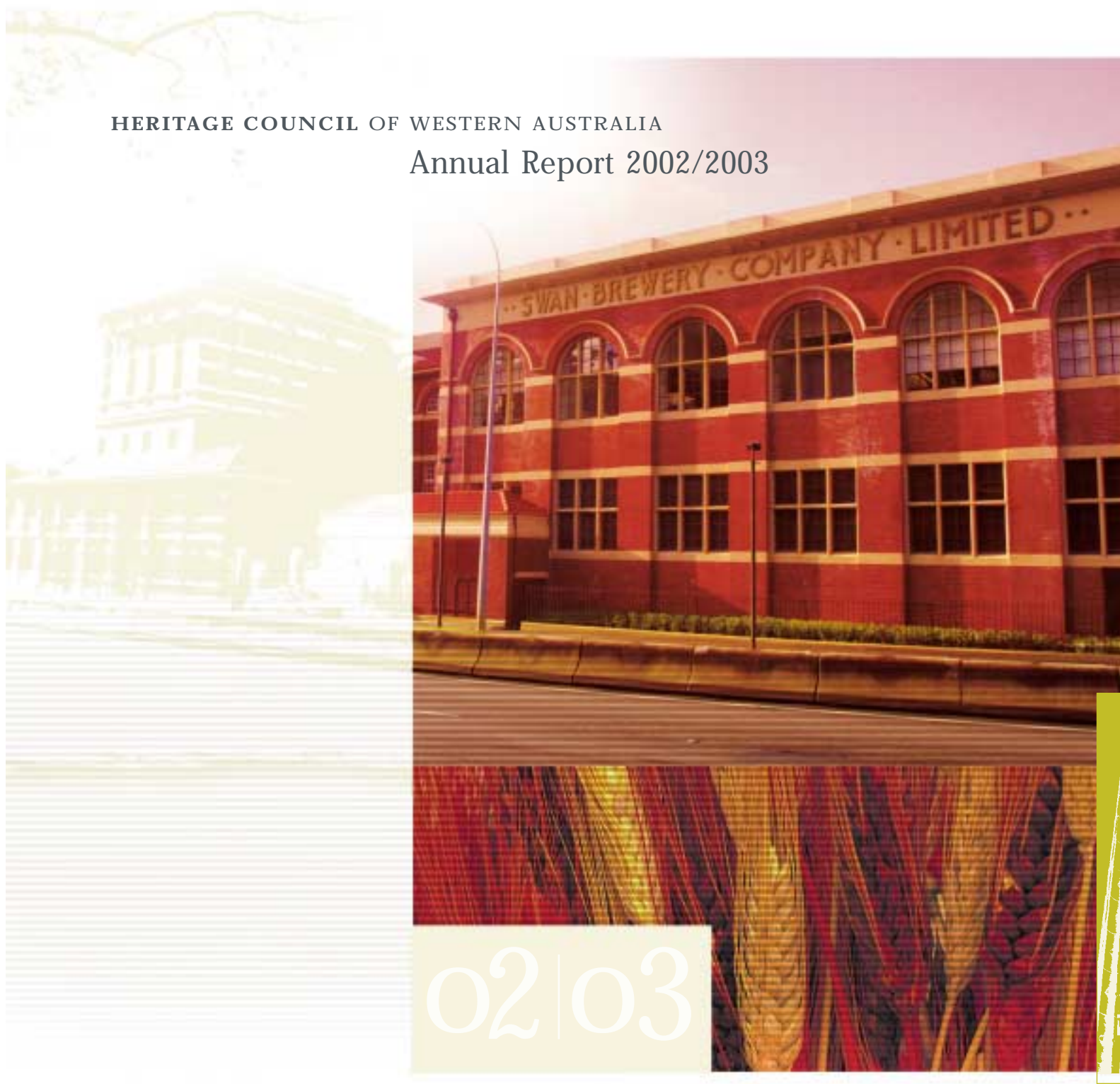


HERITAGE COUNCIL OF WESTERN AUSTRALIA

Annual Report 2002/2003



02 | 03



## Statement of Compliance


The Hon Tom Stephens BA MLC, Minister for Local Government and Regional Development; Heritage; the Kimberley, Pilbara and Gascoyne; Goldfields-Esperance.

In accordance with Section 66 of the *Financial Administration and Audit Act 1985*, we hereby submit for your information and presentation to the Parliament, the Annual Report of the Heritage Council of Western Australia for the financial year ended 30 June 2003.

The Annual Report has been prepared in accordance with the provisions of the *Financial Administration and Audit Act 1985*.



*Philip Griffiths*  
Acting Chair  
Heritage Council of Western Australia



*Gerry Gauntlett*  
Member  
Heritage Council of Western Australia

29 August 2003



## Contents

The Heritage Council of Western Australia .....	iii
2002/03 Highlights .....	iv
<b>SECTION 1 – ADMINISTRATIVE STRUCTURE.....</b>	<b>1</b>
Chairperson's Overview .....	2
Heritage Council Members .....	3
Councillor Profiles .....	3
Other Members .....	4
<b>SECTION 2 – OPERATING STRUCTURE .....</b>	<b>5</b>
Director's Overview .....	6
Organisational Structure .....	7
Outcome and Outputs .....	8
Committees .....	8
<b>SECTION 3 – OPERATING ENVIRONMENT .....</b>	<b>11</b>
Customer Focus .....	12
What is Heritage? .....	12
Why Protect Heritage? .....	12
State Heritage .....	13
National Heritage .....	13
Local Heritage .....	14
<b>SECTION 4 – REPORT ON OPERATIONS .....</b>	<b>15</b>
Assessment and Registration.....	16
Government Heritage Services .....	22
Development Referrals and Conservation Advice.....	26
Conservation Incentives for Property Owners .....	28
Education and Promotion .....	31
Corporate Management .....	34
Human Resource Management .....	36
<b>SECTION 5 - COMPLIANCE REPORT .....</b>	<b>37</b>
<b>SECTION 6 – PERFORMANCE .....</b>	<b>41</b>
Performance Measures .....	42
Performance Indicators .....	44
<b>SECTION 7 – FINANCIAL STATEMENTS .....</b>	<b>49</b>
<b>SECTION 8 - APPENDICES .....</b>	<b>67</b>

# Heritage Council of Western Australia

THE HERITAGE COUNCIL IS THE STATE GOVERNMENT'S ADVISORY BODY ON BUILT HERITAGE MATTERS. THE HERITAGE COUNCIL'S OBJECTIVE IS TO PROMOTE THE CONSERVATION OF THE CULTURAL HERITAGE OF WESTERN AUSTRALIA AND TO ENHANCE PUBLIC UNDERSTANDING OF THAT HERITAGE.

The nine member council was established by the *Heritage of Western Australia Act 1990* (Heritage Act) and is supported by the Director and office staff.

The three primary functions of the Heritage Council are:

- to establish and maintain the State Register of Heritage Places, a statutory list of places that are considered to have cultural heritage significance for the State.
- to ensure that any development of heritage places is in harmony with cultural values.
- to promote awareness and knowledge of our cultural heritage.

In addition to these functions, the Heritage Council provides advice and support to local and State Government agencies, administers conservation incentives such as the Heritage Grants Program and coordinates the Regional Heritage Advisory Service.

The Heritage Council also provides advice to the Minister for Heritage. The Hon Tom Stephens MLC was appointed the Minister for Heritage on 27 June 2003, following a change in ministerial responsibilities.

## OUR VISION

To have the heritage of Western Australia recognised as an important and useful asset by the community.

## OUR MISSION

To identify, provide for and encourage the conservation of places that have significance to the cultural heritage of Western Australia.

## OUR OBJECTIVES

- To identify and conserve places of cultural heritage significance throughout the State.
- To facilitate development which is in harmony with cultural heritage values.
- To promote public awareness and knowledge of Western Australia's cultural heritage.



## CONTACT DETAILS

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Website: [www.heritage.wa.gov.au](http://www.heritage.wa.gov.au)

**Our vision is to have the heritage of Western Australia recognised as an important and useful asset by the community.**

## 2002/03 Highlights

- Completed 146 assessments of cultural heritage significance of places.
- Entered 81 places in the State Register of Heritage Places on a permanent basis and registered two heritage precincts.
- Commenced the accelerated assessment and registration program.
- Commenced work on the Heritage Tourism Strategy and established a Heritage Tourism Partnership Reference Group.
- Undertook further work on proposed new heritage legislation, and provided support to the Minister's Heritage Working Party.
- Held a Heritage Planning and Management Seminar for local government CEOs, planners and elected members.
- Allocated \$448,500 to 26 approved conservation projects through the 2002/03 Heritage Grants Program.
- Acquitted \$687,620 to 76 Heritage Grants Program funded projects and \$66,505 in Government Policy Commitment reimbursements.
- Finalised the Heritage Loan Scheme in conjunction with the Western Australian Local Government Association and StateWest Credit Society.
- Provided advice on 696 development referrals, 77 per cent of which related to places already included in the State Register.
- Prepared 130 media releases and achieved 120 articles in the print media as a direct result.
- Refined and improved key publications, the Heritage Council website and increased frequency of newsletters.
- Provided financial support for Cossack Art Awards, Royal Australian Institute of Architects Architecture Awards and MidWest Heritage Festival.
- Undertook community consultation for the possible registration of the historic precinct, Chinatown Conservation Area.
- Commenced planning for the Heritage Council's involvement in the Year of the Built Environment 2004.
- Increased the number of people accessing the website-based Heritage Register and Online Database.
- Presented the Heritage Award to Dr Cathie Clement for her commitment to conserving and interpreting the heritage of Western Australia.

**Our mission is to identify, provide for and encourage the conservation of places that have significance to the cultural heritage of Western Australia.**



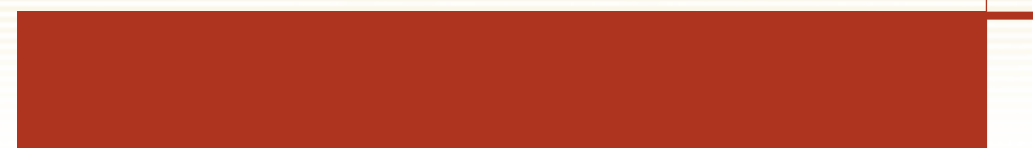
LONDON COURT, PERTH



# Administrative Structure

SECTION ONE

# 01



**CHAIRPERSON'S OVERVIEW**

It is with great pleasure that I present the Heritage Council's Annual Report 2002/03, my last opportunity having stepped down from the Chair's position on 30 June 2003.

My experience as Chair of the Heritage Council has been challenging and demanding, whilst also rewarding.

The past two years have been pivotal in developing a strategy to bring Western Australia in line with other States in the delivery of heritage conservation.

One of the primary initiatives in undertaking this step has been the commencement of the Accelerated Assessment and Registration Program. The success of the program will be vital in reducing the backlog of places awaiting assessment, which will lead to better management of our heritage and provide some certainty for property owners. This program would not have been possible without Lotterywest's decision to increase its Cultural Heritage Conservation Grants Program by \$500,000 for community projects.

The development of heritage places has continued to be a major focus of the Heritage Council. The many success stories which provide a balance between retaining the heritage values of a place and providing modern amenity have been important achievements.

The expanded Regional Heritage Advisory Service was operational for the entire year and provided heritage conservation advice to many regional communities. Advisors have played pivotal roles in the development and conservation of our regional heritage and have assisted individual owners, community groups and local governments to access funding for heritage conservation. It is important that this service continues and expands into the future.

The commencement of the development of a Heritage Tourism Strategy has also been an important step in revealing the potential for heritage tourism in the State. The establishment and implementation of the Strategy will be significant in encouraging regional communities to utilise their heritage assets.

I would like to take this opportunity to recognise and congratulate the team of Heritage Councillors and staff at the Heritage Council, whose professionalism and dedication has made these achievements possible.

Our heritage is a valuable part of our community and our culture.

To progress heritage conservation and management, a greater commitment from state and local governments will be required. However, the importance of heritage conservation must ultimately be recognised by each of us.

I remain an advocate for heritage and I shall watch for the great things still to come.

*Marli Wallace*

Marli Wallace  
Chair  
Heritage Council of Western Australia



**HERITAGE COUNCIL MEMBERS**

The Heritage Council has nine members who represent a broad cross section of heritage specialists and the community. They comprise a Chairperson, four community representatives, a nominee of the National Trust and representatives from local governments, property owners and the related professions.

Members are appointed by the Governor of Western Australia on the recommendation of the Minister for Heritage. The members include qualified and experienced historians and conservation architects, and people involved in property management, the legal profession and business. Several members have broad management experience at corporate and public sector levels.

Details on meeting attendance during the year, remuneration and the Code of Conduct can be found in the **Report on Operations** – Corporate Management (page 34).

**COUNCILLOR PROFILES**



**Mrs Marli Wallace**  
*(Chair – resignation effective 30 June 2003)*

Mrs Wallace was appointed to the Heritage Council on 1 July 2001. She has held a number of high level positions in the training and education sector, and is currently Chair of the State Training Board. Mrs Wallace was also a member of the National Trust (WA) and Chair of the Training Accreditation Council between 2000 and 2002.



**Mr Philip Griffiths**  
*(Deputy Chair, Chair of the Register Committee and Professions Representative)*

Mr Griffiths was appointed to the Heritage Council on 18 May 1992. He is a Director and Partner of Considine and Griffiths Architects Pty Ltd, and is a member of a number of bodies including the Fremantle Prison Trust, the National Trust (WA) and Australia ICOMOS.



**Mr Gerry Gauntlett**  
*(Chair of the Development Committee and Property Owners Representative)*

Mr Gauntlett was appointed to the Heritage Council on 19 July 1994. He has been a property consultant for more than 30 years. He is a Fellow of the Australian Property Institute and is Chairperson of the Armadale Redevelopment Authority.



**Mr Michal Lewi**  
*(National Trust Nominee)*

Mr Lewi was appointed to the Heritage Council on 4 July 1995 and was formerly the Chairman of the National Trust. He has retired from legal practice as Senior Partner of Jackson McDonald, solicitors, and is currently the Chairman of the WA History Foundation, Chairman of the Francis Burt Law Education Centre, a member of the National Trust Council and a member of CityVision.



**Mr Peter Kenyon**  
*(Community Representative)*

Mr Kenyon was appointed to the Heritage Council on 1 July 2001. With a background in education and community and economic development, he is currently an independent consultant specialising in rural revitalisation strategies. He is also the Director of the Bank of IDEAS and a member of the Art Deco Society.



**Ms Kelly Aris**  
*(Community Representative)*

Ms Aris was appointed to the Heritage Council on 1 July 2001. She is currently Principal of Kelly Aris Conservation Architect and has worked as an Honorary Architect with the National Trust of Australia (WA). She previously worked with the Heritage Council as a Conservation Officer and is also an accredited historical researcher. Ms Aris was given a leave of absence from 1 February 2003 (continuing).



**Ms Rosemary Rosario**  
(Community Representative)

Ms Rosario was appointed to the Heritage Council on 1 July 2001, after being a co-opted member since 11 September 1998. She is a partner of Heritage and Conservation Professionals, which specialises in providing heritage advice on architectural and planning issues. Ms Rosario resigned from her position on Council in December 2002.



**Ms Julia Ball**  
(Community Representative)

Ms Ball was appointed to the Heritage Council as an acting member from 1 November 2002 to 30 April 2003. She currently provides consultancy services in history and heritage projects. She is the Secretary of the Professional Historians Association (WA) and is also a member of the National Trust of Australia (WA).



**Ms Lucy Williams**  
(Community Representative)

Ms Williams was appointed to the Heritage Council on 1 July 2001. She is currently a consultant for history and heritage projects and has previously worked for the State Government as a Heritage Officer. She is on the Management Committee of the Professional Historians Association (WA).



**Ms Judy Cecil**  
(Local Government Representative)

Ms Cecil was appointed to the Heritage Council on 3 August 2001. During her term as a Councillor with the City of Albany (1 May 1999 to 3 May 2003), Ms Cecil was Chair of the City's Heritage Advisory and Arts Advisory Committees. She is also a member of the Albany Residency Museum Advisory Board and the Strawberry Farm Management Committee.



**Mrs Kareena Ballard**  
(Community Representative)

Mrs Ballard was appointed to the Heritage Council on 1 January 2003. She is the Managing Director of Quin Ballard Real Estate, and partner in White McMullen Real Estate Dunsborough. She is a Council Member of the Real Estate Institute of Western Australia (REIWA) and represents REIWA as the Deputy President of the Real Estate Institute of Australia. Mrs Ballard is a member of the Property Services Training Board and Department of Land Information Customer Services Council.



**Dr David Wood**  
(Community Representative – Acting member during Kelly Aris' leave of absence)

Dr Wood was appointed to the Heritage Council on 1 February 2003 as an acting member and is also currently serving as Chairman of the Heritage Council's Heritage Tourism Strategy Advisory Group. He is the Head of the Department of Urban and Regional Planning at Curtin University of Technology.

#### OTHER COMMITTEE MEMBERS

The following members have been appointed under Section 25 of the Heritage Act by the Heritage Council to sit on various committees and assist the Heritage Council with its operations (see page 17 for committee details). These members are not formal members of the Heritage Council.

- Ms Michal Bosworth (Historian)
- Ms Anne Brake (Social Historian/Curator)
- Mr Ralph Hoare (Architect)
- Dr John Stephens (Architect)
- Mr Stephen Woodland (Architect)

## Operating Structure

SECTION TWO

02



**DIRECTOR'S OVERVIEW**

Over the past two years, the Heritage Council has been driven by the strong leadership of our Chair, Marli Wallace. Marli has brought to the Council much experience and wisdom, particularly in positioning the Council to consider the overall direction and strategic planning issues of the organisation.

I would like to take this opportunity to thank Marli for her commitment and passion for heritage.

One of the significant events in 2002/03 was the Subiaco Municipal Inventory review. Following the onset of the review, there has been much debate in the community surrounding heritage listing and misinformation disseminated by various lobby groups.

That debate also highlighted the inadequacies of current heritage legislation in providing guidelines and direction for local heritage protection arrangements.



ABERDEEN STREET COTTAGE, NORTHBRIDGE

The Heritage Council has worked to address these issues via the development of the 2003 Heritage Bill. In particular, the State Government, through the Heritage Council, established a Heritage Working Party which reviewed the options for local heritage protection arrangements. Detail of the Working Party's findings can be found in the Report on Operations (page 22).

I am pleased to report success in meeting and exceeding the majority of the agency's targets.

We have also pursued improved communications and community relations in an effort to raise awareness and understanding of the implications

and impact of heritage listing. This will continue in 2003/04 as we move through our Accelerated Assessment and Registration Program with a focus on the provision of relevant information and one-on-one contact.

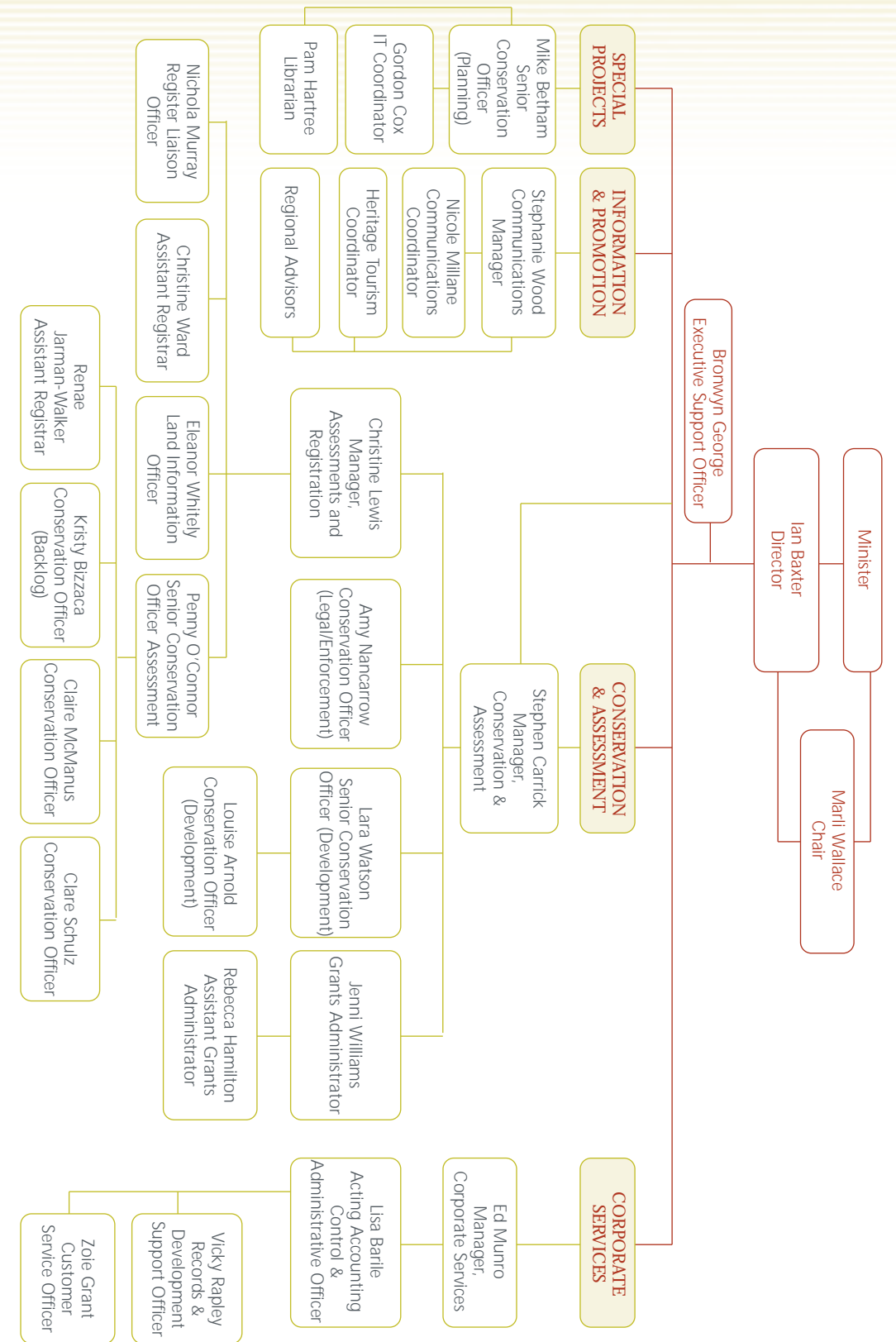
While the Accelerated Assessment and Registration program ultimately provides certainty for owners of properties awaiting assessment, the process can be daunting for many people. It is necessary that the Council achieves its assessment targets with a balance of consultation and information for owners. An understanding of the Heritage Council's assessment process is essential if owners are to actively participate in the assessment and registration process. The appointment of a Register Liaison Officer and development of specially targeted information are steps we have taken to provide owners with timely and relevant information.

Other achievements during the year include finalising the Heritage Loan Scheme, to provide concessional loans for property owners undertaking heritage conservation works. Regional heritage has also been bolstered with the commencement of the Heritage Tourism Strategy development and increased Regional Heritage Advisory Service.

While some heritage issues may make the headlines (often through misinformation), the hundreds of "good news" heritage stories that are alive and well in our community are too easily forgotten. The Heritage Council has been successful in gaining a higher and more positive media profile in 2002/03.

Conserving and recognising our heritage is a challenge we look forward to in 2003/04 via the establishment of a healthy State Register of Heritage Places. It would be fitting if a new Heritage Act for WA is finalised in 2004, as this will be the year the nation celebrates our built environment.

*Ian Baxter*  
Director  
Heritage Council of Western Australia







ANZAC COTTAGE, MT HAWTHORN

### OUR VALUES

To encourage sound conservation practices as embodied in the Australian International Council of Monuments and Sites' (ICOMOS) Burra Charter.

### OUR WORK ETHIC

Commitment to achieving high work standards and striving to fulfil our Vision and Mission.

### OUR CUSTOMERS

We value the views and opinions of our customers and seek to respond to their needs. We maintain high standards of conduct and ethics that aim to foster public confidence and trust, and aim to find solutions that provide benefit to the people of Western Australia.

### OUTCOME AND OUTPUT

To achieve its Vision and Mission, the Heritage Council has established five programs with key objectives through which the Heritage Act's requirements are met. These programs also contribute to the achievement of the Heritage Council's outcome and output, which are outlined below. The performance of these programs during the year has been detailed in the **Report on Operations** (page 16) and **Performance Section** (page 41).

#### Outcome

Conservation of cultural heritage places in Western Australia, for the benefit of present and future generations.

#### Output

Cultural heritage conservation services.

#### Programs

- Assessment and Registration
- Government Heritage Services
- Development Referrals and Conservation Advice
- Conservation Incentives for Property Owners
- Education and Promotion

### COMMITTEES

The Heritage Council has several committees which provide advice on a range of conservation and management issues. Each committee comprises members of the Heritage Council, staff and other appointed committee members with appropriate skills and experience.

The roles and members of each committee are outlined below.

#### Register Committee

The Register Committee provides advice on matters associated with the State Register. In particular, the Register Committee is responsible for determining the assessment priority for places referred to the Heritage Council under section 9 of the Heritage Act, reviewing the documentation of register assessments to ensure a high standard, and deciding on entry of places in the Register of Heritage Places.

At its meeting of 12 December 2002, the Heritage Council formally delegated its decision making functions and actions in relation to assessments and registrations to the Register Committee. This delegation came into effect on 14 January 2003 with its Gazettal. The first

Register Committee meeting with delegated authority was held on 31 January 2003.

Register Committee meetings were also increased to twice a month rather than monthly to enable the committee to consider the increased number of new assessments and proposed registrations at both interim and permanent stage, created by the Accelerated Assessment and Registration Program.

#### 2002/03 Members

Voting members:

##### Philip Griffiths

Heritage Council Professions Representative (Chairperson)

##### Marli Wallace

Chair, Heritage Council

##### Lucy Williams

Heritage Council Community Representative

##### Peter Kenyon

Heritage Council Community Representative

##### Michal Lewi

Heritage Council Community Representative

##### Judy Cecil

Heritage Council Local Government Representative

##### Ian Baxter

Director, Heritage Council

##### Stephen Carrick

Manager Conservation and Assessments, Heritage Council

##### Anne Brake

Historian/Curator, Committee Member

##### John Stephens

Architect, Committee Member

##### Michal Bosworth

Historian, Committee Member

#### Non-voting members:

##### Christine Lewis

Manager, Assessments and Registration, Heritage Council

##### Penny O'Connor

Senior Conservation Officer (Assessment), Heritage Council

### Development Committee

The Development Committee meets twice a month to consider development matters referred to the Heritage Council under Sections 11 and 78 of the Heritage Act. Its objective is to ensure development proposals do not adversely affect a place's cultural heritage values. The committee provides advice on a conservation process and the application of planning and other incentives in relation to development referrals considered. The Development Committee has delegated authority from the Heritage Council. Where a Conservation Plan provides clear guidance for a proposed development, the matter may be dealt with by Heritage Council staff.

#### 2002/03 Members

Voting members:

##### Gerry Gauntlett

Heritage Council Property Owners Representative (Chairperson)

##### Kelly Aris

Heritage Council Community Representative

##### David Wood

Heritage Council Community Representative

##### Kareena Ballard

Heritage Council Community Representative

##### Ralph Hoare

Architect, voting Committee Member

##### Stephen Woodland

Architect, voting Committee Member

##### Ian Baxter

Director, Heritage Council

##### Stephen Carrick

Manager Conservation and Assessment, Heritage Council

#### Non-voting members:

##### Lara Watson

Senior Conservation Officer (Development), Heritage Council

##### Louise Arnold

Conservation Officer (Development), Heritage Council

**Finance/Legislation/Emergency Committee**

The Finance/Legislation/Emergency Committee meets when required to ensure all Heritage Council procedures and documents have met the requirements of the Heritage Act, other legislation and government policy. The committee also develops documents for the Heritage Council to consider and reviews procedures from time to time.

*2002/03 Members***Marli Wallace**

Chair, Heritage Council  
(Chairperson)

**Gerry Gauntlett**

Heritage Council Property Owners Representative

**Philip Griffiths**

Heritage Council Professions Representative

**Michal Lewi**

Heritage Council National Trust Representative

**Ian Baxter**

Director, Heritage Council

**Stephen Carrick**

Manager Conservation and Assessments,  
Heritage Council



ROYAL INSURANCE BUILDINGS, PERTH

# Operating Environment

SECTION THREE

03



**CUSTOMER FOCUS**

The Heritage Council's target groups have been selected as specialised areas that directly relate to the Heritage Council and its services.

Stakeholders for 2002/03 included:

- Owners of heritage places
- Property developers
- Heritage professionals
- Local governments
- State Government agencies
- Commonwealth Government agencies
- Media
- Real estate agents
- Community heritage organisations
- Lawyers
- Politicians.



WARDEN'S COURT, COOLGARDIE

Throughout the State, there are significant icons of our heritage. For instance, places built as a result of the gold rush and the establishment of Western Australia's key industries and infrastructure provide a link to our historical development.

**WHY PROTECT HERITAGE?**

Heritage is a valuable community asset worth preserving for the benefit of the present community and future generations.

Heritage conservation can have important economic as well as social benefits. For example, it:

- Stimulates and supports tourism.
- Creates proportionately more jobs than new construction and provides better local expenditure retention in regional areas.
- Aids economic diversification in regional areas.
- Reduces landfill waste.
- Enhances the urban amenity or liveability of a region, attracting more people and investment.

Aside from the broader community benefits, heritage conservation can also be economically rewarding for owners. In 2002/03, the Heritage Council undertook a number of case studies to determine the value of heritage conservation. The case studies highlight how an investment in heritage can pay dividends and result in a successful venture. They also prove how heritage can broaden rather than limit opportunities. The case studies brochure is available on the Heritage Council's website, [www.heritage.wa.gov.au](http://www.heritage.wa.gov.au).

**WHAT IS HERITAGE?**

**Heritage is that which we inherit and that which we pass on to future generations.**

**Many places are important to us because they tell us about who we are and about the past that has formed our community and our environment.**

Western Australia has a rich and diverse heritage.

Heritage is not limited to buildings, but covers a range of places considered to have cultural heritage significance, including bridges, streetscapes, gardens, relics, cemeteries, and archaeological sites. The State's natural and Indigenous heritage is dealt with by other agencies such as the Department of Indigenous Affairs and National Trust of Australia (WA).

Heritage is identified through an assessment of a place's cultural heritage significance. Cultural heritage significance means the aesthetic, historic, social or scientific value, rarity and/or representativeness associated with a place.

**STATE HERITAGE**

Heritage in Western Australia is identified, conserved and promoted through a network of heritage agencies, heritage registers, funding programs and incentives.

The Heritage Council of Western Australia is the Statutory Authority for the management and conservation of the State's heritage.

The Heritage Council is responsible for the entry of places in the State Register, which has legal implications (See Report on Operations, page 16). The Heritage Council also ensures that the development of heritage places is in harmony with cultural heritage values, and aims to improve awareness and knowledge of the State's cultural heritage.

**The Heritage Council also ensures that the development of heritage places is in harmony with cultural heritage values...**



CHINATOWN, BROOME

With the majority of Western Australia's heritage located in regional areas, the Heritage Council provides a Regional Heritage Advisory Service to ensure local governments, owners and other organisations have access to professional heritage expertise. The service is established in the Goldfields, Wheatbelt, MidWest, Peel, South West and Great Southern regions.

The State's heritage is also of interest to the National Trust of Australia (WA). The National Trust is a non-profit community based organisation playing a pivotal role in heritage education and advocacy, as well as the management of heritage sites throughout Western Australia.

The National Trust takes an interest in natural, Indigenous and moveable heritage as well as built heritage. The National Trust also compiles a list of classified places throughout Australia. However, entry in the National Trust's list has no legal implications and the National Trust (WA) cannot impose any specific requirements on owners by virtue of classification.

**NATIONAL HERITAGE**

Australia's national heritage is managed by the Australian Heritage Commission. The Commission is an independent statutory agency within the Federal Department of the Environment and Heritage.

The Commission's primary role is to compile and maintain a list of natural, historic and Indigenous heritage places, called the Register of the National Estate. This is achieved by identifying and entering places in the Register, and encouraging public interest in both the Register and other issues relevant to the National Estate.

The Australian Heritage Commission is also responsible for providing advice on any actions that may affect a place listed in the Register, although the Commission does not have a formal 'watchdog' role. Rather, it confers the responsibility for conserving places in the Register on the various Commonwealth Ministers, agencies and authorities whose actions may affect the National Estate.

At the time of writing this document, new Commonwealth legislation was being debated in the Senate. This would enable the establishment of a National Heritage List and Commonwealth Heritage List to allow for greater protection of places of national significance. The Register of the National Estate will be retained. The Australian Heritage Commission will be replaced by an independent Australian Heritage Council.

**LOCAL HERITAGE**

There are many heritage places which have special significance to a region. Such places are included in a local government's Municipal Inventory in recognition of a place's importance to the local community.

A Municipal Inventory is a list of places which in the opinion of the local government are, or may become, of cultural heritage significance. Local governments are required to prepare Municipal

03

Inventories under section 45 of the Heritage Act. Listing in a Municipal Inventory does not provide legal protection for a place, unless it is separately protected under a local government's Town Planning Scheme.

Approximately 15,000 places are listed in Municipal Inventories across the State. A place may also be included in the State Register of Heritage Places, Register of the National Estate or other heritage list depending on its level of significance.



There are many heritage places which have special significance to a region... Approximately 15,000 places are listed in Municipal Inventories across the State.

BEVERLEY TOWN HALL, BEVERLEY



# Report on Operations

SECTION FOUR

04



ASSESSMENT AND REGISTRATION

Key Objective

To establish and maintain a comprehensive Register of Heritage Places.

2002/03 Achievements

- Completed 146 assessments.
- Entered 81 places in the State Register of Heritage Places on a permanent basis.
- Registered two heritage precincts.
- Commenced the Accelerated Assessment and Registration program in February 2003.

RECOGNISING OUR HERITAGE

Identifying places of cultural heritage significance is essential for the conservation and management of our heritage. Accordingly, the Heritage Council is responsible for establishing and maintaining a State Register of Heritage Places (State Register).

The State Register is a statutory list of places that are considered to have cultural heritage significance to present and future generations of Western Australians and may include buildings and structures, gardens, cemeteries and archaeological sites. As at 30 June 2003, there were 954 places listed in the State Register.

The State Register legally protects a place's cultural heritage significance by ensuring that any proposed demolition, relocation, subdivision, amalgamation, alteration, addition or new development is in harmony with its cultural heritage values. Protection is achieved through the requirement under the Act that all development proposals to a registered place be referred to the Heritage Council for advice.

The State Register is publicly accessible. The list of registered places and documentation specific to each place is available on the Heritage Council's website, [www.heritage.wa.gov.au](http://www.heritage.wa.gov.au).

Identifying places of cultural heritage significance is essential for the conservation and management of our heritage.

HERITAGE ASSESSMENT PROCESS

A thorough process of assessment is undertaken for all places considered for entry in the State Register.

Places may be referred to the Heritage Council for consideration for entry in the State Register through a referral under Section 9 of the Heritage Act, through the Municipal Inventory process and through the Government Heritage Property Disposal Process. Referrals under Section 9 of the Heritage Act may be made by any interested party.

Referrals are assessed by the Heritage Council's Register Committee and Heritage Officers (see **Operating Structure** - page 8 for 2002/03 committee members). The process followed by the Heritage Council once a referral has been received is outlined in **Figure 1** (see next page).

The cultural heritage significance of a place is determined through the assessment of aesthetic, historic, scientific or social value, rarity and/or representativeness. Assessment of these values is in accordance with the principles of the Heritage Act and the Australian International Council of Monuments and Sites' (ICOMOS) *Burra Charter*.

Time taken to assess a place will vary according to the priority allocated the place. Assessments may be expedited if there is imminent threat of demolition. In the case of State Government owned properties falling under the Government Heritage Property Disposal Process (GHPDP), assessment becomes a priority when demolition, sale, transfer or lease is imminent. Criteria relating to the GHPDP is outlined further in the section on **Government Heritage Services** - page 22.

A SUMMARY OF THE REGISTRATION PROCESS

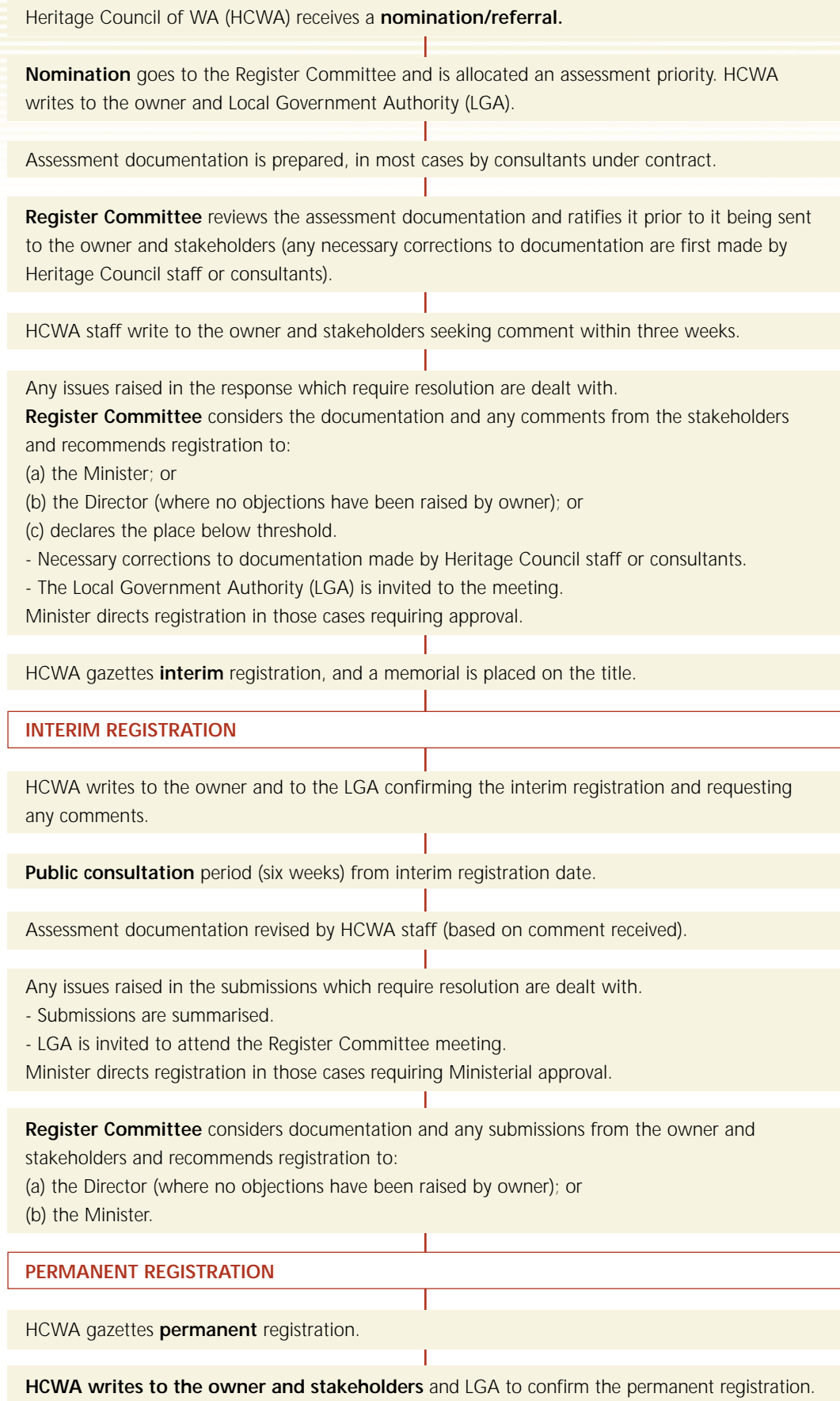


FIGURE 1 - REGISTRATION PROCESS.

## 2002/03 ASSESSMENT PROGRAM

Information relating to places assessed and registered in the State Register of Heritage Places in 2002/03 can be found in **Figure 2** (next page). As of 30 June 2003, there were 24 places awaiting a ministerial decision.

Of the 146 assessments completed during the year 24 places were found to be below threshold. These were primarily assessments commissioned by the Heritage Council or undertaken via the Government Heritage Property Disposal Process.

**Appendix A** (page 68), provides a list of places entered in the State Register during the year.

The number of objections to registration over the past four years has remained at about one third of all places recommended for entry.

## ACCELERATED ASSESSMENT AND REGISTRATION PROGRAM

Due to the growth in the number of places referred to the Heritage Council for possible entry in the State Register of Heritage Places over the past 12 years, the Heritage Council has initiated an Accelerated Assessment and Registration Program. The program is designed to respond effectively to the increase in referrals and to give owners a higher degree of certainty. This program was made possible by the injection of \$500,000 during 2002/03-2004/05 that was previously budgeted for the Heritage Grants Program (see **Conservation Incentives section** – page 28).

The Accelerated Assessment and Registration Program involves the following stages:

- **Stage 1 - Backlog Review Project**

The Heritage Council has a backlog of about 1000 places awaiting assessment. A preliminary review of all places on the backlog, comprising minimal documentary and physical evidence will be completed.

- **Stage 2 - Current Assessment Program**

Once a place has been reviewed as part of the initial Backlog Process the Register Committee determines whether it warrants further assessment.

- **Stage 3 – Assessment Program for the financial year 2003/04**

Assessments are commissioned for places which warrant further assessment, which are then considered for entry in the State Register.

The program formally began in August 2002 with the commencement of the Backlog Review Project. Details of the project and progress to date can be found in **Figure 3** (next page).

Achievements of the Accelerated Assessment and Registration Program for 2002/03 included:

- The beginning of a preliminary review of all places on the backlog.
- The establishment of positions and appointment of a team of staff dedicated to the Accelerated Assessment Program.
- The establishment and implementation of processes which allowed for the increased number of assessments and registration approvals by the Register Committee.

During this establishment period, the Heritage Council achieved its target of completing an increased number of assessments, but not in converting all assessments into registrations. 75 places were entered in the State Register on an interim basis, which was 40 places below our target of 115.

In 2003/2004, the Accelerated Assessment and Registration Program will aim to:

- Continue the review of places on the backlog for Register Committee consideration and determination.
- Increase the number of assessments commissioned and considered by Register Committee.

	2001/02	2002/03 actual	2002/03 target
Places assessed	118	146	145
Places registered (interim)	71	75	115
Places registered (permanent)	81	81	80
Total registered 30 June 2003	879	954	995
Places Minister made a decision (interim)	18%	8%	
Places Minister made a decision (permanent)	23.5%	7.5%	
Places being considered by Minister at 30 June 2003 (interim)	16	21	
Places being considered by Minister at 30 June 2003 (permanent)	5	3	
Assessments from Conservation Plans/Conservation Study	42	26	
Assessments from GHPDP	18	25	
Assessments commissioned	52	92	
Assessments below threshold	21	24	
Assessments in-house	6	5	

FIGURE 2 - ASSESSMENTS AND REGISTRATIONS 2001/02 TO 2002/03.

Region	Number of places on backlog (Interim list)	Places reviewed for assessment for Register 2002/03		Progressive total of places yet to be reviewed
		YES <sup>1</sup>	NO <sup>2</sup>	
Metropolitan Perth	517	171	74	272
Peel	19			19
South West	118	8	2	108
Great Southern	55	11	3	41
Goldfields	51	12	2	37
Wheatbelt	138	38	7	93
Mid West	72	50	9	13
Pilbara	7	1		6
Kimberley	30	3		27
Gascoyne	10			10
<b>SUB TOTAL</b>		<b>294</b>	<b>97</b>	
<b>TOTAL</b>	<b>1017</b>	<b>391</b>		<b>626</b>

FIGURE 3 - THE BACKLOG OF PLACES TO BE REVIEWED AS PART OF THE ACCELERATED ASSESSMENT AND REGISTRATION PROGRAM.

1. Yes equates to those places which proceeded for assessment.

2. No equates to those places which did not proceed for full assessment.

At a later date, all places recommended for consideration for the State Register from thematic studies (such as the Anglican Church Heritage Inventory and the Agricultural Research Stations inventory) will be included in the backlog. There are approximately 25 such inventories.

## PROCESSES FOR THE REVIEW OF PLACES ON THE BACKLOG

### Individual Place Reviews

#### (a) Format of Reviews

The review of places on the backlog involves the collation of documentary and physical evidence of a place. Documentary overviews detailing the history of each place are compiled in-house by Heritage Council staff and physical evidence is determined through a brief external inspection of each place. A report is then developed with a recommendation to the Register Committee as to whether the place warrants full assessment for the State Register.

#### (b) External Inspections - Metropolitan Places

At the end of June 2003, 517 metropolitan places had been externally inspected. This is more than one third of all places requiring a physical review.

Conservation consultants have been commissioned to undertake these external physical inspections, to report on the physical components and take photographic record of each place.

Prior to the commencement of the review of places, all metropolitan owners were notified

of the preliminary survey by letter and encouraged to contact the Heritage Council to discuss any concerns they may have. Less than 20 per cent of owners contacted the Heritage Council following receipt of this letter to clarify the process. Officers have been available for inquiries of this nature.

Most owners made general inquiries about the nature of entry in the State Register. Only a small number of owners objected to any further investigation of their property for entry in the State Register.

#### (c) External Inspections - Regional Places

The Heritage Council's Regional Heritage Advisors are undertaking the external inspections of regional places. These reviews are progressing as time allows. It is anticipated that the majority of external inspections will be completed by early 2004.

#### (d) Formal Assessment for the State Register

Tenders have been awarded for the compilation of assessment documentation for 95 places for which a backlog review is complete. Documentation for other places will be commissioned as reviews are completed. See above for information on the process of registration for the State Register.

## HISTORIC PRECINCTS

An historic precinct is an area where the relationship between a number of buildings and spaces, such as streets, creates a special sense of space and has cultural heritage significance worth recognising and conserving. It should be noted that not all places within the precinct need to meet the threshold for individual entry in the State Register.

There are currently 14 heritage precincts listed in the Register of Heritage Places, and several are awaiting assessment. In 2002/03, Fothergill Street Precinct in Fremantle and the Chinatown Conservation Area in Broome were added to the State Register on an interim basis.

## CONSERVATION ORDERS

Under Section 59 of the Heritage Act, the Minister responsible for Heritage may make a Conservation Order to a place.

In 2002/03 the Minister for the Environment and Heritage issued a Conservation Order (stop work in nature) to protect the places known as the Court Hotel and the Two Former Residences in James Street, Perth on 18 March 2003.

The Minister for the Environment and Heritage also issued a Conservation Order (permanent in nature) to protect the place known as Flying Boats in Roebuck Bay in Broome on 12 December 2002.

The Bunbury Boarding Houses are still subject to a Conservation Order (permanent in nature). The outcome of mediation of an appeal through the Town Planning Appeals Tribunal was an agreement to ratify conservation and development of the site through a Heritage Agreement.

A list of Conservation Orders in place as at 30 June 2003 can be found at **Appendix B**, page 71.

## HERITAGE AGREEMENTS

Heritage Agreements are legally binding contracts, usually negotiated between owners and the Heritage Council. The aim of Heritage Agreements is to facilitate the long-term conservation of heritage places by owners in return for conservation incentives.

Property disposal by the State Government continues to be the main source of Heritage Agreements involving the Heritage Council. Ten new Heritage Agreements were entered during 2002/03, bringing the total number to 50. A full list of existing Heritage Agreements can be found in Appendix C (page 72), including variations to existing agreements.

There are currently a further 50 Heritage Agreements, legal agreements or Memoranda of Understanding under negotiation.

A Memorandum of Understanding was entered for the King Edward Memorial Hospital in October 2002. Negotiations on two more Memoranda of Understanding commenced during the year for the Art Gallery of WA and Kings Park in Perth. Agreements with Fremantle Ports in relation to Victoria Quay and the Esplanade Reserve in Perth are still being negotiated.

A Conservation Officer (Legal/Enforcement) position was created in 2003 to monitor heritage agreements.

## FUTURE DIRECTIONS FOR ASSESSMENT AND REGISTRATION

- Review a further 400 places on the backlog by June 2004.
- Complete 160 assessments.
- Register 66 places on an interim basis.



KING EDWARD MEMORIAL HOSPITAL, SUBIACO

The aim of Heritage Agreements is to facilitate the long-term conservation of heritage places by owners in return for conservation incentives.

## HERITAGE ACHIEVEMENTS

### Recognising our Heritage - Flying Boat Wreckage Site



The maritime heritage of the Flying Boat Wreckage Site in Roebuck Bay, Broome came under the permanent protection of the Heritage Act in December 2002. It was the first time the Heritage Act has been used to protect a maritime site. The site of the 1942 Japanese aerial attack on 15 moored flying boats is the only remaining evidence of any wartime attack on the Australian mainland, and contains significant archaeological material.

The WA Maritime Museum sought the Heritage Council's assistance to protect the site, which was in danger of being looted following the airing of a documentary featuring the wreck. The site was unable to be protected by any other National or State legislation. The registration and permanent Conservation Order will enable the site to be appreciated, protected and recognised by the present community and future generations.

**Key Objective**

To develop the role of local government and State Government agencies in the conservation and management of heritage places, and provide conservation advice to the Minister.

**2002/03 Achievements**

- Commenced preliminary planning and research for the Heritage Tourism Strategy and established a position to coordinate the strategy.
- Undertook further work on proposed new heritage legislation.
- Encourage local governments to complete and review their Municipal Inventories.
- Held a Heritage Planning and Management Seminar for local governments.
- Negotiated continuation of the State Government's contribution to annual running costs at Cossack in addition to other key funding commitments.

**MANAGING OUR HERITAGE**

The Heritage Council provides information and support services to various levels of government, including local government, State Government and national bodies, as well as providing conservation advice to the Minister for Heritage.

As the owner of much of the State's heritage, State Government agencies play an important role in heritage conservation. The Heritage Council provides advice to State Government agencies in relation to the disposal of heritage buildings to ensure that places are properly conserved and managed.

To assist local government in the conservation of local heritage, the Heritage Council actively provides advice to local governments undertaking Municipal Inventory reviews and on other planning matters. Local heritage protection has also been a key factor in the development of proposed new heritage legislation to replace the *Heritage of Western Australia Act 1990*.

Other initiatives to promote heritage at a local level include the Regional Heritage Advisory Service and the development of a Heritage Tourism Strategy.

**LOCAL HERITAGE**

Within the heritage planning system, the following significant events occurred in 2002:

- Controversy over the review of the Subiaco Municipal Inventory.
- Decision of the Town Planning Appeal Tribunal in the *Moullin vs Town of Cottesloe* case.

As a result, the Minister for the Environment and Heritage appointed a Heritage Working Party in August 2002 to review local heritage protection arrangements.

The Working Party principally comprised representatives of local government, with other members from the Department of Planning and Infrastructure, the Heritage Council and the Real Estate Institute of WA.

Several options were considered by the Working Party, and were circulated to all local governments for comment. The option recommended by the Working Party involved the following main elements, and was supported by the majority of local governments that commented on the document:

- Provision in the Heritage Act for a system of common standards for local heritage identification (similar to the model provided in Heritage Bill 2000).
- Replacing the term "Municipal Inventory" with "Local Government Heritage Survey", while further clarifying the purpose of such work.
- At the same time, leaving decisions about the protection of local places through local planning schemes in the hands of local government.
- Seeking more effective and consistent heritage protection outcomes, through improved planning practice and planning guidance with the assistance of the Department of Planning and Infrastructure.
- Establishing a Statement of Planning Policy for Heritage Conservation as an important element of the strategy.

The Working Party is expected to progress in 2003/04 to more detailed reform issues including the form of the common standards, and the content of the State Planning Policy.

**REGIONAL HERITAGE ADVISORY SERVICE**

The Regional Heritage Advisory Service has traditionally been funded by the Western Australian State Government through the Heritage Council. However, the service was doubled in 2001/02 following successful negotiations with 13 local governments now contributing funds towards the service.

2002/03 was the first full year of the increased Regional Heritage Advisory Service, implemented in January 2002. A major tender of the Regional Heritage Advisor contracts was also completed.

The Regional Heritage Advisors were significant in providing support and advice to a number of projects within their region. Some highlights of the year included:

- Relocation of the Peel Advisory Service from Mandurah to Pinjarra.
- Formation of the Esperance Community Heritage Committee.
- Development of the Golden Quest Heritage Trail.
- Mitchell on Avon – rejuvenation of the Town of Northam project.
- Conservation works to Slater Homestead.
- Promotion of heritage conservation through local print and radio media in the MidWest.
- Bunbury Heritage List adopted.
- Assisted in Historic Hotels Funding Program.
- Collie Gateway Project and Interpretative Centre.
- Donnybrook Tourism and Heritage Development.
- Greenbushes Heritage Amble Project.
- Coopers Mill conservation works and feasibility study.
- Conversion of the Boddington Old School into a community and tourist facility.
- Peel Heritage and Tourism Precinct Project.
- Redevelopment of main heritage buildings in Mandurah Terrace.

Regional Heritage Advisors in 2002/03 included:

- Tanya Henkel, Midwest.
- Laura Gray, Wheatbelt, Goldfields and City of Kalgoorlie-Boulder.
- Naomi Lawrance, South West.
- Helen Burgess, Peel.
- Jacqui Sherriff, Great Southern and City of Albany.

## 2002/03 was the first full year of the increased Regional Heritage Advisory Service...

**HERITAGE ACHIEVEMENTS**

### Assistance Bolsters Regional Heritage



With assistance from the Midwest Regional Heritage Advisor, Oakabella has been awarded a number of grants over the past ten years to complete a Conservation Plan and undertake significant conservation works. Today, Oakabella is a showcase of heritage conservation.

Located between Geraldton and Northampton, the 13 room homestead and its many buildings, including a museum and tearoom, are now a popular destination for tourists and the local community, and are the site of guided tours, local market days and functions. This year a trial anodic damp course system was installed for treatment of rising damp. The results will be of interest to the whole State if successful.

The place is one of the many successful projects in which Regional Heritage Advisors have been actively involved.

*Photo courtesy Loretta Wright and Frank Sindelar.*



## HERITAGE TOURISM STRATEGY

The State's cultural heritage is one of our most valuable tourism assets. In 2001, the Heritage Council recognised the need for the development of a heritage based tourism and economic strategy to provide an overall framework for the long term sustainability of heritage tourism in Western Australia.

Our vision for the Heritage Tourism Strategy (HTS) is that heritage tourism will provide increased opportunities for heritage conservation and interpretation, community revival and economic development in Western Australia. It has the potential to benefit all Western Australians and visitors to the State.

It is intended that the State's Heritage Tourism Strategy will help position Western Australia as a world-class heritage tourism destination, offering a rich and diverse range of experiences to engage the visitor in the cultural heritage of the State.

To coordinate the development of the strategy, a part time Regional Heritage Services Coordinator commenced in August 2002. Preliminary planning and research has been undertaken which will form the basis of the strategy.

Other heritage tourism activities in 2002/03 included:

- Development of a working Process Paper outlining the vision, scope and methodology of the strategy.
- Discussions between the Heritage Council and the WA Tourism Association in forming a 'partnership' to develop the strategy.
- Establishment of the Heritage Tourism Partnership Reference Group.
- Analysis of funding sources.



COSSACK PRECINCT, SHIRE OF ROEBOURNE

## STATE GOVERNMENT OWNED HERITAGE

### Disposal Process

The Government Heritage Property Disposal Process (GHPDP) continued to operate effectively during the year to ensure State Government owned properties were assessed for heritage value prior to their disposal.

Under the GHPDP, disposal includes the demolition, sale, transfer or lease of a property to outside of the State Government sector (the transfer or lease must be for at least ten years).

Where State Government owned properties that are more than 60 years old, are listed on an existing heritage list or display other evidence of potential significance, the Department is required to notify the Heritage Council of the proposed disposal at least four months beforehand. The process ensures that properties under consideration for disposal are assessed for heritage value, and that relevant protection is provided where appropriate.

Further information and advice on whether notification is warranted can be obtained from the Heritage Council. A brochure outlining the process is also available from the Heritage Council's website.

25 assessments were undertaken as a result of GHPDP referrals in 2002/03.

### Cossack

The conservation and enhancement of the historic town of Cossack (dating back to the 1870s) made a significant breakthrough in 2002/03. Cossack's heritage value and potential as an economic and social asset was recognised in three major funding commitments:

- A Regional Infrastructure Funding Program grant of \$1.3 million.
- A matching allocation from the Shire of Roebourne.
- A grant of \$400,000 from the Commonwealth's Regional Solutions Program.

The funding will enable capital improvements to the town's water and electricity supply, and development of low-key tourism infrastructure in the town.

## NATIONAL HERITAGE

The Environment Protection and Heritage Council (EPHC) met three times in 2002/03. Significant outcomes from the meetings included:

- Preparation of a national strategy to guide heritage-based tourism development, under the title *Going Places*.
- Substantial completion of a report on reforms to Australia's system of incentives in the historic environment, including a comparison of incentives offered overseas and in the natural environment arena.

## MINISTERIAL SUPPORT

### Ministerials

The Heritage Council received and completed 472 requests for briefing notes and draft responses from the Minister for Heritage during the year.

### Heritage Legislation

The Council assisted the Minister for Heritage in 2002/03 to determine the parameters within which the new heritage legislation will be reformed. These negotiations follow the lapse of a draft Heritage Bill that had been presented during the term of the previous State Government.

## FUTURE DIRECTIONS FOR GOVERNMENT HERITAGE SERVICES

- Assist in the implementation of new heritage legislation.
- Undertake a further stage in the Heritage Working Party regarding local heritage protection, focussing on detailed common standards.
- Work with the Cossack Taskforce to plan and implement improvements at Cossack.
- Continue development of a Heritage Tourism Strategy.
- Work with local governments to continue the expansion of the Regional Heritage Advisory Service.



SLAB COTTAGE, QUINDALUP

The process ensures that properties under consideration for disposal are assessed for heritage value, and that relevant protection is provided where appropriate.



LIGHTHOUSE, CAPE NATURALISTE

**Key Objective**

To promote and facilitate appropriate conservation, management and development of places of cultural heritage significance.

**2002/03 Achievements**

- Provided advice on 696 Development Referrals, 77 per cent of which related to places already included in the Register.
- Provided detailed conservation advice on major development projects including: Aberdeen St Precinct, Northbridge; Raffles Hotel, Applecross; Heathcote Hospital; Albany Courthouse; Midland Railway Workshops; Victoria Quay Bunbury CBH Grain Silos; the Commonwealth Bank Building, Perth; and the Burt Way Buildings, East Perth.

**CONSERVING OUR HERITAGE**

If a place is included in the State Register, any changes or works that may affect that place are required to be referred to the Heritage Council for advice prior to the works being undertaken.

The process of gaining Heritage Council approval to undertake works to a heritage building is known as a development referral. When an application for development approval for a registered place is lodged with a local government or other determining authority, the Heritage Act requires this application be referred to the Heritage Council for advice.

The inclusion of a place in the State Register of Heritage Places does not mean the place can not be changed. In fact, the Heritage Council supports practical changes and new compatible uses. The Heritage Council's role is to sensitively manage change and ensure that any proposed changes do not have an adverse impact on the values that contribute to the cultural heritage significance of the place.

**The inclusion of a place in the State Register of Heritage Places does not mean the place can not be changed.**

Examples of the kind of works which need to be referred include demolition, relocation, subdivision, amalgamation, alterations, additions and new development. Advice can also be sought from the Heritage Council in relation to the proposed development of non-registered places, but in this case, the Heritage Council's advice is not binding.

Advice on development referrals is provided by the Heritage Council's Development Committee

and Conservation Officers (see **Operating Structure** for 2002/03 committee members – page 8).

The Heritage Council assesses development proposals in accordance with the principles of the ICOMOS' *Burra Charter* and the requirements of the Heritage Act, with due regard to the identified significance of the place.

Where a guiding document such as a Conservation Plan exists for a place, any recommendations relating to the conservation and development of the place are taken into account in the Heritage Council's consideration of a development proposal.

**2002/03 DEVELOPMENT REFERRALS**

Figures relating to the processing of development referrals received in 2002/03 can be found in **Figure 4** (next page). In summary, there was a marginal decrease in the number of development referrals received in 2002/03 compared to the previous year. This can be partly attributed to the reduction in funding available through the Heritage Council's Heritage Grants Program and the consequent decrease in conservation works as well as improvements in the Regional Heritage Advisory program.

The proportion of development referrals received for registered places increased from 72.3 per cent in 2001/02 to 76.7 per cent in 2002/03, which may be due to the increased number of places now entered in the State Register of Heritage Places. It is anticipated that development referrals will continue to increase in accordance with the increased number of registered places, particularly as the Accelerated Assessment and Registration Program progresses.

The slight decrease in the number of referrals for non-registered places may be due to the increased capacity of Regional Heritage Advisors to directly advise local governments on places included in Municipal Inventories (see **Government Heritage Services** section for more information on the expanded Regional Heritage Advisory Service – page 23).

	2000 /01	2001 /02	2002 /03	2002 /03 (%)
Referrals received	877	722	696	
Referrals received - registered places	613	522	534	76.7%
Referrals received – non-registered places	264	200	162	23.3%
Referrals received – metropolitan	586	437	456	65.5%
Referrals received – regional	291	285	240	34.5%
Referrals processed under 30 days		597	525	75.4%
Referrals processed over 30 days		125	171	24.6%
Referrals received from LGAs/other determining authorities		203	355	51.0%
Referrals received from others (including consultants, owners, lessees etc)		521	341	49.0%
Recommendations made by Development Committee		237	234	33.6%
Recommendations made under delegated authority		485	462	66.4%

FIGURE 4 - DEVELOPMENT REFERRALS 2000/01 TO 2002/03.

Number of referrals	Year
496	1997/98
550	1998/99
688	1999/00
877	2000/01
722	2001/02
696	2002/03

FIGURE 5 - DEVELOPMENT REFERRALS 1997/98 – 2002/03.

**FUTURE DIRECTIONS FOR DEVELOPMENT REFERRALS AND CONSERVATION ADVICE**

- Assess approximately 700 development referrals.
- Continue to engage persons with broad commercial and practical experience to assist in the assessment of development referrals.

**HERITAGE ACHIEVEMENTS**

**Conservation Benefits for Lynwood Homestead**

The restoration and adaptive reuse of an historic homestead in Middle Swan highlighted the options available for owners under the Heritage Act. A development proposal to restore and adapt Lynwood Homestead into an art gallery and café will proceed. In addition, the owner will receive a development bonus.

The Heritage Council's Development Committee gave conditional support to the proposed development, as well as endorsement to examine various rate remissions available under the Heritage Act. Following this endorsement, the City of Swan agreed to give the owner a rates concession by rating the property as if the development had not occurred. The rates concession is expected to be worth between \$40,000 and \$70,000.

The development is an initiative of the owner in collaboration with the City of Swan, and demonstrates the potential benefits in conserving heritage places.

Throughout the year, the Development Committee assisted owners and local governments in managing the process of change and development, with many successful outcomes.

**Key Objective**

To provide financial assistance and other incentives for conservation projects.

**2002/03 Achievements**

- Allocated \$448,500 to 26 approved conservation projects through the 2002/03 Heritage Grants Program.
- Acquitted \$687,620 in Heritage Grants Program reimbursements
- In addition, acquitted \$66,505 in Government Policy Commitment reimbursements.
- In conjunction with the Western Australian Local Government Association, established the new Heritage Loan Scheme.

**CONSERVATION INCENTIVES**

There are a number of incentives available to property owners to encourage the conservation of heritage places.

Funding for heritage conservation is available from a number of sources including the Heritage Council, the Lotteries Commission (Lotterywest) and the Commonwealth Department of the Environment and Heritage. Owners of registered places are given preference when applying for heritage funding.

In 2002/03 the Heritage Council, in conjunction with the WA Local Government Association and StateWest Credit Society, established the new Heritage Loan Scheme. The concessional loan scheme provides low interest loans for eligible owners of heritage places undertaking conservation works. The official launch of the scheme took place on 7 July 2003.

**The concessional loan scheme provides low interest loans for eligible owners of heritage places undertaking conservation works.**



HALE SCHOOL (FMR), WEST PERTH

**2002/03 HERITAGE GRANTS PROGRAM**

The Heritage Grants Program aims to encourage private owners to conserve built places of cultural heritage significance. Funds are primarily provided for conservation works and the development of Conservation Plans.

In 2002/03, the Heritage Council allocated \$448,500 to 26 approved conservation projects. However, the demand for grant funds exceeded the amount of money available, by a ratio of 12 to one.

This year, eligibility was restricted to privately owned heritage places due to a reduction in the amount of funding budgeted for the grants program (see **Changes to Heritage Funding** below). Priority was given to conservation planning and urgent works needed to protect the fabric of a heritage place.

Applications for the 2002/03 Heritage Grants Program closed on 21 June 2002. Information relating to the 2002/03 program can be found in **Figure 6**, and a breakdown of grants allocated to regional areas is provided in **Figure 7**. In 2002/03, grants offered by the Heritage Council ranged from \$2,500 to \$50,000, with the average grant being \$17,250.

A full list of grants allocated in 2002/03, including the special grants allocated in accordance with government policy commitments, can be found at **Appendix D** (page 74), and a list of continuing grant funded projects is available on the Heritage Council's website, [www.heritage.wa.gov.au](http://www.heritage.wa.gov.au).

	2000/01	2001/02	2002/03
Number of applications received	145	179*	57
Value of applications received	\$7.3 million	\$6.5 million	\$4.3 million
Number of projects funded	73	65**	28***
Value of projects funded	\$957,000	\$1,064,300**	548,500***
Regional grant funded projects	80%	85%	75%
Conservation Plans funded	32 projects	24 projects	10 projects
Conservation works funded	37 projects	34 projects	14 projects
Conservation Plan and works	4 projects		1 project
Publication of rare material		1 project	1 project

\* Includes five applications for the Publication of Rare Material Sub-Program.  
 \*\* Includes John Curtin's House (\$35,000 - originally \$27,800, remainder from surplus), 4 projects committed by government policy commitments (\$350,000) and Bunbury Boarding Houses (\$1,400 from surplus)  
 \*\*\* Includes \$100,000 committed by government policy commitment for two projects.

FIGURE 6 - HERITAGE GRANTS PROGRAM 2002/03.

	2002/03
GASCOYNE	Nil
GOLDFIELDS	Nil
GREAT SOUTHERN	\$13,500
KIMBERLEY	\$20,000
METRO	\$97,000
MIDWEST	\$51,000
PEEL	\$27,500
PILBARA	Nil
SOUTH WEST	\$107,000
WHEATBELT	\$132,500
<b>TOTAL</b>	<b>\$448,500</b>

FIGURE 7 - DISTRIBUTION OF GRANTS BY REGION (DOES NOT INCLUDE GOVERNMENT POLICY COMMITMENTS).

**CHANGES TO HERITAGE FUNDING**

In 2002/03, 2003/04 and 2004/05, \$500,000 previously budgeted for the Heritage Grants Program (HGP) will be directed towards an Accelerated Assessment and Registration Program (see the **Assessment and Registration section** – page 18).

External funding sources were sought in 2001/02 to compensate for the reduction in available HGP funds, and Lotterywest agreed to assist the Heritage Council by increasing its Cultural Heritage Conservation Funding Program by \$500,000 per annum during 2002/03-2004/05.

This agreement will ensure that community heritage owners are not disadvantaged by the HGP changes associated with the Accelerated Assessment and Registration Program, as the Lotterywest Program will have the capacity to fund those community groups and local government projects no longer eligible for Heritage Council funding.

The Heritage Council was involved in the selection of 15 Lotterywest funded projects totalling \$497,193 during the year. A list of these projects is provided in **Appendix E** (page 75).

It is anticipated the Lotterywest 2003/04 Cultural Heritage Conservation Program will open in September/October 2003. See Lotterywest's website for details, [www.lottery.wa.gov.au](http://www.lottery.wa.gov.au).

The Heritage Grants Program for 2003/04 has been delayed, awaiting a response to a request for additional funds.

**This agreement will ensure that community heritage owners are not disadvantaged by the HGP changes associated with the Accelerated Assessment and Registration Program...**



POLICE STATION, SOUTH PERTH

## HERITAGE LOAN SCHEME

The Heritage Council is closely involved in the management and administration of the new Heritage Loan Scheme, in association with the Western Australian Local Government Association and StateWest Credit Society.

More than 2,000 owners of heritage places will have access to discounted loans for conservation works under the innovative scheme. The scheme will make conserving places of heritage significance easier and more affordable by offering low-interest loans, currently set at three per cent below StateWest's prevailing standard rate.

The State Government has provided \$80,000 to the scheme and will contribute a further \$120,000 during the next four years.

Owners of places within participating local government areas that are listed in a local government Municipal Inventory, State Government Register of Heritage Places, Commonwealth Register of the National Estate or National Trust List of Classified Places are eligible to apply.

Participating local governments include Bassendean, Claremont, Coolgardie, Donnybrook-Balingup, East Fremantle, Fremantle, Greenough, Katanning, Murchison, Nedlands, Sandstone, Subiaco, Swan, Vincent and Woodanilling.

## COMMONWEALTH INCENTIVES

Approximately \$3.6 million was available in 2001/02 under Environment Australia's Cultural Heritage Projects Program. The announcement of successful applications from 2001/02 was made in December 2002, and eight projects from Western Australia totalling \$409,062 were successful.

Applications have not yet been invited under the 2002/03 round of the Cultural Heritage Projects Program.

## FUTURE DIRECTIONS FOR CONSERVATION INCENTIVES FOR PROPERTY OWNERS

- Allocate funding to approved projects through the 2003/04 Heritage Grants Program (if request for additional funds is approved).
- Manage the grants allocated under the 2002/03 Heritage Grants Program and those carried over from previous programs.
- Liaise with Lotterywest to ensure projects totalling up to \$500,000 under the Lotterywest Cultural Heritage Conservation Program address high priority conservation issues to places entered in the State Register of Heritage Places.
- Open the 2004/05 round of the Heritage Grants Program.
- On behalf of the Western Australian Local Government Association, assist in the management of the new Heritage Loan Scheme.

## HERITAGE ACHIEVEMENTS

### Grants Assist Conservation of Cue's Heritage Icons



Almost \$100,000 in Heritage Council Heritage Grants Program funding has helped to conserve five heritage buildings in the remote town of Cue, including the Shire Offices, Cue Public Buildings, former Masonic Lodge, Cue Railway Station and Old Gaol.

The funding enabled urgent conservation works to be undertaken, which were completed during the year.

The funding has helped the Shire to manage and recognise its many heritage assets, in order to retain the town's character and sense of place. The conservation of buildings such as the Old Gaol has also promoted tourism opportunities for the town.

## EDUCATION AND PROMOTION

### Key Objective

To promote awareness and understanding of the cultural heritage of Western Australia.

### 2002/03 Achievements

- Redeveloped key publications including State Register of Heritage Places and Case Studies brochure.
- Produced three editions of Heritage Matters newsletter.
- Prepared 130 media releases and achieved 120 articles in the print media as a direct result.
- Provided financial support for Cossack Art Awards, annual Royal Australian Institute of Architects Awards and MidWest Heritage Festival.
- Participated in the Royal Australian Institute of Architects Architecture Week 2002.
- Undertook community consultation for the registration of the Chinatown Heritage Precinct.
- Commenced planning for Heritage Council involvement in the Year of the Built Environment 2004.

## COMMUNICATING WITH OUR CUSTOMERS

One of the primary functions of the Heritage Council is to raise the profile of heritage within the Western Australian community.

This role involves:

- Providing information on processes of registration and development and the implications of heritage listing to better inform owners of heritage places and other stakeholders.
- Promoting awareness of the importance and value of heritage to the wider community.
- Providing strategic communications advice and support to the Heritage Council.

To effectively communicate with our customers, the Heritage Council provides a broad range of communications services via:

- newsletters
- publications
- our website
- the media
- community consultation
- seminars.

**To effectively communicate with our customers, the Heritage Council provides a broad range of communications...**

## COMMUNITY CONSULTATION

Consultation to help facilitate better understanding of the purpose of registration and processes associated with the registration and development of places and precincts is an important element of the Council's relationship with owners.

The interim registration of Chinatown in Broome, for example, followed extensive consultation with owners, the local government and other key stakeholders.

It is anticipated that similar community consultation programs will continue in 2003/04 in relation to the registration of individual places and precincts.

## MEDIA

The Heritage Council is committed to open and effective communication with the media. This year, 275 media enquires were received and responded to.

Actively working with the media to promote understanding of heritage issues helps to achieve a balanced and fair review of the Heritage Council's activities.

To improve the delivery of key messages to the media, media training for senior staff, Heritage Councillors and Regional Heritage Advisors was undertaken during 2002.

Another focus of media liaison was to create positive promotion of heritage through the media. As a direct result of media releases generated by the Heritage Council, 120 articles were published in the print media relating to the Heritage Council's programs.

The quality and effectiveness of media promotion was markedly improved during the year.

### PUBLICATIONS

One of the most important mechanisms for community and stakeholder communication of heritage issues and operations is through the Council's newsletters and publications.

The development of the Heritage Council's corporate image continued, with refinement of the design of the Heritage Council's Heritage Matters newsletter, and regional newsletters called Heritage Updates.

In 2003, the publication of Heritage Matters, the official newsletter of the Heritage Council, was also increased to four editions per year. Previously, the newsletter was printed bi-annually. Three editions were published in 2002/03 which reflected the transition to an increase in publication.

The six regional Heritage Updates newsletters will continue to be published twice a year, and will be distributed with Heritage Matters. In 2002/03 nine editions were produced.

### Information was also provided during the year in direct response to community concerns and issues raised regarding the registration and development process.

Information was also provided during the year in direct response to community concerns and issues raised regarding the registration and development process. Frequently Asked Questions documents continued to be provided, and a case studies publication was produced to focus on a few of the heritage success stories in WA.

A list of publications produced during 2002/03 is provided in **Appendix F** (page 76).

The Heritage Council's website continued to be updated regularly with information on media activities, announcements and publications.

In addition, the quality of the Heritage Council's print and electronic publications has been significantly enhanced.

### EVENTS

The annual Heritage Planning and Management Seminar was targeted to local government heritage officers and town planners and applications for registrations exceeded capacity. The seminar was successful in providing a forum for discussion on heritage issues relating to the local heritage arena.

Other major presentations and launches held during the year included the announcement of the 2002 Heritage Council Award, presented to Dr Cathie Clement.

Some 20 certificate and plaque presentations were made by Regional Heritage Advisors and members of the Heritage Council to owners of heritage places. Staff also made eight presentations on heritage related issues to various groups and organisations. A further ten presentations and speeches were made by the Minister for Heritage, the Premier or ministerial representatives on heritage matters.

The Heritage Council also participated in the Royal Australian Institute of Architects (RAIA) Architecture Week, holding tours of the former Government Printing Office building.

The Year of the Built Environment (2004) presents an important opportunity to raise awareness of the value of Western Australia's historic built environment. In preparation for the year, the Heritage Council has been active in attending regular Steering Committee meetings and planning for its participation in the year. The secretariat for the Year of the Built Environment Steering Committee is being run out of the Department of Housing and Works.



FAIRBRIDGE HOUSE, PINJARRA

### SPONSORSHIP

The Heritage Council continued its support of several initiatives providing benefit to the community, and supporting the aims and objectives of the Heritage Council.

Sponsored activities during 2002/03 included the RAIA Architectural Awards, Cossack Art Awards and the MidWest Heritage Festival. The 2003 Heritage Council Conservation Award (RAIA Architectural Awards) was presented to Cox Howlett Bailey Woodlands Architects for the stage one refurbishment works to the Perth Town Hall and John Taylor Architects for the conservation of the Church of Our Lady Of Mount Carmel in Mullewa.

The Council also initiated the development of a sponsorship policy designed to encourage effective sponsorship development. The policy will be implemented in 2003/04.

### FUTURE DIRECTIONS FOR EDUCATION AND PROMOTION

- Continue development of key publications including the website.
- Launch the Heritage Council Award 2004, opening nominations to the community.
- Continue active involvement in the Year of the Built Environment 2004 as well as other community events.
- Continue community consultation programs for registration of certain places and precincts in 2003/04.
- Host the National Chairs and Officials Meeting 2004.



THE TANNERY, FREMANTLE

### HERITAGE ACHIEVEMENTS

## Recognising Outstanding Commitment to Heritage

Passion for conserving the heritage of the Kimberley region saw historian Dr Cathie Clement win the 2002 Heritage Award. Dr Clement was recognised for her commitment to conserving and interpreting the heritage of Western Australia.

Dr Clement is a custodian for heritage, having campaigned for the conservation of a number of culturally significant buildings in the Kimberley. For three years, she fundraised for the construction of a free standing roof over the former Halls Creek Post Office, to save the ruin from further deterioration.

The Heritage Council Award program enables the efforts and achievements of groups and individuals like Dr Clement to be recognised. In 2003/04, the program will be extended by opening nominations to the public.

**Key Objective**

To provide essential services and support for the Heritage Council and to ensure that the Council complies with accountability and statutory reporting responsibilities.

**2002/03 Achievements**

- Acquired and installed a new communications system to meet the Heritage Council's Accelerated Assessment and Registration Program.
- Record keeping compliance checklist and report completed.
- Undertook continued improvement of the Heritage Council's website.
- Increased the number of people accessing the website-based Heritage Register and Online Database.

**FINANCIAL MANAGEMENT**

The Heritage Council again faced a challenging year in terms of its financial management functions. In particular, the following projects were commenced and undertaken:

- **Corporate Services Hub**  
The Environment and Heritage portfolio commenced an investigation to identify ways to reduce corporate service costs while achieving appropriate service standards through greater sharing of corporate support services.
- **Functional Review Implementation Team**  
The Heritage Council as a party to the Functional Review Implementation Team (FRIT) commenced a review of its corporate service costs and reported to the FRIT.
- **Capital User Charge**  
The Heritage Council reviewed its asset position and liability for the capital user charge for commencement in 2003/04.



MEMORIAL PARK CEMETERY, ALBANY

**INFORMATION TECHNOLOGY**

The Heritage Council undertook the following information technology-based projects during the year:

- **Heritage Inventory Software**  
Promotion of the software and the improved Version 1.2 to local governments continued. Further improvements are under development and will be released in 2003/04. The software is a PC-based database management system that allows local governments to efficiently record and manage their Municipal Inventories.
- **On-line Register**  
Access to the Heritage Council's website-based Heritage Register and Online Database increased during the year, with the number of people accessing the database averaging 38 per day. The database is regularly updated with information on more than 16,000 places in Western Australia, including the 954 places included in the Register of Heritage Places.
- **Website**  
Work continued on improving the content and layout of the Heritage Council's website.

**COUNCIL MATTERS**

**Code of Conduct**

The Heritage Council adopted a Code of Conduct for Heritage Council members in February 2001. The Code of Conduct is based on the Western Australian Public Sector Code of Ethics, and incorporates revised provisions in relation to potential conflict of interest issues.

**Heritage Council Meeting Attendance**

The Heritage Council held ten meetings during the year. Council meetings are not held in January, and the meeting for 4 April was

cancelled. The number of meetings attended by each Councillor is provided below in **Figure 8**.

Ms Lucy Williams was given a leave of absence from 1 November 2002 to 30 April 2003. Ms Julia Ball was appointed under Section 21 of the Heritage Act as an acting member in Ms Williams' absence. Following the resignation of Ms Rosemary Rosario on 31 December 2002, Mrs Kareena Ballard was appointed as a community representative on 1 January 2003. Ms Kelly Aris was given a leave of absence from Council business from 1 February 2003 (continuing). Mr David Wood was appointed under Section 21 of the Heritage Act as an acting member in Ms Aris' absence.

Marli Wallace	10
Kelly Aris	6
Julia Ball	4
Kareena Ballard	4
Judy Cecil	7
Gerald Gauntlett	9
Philip Griffiths	10
Peter Kenyon	10
Michal Lewi	7
Rosemary Rosario	5
Lucy Williams	6
David Wood	4

FIGURE 8 - HERITAGE COUNCIL MEETING ATTENDANCE.

**REMUNERATION FOR HERITAGE COUNCIL MEMBERS**

The total of fees, salaries, superannuation and other benefits allocated for Heritage Council members is provided below:

Range	2001/02	2002/03*
\$1 - \$10,000	13	17
\$10,000 - \$20,000	1	1
<b>TOTAL REMUNERATION</b>	<b>\$69,115</b>	<b>\$88,160</b>

\*Numbers include Councillors from 2001/02 and co-opted members

**INTERNAL AUDIT**

The Heritage Council received an exemption from its internal audit function under Section 55(f) and Regulation 24A of the *Financial Administration and Audit Act 1985* for 2002/03.

The provision of an internal audit function will be reviewed in 2003/04.

**RISK MANAGEMENT**

From a previous risk assessment of the Heritage Council's leased accommodation, a number of risk issues are being progressively addressed by the Heritage Council as a tenant. Other issues have been referred to the Department of Housing and Works to address as landlord. In particular, building security and safety are identified as key risk issues requiring immediate attention.

**RECORDS MANAGEMENT**

The Heritage Council's record keeping compliance was checked against the *State Records Act 2000* Principles and Standards. The Council was already achieving minimum compliance standards in most areas, with further development required in other areas.

**ANTI-CORRUPTION COMMISSION**

The Heritage Council complied with established Public Sector Standards during the year, including the reporting requirements associated with section 14 of the *Anti-Corruption Commission Act 1988*.

**COMPLAINTS HANDLING**

The development of a more detailed complaints handling procedure will commence in 2003/04.

## FUTURE DIRECTIONS FOR CORPORATE MANAGEMENT

- Continuation of the Functional Review Implementation Team (FRIT) surveys, assessments, costings and reports.
- Submit a record keeping plan to the State Records Commission by March 2004 for approval.
- Conduct an annual timelog review of staff times to ensure costs are appropriately distributed to output units.
- Development of a new Heritage Inventory Software version to include an Internet-publishing function.
- Develop automation of data import from the Heritage Inventory Software to the Heritage Council's database.



RAILWAY WATER TANK, CORRIGIN

## HUMAN RESOURCE MANAGEMENT

### Employing Authority

In 2002/03, Heritage Council staff were employed under the Public Sector Management Act 1994 through the employing authority of the Water and Rivers Commission.

### Staff Profile – at 30 June 2003

	2001/02	2002/03
Full-time equivalents	15	25
Female staff	10	21
Male staff	5	4

### Code of Conduct

The Water and Rivers Commission's Code of Conduct for staff was adopted by the Heritage Council.

### Industrial Relations

Heritage Council staff members, depending on their employment status, are employed under one of the following:

- Government Officers Salaries, Allowances and Conditions – General Agreement.
- Water and Rivers Commission Industrial Agreement 2001.

### Staff Development

Professional development of our staff is encouraged and supported through the staff performance management system. All new staff members are offered immediate computer training, as well as other internal and external computer training courses throughout the year. Expenditure on training in 2002/03 was \$4,987.

### Occupational Safety and Health

The Heritage Council appointed an employee and employer representative to the Occupational Safety and Health Committees in 2002/03 at the Water and Rivers Commission.

No occupational health and safety or worker's compensation matters arose during the year.

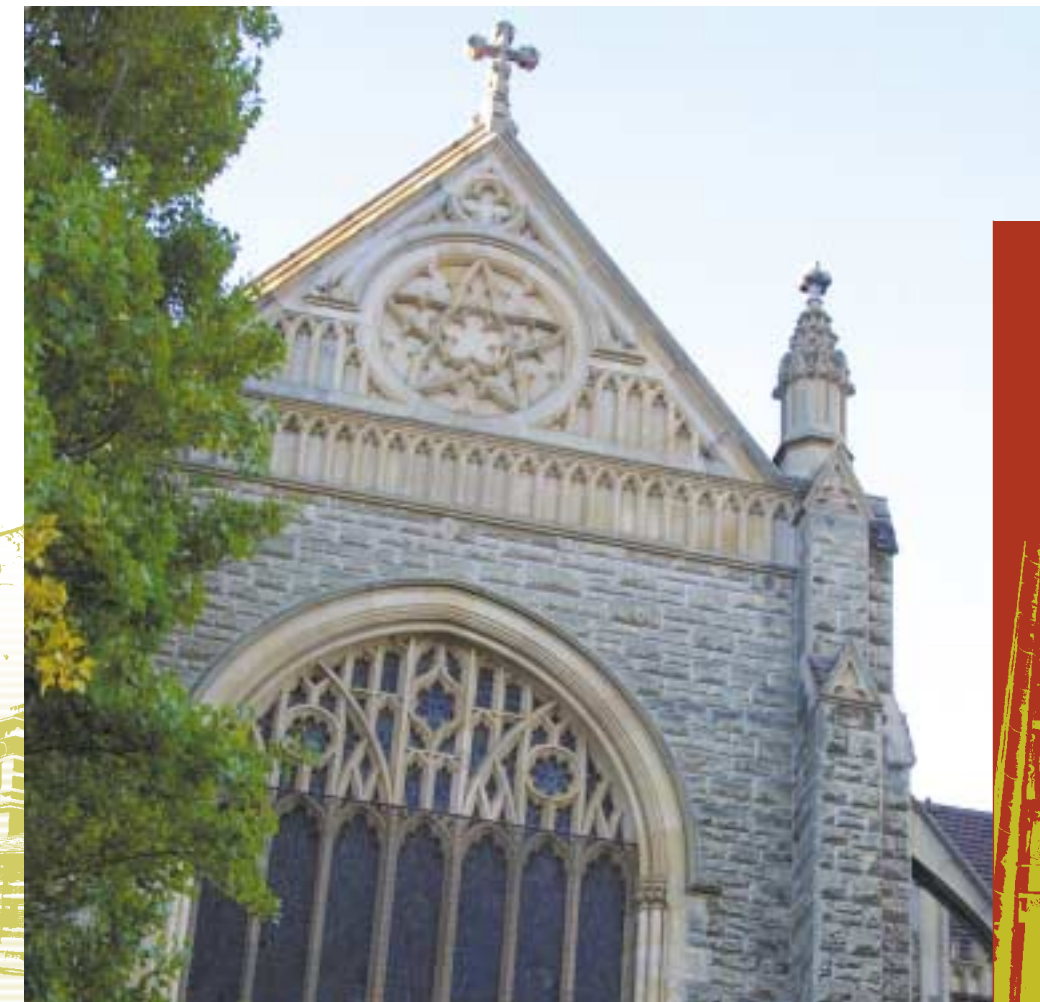
### Public Sector Management Division

The Water and Rivers Commission met the human resource minimum information requirements for the Heritage Council during the year.

# Compliance Report

SECTION FIVE

05



## 05 Section 5 - Compliance Report

### RESPONSIBLE MINISTER

The Hon Tom Stephens BA MLC, Minister for Local Government and Regional Development; Heritage; the Kimberley, Pilbara and Gascoyne; Goldfields-Esperance.

### COMPLIANCE WITH LEGISLATION

Corporate Management takes active steps to ensure that the Heritage Council continues to comply with all relevant legislation and adopts appropriate measures to ensure there is no unnecessary risk exposure. This section ensures that staff members are aware and respond appropriately to any new compliance obligations.

### ENABLING LEGISLATION

*Heritage of Western Australia Act 1990*

### LEGISLATION ADMINISTERED

*Heritage of Western Australia Act 1990*

### LEGISLATION IMPACTING ON THE HERITAGE COUNCIL'S ACTIVITIES

In performing its functions, the Heritage Council complies with the following relevant written laws:

*Disability Services Act 1993*

*Electoral Act 1907*

*Equal Opportunity Act 1984*

*Financial Administration and Audit Act 1985*

*Freedom of Information Act 1992*

*Government Employees' Superannuation Act 1987*

*Industrial Relations Act*

*Public Sector Management Act 1994*

*Salaries and Allowances Act 1984*

*State Supply Commission Act 1991*

*Workers' Compensation and Assistance Act 1981*

*State Records Act 2000*

*Occupational Safety and Health Act 1984*

*Anti Corruption Commission Act 1988*

The Acts Amendment (Heritage Council) Act 1990 impacts on:

*Parliamentary Commissioner Act 1971*

*Local Government Act*

*Local Government (Miscellaneous Provisions) Act*

*Town Planning and Development Act (as amended)*

*Metropolitan Region Town Planning Scheme Act 1959 (as amended)*

*Strata Titles Act 1985 (as amended)*

*Planning Legislation Amendment Act 1996*

In the financial administration of the Heritage Council, we have complied with the requirements of the Financial Administration and Audit Act 1985 and every other relevant written law, and have exercised controls which provide reasonable assurance that the receipt, expenditure and investment of monies, the acquisition and disposal of public property and incurring of liabilities have been in accordance with legislative provisions.

We are not aware of any circumstances which would render the particulars included in this statement misleading or inaccurate.

### COMPLIANCE WITH PUBLIC SECTOR STANDARDS

1. In the administration of the Heritage Council of Western Australia, I have complied with the Public Sector Standards in Human Resource Management, the Western Australian Public Sector Code of Ethics and the Water and Rivers Commission's Code of Conduct.



*Ian Baxter*

*Director (Principal Accounting Officer)*

*Heritage Council of Western Australia*

*29 August 2003*

### EQUAL EMPLOYMENT OPPORTUNITY

The Heritage Council has adopted the Water and Rivers Commission's Equal Employment Opportunity Management Plan, which is a requirement of the *Equal Opportunity Act 1994*. The Water and Rivers Commission has also submitted the Heritage Council's yearly report required by Part IX of the Act to the Director of Equal Opportunity in Public Employment.

The report relates to the number of employees at 30 June 2003, and has been used to help monitor Heritage Council and State Government initiatives aimed at achieving a more diverse workforce within the Public Sector.

### DISABILITY SERVICES PLAN

The Department of Housing and Works, as landlord and tenant, is reviewing disability access to the building.

### ELECTORAL ACT 1907

In compliance with section 175ZE of the Electoral Act 1907, the Heritage Council is required to report on expenditure incurred during 2002/03 in relation to advertising agencies, market research organisations, polling organisations, direct mail organisations and media advertising organisations.

CLASS OF EXPENDITURE	AMOUNT
Media advertising agencies	
Vacant positions	\$16,877
Statutory advertising	\$26,175
<b>TOTAL</b>	<b>\$43,052</b>

### EVALUATIONS

No evaluations were undertaken during the year. The Customer Survey undertaken in June/July 2000 continued to be used for 2002/03 reporting. Surveys are not performed annually due to budget restrictions.

### WASTE PAPER RECYCLING

Heritage Council staff members are actively encouraged to recycle paper. A bulk recycling bin is available, and Paper Recycling Industries collect waste paper on a regular basis.



OLD MILL THEATRE, SOUTH PERTH



**FREEDOM OF INFORMATION**

The Heritage Council received three requests for information under the *Freedom of Information Act 1992* during 2002/03. Two applications were completed by 30 June 2003, with the average processing time for applications being 33 days.

Applications received and granted related to the following place:

- Raffles Hotel site.

One outstanding application relates to the Court Hotel.

The Heritage Council also met its reporting requirements to the Information Commissioner in accordance with the *Freedom of Information Act 1992*. A list of Heritage Council publications available to the public can be found on the Heritage Council's website, [www.heritage.wa.gov.au](http://www.heritage.wa.gov.au). Alternatively, this list can be provided by post. Any Freedom of Information enquiries and requests can be made to:

FOI Coordinator  
Heritage Council of WA  
PO Box 6201  
EAST PERTH WA 6892



# Performance

SECTION SIX

06



## OUTCOME, OUTPUT AND PERFORMANCE MEASURES

**Outcome:** Conservation of cultural heritage places in Western Australia, for the benefit of present and future generations

**Output:** Cultural heritage conservation services

## PERFORMANCE MEASURES

	2002/03 Target	2002/03 Actual	Significant Variances
<b>Assessment and Registration</b>			
<b>Quantity</b>			
Place assessments	145	146	
Precinct assessments	1	1	
Places maintained on Heritage Register	995	954	
<b>Quality</b>			
Assessment documentation compiled without need for amendment following interim registration	85%	85%	
<b>Timeliness</b>			
Assessments completed within projected timeframes	85%	85%	
<b>Cost</b>			
Average cost of assessment (includes registration)	\$5,552	\$5,147	
Average cost of precinct assessment (includes registration)	\$78,388	\$23,123	Large precinct project was deferred, thereby reducing precinct related costs.
Average cost of maintaining Heritage Register (per place)	\$328	\$400	
<b>Government Advice and Support</b>			
<b>Quantity</b>			
Government Heritage Services (hours)	11,642	12,585	
<b>Cost</b>			
Average cost per hour of government heritage service	\$48	\$56	

	2002/03 Target	2002/03 Actual	Significant Variances
<b>Development Referrals and Conservation Advice</b>			
<b>Quantity</b>			
Development referrals considered	780	696	Higher percentage of more complex referrals.
Other heritage conservation advice (hours)	5,076	3,791	More time allocated to Government advice and support
<b>Quality</b>			
Acceptance of HCWA development approvals by applicants (measured against percentage of appeals upheld)	90%	99%	
<b>Timeliness</b>			
Responses to development referrals within 30 days	80%	75%	
<b>Cost</b>			
Average cost per development referral	\$345	\$417	More complex referrals.
Average cost per hour of other heritage conservation advice	\$47	\$51	
<b>Conservation Incentives for Property Owners</b>			
<b>Quantity</b>			
Grants/incentives administered	100	129	
Grant/incentive funds disbursed	80	76	
<b>Quality</b>			
Funded Conservation Plans and conservation works completed to HCWA's standards	90%	95%	
<b>Timeliness</b>			
Progress reports on funded projects reviewed within 30 days	80%	83%	
<b>Cost</b>			
Average cost per grant/incentive administered	\$2,399	\$1,698	
Average amount per grant/incentive disbursed	\$23,763	\$8,191	
<b>Education and Promotion</b>			
<b>Quantity</b>			
Education and promotion heritage services (hours)	5,836	5,799	
<b>Cost</b>			
Average cost per hour of education and promotion service hours	\$53	\$58	

We hereby certify that the performance indicators are based on proper records, are relevant and appropriate for assisting users to assess the Heritage Council's performance, and fairly represent the performance of the Heritage Council of Western Australia for the financial year ended 30 June 2003.



Philip Griffiths  
Acting Chair  
Heritage Council of Western Australia



Gerry Gauntlett  
Member  
Heritage Council of Western Australia



Ian Baxter  
Director (Principal Accounting Officer)  
Heritage Council of Western Australia  
29 August 2003



AUDITOR GENERAL

#### INDEPENDENT AUDIT OPINION

To the Parliament of Western Australia

HERITAGE COUNCIL OF WESTERN AUSTRALIA  
PERFORMANCE INDICATORS FOR THE YEAR ENDED JUNE 30, 2003

#### Audit Opinion

In my opinion, the key effectiveness and efficiency performance indicators of the Heritage Council of Western Australia are relevant and appropriate to help users assess the Council's performance and fairly represent the indicated performance for the year ended June 30, 2003.

#### Scope

##### *The Council's Role*

The Council is responsible for developing and maintaining proper records and systems for preparing performance indicators.

The performance indicators consist of key indicators of efficiency and effectiveness.

##### *Summary of my Role*

As required by the Financial Administration and Audit Act 1985, I have independently audited the performance indicators to express an opinion on them. This was done by looking at a sample of the evidence.

An audit does not guarantee that every amount and disclosure in the performance indicators is error free, nor does it examine all evidence and every transaction. However, my audit procedures should identify errors or omissions significant enough to adversely affect the decisions of users of the performance indicators.



D D R PEARSON  
AUDITOR GENERAL  
November 12, 2003

**EFFECTIVENESS INDICATORS**

Conservation of cultural heritage places in Western Australia for the benefit of present and future generations is the Outcome that is supported by the Heritage Council's Output of Cultural Heritage Conservation Services.

The following effectiveness indicators demonstrate the extent to which the Council's Output contributes to that Outcome.

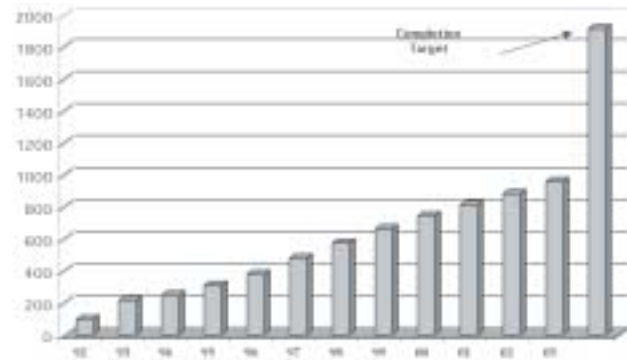
**INDICATOR 1**

The extent to which the Register is representative of the State's heritage:

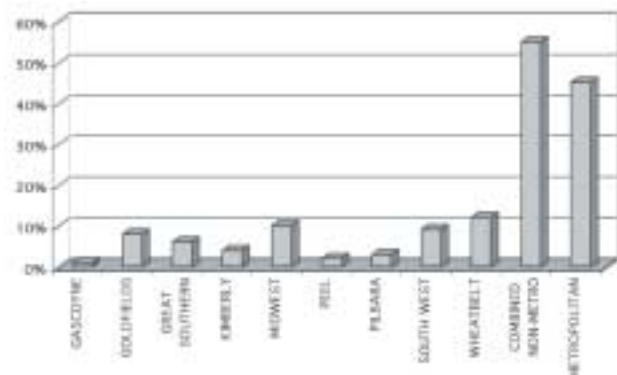
- A. Completion index
- B. Geographic index
- C. Place category index

	2002/03	2001/02
A. Completion index	50% complete	50%
B. Geographic index	90% representative	90%
C. Place category index	94% representative	94%

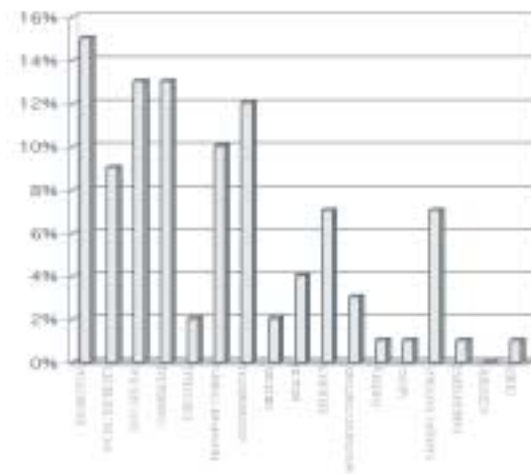
**DIAGRAM 1 - COMPLETION INDEX**



**DIAGRAM 2 - GEOGRAPHIC DISTRIBUTION OF REGISTERED PLACES**



**DIAGRAM 3 - REGISTERED PLACES BY USE CATEGORY**



Notes

- The information is derived from the Heritage Council's Places database, a comprehensive database of heritage places identified in Western Australia from all sources, including all places in Municipal Inventories.
- The "Completion Index" is measured against a benchmark completion figure equal to the number of places recommended for entry in the Register, within the recommendations contained in Municipal Inventories. The benchmark figure is 1,910 places as at 30 June 2003. The Completion Index remained at 50% in 2002/03 because the benchmark figure was adjusted upwards during the year as a result of the Council's backlog review.
- The indicator is relevant to the Outcome in demonstrating the extent to which the full range of the State's cultural heritage is represented in the Register, without major "biases" towards particular regions or types of places.
- The indicator can be seen as comparable to environmental indicators widely employed in the planning or environment-protection sector, which address the representation of extant plant and animal taxa within a State or region.
- Establishment of a comprehensive Register is a central function of the Heritage Council, pursuant to the Heritage of Western Australia Act. The result of the Council's activity in this area is therefore a key indicator of performance.
- "Completion" in the Register is a long-term goal. The Council's aim is to progressively bridge the gap between the current 50% and 100%, although the latter figure will never be reached, given that the State's heritage is continually evolving.

Nevertheless, the figure of 50% is considered unsatisfactory by the Council. The reasons for it are resource-related and are detailed further in the body of the Annual Report.

**INDICATOR 2**

**The extent to which registered places are conserved:**

Extent to which registered places are not demolished

	2002/03	2001/02
Extent to which registered places are not demolished	99.9%	100%

Notes

- The information is derived as follows:  
Information was derived from the Heritage Council's Referrals database, which records all proposed heritage-related developments that are referred to the Council.  
1 registered place was demolished in 2002/03 (the Gascoyne River Bridge)
- The indicator is relevant to the Outcome in demonstrating the extent to which the Register provides protection to places entered in it.
- Promoting the active conservation of registered places is one of the central functions of the Heritage Council, pursuant to the Heritage of Western Australia Act. The result of the Council's activity in this area is therefore a key indicator of performance.

	2002/03	2001/02
<b>1. Assessment and Registration</b>		
Average cost per place assessment (including registration)	\$5,147	\$3,108
Average cost per precinct assessment (including registration)	\$23,123	\$16,622
Average cost of maintaining the Heritage Register (per place)	\$400	\$482
<u>Notes</u>		
• The information is derived from the Council's timelog and costing system.		
• The average cost per place assessment is higher than the one reported in 2001/02 due to the increase in staff resources to address the accelerated assessment program.		
• The indicators are relevant in demonstrating the cost of the principal activities in this output area.		
<b>2. Government Heritage Services</b>		
Average cost per hour of services	\$56	\$51
<u>Notes</u>		
• The information is derived from the Council's timelog and costing system.		
• The indicators are relevant in demonstrating the unit cost of providing this service.		
<b>3. Development Referrals &amp; Conservation Advice</b>		
Average cost per development referral considered	\$417	\$392
Average cost per hour of other heritage conservation advice	\$51	\$50
<u>Notes</u>		
• The information is derived from the Council's timelog and costing system, and from the Heritage Council's Referrals database.		
<b>4. Conservation Incentives for Property Owners</b>		
Average cost per grant/incentive administered	\$1,698	\$1,473
<u>Notes</u>		
• The information is derived from the Council's timelog and costing system, and the Council's Grants database.		
• The indicator is relevant in demonstrating the unit costs of providing grants, in terms of administrative overhead. It should be viewed in relation to the average size of each grant/incentive disbursed in 2002/2003, being \$8,191.		
<b>5. Education and Promotion</b>		
Average cost per hour of services	\$58	\$58
<u>Notes</u>		
• The information is derived from the Council's timelog and costing system.		
• The indicators are relevant in demonstrating the unit cost of providing this service.		

# Financial Statements

SECTION SEVEN

07



HERITAGE COUNCIL OF WESTERN AUSTRALIA  
 CERTIFICATION OF FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 30 JUNE 2003

The accompanying financial statements of the Heritage Council of Western Australia have been prepared in compliance with the provisions of the Financial Administration and Audit Act 1985 from proper accounts and records to present fairly the financial transactions for the financial year ending 30 June 2003 and the financial position as at 30 June 2003.

At the date of signing we are not aware of any circumstances which would render any particulars included in the financial statements misleading or inaccurate.



Phil Griffiths  
 Acting Chairman  
 Heritage Council of Western Australia  
 29 August 2003



Gerry Gauntlett  
 Member  
 Heritage Council of Western Australia  
 29 August 2003



Ian Baxter  
 Director (Principal Accounting Officer)  
 Heritage Council of Western Australia  
 29 August 2003



AUDITOR GENERAL

**INDEPENDENT AUDIT OPINION**

To the Parliament of Western Australia

**HERITAGE COUNCIL OF WESTERN AUSTRALIA  
 FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2003**

**Audit Opinion**

In my opinion,

- (i) the controls exercised by the Heritage Council of Western Australia provide reasonable assurance that the receipt, expenditure and investment of moneys, the acquisition and disposal of property, and the incurring of liabilities have been in accordance with legislative provisions; and
- (ii) the financial statements are based on proper accounts and present fairly in accordance with applicable Accounting Standards and other mandatory professional reporting requirements in Australia and the Treasurer's Instructions, the financial position of the Council at June 30, 2003 and its financial performance and cash flows for the year ended on that date.

**Scope**

**The Council's Role**

The Council is responsible for keeping proper accounts and maintaining adequate systems of internal control, preparing the financial statements, and complying with the Financial Administration and Audit Act 1985 (the Act) and other relevant written law.

The financial statements consist of the Statement of Financial Performance, Statement of Financial Position, Statement of Cash Flows and the Notes to the Financial Statements.

**Summary of my Role**

As required by the Act, I have independently audited the accounts and financial statements to express an opinion on the controls and financial statements. This was done by looking at a sample of the evidence.

An audit does not guarantee that every amount and disclosure in the financial statements is error free. The term "reasonable assurance" recognises that an audit does not examine all evidence and every transaction. However, my audit procedures should identify errors or omissions significant enough to adversely affect the decisions of users of the financial statements.



D D R PEARSON  
 AUDITOR GENERAL  
 November 12, 2003

STATEMENT OF FINANCIAL PERFORMANCE  
FOR THE YEAR ENDED 30 JUNE 2003

	Note	2002/03 \$	2001/02 \$
<b>COST OF SERVICES</b>			
Expenses from ordinary activities			
Employee expenses	2	1,331,781	1,001,424
Supplies and services	3	1,275,972	1,134,094
Administration expenses	4	215,380	156,605
Grants and subsidies	5	622,546	871,178
Depreciation expense	6	57,963	58,157
Capital user charge	7	16,000	39,000
Carrying amount of non-current assets disposed	8	9,165	1,400
<b>Total cost of services</b>		<b>3,528,807</b>	<b>3,261,858</b>
Revenues from ordinary activities			
User charges	9	2,965	11,335
Other revenue from ordinary activities	10	96,037	51,667
Interest revenue		-	(2)
<b>Total revenues from ordinary activities</b>		<b>99,002</b>	<b>63,000</b>
<b>NET COST OF SERVICES</b>	23	<b>3,429,805</b>	<b>3,198,858</b>
REVENUES FROM STATE GOVERNMENT			
Output Appropriation	11	3,308,000	3,404,000
Resources received free of charge		10,000	10,000
<b>Total revenues from State Government</b>		<b>3,318,000</b>	<b>3,414,000</b>
<b>CHANGE IN NET ASSETS</b>	22	<b>(111,805)</b>	<b>215,142</b>
Net initial adjustment on adoption of new accounting standard AASB 1044: Provisions, Contingent Liabilities and Contingent Assets (Grants payable)			
		1,466,408	-
<b>TOTAL CHANGES IN EQUITY OTHER THAN THOSE RESULTING FROM TRANSACTIONS WITH WA STATE GOVERNMENT AS OWNERS</b>		<b>1,578,213</b>	<b>215,142</b>

The Statement of Financial Performance should be read in conjunction with the accompanying notes.

STATEMENT OF FINANCIAL POSITION  
AS AT 30 JUNE 2003

	Note	2002/03 \$	2001/02 \$
<b>Current Assets</b>			
Cash assets	12	1,099,455	1,508,662
Receivables	13	41,148	38,557
Amounts receivable for outputs	14	81,000	68,000
Prepayments	15	3,232	6,889
<b>Total Current Assets</b>		<b>1,224,835</b>	<b>1,622,108</b>
<b>Non-Current Assets</b>			
Office equipment, computers and furniture	16	148,731	146,777
<b>Total Non-Current Assets</b>		<b>148,731</b>	<b>146,777</b>
<b>Total Assets</b>		<b>1,373,566</b>	<b>1,768,885</b>
<b>Current Liabilities</b>			
Payables	18	73,188	75,481
Grants payable	19	1,124,874	
Other liabilities	20	36,371	21,744
Provisions	21	186,104	152,111
<b>Total Current Liabilities</b>		<b>1,420,537</b>	<b>249,336</b>
<b>Non-Current Liabilities</b>			
Provisions	21	424,283	412,590
<b>Total Non-Current Liabilities</b>		<b>424,283</b>	<b>412,590</b>
<b>Total Liabilities</b>		<b>1,844,820</b>	<b>661,926</b>
<b>NET ASSETS</b>		<b>(471,254)</b>	<b>1,106,959</b>
<b>Equity</b>			
Accumulated surplus/(deficiency)	22	(471,254)	1,106,959
<b>TOTAL EQUITY</b>		<b>(471,254)</b>	<b>1,106,959</b>

The Statement of Financial Position should be read in conjunction with the accompanying notes.

STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30 JUNE 2003

	Note	2002/03 \$ Inflows (Outflows)	2001/02 \$ Inflows (Outflows)
<b>CASH FLOWS FROM GOVERNMENT</b>			
Output appropriations		3,237,000	3,336,000
Holding account drawdowns		58,000	–
Net cash provided by State Government		3,295,000	3,336,000
Utilised as follows:			
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Payments			
Employee costs		(1,261,060)	(929,584)
Supplies and services		(1,275,408)	(1,110,048)
Administration costs		(214,563)	(152,843)
Grants and subsidies		(964,079)	(871,178)
Capital user charge		(16,000)	(39,000)
GST payments on purchases		(204,838)	(169,799)
GST payments to taxation authority		(10,983)	(5,471)
Receipts			
User charges		4,790	9,689
Interest received		–	441
GST receipts on sales		10,049	5,536
GST receipts from taxation authority		197,261	166,256
Other receipts		98,959	77,047
Net cash provided by/(used in) operating activities	23	(3,635,872)	(3,018,954)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Purchase of non-current physical assets		(69,082)	(55,937)
Proceeds from disposal of non-current assets		747	–
Net cash provided by/(used in) investing activities		(68,335)	(55,937)
Net increase/(decrease) in cash held		(409,207)	261,109
Cash assets at the beginning of the financial year		1,508,662	1,247,553
CASH ASSETS AT THE END OF THE FINANCIAL YEAR	12	1,099,455	1,508,662

The Statement of Cash Flows should be read in conjunction with the accompanying notes.

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 20031. *Significant accounting policies*

The following accounting policies have been adopted in the preparation of the financial statements. Unless otherwise stated, these policies are consistent with those adopted in the previous year.

*General statement*

The financial statements constitute a general purpose financial report which has been prepared in accordance with Accounting Standards, Statements of Accounting Concepts and other authoritative pronouncements of the Australian Accounting Standards Board, and Urgent Issues Group (UIG) Consensus Views as applied by the Treasurer's Instructions. Several of these are modified by the Treasurer's Instructions to vary application, disclosure, format and wording. The Financial Administration and Audit Act and the Treasurer's Instructions are legislative provisions governing preparation of financial statements and take precedence over Accounting Standards, Statements of Accounting Concepts and other authoritative pronouncements of the Australian Accounting Standards Board, and UIG Consensus Views. The modifications are intended to fulfil the requirements of general application to the public sector, together with the need for greater disclosure and also to satisfy accountability requirements.

If any such modification has a material or significant financial effect upon the reported results, details of that modification and where practicable, the resulting financial effect, are disclosed in individual notes to these financial statements.

*Basis of accounting*

The financial statements have been prepared on the accrual basis of accounting using the historical cost convention.

(a) *Output appropriations*

Output appropriations are recognised as revenues in the period in which the Heritage Council gains control of the appropriated funds. The Heritage Council gains control of appropriated funds at the time those funds are deposited into the Heritage Council's bank account or credited to the holding account held at the Department of Treasury and Finance. Refer to Note 11 for further commentary on the application of UIG 38.

(b) *Contributed equity*

Under UIG 38 "Contributions by owners made to wholly-owned public sector entities" transfers in the nature of equity contributions must be designated by the government (owners) as contributions by owners (at the time of, or prior to transfer) before such transfers can be recognised as equity contributions in the financial statements. Capital contributions (appropriations) have been designated as contributions by owners and have been credited directly to contributed equity in the Statement of Financial Position. Refer to Note 11 for further commentary on the application of UIG 38 and TI 955.

(c) *Grants and other contributions revenue*

Grants, donations, gifts and other non-reciprocal contributions are recognised as revenue when the Heritage Council obtains control over the assets comprising the contributions. Control is normally obtained upon their receipt.

Contributions are recognised at their fair value.



(d) *Revenue Recognition*

Revenue from the sale of goods and the disposal of other assets and the rendering of services, is recognised when the Heritage Council has passed control of the goods or other assets or delivery of the service to the customer.

(e) *Acquisition of assets*

The cost method of accounting is used for all acquisitions of assets. Cost is measured as the fair value of the assets given up or liabilities undertaken at the date of acquisition plus incidental costs directly attributable to the acquisition. Assets acquired at no cost or for nominal consideration, are initially recognised at their fair value at the date of acquisition.

(f) *Depreciation of non-current assets*

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of their future economic benefits. Depreciation is provided for on the reducing balance basis, using rates which are reviewed annually.

Useful lives for each class of depreciable asset are:

Office equipment and computers	5 years
Furniture and fittings	10 years

Works of art controlled by the Heritage Council are classified as heritage assets. They are anticipated to have very long and indeterminate useful lives. Their service potential has not, in any material sense, been consumed during the reporting period. As such, no amount for depreciation has been recognised in respect of them.

(g) *Leases*

The Heritage Council has entered into operating lease arrangements for leased accommodation and motor vehicles where the lessors effectively retain all of the risks and benefits incident to ownership of the items held under the operating leases. Equal instalments of the lease payments are charged to the Statement of Financial Performance over the lease term as this is representative of the pattern of benefits to be derived from the leased property.

(h) *Cash*

For the purpose of the Statement of Cash Flows, cash includes cash assets.

(i) *Receivables*

Accounts Receivable are recognised at the amounts receivable and are due for settlement no more than 30 days from the date of recognition. Collectability of receivables is reviewed on an ongoing basis. Debts which are known to be uncollectable are written off.

(j) *Web site costs*

Costs in relation the web site controlled by the Heritage Council are charged as expenses in the period in which they are incurred.

(k) *Payables*

Payables, including accruals not yet billed, are recognised when the Heritage Council becomes obliged to make future payments as a result of a purchase of assets or services. Payables are generally settled within 30 days.

(l) *Grants payable*

The adoption of Accounting Standard AASB 1044: Provisions, Contingent Liabilities and Contingent Assets, resulted in grants payable being recorded as liabilities in the Statement of Financial Position in 2002/03, where previously the grants payable were shown as a note to the Financial Statements.

(m) *Employee benefits*(i) *Annual leave*

This benefit is recognised at the reporting date in respect to employees' service up to that date and is measured at the nominal amounts expected to be paid when the liabilities are settled.

(ii) *Long service leave*

The liability for long service leave is recognised, and is measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date. Consideration is given, when assessing expected future payments, to expected future wage and salary levels including relevant on costs, experience of employee departures and periods of service. Expected future payments are discounted using interest rates to obtain the estimated future cash outflows.

This method of measurement of the liability is consistent with the requirements of Accounting Standard AASB 1028 "Employee Benefits".

(iii) *Superannuation*

Staff may contribute to the Pension Scheme, a defined benefits pension scheme now closed to new members, or to the Gold State Superannuation Scheme, a defined benefit and lump sum scheme now also closed to new members. All staff who do not contribute to either of these schemes become non-contributory members of the West State Superannuation Scheme, an accumulation fund complying with the Commonwealth Government's Superannuation Guarantee(Administration) Act 1992. All of these schemes are administered by the Government Employees Superannuation Board (GESB).

The Pension Scheme and the pre-transfer benefit for employees who transferred to the Gold State Superannuation Scheme are unfunded and the liability for future payments is provided for at reporting date.

The liabilities for superannuation charges under the Gold State Superannuation Scheme and West State Superannuation Scheme are extinguished by payment of employer contributions to the GESB.

The note disclosure required by paragraph 6.10 of AASB 1028 (being the employer's share of the difference between employees' accrued superannuation benefits and the attributable net market value of plan assets) has not been provided. State scheme deficiencies are recognised by the State in its whole of government reporting. The GESB records are not structured to provide the information for the Heritage Council. Accordingly, deriving the information for the Heritage Council is impractical under current arrangements, and thus any benefits thereof would be exceeded by the cost of obtaining the information.

(n) *Accrued salaries*

Accrued Salaries represent the amount due to staff but unpaid at the end of the financial year, as the end of the last pay period for that financial year does not coincide with the end of the financial year. The Heritage Council considers the carrying amount approximates net fair value.

(o) *Resources received free of charge or for nominal value*

Resources received free of charge or for nominal value which can be reliably measured are recognised as revenues and expenses as appropriate at fair value.

(p) *Comparative figures*

Comparative figures are, where appropriate, reclassified so as to be comparable with the figures in the current financial year.

(q) *Rounding*

Amounts in the financial statements have been rounded to the nearest dollar.

	2002/03	2001/02
	\$	\$
2. <i>Employee expenses</i>		
Salaries and wages	1,162,820	847,431
Superannuation	130,821	101,136
Long service leave	9,319	38,568
Annual leave	28,821	14,289
	<u>1,331,781</u>	<u>1,001,424</u>
3. <i>Supplies and services</i>		
Services and contracts	1,210,392	1,094,469
Maintenance of assets	13,113	18,867
Other	52,467	20,758
	<u>1,275,972</u>	<u>1,134,094</u>
4. <i>Administration expenses</i>		
Communications	56,365	54,694
Consumable supplies	88,580	53,330
Other staffing costs	70,435	48,581
	<u>215,380</u>	<u>156,605</u>
5. <i>Grants and subsidies</i>		
Heritage Grants Program	362,591	810,846
Education and Promotion	9,955	7,500
Cossack	120,000	2,500
Carnarvon One Mile Jetty	–	50,332
Golden Mile Loop Railway Line	50,000	–
Heritage Loan Scheme Interest Subsidy	30,000	–
Kalgoorlie and Boulder Town Halls	50,000	–
	<u>622,546</u>	<u>871,178</u>
6. <i>Depreciation expense</i>		
Office equipment and computers	52,741	53,934
Furniture	5,222	4,223
	<u>57,963</u>	<u>58,157</u>
7. <i>Capital user charge</i>	16,000	39,000
A capital user charge rate of 8% has been set by the government for 2002/2003 and represents the opportunity cost of capital invested in the net assets of the Heritage Council used in the provision of outputs. The charge is calculated on the net assets adjusted to take account of exempt assets. Payments are made to the Department of Treasury and Finance on a quarterly basis.		
8. <i>Carrying amount of non-current assets disposed</i>		
Office equipment, computers and furniture	9,165	1,400

	2002/03	2001/02
	\$	\$
9. <i>User charges</i>		
Books and pamphlets	950	2,580
Heritage inventory software/training	1,925	8,575
Other	90	180
	<u>2,965</u>	<u>11,335</u>
10. <i>Other revenue from ordinary activities</i>		
Executive vehicle scheme	4,165	4,532
Regional advisory recoveries	81,500	13,309
Fremantle to Cottesloe Transport Plan recoveries	–	12,132
Heritage conferences	6,266	8,050
Gross proceeds from disposal of assets	747	–
Other	3,359	13,644
	<u>96,037</u>	<u>51,667</u>
11. <i>Revenues from Government</i>		
Output appropriation(i)	3,308,000	3,404,000
Resources received free of charge (ii)		
Determined on the basis of the following estimates provided by agencies: Office of the Auditor General	10,000	10,000
	<u>3,318,000</u>	<u>3,414,000</u>
(i) Output appropriations are accrual amounts reflecting the full cost of outputs delivered. The appropriation revenue comprises a cash component and a receivable (asset). The receivable (holding account) comprises the depreciation expense for the year and any agreed increase in leave liability during the year.		
(ii) Where assets or services have been received free of charge or for a nominal consideration, the Heritage Council recognises revenues equivalent to the fair value of the assets and/or the fair value of those services that can be reliably determined and which would have been purchased if not donated, and those fair values shall be recognised as assets or expenses, as applicable.		
12. <i>Reconciliation of cash</i>		
For the purpose of the Statement of Cash Flows, cash includes cash at bank, petty cash, amounts in suspense and restricted cash, net of outstanding bank overdrafts. Cash at the end of financial year as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial position as follows:		
Funds held at the Commonwealth Bank:		
Cash - Heritage Fund	1,098,905	1,508,112
Petty cash	550	550
	<u>1,099,455</u>	<u>1,508,662</u>

	2002/03	2001/02
	\$	\$
13. <i>Receivables</i>		
Current	–	6,043
GST receivable	41,148	32,514
	<u>41,148</u>	<u>38,557</u>
14. <i>Amount receivable for outputs</i>		
Current	81,000	68,000
	<u>81,000</u>	<u>68,000</u>
This asset represents the non-cash component of output appropriations. It is restricted in that it can only be used for asset replacement or payment of leave liability.		
15. <i>Prepayments</i>	3,232	6,889
16. <i>Office equipment, computers and furniture</i>		
Office equipment and computers	431,672	485,972
Less: Accumulated depreciation	(306,336)	(363,697)
	<u>125,336</u>	<u>122,275</u>
Furniture	60,659	58,293
Less: Accumulated depreciation	(37,264)	(33,791)
	<u>23,395</u>	<u>24,502</u>
	<u>148,731</u>	<u>146,777</u>

## Reconciliations

Reconciliations of the carrying amounts of office equipment and computers, and furniture at the beginning and end of the current and previous financial year are set out below:

## Office equipment and computers:

Carrying amount at start of year	122,275	128,688
Movements	(115)	–
Additions	64,508	48,921
Disposals	(8,591)	(1,400)
Depreciation	(52,741)	(53,934)
Carrying amount at end of year	<u>125,336</u>	<u>122,275</u>

## Furniture:

Carrying amount at start of year	24,502	21,709
Movements	115	–
Additions	4,574	7,016
Disposals	(574)	–
Depreciation	(5,222)	(4,223)
Carrying amount at end of year	<u>23,395</u>	<u>24,502</u>

	2002/03	2001/02
	\$	\$
16. <i>(continued)</i>		
Total		
Carrying amount at start of year	146,777	150,397
Movements	–	–
Additions	69,082	55,937
Disposals	(9,165)	(1,400)
Depreciation	(57,963)	(58,157)
Carrying amount at end of year	<u>148,731</u>	<u>146,777</u>
17. <i>Net gain/(loss) on disposal of non-current assets</i>		
Carrying amount of non-current assets disposed	(9,165)	(1,400)
Gross proceeds from disposal	747	–
	<u>(8,418)</u>	<u>(1,400)</u>
18. <i>Payables</i>		
Current payables	73,188	75,481
	<u>73,188</u>	<u>75,481</u>
19. <i>Grant commitments</i>		
Heritage Grants Program	791,711	–
Carnarvon One Mile Jetty	133,163	–
Golden Mile Loop Railway Line	100,000	–
Heritage Loan Scheme Interest Subsidy	–	–
Kalgoorlie and Boulder Town Halls	100,000	–
	<u>1,124,874</u>	<u>–</u>
The liability for grants payable for 2001/2002 is brought to account in the Statement of Financial Performance in 2002/2003 by adoption of Accounting Standard AASB 1044: Provisions, Contingent Liabilities and Contingent Assets.		
20. <i>Other liabilities</i>		
Accrued salaries	36,371	21,744
21. <i>Provisions</i>		
Current		
Annual leave	100,485	71,664
Long service leave	85,619	80,447
	<u>186,104</u>	<u>152,111</u>
Non-current		
Long service leave	100,316	96,169
Superannuation (i)	323,967	316,421
	<u>424,283</u>	<u>412,590</u>

	2002/03	2001/02
	\$	\$
21. <i>(continued)</i>		
Employee Benefit Liabilities		
The aggregate employee benefit liability recognised and included in the financial statements is as follows:		
Provision for employee benefits:		
Current	186,104	152,111
Non-current	424,283	412,590
	<u>610,387</u>	<u>564,701</u>
(i) The superannuation liability has been established from data supplied by the Government Employees Superannuation Board. The Heritage Council considers the carrying amount of employee entitlements approximates the net fair value.		
22. <i>Accumulated surplus/(deficiency)</i>		
Opening balance	1,106,959	891,817
Change in net assets (i)	(111,805)	215,142
Net initial adjustment on adoption of new Accounting Standard AASB 1044: Provisions, Contingent Liabilities and Contingent Assets (Grants payable).	1,466,408	-
Closing balance	<u>995,154</u>	<u>1,106,959</u>
(i) The full liability for grant commitments from previous years has been brought to account in 2001/2002 with new commitments included from 2002/03. Previously grant commitments were recorded as a note to the financial statements.		
23. <i>Reconciliation of net cost of services to net cash flows provided by / (used in) operating activities</i>		
Net cost of services	(3,429,805)	(3,198,858)
Non-cash items:		
Depreciation expense	57,963	58,157
Net (gain)/loss on non-current assets	8,418	1,400
Resources received free of charge	10,000	10,000
(Increase)/decrease in assets:		
Current receivables	6,043	24,759
Current prepayments	3,657	1,269
Current accrued interest	-	443
Increase/(decrease) in liabilities:		
Current payables	(2,293)	25,354
Grants payable	(341,534)	-
Current accrued salaries	14,627	3,533
Current annual leave	28,821	14,289
Current long service leave	5,172	2,597
Non-current long service leave	4,147	35,971

	2002/03	2001/02
	\$	\$
23. <i>(continued)</i>		
Non-current superannuation	7,546	7,987
Net GST receipts/payments	(8,510)	(3,478)
Change in GST receivables/payables	(124)	(2,377)
Net cash provided by/(used in) operating activities	<u>(3,635,872)</u>	<u>3,018,954</u>
24. <i>Lease liabilities</i>		
Finance leases		
The Heritage Council has not entered into any finance leases during the financial year.		
Operating leases		
Operating leases are used for leased accommodation and motor vehicles.		
Commitments in relation to leases contracted for at the reporting date but not recognised as liabilities, are payable as follows:		
Within 1 year	2,445	11,491
Later than 1 year and not later than 5 years	-	1,966
	<u>2,445</u>	<u>13,457</u>
25. <i>Remuneration and retirement benefits of Members of the Heritage Council and Senior Officers</i>		
<i>Remuneration of Members of the Heritage Council</i>		
The number of members of the Heritage Council, whose total of fees, salaries, superannuation and other benefits for the financial year, fall within the following bands are:		
	No.	No.
\$1 - \$10,000	17	13
\$10,000 - \$20,000	1	1
	\$	\$
The total remuneration of the members of the Heritage Council is:	88,160	69,115
The superannuation included here represents the superannuation expense incurred by the Heritage Council in respect of members of the Heritage Council.		
No members of the Heritage Council are members of the Pension Scheme.		

	2002/03	2001/02
	\$	\$
25. (continued)		
<i>Remuneration of Senior Officers</i>		
The number of Senior Officers other than members of the Heritage Council, whose total of fees, salaries, superannuation and other benefits for the financial year, fall within the following bands are:		
	No.	No.
\$110,000 - \$120,000	1	1
	\$	\$
The total remuneration of senior officers is:	117,311	118,752

The superannuation included here represents the superannuation expense incurred by the Heritage Council in respect of senior officers other than members of the Heritage Council.

No Senior Officers are members of the Pension Scheme.

#### 26. Explanatory statement - significant variations

##### (a) Comparison of actual results with those of the preceding year

Details and reasons for significant variations between actual revenue and expenditure and the corresponding item of the preceding year are detailed below:

Significant variations are considered to be greater than 7% or \$10,000.

##### Operating expenses

- (i) Employee expenses - Increase \$330,357. Due to the accelerated assessment program.
- (ii) Supplies and services - Increase \$141,878. Due to the accelerated assessment program.
- (iii) Administration expenses - Increase \$58,775. Due to the accelerated assessment program.
- (iv) Grants and subsidies - Decrease \$248,632. Mainly due to a reduction in grant funding.
- (v) Capital user charge - Decrease \$23,000. Due to a review of the net equity position.
- (vi) Carrying amount of disposals - Increase \$7,765. Due to increase in disposals.

##### Revenues from ordinary activities

- (vii) User charges - Decrease \$8,370. Due to reduction in Heritage Inventory Software sales.
- (viii) Other revenues - Increase \$44,372. Due to the recovery of additional Regional Advisory costs.

##### Revenues from government

- (ix) Appropriations - Decrease \$96,000. Due to a reduction in grant funding.

#### 26. (continued)

##### (b) Comparison of estimates and actual results under section 42 of the Financial Administration and Audit Act and in accordance with Treasurer's Instruction 945.

Details and reasons for significant variations between estimates and actual results are detailed below:

Significant variations are considered to be greater than 7% or \$10,000.

	Budget	Actual	Variance
	\$'000	\$'000	\$'000
(i) Employee expenses	1,300	1,332	32
Increase due to creation of higher classified positions for the accelerated assessment program.			
(ii) Supplies and services	1,155	1,276	121
Increase due to additional expenditure on the accelerated assessment program.			
(iii) Depreciation expense	71	58	(13)
Reduction due to an increase in obsolete asset disposals.			
(iv) Administration expenses	183	215	32
Increase due to additional expenditure on the accelerated assessment program.			
(v) Grants and subsidies	2,192	623	(1,569)
Decrease is mainly due to a reduction in grant funding.			
(vi) Carrying amount of disposals	0	9	9
Due to increase in disposals.			
(vii) User charges	13	3	(10)
Decrease due to reduction in Heritage Inventory Software sales.			
(viii) Other revenues from ordinary activities	73	96	23
Increase due to recovery of additional Regional Advisory costs.			

#### 27. Contingent liability

The Heritage Council has no contingent liabilities as at 30 June 2003.

28. *Financial Instruments*(a) *Interest rate risk exposure*

The following table details the Heritage Council's exposure to interest rate risk as at the reporting date.

	Weighted average effective interest rate	Variable interest rate	Fixed interest rate maturity			Non interest bearing	Total
			Less than 1 year \$'000	1 to 5 years \$'000	More than 5 years \$'000		
	%	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
30 June 2003							
Financial assets							
Cash					1,099		1,099
Receivables					41		41
Total financial assets					1,140		1,140
Financial liabilities							
Payables					1,198		1,198
Accrued salaries					36		36
Employee entitlements					610		610
Total financial liabilities					1,844		1,844
Net financial assets (liabilities)	-	-	-	-	-	(704)	(704)
30 June 2002							
Financial assets							
					1,548		1,548
Financial liabilities							
					886		886

(b) *Credit risk exposure*

All financial assets are unsecured.

(c) *Net fair values*

The carrying amount of financial assets and financial liabilities recorded in the financial statements are not materially different from their net fair values, determined in accordance with the accounting policies disclosed in note 1 to the financial statements.

29. *Events occurring after reporting date*

No information has become apparent since reporting date which would materially affect the financial statements.



# Appendices

SECTION EIGHT

08



## PLACES ENTERED IN THE STATE REGISTER OF HERITAGE PLACES IN 2002/03

LGA	Place No	Place Name	Consolidated Address	Gazt Interim
Albany	15554	Kookas Restaurant Building	204-208 Stirling Tce Albany	14/2/03
Armadale	4669	Armadale District Hall	Cnr Jull St & Church Ave Armadale	20/5/03
Armadale	9009	Jarra Tree	Cnr Third Rd & Church Av Armadale	14/2/03
Armadale	15263	Cole's Shaft (fmr)	Summit View (off Bedfordale Hill Rd) Armadale	24/4/03
Augusta/Margaret River	114	Wallcliffe Homestead	Wallcliffe Rd Prevelly	20/5/03
Bassendean	7403	Bassendean Oval	Guildford Rd Bassendean	17/4/03
Bassendean	16003	Bassendean Masonic Lodge (fmr)	Cnr Palmerston & Wilson Sts Bassendean	20/9/02
Bayswater	9394	Maylands Primary School	150 Guildford Rd Maylands	27/6/03
Beverley	154	Beverley Town Hall	138 Vincent St Beverley	9/5/03
Broome	291	Chinatown Conservation Area	Frederick/Chapple/Short Sts Broome	22/4/03
Broome	4859	Flying Boat Wreckage Site	Roebuck Bay Broome	20/12/02
Broomehill	310	Jones's Buildings (fmr)	Cnr Journal & India Sts Broomehill	30/8/02
Busselton	3568	Old Butter Factory (fmr)	Peel Tce Busselton	20/12/02
Cambridge	2195	Leederville Town Hall & Recreation Complex	82-84 Cambridge St West Leederville	22/11/02
Canning	4607	The Chapel of the Guardian Angel	190 Treasure Rd Queens Park	22/11/02
Carnarvon	463	Gascoyne River Bridge	North West Coastal Hwy over Gascoyne River Carnarvon	27/12/02
Chapman Valley	6353	NarraTarra Homestead, Outbuildings & Cemetery	Off East Chapman Rd (fmr) Howatharra	17/4/03
Cockburn	4626	Woodman Point Munitions Magazines (fmr)	Conservation Cl Munster	12/7/02
Coolgardie	570	Railway Hotel (fmr) Coolgardie	75 Bayley St Cnr Lefroy St Coolgardie	30/8/02
Coolgardie	3664	Coolgardie Bowling Pavilion	Cnr Sylvester & Lefroy Sts Coolgardie	22/11/02
Corrigin	8190	Railway Water Tank, Corrigin	Corrigin Railway Res, alongside Connelly Parade Corrigin	17/4/03
Cottesloe	596	Lady Lawley Cottage	8 Gibney St Cottesloe	22/11/02
Cottesloe	3677	Kulahea	4 Forrest St Cottesloe	24/4/03
Cottesloe	7467	Lewis' House	8 Barsden St Cottesloe	17/4/03

Cottesloe	7495	Pine Court	96-98 Broome St Cottesloe	17/4/03
Cottesloe	7984	Cottesloe Beach Pylon	offshore at Cottesloe Beach in line with John St Cottesloe	17/4/03
Cottesloe	15822	Sea View Golf Course Club	Jarrad St Cottesloe	20/12/02
Cuballing	618	Cuballing Civic Group	Campbell St, Cnr Austral Sts Cuballing	27/6/03
Cue	641	Cue Municipal Chambers (fmr)	482 Robinson St Cue	9/5/03
Cue	6516	Cue Pensioners Cottages	Austin St Cue	9/5/03
Dundas	767	Norseman Post Office	82 Prinsep St Cnr Ramsay St Norseman	9/5/03
Dundas	3558	Eucla Telegraph Station (Ruin)	Eucla	9/5/03
Dundas	16522	Eyre Bird Observatory	45km SE of Cocklebiddy Roadhouse Cocklebiddy	27/6/03
Fremantle	4588	The Tannery (fmr)	22 Russell St Fremantle	20/5/03
Fremantle	9241	Fothergill Street Precinct	18-29 Fothergill St & 28 & 30 Solomon St Fremantle	27/6/03
Geraldton	1060	Radio Theatre Building	205-209 Marine Tce Cnr Fitzgerald St Geraldton	27/6/03
Geraldton, Gingin and Wanneroo	15873	North West Stock Route (fmr) Stage 1	from Yanchep to Neergabby	27/6/03
Goomalling	3522	Slater Homestead	Goomalling-Dowerin Rd Goomalling	9/5/03
Greenough	13926	Walkaway CWA Rooms	1 Evans Rd Walkaway	20/9/02
Irwin	1221	Dr Bartlett's Residence (fmr)	Ocean Dr Port Denison	27/6/03
Irwin	1230	Russ Cottage	Cnr St Dominics Rd & Parker St Port Denison	20/5/03
Irwin	1240	Seventh Day Adventist Church (fmr)	Cnr Brand Hwy & Bookara East Rd Bookara	27/6/03
Kalgoorlie-Boulder	15722	Rawlinna Townsite	378 km W of Kalgoorlie on the Trans Australian Railway Railway 378 km of Kalgoorlie	30/8/02
Kalgoorlie-Boulder	15867	Kalgoorlie Railway Housing Group	22 Piccadilly, 2 & 4 Chapple, 46 Wittenoom Sts Kalgoorlie	27/6/03
Kondinin	10930	Hyden CWA Rooms	17 Marshall St Cnr Lynch St Hyden	27/6/03
Kulin	1426	Kulin Memorial Hall	Johnston St cnr Gordon St Kulin	27/6/03
Kulin	6912	Pingaring CWA Rooms	Luke Price St Pingaring	27/6/03
Leonora	15851	Station Master's House, Leonora	Railway Reserve, Kurrajong St Leonora	24/4/03
Menzies	1555	Menzies Warden's Quarters (fmr)	Sandstone Rd (Onslow St) Menzies	27/12/02
Menzies	1557	Niagara Dam	12 km SE of Kookynie Menzies	17/4/03
Menzies	1559	Menzies Town Hall & Shire Offices	Shenton St Menzies	20/12/02

Mundaring	1675	Mundaring Weir Hotel	Cnr Weir Village & Hall Rds Mundaring	27/6/03
Mundaring	1693	Mahogany Inn	4260 Great Eastern Hwy Mahogany Creek	20/5/03
Mundaring	8561	John Forrest National Park	Great Eastern Hwy Greenmount	27/6/03
Mundaring	8577	Mundaring Sculpture Park	Jacoby St Mundaring	27/6/03
Northampton	1902	Church & Cemetery, Gwalla	Gwalla St Northampton	30/8/02
Northampton	1909	Holy Trinity Anglican Church	65 Hampton Rd Northampton	14/2/03
Perth	1943	St John's Lutheran Church	16 Aberdeen St Northbridge	14/2/03
Perth	2170	Gloucester Park	40 Nelson Cr East Perth	17/4/03
Perth	4601	Aberdeen Hotel & St Johns Building	76-88 Aberdeen St Northbridge	27/12/02
Perth	6102	Site of Buildings, Burt Way	1-9 Burt Way & 96-98 & 102-104 Terrace Rd East Perth	22/11/02
Perth	15761	Flats 72-74 Thomas Street	72-74 Thomas St West Perth	27/6/03
Perth	15850	Solidarity Park	Cnr Parliament Pl & Harvest Tce West Perth	27/6/03
Rockingham	2325	Chesterfield Inn (fmr)	Chesterfield Rd Rockingham	27/6/03
South Perth	2390	South Perth Police Station	1 Mends St South Perth	27/6/03
Stirling	2150	Beach House, Trigg Island	352 West Coast Dv Trigg	30/8/02
Subiaco	1828	Nedlands Park Masonic Hall	6-8 Broadway Crawley	9/5/03
Subiaco	5568	Godfrey House	Cnr Roberts Rd & Thomas St Subiaco	20/5/03
Swan	2489	Guppys House	18 Victoria St Guildford	27/6/03
Swan	8806	Guildford Fire Station & Quarters	2 Meadow St Guildford	20/5/03
Wagin	2630	Federal Hotel (fmr) Wagin	Cnr Tudhoe & Tudor Sts Wagin	22/11/02
Wanneroo	2674	Buckingham House	10F Neville Dr Wanneroo	30/8/02
Wiluna	5507	Mine Manager's House, Wiluna	Situated 2 km SE of Wiluna	30/8/02
Wongan-Ballidu 12414		Railway Barracks, Wongan Hills	Fenton St Wongan Hills	27/12/02
Wongan-Ballidu 12462		Railway Houses, Ganzer Street	7 & 11 Ganzer St Wongan Hills	27/6/03

## APPENDIX B

## CONSERVATION ORDERS

## Conservation Orders Permanent in nature

Place No	Place Name	Consolidated Address	Start_Date	End_Date
3306	Le Fanu	2 Salvado St Cottesloe	13/8/96	
9009	Jarraah Tree	Cnr Third Rd & Church Av Armadale	14/11/97	
1093	Broome Quarantine Station Buildings (fmr)	401 Port Drive Broome	13/9/99	
2921	Boarding House (fmr)	155-159 Stirling St Bunbury	2/1/02	
4859	Flying Boat Wreckage Site	Roebuck Bay Broome	20/12/02	
<b>Stop Work Order</b>				<b>End_Date</b>
1966 & 16746	Court Hotel and Two residences	50 Beaufort St Perth	18/3/03	1/5/03



## HERITAGE AGREEMENTS

New Heritage Agreements entered during 2002/03 are in bold.

Place No	Place Name	Consolidated Address	Listing Date
<b>3463</b>	<b>1915 Block, Albany Primary School</b>	<b>70-88 Albany Hwy Albany</b>	<b>20/11/02</b>
11509	Aberdeen Street Precinct	154-188 Aberdeen St Northbridge	27/6/02
1040	Activ Foundation Workshop	98 Stirling Hwy North Fremantle	9/6/99
2429	Albany Bell Castle	86 Guildford Rd Maylands	20/5/93
906	Bank of Australasia (fmr)	18 High St Fremantle	10/4/95
4579	Castledare Boys Home (fmr)	100 Fern Rd Wilson	15/10/97
2999	CBH Grain Silos	11 Casuarina Drive Bunbury	1/7/02
2664	Claremont Fire Station (fmr)	441 Stirling Hwy Claremont	1/7/92
486	Claremont Railway Station	Gugeri St Claremont	15/7/01
2024	Commercial Building	21 Howard St, 30 The Esplanade Perth	21/6/93
<b>15226</b>	<b>Commercial Building &amp; Attached Residence</b>	<b>309 Newcastle St Northbridge</b>	<b>5/7/02</b>
2064	Commonwealth Bank Building	242 Murray St Cnr Forrest Place Perth	27/6/97
492	Coronado Hotel	206 Stirling Hwy Claremont	21/9/99
3239	Cossack Precinct	Cossack	27/8/96
2168	Dilhorn	2 Bulwer St East Perth	23/6/00
128	Earlsferry	1 Earlsferry Court Bassendean	22/2/99
702	Ferndale	Balingup-Nannup Rd nr Hay Rd Ferndale	9/2/00
3294	Fitzgerald Hotel (fmr)	64 Fitzgerald cnr John St Northbridge	3/7/95
3940	Geraldton Customs House Complex	7-9 Francis St Geraldton	20/12/99
1052	Geraldton Railway Station (fmr)	Chapman Rd Geraldton	19/6/00
2002	Gledden Building	723 Hay St Perth	24/2/99
369	Grand Central Hotel	83-89 Victoria St Bunbury	2/6/95
4645	House, 26 King Street	26 King St East Fremantle	9/5/00
10202	House, 66 Stirling Highway	66 Stirling Hwy North Fremantle	8/7/01
4652	Houses at 51-53 Goderich Street	51-53 Goderich St East Perth	14/11/00
<b>9009</b>	<b>Jarrah Tree</b>	<b>Cnr Third Rd &amp; Church Av Armadale</b>	<b>16/4/02</b>
140	Nulsen Haven	458-464 Great Eastern Hwy Redcliffe	15/10/97
2394	Old Mill	Mill Point Rd South Perth	12/2/94
2186	Old Swan Brewery Precinct	Mounts Bay Rd Kings Park	19/1/93
2869	Old York Hospital	Brook St York	16/10/98
3694	Penshurst	53 View Tce East Fremantle	28/1/02
1979	Perth General Post Office	3 Forrest Place Perth	18/12/92
14860	Railway House Narrogin (fmr)	6 Hale St Narrogin	1/10/01
3264	Savoy Hotel	636-644 Hay St Perth	15/7/01

<b>15026</b>	<b>Shops &amp; Offices</b>	<b>109 Fitzgerald St &amp; 377-387 Newcastle St Northbridge</b>	<b>27/12/02</b>
<b>6102</b>	<b>Site of Buildings, Burt Way</b>	<b>1-9 Burt Way &amp; 96-98 &amp; 102-104 Terrace Rd East Perth</b>	<b>8/10/02</b>
710	Southampton Homestead	Jones Rd Balingup	22/2/99
1976	St Brigid's Convent (fmr)	John St Northbridge	17/10/97
28	The Rocks	182-188 Grey St Albany	22/2/99
3484	The Rural & Industries Bank of Western Australia	Barrack St Perth	1/7/94
<b>14892</b>	<b>Three Attached Houses</b>	<b>17-21 Palmerston St Northbridge</b>	<b>12/12/02</b>
2695	Three Cottages	62, 64 & 66 Aberdeen St Northbridge	4/3/02
<b>3854</b>	<b>Two Attached Houses &amp; Separate House</b>	<b>219-223 Newcastle St Northbridge</b>	<b>27/12/02</b>
2207	Uniting Church & Hall	Cnr Woolwich & Kimberley Sts West Leederville	3/4/98
2219	Victoria Park Police Station	450 Albany Hwy Victoria Park	2/12/98
<b>1269</b>	<b>Victoria Park Rotunda</b>	<b>Croesus St Kalgoorlie</b>	<b>27/12/02</b>
892	Warehouse	52 Henry St Fremantle	27/8/96
2529	Western Australian Bank (fmr)	14 Viveash Rd Midland	29/6/00
3019	York Hospital Heritage Precinct	Brook St York	16/10/98
<b>2877</b>	<b>York Primary School</b>	<b>Howick St York</b>	<b>12/12/02</b>

## Variations to existing Heritage Agreements

Place No	Place Name	Consolidated Address	Listing Date
2024	Commercial Building	21 Howard St, 30 The Esplanade Perth	5/8/95
492	Coronado Hotel	206 Stirling Hwy Claremont	26/6/00
2002	Gledden Building	723 Hay St Perth	24/10/00
2186	Old Swan Brewery Precinct	Mounts Bay Rd Kings Park	27/3/00
892	Warehouse	52 Henry St Fremantle	20/12/98

## HERITAGE GRANTS PROGRAM 2002/03

Applicant	Project Title	Grant Amount
Accordia Nominees Pty Ltd	Melangata Homestead, Yalgoo - Conservation Works	30000
Alan Peter Jackson	Oakabella Homestead, Northampton - Conservation Works	15200
Alison & Stewart Lefroy	Walebing, Moora - Conservation Works	25000
Baker Theatre Trust	Regal Theatre, Subiaco - Conservation Works	30000
C & D Terpou/Terpou Corp Pty Ltd	Pinjarra Post Office - Conservation Works	20000
Caratti Holding Co Pty Ltd	Tampina, Belmont - Conservation Plan	4500
City of Kalgoorlie-Boulder	Kalgoorlie and Boulder Town Halls – Conservation Works	50000
City of Kalgoorlie-Boulder	Golden Mile Loopline Railway – Conservation Works	50000
David Savage	Dingup House, Manjimup – Conservation Plan	2500 *
Edward Smith	Tukurua, Cottesloe – Conservation Plan Review & Works	25000 *
Esplanade (Mandurah) Pty Ltd	Sutton's Farm, Mandurah - Conservation Plan	7500
G Main & C Kirby	Kellerberrin Post Office - Conservation Works	20000
Geoffrey London, UWA	A Guide to Perth & Western Australian Architecture	15000
GW & CL Robinson & Sons	The Arthur (Old Tillelan), Arthur River - Conservation Works	20000
Kerrie McInnes	Liveringa Homestead, Derby - Conservation Works	20000
Kevin Merifield	Millbrook Farm (Old Mill), Yallingup - Conservation Works	25000
Leonie Young	Wyening Mission & Winery, Calingiri - Conservation Works	20000
M Forrest & J Cook	Forrest Homestead, Picton - Conservation Plan	2500
Margaret Gorey	Belvoir Homestead, Upper Swan - Conservation Works	29000
Michael and Alfred Quartermaine	Yowangup Homestead, Katanning - Conservation Plan	6000
Michael L J Doyle	Hasell's Cottage & Brickworks, Toodyay - Conservation Works	20000
MP & LJ Thomas	Koogereena, Kojarena - Conservation Plan	5800
Mr Richard Smith	Faversham House, York - Conservation Plan and Works	25000
Ms Terri Lloyd	Eden Valley, Dumbleyung - Conservation Plan	2500
Norma Andrews	Inlet Villa (Slab Cottage), Quindalup - Conservation Works	25000
Philip & Susan Smith	St Davitt's, Busselton - Conservation Plan	4500
Poppy Krinos	Boarding House, Bunbury - Conservation Works	50000
Stormpine Pty Ltd	Theatre Royal, Perth - Conservation Plan	6000
Stanley J Clifton	Upton House, Australind – Conservation Plan	1900 *
T & K Matek	Jones's Building (Broomehill General Store) - Conservation Plan	7500
The Weld Club	The Weld Club, Perth - Conservation Plan	12500

\* Declined

## 2002/03 LOTTERYWEST GRANTS PROGRAM (HERITAGE COUNCIL SELECTED)

Fiscal Year	Applicant	Project Title	Balance
2002/03	Broome Bowling Club	Broome Bowling Club - Conservation Works	30825
2002/03	City of Albany	Albany Town Hall - Conservation Plan	9350
2002/03	City of Bayswater	Bayswater/Maylands Colonial Sites - Conservation Plan	10850
2002/03	City of Swan	Old Guildford Courthouse - Conservation Works	7435
2002/03	National Trust of Australia (WA)	Israelite Bay Telegraph Station, Esperance - Conservation Works	80000
2002/03	Roman Catholic Archbishop of Perth	Basilica of St Patrick, Fremantle - Conservation Works	60720
2002/03	Roman Catholic Archbishop of Perth	Sacred Heart Convent, Highgate - Conservation Works	59952
2002/03	Rottneest Voluntary Guides Association	DID Shed, Kingston Barracks, Rottneest Island - Conservation Plan	19745
2002/03	Shire of Carnarvon	Fmr OTC Satellite Earth Station, Carnarvon - Conservation Works	40812
2002/03	Shire of Cue	Gentleman's Club, Cue - Conservation Works	78120
2002/03	Shire of Derby-West Kimberley	Low Level Cross, Fitzroy Crossing - Conservation Plan	14115
2002/03	Shire of Sandstone	Sandstone State Battery - Conservation Plan	20000
2002/03	Shire of Toodyay	Connor's Mill, Toodyay - Conservation Plan	7773
2002/03	Uniting Church in Australia Property Trust (WA)	Wesley Uniting Church, Fremantle - Conservation Works	42274
2002/03	Albany Historical Society Inc	Old Gaol Museum - Conservation Works	15222

## NEW PUBLICATIONS PRODUCED DURING 2002/03

Title	Date of issue
Goldfields Heritage Update	September 2002
Wheatbelt Heritage Update	October 2002
Conservation Plan Study Brief	October 2002
Peel Heritage Update	October 2002
Heritage Matters	November 2002
MidWest Heritage Update	November 2002
Guide to Insurance	December 2002
Valuing our Heritage (Case Studies)	February 2003
Heritage Matters	March 2003
Peel Heritage Update	March 2003
Goldfields Heritage Update	March 2003
Chinatown Information for Owners (Interim Registration)	April 2003
State Register of Heritage Places	May 2003
Heritage Matters	June 2003
Wheatbelt Heritage Update	June 2003
South West Heritage Update	June 2003
MidWest Heritage Update	June 2003
Heritage Loan Scheme information booklet and application form	June 2003



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