



Commission for Occupational Safety and Health

Annual Report 2003/04

Commission for Occupational Safety and Health

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Statement of Transmittal

Hon John Kobelke MLA
Minister for Consumer and Employment Protection

Dear Minister

In accordance with section 16 of the *Occupational Safety and Health Act 1984*, I submit for your information and presentation to Parliament the Annual Report of the Commission for Occupational Safety and Health for the 12 months ending 30 June 2004.

This Annual Report will be published on the web site of the Parliament of Western Australia and WorkSafe's *SafetyLine* website.

Tony Cooke
Chair
Commission for Occupational Safety and Health

18 October 2004

Foreword

The past year has been both an important and productive one for the Commission for Occupational Safety and Health.

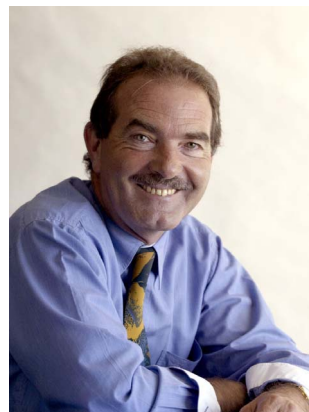
The most significant contribution to occupational safety and health reform this year was the proposed changes to occupational safety and health legislation following Mr Robert Laing's report. In particular, providing appropriately trained safety and health representatives with greater powers in their workplaces will be a significant change to the occupational safety and health framework.

During the year the Commission set new strategic directions. The Commission is confident that our *Strategy 2004-2007* will contribute to improved occupational safety and health outcomes in Western Australian workplaces.

The Commission has continued to engage high-risk industries and build partnerships with industry representatives. The Commission has been particularly successful in achieving this at industry forums and summits and via Commission industry advisory committees and expert working parties.

The construction industry continues to be a major focus for the Commission. Major initiatives included preparing a framework for the delivery of construction industry safety induction training and finalising a series of measures to reduce the risk of injury in tilt-up and pre-cast concrete construction.

For all this year's achievements I thank all members of advisory committees and working parties for their contributions. My thanks go also to WorkSafe staff for their dedication, commitment and support.



A handwritten signature in black ink that reads "Tony Cooke". The signature is written in a cursive style with a long, sweeping underline that extends to the left.

Tony Cooke
Chair

Commission for Occupational Safety and Health

Responsible Minister

The Minister for Consumer and Employment Protection, the Hon John Kobelke, MLA, is responsible for the administration of the *Occupational Safety and Health Act 1984* (the Act). Section 16 of the Act requires the Commission for Occupational Safety and Health to submit to the Minister a report of its operations and the operation of the Act and any prescribed law during the year ending 30 June.

Enabling Legislation

The Commission for Occupational Safety and Health was established in April 1985 (as the Occupational Health, Safety and Welfare Commission) under section 6 of the Act. The name of the Commission changed in October 1995 to the WorkSafe Western Australia Commission following an amendment to the Act. In December 2003, a further amendment to the Act changed the name of the Commission to the Commission for Occupational Safety and Health.

New WorkSafe Western Australia Commissioner

In April 2004, Nina Lyhne was appointed as both the new WorkSafe Western Australia Commissioner and the Executive Director of WorkSafe. Nina Lyhne succeeds Brian Bradley in both roles. Prior to her appointment, Nina Lyhne was Acting Executive Director of WorkSafe.

Brian Bradley remains on the Commission as a Government representative and as deputy chair.

Composition of the Commission

In 2003-04, in accordance with the Act, the Commission for Occupational Safety and Health Commission comprised:

- an independent Chair;
- the WorkSafe Western Australia Commissioner;
- two officers of the Public Service nominated by the Minister;
- three members nominated by the Chamber of Commerce and Industry of Western Australia (CCI);
- three members nominated by UnionsWA; and
- three members having knowledge of or experience in occupational safety and health, (nominated by the Minister).

The following members of the Commission hold office until April 2006.

- Independent Chair: Tony Cooke.
- WorkSafe Western Australia Commissioner: Nina Lyhne.
- Two officers of the Public Service nominated by the Minister: Brian Bradley, Director-General, Department of Consumer and Employment Protection; and Malcolm Russell, Director, Safety, Health and Environment Division, Department of Industry and Resources.
- Three members nominated by the CCI: Anne Bellamy, Stephen Day and Linda Thompson.
- Three members nominated by UnionsWA: Stephanie Mayman, Bob Bryant and Joy Barrett.
- Three members with knowledge of or experience in occupational safety and health, nominated by the Minister: Pat Gilroy, Mike Phillips and Dr John Suthers.

Functions of the Commission

The Commission for Occupational Safety and Health is funded through the WorkSafe division of the Department of Consumer and Employment Protection.

The Commission's functions include:

- advising and cooperating with government departments, public authorities, unions, employer organisations and other interested parties;
- developing and reviewing occupational safety and health legislation and associated standards and making recommendations to the Minister;
- devising, accrediting and promoting training and educational courses;
- publishing occupational safety and health information, standards, specifications and guidance material; and
- reviewing registration and licensing schemes.

2003-04 – Achievements and Review

Strategy 2004-2007

During the year, the Commission set strategic directions for 2004-2007. The strategy commits the Commission to the goals and objectives of the *National Occupational Health and Safety Strategy 2002-2012* while retaining the capacity to respond to priority local initiatives.

The *Strategy 2004-2007* is reproduced at page 8 of this report.

Advisory Committees and Working Parties

In December 2003, the Commission established new Advisory Committees to develop and action strategies to implement the *Strategy 2004-2007*. Advisory committees and working parties consider matters referred to them by the Commission and make recommendations on aspects of occupational safety and health specific to their area of expertise.

Details of achievements for 2003-04 and plans for 2004-05 for the Commission's advisory committees and working parties are provided in this report at pages 10-20.

Occupational Safety and Health Amendment and Repeal Bill 2004

Mr Robert Laing's statutory review of the Act was tabled in Parliament in November 2003. In April 2004, the Minister for Consumer and Employment Protection introduced proposed changes to legislation into Parliament. The Bill was passed by the Legislative Assembly on 1 July 2004 and received its second reading in the Legislative Council on 2 July 2004. Some key amendments to the Act are:

- expanding the general duties of care, largely to close the gaps, particularly in the labour hire industry;
- increasing penalties, particularly for corporations, including provision for imprisonment in cases involving serious harm or death when the breach constitutes gross negligence;
- allowing more flexible processes for the election of safety and health representatives and the establishment of safety and health committees; and
- introducing the right of appropriately trained safety and health representatives to issue provisional improvement notices, which will be commonly known as PINs.

Changes to Legislation

Details of 2003-04 regulatory amendments to occupational safety and health law are provided at page 21.

Key changes included those related to the fitting of load indicators to certain types of cranes, additional requirements for cranes involved in multi-lifts and introducing new minimum requirements for crews to work with crane operators.

Forums & Industry Summits

During 2003-04, the Commission conducted or contributed to the following forums and industry summits.

- WorkSafe 2004 forum Strengthening the Role of Safety and Health Representatives, which was attended by over 500 elected safety and health representatives and supervisors. A CD offering better access to information for safety and health representatives was launched.
- Aged Care industry summit, at which Commission-developed industry fact sheets were launched.
- Excavation industry forum, which considered the draft Excavation code of practice.
- Farm Safety is Your Business summit, for peak agricultural organisations. The summit focused on helping agricultural industry representatives empower farmers to improve farm safety management.

Construction Industry Safety Induction Training

In October 2003, the Commission established a working party to advise on a framework for the delivery of construction industry safety induction training. The working party has developed draft course objectives and course content on induction training. Industry coverage of mandatory induction training has also been agreed and it is intended that those successfully completing this training will be provided with an occupational safety and health induction card, which will be recognised at, and portable between, all Western Australian construction sites. A transition period will enable existing card-holders to align their training needs and prior learning to the new system.

It is envisaged that approval to deliver the training will be through the vocational education and training system.

Tilt-up and Pre-cast Concrete Construction

During 2003-04 there was significant progress on the development of tilt-up construction regulations, a code of practice, and training course and materials. The Commission developed training course *Contribute to Safe Tilt-up Construction* was accredited under the vocational education and training system in August 2003. The draft code of practice and proposed regulations were endorsed by the Commission during the first quarter of 2004-05.

It is envisaged that the regulations will commence on 1 January 2005. Issues yet to be finalised relate to the accreditation of providers and approval to deliver the course.

Working Hours Code of Practice

The Minister for Consumer and Employment Protection, the Hon John Kobelke, MLA, established the Extended Working Hours Review Panel to receive and consider public comment on extended working hours. The review focused on the safety and health implications of extended working hours and more general impacts on the health of individual workers, their families and the community. The Government has accepted the recommendations of the Review Panel and asked the Commission to develop a *Working Hours* code of practice under the *Occupational Safety and Health Act 1984*, as recommended by the Review Panel. The Panel's report is available online at: www.ministers.wa.gov.au/kobelke

In June 2004, the Commission endorsed the establishment of a Working Hours Working Party supported by a stakeholder reference group to oversee the development of the code.

Availability of Publications

In February 2004, the Commission agreed to the provision of codes of practice and guidance notes free of charge to safety and health representatives, and to provide CD versions of its publications free of charge on request to other parties.

During 2003-04, the Commission published for the first time the following:

Codes of Practice

- *Concrete and Masonry Cutting and Drilling*
- *Excavation (draft)*
- *Fatigue Management for Commercial Vehicle Drivers (draft, revised)*
- *Occupational Safety and Health in Call Centres (draft)*
- *Prevention of Falls at Workplaces (revised and updated)*
- *Tilt-up and Pre-cast Concrete Construction (draft)*

Guidance Notes

- *Contaminated Sites (Draft)*
- *'Covert Operations' and 'Dangerous Operations' in the Western Australia Police Service*
- *Elimination of Environmental Tobacco Smoke in the Workplace [adopted NOHSC:3019 (2003)]*
- *Powered Mobile Plant*
- *Preparing for Emergency Evacuations at the Workplace*
- *Provision of Information on Hazardous Substances at Workplaces - Material Safety Data Sheets (MSDS)*
- *Working Safely with Forklifts*

Training Courses in Occupational Safety and Health Accredited by the Commission

Under section 14(1)(h) of the Act, the Commission may accredit training courses in occupational safety and health. Details of the accreditation process are provided in the *Guidelines and Criteria for Accreditation of Training Courses for Safety and Health Representatives*, which is available online at: www.safetyline.wa.gov.au

During 2003-04, the Guidelines and Criteria were reviewed to address outcomes of the statutory review of the Act. The updated Guidelines and Criteria will be available in the second quarter of 2004-05.

The following organisations* conducted Commission-accredited introductory training courses for safety and health representatives in 2003-04:

- Alcoa of Australia Limited
- Australian Centre for Work Safety
- Catholic Education Office of WA
- CGU Safety & Risk Services
- The Chamber of Commerce and Industry of Western Australia
- Construction Skills Training Centre
- Edith Cowan University
- Great Southern TAFE
- Industrial Foundation for Accident Prevention
- Safety & Health Representatives (WA) Training
- Training & Safety Consultants (TASC)
- Unity Training Services.

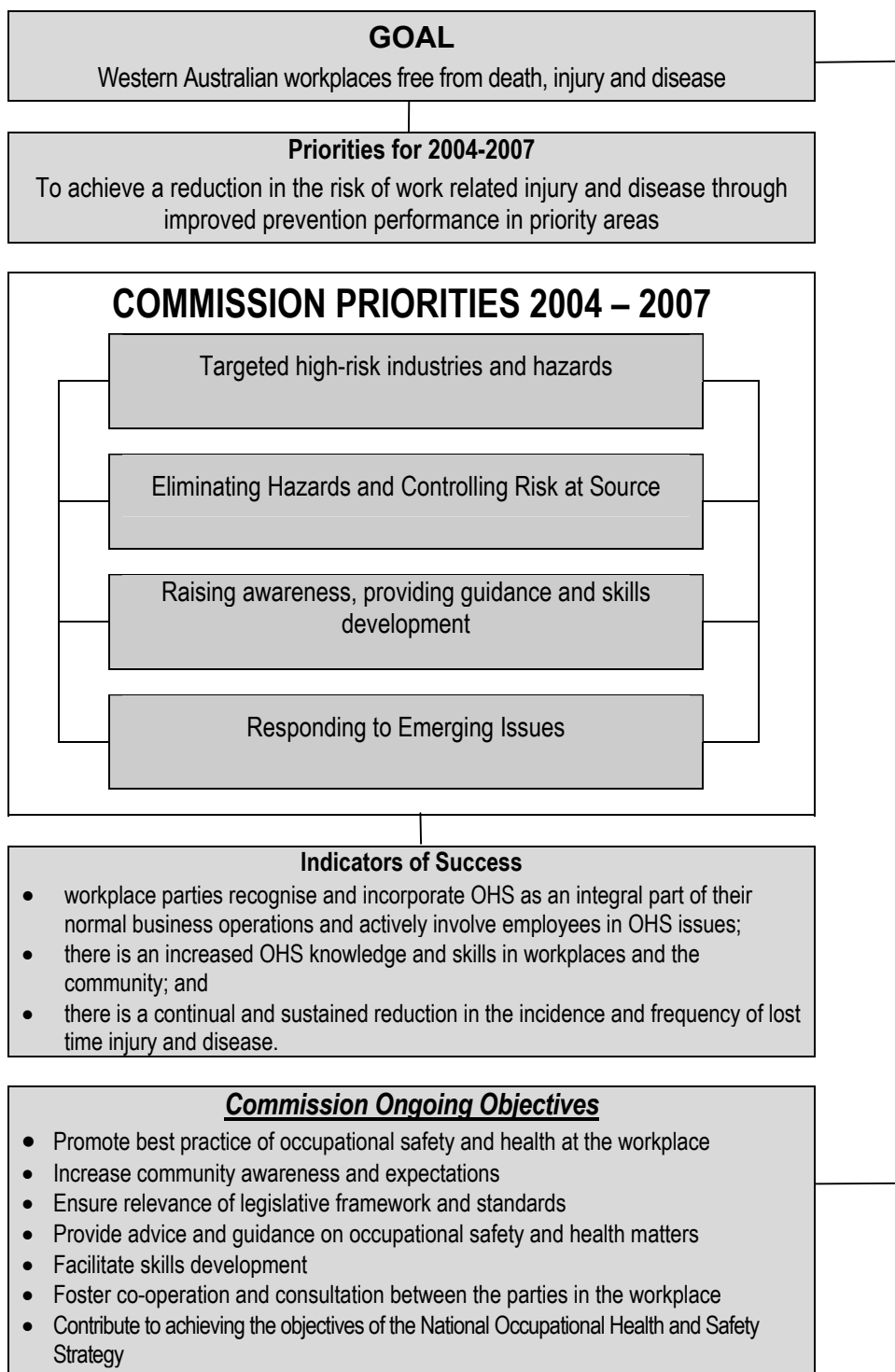
In 2003-04, 226 courses were conducted, 159 in the metropolitan area and 67 in country locations. A total of 2,836** safety and health representatives participated in introductory training courses.

* Nationwide Transport Training did not provide any introductory training during the year.

** Numbers do not include employees of the Shop Distributive & Allied Employees Association of Western Australia trained through Unity Training Services.

COMMISSION FOR OCCUPATIONAL SAFETY AND HEALTH

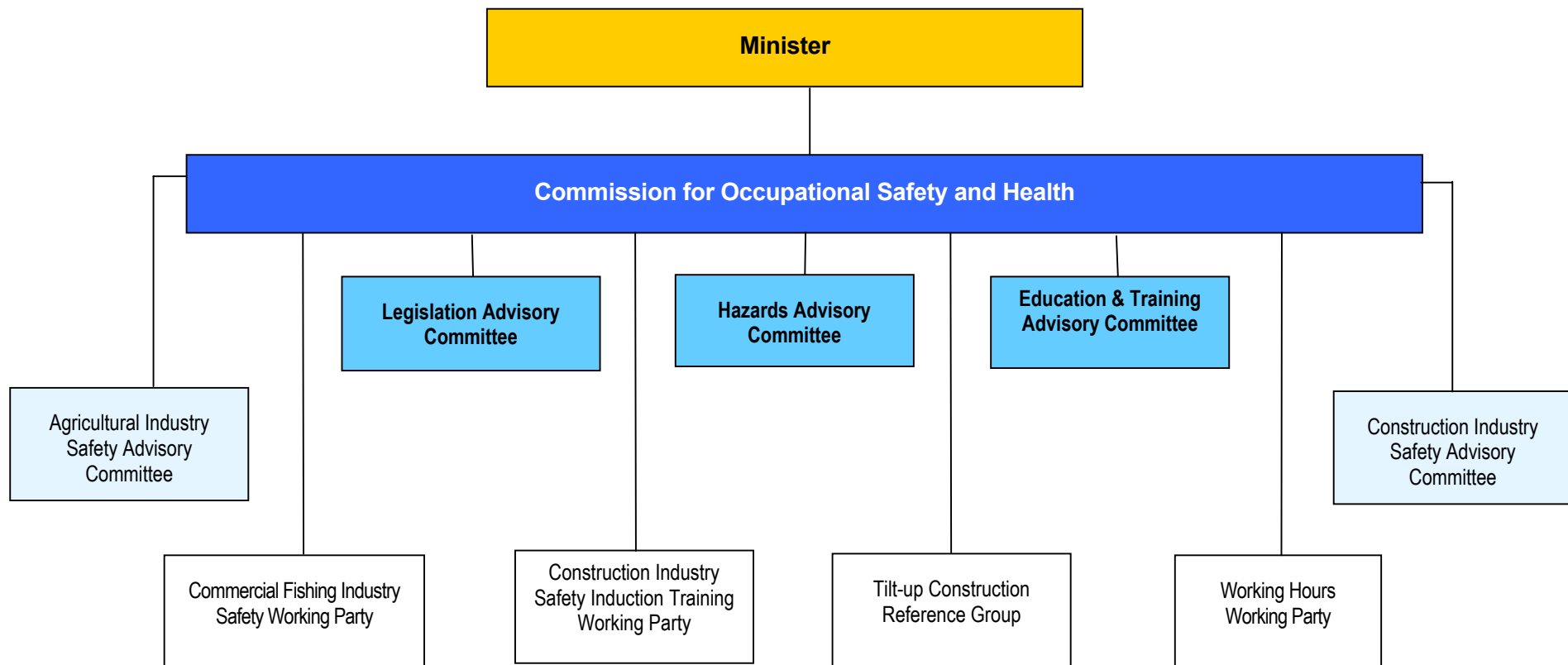
STRATEGY 2004 – 2007






COMMISSION FOR OCCUPATIONAL SAFETY AND HEALTH

Committees and Working Parties

(as at 30 June 2004)



-  Advisory Committees established for the duration of the 2004-2007 Strategic Plan
-  Industry Advisory Committees established to provide industry specific guidance
-  Working Parties established to provide an expert or technical focus

Advisory Committees and Working Parties

Under section 15 of the Act, the Commission may appoint advisory committees made up of employer and employee representatives and persons with specialist knowledge or experience in occupational safety and health to assist in the performance of its functions and duties.

Advisory committees and working parties consider matters referred to them by the Commission and make recommendations on aspects of occupational safety and health specific to their area of expertise.

Membership of the Commission's advisory committees and working parties reflects the tripartite (Government; Union; Employer) composition of the Commission.

New Advisory Committees

In December 2003, the Commission agreed to disband the existing Advisory Groups established under the previous strategic plan and to establish the following Advisory Committees to develop and action strategies to implement the Commission's *Strategy 2004-2007* :

- Legislation Advisory Committee
- Hazards Advisory Committee
- Education and Training Advisory Committee

Continuing Industry Advisory Committees & Working Parties

Industry advisory committees are established as necessary to provide industry specific guidance. In addition, working parties are established on a case by case basis to provide an expert or technical focus.

The following industry advisory committees and working parties, which are all chaired by a Commission member, continued their work in 2003-04 and will also function in 2004-05:

- Agricultural Industry Safety Advisory Committee
- Construction Industry Safety Advisory Committee
- Tilt-up Construction Reference Group

New Working Parties

During the year the Commission established the following additional working parties to assist in determining policies and strategies for improving occupational safety and health:

- Commercial Fishing Industry Safety Working Party, to advise the Commission and consider the development of a general occupational safety and health code of practice for the commercial fishing industry.
- Construction Industry Safety Induction Training Working Party, to consider and advise on a framework for the delivery of construction industry safety induction training.
- Working Hours Working Party, to commence work in 2004-05 on the development of a working hours code of practice.

Successful Working Parties

During the year the following Commission working parties achieved their final objective and were disbanded:

- Aged Care Industry Safety Working Party, which achieved its final objective to produce guidance material for the aged care industry. That material was distributed at a successful industry forum in March 2004.
- Call Centres Reference Group, which achieved its objective to develop a code of practice for the call centre industry.
- Crane Safety Standards Advisory Group, which achieved its final objective to produce draft amendment regulations.
- Excavation Working Party, which achieved its objective to update the code of practice for excavation and propose associated regulations.
- Review of the Occupational Safety and Health Amendment Bill Working Party, which achieved its objective of assisting to progress amendments to legislation following the statutory review of the Occupational Safety and Health Act 1984 by Mr Robert Laing.

Looking Forward

Details of achievements for 2003-04 and plans for 2004-05 for the Commission's advisory committees and working parties which remain in operation are provided in the following sections of this report.

Legislation Advisory Committee

The key objectives of the Legislation Advisory Committee are to:

- continually enhance the legislative framework by considering legislative change to ensure traditional and new hazards are taken into account and the broadest possible coverage is achieved;
- review the occupational safety and health legislative framework in the light of the Laing review of the Occupational Safety and Health Act 1984, and provide advice on other legislative review processes that impact on Western Australia's occupational safety and health legislation; and
- ensure the relevance of the legislative framework and standards, and promote a nationally consistent occupational safety and health regulatory framework.

Achievements 2003-04

- Developed amendments to the Occupational Safety and Health Regulations 1996.
- Oversaw the formulation and review of guidance notes and codes of practice including the code of practice for the Prevention of Falls at Workplaces, code of practice Fatigue Management for Commercial Vehicle Drivers and the guidance note Working Safely with Forklifts.

Plans for 2004-05

- Develop reforms to the Occupational Safety and Health Regulations 1996 based on recommendations of the Laing review.
- Contribute to the development of a Safe Design code of practice.

In 2003-04, members of the Legislation Advisory Committee were Brian Bradley (Chair), Anne Bellamy, Malcolm Russell, Nina Lyhne (from February 2004), Bjorn Gillgren and Bob Bryant (replaced by Stephanie Mayman during a period of leave).

The Legislation Advisory Committee met on 16 occasions during 2003-04.

Hazards Advisory Committee

The key objectives of the Hazards Advisory Committee are to:

- investigate, monitor and set priorities for occupational safety and health hazards and evaluate outcomes;
- identify emerging occupational safety and health hazards through local, national and international research; and
- develop appropriate materials and other initiatives to increase occupational safety and health knowledge and skills in workplaces and the community.

Achievements 2003-04

- Continued to collect and review information on occupational safety and health hazards, including occupational asthma, work-related stress, occupational dermatitis and emergency evacuation.
- Developed two guidance notes:
 - *Provision of Information on Hazardous Substances at Workplaces - Material Safety Data Sheets (MSDS)*; and
 - *Preparing for Emergency Evacuations at the Workplace*.
- Developed the fact sheet Watch Out for Flour Dust in collaboration with the Department for Consumer and Employment Protection.
- Continued to oversee the Call Centres Reference Group and the development of an industry code of practice that is to be published in late 2004.
- Reviewed the revised national exposure standard for benzene and reviewed a public comment paper on a proposal to amend the national exposure standard for crystalline silica.
- Reviewed the following national documents relating to asbestos:
 - code of practice for the *Safe Removal of Asbestos* [NOHSC:2002 (1988)];
 - guidance note on the *Membrane Filter Method for Estimating Airborne Asbestos Dust* [NOHSC: 3003(1988)]; and
 - code of practice for the *Management and Control of Asbestos in Workplaces* [NOHSC:2018(2004)].
- Commenced review of the code of practice Workplace Violence.

Plans for 2004-05

- Continue to collect and review information on occupational safety and health hazards, in accordance with the Strategy 2004-2007.

In 2003-04, members of the Hazards Advisory Committee were Mike Phillips (co-Chair), Joy Barrett (co-Chair), Linda Thompson, Nina Lyhne and Dr John Suthers.

The Hazards Advisory Committee met on 11 occasions during 2003-04.

Education and Training Advisory Committee

The key objectives of the Education and Training Advisory Committee are to:

- improve the interface between the vocational, education and training and occupational safety and health sectors to ensure improved methods of occupational safety and health skills development;
- promote the value of education and training in occupational safety and health through information development, exchange and formation of key partnerships; and
- monitor and develop educational and informational materials to meet identified occupational safety and health needs.

Achievements for 2003-04

- Commenced a substantive review of the accreditation guidelines and training requirements for the introductory training course for safety and health representatives.
- Provided input into the development of the Commission's training course *Contribute to Safe Tilt-up Construction*. This course forms part of a series of measures aimed at improving safety in the tilt-up and pre-cast concrete construction industry.
- Established a sub-committee (the Construction Industry Safety Induction Training Working Party) to develop a framework and draft course outline for a mandatory generic safety induction training program for the construction industry.
- Discussed the development of an accredited training course for operators of self-erecting tower cranes.

Plans for 2004-05

- Complete the review of the accreditation guidelines and training requirements for the introductory training course for safety and health representatives.
- Develop a revised legislation module for the introductory course for safety and health representatives.
- Depending on the progress through Parliament of the Occupational Safety and Health Amendment and Repeal Bill 2004, develop a training program and a set of accreditation guidelines for transitional training for existing safety and health representatives, to equip them with the knowledge and skills necessary for them to effectively undertake their new role and responsibilities.
- Consider the impact on education and training of other legislative changes arising from the review of the Occupational Safety and Health Act 1984 by Mr Robert Laing.
- Continue to provide input into the development of a mandatory generic safety induction training course for the construction industry.
- Provide input and feedback to the Construction Industry Safety Advisory Committee and to the Commission on the development of an accredited training course for operators of self-erecting tower cranes.
- Consider the development of a post-introductory training program for safety and health representatives.

In 2003-04, members of the Education and Training Advisory Committee were Stephanie Mayman (Chair), Anne Bellamy (replaced by Stephen Day in November 2003), Brian Bradley, Pat Gilroy and Nicole Roocke (from April 2004).

The Education and Training Advisory Committee met on 5 occasions during 2003-04.

Industry Advisory Committees

Agricultural Industry Safety Advisory Committee

The Commission established a committee to advise on policies and strategies to improve occupational safety and health in the agricultural industry. The committee's role includes working collaboratively with the industry to identify and establish priorities for short and long-term safety and health goals, and to recommend appropriate measures to meet those goals.

Achievements 2003-04

- Health and Safety in Shearing guide, published in January 2004, which was based on a guide by WorkSafe Victoria.
- Family Farm Safety Kit project, which was designed for use by year 2 and 3 teachers at the 390 regional primary schools around the State. The kit includes a teacher's introduction, fact sheets, teacher's notes and activity worksheets. Information for parents is also included, allowing parents to become more aware of hazards on the farm.
- Assisted WorkSafe with planning for the Farm Safety Is Your Business forum, which engaged industry leaders in improving farm safety.

Plans for 2004-05

- Adoption of codes of practice for Safe Design and the Safe Use of Silos, Field and Chaser Bins.
- Address priority areas of:
 - communication and consultation;
 - education and training;
 - chemical hazards and related respiratory diseases; and
 - statistics on farm injuries and diseases.

In 2003-04, members of the Agricultural Industry Safety Advisory Committee were Pat Gilroy (Chair), Gerry Crowden, Donald Sutherland, Vikki Gates, Sally Nicholl, Tony Hiscock, Ralph Chapman, Isabelle Ellis, Garry Fischer, Phil Taylor, Jenny Fry, Tim Daly, Bob Bryant, John Randall, and Chantelle Jeffrey (replaced by Debora Cutting).

The Agricultural Industry Safety Advisory Committee met on 6 occasions during 2003-04.

Construction Industry Safety Advisory Committee

The key objectives of the Construction Industry Safety Advisory Committee are to:

- identify the major health and safety issues in the construction industry and develop an occupational safety and health profile of the construction industry;
- identify determinants of good safety and health performance in the construction industry; and
- identify appropriate short and long-term goals for the construction industry.

Achievements 2003-04

- Provided input into the package of measures being developed by the Commission to improve safety in tilt-up and pre-cast concrete construction.
- Provided feedback and comment to the National Occupational Health and Safety Commission on the proposed amendments to the national workplace exposure standards for crystalline silica.
- Provided input into the development of new regulations for the safe operation of cranes on Western Australian building and construction sites.
- Made recommendations to the Commission's Legislation Advisory Committee regarding regulatory requirements for the wearing of safety helmets on construction sites.
- Discussed the development of an accredited training course for operators of self-erecting tower cranes.
- Discussed the development of a code of practice on Safe Design.
- Provided input into the development of a mandatory generic safety induction-training program for the construction industry.

Plans for 2004-05

- Complete the development of a Safe Design code of practice.
- Develop a series of tools to assist in the identification and control of task-specific hazards in the construction industry to support the preparation of safe work method statements.
- Continue to provide input into the development of a mandatory generic safety induction training program for the construction industry.
- Prepare a recommended Commission response to the National Occupational Health and Safety Commission on the draft National Standard for Construction Work and the draft national code of practice for the Prevention of Falls from Heights in Construction Work.

- Continue discussions on the development of an accredited training course for operators of self-erecting tower cranes.
- Review safety training for supervisors in the construction industry.

In 2003-04, members of the Construction Industry Safety Advisory Committee were George Allingame, Anne Bellamy, Brian Bradley (replaced by Nina Lyhne in February 2004), Bob Bryant, Noel Byrne, John Dastlik (replaced by Stuart Collins in April 2004), Darren Kavanagh, Gary McIntyre, Colin Saunders and Kim Young. The Committee was chaired by Brian Bradley up to February 2004 and by Nina Lyhne thereafter.

The Construction Industry Safety Advisory Committee met on 7 occasions during 2003-04.

Working Parties

Commercial Fishing Industry Safety Working Party

The Commission established the working party following concerns raised by the Hon Minister for Consumer and Employment Protection and the State Coroner in relation to the occupational safety and health performance of the commercial fishing industry, particularly in relation to fatalities.

A key objective of the group is to consider and advise on a general occupational safety and health code of practice for the industry, to be endorsed under the *Occupational Safety and Health Act 1984*.

Achievements 2003-04

- Submitted a report to the June 2004 Commission meeting.

Plans for 2004-05

- Meet if required as a result of the Commission's ongoing consideration of the above report and associated issues.

In 2003-04, members of the Commercial Fishing Industry Safety Working Party were Malcolm Russell (Chair), Anne Bellamy, Bob Bryant, Graham Short, Brett McCallum, Brad Armstrong and Geoffrey Atterton.

The Commercial Fishing Industry Safety Working Party met on 3 occasions during 2003-04.

Construction Industry Safety Induction Training Working Party

The role of the Construction Industry Safety Induction Training working party (CISIT) is to progress discussion on the development of mandatory induction training for the construction industry.

Achievements for 2003-04

- Developed draft course objectives and course content on induction training. The course objectives reflect CISIT members' intentions that induction training will provide the basic understanding, knowledge and skills for all persons on a construction site to act safely.
- Agreed industry coverage for mandatory induction training although certain approved civil construction companies will be able to continue to provide equivalent training for their own workers.

Plans for 2004-05

- In 2004-05, CISIT intends to further progress mandatory induction training to a stage where training to an agreed standard, within a regulatory framework, will begin for new workers and workers returning to the industry. It is intended that those successfully completing this training will be provided with an occupational safety and health induction card, which will be recognised at, and portable between, all Western Australian construction sites. A transition period will also be in place for existing card-holders to align their training needs and prior learning to the new system.

The Construction Industry Safety Induction Training working party members were Anne Bellamy (Chair), Stuart Collins, Andy Watson, Kim Young (alternate Darren Kavanagh), Colin Saunders and Gail McGowan.

The Construction Industry Safety Induction Training working party met on 4 occasions during 2003-04.

Tilt-up Construction Reference Group / Training Working Group

Following a death and a series of incidents in the industry the Commission established a Tilt-up Construction Reference Group to develop a draft code of practice and proposed regulations.

A Tilt-up Training Working Group was formed to develop a competency based course designed to provide all persons involved in tilt-up work with a broad overview and knowledge of safe tilt-up construction.

Achievements 2003-04

- Finalised their consideration of public comment on the draft code of practice.
- Invited a focus group to attend a meeting to provide feedback on the finalised draft code of practice, and reviewed their response.
- Provided comment on draft regulations.
- Developed a tilt-up construction training course, which was accredited by the Training Accreditation Council.

Plans for 2004-05

- Finalise the tilt-up construction package of proposed regulations, draft code of practice and training materials for the accredited course.

In 2003-04, members of the Tilt-up Construction Reference Group were Tony Cooke (Chair), Matt Perrella, Gary Wilson, Les Wanke, Peter Shaw, Bob Bryant, Kim Young, Brian Hauser, Anne Bellamy, and John Reilly

The Tilt-up Construction Reference Group met on 10 occasions during 2003-04.

In 2003-04, members of the Tilt-up Training Working Group were Anne Bellamy (Chair), Anna Carlino, Kim Young, Anna Blackwell, Brian Craig, Garry Wilson, Laurie Kruize, Ray Clarke, John Reilly and Jane Taylor.

The Tilt-up Training Working Group met once during 2003-04 to complete their work.

Changes to Legislation

Amendments during the year were:

Occupational Safety and Health Amendment Regulations			
	Number	Gazettal Date	Pages
1	2003	30 Oct 2003	4356-4358
2	(No. 2) 2003	30 Oct 2003	4358-4363
3	(No. 6) 2003	30 Dec 2003	5737-5743
4	2004	25 June 2004	2291-2293
5	(No.4) 2004	25 June 2004	2294-2295

- (1) The *Occupational Safety and Health Amendment Regulations 2003* introduce new requirements to fit load capacity indicators on all cranes other than non-slewing cranes.
- (2) The *Occupational Safety and Health Amendment Regulations (No 2) 2003* impact on the operation of cranes on Western Australian building and construction sites by:
 - introducing additional requirements for cranes involved in multi-lifts, hoists and building maintenance units (includes elevating work platforms);
 - introducing new minimum requirements for crews to work with crane operators;
 - broadening the reporting of incidents involving cranes to all workplaces; and
 - clarifying requirements for records of training for the purposes of applying for a certificate of competency.
- (3) The *Occupational Safety and Health Amendment Regulations (No 6) 2003* give effect to the nationally agreed prohibition on the use of all forms of asbestos in the workplace by 31 December 2003.

- (4) The *Occupational Safety and Health Amendment Regulations 2004* relate to:
- crews involved in the operation of vehicle loading cranes and earthmoving machinery used as a crane on building and construction sites, particularly when the loads are being lifted directly to or from the ground;
 - the fitting of load capacity indicators to certain types of crane; and
 - the operating standard for two-up driving (fatigue management for commercial vehicle drivers).
- (5) The *Occupational Safety and Health Amendment Regulations (No 4) 2004* increase, from 1 July 2004, the application fees for certificates of competency, licences and registrations issued and approved by WorkSafe.

Advertising and Sponsorship

In accordance with section 175ZE of the *Electoral Act 1907*, the Commission is required to report annually on any expenditure for advertising, market research, polling, direct mail or media advertising that was incurred by or on behalf of the Commission. Any such information is included in the report of the Department of Consumer and Employment Protection for 2003-04.

Small Business Impact Statement

Regulatory, legislative or policy initiatives with potential to impact significantly on small business are supported with a statement which identifies:

- small businesses or groups of small businesses affected by the proposal and the likely impacts, both positive and negative;
- direct and indirect costs of compliance;
- extent of consultation with small business representatives/associations; and
- implementation measures that would assist small business in adapting to the proposed change.

Contact details

Commission for Occupational Safety and Health

WESTCENTRE

1260 Hay Street West Perth WA 6005

PO Box 294 West Perth 6872

Phone: (08) 9327-8777 (or 1300-307-877)

TTY (08) 9327-8838

Fax: (08) 9321-2148

E-mail: safety@worksafe.wa.gov.au

Internet: www.safetyline.wa.gov.au

