## VETERINARY SURGEONS' BOARD OF WESTERN AUSTRALIA ABN 39 401 056 957

FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2006

> **DRY KIRKNESS Chartered Accountants** West Perth

## **ANNUAL REPORT 2005 – 2006**

## INDEX

PAGE Statement by the Board 6 Independent Audit Report 7 Balance Sheet 8 9 Income Statement Statement of changes in Equity 10 Statement of Cash Flows 11 Notes to the Financial Statements 12 - 18**Detailed Income Statement** 19 **Compilation Report** 20

#### **ANNUAL REPORT 2005 – 2006**

## **1. FORMATION AND AUTHORITY**

The Board operates under the authority of the Veterinary Surgeons' Act, which was first enacted in 1911, the basic aim of the legislation being to regulate in the public interest, the practice of veterinary surgery in Western Australia. The Act has been amended from time to time – in 1923, 1960, 1979, 1984 and 1988 – to reflect changing circumstances. The Veterinary Surgeons' Amendment Bill 1995 lapsed in Parliament and was not represented.

## 2. FUNCTIONS AND RESPONSIBILITIES

The Board –

- Administers the *Veterinary Surgeons' Act (1960)* as amended;
- Registers persons holding approved qualifications as veterinary surgeons or veterinary specialists;
- Registers the practice of veterinary surgery by a body corporate;
- Registers premises for use as a veterinary hospital or clinic;
- Approves qualified persons to carry out the duties of a veterinary nurse;
- Prescribes rules of professional conduct for registered veterinary surgeons;
- Investigates matters including complaints by the public which may be construed as unprofessional conduct;
- Prescribes fees pertaining to the administration of the legislation.

## **3. BOARD MEMBERSHIP**

From the 1<sup>st</sup> July 2005 to 30<sup>th</sup> June 2006 the Board comprised of the following:

Members:

| Dr P Punch<br>Dr M Lumsden<br>Dr R Read<br>Dr P Buckman<br>Ms S Harrison<br>Deputies: | Chair – Elected Member<br>AVA Representative<br>Elected Member<br>Chief Veterinary Officer<br>Ministerial appointment |
|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|
| Dr B McErlean                                                                         | Deputy for Dr P Punch                                                                                                 |
| Ms F Calley                                                                           | Deputy for Ms Harrison                                                                                                |
| Dr D Fraser                                                                           | Deputy for Dr R Read                                                                                                  |
| Dr P Suijdendorp                                                                      | Deputy for Dr P Buckman                                                                                               |
| Dr D Marshall                                                                         | Deputy for Dr M Lumsden                                                                                               |

In February 2006 Ms S Harrison joined the Board as Ministerial nominee. Dr Preston Suijdendorp resigned as Deputy Member to Dr P Buckman in December 2005 and was not replaced this financial year. Dr Lumsden commenced a prolonged leave of absence from the Board in May 2006.

#### **ANNUAL REPORT 2005 – 2006**

#### 4. TERM OF OFFICE

The Board's term of office expires on the 31<sup>st</sup> December 2006.

## 5. REGISTRAR

Dr A D Keefe

Appointed in February 1995 as Registrar

#### 6. MEETINGS

Meetings were held on the following dates:

7 July 2005
4 August 2005
1 September 2005
6 October 2005
2 November 2005
8 December 2005

2 February 2006 2 March 2006 6 April 2006 4 May 2006 1 June 2006

## 7. REGISTRATION REQUIREMENTS

The legislation requires registrations to be effected on a calendar year basis except in the case of veterinary premises that are registered – either as a hospital or clinic – commencing their registration period on the  $1^{st}$  July.

#### 7.1. Veterinary Surgeons

The names of 1003 Veterinary Surgeons were on the register at 30<sup>th</sup> June 2006 in the following employment categories:-

| Small Animal Practice                                           | 446                      |
|-----------------------------------------------------------------|--------------------------|
| Large Animal Practice                                           | 17                       |
| Mixed Practice                                                  | 297                      |
| Equine Practice                                                 | 34                       |
| Consultancy Practice                                            | 25                       |
| Other Practice                                                  | 10                       |
| Dept of Agriculture                                             | 53                       |
| Meat Inspection                                                 | 7                        |
| Other Government                                                | 9                        |
| Teaching/ Research                                              | 70                       |
| Industry                                                        | 14                       |
| Other                                                           | 21                       |
| Oulor                                                           | <u> </u>                 |
| TOTAL                                                           | <u>1003</u>              |
|                                                                 |                          |
| TOTAL                                                           |                          |
| TOTAL<br>Total above includes                                   | <u>1003</u>              |
| <b>TOTAL</b><br><b>Total above includes</b><br>Resident in WA   | <u>1003</u><br>937       |
| TOTAL<br>Total above includes<br>Resident in WA<br>Non Resident | <u>1003</u><br>937<br>61 |

## **ANNUAL REPORT 2005 – 2006**

In 2006, the names of 46 veterinarians were removed from the register for failing to renew their registration and there were 135 new registrations during the year.

## 7.2. Veterinary Specialists

There are currently 26 Veterinary Specialists registered in Western Australia.

## 7.3. Incorporation

Under the guidelines for incorporation there were 70 practices, which had incorporated status.

## 7.4. Veterinary Premises

During the year 5 new premises were registered as hospitals/ clinics, and 8 closed. At 30 June 2006 a total of 222 premises were registered as veterinary hospitals or veterinary clinics.

## 7.5. Veterinary Nurses

The legislation provides that a person may be approved as a veterinary nurse subject to the successful completion of an approved course of study and veterinary practice training. A total of 434 nurses were registered for the 2005/2006 year.

## 8. AMENDMENTS TO THE ACT/ REGULATIONS

Changes to the *Veterinary Surgeons' Act (1960)* and the *Veterinary Surgeons Regulations 1979* are currently being considered by the Government.

## 9. ORGANISATIONAL INTERACTION

- The Chair, deputy Chair and the Registrar met with the Minister and/or his advisors on several occasions.
- The Registrar has discussed issues with the Registrar of the Medical Board on several occasions.
- The Registrar attended a meeting of Veterinary Board Registrars in Holbart prior to attending the AVBC Annual General Meeting. The AGM of the AVBC was also attended by the Board's representative on the AVBC, Dr Tony Vigano.
- Dr P Suijendorp represented the Board on the Poisons Advisory Committee prior to his retirement from the Board as Deputy to Dr Buckman.
- Professor William (Bill) Clarke represented the Board on the RSPCA Board until his retirement in January 2006. Dr Tim Mather replaced Professor Clarke as the Board's representative on the RSPCA Board.
- Discussions with persons at the Department of Health have been held during the year.
- Representatives of the AVA and members of the VSB met regularly during the year.
- The Registrar of the Board and Dr David Neck, President of the AVA, Dr Mary-Anne Culliver of Murdoch University Foundation for Continuing Veterinary Education and Professor John Edwards Dean of the Veterinary School at Murdoch held meetings with veterinary surgeons in Albany and Bunbury. The Registrar, Dr

## **ANNUAL REPORT 2005 – 2006**

Mike Lumsden representing the AVA president and Professor John Edwards met with veterinary surgeons in Geraldton.

## **10. BOARD PUBLICATIONS**

The Board's newsletter is published every quarter and issued to all registered veterinary surgeons and nurses. This publication contains information regarding current issues relating to the veterinary profession in Western Australia, details about various complaints and various other topics of interest.

## 11. WEBSITE

The Board has a website - <u>www.vetsurgeonsboardwa.au.com/</u> - which was established in 2001.

## 12. AUSTRALIAN VETERINARY BOARDS COUNCIL (AVBC)

The AVBC continues to provide a national forum where representatives of the other State and Territory Veterinary Boards, the New Zealand Veterinary Council, the Australian Veterinary Association and the New Zealand Veterinary Association can discuss legislative matters and other related issues. With the evolution of assessments for overseas trained veterinary surgeons from the National Office of Overseas Skills Recognition (NOOSR) to the AVBC, the AVBC has become incorporated with offices in Victoria. The AVBC has control over the National Veterinary Examination. Matters raised within the AVBC included uniformity of standards such as the establishment of a national program for Continuing Professional Development, national registration criteria, mutual recognition of registered persons, foreign graduate recognition and the increased role that has been delegated to this body by NOOSR, specialist registration, primary and secondary registration, the accreditation of veterinary schools and the National Competition Policy. Registrars/ Administrators of all member Boards/ Councils are now meeting once a year to discuss issues of mutual concern prior to attending the AVBC Annual General meeting.

#### **13. STAFF MATTERS**

The Board employs a full time Registrar, Dr A D Keefe, a full time Office Manager Mr Chris Lloyd and two part time Administrative Officers, Ms Hanna Silversides and Ms Tarin Rowe.

## 14. COMPLAINTS

A majority of the complaints received by the Board involved either failure in communication between the complainant and the veterinary surgeon or were fee related. Fee related inquiries were referred either to the Australian Veterinary Association or to the Department of Consumer and Employment Protection. The Australian Veterinary Association has established a mediation panel to assist in the resolution of such complaints. Prior to the Board establishing a formal investigation into a complaint, attempts are made to establish communication between the client and the veterinary surgeon. The complainant is encouraged to write to the veterinary surgeon, the letter following a prescribed format that delineates the complainant's concerns and questions. In many instances the response given by the veterinary surgeon satisfies the complainant.

#### **ANNUAL REPORT 2005 – 2006**

The Board has established an additional complaint management system called "Diversion". If a veterinary surgeon admits that they have acted unprofessionally and that unprofessional conduct is not considered to have compromised the welfare of the patient and/or public, that veterinary surgeon may make and sign an Undertaking and Deed with the Board. In signing the Deed, the veterinary surgeon accepts that failure to adhere to their Undertakings and/or the Deed may be considered unprofessional. All Undertakings and Deeds are reviewed by a consultant Barrister to the Board, who makes a recommendation to the full Board whether the Undertaking and Deed meets what the veterinary surgeon perceives is a satisfactory conclusion to the complaint. The Board, reviewing that advice, determines if it accepts or rejects the results of the Diversion. The Diversion process allows faster resolution of the complaint at significantly less cost.

The State Administrative Tribunal took control of the Board's complaint resolution process in January 2005, thus the Board has held no Tribunal Enquiries since that date.

The total number of written complaints arriving at the Board for the financial year ending on 30 June 2006 was 70. 59 of these complaints were determined to be informal in nature, not requiring Board action. 7 complaints were classified as formal. Of the 7, 5 were determined as not requiring further action, none headed into the Diversion process, and 2 complaints that commenced in the previous financial year against the same veterinary surgeon progressed to the State Administrative Tribunal and were resolved. The Board is still awaiting on an appeal before the District Court regarding the sanctions awarded from two Hearing that were undertaken during the previous financial year. A final 4 complaints are still undergoing investigation.

## **15. EXPENDITURE UNDER SECTION 175ZE OF THE ELECTORAL ACT 1907** Nil

## 16. FINANCIAL POSITION

The Board is responsible for its own finances and receives no government funding.

The financial statements have been audited by Mr Santo Casilli, CPA, and the Board's Certification of the financial statements and the audited financial statements form the remainder of this report.

## STATEMENT BY THE BOARD

In the opinion of the Board, the financial statements as set out on pages 8 to 20;

- 1. present fairly the financial position of Veterinary Surgeons' Board Of Western Australia as at 30 June 2006 and the results and cash flows of the Board for the year ended on that date in accordance with Australian Accounting Standards and other mandatory professional reporting requirements.
- 2. at the date of this statement there are reasonable grounds to believe that Veterinary Surgeons' Board Of Western Australia will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Board and signed for and on behalf of the Board by:

.....

Chairman

.....

Registrar

Dated this day ..... of 2006.



Santo Casilli

Accounting and Auditing Services Certified Practising Accountant 52 Lockeport Approach Madeley WA 6065 Mobile: 0409 104 929 Fax: (08) 9408 1782 Email: scasilli@bigpond.net.au

## **INDEPENDENT AUDITORS' REPORT**

## The Members VETERINARY SURGEONS' BOARD OF WESTERN AUSTRALIA

#### Scope

I have audited the financial statements of the Veterinary Surgeons' Board Of Western Australia for the year ended 30 June 2006 as set out on pages 8 to 20. The members of the Board are responsible for the financial statements. I have conducted an independent audit of the financial statements in order to express an opinion on them to the members.

The audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of material misstatement. The procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with Accounting Standards and other mandatory professional reporting requirements so as to present a view which is consistent with my understanding of the Board's financial position, the results of its operations and its cash flows.

#### Audit opinion

In my opinion, the financial statements present fairly in accordance with Accounting Standards and other mandatory professional reporting requirements the financial position of Veterinary Surgeons' Board of Western Australia as at 30 June 2006 and the results of its operations and its cash flows for the year then ended.

Santo Casilli CPA Principal

Dated: 2006

## BALANCE SHEET AS AT 30 JUNE 2006

|                                     | NOTES | 2006<br>\$ | 2005<br>\$     |
|-------------------------------------|-------|------------|----------------|
| CURRENT ASSETS                      |       |            |                |
| Cash and cash equivalents           | 4     |            | 241,094        |
| Receivables                         | 5     |            | 19,018         |
| Investment                          | 6     |            | 200,000        |
| Prepayments                         |       | 11,140     | 14,725         |
| TOTAL CURRENT ASSETS                |       |            | 474,837        |
| NON-CURRENT ASSETS                  |       |            |                |
| Plant & equipment                   | 7     | 28,808     | 40,035         |
| TOTAL NON-CURRENT ASSETS            |       | 28,808     | 40,035         |
| TOTAL ASSETS                        |       | 472,955    | 514,872        |
| CURRENT LIABILITIES                 |       |            |                |
| Trade and other payables            |       | 4,019      | 8,668          |
| Provision for employee entitlements |       | 25,755     | 50,002         |
| TOTAL CURRENT LIABILITIES           |       | 29,774     | 58,670         |
| TOTAL LIABILITIES                   |       | 29,774     | 58,670         |
| NET ASSETS                          |       | \$ 443,181 | \$ 456,202     |
| EQUITY                              |       |            |                |
| Members' funds                      |       | 443,181    | 456,202        |
| TOTAL EQUITY                        |       | \$<br>\$   | \$ 456,202<br> |

The accompanying notes form part of these accounts.

## INCOME STATEMENT FOR THE YEAR ENDED 30 JUNE 2006

|                                         | NOTES | 2006<br>\$  | 2005<br>\$ |
|-----------------------------------------|-------|-------------|------------|
| Revenues from ordinary activities       | 2     | 405,351     | 388,671    |
| Employee expenses                       |       | (188,893)   | (169,564)  |
| Depreciation and amortisation expenses  |       | (22,444)    | (23,381)   |
| Other expenses from ordinary activities |       | (207,035)   | (167,103)  |
| Net Surplus from ordinary activities    |       | (13,021)    | 28,623     |
| Net surplus/ (deficit) for the year     |       | \$ (13,021) | \$ 28,623  |

The accompanying notes form part of these accounts.

## STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2006

|                                                  | Retained<br>Earnings<br>\$ |
|--------------------------------------------------|----------------------------|
| Balance at 1 July 2004                           | 427,579                    |
| Surplus/(Deficit) attributable to equity holders | 28,623                     |
| Balance at 30 June 2005                          | \$ 28,623                  |
| Surplus/(Deficit) attributable to equity holders | (13,021)                   |
| Balance at 30 June 2006                          | \$443,181                  |
|                                                  |                            |

The accompanying notes form part of these accounts.

## STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2006

|                                                                                                                             | NOTE | 2006<br>\$<br>Inflows/<br>(Outflows) |                                             |
|-----------------------------------------------------------------------------------------------------------------------------|------|--------------------------------------|---------------------------------------------|
| Cash flows from operating activities:                                                                                       |      |                                      |                                             |
| Receipts from registered surgeons & nurses<br>Interest received<br>Payments to employees<br>Payments to suppliers           |      | (213,140)                            | 354,850<br>24,678<br>(169,763)<br>(169,590) |
| Net cash provided by operating activities                                                                                   | 9b   | (1,411)                              | 40,175                                      |
| <b>Cash flows from investing activities</b><br>Purchase of plant and equipment<br>Proceeds from sale of plant and equipment |      | (12,437)<br>380                      | (11,445)                                    |
| Net cash used in investing activities                                                                                       |      | (12,057)                             | (11,445)                                    |
| Net increase (decrease) in cash held                                                                                        |      | (13,468)                             | -                                           |
| Cash at the beginning of the financial year                                                                                 |      | 441,094                              | 412,364                                     |
| Cash at the end of the financial year                                                                                       | 9a   | \$ 427,626                           | \$ 441,094<br>=======                       |

#### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2006

#### 1. STATEMENT OF ACCOUNTING POLICIES

The financial report is a general purpose financial report that has been prepared in accordance with applicable Australian Accounting Standards, Urgent Issues Group Consensus Views and other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the Veterinary Surgeons Act (1960) as amended.

The financial report covers Veterinary Surgeons' Board of Western Australia as an individual entity. Veterinary Surgeons' Board of Western Australia is a body corporate established by act of the Parliament of Western Australia.

The financial report complies with all Australian equivalents to International Financial Reporting Standards (AIFRS).

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets.

The following is a summary of the material accounting policies adopted by the Board in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

#### a) Valuation of Plant and Equipment

Plant and equipment shown in the accounts has been brought to account at cost less any accumulated depreciation.

The carrying amount of plant and equipment is reviewed annually to ensure it is not in excess of the recoverable amount of those assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amount.

#### b) Depreciation of Plant and Equipment

Depreciation is calculated on a diminishing value basis to amortise the net cost of each asset during its expected useful life. Profits and losses on disposal of plant and equipment are taken into account in determining the surplus for the year.

The depreciation rates used for each class of depreciable asset are;

| <u>Class</u>                 | <u>Rate</u> |
|------------------------------|-------------|
| Office Furniture & Equipment | 5-30%       |

The carrying amount of Plant and equipment is reviewed annually to ensure it is not in excess of the recoverable amount of those assets.

#### c) Income Tax

The Board considers that its operations are exempt from income tax under the provisions of section 50-25 of the Income Tax Assessment Act (1997) as amended. Accordingly no provision for tax is included in the accounts.

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2006

#### d) **Provision for Employee Entitlements**

Provision is made for the Board's liability for employee entitlements arising from services rendered by employees to balance date. Employee entitlements expected to be settled within one year together with entitlements arising from wages and salaries, annual leave and sick leave which will be settled after one year, have been measured at their nominal amount. Other employee entitlements payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those entitlements.

Contributions are made by the economic entity to an employee superannuation fund and are charged as expenses when incurred.

#### e) Cash and Cash Equivalents

For the purposes of the statement of cash flows, cash includes cash on hand and in at call deposits with banks or financial institutions, investments in money market instruments maturing within less than three months and net of bank overdrafts.

#### f) Segment Reporting

The board operates as the statutory registration authority for architects in Western Australia.

#### g) Revenue Recognition

The board recognises revenue as it is earned. All revenue is stated net of the amount of goods and services tax (GST).

#### h) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the Statement of Financial Position are shown inclusive of GST.

# i) Impact of Adoption of Australian Equivalents to International Financial Reporting Standards.

All reporting entities and those entities which prepare general purpose financial statements are required to adopt Australian equivalents to International Financial Reporting Standards (AIFRS) for periods commencing on or after 1 January 2005. These are the first financial statements of the Veterinary Surgeons' Board of Western Australia to be prepared in accordance with AIFRS. Apart from some minor changes to presentation and format, there has been no material financial impact on the results or state of affairs of the Board as a result of the introduction of AIFRS.

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2006

|                                                                                   | 2006<br>\$                           | 2005<br>\$                           |
|-----------------------------------------------------------------------------------|--------------------------------------|--------------------------------------|
| 2. REVENUE                                                                        |                                      |                                      |
| Amending Register<br>Registration and application fees<br>Body Corporate          | 650<br>24,280                        | 630<br>19,195                        |
| Nurses<br>Premises<br>Specialists<br>Surgeons                                     | 17,100<br>42,165<br>2,111<br>289,460 | 17,120<br>44,245<br>1,995<br>275,820 |
| Costs awarded<br>Interest received<br>Miscellaneous                               | 2,500<br>25,385<br>1,700             | 2,568<br>24,678<br>2,420             |
| TOTAL REVENUE                                                                     | \$ 405,351<br>======                 | \$ 388,671<br>======                 |
| 3. SURPLUS FROM ORDINARY ACTIVITIES                                               |                                      |                                      |
| Surplus/ deficit from ordinary activities has been determined after:              |                                      |                                      |
| <b>Expenses</b><br>Depreciation of plant and equipment<br>Remuneration of auditor | 22,444                               | 23,381                               |
| - Audit<br>Rental expense<br>Provision for Doubtful Debts                         | 1,750<br>17,220<br>4,500             | 1,150<br>17,220<br>0                 |
| 4. CASH AND CASH EQUIVALENTS                                                      |                                      |                                      |
| Cash on hand<br>Cash at bank<br>Short term deposit (with 3 months)                | 100<br>22,526<br>205,000             | 100<br>40,994<br>200,000             |
|                                                                                   | \$ 227,626                           | \$ 241,094                           |
| 5. RECEIVABLES                                                                    |                                      |                                      |
| Debtors<br>Less Provision for Doubtful Debts                                      | 9,875<br>(4,500)                     | 19,018                               |
|                                                                                   | \$ 5,375                             | \$ 19,018                            |

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2006

|    |                                                           | 2006<br>\$         | 2005<br>\$         |
|----|-----------------------------------------------------------|--------------------|--------------------|
| 6. | INVESTMENTS                                               |                    |                    |
|    | Short term deposits (within 12 months)                    | 200,000            | 200,000            |
|    |                                                           | \$ 200,000         | \$ 200,000         |
| 7. | PLANT AND EQUIPMENT                                       |                    |                    |
|    | Office equipment at cost<br>Less accumulated depreciation | 91,120<br>(72,994) | 88,982<br>(52,898) |
|    |                                                           | 18,126             | 36,084             |
|    | Office furniture at cost<br>Less accumulated depreciation | 14,634<br>(3,952)  | 10,486<br>(6,535)  |
|    |                                                           | 10,682             | 3,951              |
|    |                                                           | \$ 28,808          | \$ 40,035          |

**b)** Movement of the carrying amounts for each class of plant and equipment between the beginning and the end of the current financial year.

|                     | Office Equipment | Office Furniture | Total     |
|---------------------|------------------|------------------|-----------|
| WDV brought forward | 36,084           | 3,951            | 40,035    |
| Additions           | 4,578            | 7,859            | 12,437    |
| Disposals           | (354)            | (866)            | (1,220)   |
| Depreciation        | (22,182)         | (262)            | (22,444)  |
|                     |                  |                  |           |
| WDV carried forward | \$ 18,126        | \$ 10,682        | \$ 28,808 |
|                     |                  |                  |           |

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2006

## 8. RELATED PARTY INFORMATION

The Board members for the year ended 30 June 2006 are listed below.

The Board meets regularly on a monthly basis (except January). The following table records the attendance of members at meetings held during the 2006 financial year.

| Board Membership                        |                                                                     | Meetings<br>Held While A<br>Board Member | Meetings<br>Attended |
|-----------------------------------------|---------------------------------------------------------------------|------------------------------------------|----------------------|
| Members                                 |                                                                     |                                          |                      |
| Dr P Punch                              | Chair – Elected Member                                              | 11                                       | 9                    |
| Dr M Lumsden                            | Deputy Chair then Chair/<br>AVA Representative                      | 11                                       | 9                    |
| Dr P Buckman                            | Chief Veterinary Officer                                            | 11                                       | 7                    |
| Dr R Read                               | Elected Member                                                      | 11                                       | 5                    |
| Ms Sarah Harrison<br>Appointed in March | Ministerial Appointment<br>2006                                     | 3                                        | 1                    |
| Deputies                                |                                                                     | Meetings held<br>when Member<br>absent   | Meetings<br>attended |
| Dr B McErlean                           | Deputy for Dr P Punch                                               | 2                                        | 2                    |
| Dr D Marshall                           | Deputy to Dr M Lumsden                                              | 2                                        | 2                    |
| Dr P Suijendorp                         | Deputy to Dr P Buckman                                              | 2                                        | 1                    |
| Dr D Fraser                             | Deputy for Dr R Read                                                | 6                                        | 4                    |
| Ms Fiona Calley                         | Ministerial appointment                                             | 8                                        | 7                    |
|                                         |                                                                     | 2006<br>\$                               | 2005<br>\$           |
|                                         | nts received or due<br>by the Board Members for attendance<br>s     | 5,526                                    | 6,386                |
| Key Management P                        | ersonnel Compensation                                               |                                          |                      |
| 1                                       | ation paid to registrar, inclusive of<br>payment for superannuation | 92,291                                   | 85,201               |

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2006

|                                                     | 2006<br>\$ | 2005<br>\$     |
|-----------------------------------------------------|------------|----------------|
| 9. CASH FLOW INFORMATION                            |            |                |
| a) Reconciliation of Cash                           |            |                |
| Cash at Bank                                        | 22,526     |                |
| Cash on Hand<br>Cash on Deposit (within 3 months)   | 100        | 100<br>200,000 |
| Cash on Deposit (within 12 months)                  |            | 200,000        |
|                                                     | \$ 427,626 | \$ 441,094     |
| b) Reconciliation of net cash provided by operating |            |                |
| Activities to excess of income over expenditure     |            |                |
| Surplus / (Deficit) of income over expenditure      | (13,021)   | 28,623         |
| Depreciation                                        | 22,444     | 23,381         |
| Loss on disposal of plant and equipment             | 840        | -              |
| (Increase)/Decrease in receivables                  | 13,643     | (9,143)        |
| Provision for employee entitlements                 | (24,247)   |                |
| (Increase)/Decrease in prepayments                  | ,          | (3,500)        |
| Increase/(Decrease) in payables                     | (4,649)    | 840            |
| Net cash provided by operating activities           | \$ (1,411) | \$ 40,175      |
|                                                     |            |                |

## c) The Board has no credit standby or financing facilities in place.

## **10. FINANCIAL INSTRUMENTS**

#### a) Interest Rate Risk

The Board's exposure to interest rate risk, which is the risk, that a financial instruments value will fluctuate as a result of changes in market interest rates, is considered minimal. The only financial asset subject to fluctuations in interest rate is the cash balance. The weighted average interest rate for cash is a floating rate of 6.3% (2005 5.80%).

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2006

#### b) Net Fair Values

The aggregate net fair values of financial assets and liabilities both recognised and unrecognised, at balance date, are as follows;

The following methods and assumptions are used to determine the net fair values of financial assets and liabilities;

Cash and cash equivalents: The carrying amount approximates fair value because of their short term maturity.

Receivables and payables s: The carrying amount approximates fair value.

## c) Credit Risk Exposures

The Board's maximum exposures to credit risks at balance date in relation to each class of recognised financial asset is the carrying amount of those assets as indicated in the balance sheet.

## **11. BOARD DETAILS**

The principal place of business is, 28 Charles Street, South Perth Western Australia. The number of employees at the end of the year was 4.

## **12. CONTINGENT LEGAL ACTIONS**

The Board incurs legal costs from time to time in connection with its function of investigating complaints and, in some cases, conducting disciplinary proceedings. These amounts vary from case to case, and it is not possible to qualify any future amounts payable.

During the year, the board was awarded costs amounting to \$35,000 by the State Administrative Tribunal. Under the terms of the award, the Board may not enforce the order until March 2009. This amount will be recognised as revenue when received.

#### DETAILED INCOME STATEMENT FOR THE YEAR ENDED 30 JUNE 2006

|                                   | 2006<br>\$ | 2005<br>\$ |
|-----------------------------------|------------|------------|
| INCOME                            |            | -          |
| Amending Register                 | 650        | 630        |
| Registration and application fees |            |            |
| Body Corporate                    | 24,280     | 19,195     |
| Nurses                            | 17,100     | 17,120     |
| Premises                          | 42,165     | 44,245     |
| Specialists                       | 2,111      | 1,995      |
| Surgeons                          | 289,460    | 275,820    |
| Costs awarded                     | 2,500      | 2,568      |
| Interest received                 | 25,385     | 24,678     |
| Miscellaneous                     | 1,700      | 2,420      |
|                                   | 405,351    | 388,671    |
|                                   |            |            |

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2006

| EXPENDITURE                                                                      | 2006<br>\$     | 2005<br>\$ |
|----------------------------------------------------------------------------------|----------------|------------|
| Accounting fees                                                                  | 14,022         | 13,177     |
| Alarm monitoring                                                                 | 588            | 672        |
| Audit fees & Consultancy                                                         | 1,750          | 1,150      |
| Australian Veterinary Boards Council                                             | 18,929         | 16,568     |
| Bank fees                                                                        | 1,604          | 1,566      |
| Cleaning expenses                                                                | 1,470          | 1,200      |
| Computer & Office Maintenance                                                    | 8,998          | 12,647     |
| Computer web site                                                                | 500            | 100        |
| Conference Fees – Travel & Accommodation                                         | 2,603          | 3,196      |
| Counseling & Psychiatric expense                                                 | 2,465          | 1,864      |
| Depreciation                                                                     | 22,444         | 23,381     |
| Electricity, Gas and Photocopier                                                 | 1,831          | 2,886      |
| Employment Expense                                                               | 2,140          | 296        |
| Insurance                                                                        | 8,123          | 5,566      |
| Legal fees                                                                       | 87,670         | 55,247     |
| Loss on Disposal of Plant & Equipment                                            | 840            | -          |
| Postage                                                                          | 4,292          | 4,859      |
| Provision for Doubtful Debts                                                     | 4,500          | -          |
| Office Equipment                                                                 | 465            | 1,229      |
| Printing, stationery, newsletter                                                 | 15,605         | 13,744     |
| Record Management Advice                                                         | 4,649          | 7,392      |
| Rent                                                                             | 17,220         | 17,220     |
| Sundry expenses                                                                  | 2,584          | 2,381      |
| Telephone                                                                        | 3,609          | 3,218      |
| Training Courses                                                                 | 578            | 925        |
| Wages                                                                            | 166,283        | 156,261    |
| Superannuation                                                                   | 14,409         | 13,329     |
| Wage provision – annual leave                                                    | 3,193          | (3,743)    |
| Wage provision – Long Service leave                                              | 5,008          | 3,717      |
|                                                                                  | 418,372        | 360,048    |
| Surplus/(deficit) of income over expenditure<br>Transferred to accumulated funds | \$<br>(13,021) | \$ 28,623  |

## **COMPILATION REPORT**

## TO THE BOARD OF THE VETERINARY SURGEONS BOARD OF WESTERN AUSTRALIA

#### Scope

On the basis of information provided by the Board of Reporting Trust, we have compiled in accordance with APS 9: Statement of Financial Reports, the general purpose financial report of the Veterinary Surgeons Board of Western Australia for the period ended 30 June 2006, as set out on pages 8 to 20.

The Board is solely responsible for the information contained in the general purpose financial report.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Trustees provided into a financial report. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Veterinary Surgeons' Board of Western Australia and the Board Member may suffer arising from any negligence on our part. No person should rely on the general purpose financial report without having an audit or review conducted.

The general purpose financial report was prepared exclusively for the benefit of the Board. We do not accept responsibility to any other person for the content of the general purpose financial report.

Address:

Dry Kirkness Chartered Accountants

Date:

J Lamprell-Jarrett Partner