

**THE PSYCHOLOGISTS BOARD  
OF WESTERN AUSTRALIA**

**Twenty-sixth Annual Report and  
Audited Financial Statements**

**Year Ended 30 June 2004**

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# THE PSYCHOLOGISTS BOARD OF WESTERN AUSTRALIA

## TWENTY-SIXTH ANNUAL REPORT

Year Ended 30 June 2004

### 1. STATUTE

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The Psychologists Board of Western Australia is established by the Psychologists Registration Act 1976 (the Act) assented to on 13 December 1976. The Board is a body corporate and exercises the powers, authorities, duties and functions imposed on it by the Act and Rules determined from time to time.

The preamble to the Act states:

*“An Act to make provision for the registration of Psychologists and the regulation of the practice of psychology, the protection of the public from certain harmful practices and for matters incidental thereto.”*

### 2. FUNCTIONS OF THE BOARD

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The Board is primarily responsible for the conduct and administration of the Act for the protection of the interests of the public by:

- a) the registration and the professional discipline of psychologists and approved hypnotists;
- b) exercising a general oversight over the standards of psychological practice;
- c) monitoring the standards of practice and training available to those seeking registration as psychologists;
- d) the investigation and prosecution of summary offences under the Act; and
- e) exercising the other functions assigned to it by or under the Act.

### 3. BOARD MEMBERSHIP

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The following Members and Deputy Members of the Board were appointed under Sections 9(1) and 12(1) of the Psychologists Registration Act 1976.

#### BOARD MEMBERS & DEPUTIES

- a) A person who gives instruction in psychology at a university or other tertiary educational institution, nominated by the Minister from amongst persons registered under the Act.

<i>Member</i>	Professor Alison Garton	Appointed May 2003	Until 1 May 2006
<i>Deputy</i>	Dr Janet Fletcher	Appointed 1 May 2003	Until 1 May 2006

- b) A psychiatrist nominated by the Royal Australasian and New Zealand College of Psychiatrists.

<i>Member</i>	Dr Oleh Kay	Appointed May 1999	Until 1 May 2006
<i>Deputy</i>	Dr Peter Wynn Owen	Appointed March 2000	Until 1 May 2006

- c) Two persons nominated by the Australian Psychological Society (WA Branch).

<i>Member</i>	Mr Leslie Harrison	Appointed June 1996	Until 1 May 2006
<i>Deputy</i>	Dr John Manners	Appointed May 1999	Until 1 May 2006
<i>Member</i>	Dr Deborah Wilmoth	Appointed September 2002	Until 1 May 2007
<i>Deputy</i>	Ms Susan McDonald	Appointed September 2002	Until 1 May 2004
<i>Deputy</i>	Mr Alan Plumb	Appointed May 2004	Until 1 May 2007

- d) One person nominated by the Minister from amongst persons who are practitioners within the meaning of the Legal Practitioners Act, 1983.

<i>Member</i>	Mr Stephen Crooks	Appointed June 1996	Until 1 May 2007
<i>Deputy</i>	Ms Jennifer Hawkins	Appointed September 2002	Until 1 May 2007

#### 4. MEETINGS OF THE BOARD

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The Board conducted 11 regular meetings during the year. A meeting was not held in January 2004. Regular meetings are held on the first Tuesday of the month.

Attendance of Members and Deputies at meetings:

*Members*

Mr L Harrison	*11
Professor A Garton	10
Dr D Wilmoth	9
Mr S Crooks	10
Dr O Kay	11

*Deputies*

Dr J Manners	0
Ms S McDonald	1
Ms J Hawkins	0
Dr J Fletcher	0
Dr P Wynn-Owen	0
Mr A Plumb	0

\*As Chair

Mr Harrison, Professor Garton, Dr Wilmoth, Dr Manners, Ms Hawkins, Ms McDonald and Mr Plumb have each sat on one of the following Sub-Committees on a monthly basis:

Complaints Sub-Committee  
Registrations Sub-Committee

## 5. ADMINISTRATIVE ARRANGEMENTS

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The day to day administration work of the Board is undertaken by the Registrar, Assistant Registrar and other secretarial support provided on a fully serviced office basis. Other specialist consultation services are determined as required by the Board.

The majority of telephone enquiries received are able to be resolved by the administration staff. However, on the occasions where further expertise is sought, the calls are passed to a member of the Board.

All items pertaining to the registration of psychologists are dealt with by the Board at the monthly meetings, eg new registrations, withdrawals from the Register, changes to supervision/employment arrangements for those psychologists under supervision. On average the Board dealt with 16 new registrations and between 25 and 130 registration matters each month.

The Board's office is located on 2<sup>nd</sup> Floor, 15 Rheola Street, West Perth WA 6005. The office is open weekdays during the hours 9.00 am to 5.00 pm. Contact can be made by telephone on (08) 9321 8499 or facsimile (08) 9481 3686 or e-mail on [psychboard@mjwa.com.au](mailto:psychboard@mjwa.com.au).

The website ([www.psychboard.wa.gov.au](http://www.psychboard.wa.gov.au)) contains information relating to registration, complaints and registration fees.

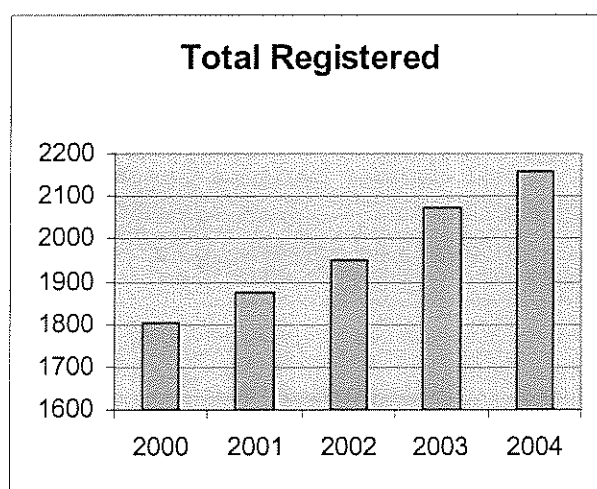
## 6. REGISTRATION FEES

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The Registration fees for the year were \$175.00. The registration fee continues to be exempt from the Goods and Services Tax.

## 7. REGISTRATION STATISTICS

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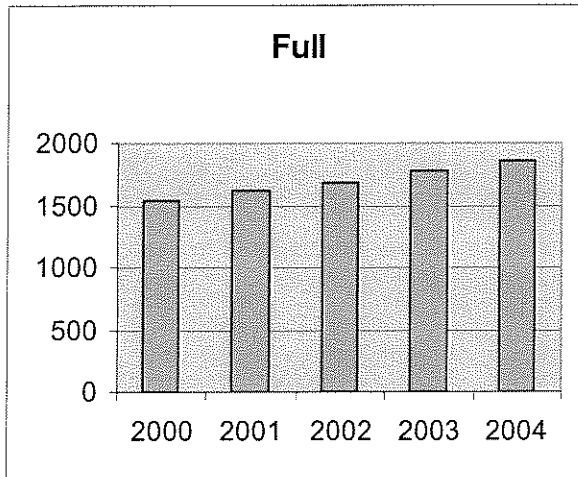


2000	1,805
2001	1,872
2002	1,949
2003	2,071
2004	2,156

These figures include fully and provisionally registered psychologists, together with those psychologists registered under the Mutual Recognition Act, hypnotists and those psychologists who have registered a business name.

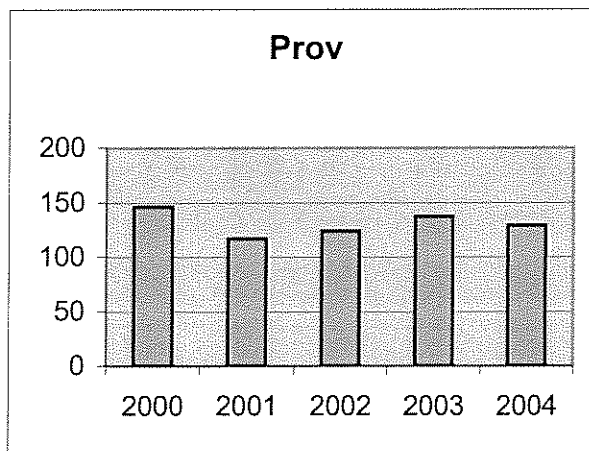
Table 1: Total Number of Registrations as at 30 June

As indicated in Table 1, the number of registrations increased by 85 during the year, being an increase of 3.9%.



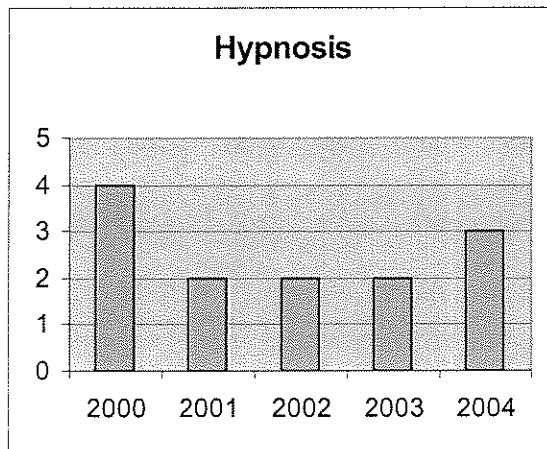
2000	1,532
2001	1,626
2002	1,689
2003	1,777
2004	1,861

Table 2: No of Fully Registered Psychologists as at 30 June



2000	146
2001	117
2002	124
2003	137
2004	129

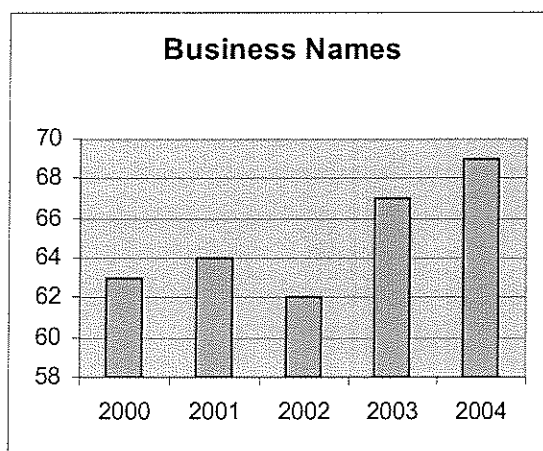
Table 3: No of Provisionally Registered Psychologists as at 30 June



2000	4*
2001	2*
2002	2*
2003	2*
2004	3*

\*This figure includes one licence which is restricted to entertainment work only.

Table 4: No of Registered Hypnotists as at 30 June



2000	63
2001	64
2002	62
2003	67
2004	69

Table 5: Total Number of Registered Business Names

## 8. OVERSEAS QUALIFICATIONS

Twenty-five requests for assessment of overseas qualifications were dealt with by the Board during the year. The results of these assessments are shown below:

Country of Qualifications	Assessed as equivalent to:			Not equivalent	Total
	4 years	5 years	6 years		
South Africa	-	-	5	4	9
United Kingdom	2	-	1	3	6
USA	1	-	-	4	5
India	-	-	-	1	1
Australia	1	-	-	2	3
Serbia	1	-	-	-	1
<b>TOTAL</b>	<b>5</b>		<b>6</b>	<b>14</b>	<b>25</b>

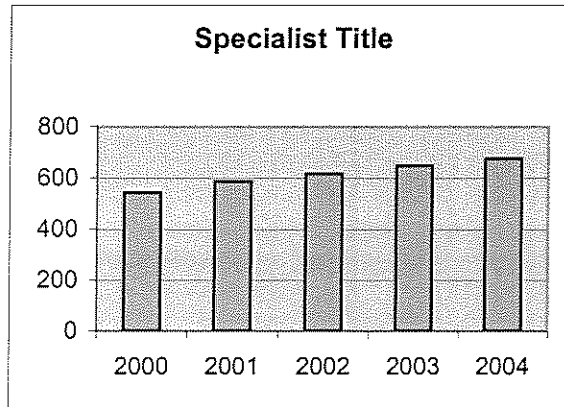
## 9. SPECIALIST TITLE

The following table shows the number of psychologists who hold an approved specialist title:

	30.6.01	30.6.02	30.6.03	30.6.04
<b>Approved Titles:</b>				
Clinical	475	497	508	531
Counselling	36	44	55	59
Educ. and Developmental	23	25	26	26
Clinical Neuropsychologist	7	5	7	7
Organisational	22	22	24	23
Sport	4	4	4	4
Forensic	19	19	20	22
<b>TOTAL</b>	<b>586</b>	<b>616</b>	<b>644</b>	<b>672</b>



Table 6 below shows the total number of psychologists who hold a specialist title:



2000	542
2001	586
2002	616
2003	644
2004	672

Table 6: No of Psychologists who hold a Specialist Title

## 10. INQUIRIES

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One inquiry held in April and August 1994 related to a complaint that the psychologist had acted improperly. The charges against the psychologist were found to be proven (in September 1994). The Board's decision, upheld by the Supreme Court, was subject to an Appeal by the psychologist to the Full Court. This appeal was dismissed. The psychologist appealed to the High Court and this was subsequently dismissed. The psychologist is still continuing action through the Courts at considerable cost to the Board.

No formal Inquiries were conducted during the year.

## 11. COMPLAINTS

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During the year the Board determined the following complaints:

- Four regarding advertising, of which one was alleged to be sensationalist. Of these 4 complaints:
  - one was found not guilty;
  - one involved a course in hypnotherapy which the Board was unable to investigate further;
  - the one alleging sensationalist advertising amended the advertisements for future;
  - one involved an advertisement which made unfounded claims regarding a particular type of treatment. Following investigation the psychologist provided an undertaking to the Board not to repeat the claims in any future advertising.
  
- seven alleged unprofessional conduct, including breach of confidentiality. Of those 7 complaints:
  - one was a solicitor which was therefore outside the Board's jurisdiction;
  - one was a medical practitioner which was therefore outside the Board's jurisdiction;
  - one was found not guilty, however, the Board did provide guidance to the psychologist on matters relating to the termination of client relationships;
  - two did not provide further evidence and the Board was therefore unable to investigate further;
  - two complaints of unprofessional conduct were investigated and the psychologists were found to be not guilty.
  
- one complaint received during the year alleged holding out by an unregistered person:
  - this complaint was anonymous and the Board could find no evidence of holding out.
  
- Five complaints received were as a result of Family Court actions and alleged unprofessional conduct/breach of confidentiality/bias. Of these 5 complaints:
  - four were found not guilty;
  - one was found to be proven and dealt with under Section 39 of the Psychologists Registration Act 1976.

It is a legal requirement that a copy of any complaint received by the Board be forwarded to the Office of Health Review.

All complaints received by the Board are subject to Freedom of Information legislation.

## 12. AMENDMENTS TO THE ACT AND RULES

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The revision of the Psychologists Registration Act 1976 is included as one of the Health Registration Bills. A draft template bill has been reviewed by the Board; however, no further information has been received from the Minister for Health's office regarding implementation of the new Act.

## 13. THE MUTUAL RECOGNITION (WA) ACT 2001

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The Mutual Recognition Act (WA) Act 2001 facilitates the registration of psychologists throughout the whole of Australia. The current Act expires on 28 February 2011.

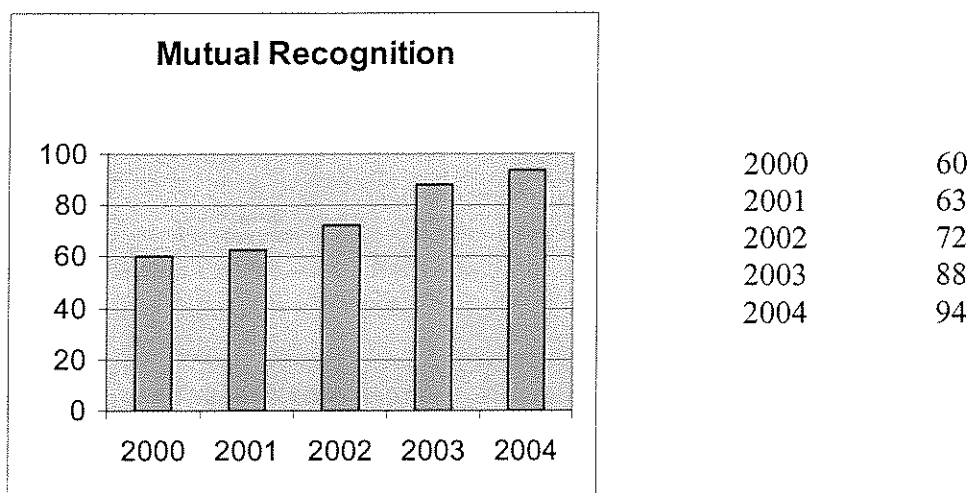


Table 7: No of Psychologists Registered under The Mutual Recognition (WA) Act 2001

The Board has expressed concern that The Mutual Recognition (WA) Act 2001 will result in a lowering of standards to the lowest common denominator, thereby reducing the standard of psychological care available in WA. An example of this is that an applicant can apply for registration in another jurisdiction based solely on membership of the Australian Psychological Society, and then through Mutual Recognition be entitled to registration in Western Australia. In WA the minimum requirement for registration is a 4 year accredited degree in psychology plus two years supervised practice. The WA Board may also impose conditions upon registration for the protection of the public. The Board has been advised that the registration requirements in this other jurisdiction are currently under review and it is hoped that this anomaly will be rectified.

## 14. INTERACTION WITH THE PUBLIC

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Many enquiries were received at the office of the Board during the year, both in writing and by telephone. Major areas of enquiry included:

- registration requirements for full and provisional registration;
- checks to ascertain the registration status of specific persons;

- the Board's requirements on supervision and specialist titles;
- potential registration status of recent or intending immigrants;
- legitimacy or otherwise of certain practices;
- queries regarding overseas qualifications;
- complaints against persons not registered as psychologists; and
- complaints against registered psychologists.

Since information relating to registration was placed on the Board's website, the number of requests to the office for documentation to be posted out have reduced greatly.

The majority of enquiries are dealt with by the Registrar and the Assistant Registrar. Enquiries which cannot be dealt with under established policies and procedures are passed to the Chairperson and subsequently dealt with at a Board meeting.

## **15. GENERAL**

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### **Newsletters**

The Board has continued to disseminate any relevant information to the profession by way of the *Psychologists Bulletin*. The *Bulletin* is produced on an ad hoc basis by the Board with one being produced for the year.

### **Policies**

Details of any policies adopted by the Board during the year have been notified to psychologists in the *Bulletin*.

Work is still progressing on continuing professional development and competency standards by the Sub-Committee.

### **Freedom of Information**

The Board has been subject to one request for information under the Freedom of Information Act during the year. This was dealt with by the Freedom of Information Officer and the applicant was provided with the requested documents, suitably edited.

### **Web Site**

A web site is now up and running and contains information relating to registration, specialist title supervision, Board policy statements, forms to download for registration etc. The website also contains the facility to search the Register for a psychologist's details. The website address is [www.psychboard.wa.gov.au](http://www.psychboard.wa.gov.au).

## **State Records Act 2000**

The State Records Act 2000 came into effect on 1 December 2001. The Board is subject to the principles and standards contained within the Act and a Record Keeping Plan for the Board has been produced and approved by the SRO.

## **State Administrative Tribunal (SAT)**

There is currently legislation proposed which will remove some of the disciplinary functions of some statutory boards to a Government organisation – The State Administrative Tribunal. The bill is currently before Parliament.

Under the proposed legislation, investigations into complaints will be undertaken initially by the Board, however, upon determination that the complaint is sufficiently serious to warrant an Inquiry, this will then be passed to the SAT to deal with.

Details of the legislation can be obtained from the State Government Website.

## **Fitness to Practice**

The Board has produced guidelines to deal with matters concerning to fitness to practice issues relating to registered psychologists.

## **Assessment of Overseas Qualifications**

The Board has independent status advisers who review details of overseas qualifications of potential applicants to determine their equivalency. The number of assessments undertaken each year remains constant and provides the advisers with a large amount of work.

The services of the Board's independent advisers are given free of charge and greatly assist the Board in maintaining the educational standard of registrants in Western Australia.

## **Registration Fees**

The annual registration fee for registered psychologists is due, as per the Act, on 1 June each year and those registrants who's fees remain unpaid as at 1 July should be removed from the Register. The Board, however, allowed some leeway to registered psychologists this year and allowed payment to be received by 31 July.

The Board does not charge any fees or penalties to restore lapsed registrations. This position may not always remain the same.

## 16. ACKNOWLEDGEMENTS

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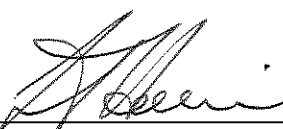
I would like to thank all those current Board Members and Deputies for their tireless contributions to the Board during the last year.

The time and expertise given by all Members and Deputies sitting on the Board and Sub-Committees is given generously and their efforts are much appreciated.

During the year the Board has also sought the services of registered psychologists to assist them in their deliberations on various matters. Those individuals gave their time, knowledge and expertise willingly and their assistance was much appreciated.

The Board also wishes to acknowledge the work of its Registrar, Mr Trevor Hoddy, and Assistant Registrar, Mrs Kim Firth. Both provide an indispensable service in maintaining an efficient and effective administrative service to the Board.

Signed for and on behalf of the Board by resolution.

  
\_\_\_\_\_  
**CHAIR**

  
\_\_\_\_\_  
**DATE**

**PSYCHOLOGISTS BOARD  
OF  
WESTERN AUSTRALIA**

**FINANCIAL REPORT**

**FOR THE YEAR ENDED**

**30 JUNE 2004**

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**PSYCHOLOGISTS BOARD  
OF WESTERN AUSTRALIA  
FINANCIAL REPORT**  
*For the year ended 30 June 2004*

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**PSYCHOLOGISTS BOARD OF WESTERN AUSTRALIA**  
**STATEMENT BY REGISTRAR**

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I, Trevor Hoddy, the Registrar of the Psychologists Board of WA, hereby state that in my opinion:

1. (a) the accompanying Income and Expenditure Account for the year ended 30 June 2004 gives a true and fair view of the Board's surplus for the financial year;
- (b) the accompanying Balance Sheet at 30 June 2004 gives a true and fair view of the Board's state of affairs as at the end of the financial year; and
- (c) at the date of this statement, there are reasonable grounds to believe that the Board will be able to pay its debts as and when they fall due.

  
.....  
TREVOR HODDY  
REGISTRAR

*18/10/2004*  
.....  
Date



Chartered Accountants  
& Advisers

Level 8, 256 St George's Terrace Perth WA 6000  
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Tel: (61-8) 9360 4200  
Fax: (61-8) 9481 2524  
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[www.bdo.com.au](http://www.bdo.com.au)

PSYCHOLOGISTS BOARD OF WESTERN AUSTRALIA  
INDEPENDENT AUDIT REPORT TO THE MEMBERS OF THE BOARD

Scope

We have audited the attached financial report, being a general purpose financial report, of Psychologists Board of Western Australia for the year ended 30 June 2004 as set out pages 4 to 15.

The Members of the Board are responsible for the financial report. We have conducted an independent audit of the financial statements in order to express an opinion to the members of Psychologists Board of Western Australia.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of significant accounting policies and accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with Australian Accounting standards, other mandatory professional reporting requirements in Australia and statutory requirements so as to present a view which is consistent with our understanding of the entity's financial position, and its performance as represented by the results of its operations and cash flows.

Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements and the Corporations Act 2001.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In our opinion, the financial report presents fairly in accordance with the applicable accounting standards, other mandatory professional reporting requirements in Australia and the Psychologists Registration Act 1976 as amended, the financial position of the Psychologists Board of Western Australia as at 30 June 2004 and the results of its operations and its cash flows for the year then ended.

BDO  
Chartered Accountants & Advisers

B G McVeigh  
Partner

Dated: 20 October 2004  
Perth, Western Australia



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**PSYCHOLOGISTS BOARD OF  
WESTERN AUSTRALIA  
STATEMENT OF FINANCIAL PERFORMANCE  
FOR THE YEAR ENDED 30 JUNE 2004**

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	<i>Note</i>	<i>2004</i>	<i>2003</i>
		\$	\$
<b>REVENUE</b>			
<i>Ordinary activities:</i>			
Registration fees		368,980	349,958
Interest	3(b)	18,176	14,686
Sundry Income		-	337
Trust Distributions Received – ASGARD	1(m)	9,728	8,845
Unrealised Gains (Losses) - ASGARD	1(m)	21,461	(17,155)
		418,345	356,671
<b>EXPENSES</b>			
Secretarial and administration fees		250,000	227,800
Legal, Inquiry and Complaint Costs		52,077	70,385
Printing, postage and stationery		13,951	15,455
Other expenses from ordinary activities		30,546	28,259
		346,574	341,899
Surplus from ordinary activities before income tax expense		71,771	14,772
Income tax expense	1(b)	-	-
		71,771	14,772
Net surplus attributable to the Board	3(a)	71,771	14,772

The accompanying notes form part of this financial statement

**PSYCHOLOGISTS BOARD OF  
WESTERN AUSTRALIA  
STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2004**

	<i>Note</i>	<i>2004</i> \$	<i>2003</i> \$
<b>CURRENT ASSETS</b>			
Cash assets	4	566,327	477,082
Receivables	5	10,918	10,971
Other	6	7,965	4,734
<b>TOTAL CURRENT ASSETS</b>		<b>585,210</b>	<b>492,787</b>
<b>NON-CURRENT ASSETS</b>			
Other financial assets	7	246,827	215,375
Property, plant and equipment	8	179	205
Intangibles	9	1,733	2,769
<b>TOTAL NON-CURRENT ASSETS</b>		<b>248,739</b>	<b>218,349</b>
<b>TOTAL ASSETS</b>		<b>833,949</b>	<b>711,136</b>
<b>CURRENT LIABILITIES</b>			
Payables	10	371,263	320,221
<b>TOTAL CURRENT LIABILITIES</b>		<b>371,263</b>	<b>320,221</b>
<b>TOTAL LIABILITIES</b>		<b>371,263</b>	<b>320,221</b>
<b>NET ASSETS</b>		<b>462,686</b>	<b>390,915</b>
<b>EQUITY</b>			
Accumulated surplus	3(a)	462,686	390,915
<b>TOTAL EQUITY</b>		<b>462,686</b>	<b>390,915</b>

The accompanying notes form part of this financial statement

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**PSYCHOLOGISTS BOARD OF  
WESTERN AUSTRALIA  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30 JUNE 2004**

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	<i>Note</i>	<b>2004</b>	<b>2003</b>
		\$	\$
<b>Cash flows from operating activities</b>			
Receipts from registrants		404,214	417,562
Interest received		16,131	14,215
Distributions received		9,728	8,845
Payments to suppliers		(362,327)	(371,029)
Goods and services tax recovered		31,815	30,604
		<hr/>	<hr/>
<b>Net cash provided by operating activities</b>	11(a)	99,561	100,197
		<hr/>	<hr/>
<b>Cash flows from investing activities</b>			
Investment purchases		(9,990)	(7,998)
Proceeds from sale of investments		0	0
Intangible Purchases		(326)	0
		<hr/>	<hr/>
<b>Net cash used by investing activities</b>		(10,316)	(7,998)
		<hr/>	<hr/>
Net increase in cash held		89,245	92,199
Cash at the beginning of the financial year		477,082	384,883
		<hr/>	<hr/>
<b>Cash at the end of the financial year</b>	11(b)	566,327	477,082
		<hr/> <hr/>	<hr/> <hr/>

The accompanying notes form part of this financial statement

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**PSYCHOLOGISTS BOARD OF  
WESTERN AUSTRALIA  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2004**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

This financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards, Urgent Issues Group Consensus views and other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the Psychologists Registration Act 1976.

The financial report covers the Psychologists Board of Western Australia as an individual entity. The Board is incorporated in Western Australia under the Psychologists Registration Act 1976.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets.

The following is a summary of the material accounting policies adopted by the Board in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

**a) Income and Expense Recognition**

Licence fees are brought to account as income on a time expiry basis under the accruals method of accounting.

Expenses are brought to account under the accruals method of accounting in the year incurred.

**b) Taxation**

The income of the Psychologists Board of Western Australia is exempt from tax pursuant to Section 24AQ of the Income Tax Assessment Act 1997.

**c) Goods and Services Tax**

Revenue and expenditure is stated net of the amount of the goods and services tax (GST).

The Australian Taxation Office has advised and ruled that registration fees are exempt from GST. The Board, however, pays GST on its supplies and obtains credit refunds quarterly upon lodgement of its Business Activity Statement.

**d) Serviced Office Administration Retainer Expense**

This expenditure represents the Board's administration and secretarial fees budgeted and approved by the Board and paid as a retainer for year ended 30 June 2004. It includes the provision of fully serviced office facilities such as management and administration together with accounting, secretarial staff, typing, computer facilities, telephone attendance, reception, public access, rental for office space and meeting facilities, newsletter, educational presentations, attendance at professional conventions and sub-committee meetings. The increase for the year ended 30 June 2004 includes general time cost changes in the above and special meetings as required. It also reflects substantially greater administration activity due to specialist title supervision requirements, registrations, the number of

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**PSYCHOLOGISTS BOARD OF  
WESTERN AUSTRALIA  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2004**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued....)**

complaints submissions and complexities with associated legalities and other matters in comparison to previous years.

**e) Abnormal Administration Fees Approved by Board**

These costs reflect additional amounts approved and paid by the Board during the year. It includes above normal budgeted costs for increased work load and specific activities approved by the Board.

**f) Subscription expense**

This cost reflects the subscription amounts for 2004 towards the Council of Psychologists Registration Boards (Australasia) Inc.

**g) Registration fees income**

The registration fees received for this year reflect an increase in the number of registrants.

**h) Legal, inquiry & complaint costs**

These costs represent fees paid by the Board for legal services associated with matters arising from complaints lodged with the Board and attending to various continuing court appeals made by a registrant to an Inquiry held by the Board in 1994.

**i) Website costs**

The costs represent fees paid to external consultants to develop a website for the Psychologists Registration Board of WA. The website has been used from 15 February 2003 and has been depreciated from this date using Prime Cost method at a 40% per annum.

**j) Reconciliation of Cash**

For the purposes of the Statement of Cash Flows, cash includes cash at banks and investments in money market instruments.

**k) Plant & Equipment**

Plant and equipment are measured on the cost basis.

**l) Depreciation**

The depreciable amount of plant and equipment are depreciated on a diminishing value method over their useful lives to the entity commencing from the time the asset is held ready for use.

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**PSYCHOLOGISTS BOARD OF  
WESTERN AUSTRALIA  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2004**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continue...)**

**m) Investments**

Non-current investments are measured on the market value basis, which is given in the ASGARD report as at 30 June 2004. The gains or losses, whether realised or unrealised, are included in profit from ordinary activities. The carrying amount of investments is reviewed annually by the Board to ensure it is not in excess of the recoverable amount of these investments. The recoverable amount is assessed from the quoted market value for the shares in listed companies or the underlying net assets for other non-listed corporations. The expected net cash flows from the investments have not been discounted to their present value in determining the recoverable amounts.

**2. AUSTRALIAN EQUIVALENTS TO INTERNATIONAL FINANCIAL REPORTING STANDARDS (IFRSs)**

For years ending on or after 30 June 2006, all general purpose financial reports prepared in accordance with Australian Accounting Standards, Urgent Issues Group Consensus views and other authoritative pronouncements of the Australian Accounting Standards Board will be required to comply with Australian equivalents to International Financial Reporting Standards (IFRSs) instead of Australian Accounting Standards presently on issue. Comparative financial statements must also be presented in accordance with Australian equivalents to IFRS for the year ending 30 June 2005.

Evaluation of the new standards issued to date has shown that the application of IFRS will not have any material impact on the financial statements for the Psychologists Board of Western Australia.



**PSYCHOLOGISTS BOARD OF  
WESTERN AUSTRALIA  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2004**

	2004 \$	2003 \$
<b>3. ACCUMULATED SURPLUS</b>		
(a) Accumulated surplus at the beginning of the financial year	390,915	376,143
Net surplus attributable to the year	71,771	14,772
Accumulated surplus at the end of the financial year	462,686	390,915
(b) Interest revenue from:		
- other parties	18,176	14,686
(c) Expenses:		
- Depreciation of Property, plant and equipment	1,388	516
<b>4. CASH ASSETS</b>		
Cash at bank – Cheque Account	211,321	320,305
Cash at bank – ASGARD	5,006	6,777
Cash at bank – Term Deposit	350,000	150,000
	566,327	477,082
<b>5. RECEIVABLES</b>		
Goods and services tax recoverable	10,918	10,971
	10,918	10,971
<b>6. OTHER ASSETS</b>		
Prepayments	4,857	3,671
Accrued interest	3,108	1,063
	7,965	4,736
<b>7. OTHER FINANCIAL ASSETS</b>		
ASGARD Investment	246,827	215,375
	246,827	215,375
<b>8. PROPERTY, PLANT &amp; EQUIPMENT</b>		
Plant & Equipment – at cost	1,482	1,482
Less accumulated depreciation	(1,303)	(1,277)
	179	205

**PSYCHOLOGISTS BOARD OF  
WESTERN AUSTRALIA  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2004**

	<i>2004</i>	<i>2003</i>
	\$	\$
<b>8. PROPERTY, PLANT &amp; EQUIPMENT CONTINUED</b>		
Movements in the carrying amounts Plant & Equipment between the beginning and the end of the current financial year:		
Balance at the beginning of the year	205	236
Depreciation expense	(26)	(31)
Carrying amount at the end of the year	179	205
<b>9. INTANGIBLES</b>		
Website Costs -		
Balance at the beginning of the year	2,769	3,254
Website expenditure during the year	326	-
Depreciation expense	(1,362)	(485)
Carrying amount at the end of the year	1,733	2,769
<b>10. PAYABLES</b>		
Creditors and accruals	42,097	26,289
Income in advance	329,166	293,932
	371,263	320,221
<b>11. CASH FLOW INFORMATION</b>		
<b>(a) RECONCILIATION OF NET CASH PROVIDED BY OPERATING ACTIVITIES TO THE NET SURPLUS ATTRIBUTABLE TO THE BOARD</b>		
Net surplus after income tax	71,771	14,772
Non cash flows in surplus from ordinary activities:		
Depreciation	1,388	516
Unrealised gains on investments	(21,461)	17,155
Changes in assets and liabilities:		
Decrease/(increase) in receivables	(3,179)	(3,490)
(Decrease)/increase in payables	51,042	71,224
Net cash provided by operating activities	99,561	100,197

**PSYCHOLOGISTS BOARD OF  
WESTERN AUSTRALIA  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2004**

**11. CASH FLOW INFORMATION CONTINUED**  
**(b) RECONCILIATION OF CASH**

	<i>2004</i>	<i>2003</i>
	\$	\$
Cash at the end of the financial year as shown in the Statement of Cash Flows is reconciled to the related items in the statement of Financial position as follows:		
Cash at bank – Cash Management A/C	211,321	320,305
Cash at bank – ASGARD	5,006	6,777
Cash at bank – Term Deposit	350,000	150,000
	566,327	477,082

**12. AUDITORS' REMUNERATION**

Audit of the financial report	2,725	2,830
Other services		

**13. RELATED PARTY INFORMATION**

- (a) The names of the persons who were members of the Psychologists Board of Western Australia at any time during the financial year are:-

Mr L Harrison	Dr J Manners
Professor A Garton	Dr J Fletcher
Mr S Crooks	Ms J Hawkins
Dr O Kay	Dr P Wynn-Owen
Dr D Wilmoth	Ms S McDonald
	Mr A Plumb

(b) **Remuneration**

Aggregate income received, or due and receivable by the members of the Board from the Board	3,976	3,268
Number of Board members whose income From the Board was within the following bands:	No.	No.
\$0 - \$9,999	11	12

**14. SEGMENT REPORTING**

The Board operates as a statutory registration body within Western Australia.

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**PSYCHOLOGISTS BOARD OF  
WESTERN AUSTRALIA**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2004**

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**15. FINANCIAL INSTRUMENTS**

**a) Interest Rate Risk**

The Board's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on those financial assets and financial liabilities, is as follows:

	<i>Weighted Average Effective Interest Rate</i>		<i>Floating Interest Rate</i>		<i>Fixed Interest Rate Maturing Within 1 Year</i>	
	<i>2004</i>	<i>2003</i>	<i>2004</i>	<i>2003</i>	<i>2004</i>	<i>2003</i>
	<i>%</i>	<i>%</i>	<i>\$</i>	<i>\$</i>	<i>\$</i>	<i>\$</i>
<b>FINANCIAL ASSETS</b>						
Cash	3.30	3.30	216,326	327,082	-	-
Financial Investments	13.00	13.00	246,827	215,375		
Short Term Deposits	5.40	4.62	-	-	350,000	150,000
<b>TOTAL FINANCIAL ASSETS</b>			<b>463,153</b>	<b>542,457</b>	<b>350,000</b>	<b>150,000</b>
<b>FINANCIAL LIABILITIES</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**b) Credit Risk**

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount, net of any provisions for doubtful debts, as disclosed in the statement of financial position and notes to the financial statements.

The Board does not have any material credit risk exposure to any single debtor or group of debtors under financial instruments entered into by the Board.

**c) Net Fair Values**

The aggregate net fair values and carrying amounts of financial assets and financial liabilities are disclosed in the statement of financial position and in the notes to the financial statements.

**16. EMPLOYEES**

	<i>Number</i>	<i>Number</i>
Number of employees at balance date	0	0

**17. BOARD DETAILS**

The principal place of business of the Board is:

2<sup>nd</sup> Floor  
15 Rheola Street  
WEST PERTH WA 6005

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**PSYCHOLOGISTS BOARD OF  
WESTERN AUSTRALIA**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2004**

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**18. PRINCIPAL ACTIVITIES**

The Board is primarily responsible for the conduct and administration of the Act for the protection of the interests of the public by:

- the registration and the professional discipline of psychologists and approved hypnotists;
- exercising a general oversight over the standards of psychological practice;
- monitoring the standards of practice and training available to those seeking registration as psychologists;
- the investigation and prosecution of summary offences under the act; and
- exercising the other functions assigned to it by or under the Act.

**19. CONTINGENT LIABILITIES**

The Psychologists Board of WA has been served with a Writ in July 2002 by a registered Psychologist making various claims in relation to disputes concerning the outcome of a Board Inquiry determined in January 1994. The Board's legal advisers are intending to have the writ struck out and the insurers have been advised. The quantum and extent of potential damages is unknown and unspecified as at 30 June 2004.

The registered Psychologist is also appealing two court decisions whereby the court upheld penalties ordered by the Board against the Psychologist and are ongoing as at 30 June 2004.

The Psychologists Board of WA, as part of the Board's role, receives complaints by the public against registrants. Complaints are investigated to determine whether the matter should go to full inquiry. There are legal costs incurred in this determination process.

As at 30 June 2004, there were three possible inquiry cases. Since year end, it has been decided that one of the matters not proceed to inquiry. It has also since been decided that the remaining two cases go to full inquiry. There will be legal costs incurred as a result of the inquiry process and the extent of costs is unknown as at 30 June 2004.

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**PSYCHOLOGISTS BOARD OF  
WESTERN AUSTRALIA  
DETAILED INCOME AND EXPENDITURE STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2004**

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	2004 \$	2003 \$
<b>INCOME</b>		
Interest	18,176	14,686
Registration fees	368,980	349,958
Sundry income	-	337
Trust distributions received – ASGARD	9,728	8,845
Unrealised Gains (Losses) – ASGARD	21,461	(17,155)
	418,345	356,671
<b>Less:</b>		
<b>EXPENSES</b>		
Abnormal administration fees approved	40,000	32,800
Auditors' Remuneration	2,725	2,830
Bank charges	4,688	4,634
Board member fees	3,976	3,268
Conference expenses	2,434	2,481
Depreciation	1,388	516
Fees & charges – ASGARD	1,876	1,781
General expenses	2,580	2,151
Honorarium	1,600	2,100
Insurance	5,284	4,294
Legal, inquiry & complaint costs	52,077	70,385
Printing, postage & stationery	13,951	15,455
Registrars fees	50,000	50,000
Serviced office administration fees retainer	160,000	145,000
Subscriptions	2,868	2,990
Telecommunications	1,127	1,214
	346,574	341,899
<b>OPERATING SURPLUS FOR THE YEAR</b>	<b>71,771</b>	<b>14,772</b>