



Department of Culture and the Arts
Government of Western Australia
State Library of Western Australia



The State Library of Western Australia
2005 - 2006 Annual Report

of the Library Board of Western Australia
54th Annual Report of the Board

Perth, Western Australia, 2006

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Saturday and Sunday : 10:00 am to 5:30 pm

900-500

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Letter to the Minister


Hon Sheila McHale MLA
Minister for Indigenous Affairs;
Tourism; Culture and the Arts
12th Floor, Dumas House
2 Havelock St
West Perth WA 6005

Dear Minister

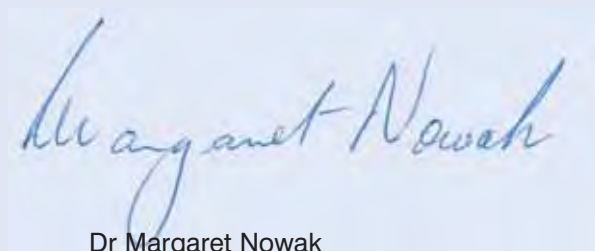
In accordance with Section 66 of the *Financial Administration and Audit Act, 1985*, and in fulfilment of obligations imposed on the Board by *The Library Board of Western Australia Act, 1951*, we hereby submit for your information and presentation to Parliament the Annual Report of the Library Board of Western Australia for the year ending 30 June 2006.

This report has been prepared in accordance with the provisions of the *Financial Administration and Audit Act, 1985*.

Yours sincerely



Cr Janet Davidson
Vice Chairman
Library Board of Western Australia



Dr Margaret Nowak
Member
Library Board of Western Australia

7 September 2006

Highlights

Strategic Directions 2006-2008

In July 2005, the State Library of Western Australia embarked on a strategic planning project, and after considerable consultation *Strategic Directions 2006-2008* was released. The second stage of the project was to put in place a new organisational structure to meet the needs of the plan. This new structure was developed using a consultative approach, with three new directorates formed: Client Services, Resource Services and Strategic and Corporate Services, plus an Executive Office.

Better Beginnings

Better Beginnings is an early intervention family literacy program that targets children aged 0-3 years. From July 2005, the State Library, in partnership with the Rio Tinto WA Future Fund and WA Local Governments, began a four-year roll-out of the program to extend *Better Beginnings* State-wide. In its first year *Better Beginnings* has been taken up by 51 local governments and reached approximately 15,000 babies. An independent evaluation of the pilot of *Better Beginnings* show that it is raising awareness amongst parents of the importance of reading to their baby, as well as demonstrating the value and potential of public libraries to improve outcomes for preschool aged children and their families.

Framework Agreement

The Joint Advisory Committee (JAC) has worked to implement the *Framework Agreement between State and Local Government for the Provision of Public Library Services in Western Australia*. A highly successful forum, *From Vision to Reality: achieving a shared vision for sustainable and connected public libraries for our state-wide community*, was held to stimulate discussion about the future of the public library network in Western Australia. Two separate work streams have been identified, the first more operational in nature to address key issues identified from the Forum relevant to the current Framework Agreement, and the second strategic in nature addressing longer term structural reform and the development of a new Agreement past June 2008.

Children's Culture Club

The State Library has re-established free school holiday activities for children in partnership with the Museum and Art Gallery to create the *Children's Culture Club*. The theme of *'The Lion the Witch and the Wardrobe'* was selected for the summer program, while 'Monsters' was the theme in April. Activities encourage literacy, reading and lifelong learning through a range of stimulating activities.

of 2005-2006

Additional Public Library Resources

From 2004-05 the State Government has provided \$10.2 million over four years to improve the range of resources in public libraries. In 2005-06 the Library processed 325,481 new items for public libraries.

Historical Records Rescue Consortium

In June 2005, Lotterywest approved funding of \$3 million for a two year project under the control of the Historical Records Rescue Consortium (HRRC) "to rescue and make available the most at risk and in demand historical records held in the J S Battye Library of West Australian History." Twenty-six staff were recruited and major refitting works were carried out to accommodate staff and equipment for the project. In the first year 316,254 pages of newspapers have been microfilmed (464 reels), 20,299 images digitised and 11 film titles saved.

Western Australian Premier's Book Awards

On Friday 9 June 2006, Arts Minister Sheila McHale announced and presented the \$20,000 Premier's Prize to Sue Davenport, Peter Johnson and Yuwali, the authors of *Cleared Out: First Contact in the Western Desert* at the annual Western Australian Premier's Book Awards. This book also won the West Australian History Award.

Winter Arts Festival

The State Library participated in the inaugural City of Perth Winter Arts Festival titled *A Russian Season*. From July to October 2005 a range of programs with a Russian theme were presented including the exhibition *Russia: Land of the Steppes and Tsars*, free Wednesday film screenings, and lunchtime musical concerts. Audiences grew from week to week during the Festival culminating with a performance by the visiting Australian Girls Choir.

One Book

As part of the One Book program, part of the Perth International Arts Festival, all Western Australians were encouraged to read and discuss *Everyman's Rules for Scientific Living* by Carrie Tiffany. This year's book was promoted through a series of events held at public libraries in metropolitan and country areas including creative writing workshops, storytelling sessions (with musical accompaniment) and meet-the-author sessions with Carrie Tiffany. Coincidentally, *Everyman's Rules for Scientific Living* also won the Fiction category in the 2005 WA Premier's Book Awards.

About the State Library of Western Australia

The State Library of Western Australia is the operational name of the organisation established under the terms of *The Library Board of Western Australia Act 1951*. It is responsible to the Library Board of Western Australia through the Chief Executive Officer / State Librarian, who is the Executive Officer of the Board. Since July 1997, the State Library has also been a service delivery agency within the Culture and the Arts Portfolio.

Our Strategic Focus

The mission of the State Library of Western Australia is:

To enrich the lives of Western Australians by:

- ***enabling access to resources for information, learning, enterprise and recreation***
- ***collecting and preserving our social and documentary heritage for current and future generations.***

Our new strategic directions represents a significant shift in focus for the State Library and the approach by which we will deliver our services in response to this changing information world. The State Library is more than simply the physical confines of the Alexander Library Building. It is an integral part of a network of public libraries spread throughout Western Australia with our services and resources also forming part of that network.

What do we do?

Major activities of the State Library of Western Australia are:

- **Public Library Services**

The Public Library Services Directorate provides resources, consultancy services and training to local governments and other participating bodies which deliver public library services to the people of Western Australia. This partnership works through consultation, joint decision-making and agreed standards.

Another important service is the coordination of inter-library loans and other document delivery services among public and other libraries in Western Australia with copies obtained from local, interstate and overseas sources.

- **Reference and Information Services**

The State Reference Library provides a general reference and information service utilising its own collections as well as the nation's and the world's libraries and databases. Collections and services are designed to complement the school, government, private, university and public library systems. Specialist areas of strength have been developed including music and performing arts, film, Australian children's literature, genealogy and business information services.

- **Western Australian Documentary Heritage Collections and Information Services**

The J S Battye Library of West Australian History (Battye Library) has State and national roles to identify, collect, organise, preserve and provide access to Western Australia's documentary heritage. Services based on these collections and information sources are provided to a wide range of clients regardless of location. The provision of information about government and community organisations and services is another important activity.

- **Preservation Services**

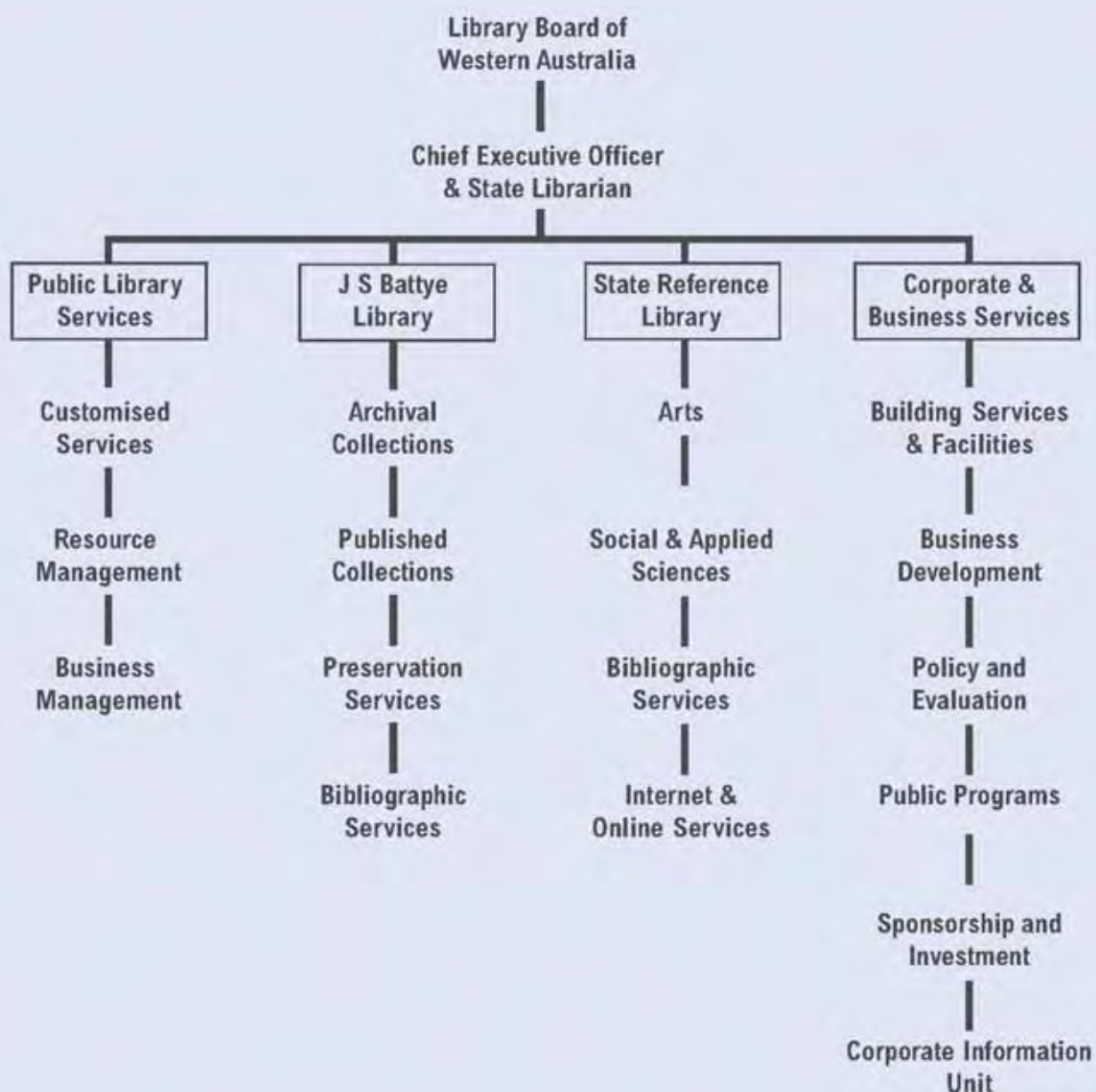
The State Library's preservation services include conservation, micrographic, digitisation and photographic facilities. Our well-equipped preservation and photographic laboratories enable the conservation of the State's documentary heritage, reference collections and public records. Archival microfilming provides for the transfer of material to formats for preservation and easier access by clients. Increasingly the State Library is digitising materials to preserve and improve access to these sources.

- **Services to make library materials accessible**

Our information systems are vital to our operations and allow people to access our website and catalogues twenty-four hours a day. The website provides a platform for clients to use digital material, online services and guides to information sources, giving people access to our staff's expertise no matter where they are. Two important reference services are AskNow!, an online chat reference service, and AskUs, our e-mail reference service.

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Functional Structure 2005-2006



NOTE: Financial, Human Resource and IT services are provided by the Department of Culture and the Arts

Chairman's Report

The 2005-06 year has been one of consolidation as well as change as the organisation moved forward under the guidance of the CEO and State Librarian, Margaret Allen. Margaret worked with the Board and Directors to develop a strategic planning exercise that took into account input from both within and outside the organisation. Under the guidance of an experienced facilitator, who had worked with the National Library of Australia and the State Library of Queensland, a Strategic Directions document was produced to provide the road map for the future of the State Library.

As a result of extensive consultation with staff, the Board, our partners in local government, clients and volunteer groups, the outcome showed the need for change in the organisation to enable it to meet the challenges of the present and future. One aspect of the consultation showed that the organisation needed to focus on the provision of a new structure to unify and strengthen its role as the world's leading organisation in the collection of West Australian documentary heritage, and the lead organisation in the provision of all types of library services to the people of Western Australia.

A second outcome showed that in the future, both electronic and published documents will be vital to the needs of people seeking information from both within and outside of Western Australia. It is clear that all libraries need to revisit the way in which they provide that information. People with access to the Internet are used to having information at their fingertips and expect State and public libraries to provide the same access to the information stored in their collections.

Consultation showed that our users are more sophisticated in their information seeking and now expect a range of full-text databases and access to online information on a range of topics related to living better and healthier lives. It was pleasing to be with the Minister when she launched the *Gale Health and Wellness* online database that is now available to library users across the State, together with the *Encyclopaedia Britannica Online*. These resources are increasing Western Australians' access to information whether they access them from their local library or from their desktops at home. Whilst these databases provide a good base, the Board want to ensure that a wider range of electronic resources are available to relieve the inequity of access to resources when people live in isolated parts of the State.

Given the increasing workforce in remote areas of the State, and the difficulty in finding people who are prepared to work in these areas, we must ensure that their information needs are catered for and make certain that they have the same access to information for their educational and recreational needs as those residing in the metropolitan area. In today's society, lifelong learning and the development of learning communities, dictates that information be delivered in the most efficient and usable format.

I was delighted to launch the State-wide access to *Libraries Australia* in Geraldton in May 2006. *Libraries Australia* is a collaborative project between the National Library of Australia and State and public libraries that will enhance Western Australians' access to the records for over 40 million books, journals, newspapers, full-text government documents, pictures and maps located in Australia's libraries. *Libraries Australia* can be accessed from home, school and the local public library or wherever people have an Internet connection. It will enable access to many digitised items, and the location of these items, enabling them to be sourced through the inter-library loan service.

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Libraries across Australia contribute their records to this database and the National Library has provided searching in a 'Google like' format. It is also linked to booksellers, enabling people who wish to purchase items easy access to bookstores online. This is a further step in providing access to information for people across Australia.

One of the most pleasing aspects of the past year has been the increase in donations of funds and items to the State Library. In March, a function was held to acknowledge the presentation of a very important collection of original artworks of illustrators of Australian picture books for young people, donated by Dr Peter Williams.

This extraordinary and most valuable collection, developed by Dr Williams over a number of years, provides a valuable insight into the development of Australian children's picture books. The collection pays homage to Australian illustrators and their talent and creativity and is a dedication to their unique and powerful form of art. It will enhance the Library's Research Collection of Children's Literature, and provide the basis for many future exhibitions as well as opportunities for researchers to see at first hand over ninety original art works.

The Board wish to acknowledge Dr Williams for his generosity in donating this wonderful collection and his foresight in collecting these works.

A major bequest from the Leah Jane Cohen Estate was received in early 2006. The bequest named a large number of beneficiaries, and \$1million has been provided to the Board as its share of the residual of the Estate. Interest from the bequest will be used to assist in the preservation of Western Australian documentary heritage in accordance with the terms of the bequest.

A third donation was received in June 2006. Lindsay Peet, a long time supporter of the State Library, and in particular, the Battye Library, donated the funding to purchase the 19th century Augustus Gilbert Diary from the Cyril and Ethel Peet Memorial fund. This work was discovered in New Zealand and the provision of funding to purchase it for the State Library is a further act of generosity.

Without supporters such as Dr Williams and Lindsay Peet, and the significant bequest provided by Leah Cohen, the State Library and the people of Western Australia would not have access to these collections. Without bequests and donations the State Library would be unable to purchase and advance some of the important work it does in the collection and preservation of the Western Australian heritage materials that are so important to future generations.

The culture of philanthropy is not a strong one in Australia and yet figures show that Australia produces 47 new millionaires each day and charitable giving is increasing. In most cases the bequests and donations to the State Library are as a result of the development of relationships between staff and those who make the donations and bequests and I would like to personally thank current and former staff for the time and attention they have given to make these donations a reality. Their passion for the work is significant and makes donors confident that their gifts will be wisely used and valued by all.

The Board continued to work with the East Perth Redevelopment Authority on the redevelopment of the Cultural Centre precinct. Following a meeting with Stuart Hicks, the new Chairman of the Authority, a

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consultative committee of people directly involved in the day-to-day management of the key institutions in the area will be established. This opportunity to provide input should enable discussion on issues affecting the area to take place in a constructive and informed manner.

The Board was sorry to lose the services of Mrs Jan Rodgers who had represented the Department of Education and Training. Her valued input to both the Board and the Audit Committee is missed, but a new position meant that she could no longer contribute to the Board's work. In her place we were pleased to welcome Mr Glen Bennett who is the Manager of Syllabus Development at the Department.

To enable Board members to see library services in action and develop an understanding of the communities in which libraries are operating, the Board continued its program of meeting outside the board room. Meetings were held at the City of Swan, Clarkson Library in the City of Wanneroo and at the City of Geraldton. They provide the opportunity for discussion between elected members and senior administration staff in local government, and add to the understanding of the challenges both parties face in the provision of equitable and accessible services in a state that is growing and developing in both urban and regional areas.

I would also like to acknowledge the work of the Joint Advisory Committee, which has representatives from both State and local government, and is overseeing the implementation of the Framework Agreement between the parties. The last twelve months has seen substantial progress and cooperation thanks to the dedication of those who are on the Committee working through each issue that needs to be addressed. Their willingness to tackle the difficult, and at time contentious issues, in a forum where everyone wants to provide the best possible library services for the people of Western Australia, is a model for State and local government working together for the best outcome for communities across the State.

I would like to also express the Board's thanks to the Minister, Hon. Sheila McHale, for her continued support and interest in the provision of library services. It is a pleasure to work with a Minister who shows her passion for literature and library services.

On behalf of the Library Board of Western Australia, I am pleased to submit the Annual Report for the year 2005-2006.



Kay Poustie
Chairman of the Library Board

Chief Executive Officer's Review

This has been a busy and challenging year for the State Library as we looked to our future.

Our major focus for the year has been the development of our *Strategic Directions 2006 – 2008*.

Exponentially increasing demands for online and unmediated access to library materials as a result of the advances of technology continue to place pressures on our services and staff. Community expectation increasingly directs that the information held within our physical collections will be available on-line, yet at the same time the book, and other physical formats, remain the format of choice for many people. These competing demands required the Library to carefully consider the ways in which it could most appropriately contribute to the Western Australian community in the coming years.

Extensive community, partner, stakeholder and staff consultation was undertaken as part of the process leading to the *Strategic Directions 2006 - 2008*. I would like to thank those who were interested in the future of the State Library and took the time to provide their considered input into the process. The result is a positive and comprehensive framework to guide our efforts in the coming years.

Our new mission statement reflects the key role of the State Library:

To enrich the lives of Western Australians by:

- ***enabling access to resources for information, learning, enterprise and recreation***
- ***collecting and preserving our social and documentary heritage for current and future generations.***

Our new strategic direction represents a significant shift in focus and the approach by which we will deliver our services in response to the changing information world. Increasingly our information services will be delivered electronically resulting in improved access from across the state to our services and collections.

To align the organisation to meet the challenges of our *Strategic Directions 2006 – 2008*, the operations of the Library have been reviewed and restructured. The resulting operational structure provides a holistic approach to the management of our collections and the provision of services. There is also increased emphasis on technology to support the delivery of our services. Operationally, the Library is now well positioned to meet the key outcomes in the coming years.

I'd like to thank the staff of the Library for their contribution to the development of the Strategic Directions and for their support of the organisational restructure over the last year. These significant projects have been undertaken in addition to normal service delivery, and staff contributed willingly and positively to the outcomes.

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The Library continues to support the Historical Records Rescue Consortium (HRRRC) in their efforts to save Western Australia's unique documentary heritage. The HRRRC project has ensured the preservation of a large number of unique newspapers, photographs and films that reflecting the development of Western Australia from its earliest years and which were at risk of loss due to deterioration.

The Joint Advisory Committee (JAC) formed under *The Framework Agreement between State and Local Government for the Provision of Public Library Services in Western Australia* has worked steadily to enhance library services to the community. It has been my privilege to Chair the JAC in its first year of operation. The JAC has worked on two different but complimentary agendas, one looking at the future of the public library network in Western Australia and the other concerned with the development of policy and performance standards to enhance public libraries services today. Whilst some of the issues addressed have been difficult, significant progress has been achieved on both agendas and I would like to acknowledge the goodwill and support from local government, public librarians and State Library staff as the JAC works towards excellence in public library services in Western Australia.

I would like to acknowledge the work of the Library Board of Western Australia. The Board members continue to voluntarily give generously of their time and to share their knowledge and skills in support of the State Library. Their advice and support has been appreciated and I particularly wish to thank the Chairman, Kay Poustie, for her leadership and support throughout the year.



Margaret Allen
Chief Executive Officer and State Librarian

Meeting State Government Objectives.

Better Planning: Better Services

The State Library of Western Australia contributes to the following Goals in the State Government's Strategic Planning Framework – *Better Planning: Better Services*.

People and Communities

A World Class Education System

Libraries function as an important – indeed essential – arm of the State educational infrastructure, providing unique 'cradle to grave' support to both the formal and informal education systems. Sixty-six per cent of the visitors to the State Library indicate that the purpose of their visit was for study or scholarly research. The Library also provides tours and seminars to promote information literacy skills which are an essential tool for today's students.

Lifelong Learning Opportunities for All

The Australian public library system has been described as the greatest force for lifelong learning in Australia. Public libraries were founded, and continue to serve, as enduring, flexible, lifelong learning agencies, and access to a well-resourced and appropriately staffed library will always be the ultimate in self-managed, self-paced learning.

An increasing number of Australians are engaged in lifelong learning for work or personal interest. The State Library assists lifelong learning by partnering with the *Read Write Now!* adult literacy program, assisting in historical and family history research, providing information to support hobbies and interests, providing access to resources for those interested in the performing arts such as play sets and sheet music, and providing access to the Internet for those who are unable to afford their own computer.

Children's futures supported through effective early intervention and prevention services.

The State Library has developed the *Better Beginnings* family literacy program to assist parents to develop the early literacy skills of their children.

This program complements other initiatives such as the provision of storytime kits to public libraries, organising author visits and the *Make your own story book*, as well as school holiday programs for children. These sessions foster a positive attitude towards books, libraries and reading, and establish early literacy skills.

Opportunities for health, participation and security are optimised in order to enhance quality of life as people age.

Libraries are well patronised by seniors and have a reputation for being safe, centrally located, welcoming places. The familiarity of older adults with the library provides security and stability and the library's intergenerational focus fosters a sense of community belonging. Seniors take advantage of the many lifelong learning programs available and special programs are provided during Seniors Week including tours, seminars and film screenings. The State Library provides nearly 200,000 books in large print format to public libraries, used primarily by seniors. Over 50 volunteers (most of them seniors) provided nearly 5,000 hours of their personal time to assist the State Library in a number of areas.

A culturally rich artistically inspired and intellectually stimulated society.

The State Library organises events and experiences which inform, educate, challenge and entertain. These include exhibitions, film screenings and musical performances. A number of cooperative projects with the National Library of Australia were pursued to enhance community access to our cultural heritage. These ranged from Internet access to digital images and Australia's musical heritage, progressing newspaper preservation and oral history programs.

A society that recognises the varying contributions of its diverse population and is able to respond effectively to the needs of its diverse population.

Western Australia's multicultural population has access to over 74,000 items in 44 languages through the public library system. These resources are distributed to public libraries throughout the State and are available on inter-library loan as easily as items in English. The State Library is a partner with the Australian National, State and Territory libraries in the *MyLanguage* portal that links to news and information in 66 languages. Within the Batty Library, the Western Australian Migrant Communities Archive was established to collect and preserve documents that tell the story of the immigrants who have contributed to the development of the State. A significant project in which the State Library is a partner is the *Vite Italiane: Italian lives in Western Australia* project.

The Economy

Strong research and development capacity in an environment that encourages innovation.

The Business Information Centre holds the largest collection of publicly available business information in the State and can assist small business with a range of free business information to meet their needs. This is complemented by access to a wide range of technical information for organisations involved in research and development.

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Social infrastructure such as schools, health facilities and recreational areas are improved and maintained.

Today's libraries are communal gathering places and an important part of the construction of social capital. Many are located in context with other functions such as telecentres, art galleries, tourist bureaus and educational facilities providing valuable social infrastructure.

In May 2004 the State Government announced that an additional \$10.3 million would be provided over the next four years to increase library resources in public libraries in Western Australia.

The Regions

Effective government service delivery to regions that is responsive to the needs of diverse communities.

The State Library provides a range of services to people in regional Western Australia. A diverse range of library stock is provided to the 171 public libraries located in country WA as well as access to 2.7 million items through the document delivery service.

Lifelong learning in the regions

Libraries are key providers of lifelong learning opportunities to people of all ages in regional areas. Using the Internet, regional residents have fast access to library reference services via the AskNow! online chat service or the e-mail AskUs service. Through digitisation programs the Battye Library has been able to provide access to many heritage collections previously unavailable outside the Alexander Library Building.

Governance

Strengthened partnerships with Federal and Local Governments, the private sector and the wider community.

The State Library has strong partnerships with both Federal and local governments. Public library services in Western Australia are delivered in partnership between the State Library and local governments with the *Framework Agreement Between State and Local Government for the Provision of Public Library Services in Western Australia* as its cornerstone.

Through groups such as the WA State Library Custodians, the Friends of Battye Library and the Historical Records Rescue Consortium, we have formed strong relationships with the private sector and the community.

Increased use of Information Communications and Technology to provide better services to the community.

The use of information communications and technology has enabled the State Library to provide enhanced access to our services and increase the efficiency of our processes.

Strategic Directions 2006–2008

In July 2005, the State Library of Western Australia embarked on a strategic planning project to determine its strategic directions for 2006–2008.

During the first stage of this project, Claritas Australia Pty Ltd, was selected to work with the State Library on this project. Extensive consultation with the Library Board, staff, partners, stakeholders and other interested parties was carried out to identify key directions for the State Library for the next three years.

Strategic Directions 2006 – 2008 was released in late 2005 and identifies a new strategic focus for the organisation. This recognises the need for the Library to respond to a changing information world with a fresh and innovative approach to our service delivery in three key activity areas – strategic development, client services and resource management.

Following on from this, it was decided that a new organisation structure would be necessary to meet the agreed directions by providing a more integrated and holistic approach to the provision of services and to achieve the key outcomes identified in the Strategic Directions document.

The second stage of the project, to determine and put into place a new organisational structure to meet the needs of the plan, commenced in January 2006.

This implementation phase, led by the Chief Executive Officer, was highly consultative and used appropriate change management techniques. Over 70 staff participated in working groups to determine the composition of this new structure. The high level structure identified three new directorates of Client Services, Resource Services and Strategic and Corporate Services. A new team level organisation and position level structure were also created.

All permanent and on-going contract staff were placed within the new structure by nominating for their preferred positions at their substantive level so that 'like to like transfers' could occur.

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Initiatives under the new structure include:

A Client Services Directorate, responsible for leading the development and delivery of services to State Library clients including library and information, fee paying and outreach services. A dedicated Outreach Team will provide a consultancy and advisory service for public libraries as well developing training and other public programs in conjunction with our partners. For the first time, the State Library will have an Education Officer to promote and support the role of libraries in education and information literacy. Three Information Services teams will lead the development and delivery of high quality information services to clients and an integrated Collection Development team will work to build complimentary State-wide collections. This Directorate also includes a Subject Specialist team to provide a specific focus in the areas of Westraliana, through the J S Battye Library of West Australian History, music, family history, business, Indigenous services and children's literature.

The Resource Services Directorate is responsible for leading and developing the procurement, processing, accessing, storage, preservation, management and exchange of all State Library collections, including those purchased for, distributed, exchanged and used by the 238 public libraries throughout Western Australia.

A Corporate and Strategic Services Directorate will lead and manage support services to the organisation in the areas of digital and technology services, compliance and risk management, marketing and communications, facilities and venue hire, training and workforce support.

The Executive Services area will manage and develop high quality support services to the Chief Executive Officer, the Library Board of WA and other strategic partners and include a Policy and Research team to provide research support and policy advice on issues and trends relevant to the State Library.

This new structure will come into effect from 1st July 2006 and will increase our focus on identified priority issues and facilitate the development of new and improved services with positive outcomes for the State Library's partners and clients.

Report on Operations



Services to Public Libraries

Our aim is to meet the information needs of the people of Western Australia through the public library service by providing local governments and associated bodies with leadership, resources, information and support services, including the sourcing and supply of material by inter-library loan or document supply.

Services provided

The Public Library Services directorate provides a collection of diverse resources and facilitates the provision of a wide range of information services to the people of Western Australia through a State-wide network of public libraries managed by local government and other organisations. The partnership between State and local governments, and other participating bodies, is maintained and developed under the *Framework Agreement between State and Local Government for the Provision of Public Library Services in Western Australia*. A variety of training and advisory programs are offered to foster the development of innovative services in public libraries, and specialist assistance is provided to public libraries to meet the needs of groups within the community with special needs.

Document delivery services are also provided to libraries throughout Australia and the world utilising the State Library's expertise in interlibrary lending and electronic document supply services, with particular emphasis on meeting the requirements of the people of Western Australia through their public libraries.

Major Achievements for 2005-2006

Better Beginnings

The State Library has developed the *Better Beginnings* early literacy program, an early intervention family literacy program that targets children aged 0–3 years. *Better Beginnings* uses early years research and best practice to focus on working in partnership with families to support their children's early literacy and learning.

Following a pilot study, the State Library, in partnership with the Rio Tinto WA Future Fund and WA local governments, has funding from the State Government for a four-year roll-out of the program to extend *Better Beginnings* State-wide. Since July 2005 the program has been taken up by 51 local governments and reached approximately 15,000 babies.

Better Beginnings has a multifaceted approach that includes child-centred activities for children in addition to a parenting skills component to foster emergent literacy and lifelong learning. The program has a strong collaborative approach, with public libraries working in partnership with other agencies to convey early literacy messages to parents and encourage an ongoing exchange of information between early childhood professionals and families.

A comprehensive independent evaluation of the Pilot Project was undertaken by Edith Cowan University in two communities. Findings show that *Better Beginnings* is raising awareness amongst parents of the importance of reading to their baby as well as demonstrating the value and potential of public libraries to improve outcomes for preschool-aged children and their families. Phase two of the evaluation is now underway to examine the ongoing effects of the program on parent-child literacy practices.

The State Library is partnering with Communities for Children (C4C) in the Mirrabooka area, in collaboration between The Smith Family and Ethnic Child Resource Unit (ECCRU), to target families from culturally and linguistically diverse communities. Books no longer required by public libraries are provided to C4C to distribute to refugee families through a project called *It Takes a Village*. Feedback from the project is very positive, with many families confidently using the books with their children and requesting additional books. In addition, an informal exchange of around 100 books was made between families who meet regularly as a group. Another new initiative in the Mirrabooka area is the Early Literacy Project, that will use discarded books from the State Library to boost the book stocks of playgroups in high-risk neighbourhoods.

In the City of Swan, discarded books were donated to include in 'Learner Packs' which have been developed in response to concerns, identified by the Aboriginal community, that children are going to school not knowing which way to hold a book or how to turn pages because they do not have access to books, paper or pencils in the home to practice what they are learning at school. Each 'Learner Pack' contains pencils, crayons, and drawing paper as well as one of the books. These are distributed to children in a plastic briefcase funded by the City of Swan, Meerilinga Young Children's Foundation and Meerilinga Aboriginal Parent Support Services. The State Library also collaborated with the Beagle Bay community near Broome to provide discarded books to families to encourage shared reading and promote early literacy skills.

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In the early stages of *Better Beginnings* it became evident that there were very few board books being published that reflected the children and aspects of daily life unique to Australia. A board book featuring photographs of babies by Frances Andrijich, a notable local photographer, and a playful rhythmic text about familiar everyday activities, is being published by the State Library. The book has been reviewed by librarians, child health nurses and educationalists and has been “baby-tested” by babies and their parents. The launch of the book is scheduled for September 2006.

In a joint venture with South Australia’s Little Big Book Club and The University of South Australia, the State Library developed a training package covering early brain development, child development, community outreach and early literacy. This was offered to public library staff in February 2006 and was additional to the basic training conducted with library staff participating in the program.

An agreement was reached with the Melbourne based *Let’s Read* literacy program for copies of their *Let’s Read* DVD being distributed to all families involved in *Better Beginnings* to provide information on sharing books with babies and toddlers. *Better Beginnings* was also showcased at the inaugural *Read Aloud Summit* in Sydney in August 2005. Sue North and Nola Allen were invited to present at this national event.

Children’s Book Week

The State Library supported the Children’s Book Council of Australia (WA Branch) in celebrating Children’s Book Week in 2005. The Library facilitated the tour by guest author James Roy, whose book *Billy Mack’s War* was awarded Honour Book status in the Younger Readers category of the Award. James took part in a number of writers’ workshops and an extensive tour of libraries and schools in Perth, Geraldton and small towns and remote communities in the Mid-West region of the State. He also entertained children who attended the annual Bookworm lunch and the guests at the Children’s Book Week Opening Ceremony, both hosted by the State Library. The opening was attended by children who had been awarded prizes in the *Make Your Own Story Book* competition and visitors to the State Library were able to view the finalists’ books on display.

School holiday activities

The State Library re-established free school holiday activities for children within the Alexander Library Building, in conjunction with education coordinators from the Museum and Art Gallery, who generated the idea of the *Children’s Culture Club*.

The Lion the Witch and the Wardrobe was the theme for the Summer school holiday program, while *Monsters* was the theme for April. Preparation began for *Bunyips* which will be the theme for the July school holidays to link with the State Library’s exhibition on loan from the National Library.

Program activities are designed to encourage literacy, reading and lifelong learning through activities that encourage and motivate children to think creatively. Storytelling is included in each session and children are given a list of suggested reading that they can access at their local libraries.

Additional resources for Ravensthorpe and Esperance

In 2005 the Department of Industry and Resources allocated \$200,000 to library and information services within the Shires of Ravensthorpe and Esperance for enhancements to library services impacted by the BHPBilliton Ravensthorpe Nickel Project. This was through an agreement brokered by the State Library. The Shire of Esperance has spent the majority of their funds on building improvements at the Esperance library, while the Shire of Ravensthorpe is yet to commence their expenditure.

New Resources for Public Libraries

Each year State Library staff and public librarians select new stock for purchase from the vast array of material published in Australia and overseas. This year an additional 325,481 new resources were processed for public libraries including regular print books, large print books, audio cassettes, video cassettes, spoken word CDs, DVDs, MP3 CDs and CD-ROMs.

Electronic Resources

Twenty-eight local governments access the Australian and New Zealand Reference Centre online database as part of a consortium arrangement, with the State Library undertaking the role of central billing agent. Over sixty public libraries in the State have access to the database through this arrangement with more expected to gain access next year.

People in WA have State-wide access to *Encyclopaedia Britannica Online* in a partnership with public libraries. In addition, a subscription for *Health and Wellness Resource Center* commenced this year enabling any member of a public library access to these databases from their local library or from the comfort of their own home. This is particularly attractive for people living in regional and remote areas of the state.

MyLanguage, a portal to news and information links in 66 languages, was officially launched on 25 November 2005. MyLanguage is a partnership of the Australian State and Territory libraries and provides access to resources including search engines, government websites, news sites and web directories, and training materials for using the Internet and email. The website can be accessed at www.mylanguage.gov.au

Public Library Partnership Framework.

The Joint Advisory Committee (JAC) has been working to implement the *Framework Agreement between State and Local Government for the Provision of Public Library Services in Western Australia*. A number of priority areas for discussion, development and resolution have been identified for the life of the Agreement.

A highly successful forum, *From Vision to Reality: achieving a shared vision for sustainable and connected public libraries for our State-wide community*, was held in October 2005 to stimulate discussion about the future of the public library network in Western Australia. Eight key issues were identified and referred to the JAC for further exploration ranging from high level, strategic and structural considerations for the future of the Western Australian public library network, to operational issues concerned with providing appropriate levels of library services and managing the existing relationship between state and local government.

As a result, the JAC has identified two separate work streams: the first more operational in nature and the second more strategic in nature and addressing the longer term structural reform of the Western Australian public library network, leading to the development of a new Agreement past June 2008. This streaming will assist the JAC to progress and monitor two essential components of its work at the same time.

Training and Development opportunities

Following the introduction of a successful program of training courses for the professional development of public librarians, further courses were conducted in 2005-06. The program supplements and complements the Library Officer Skills Training courses held through the year. The courses conducted were "Discover How to Prepare Winning Grants Proposals" and "Reference+: Enhanced Reference Skills for Public Librarians". Once again, high attendance and the need to run repeat courses indicated the success of the program.

The State Library coordinated two events for public libraries interested in the establishment of Friends of Library groups. The first was a seminar held in July 2005 called *Do Libraries Need Friends* with Alan Bundy, the President of Friends of Library Australia, providing the keynote address. Dr Bundy's address highlighted the importance of these groups as a way of developing a more formal relationship with the more than 12 million people Australia-wide who use public libraries, and provide a focus for the many ways library members can actively participate in their public library.

The second event, held in March 2006, was a workshop delivered by Daniel Ferguson, the Executive Director of Friends of Libraries Australia. These workshops were held in Geraldton, Katanning and Perth in response to interest from public libraries in the 'how to' of facilitating and supporting the development of Friends of Library groups in their communities. These two events attracted almost 100 participants in total from 35 local governments.

Another well patronised seminar was *Not Just Libraries: developing a community asset through innovation and design*, featuring Sarah Godowski from Bisset Adams (UK), who were the consultants for the Tower Hamlets Ideas Stores. Innovations in public library design in the United Kingdom and Western Australia were discussed as the participants looked at how libraries integrate innovative planning and traditional roles.

Closure of Rottnest Public Library

The number of public libraries in WA decreased to 238 libraries this year.

Following a review by the Rottnest Island Authority of the Rottnest Public Library, and discussions with the State Library, the Library Board agreed to the closure of the library in late 2005.

Efficient Provision of Resources

The recent tender for the supply of library materials included improvements to processes for the ordering, supply and processing of resources. Staff are still working with some suppliers to move to electronic ways of working and this will continue into 2006-07. The *Buyers Guide* produced to assist in managing the panel contracts was also updated.

Webselect, a web-based product, was implemented to enable public libraries to order stock online. The system replaced paper driven lists that were sent to public libraries each week. Records are electronically loaded from vendors into the State Library's automated system and libraries now select titles and amend selections online. These records are then consolidated and electronically sent to suppliers for ordering. WebSelect has enabled the State Library to significantly increase the range and number of titles available to public libraries for selection, one of the key outcomes of the Improved Service Delivery Project. Even with the doubling of titles (from 500 to 1,000 per week), some 90% of listed titles are being selected for ordering.

A project to investigate the possibility of library suppliers undertaking the selection and cataloguing of stock plus increased end processing is underway. The Library has a six-month trial involving the selection, cataloguing and processing of adult fiction, adult non-fiction and junior titles, in all formats. Following extensive consultation with public library staff the trial commenced in May 2006 with a mix of library systems participating to ensure rigorous testing.

Document Delivery

For some years the State Library has been working to upgrade the infrastructure supporting the State-wide inter-library lending and electronic document supply system. Virtual Document Exchange (VDX) replaced Document Delivery Online (DDO) in March 2006 as the system used by the State Library to manage this process. The system allows library staff to track requests for their clients and to monitor the progress of these requests. Tom Price Library placed the first request on VDX, and a total of 700 requests were placed on the go live day. Over seven months of consultation and development work was undertaken to implement the system. The challenge is to deliver equity of service to all staff and clients in the State and the State Library will now work towards meeting the new national code that has set a four-day turnaround time for supply of inter-library loan requests. This will be a significant improvement in the level of service currently offered to clients.

Libraries Australia

A State-wide licence to the enhanced version of the *Libraries Australia* database was purchased. *Libraries Australia* is an Internet-based service for all Australian libraries and their users, and provides access to the national database of material held in Australian libraries. Users can search for any item and locate which library in Australia holds it, then request that item to be delivered to their local library. Gateways to other major library databases are also provided. In Western Australia, all public libraries have access to the *Libraries Australia* service with the subscription incorporating additional features including advanced searching, alerts, personalisation (providing remote access for their users) and records for cataloguing. Public libraries can add details of their local studies collections, often containing unique items, to the Australian National Bibliographic Database, enabling access to these collections by libraries and individuals throughout Australia. This initiative will assist public libraries that have to date been unable to afford access to this valuable resource.

State Library stocktake

A stocktake of public library stock held in the Alexander Library Building was conducted in late June 2005 and successfully completed over the following two months. The stocktake produced in many positive outcomes including improved asset management of public library resources, client satisfaction with the improved integrity of the State-wide catalogue with the deletion of stock unable to be located, and the development of a process for conducting regular State Library stocktakes.

Western Australian Documentary Heritage Collections and Information Services

The J S Battye Library of West Australian History has State and national roles to identify, collect, organise, preserve and provide access to Western Australia's documentary heritage. Services based on these collections and information sources are provided to a wide range of clients regardless of location.

Services provided

Collections of published and original materials are maintained and developed in accordance with the Battye Library's *Collection Development Policy*. By cataloguing, indexing and digitising collections, access is provided to books, newspapers, periodicals, ephemera, electronic resources, maps, photographs, manuscripts, private papers, films and oral histories. Clients are assisted in meeting their information needs and accessing those collections, as well as community and government information. Advice is given on the management of collections of Western Australian materials held elsewhere.

The Preservation Services team provides effective preventive and conservation management services to preserve heritage materials in the State Library's collections. These include microfilming, photographic services, digitisation, the conservation and restoration of heritage materials, and disaster planning.

Major Achievements 2005-2006

New collections reflecting the Western Australian community.

Much interesting and valuable material was received by the library during the year. Some notable acquisitions include:

- Minutes and histories of the Effie Crump Theatre, which operated from 1990-1999. It staged 63 productions and its closure brought Perth's smallest, non-funded independent professional company to an end.
- Manuscripts of books written by prolific Western Australian author Sherry-Anne Jacobs (who writes historical novels under the name Anna Jacobs and science fiction under the name Shannah Jay).
- Records of Yathroo pastoral station at Dandaragan. This property was owned successively by W L Brockman, W Padbury, Maitland Roberts and the New Zealand Australian Land Co.
- Curtin University deposited an extensive and significant collection of the plans of architect Marshall Clifton (1903-1975).
- Other deposits included records of Peters and Brownes Group (dairy industry), records of the National Political League (Fremantle Branch) 1904-1909, and interesting small additions to the Forrest River Mission collection and to the John and Margaret Forrest archives.
- The relationship between the Private Archives' collection and the Uniting Church and the Freemason's continued to be strong with many parish and lodge archives deposited during the year.
- A collection of over 1000 negatives and prints taken by Fritz Kos, one of Australia's pre-eminent architectural photographers. The images in the collection document the architectural history of Western Australia from the 1960s to the 1990s and are being prepared for digitisation.
- A large collection of transparencies taken and donated by renowned photographer Richard Woldendorp. The collection has varied content and includes images of people, buildings, places, industries, sport and entertainment throughout Western Australia from the 1970s through to 2000.
- A collection of prints of former Governor Gordon Reid, which documents his infancy and childhood, wartime duties and academic life through to his term as Governor of Western Australia, is currently being digitised and processed.
- The family of Mr Robert Lance donated eight reels of his personal films, including family events and moving images from his time working in the Geraldton region, honeymooning on Rottnest and serving as a navigator in the RAF Bomber Command in WWII. Of particular importance are rare images of the mining area known as Reedys.
- The Dept of Environment Library donated a collection of 61 reels of film, which include archival components of some important environmental films.
- Other interesting additions were 18 reels of film from the Westrail photographic unit; three reels from Ron Armstrong to add to the collection relating to his former business, Ronald Armstrong Studios; a film about the rehabilitation of tuberculosis patients, including images from the State Sanatorium at Wooroloo, donated by a history researcher; and five reels of film about the dairy industry in Western Australia, from Fronterra (formerly Peters/Brownes) library.

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- The Oral History collection received donations of interviews with Mt Marshall residents; several relating to St Mary's Catholic Primary School, Bunbury; Maltese migrants; the Busselton Historical Society; the Customs Service; communications on the Vasse 1830-2004; and interviews with politicians Bill Hassell, Don Taylor and Hendy Cowan.

During the course of the year the Battye Library's published collections increased by 4,590 books, 31,987 serial and newspaper issues, 688 items of ephemera and 468 maps. As well, some 5,498 index entries were added to the online database, providing improved access to information for our clients.

Making Western Australian information accessible.

The digitisation of the Western Australian *Post Office Directories* 1883-1949 was a major addition to the available online resources. These are an invaluable source of information for anyone carrying out family history or research on Western Australia. Consisting of several sequences, they list postal addresses by town (and in the metropolitan area by street) and surname, and also have trade and professional directories. The project involved digitising the microfilmed set of directories and creating annual tables of contents to provide links to each page. This initiative was made possible with funding from the Friends of Battye Library's Maude Sholl Bequest and the Bizzaca Family.

Another new initiative was a pilot project to make available Western Australian images on PictureAustralia, a service administered by the National Library of Australia. Participation will make the State Library's Western Australian pictorial collections more widely available to the general public.

As part of a nation-wide endeavour, the State Library is working with the National Library of Australia and other State Libraries to establish a national database of historic Australian newspapers that will provide online access and search facilities to the public. The first phase of this project is expected to be completed in 2007.

More than 21,000 online images are now available to clients through digitisation programs, providing wide access to these important heritage materials.

The Infolink Government and Community Information Database provides referral information to over 7,000 government agencies and community organisations, with 543 new entries being added this year. Links to the websites of 3,863 of these bodies are also contained in the database. In addition, the online calendar contains details of 399 dates of special interest. Staff work continually to ensure the accuracy and completeness of these entries.

The PANDORA Archive is an ongoing cooperative project with the National Library of Australia to collect and preserve electronic publications and websites so that they are accessible once the originals have disappeared from the Internet. To date 373 Western Australian electronic publications and websites have been archived. The process of archiving is more complex and labour-intensive than for traditional library resources. With the increasing number of electronic publications, much irreplaceable material is at risk of being lost.

Reference services based on Western Australian documentary heritage collections.

The provision of reference services based on Western Australian material is a key service of the Battye Library. Enquiries are received in many different ways - by personal visits, telephone, letter, and email. In 2005-06 staff answered 45,282 enquiries, a decrease of 6.6% from the previous year. This decrease may be due to the increase in online resources and the number of people now satisfying their information needs via the Internet without staff involvement.

This year the Photographic Public Orders service, which provides prints and digitised images from the collections for publication, private research or display, supplied 1,934 items as prints or digitised images on CD. This was a slight increase on the previous year. The most significant change to the service has been that most clients now prefer to obtain high resolution digitised copies rather than photographic prints. Fees for this service did not increase during the year.

To assist clients and prospective donors of material to organise and select appropriate materials suitable for deposit in the Battye Library, staff from the Archival Collections team provide advice and visit organisations, businesses, community groups and individuals. There were some 30 consultancies this year. As well, 58 tours of the Battye Library were carried out, most of them for secondary and tertiary students and researchers.

Preserving our documentary heritage materials

Currently there is no legal deposit legislation in Western Australia, the only Australian state in this situation. Because of the excellent relationship between Western Australian publishers and authors and the Battye Library, problems in acquiring printed materials have so far been few and the State Library is grateful for this ongoing goodwill. The lack of such legislation, however, does hamper the State's ability to collect published Western Australian material in non-book formats such as sound recordings, film, video, DVD and other electronic formats.

The Historical Records Rescue Consortium

In June 2005 Lotterywest approved funding of \$3 million for a two-year project under the control of the Historical Records Rescue Consortium (HRRC) "to rescue and make available the most at risk and in demand historical records held in the J S Battye Library of West Australia History." Over \$1,000,000 was pledged by the Department of Culture and the Arts (DCA) and the State Library for equipment, digital storage, furniture, accommodation and in-kind staff support.

An interim grant by Lotterywest in March 2005 meant work could start on microfilming newspapers and digitising deteriorating negatives until the grant was approved. The interim project ensured the preservation and microfilming of early 20th century editions of the *West Australian* and the digitising of negatives. By July 2005, 1,395 images were scanned and 236 linked online and 11,066 pages of newspapers were microfilmed.

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The major project began in August 2005 and was formally launched by the Premier, the Hon. Dr Geoff Gallop, on 16 September 2005, with media and newspaper coverage on ABC Stateline, ABC radio, Channel 7, Access 31, SBS, Foxtel, the *West Australian* and local community papers.

The HRRC website, located at <http://www.fobl.org.au/hrrc/>, provides an overview and includes a list of HRRC members and planned outcomes, as well as a selection of images highlighting some of the unique items that have been saved. An important feature of the website is the 'Contact us' page that allows the community to continue to participate and keep up to date with important milestones and major achievements over the life of the project.

Twenty-six staff were recruited for the project including staff involved in photographic negative assessment and digitisation as well as collating and microfilming newspapers. Major refitting works were carried out to accommodate the staff and equipment for the project. Three new micrographic cameras from Germany, a microfilm processor and reader as well as office equipment and furniture were purchased.

Project outcomes:

Newspaper Microfilming:

Microfilming total for the HRRC project, including interim project, to date is 316,254 pages (464 reels). This consists of 256,878 pages (392 reels) of the *West Australian* (January 1912 – January 1953) and 59,376 pages (72 reels) of the *Western Mail* (January 1907 – January 1926).

Photographic Digitisation and On-line Access:

The total number of images digitised for the HRRC project is 20,299. Some of the Western Australian pictorial collections scanned are those of Stuart Gore, J.J. Dwyer, Sandstone, Illustrations Limited, Aboriginal People of WA, Hilda Wright, Jimmy Woods and the Swan Brewery. Of the images scanned a total of 9,694 images have been catalogued, linked and made available online.

Motion Picture Film Preservation:

So far 37 film titles have been outsourced to the private sector for preservation copying, of which 11 have been copied and saved to a stable polyester base. Some of the films saved are - *Destination Western Australia*, *A Town is Born*, *An Introduction to the Pilbara Region of Western Australia*, *Millions of Eggs*, *Ord River Dam - the major engineering feature of the Ord Irrigation project*, *Ore for the Asking*, *Salt from the Sun*, *Trade Route of the Future*, *Yellow Boat Wittenoom* and *Your Community and you*.

Preservation Training

Preservation Services provided a range of workshops on the preservation of family and community history collections, and preventive and preservation issues. The training was provided to staff, library and archive professionals as well as community groups in country and metro areas.

Conservation

Conservation Services undertake treatment and preventive conservation for heritage materials held in the State Library's permanent collections. The work can include treatment of single items or a collection-wide approach and involves mass treatments, protective enclosures and monitoring environmental conditions.

Heritage materials at the State Library requiring attention include rare books, bindings, documents, maps, prints, manuscripts, drawings and photographic materials.

Microfilming

The Library provides in-house microfilming of materials for the Battye Library and the State Records. Services provided include 16mm and 35mm filming, scanning up to A0 size, processing, duplication, archival film testing, quality control, microfiche (jackets) and aperture cards.

In 2005-2006, 18 microfilm programs were undertaken producing 223 original microfilm reels and 1,542 duplicate reels, consisting of 216,420 frames.

Photographic Services

The photographic unit provides prints and digital images for public orders from the Battye Library pictorial negative collection and maintains motion picture films, photographic negative and audio-visual heritage collections.

Partnerships to collect and preserve Western Australian heritage.

The Battye Library is a partner with universities and other organisations in three major Australian Research Council grants which will add to the collecting and preservation of Western Australian documentary materials. Staff provide professional advice, assistance with preservation of materials and archival assessment services to these projects.

Vite Italiane: Italian lives in Western Australia explores the history of Italian migrants and their descendants. The four-year project involves researchers from the University of Western Australia and aims to build a permanent archive of oral histories, images and documents to be housed in the Battye Library. The project will culminate in the publication of a book and an exhibition at the WA Museum in 2008. The project is supported by the State Library, the Western Australian Museum, the Italo-Australian Welfare and Cultural Centre Inc., the Office of Multicultural Interests, the Cassamarca Foundation, and the Italian Consulate in Perth. There have been some significant archival collections deposited in the Battye Library as a result of the project and the State Library is building stronger links with the Italian community in WA. Information about the project can be found from the website at <http://www.italianlives.arts.uwa.edu.au>.

Family and Working life in the North Eastern Goldfields: a social history of Gwalia and Leonora 1890-1990 will study the history of Gwalia and Leonora. The research undertaken by the University of Western Australia will result in the creation of a comprehensive oral history record, as well as the collecting of photographs and private papers for deposit in the State Library.

East Perth Power Station and the electrification of Western Australia: interpretation of an historic site. The main focus of this project is to document and record the experiences of former workers and their families. It is planned that a significant collection of oral history interviews and related archival materials, such as photographs and private papers will be donated to the State Library over the course of the project.

Reference and Information Services

Our objective is to meet the information needs of the people of Western Australia through the provision of reference and information services to individuals and organisations.

Services provided

The staff of the State Reference Library provides reference and information services utilising resources held in the Alexander Library Building and from libraries and databases from around the world or across the nation. The main target group is Western Australians who need information that is not readily available from other sources. Collections and services are designed to complement the university, specialist, school and public library systems.

Clients access these reference services through personal contact, telephone, e-mail, interactive online reference services and traditional mail services. In addition, a wide range of self-help resources are made available such as the State Library website, catalogues and indexes, empowering clients to find information for themselves. Specialist services and collections include music and performing arts, film, Australian children's literature, family history and business information.

Major Achievements for 2005-2006

AskNow!

The State Library of Western Australia continued to be a major contributor to the *AskNow!* service, a partnership between the national, state and territory libraries offering online professional reference assistance to clients regardless of location through the use of chat software and web resources. The National Library of New Zealand and the National Library Board of Singapore also participate in resourcing this service.

With the spread of libraries providing this service, the hours the service is available are expanded beyond those that any single library can offer. The Western Australian community has access to a service from 7am to 5pm (WST). Three public librarians from the cities of Bunbury, Stirling and Swan also assist the State Library in operating this service.

This innovative service recorded its 100,000th enquiry in August 2005 and continues to provide support for adult users as well as children. A new website for *AskNow!* was launched in November 2005, giving the service a new look and providing a separate entry point for students. The biennial evaluation of the *AskNow!* service is nearing completion and will supply valuable information for future enhancements and direction.

Electronic resources

The range of electronic databases and information tools available within the Alexander Library Building and through the State Library website continues to expand. In 2005-06 just over 110,000 searches were recorded on electronic resources. While this is down slightly on the previous year, this is due to improved access to electronic resources through public libraries.

Ways to improve remote access to these resources are being explored.

Remote access to some of our electronic databases is currently being provided to a select group of registered clients on a trial basis. It is anticipated that remote access to selected databases will be provided during the next twelve months.

The Library is continually adding to the range of electronic databases and information tools available to clients in the State Library. The purchase of *PressDisplay* and *NewsBank* has greatly enhanced client access to worldwide newspapers. Other improvements include conversion of index and abstract databases to full text format, such as Art Full Text and Applied Science and Technology Full Text. In addition the implementation of open URL technology enables clients to move seamlessly between individual databases to find the most appropriate sources. The State Library has recently moved into e-books with the purchase of *Safari Tech Books Online*, a ready reference resource with simultaneous searching of hundreds of top IT titles, many of which are available online even before they appear in print.

Other significant new resources include *Ancestry Library Edition* for genealogical research, *PressDisplay* and *Newsbank* providing access to international newspapers and *GeoRef* for worldwide coverage of the geoscience literature

Donation of Illustrations from Children's Literature

In March 2006 the State Library of Western Australia became the recipient of a major cultural gift from Dr Peter Williams. The gift comprised 107 framed pieces of original artwork from Australian children's books and includes work by all the leading Australian illustrators of the past twenty years. The Williams Collection of illustrations constitutes a wonderful complement to the existing collection of books and manuscripts held in the Research Collection of Children's Literature and will be a source of delight for visitors for many years to come.

Reference and Loan Services

A most important service is the reference and information service provided by staff to answer enquiries, and providing guidance and assistance in the use of the catalogues and both the print and electronic resources. Enquiries are received in person, by telephone, via the AskNow! service and by e-mail. In 2005-06 reference staff answered over 53,000 reference enquiries and loaned over 38,000 items of music, plays, videos/films and books to clients.

Participation in the Interlibrary Loans project relating to the implementation of the VDX system has resulted in a more coordinated approach to the lending of books to the West Australian community. The extraordinary increase in outward bound material indicates a high approval for this broad approach, and we are delighted that our books remain in high demand in this increasingly electronic age.

A new service, *My Millennium*, which allows clients who have borrowed items directly from the State Library to renew them from home, as well as amend their own personal details, was introduced.

Providing easy to use searching tools

The State Library's websites and catalogue, which are maintained as part of the integrated library management system software, continue to be the primary searching tools to access the Library's information resources.

The information gateways and hot topic categories within the website continued to be updated and developed. These offer topical guides to key information resources, including both free and subscribed resources to assist clients seeking information under broad subject areas such as business or family history.

The badging of the State Library's web identity was further enhanced by changes to the domain name. All web pages are now found at www.slwa.wa.gov.au and all staff email addresses now have the format of firstname.lastname@slwa.wa.gov.au.

We have also provided a broader search facility from within the public catalogues allowing direct access to Internet search engines such as Google, Yahoo, and Lycos.

During the year an electronic serials management tool was implemented so that clients searching the catalogue can be directed to the collection of e-journal titles available through the electronic databases. The catalogue records for the e-journal titles provides a link to the database where they can be accessed. Currently the system tracks 19,795 electronic journal titles, of which 14,793 are unique titles, from 27 aggregator databases subscribed to by the State Library.

Supporting Small Business

The extensive business resources of the State Library were again promoted through a stand at the *Business Expo* at the Burswood Convention Centre. It was invaluable in raising the awareness of small business managers to the free information resources available to them from the Library, and resulted in an immediate increase in business enquiries. The Expo was followed by seminars for investors and small business clients and participation in the *Perth Money Show*. Personal investors were targeted at the Show, and they were particularly interested in the online company information available through the Library. An average of 100 in-depth business queries a day were handled at both the Expo and the Money Show, making these types of events an important part of community awareness.

Supporting education

The State Library is an important cultural and educational facility within the Perth Cultural Centre, and provides significant support for lifelong learning and education. There continues to be a steady demand for tours of the Building and its specialised collections by high school groups. In addition, staff provided numerous training sessions to coincide with significant events. During Seniors' Week seminars were provided in areas such as family history research and using online research resources. For the Australian Innovation Festival free talks on digitisation were conducted to raise community awareness of this new development in information provision. In total over 55 tours and training sessions were provided to clients by staff.

Supporting the Public Sector

An agreement with the Public Sector Management group was negotiated to provide library skills sessions and library services to the participants of their courses. The first cohort, some 27 participants, were provided with an overview of the services the State Library provides, and subsequently 20 participants attended hands-on tutorials within the State Library to learn how to search databases and the Internet effectively. Feedback provided indicated a high level of satisfaction with the services and courses.

Public Programs and Business Development

Objectives

The State Library of Western Australia promotes its services to the community by organising events and experiences which inform, educate, challenge and entertain through the utilisation of our facilities and collections either alone or in partnership with other organisations. These activities include publications, exhibitions, book launches, multimedia and public events, and the provision of photocopying services, venue hire, the State Library Shop and Pages Café.

Major Achievements for 2005-2006

City of Perth Winter Arts Festival

The inaugural City of Perth Winter Arts Festival proved to be an outstanding success for the arts community in Perth and the State Library. Titled *A Russian Season*, the film screenings, musical events and displays throughout the building were all based on Russian themes. From July to September 2005 the Wednesday Matinee audiences grew steadily each week turning them into one of the most successful film seasons to date. The film screenings were supported by lunchtime musical concerts each week in July and August. Concerts were performed by students and staff from the Western Australian Academy of Performing Arts and local musicians. The finale was a performance by the visiting Australian Girls Choir, who performed several songs in the Centre for the Book, much to the delight of our clients.

Exhibitions

The major exhibition for the year was in conjunction with the City of Perth Winter Arts Festival titled *Russia: Land of the Tsars and Steppes*. Janet Hocken curated the exhibition with assistance from Arts student Rebecca Rey. As well as items from the State Library collections, objects were borrowed from the Russian community, Katharine Susannah Prichard Writers' Centre, the UWA Music Department, The Gallereum, His Majesty's Theatre, Fellowship of Australian Writers' (WA Branch) and library staff. Healthway sponsored the music and dance performances held in conjunction with this exhibition.

Another important exhibition titled *Australia on the Map 1606 – 1727*, celebrated the 400th anniversary of Dutch Exploration to Australia. It concentrated on Dutch exploration in Western Australia in the 1600s and 1700s, and featured a magnificent display of early exploration maps and books on Dutch exploration and shipwrecks.

The last exhibition of the year *Henry Maxwell Lefroy 1818 - 1879* honoured the contribution made by the Lefroy family by their purchase and donation of the paintings of Henry Maxwell and Annette Lefroy, along with letters and other family documents. The exhibition featured the paintings, extracts from the letters of Henry Maxwell Lefroy, along with other material from the Library's collections and Lefroy memorabilia lent by members of the family. Lefroy was a farmer, viticulturalist, explorer, instructor, public servant, inventor and family man.

The Research Collection of Children's Literature assisted the Children's Book Council celebrate their 60th Anniversary with an exhibition of the Council's 60 years of work and achievements in Western Australia.

Four visual art exhibitions were hosted in the Library: *As We Are*, the Perth Society of Artists Annual Exhibition, *Help A Child Grow*; the *Biennial Peace Art Exhibition*; as well as the 2005 *WA Press Photographer of the Year Awards* exhibition.

One Book Program

Building on the success of the 2005 program, the State Library once again partnered with the Perth International Arts Festival to run the *One Book* program, funded by Chevron. The *One Book* program aims to encourage all Western Australians to read and discuss one book, and this year's book was *Everyman's Rules for Scientific Living* by Carrie Tiffany. It was promoted through a series of events held at public libraries throughout the State, including creative writing workshops, storytelling sessions (with musical accompaniment) and meet-the-author sessions with Carrie Tiffany. There was good attendance at these events compared to the 2005 program with many libraries choosing to organise their own events incorporating the themes of the program. The book was also supported through a high number of loans from public libraries that the book itself attracted. Many libraries have expressed an interest in being a part of the program in 2007.

One of the features of the 2006 *One Book* program was the inclusion of a community arts project, namely the *Succinct Sixty-Word Soil Sample Exhibition*. This project asked the people of Western Australia to put themselves in the shoes of one of the book's main characters, a passionate soil scientist, by sending a

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small sample of soil from somewhere they found meaningful and explain in exactly 60 words why this was so. The project struck a chord with over three hundred samples received from around the State, including a few from overseas. The samples and accompanying words were displayed in the State Library for the duration of the festival in an exhibition prepared by local artist Sandy McKendrick.

State Library Exhibition Centre

Following the huge success of its centenary exhibition *Treasures from the World's Great Libraries* which attracted over 115,000 people to the National Library of Australia, and in response to public demand to see more treasured items from library collections, the Council of Australian State Libraries has created a major exhibition of precious items. Using the most treasured items from collections in each of the state libraries, the new exhibition *National Treasures from Australia's Great Libraries* opened at the National Library in Canberra on 8 December 2005 and will tour all states of Australia. The exhibition includes approximately twelve items from the Western Australian collections, including several pieces from the Freycinet collection. It will be displayed in Perth for six weeks in June/August 2007.

Currently the Alexander Library Building does not have a purpose built exhibition space with a controlled environment so planning has commenced to convert an area on the Mezzanine Floor into the State Library Exhibition Centre. Staff from the National Library visited Perth to inspect the premises and make judgements regarding its suitability as a space to house the *National Treasures* exhibition. Advice was also obtained from expert exhibition design consultants and the area was deemed highly suitable for conversion. More detailed planning and costing of a proposal to create the Centre is being undertaken with the assistance of the department of Housing and Works.

Western Australian Premier's Book Awards

On Friday 9 June 2006, Arts Minister Sheila McHale announced and presented the \$20,000 Premier's Prize to Sue Davenport, Peter Johnson and Yuwali, the author's of *Cleared Out: First Contact in the Western Desert* at the annual Western Australian Premier's Book Awards.

Sue Davenport, Peter Johnson and Yuwali also won the West Australian History Award. This award is for a significant historical work that makes a major contribution to the understanding of Western Australia's past and is sponsored by the Department of Culture and the Arts.

The Non-Fiction Award winners were *Mussolini's Italy: Life Under the Dictatorship* by Richard Bosworth; and Philippa Nikulinsky and Stephen Hopper for *Soul of the Desert*. Carrie Tiffany, won the Fiction category for her novel, *Everyman's Rules for Scientific Living* and was also shortlisted for the Miles Franklin Award and the Orange Prize for fiction. The Poetry category was won by Rod Moran for *The Paradoxes of Water: Selected and New Poems, 1970 – 2005* and Kirsty Murray won the Writing for Young Adults category with *A Prayer for Bluey Delaney*. The Children's Book category was won by Wendy Binks for *Where's Stripey* and the Script Award was won by Reg Cribb for *Last Train to Freo*.

Community Access

This year the Library accepted external displays from the Small Business Development Corporation, Engineers Australia (WA Branch), Schizophrenia Awareness Campaign, the 75th Anniversary of the Shakespeare Club of WA, Chevron Texaco's Environmental Photographic Awards, Awesome Film Festival and Harmony Week. The Library continues to receive more requests for community exhibitions that it can accommodate.

Business Development

The Business Development area focuses on the development and delivery of sustainable fee based customised information services and library products to targeted client groups. The main service delivery areas are State Library Sales, The State Library Shop and venue hire sales.

State Library Sales

In addition to The State Library Shop's ongoing sale of discarded library materials, a number of community discard book sales were conducted during the year. These sales provide an opportunity for both metropolitan and regional Western Australians to purchase discarded library books at affordable prices. Three regional discard sales were conducted in Geraldton/Greenough (in conjunction with the Big Sky Literary Festival), Northam, and Kalgoorlie/Boulder. A Perth discard sale was held at the Tom Wilding Pavilion at the Claremont Show Grounds.

The country discard sales are conducted in partnership with the local public library and local government authority in each region. They were well attended and proved very popular with local communities in each region.

During 2005-06 a significant donation of over 10,000 discarded library books were provided to Rotary International for shipment to South Africa for the construction and reconstruction of community libraries and learning centres. The Library also provided donations of discarded library materials to local retirement villages and other volunteer community learning centres.

The State Library Shop

The State Library Shop plays an important role in promoting Western Australian literature and published materials. It supports the Western Australian publishing industry and provides customers with a seven-day a week sales outlet for discarded public library materials.

The first in the "*Western Australian Lifestyle Series*" greeting card merchandise was produced during the year from images held in the State Library's collections. Other merchandise available for sale derived from original images from the State Library's Freycinet Collection.

Partnerships were established with several leading publishers for the Shop to provide books for sale at the events during the year such as book launches, the 2005 Western Australian Premier's Book Awards, the Spring Poetry Festival and Poetry Week.

Maximising returns from Venues

Significant increases in venue bookings and sales revenue were achieved throughout 2005-06. Contributing factors include venue facility upgrades, venue promotion, customer referrals and the wide range of well appointed centrally located venues and facilities made available for hire.

Pages Café continued to provide State Library customers with a relaxing dining atmosphere and excellent food and beverage services. The café experienced sales growth throughout the year, thereby enhancing revenue to the Library. It also supported many State Library Shop promotions, book launches and literary events held at the State Library throughout the year.

Friends of Battye Library

The Friends of Battye Library (Inc.), which was established in 1981, supports and promotes the Battye Library and the State Records Office through its fundraising and volunteer work. Its aim is to encourage and enhance the acquisition, preservation and use of archival and documentary materials. Mrs Ruth Reid AM, is its patron, Professor Geoffrey Bolton is Emeritus President and Dr Pamela Statham Drew is President.

The *Friends of Battye Library Newsletter* is produced quarterly and sent to members and supporters. The full text of the newsletter is available on the State Library's website at www.slwa.wa.gov.au/frbattnews.html.

Volunteers

This year the Friends of Battye Library volunteers contributed 3,882 hours. As in past years, the greatest proportion of time was spent working on the Private Archives and Pictorial collections but assistance in other areas provided valuable contributions to managing and providing access to the records.

Volunteers have worked on indexing projects, in the oral history collection writing synopses and tables of contents, as well as organising unprocessed collections and donations of interviews. In Preservation Services a volunteer has prepared descriptions of images from the negative collections to assist the Historical Records Rescue Consortium project. Others have assisted in the film archives helping to organise films for assessment. The experienced group of volunteers in the Pictorial Collection assist by listing and identifying images.

In the Private Archives collection, volunteers worked with staff to create online records of older listings. The new electronic documents give greater accessibility to researchers seeking original archival materials. Volunteers also protect collections by re-housing fragile documents in order to preserve them.

A Christmas lunch was held to celebrate the many achievements of the State Library's volunteers and to show appreciation for the excellent work they have accomplished throughout the year.

Friends of Battye Library projects

From the Maude Sholl bequest, funding was used to create an online index to the Post Office Directories that are in high demand for family history research. A generous private donation from the Bizacca family funded the digitisation of the 1893 to 1949 Western Australian *Post Office Directory* volumes. Since its completion, the directories and their index have been heavily used by researchers and the service has attracted much favourable feedback.

Public meetings

There were four quarterly general meetings held during the year. At the July meeting, (the Friends 23rd Annual General Meeting), the featured speaker was Gerard Foley, State Film Archivist, who entertained the audience with a lively account of his recent visit to Massachusetts, where he gave a paper to the International Moving Image Archivists' conference. At the November meeting the guest speaker was Lindsay Peet who spoke about his recent visit to heritage places in Asia, the Middle East and Africa. In March Jim Gregg gave a fascinating account of life at the Space Tracking Station at Carnarvon from 1963-1975, and the May meeting was given over to a Show and Tell session where members shared stories of some of the interesting pieces they brought along.

WA State Library Custodians

The Western Australian State Library Custodians Inc. are influential members of the community who assist the State Library in promoting public awareness and facilitating financial support, sponsorship, and partnering. The two principal objects of the Custodians are to:

attract and encourage donations to or for the benefit of the State Library to further development of library collections for, and services to, the people of Western Australia; and

support the State Library in raising funds to acquire, preserve, record and present to the public rare and valuable materials relating to Western Australia, including but not limited to books, film, recordings, paper and photographs.

Current WA State Library Custodians, representing many sectors of the Western Australian business community, are:

Ron Sheen (President to March 2006)

Richard Hazlewood (President March 2006 -)

Patrick Breen

Colleen Hayward

Graham McEachran

Kevin McMenemy

Bret Mattes

Helen Muir

Robert Muir

Betty O'Rourke

Peter Purcell

David Stephens

Joslyn Summerhayes

During the year a further \$43,500 was raised for the preservation of important Western Australian heritage materials. The Custodians have also commenced the project to assist in raising funds for the State Library Exhibition Centre.

The Library Board would like to record its appreciation of the support given to the State Library by Mr Ron Sheen over many years. Mr Sheen has been a regular user of the Library since the days of Dr Battye and has been an advocate and active supporter for more than thirty years. In March, Mr Sheen stepped down as President of the Custodian's, a position he had held since their inception in 1998. In that time the Custodians have established a record of outstanding achievement in raising funds for the acquisition and conservation of Western Australian heritage materials. Ron's energetic leadership and enthusiasm have been of enormous benefit to the library.

Services to Particular Client Groups



- *Disability Services Plan Achievements 2005-2006*
- *Services for Indigenous People*
- *State Government Plan for Young People*

Disability Services Plan Achievements 2005-2006

Outcome 1: Existing services are adapted to ensure they meet the needs of people with disabilities

The State Library has completed the first draft of the new Disability Access and Inclusion Plan. A working group, made up of staff from across the organisation, reviewed the existing plan in the light of best practice in libraries, new technology and changing expectations from clients. Staff attended a workshop on the development of Disability Access and Inclusion Plans, and it is expected that the revised plan will be made available for consultation in September 2006.

The State Library continues to provide public library resources in alternative formats to assist people with disabilities. At 30 June 2006 library stock in alternative formats were:

- Large print books 198,540
- Videos/DVDs 159,628
- Audio books 136,951
- CD-ROMs 19,553

The State Library continued to provide a cash subsidy to the Association for the Blind of WA Inc. to support the production of audio books and the excellent library services provided by the Braille and Talking Book Library for blind and vision impaired people. Through agreement, public libraries and their clients with print disabilities have access to the lending collection of talking books at the Braille and Talking Book Library.

Outcome 2: Access to buildings and facilities is improved

No new activities were undertaken to upgrade facilities in 2005-06. The State Library participated in the You're Welcome Access Initiative organised by the City of Perth.

Outcome 3: Information about services is provided in formats which meet the communication requirements of people with disabilities

The State Library is committed to improving the accessibility of its information services delivered via the Internet. The State Library's website meets accessibility and World Wide Web Consortium standards.

Outcome 4: Advice and services are delivered by staff who are aware of and understand the needs of people with disabilities

The State Library ensured that Staff were made aware of the requirements for the Disability Access and Improvement Plan. Training is provided to public librarians on library services to people with disabilities.

Outcome 5: Opportunities are provided for people with disabilities to participate in public consultations, grievance mechanisms and decision-making processes

State Library staff participate in quarterly meetings of a Disability Services Planning Committee which is convened by the Department of Culture and the Arts, with representation from other arts and culture agencies and people with disabilities.

Services to Aboriginal and Torres Strait Islander Peoples

The State Library, in partnership with Aboriginal Councils and local governments, provides library resources and services to remote Indigenous communities at Kupungarri (Mt Barnett), Ngaanyatjarra (Warburton), Wirramanu (Balgo Hills) and through public libraries located in areas with high indigenous populations.

In addition to resources selected for public libraries across the state, a special collection of materials by Indigenous writers or featuring Aboriginal topics was maintained by the State Library for public libraries to use in their communities. This was significantly reduced in size with the books being distributed to targeted libraries where they will be more visible and receive greater use. Additional resources on Indigenous topics were purchased from mainstream and specialist publishers for distribution to targeted libraries. This initiative was well received by those libraries involved.

Staff liaise with major Indigenous organisations over access to research materials, particularly for family history and native title research. There is also a close working relationship with the WA Department of Indigenous Affairs (DIA) and the universities' Indigenous Studies units. Staff give presentations about research resources available at the State Library to Indigenous conferences, seminars and workshops, the most recent being the State-wide workshop hosted by the Office of Aboriginal Health on the *Building Solid Families* and *Bringing Them Home* projects February/March 2006. Items from the Private Archives collection were identified and lent for the Perth International Arts Festival exhibition *Koorah Coolingah - Children Long Ago* displaying artworks of children from Carrolup River Native Settlement during the 1940s.

The Battye Library currently has an understanding with the Jarlmadangah community of the Kimberley and the Mt Margaret Community of the Goldfields to provide access to film and photographic materials relating to these communities. Discussions have been held with elders of the Mowanjum community concerning care of materials and access to images, and with the Convenor of the Coalition of Peoples regarding custody of original materials produced by the group. Staff provided advice to the Department of Community Development on the archival organisation of the extensive Goodacre collection of documents detailing Aboriginal family history information.

After wide consultation across State Government and with other State and Territory libraries, as well as close consultation with remote Indigenous communities, the State Library recognises that, to respond adequately to the unique circumstances of Indigenous people and to achieve equitable outcomes, it is essential that the delivery of library services is flexible and that resourcing is appropriate. A meeting was held with the Department of Indigenous Affairs in October 2005 to raise their awareness of possible models for provision of library services to Indigenous communities, including the possible development of a trial Indigenous Knowledge Centre in the Kimberley or Pilbara. The State Indigenous Strategy has identified 20 priority communities that State Government is targeting for provision of services.

A meeting with two staff from the State Library of Queensland, Lea Giles-Peters and Sandi Taylor, was arranged for State Library staff and representatives from other organisations involved in service provision to Indigenous communities. Queensland has developed a number of Indigenous Knowledge Centres and their advice will be of benefit as opportunities are explored in Western Australia.

The State Library recognises the emerging role being played by libraries in supporting literacy and learning for individuals at every stage of their life. While literacy is a universal requirement, targeted strategies are also needed to support those who may be disenfranchised or have special needs. Early evidence from the State Library's *Better Beginnings* family literacy program shows that the program's flexible strategies are connecting with 'hard-to-reach' families, including Indigenous families.

State Government Plan for Young People

Libraries play a crucial role in supporting the learning and reading needs of young people of all ages. The library requirements of young people are diverse and rapidly changing and the State Library works in partnership with public libraries to provide responsive and innovative services that support young people to fulfil their potential.

Outcome 1: Provision and Management of Appropriate Public Library Resources

State library staff continued to work in partnership with public librarians to develop and maintain high quality collections of library resources for young people. These provide a range of titles in a variety of formats to encourage and foster reading development as well as supporting young people's formal and informal learning needs. Purchases of talking books in MP3 format reflect the technological use by this age group.

Consultation with young people has shown an increased need for popular fiction titles to support creative reading. Collection development has focused on addressing this need as well as improving the timeliness of delivery of popular titles to public libraries. *Harry Potter and the Half-Blood Prince* was released worldwide on 15 July 2005; most metropolitan public libraries who had ordered it from the State Library had it in their libraries within a week.

Outcome 2: Public Library and State Library Staff Training

The State Library has continued to offer training and development opportunities for library staff working with young people. Training offered to public library staff throughout the year included workshopping promotional ideas for Children's Book Week and a session that examined the selection of graphic novels for young people.

Outcome 3: Effective Communication Strategies with the Client Group

The State Library recognises the need to be more responsive to young people's needs in designing and delivering library services, particularly to those young people who may feel excluded from the community and are not library users.

In developing *Better Beginnings*, the State Library recognised the early years research and best practice and worked collaboratively with local communities to assist families to support their children's early learning and literacy.

The summer of 2005-6 saw the first formal collaborative effort between the Art Gallery, WA Museum and State Library in offering a Summer holiday program, built around the theme of Narnia. Children and their parents attended storytelling and craft sessions and explored the displays on every floor of the Alexander Library Building.

Through a successful on-going partnership between the State Library, Nestlé Australia and the State Library of New South Wales, the *Nestlé Write Around Australia* program was again offered to upper primary students throughout Western Australia. Unfortunately 2006 marked the last year of this national creative writing competition for children.

In another long-established partnership the State Library and the Children's Book Council presented an extensive outreach program to celebrate Children's Book Week. The State Library and public libraries provided in-kind and financial support to reach out and provide young people with an opportunity to experience literature in an atmosphere of celebration that encourages them to read and write. In 2005-06, over 40,000 children participated in Children's Book Week events run by Western Australian public libraries and the State Library.

Resource Management



-
- *Managing Our People*
 - *Information Systems*
 - *Building Services*

Managing Our People

Human resource services are provided by the Human Resources Unit within the Department of Culture and the Arts, with an outplaced manager located at the State Library. A broad range of services are provided including recruitment, leave management, payroll services, workers compensation management, workforce planning and employee relations.

Staffing Summary

The average Full Time Equivalent (FTE) staffing level for 2005-06 was 233.5FTE compared to an average FTE of 223.5 for the last financial year. The increase in FTE is a reflection of staff employed on projects such as the Historical Records Rescue Consortium and the processing of additional stock for public libraries.

Staffing Profile

The staffing profile is based on the number of individual employees as at 30 June 2006 (as distinct from the number of FTEs).

Table 1 shows staff by classification level (excluding casual staff).

Table 1

Classification level	As at 30 June 2005		As at 30 June 2006	
	Number	%	Number	%
Wages	15	5.8	15	5.6
Level 1	92	35.8	92	34.0
Level 2	45	17.5	50	18.5
Level 2/4	59	23.0	65	24.0
Level 3	11	4.3	12	4.4
Level 4	6	2.3	4	1.5
Level 5	13	5.0	15	5.6
Level 6	10	3.9	11	4.1
Level 7	1	0.4	1	0.4
Level 8	4	1.6	4	1.5
Executive	1	0.4	1	0.4
Total	257	100%	270	100%

Table 2 shows staff by gender and employment type and includes casual staff.

Table 2

Employment type	As at 30 June 2006			
	Women	Men	Total	% of total staff
Permanent full-time	103	56	159	58.9%
Permanent part-time	51	4	55	20.3%
Fixed term full-time	20	15	35	13%
Fixed term part-time	17	3	20	7.4%
Casual	1	0	1	0.4%
Trainee	0	0	0	0.0%
Total	192	78	270	100%

Age Profile of Employees

The State Library workforce profile shows that there are 163 mature workers (60.4%) in the 45 plus age group. Of these, 75% are women and 25% men. By comparison, the representation of youth is very low, with only 2% of the workforce less than 25 years of age.

This profile has significant implications for workforce planning at the State Library. In areas where there is a physical component to the work there can be significant numbers of staff unavailable due to sickness or injury. Therefore multi-skilling, flexibility and adaptability of staff was important in order to ensure the ongoing provision of high quality reference services. There is also a need to harness their skills and knowledge.

Equally, the State Library must focus on strategies to encourage young workers and graduates to the organisation. Positions for training librarians are being examined to enable newly graduated applicants to gain skills through working at the Library.

Support for new State Library Structure

To support the State Library's new Strategic Directions, it was decided to put into place a new organisational structure to best implement the plan.

From January to June 2006, the State Library was heavily supported through the implementation process by the Manager Human Resources (State Library), Recruitment Team Leader and Payroll Coordinator. A Human Resources staffing plan was developed, to deliver the three main goals of establishing all new positions to support the new structure, supporting the placement of all permanent and contract staff into the new structure, and developing and implementing a fair and transparent process to place staff in the new structure. The State Library Strategic Directions Implementation Project was successfully concluded on June 30 2006.

State Library Level 1 pool

In 2005 an initiative to create one State Library Level 1 pool for all Library Officer vacancies was developed and implemented. The strategy was in response to previous recruitment difficulties for this large section of the State Library workforce.

A recruitment plan was developed which involved the coordination of a working party of State Library staff, the development of an organisation-wide Job Description Form, coordination of information sessions for prospective employees, overseeing of the advertising and selection process, and engaging consultants to assist with selection and to conduct pre-employment medical and physical screenings of prospective employees. The use of pre-employment medical and physical screening was a new initiative for the State Library and was introduced as a risk management strategy given the manual handling tasks involved in many Library officer positions.

Cultural Diversity

The State Library employs staff from culturally diverse backgrounds, which comprises 9.7% of total State Library employees and is well positioned to provide services to its culturally diverse clients. An online database showing staff with Language Skills is available so that they can provide interpretation services for clients.

Occupational Safety and Health

The Occupational Safety and Health Committee met regularly during the year and addressed issues of concern to staff. A number of improvements were implemented as a result of these meetings.

Manual handling remains a significant risk for the State Library given the aging workforce, with its associated injuries and physical limitations. Staff are required to shelve library materials and undertake a range of related manual handling tasks. Following extensive staff training revised and improved work practices are being implemented to reduce the risks including the identification and marking of large and heavy items, prioritisation of shelving materials and weeding of the stack areas.

Staff involvement in OSH issues and representation on the Committee is considered as an important element of OSH management at the State Library. The Committee welcomed several new members and enjoyed full representation from all staff areas. As well as attendance at introductory training, staff attended training in PINS (provisional improvement notices) and attended the annual WorkSafe conference.

From a management perspective resource was dedicated to address a number of the issues raised including purchase of ergonomic seating for both public and staff areas, extensive safety testing of portable electrical equipment, improvements to workflows and layouts, stronger management focus on general housekeeping issues and the introduction of working at heights procedures and controls.

The Committee is valued by staff and management and performs an important role in maintaining and promoting a safe working environment.

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Workers' Compensation

During the year, the State Library experienced instances of Lost Time Injury/Disease (LTI/D). The comparative indicator factors below are those recommended for agencies to meet their reporting requirements.

	2004-2005	2005-2006
Frequency Rate	6.77	2.06
<u>Number of LTI/D x 1,000,000</u>		
Total Hours Worked		
Average Time Lost Rate	17.89	1.13
<u>Number of working days lost</u>		
Number of LTI/D		
Estimated Cost of Claims	\$0.62	0.1735
per \$100 payroll		
Cost of Claims Incurred x 100		
Total Payroll		
Premium Rate	1.58%	1.42%
Premium as a % of payroll		
Rehabilitation Success Rate		
<u>Number of Rehabilitated Employees x 100</u>	N/A	N/A
Number of Eligible Employees		

Information Systems

To deliver and support its services, the State Library relies heavily on networked computer systems. In 2005-2006, the Library's website delivered information to over 1.5 million clients and, in a report compiled by the Western Australian Office of e-Government, was ranked the 7th most visited site out of all 221 State Government websites. A complete overhaul of the website has ensured that it meets international standards for accessibility and web markup.

The State Library has worked closely with the Department of Culture and the Arts Information Services team on a number of initiatives to enable the delivery of new services in the future and ensure reliable service for clients and staff.

Additional primary servers were replaced, and new systems commissioned, including the Virtual Document Exchange system that is now online. A large Digital Storage System is being procured for the storage of high quality preservation media produced by the Historical Records Rescue Consortium project and planning is underway to ensure the future availability of all network-based State Library content. Several enhancements were made to the Online Catalogue, including the addition of Advanced Keyword Searching and Metafind, as well as a new application to allow public libraries to select their stock.

A new web-based interface was successfully implemented to the State Library's library management system. Public libraries can now use the Internet to view the State Library catalogue with all record content available. The greatest benefit was the automation of paper-based suggestions for stock purchases from public libraries reducing the time from weeks to days.

Increasing demand for web-based service delivery has seen a significant increase in the need for information technology skills and expertise. The shared services model for Information Services support requires the Library to be responsible for systems and infrastructure that are not shared across the portfolio. The Library has not had sufficient skilled staff to adequately support the increasing demand in this critical area. This issue has been addressed in the new State Library structure with the establishment of a Digital Services Team with responsibility for library specific functions including the management of the library management system, the Intranet, a number of internal systems and the Library's websites.

Building Services

The Building Services team provide a wide range of services to both internal and external clients over the full opening hours of the Alexander Library Building, including building management, security, fleet management, occupational safety and health, venue and equipment hire, management of minor and major maintenance projects, van dock receivables and distribution, asset management, emergency planning, leasing arrangements and parking.

Building Maintenance

The Alexander Library Building has reached an age where significant funds are required to undertake maintenance and restoration works. Discrete funding for Strategic Building Maintenance ceased in 2004-2005. Major maintenance is now prioritised from the Capital Allocation and recurrent funding requires the Library to balance asset maintenance funding against service delivery and development initiatives.

The range of projects undertaken in 2005-06 reflects funding availability with priority given to those projects with a strong operational or safety and health focus.

Work on the Alexander Library Building's essential services continued with repairs to the fall arrest systems, upgrades to the main auto doors, and the emergency warning systems. The fire systems at the Dianella Repository were also upgraded.

The Historical Records Rescue Consortium (HRRRC) project required accommodation changes to house the twenty-six additional staff, new equipment and processes required to support the project. This included functional upgrades to the camera room, micrographics unit, collating area and related support accommodation.

A major program of upgrade to furnishings in the public areas of the building was continued with the replacement of general public and ergonomic seating following the upgrade of the Theatre seating in 2004-2005. The majority of the seating replaced was in excess of twenty years of age and past its practical and economic life. The program recognises the importance of furnishings from a safety, comfort and presentation perspective.

The State Library operates under the Government's Facilities Management framework, which is managed through the Department of Housing and Works. The majority of projects have been delivered to the agreed parameters of time, cost and quality.

Waste Recycling

All State Library staff are encouraged to recycle paper products via a system of clearly identified recycling waste disposal containers located throughout the Alexander Library Building. Waste paper containers are also located in public areas adjacent to photocopiers so that clients can participate in the Library's recycling efforts. Other recycling activities include the collection of packaging materials, unpacked boxes for recycling, waste toner from photocopiers, recycling of printer and fax cartridges, recovery of silver film and the recycling of aluminium cans.

Initiatives instigated to reduce the volume of waste directed to landfill through the separation of waste into streams have been successful. Total tonnage sent to landfill has reduced by over twenty five percent year on year since implementation. Specific waste streaming has been achieved through the introduction of containers for recyclable items such as glass, plastics and milk cartons and identification of specific suppliers to collect books and cardboard products previously sent to landfill. These are now established systems for the management of waste at the State Library.

Energy Smart Government Policy

Effective energy management is critical to reduce costs on operating budgets and to lower energy demands and thereby reduce the amount of greenhouse gases. In 2002, the Government announced the Energy Smart Government initiative, which aims for a 12% reduction in non-transport related energy use from Government agencies by 2006-07.

Energy consumption in the Alexander Library Building (which houses both the State Library of Western Australia and the State Records Office) has surpassed the 12% reduction against the Energy Smart Government Policy established baseline. This achievement reflects the implementation of programs and strategies, since 1998, designed to promote and reduce energy usage.

An energy audit of the Alexander Library Building completed in 2005-2006. The audit was commissioned by the State Library in conjunction with DCA and with the financial support of SEDO. The audit identified a range of areas for potential savings, with details an implementation plan and costs with expected payback periods. Projects such as the retrofitting of light fittings, modifications to light bank switching, installation of power factor correction equipment and load shedding programs are seen as a priority when funding is available.

Energy Smart Government Program	Baseline	2003-04	Variation
Energy Consumption (MJ)	22,265,986	17,471,069	21.5%
Energy Cost (\$)	630,949	466,056	
Greenhouse Gas Emissions (tonnes of CO ₂)	5,557	4,108	
Performance Indicators: MJ/sqm	693.56	567.54	
MJ/FTE		63,531	

- Notes: (1) Baseline data established from June 1998 return to reflect significant previous energy initiatives (SEDO CI/2003/864)
- (2) MJ/sqm KPI amended from June 2003 period to reflect gross floor areas.
ALB - 30,784m², Dianella - 1,320m².
- (3) MJ/FTE figure based on 275 (DCA, State Library and State Records Office staff). It should be noted that in addition to staff energy usage, the Alexander Library Building is a large public building open seven days a week and until 8.00pm on four nights each week.
- (4) Perth City Council car park no.11 and DOIT premises at 15 Harold Street Dianella are metered through the ALB and Dianella Repository metering systems. The above reported figures exclude the usage and costs associated with these sub metering arrangements.
- (5) Greenhouse Gas Emission figure derived from EDGAR return to SEDO.

Sustainability

In compliance with *The Sustainability Code of Practice for Government Agencies*, released in September 2004, the State Library developed a *Sustainability Action Plan* with strategies to respond to the goals and commitments outlined by the Code. This plan sits within the framework of the Department of Culture and the Arts Action Plan and many policies and procedures, particularly in the areas of finance, procurement, human resources and information systems, are common to all agencies within the portfolio. Achievements against the Library's *Sustainability Action Plan* are reported throughout this report.

Corporate Governance



- *Members of The Library Board of Western Australia*
- *The State Library Executive Team*

Accountable authority

The Library Board of Western Australia is the Accountable Authority as defined by the *Financial Administration and Audit Act, 1985*.

The Library Board of Western Australia

Members of the Board are appointed by the Governor for a period of four years in accordance with *The Library Board of Western Australia Act, 1951*. Members are eligible for renomination at the expiry of their term of appointment. The Chairman of the Library Board is elected by the members annually in accordance with the *Library Board (Conduct of Proceedings) Regulations 1955*.

The following table indicates the date Board members were appointed, the nominating body and attendance at meetings in 2005-06.

	Eligible Meetings	Attendance at Eligible Meetings
Mrs Kay Poustie (Chairman) (Australian Library & Information Association) First Appointed 1991-93 and again in 1998	10	9
Cr Janet Davidson (Vice-Chairman) (City of Perth) First appointed January 2001	10	8
Dr Matthew Allen (Ministerial Nominee) First appointed June 2003	10	8
Mr Glen Bennett (Department of Education and Training) First appointed February 2006 (Ex Officio)	4	2
Mr Alastair Bryant (Department of Culture and the Arts) First appointed 2000 (Ex Officio)	10	3*
Cr Milton Evans (Western Australian Local Government Association) First appointed August 2003	10	10
Mrs Pat Gallaher (Western Australian Local Government Association) First appointed December 2002	10	10
Mrs Helen Hewitt (City of Fremantle) First appointed June 2003	10	7
Cr Giuseppe (Joe) Marino (Western Australian Local Government Association) First appointed August 2004	10	10

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	Eligible Meetings	Attendance at Eligible Meetings
Mr Michael Murray (Ministerial Nominee) First appointed December 2004	10	9
Mr Rafael Niesten (Ministerial Nominee) First appointed January 2005	10	4
Dr Margaret Nowak (Ministerial Nominee) First appointed December 2002	10	7
Mrs Jan Rodgers (Department of Education and Training) Term May 2004 – Dec 2005 (<i>Ex Officio</i>)	6	5
Ms Terri-ann White (Ministerial Nominee) First appointed December 2002	10	5
* For those meetings when Mr Bryant was unable to attend, another representative from the Department of Culture and the Arts attended.		

Ms Margaret Allen, Chief Executive Officer and State Librarian, was the Executive Officer to the Library Board of Western Australia.

More detailed information about members of the Library Board of Western Australia is available later in this report.

Department of Culture and the Arts

The State Library of Western Australia is a service agency within the Culture and the Arts Portfolio.

Funds to carry out the Library Board's statutory obligations are derived from those funds appropriated to the Department to pay salaries, and the remaining funds needed for the Board's operations under the direct control of the Board. In addition, the Board receives Financial, Information Systems and Human Resource Services from the Department.

Formal Committees of the Board

The Board has appointed two committees to assist it in the performance of its functions: a Finance Committee and an Audit Committee.

Finance Committee

The Finance Committee assists the Board in the effective discharge of its statutory responsibilities and provides strategic advice on other governance matters associated with financial management. The functions of the Committee include reviewing quarterly financial reports, annual budgets and annual financial statements, monitoring performance against financial objectives, and providing advice and recommendations to the Board on matters of policy, compliance and performance indicators relating to financial issues.

Membership:

Dr Margaret Nowak (Board Member), Chair
Councillor Janet Davidson (Board Member)
Mr Michael Murray (Board Member)
Ms Margaret Allen (CEO)
Ms Dawn Timmerman (Manager: Finance).

Audit Committee

The Audit Committee advises the Board on effectiveness of the State Library's internal control systems, risk management, matters of accountability, compliance framework and audit related matters.

Membership:

Mrs Pat Gallaher (Board Member) Chairman
Ms Jan Rodgers (Board Member) (2005)
Dr Matthew Allen (Board Member) (2006)
Mr Yawar Zueb (Internal Audit Manager, Department of Health)

Observers:

Mr Don Cunninghame (Office of the Auditor General) (2005)
Mr Brandon Walker (Dept of Culture and the Arts, Manager of Audit and Risk Management)
Mrs Kay Poustie (Chairman, Library Board of Western Australia)
Ms Margaret Allen (Chief Executive Officer)
Mr Peter Lambert (2005) and Mr Patrick Moore (2006) (Director: Corporate and Business Services) (*Executive Officer*)
Ms Julie Ham, Internal Audit Officer (*Minute Secretary*)

Specific Corporate Governance Issues

Internal Audit

As a statutory authority, the Board has a responsibility to manage risk and examine the effectiveness and efficiency of the State Library's operations. However, as a service agency within the Department of Culture and the Arts, the Department has the main responsibility for financial and human resource systems and salaries. In its role of assuring the Board of its compliance responsibilities the Board's Audit Committee reviewed the audit activity of the Department of Culture and the Arts and the effect of those recommendations on State Library activity.

Risk Management

Risk management strategies are designed to ensure the Library Board's obligations in relation to the Alexander Library Building, its staff, collections and assets are managed effectively and responsibly. State Library's Risk Management policy was redrafted using models supplied from the Health Department and the Disability Services Commission. Risk Management reporting structures were revised and the Risk Management Committee reported regularly to the Internal Audit Committee.

All operational risks identified throughout the organisation have been entered into the RiskBase database supplied by RiskCover. The database records, for each risk, the likelihood and consequence of the risk, the control measures already in place and whether or not existing controls are deemed to be adequate.

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Procedures are being developed for the ongoing maintenance of the database and the periodic production of reports ensuring the accountability of 'risk owners' is built into their work routines.

Customer Complaints and Feedback

Client feedback is received from many sources and is used as a basis for improving services and monitoring the effects of changes to client services. The State Library's *Complaint Handling Policy* is available on the Library website and a Complaint Management System is maintained so that complaints can be tracked and information made available to management in a structured manner.

In 2005-06, the State Library received 118 complaints, a 25% decrease on the previous year.

Financial Interests of Principal Officers

No financial interests have been declared to the Accountable Authority by senior officers or members of the Library Board of Western Australia.

Members of The Library Board of Western Australia

Chairman

Mrs Kay Poustie

Kay Poustie is a Director of Poustie Consulting Pty Ltd.

She held the position of Manager, Libraries, Arts and Culture at the City of Stirling for sixteen years, strategically positioning the library service to become the busiest in Western Australia.

Kay was an inaugural member of the Bertelsmann International Network of Public Libraries, an international group of 14 public library managers responsible for undertaking research on issues pertinent to public libraries. She is now a Consulting member of the Network.

She has held various positions in the Australian Library and Information Association, including four years as the Chair of the Board of Education and Member of the Executive of the General Council of the Association. She was made a Fellow of the Association for her contribution to public libraries and the profession in 1997.

As Past District 23 Governor of Zonta International, a world-wide service organisation of executives in business and the professions, Kay is also involved in community service.

Vice-Chairman

Councillor Janet Davidson

Janet Davidson is a business woman, consultant and Executive Officer to The Royal Australian and New Zealand College of Obstetricians and Gynaecologists (WA). She is a Councillor for the City of Perth, and holds a Master's Degree in Management from the University of Western Australia and is a Graduate of the Australian Institute of Company Directors (GAICD). Mrs Davidson is also a Justice of the Peace and a qualified teacher.

Councillor Davidson is Vice President (National and WA) to ALGWA (Australian Local Government Women's Association) and is an Executive member of the National Council of Women of Western Australia (NCWWA). She was appointed an Ambassador for the Year of the Outback and is on the WA Steering Group for Women on Boards.

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Dr Matthew Allen

Dr Allen is an Associate Professor of Internet Studies at Curtin University of Technology. With a background in cultural studies and history, in 1999 Dr Allen established the Internet Studies program at Curtin, which he coordinated until 2006 and to which he continues to belong, providing innovative education and research programs in this leading-edge field of study. Currently Matthew is engaged in doctoral supervision and research in the broad field of Internet Studies, with particular interests in the relationship between fast Internet access and people's sense of 'connectedness' to the world.

Dr Allen gained the degree of Doctor of Philosophy from the ANU in 1991 and also has a Master of Arts, Literature and Communication (Murdoch University), and a Bachelor of Arts, First Class honours in History (University of Sydney). In 2000 he received an Australian Award for University Teaching; He has also served as Associate Dean Teaching and Learning for the Division of Humanities (2003-2005) and is the current President of the International Association of Internet Researchers.

Mr Glen Bennett

Glen Bennett is currently Area Director of Syllabus Development and Resources in the Curriculum Standards Division of the Department's central office. Glen worked for 10 years as a classroom teacher in country and city schools, before a further 10 years as Head of Department History and Economics at Merredin and Lockridge Senior High Schools.

In 1986, Glen worked in the Department's central office as manager of the Social Studies curriculum team, and since then has been closely involved in the Social Sciences and History as Learning Area Superintendent and Principal Curriculum Officer of Society and Environment. In this role, he chaired the committee that developed the Society and Environment Learning Area Statement in the Curriculum Framework.

Glen has a long and deep interest in school history studies, and has at various times written History student texts and been TEE examiner for History. As a member of the History Syllabus Committee for 20 years, Glen has been actively involved in school history course development.

Mr Alastair Bryant

Alastair Bryant is the Director General of the Department of Culture and the Arts, which with the Art Gallery of WA, the WA Museum, State Library of Western Australia, the Perth Theatre Trust, ScreenWest and the State Records Office, comprises the Culture and Arts Portfolio. In addition to being on the Library Board he is a Trustee of the Museum, and serves on the Boards of the Art Gallery of WA and the Perth Theatre Trust. He is also Chair of the Swan Bells Foundation and Chairs the Statistical Working Group of the Cultural Ministers Council Standing Committee. Prior to his current appointment he held the position of Commissioner of State Revenue for six years. He holds a Diploma in Accounting, Bachelor of Business (Accounting) and a Master of Leadership and Management.

Councillor Milton Evans

Councillor Evans has been a councillor for the City of Albany for 9 years and holds qualifications in small business management and has undertaken law studies in conjunction with his Justice of the Peace functions. He is now retired after a long and successful career at Western Power. Councillor Evans is very interested in the local community and represents the City as a deputy member for the Local Government Grants Commission, is patron of the City of Albany Band and is Chairman of the Albany [WA] Community Financial Services Limited.

Mrs Patricia Gallaher

Patricia Gallaher has had over 40 years experience as a librarian in the UK and Australia and held the position of Regional Librarian for Geraldton for over 20 years. She has served on numerous boards and committees and was a Councillor with the City of Geraldton. She has a strong sense of the special needs of regional communities, and is well respected for her many contributions to the provision of public library services in Western Australia. In the Australia Day Honours List 2003, she was awarded an OAM for services to the arts and to the community, particularly as a Regional Librarian.

Mrs Helen Hewitt

Helen Hewitt (MA) has a background in the arts as a teacher, curator and writer specializing in Western Australian visual art, public art, and craft. She also has experience as a specialty arts bookshop manager in the West End of Fremantle. Mrs Hewitt served as a Councillor with the City of Fremantle from 2001 -2005.

Councillor Guiseppe (Joe) Marino

Joe Marino is an accountant and is currently a Finance Analyst at the Department of Premier and Cabinet in the area that is delivering corporate services reform across Government. He has a close association with the State Library having worked as Manager of the Arts Portfolio Bureau Services from 1996-97.

Mr Michael Murray

Mike Murray is an international management consultant, specialising in strategic planning and performance improvement. After two decades of helping a wide range of complex organisations both locally and overseas, he now consults to selected clients on a part-time basis.

An avid reader, and a member of a number of local libraries, Mike's interests embrace genealogy, history, politics, the sciences, music, writing and film-making. Mike has accounting qualifications, was a Fellow Certified Practising Accountant and is a Fellow of the Australian Institute of Management.

Mr Rafael Niesten

Mr Niesten has recently completed his tenure as CEO and Chairmen at the Youth Media Society of Western Australia Inc, which operated the licence for youth community radio Groove 101.7FM. He is currently a director with Media and Entertainment Consultants Pty Ltd and is actively involved with the community, including as a former member of the OZ Day Council.

His qualifications include a Masters in Marketing and a Bachelor of Commerce in Marketing, as well as a Bachelor of Arts (Media). He is looking to undertake a Doctorate of Business Administration.

Dr Margaret Nowak

Margaret Nowak is an economist and a Fellow of the Australian Institute of Company Directors. Margaret is currently a principal researcher in the Governance and Corporate Social Responsibility Research Unit at the Graduate School of Business at Curtin University. She has served on several Government and community boards and committees including Princess Margaret Hospital Board in the 1980s. She was a Commissioner, Lotteries Commission, from 1989-94 and Chair of the Gordon Reid Foundation for Youth, 1990-94. Between 1991-1997 Professor Nowak was Chair of the Management Committee at the Fremantle Arts Centre.

Associate Professor Terri-ann White

Terri-ann White is Director of the Institute of Advanced Studies and UWA Press at the University of Western Australia. She is a widely published fiction writer. Terri-ann has previously taught creative writing, been an independent bookseller, and involved in arts and cultural programs in the State.

The State Library Executive Team

Chief Executive Officer

and State Librarian

Ms Margaret Allen

Appointed: November 2004

Director: Public Library Services

Ms Susan Feeney (July – August 2005)

Appointed: February 2001

Mr George Cowcher (Acting September 2005 – June 2006)

Director: J S Battye Library

Ms Jennie Carter

Appointed: March 2005

Director: State Reference Library

Ms Barbara Patison (July 2005)

Appointed to Acting position July 2003

Ms Alison Sutherland

Appointed August 2005

Director: Corporate & Business Services

Mr Peter Lambert (to December 2005)

Appointed: May 1999

Mr Patrick Moore (Acting Jan – June 2006)

Compliance Reports



• *Compliance Reports*

Compliance Reports

Compliance with Relevant Written Laws

Enabling Legislation

The Library Board operates under *The Library Board of Western Australia Act, 1951*.

Responsible Minister

The Minister for Culture and the Arts, the Hon Sheila McHale MLA, is the responsible Minister

Other Significant Legislation

In addition to its primary legislation, the Library Board has complied with all relevant written law, taking particular account of the following Western Australian and Commonwealth Acts.

Western Australian Acts

- *Disability Services Act 1993*
- *Equal Opportunity Act 1984*
- *Financial Administration and Audit Act 1985*
- *Freedom of Information Act 1992*
- *Industrial Relations Act 1979*
- *Minimum Conditions of Employment Act 1993*
- *Occupational Safety and Health Act 1984*
- *Public Sector Management Act 1994*
- *State Records Act 2000*
- *State Supply Commission Act 1991*
- *Workers Compensation and Rehabilitation Act 1981*

Commonwealth Acts

- *Competition Policy Reform Act 1995*
- *Copyright Act 1968*
- *Trade Practices Act 1974*

Freedom of Information Act 1992

The *Freedom of Information Act, 1992* created a general right of access to documents held by State and local government agencies. During 2005-06 the State Library of Western Australia received no (0) Freedom of Information applications for access to information under the *Freedom of Information Act, 1992*.

The State Library (the Board) provides support for and commitment to the Freedom of Information (FOI) legislation and the Information Statement is available for public inspection on the State Library website or from the FOI Coordinator in the Alexander Library Building.

FOI Coordinator
State Library of Western Australia
Alexander Library Building
Perth Cultural Centre
PERTH 6000
Telephone: (08) 9427 3351
Facsimile: (08) 9427 3336

Compliance with Section 175ZE of the Electoral Act 1907

During 2005-06 the Library Board of Western Australia did not have any expenditure with advertising agencies, polling organisations or direct mail organisations.

Media advertising organisations:

Advertising for events, sales, exhibitions and public announcements

- Media Decisions \$27,455

Advertising for staff recruitment

- Marketforce Productions \$597

Total advertising expenditure \$30,425

Compliance with the State Records Act 2000

The Corporate Information Unit has continued the implementation of the State Library's Recordkeeping Plan as approved by the State Records Commission on 21 August 2003. During 2005-2006 the focus was on the implementation of retention and disposal procedures and performance indicators to assess the effectiveness of the records management service.

2005 - 2006 Annual Report

The Corporate Information Unit regularly monitors and reviews the effectiveness and efficiency of the recordkeeping system against agreed benchmarks. During 2005-06 the throughput of daily records management tasks was maintained, while also completing a number of projects including: implementation of the retention and disposal schedule, development of recordkeeping awareness across the organisation, and a 200% increase in the use of the automated records management system across the organisation.

Throughout the year, staff were provided with training in both the records management system software and general records management principles. Records management training is provided to new staff as part of the induction process.

Compliance with Public Interest Disclosure Legislation

The Public Interest Disclosure Act, 2003 facilitates the disclosure of public interest information by providing protection for those who make disclosures and those who are the subject of disclosures.

The State Library of Western Australia is committed to the aims and objectives of the Act. The Department of Culture and the Arts coordinates Public Interest Disclosures and has implemented guidelines and procedures relating to the obligations of the authority under the Act. Information on Public Interest Disclosure has been made available on the Department of Culture and the Arts Intranet including contact information on the appointed Public Interest Disclosure Officers.

There were no disclosures made under the Act for the annual reporting period.

Statement of Compliance with Public Sector Standards (as required by the Public Sector Management Act 1994)

Employees of the State Library of Western Australia are employees of the Director General of the Department of Culture and the Arts, however, the State Library's Chief Executive Officer has delegated authority with respect to employment.

Human Resource services are provided by the Human Resource Unit of the Department of Culture and the Arts. They provide specific advice on compliance with the Standards in regard to recruitment, transfer, secondment, redeployment, termination, discipline, temporary deployment and grievance resolution. Shared services to support the processing of human resources functions are also provided.

Compliance with the Public Sector Standards and Ethical Codes is assessed by several different methods, including regular internal and external reviews of related procedures and staff feedback. A rolling DCA internal audit program reviewed the Transfer, Secondment and Redeployment Standards, and conducted follow up reviews for the Performance Management and Grievance Resolution Standards.

A new Portfolio-wide performance management system has been developed and is currently in the implementation and training phase. A Public Sector Standards awareness-raising program for staff is

2005 - 2006 Annual Report

being developed, and awareness of these Standards and ethical codes has been included in the new Portfolio-wide Induction Program.

For each recruitment action undertaken, a review of the process is carried out by the Unit, and a statement on compliance with Public Sector Standards provided to the Chief Executive Officer to confirm this compliance.

1. In the administration of the Agency, I have complied with the Public Sector Standards in Human Resource Management, the Public Sector Code of Ethics and the Department of Culture and the Arts Code of Conduct.
2. There are sufficient internal controls and processes to provide a reasonable assurance of compliance with the Public Sector Standards on HRM for the Recruitment, Selection and Appointment; Transfer; Secondment; Performance Management; Redeployment; Termination; Discipline; Temporary Deployment (Acting) and Grievance Resolution standards to satisfy me that the above statement is correct.
3. There were no breaches of the Public Sector Standards in Human Resource Management for the annual reporting period 2005-2006, nor in regard to non-compliance with the Code of Ethics and Code of Conduct.



Margaret Allen
Chief Executive Officer and State Librarian

Financial Statements



- *Financial Statements 2005-2006*



AUDITOR GENERAL

INDEPENDENT AUDIT OPINION

To the Parliament of Western Australia

THE LIBRARY BOARD OF WESTERN AUSTRALIA FINANCIAL STATEMENTS AND PERFORMANCE INDICATORS FOR THE YEAR ENDED 30 JUNE 2006

Audit Opinion

In my opinion,

- (i) the financial statements are based on proper accounts and present fairly the financial position of The Library Board of Western Australia at 30 June 2006 and its financial performance and cash flows for the year ended on that date. They are in accordance with applicable Accounting Standards and other mandatory professional reporting requirements in Australia and the Treasurer's Instructions;
- (ii) the controls exercised by the Board provide reasonable assurance that the receipt, expenditure and investment of moneys, the acquisition and disposal of property, and the incurring of liabilities have been in accordance with legislative provisions; and
- (iii) the key effectiveness and efficiency performance indicators of the Board are relevant and appropriate to help users assess the Board's performance and fairly represent the indicated performance for the year ended 30 June 2006.

Scope

The Board is responsible for keeping proper accounts and maintaining adequate systems of internal control, for preparing the financial statements and performance indicators, and complying with the Financial Administration and Audit Act 1985 (the Act) and other relevant written law.

The financial statements consist of the Income Statement, Balance Sheet, Statement of Changes in Equity, Cash Flow Statement and the Notes to the Financial Statements.

The performance indicators consist of key indicators of effectiveness and efficiency.

Summary of my Role

As required by the Act, I have independently audited the accounts, financial statements and performance indicators to express an opinion on the financial statements, controls and performance indicators. This was done by testing selected samples of the evidence. Further information on my audit approach is provided in my audit practice statement. Refer "<http://www.audit.wa.gov.au/pubs/Audit-Practice-Statement.pdf>".

An audit does not guarantee that every amount and disclosure in the financial statements and performance indicators is error free. The term "reasonable assurance" recognises that an audit does not examine all evidence and every transaction. However, my audit procedures should identify errors or omissions significant enough to adversely affect the decisions of users of the financial statements and performance indicators.

D D R PEARSON
AUDITOR GENERAL
18 September 2006

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LIBRARY BOARD OF WESTERN AUSTRALIA CERTIFICATION OF FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2006

The accompanying financial statements of the Library Board of Western Australia have been prepared in compliance with the provisions of the Financial Administration and Audit Act 1985 from proper accounts and records to present fairly the financial transactions for the financial year ending 30 June 2006 and the financial position as at 30 June 2006.

At the date of signing we are not aware of any circumstances which would render any particulars included in the financial statements misleading or inaccurate.



Cr Janet Davidson
Vice Chairman
Library Board of Western Australia



Dr Margaret Nowak
Board Member
Library Board of Western Australia



Ms Dawn Timmerman
Principal Accounting Officer

7 September 2006

LIBRARY BOARD OF WESTERN AUSTRALIA
CERTIFICATION OF FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2006

	Note	2006 \$000	2005 \$000
COST OF SERVICES			
Expenses			
Employee benefits expense	7	11,987	11,399
Supplies and services	8	2,103	1,938
Depreciation and amortisation expense	9	8,865	9,367
Finance costs	10	1,254	1,448
Accommodation expenses	11	1,722	1,728
Grants and subsidies	12	488	430
Capital user charge	13	11,252	10,499
Cost of sales	16	45	157
Loss on disposal of non-current assets	21	9	7
Other expenses	14	597	467
Total cost of services		38,322	37,440
Income			
Revenue			
User charges and fees	15	1,082	1,082
Sales	16	74	187
Commonwealth grants and contributions	17	284	243
Interest revenue	18	25	10
Bequest Contributions	19	1,000	-
Other revenue	20	1,681	280
Total Revenue		4,146	1,802
Total income other than income from State Government		4,146	1,802
NET COST OF SERVICES		34,176	35,638
INCOME FROM STATE GOVERNMENT			
	22		
Service appropriation		13,101	14,048
Assets assumed/(transferred)		71	(4)
Resources received free of charge		22,108	21,163
Total income from State Government		35,280	35,207
SURPLUS/DEFICIT FOR THE PERIOD		1,104	(431)

The Income Statement should be read in conjunction with the accompanying notes.

LIBRARY BOARD OF WESTERN AUSTRALIA
CERTIFICATION OF FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2006

	Note	2006 \$000	2005 \$000
ASSETS			
Current Assets			
Cash and cash equivalents	35	806	1,858
Restricted cash and cash equivalents	23, 35	23	-
Inventories	24	53	37
Receivables	25	400	298
Amounts receivable for services	26	7,516	7,977
Other current assets	27	714	417
Total Current Assets		<u>9,512</u>	<u>10,587</u>
Non-Current Assets			
Restricted cash and cash equivalents	23, 35	1,006	6
Amounts receivable for services	26	8,392	6,919
Property, plant and equipment	28	50,989	46,706
Works of Art	28	2,102	2,102
Library Collections	28	99,457	95,265
Intangible assets	29	298	344
Total Non-Current Assets		<u>162,244</u>	<u>151,342</u>
TOTAL ASSETS		<u>171,756</u>	<u>161,929</u>
LIABILITIES			
Current Liabilities			
Payables	31	552	619
Borrowings	32	1,434	1,390
Other current liabilities	33	254	191
Total Current Liabilities		<u>2,240</u>	<u>2,200</u>
Non-Current Liabilities			
Borrowings	32	17,210	18,643
Other non-current liabilities	33	6	6
Total Non-Current Liabilities		<u>17,216</u>	<u>18,649</u>
Total Liabilities		<u>19,456</u>	<u>20,849</u>
NET ASSETS		<u>152,300</u>	<u>141,080</u>
EQUITY			
Contributed equity	34	23,994	19,962
Reserves		63,706	56,622
Accumulated surplus/(deficit)		64,600	64,496
TOTAL EQUITY		<u>152,300</u>	<u>141,080</u>

The Balance Sheet should be read in conjunction with the accompanying notes.

LIBRARY BOARD OF WESTERN AUSTRALIA
CERTIFICATION OF FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2006

	Note	2006 \$000	2005 \$000
Balance of equity at start of period	44	141,080	133,124
CONTRIBUTED EQUITY	34		
Balance at start of period		19,962	15,573
Capital contribution		4,032	4,389
Balance at end of period		23,994	19,962
RESERVES	34		
Asset Revaluation Reserve			
Balance at start of period		56,622	52,624
Gains/(losses) from asset revaluation		6,084	3,998
Balance at end of period		62,706	56,622
Bequest Reserve			
Balance at start of period		-	-
Reclassified from accumulated surplus		1,000	-
Balance at end of period		1,000	-
ACCUMULATED SURPLUS (RETAINED EARNINGS)			
Balance at start of period	34	64,496	64,927
Net adjustment on transition to AIFRS	44	-	NA
Restated balance at start of period		64,496	64,927
Surplus/(deficit) or profit/(loss) for the period		1,104	(431)
Reclassification to Bequest Reserve		(1,000)	-
Balance at end of period		64,600	64,496
Balance of equity at end of period		152,300	141,080
Total income and expense for the period		7,188	3,568

The Statement of Changes in Equity should be read in conjunction with the accompanying notes

LIBRARY BOARD OF WESTERN AUSTRALIA
CERTIFICATION OF FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2006

	Note	2006 \$000	2005 \$000
CASH FLOWS FROM STATE GOVERNMENT			
Service appropriation		4,112	4,499
Capital contributions		4,032	4,389
Holding account drawdowns		7,977	8,877
Net cash provided by State Government		<u>16,121</u>	<u>17,765</u>
Utilised as follows:			
CASH FLOWS FROM OPERATING ACTIVITIES			
Payments			
Employee benefits		(1,094)	(718)
Supplies and services		(2,064)	(1,707)
Finance costs		(1,263)	(1,431)
Accommodation		(1,741)	(1,686)
Grants and subsidies		(449)	(431)
GST payments on purchases		(1,404)	(1,279)
Other payments		(521)	(349)
Receipts			
Sale of goods and services		75	189
User charges and fees		1,069	1,115
Commonwealth grants and contributions		284	243
Interest received		20	10
GST receipts on sales		240	143
GST receipts from taxation authority		1,036	1,144
Bequest contributions received		1,000	-
Other receipts		1,292	167
Net cash provided by/(used in) operating activities	35	<u>(3,520)</u>	<u>(4,590)</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Proceeds from sale of non-current physical assets		1	1
Purchase of non-current physical assets		(11,242)	(11,217)
Net cash provided by/(used in) investing activities		<u>(11,241)</u>	<u>(11,216)</u>
CASH FLOWS FROM FINANCING ACTIVITIES			
Repayment of borrowings		(1,390)	(1,348)
Net cash provided by/(used in) financing activities		<u>(1,390)</u>	<u>(1,348)</u>
Net increase/(decrease) in cash and cash equivalents		(30)	611
Cash and cash equivalents at the beginning of period		1,864	1,259
Effects of exchange rate changes on the balance of cash held in foreign currencies at the end of the financial year		1	(6)
CASH AND CASH EQUIVALENTS AT THE END OF PERIOD	35	<u><u>1,835</u></u>	<u><u>1,864</u></u>

The Cash Flow Statement should be read in conjunction with the accompanying notes.

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1. First time adoption of Australian equivalents to International Financial Reporting Standards

General

This is the Library Board of Western Australia's first published financial statements prepared under Australian equivalents to International Financial Reporting Standards (AIFRS).

Accounting Standard AASB 1 'First-time Adoption of Australian Equivalents to International Financial Reporting Standards' has been applied in preparing these financial statements. Until 30 June 2005, the financial statements of the Library Board of Western Australia (herein after referred to as 'the Library Board') had been prepared under the previous Australian Generally Accepted Accounting Principles (AGAAP).

The Australian Accounting Standards Board (AASB) adopted the Standards of the International Accounting Standards Board (IASB) for application to reporting periods beginning on or after 1 January 2005 by issuing AIFRS which comprise a Framework for the Preparation and Presentation of Financial Statements, Australian Accounting Standards and the Urgent Issues Group (UIG) Interpretations.

In accordance with the option provided by AASB 1 paragraph 36A and exercised by Treasurer's Instruction 1101 'Application of Australian Accounting Standards and Other Pronouncements', financial instrument information prepared under AASB 132 and AASB 139 will apply from 1 July 2005 and consequently comparative information for financial instruments is presented on the previous AGAAP basis. All other comparative information has been prepared under the AIFRS basis.

Early adoption of standards

The Library Board cannot early adopt an Australian Accounting Standard or UIG Interpretation unless specifically permitted by TI 1101 'Application of Australian Accounting Standards and Other Pronouncements'. This TI requires the early adoption of revised AASB 119 'Employee Benefits' as issued in December 2004, AASB 2004-3 'Amendments to Australian Accounting Standards; AASB 2005-3 'Amendments to Australian Accounting Standards [AASB 119]', AASB 2005-4 'Amendments to Australian Accounting Standard [AASB 139, AASB 132, AASB 1, AASB 1023 & AASB 1038]' and AASB 2005-6 'Amendments to Australian Accounting Standards [AASB 3]' to the annual reporting period beginning 1 July 2005. AASB 2005-4 amends AASB 139 'Financial Instruments: Recognition and Measurement' so that the ability to designate financial assets and financial liabilities at fair value is restricted. AASB 2005-6 excludes business combinations involving common control from the scope of AASB 3 'Business Combinations'.

Reconciliations explaining the transition to AIFRS as at 1 July 2004 and 30 June 2005 are provided at note 43 'Reconciliations explaining the transition to AIFRS'.

2. Summary of significant accounting policies

(a) General Statement

The financial statements constitute a general purpose financial report which has been prepared in accordance with the Australian Accounting Standards, the Framework, Statements of Accounting Concepts and other authoritative pronouncements of the Australian Accounting Standards Board as applied by the Treasurer's Instructions. Several of these are modified by the Treasurer's Instructions to vary application, disclosure, format and wording.

The Financial Administration and Audit Act and the Treasurer's Instructions are legislative provisions governing the preparation of financial statements and take precedence over the Accounting Standards, the Framework, Statements of Accounting Concepts and other authoritative pronouncements of the Australian Accounting Standards Board.

Where modification is required and has a material or significant financial effect upon the reported results, details of that modification and the resulting financial effect are disclosed in the notes to the financial statements.

(b) Basis of Preparation

The financial statements have been prepared on the accrual basis of accounting using the historical cost convention, modified by the revaluation of buildings and heritage library collections which have been measured at fair value.

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The accounting policies adopted in the preparation of the financial statements have been consistently applied throughout all periods presented unless otherwise stated.

The financial statements are presented in Australian dollars rounded to the nearest thousand dollars (\$'000).

The judgements that have been made in the process of applying the Library Board's accounting policies that have the most significant effect on the amounts recognised in the financial statements are disclosed at note 4 'Judgements made by management in applying accounting policies'.

The key assumptions made concerning the future, and other key sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are disclosed at note 5 'Key sources of estimation uncertainty'.

(c) Reporting Entity

The reporting entity is the Library Board of Western Australia. No related bodies are recognised.

(d) Contributed Equity

UIG Interpretation 1038 'Contributions by Owners Made to Wholly-Owned Public Sector Entities' requires transfers in the nature of equity contributions to be designated by the Government (the owner) as contributions by owners (at the time of, or prior to transfer) before such transfers can be recognised as equity contributions. Capital contributions (appropriations) have been designated as contributions by owners by TI 955 'Contributions by Owners made to Wholly Owned Public Sector Entities' and have been credited directly to Contributed Equity.

(e) Income

Revenue

Revenue is measured at the fair value of consideration received or receivable. Revenue is recognised for the major business activities as follows:

Sale of goods

Revenue is recognised from the sale of goods and disposal of other assets when the significant risks and rewards of ownership control transfer to the purchaser.

Rendering of services

Revenue is recognised on delivery of the service to the client or by reference to the stage of completion.

Interest

Revenue is recognised as the interest accrues.

Service Appropriations

Service Appropriations are recognised as revenues at nominal value in the period in which the Board gains control of the appropriated funds. The Library Board gains control of appropriated funds at the time those funds are deposited to the bank account or credited to the holding account held at the Department of Treasury and Finance. (See note 21 Income from State Government).

Grants, donations, gifts and other non-reciprocal contributions

Revenue is recognised at fair value when the Board obtains control over the assets comprising the contributions, usually when cash is received.

Other non-reciprocal contributions that are not contributions by owners are recognised at their fair value. Contributions of services are only recognised when a fair value can be reliably determined and the services would be purchased if not donated.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of, and amounts pertaining to, those undischarged conditions are disclosed in the notes.

Gains

Gains may be realised or unrealised and are usually recognised on a net basis. These include gains arising on the disposal of Non-current assets and some revaluations of non-current assets.

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(f) Borrowing Costs

Borrowing costs for qualifying assets are capitalised net of any investment income earned on the unexpended portion of the borrowings. Other borrowing costs are expensed when incurred.

(g) Property, Plant and Equipment and Infrastructure

Capitalisation/Expensing of assets

Items of property, plant and equipment costing over \$1,000 are recognised as assets and the cost of utilising assets is expensed (depreciated) over their useful lives. Items of property, plant and equipment costing less than \$1,000 are immediately expensed direct to the Income Statement (other than where they form part of a group of similar items which are significant in total).

The Board does not have title to the Alexander Library Building. In 1989 a lease on the building was executed between the Board and the Minister for Works. The agreement is for 50 years from 1 July 1988 and yearly rental is one peppercorn payable if and when demanded. As the Board met the cost of constructing the building, it is recognised as an asset in the Balance Sheet.

Initial recognition and measurement

All items of property, plant and equipment are initially recognised at cost.

For items of property, plant and equipment acquired at no cost or for nominal cost, the cost is their fair value at the date of acquisition.

Subsequent measurement

After recognition as an asset, the revaluation model is used for the measurement of buildings and the cost model for all other property, plant and equipment.

Buildings are carried at fair value less accumulated depreciation on buildings and accumulated impairment losses. All other items of property, plant and equipment are stated at historical cost less accumulated depreciation and accumulated impairment losses.

Where market evidence is not available, the fair value of buildings is determined on the basis of existing use. This normally applies where buildings are specialised or where land use is restricted. Fair value for existing use assets is determined by reference to the cost of replacing the remaining future economic benefits embodied in the asset, ie. the depreciated replacement cost. The revaluation of land and buildings is provided independently on an annual basis by the Department of Land Information (Valuation Services).

When buildings are revalued, any accumulated depreciation at the date of the revaluation is eliminated against the gross carrying amount of the buildings and the net amount restated to the revalued amount of the buildings.

The most significant assumptions in estimating fair value are made in assessing whether to apply the existing use basis to assets. Professional judgement by the valuer is required where the evidence does not provide a clear distinction between market type assets and existing use assets.

Refer to note 27 'Property, plant and equipment'.

Depreciation

All non-current assets having a limited useful life are systematically depreciated over their estimated useful lives in a manner that reflects the consumption of their future economic benefits.

Depreciation on other assets is calculated using the straight line method, using rates which are reviewed annually. Estimated useful lives for each class of depreciable asset are:

Buildings	50 years
Furniture and equipment	3 to 10 years
Office equipment	4 years
Software (a)	3 to 5 years
Motor vehicles	3 years

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Works of art controlled by the Library Board are classified as property, plant and equipment which are anticipated to have very long and indefinite useful lives. Their service potential has not, in any material sense, been consumed during the reporting period and so no depreciation has been recognised.

(a) Software that is integral to the operation of related hardware.

(h) Library Collections

Capitalisation/Expensing of assets

Three classes of Library Collections held by the Library Board have been identified for financial accounting purposes - Public Library Stock Collections, State Reference Library Collections and Heritage Collections. All items added to the Public Library Stock and Reference collections are capitalised at cost. Heritage Collections include monographs, serials, newspapers, microfilm, cartographic items, pictorial and film collections and oral history which may be acquired by purchase or donation. Private archives and ephemera collections are recognised as assets of the Library Board.

Subsequent measurement

Valuations of Heritage Collections are based on consideration of cost of replacement, the services provided, the average values of similar size collections at other libraries, and itemised values for some specific items.

Public Library Stock and Reference Collections are valued at historic cost less an amortisation adjustment based on the estimated average life of the collection.

Amortisation

Heritage collections controlled by the board are anticipated to have very long and indeterminate useful lives. Their service potential has not, in any material sense, been consumed during the reporting period. As such, no amount for depreciation has been recognised in respect of these assets.

The Public Library Stock Collection is considered to have a useful life of five years. The value of the fifth oldest year's acquisitions is written off in the current year. The Reference Library Collection, excluding rare books, is depreciated by expensing the value of the tenth oldest year's acquisitions.

(i) Intangible Assets

Capitalisation/Expensing of assets

Acquisitions of intangible assets costing over \$1,000 and internally generated intangible assets costing over \$50,000 are capitalised. The cost of utilising the assets is expensed (amortised) over their useful life. Costs incurred below these thresholds are immediately expensed directly to the Income Statement.

All acquired and internally developed intangible assets are initially recognised at cost. For assets acquired at no cost or for nominal cost, the cost is their fair value at the date of acquisition.

The cost model is applied for subsequent measurement requiring the asset to be carried at cost less any accumulated amortisation and accumulated impairment losses.

The carrying value of intangible assets is reviewed for impairment annually when the asset is not yet in use, or more frequently when an indicator of impairment arises during the reporting year indicating that the carrying value may not be recoverable.

Amortisation for intangible assets with finite useful lives is calculated for the period of the expected benefit (estimated useful life) on the straight line basis using rates which are reviewed annually. All intangible assets controlled by the Library Board have a finite useful life and zero residual value. The expected useful lives for each class of intangible asset are:

Licences	up to 10 years
Software (a)	3 to 5 years
Web site costs	3 to 5 years

(a) Software that is not integral to the operation of any related hardware.

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Licences

Licences have a finite useful life and are carried at cost less accumulated amortisation and accumulated impairment losses.

Research and Development

Research costs are expensed as incurred. Development costs incurred for an individual project are carried forward when the future recoverability can reasonably be regarded as assured and the total project costs are likely to exceed \$50,000. Other development costs are expensed as incurred.

Computer Software

Software that is an integral part of the related hardware is treated as property, plant and equipment. Software that is not an integral part of the related hardware is treated as an intangible asset. Software costing less than \$1,000 is expensed in the year of acquisition.

Web site costs

Web site costs are charged as expenses when they are incurred unless they relate to the acquisition or development of an asset when they may be capitalised and amortised. Generally, costs in relation to feasibility studies during the planning phase of a web site, and ongoing costs of maintenance during the operating phase are expensed. Costs incurred in building or enhancing a web site, to the extent that they represent probable future economic benefits that can be reliably measured, are capitalised.

(j) Impairment of Assets

Property, plant and equipment and intangible assets are tested for any indication of impairment at each reporting date. Where there is an indication of impairment, the recoverable amount is estimated. Where the recoverable amount is less than the carrying amount, the asset is considered impaired and is written down to the recoverable amount and an impairment loss is recognised. As the Library Board is a not for profit entity, unless an asset has been identified as a surplus asset, the recoverable amount is the higher of an asset's fair value less costs to sell and depreciated replacement cost.

The risk of impairment is generally limited to circumstances where an asset's depreciation is materially understated or where the replacement cost is falling. Each relevant class of assets is reviewed annually to verify that the accumulated depreciation/amortisation reflects the level of consumption or expiration of asset's future economic benefits and to evaluate any impairment risk from falling replacement costs.

Intangible assets with an indefinite useful life and intangible assets not yet available for use are tested for impairment at each reporting date irrespective of whether there is any indication of impairment.

The recoverable amount of assets identified as surplus assets is the higher of fair value less costs to sell and the present value of future cash flows expected to be derived from the asset. Surplus assets carried at fair value have no risk of material impairment where fair value is determined by reference to market evidence. Where fair value is determined by reference to depreciated replacement cost, surplus assets are at risk of impairment and the recoverable amount is measured. Surplus assets at cost are tested for indications of impairment at each reporting date.

Refer to note 29 'Impairment of assets' for the outcome of impairment reviews and testing.

Refer also to note 2(q) 'Receivables' and note 24 'Receivables' for impairment of receivables.

(k) Leases

The Library Board holds operating leases for motor vehicles. Lease payments are expensed on a straight line basis over the lease term as this represents the pattern of benefits derived from the leased properties.

(l) Financial Instruments

The Library Board has two categories of financial instrument:

- Loans and receivables (cash and cash equivalents, receivables); and
- Non-trading financial liabilities (interest bearing loans and payables).

The fair value of short-term receivables and payables is the transaction cost or the face value because there is no interest rate applicable and subsequent measurement is not required as the effect of discounting is not material.

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Initial recognition and measurement of interest bearing loans is at fair value. Transaction cost or face value is equivalent to fair value and subsequent measurement is at amortised cost using the effective interest method.

(m) Cash and Cash Equivalents

For the purpose of the Cash Flow Statement, cash and cash equivalent (and restricted cash and cash equivalent) assets comprise cash on hand and short-term deposits with original maturities of three months or less that are readily convertible to a known amount of cash and which are subject to insignificant risk of changes in value.

(n) Accrued Salaries

Accrued salaries represent the amount due to staff but unpaid at the end of the financial year, as the pay date for the last pay period for that financial year does not coincide with the end of the financial year. Accrued salaries are settled within a fortnight of the financial year end. All staff are employees of the Department of Culture and the Arts and the liability for accrued salaries is recognised in the books of the Department. The cost to the Library Board associated with this accrual is recognised as an Employee expense and equal resource received free of charge revenue in the Income Statement.

(o) Amounts Receivable for Services (Holding Account)

The Library Board receives funding on an accrual basis that recognises the full annual cash and non-cash cost of services. The appropriations are paid partly in cash and partly as an asset (Holding Account receivable) that is accessible on the emergence of the cash funding requirement to cover asset replacement.

See also note 21 'Income from State Government' and note 25 'Amounts receivable for services'.

(p) Inventories

Inventories are measured at the lower of cost and net realisable value. The Library Board holds one class of inventory being stock held for sale through the State Library Shop. Costs are assigned on the basis of average cost

See note 23 'Inventories'.

(q) Receivables

Receivables are recognised and carried at original invoice amount less an allowance for any uncollectible amounts (i.e. impairment). The collectability of receivables is reviewed on an ongoing basis and any receivables identified as uncollectible are written off. The allowance for uncollectible amounts (doubtful debts) is raised when there is objective evidence that the Library Board will not be able to collect the debts. The carrying amount is equivalent to fair value as it is due for settlement within 30 days. See note 2(l) 'Financial Instruments' and note 24 'Receivables

(r) Payables

Payables are recognised at the amounts payable when the Library Board becomes obliged to make future payments as a result of a purchase of assets or services. The carrying amount is equivalent to fair value, as they are generally settled within 30 days. See note 2(l) 'Financial Instruments' and note 30 'Payables'.

(s) Borrowings

All loans are initially recognised at cost, being the fair value of the net proceeds received. Subsequent measurement is at amortised cost using the effective interest rate method. See note 2(l) 'Financial Instruments' and note 31 'Borrowings'.

(t) Provisions

Provisions are liabilities of uncertain timing and amount and are recognised where there is a present legal, equitable or constructive obligation as a result of a past event and when the outflow of economic benefits is probable and can be measured reliably. Provisions are reviewed at each balance date.

(i) Provisions - Employee Benefits

All staff of the Culture and Arts portfolio agencies, including the Library Board of Western Australia, are employees of the Department of Culture and the Arts. Employee resources are received free of charge by the Board, the value of which is recognised as both a revenue and expense in the Income Statement. The Department of Culture and the Arts retains all liabilities in relation to employee benefits and accrued salaries.

Superannuation

The Government Employees Superannuation Board (GESB) administers the following superannuation schemes.

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Employees may contribute to the Pension Scheme, a defined benefit pension scheme now closed to new members or the Gold State Superannuation Scheme (GSS), a defined benefit lump sum scheme also closed to new members.

The Library Board has no liabilities under the Pension or the GSS Schemes. The liabilities for the unfunded Pension Scheme and the unfunded GSS Scheme transfer benefits due to members who transferred from the Pension Scheme, are assumed by the Treasurer. All other GSS Scheme obligations are funded by concurrent contributions made by Department of Culture and the Arts on behalf of the Library Board to the GESB. The concurrently funded part of the GSS Scheme is a defined contribution scheme as these contributions extinguish all liabilities in respect of the concurrently funded GSS Scheme obligations.

Employees who are not members of either the Pension or the GSS Schemes become non-contributory members of the West State Superannuation Scheme (WSS), an accumulation scheme.

All superannuation concurrent contributions made in compliance with the Commonwealth Government's Superannuation Guarantee (Administration) Act 1992 are made by the Department of Culture and the Arts, with a non-cash expense offset by Resources Received Free of Charge in the Income Statement for the Library Board.

The GESB makes all benefit payments in respect of the Pension and GSS Schemes, and is recouped by the Treasurer for the employer's share.

See also note 2(u) 'Superannuation expense'.

(ii) Provisions - Other

Employment On Costs

Employment on-costs, including workers' compensation insurance, are not employee benefits and are recognised separately as liabilities and expenses when the employment to which they relate has occurred. Employment on-costs are included as part of 'Other expenses' and are not included as part of the Library Board's 'Employee benefits expense'. A related 'Resource Received Free of Charge' is included in income from Government. See note 14 'Other expenses'.

(u) Superannuation Expense

The following elements are included in calculating the superannuation expense in the Income Statement:

- (a) Contributions paid by the Department of Culture and the Arts to the GSS and WSS schemes for staff who provide services to the Library Board
- (b) Accrued superannuation relating to accrued salaries to 30 June 2006.

(v) Resources Received Free of Charge or for Nominal Cost

Resources received free of charge or for nominal cost that can be reliably measured are recognised as revenues and as assets or expenses as appropriate, at fair value.

The Library Board receives resources free of charge from the Department of Culture and the Arts for employee expenses and capital user charge.

(w) Comparative Figures

Comparative figures have been restated on the AIFRS basis except for financial instruments, which have been prepared under the previous AGAAP Australian Accounting Standard AAS 33 'Presentation and Disclosure of Financial Instruments'. The transition date to AIFRS for financial instruments is 1 July 2005 in accordance with the exemption allowed under AASB 1, paragraph 36A and Treasurer's Instruction 1101.

3. Foreign Currency Translation

To facilitate payment to international suppliers, the Board holds foreign currency bank accounts in New York (US dollars) and London (Pounds Sterling). Transactions denominated in a foreign currency have been translated at the rate being the weighted average between the exchange rate at the date of the last currency purchase, and the rate at which existing cash balances are held. Foreign currency receivables and payables at reporting date are translated at exchange rates current at balance date. Exchange gains or losses at balance date are brought to account in determining the result for the year.

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4. Judgements made by management in applying accounting policies

Recognition of Rare Books and Other Materials

The Rare Book components of the Heritage and Reference Library collections are identified on the basis of the judgement of senior library staff, drawing on their knowledge of the collection and antiquarian markets. An item from the collection that has been identified as significant is added to the Rare Book rooms. These items are valued on the basis of available evidence from book re-sale sources, including online sellers and public auctions. A range of values may be obtained, and a judgement made as to which value most accurately represents the copy of the item held in the collection (in terms of age, condition and any unique features such as author's signature etc.). The application of judgement in this process could have a material impact on the asset value of this category of the collection.

5. Key sources of estimation uncertainty

The key estimates and assumptions made concerning the future, and other key sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

Valuation of Heritage Collections

The Library Board values each category of materials within the Heritage Collections asset on the basis of estimation techniques used by similar cultural organisations and libraries, and which provide a reasonable estimate of the value of the collection. Examples of estimates used include the average value per year held for serial publications, the average rare book price for similar collections (obtained from the National Library of Australia), and the estimated average value of photographs in the pictorial collection. While each of these measures can be determined on a reasonable basis, the value is applied to a large quantity of items within the collection. Small estimation errors may result in material variations in the total asset value. However, as this collection is held for cultural purposes with no intention to sell or otherwise dispose of the asset, the estimates determined in this manner are considered to provide reasonable information that is useful to users of these financial statements. Further refinements to collection valuation methodologies are considered on a regular basis and in consultation with other similar organisations.

Depreciation/Amortisation of Public Library Stock and Reference Library Collections

The items in these collections are considered to have a limited useful life, and as such, the asset value must be expensed to the Income Statement in a manner that reflects the consumption of the service potential in the asset. It is not feasible to determine the useful life of each item within the collection, and therefore the average useful life must be determined for the collection as a whole. The estimated average of 5 years for Public Library Stock and 10 years for Reference Collections was established when the collections were initially recognised as an asset of the Library Board in 1998. If the true useful life of items in these collections was less than these estimates, then the asset value could be overstated, and the annual depreciation/amortisation expense understated. Key Performance Indicators and statistical estimates relating to Public Library Stock are considered by the Joint Advisory Committee in the context of the Framework Agreement between local and state government for the provision of public library services. It is anticipated that these estimates may be reviewed in the near future.

6. Disclosure of changes in accounting policy and estimates

Initial Application of an Australian Accounting Standard

The Library Board has identified adjustments required on the initial application of the Australian Equivalents of International Financial Reporting Standard and has disclosed the effect of these adjustments in the current period and the prior period. The application of these standards is not expected to have any material effect on future periods.

Voluntary Changes in Accounting Policy

The Library Board has made no voluntary changes to accounting policy in the reporting period.

Future Impact of Australian Accounting Standards not yet operative

The Library Board cannot early adopt an Australian Accounting Standard or UIG Interpretation unless specifically permitted by TI1101 'Application of Australian Accounting Standards and Other Pronouncements'. As referred to in Note 1, TI 1101 has only mandated the early adoption of revised AASB 119, AASB 2004-3, AASB 2005-3 and AASB 2005-6. Consequently, the Board has not applied the following Australian Accounting Standards and UIG Interpretations that have been issued but are not yet effective. These will be applied from their application date.

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- 6.1 AASB 7 'Financial Instruments: Disclosures'** (including consequential amendments in AASB 2005-10 'Amendments to Australian Accounting Standards [AASB132, AASB101, AASB114, AASB117, AASB133, AASB139, AASB1, AASB4, AASB1023 & AASB 1038]'). This Standard requires new disclosures in relation to financial instruments. The Standard is required to be applied to annual reporting periods beginning on or after 1 January 2007. The Standard is considered to result in increased disclosures of an entity's risks, enhanced disclosure about components of financial position and performance, and changes to the way of presenting financial statements, but otherwise there is no financial impact.
- 6.2 AASB 2005-9 'Amendments to Australian Accounting Standards [AASB4, AASB 1023, AASB 139 & AASB 132]' (Financial guarantee contracts).** The amendment deals with the treatment of financial guarantee contracts, credit insurance contracts, letters of credit or credit derivative default contracts as either an insurance contract under AASB 4 'Insurance Contracts' or as a 'financial guarantee contract' under AASB 139 'Financial Instruments: Recognition and Measurement'. The Board does not undertake these types of transactions resulting in no financial impact when the Standard is first applied. The Standard is required to be applied to annual reporting periods beginning on or after 1 January 2006.
- 6.3 UIG Interpretation 4 'Determining whether and Arrangement Contains a Lease'.** This interpretation deals with arrangement that comprise a transaction or a series of linked transactions that may not involve a legal form of a lease but by their nature are deemed to be leases for the purposes of applying AASB 117 'Leases'. At reporting date, the Board has not entered into any arrangements as specified in the Interpretation resulting in no impact when the Interpretation is first applied. The Interpretation is required to be applied to annual reporting periods beginning on or after 1 January 2006.

The following amendments are not applicable to the Board as they will have no impact:

<u>AASB Amendment</u>	<u>Affected Standards</u>
2005-1	AASB 139 (Cash flow hedge accounting of forecast intragroup transactions).
2005-5	'Amendments to Australian Accounting Standards [AASB 1 & AASB 139]'
2006-1	AASB 121 (Net investment in foreign operations)
UIG 5	Rights to Interests arising from Decommissioning, Restoration and Environmental Rehabilitation Funds'.
UIG 6	Liabilities arising from Participating in a Specific Market - Waste Electrical and Electronic Equipment'.
UIG 7	'Applying the Restatement Approach under AASB 129 'Financial Reporting in Hyperinflationary Economies'.

Changes in Accounting Estimates

The Library Board has made no changes to accounting estimate methodologies that would have an effect in the current period or in future periods.

	2006 \$'000	2005 \$'000
7. Employee benefits expense		
Wages and salaries(a)	9,690	8,980
Superannuation – defined contribution plans(b)	972	1,011
Long service leave	338	347
Annual Leave	908	934
Other related expenses	79	127
	11,987	11,399

(a) Includes the value of the fringe benefit to the employee plus the fringe benefits tax component.

(b) Defined contribution plans include West State and Gold State (contributions paid).

Employment on-costs such as workers' compensation insurance are included at note 14 'Other Expenses'.

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	2006 \$'000	2005 \$'000
8. Supplies and services		
Communications	253	281
Consultants and contractors	214	159
Consumables	339	297
Repairs and maintenance	252	234
Travel	85	53
Insurance Premiums	162	150
Lease/hire	38	72
Online Information Access Fees	269	293
Freight and Cartage	92	98
Other	399	301
	<u>2,103</u>	<u>1,938</u>
9. Depreciation and amortisation expense		
Depreciation		
Plant, equipment and vehicles	414	448
Buildings	1,021	1,122
Library Collections (Reference)	1,135	1,129
Total depreciation	<u>2,570</u>	<u>2,699</u>
Amortisation		
Intangible assets	100	35
Library Collections (Public Library Stock)	6,195	6,633
Total amortisation	<u>6,295</u>	<u>6,668</u>
Total depreciation and amortisation	<u>8,865</u>	<u>9,367</u>
10. Finance costs		
Interest paid	1,215	1,406
Guarantee Fees	39	42
	<u>1,254</u>	<u>1,448</u>
11. Accommodation expenses		
Repairs & maintenance	847	837
Cleaning	242	246
Security	77	80
Utilities	541	558
Other	15	7
	<u>1,722</u>	<u>1,728</u>
12. Grants and subsidies		
Regional Subsidies	303	218
Association for the Blind	172	175
Sponsorship	-	1
Other grants and subsidies	13	36
	<u>488</u>	<u>430</u>
13. Capital User Charge		
Capital user charge	11,252	10,499
	<u>11,252</u>	<u>10,499</u>

The Government applies a levy for the use of its capital for the delivery of services. It is applied at 8% per annum on the net assets of the Library Board, excluding exempt assets, and is paid to the Department of Treasury and Finance quarterly.

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	2006 \$'000	2005 \$'000
14. Other expenses		
Loss on foreign currency exchange (i)	-	7
Bad and Doubtful Debts (refer note 42)	1	2
Workers Compensation Insurance	347	161
Assets Written Down (ii)	-	133
Recoupable Expenditure (iii)	154	74
Prizes paid	73	73
Other (iv)	22	17
	<u>597</u>	<u>467</u>

(i) Loss recognised on conversion of cash held in USD/GBP at the spot rate applicable at 30 June 2005.

(ii) Shop stock was written down to recoverable value in March 2005 when the State Library Shop was merged with the Discard Bookshop.

(iii) Expenditure incurred that is directly recoupable from another entity. See Recoup of Costs under 'Other Revenue'

(iv) Audit fees - see also note 41 'Remuneration of auditor'.

15. User charges and fees		
Tenancy revenue	76	81
User Fees	393	419
Service charges	207	193
Recoup of costs	-	-
Recoveries lost and damaged books	402	385
Other	4	4
	<u>1,082</u>	<u>1,082</u>

16. Trading profit		
Sales	74	187
Cost of Sales:	-	-
Opening inventory	38	160
Purchases	61	79
	<u>98</u>	<u>239</u>
Stock written off	5	8
Stock written down	-	45
Closing inventory	53	38
Cost of Goods Sold	<u>39</u>	<u>149</u>
Trading Profit	<u>34</u>	<u>38</u>

See note 2(p) 'Inventories' and note 23 'Inventories'

17. Commonwealth grants and contributions		
Department of Territories - Indian Ocean Territories Grant (i)	238	225
Department of Communications, Information Technology and the Arts	10	10
National Library of Australia	36	8
	<u>284</u>	<u>243</u>

(i) The Library Board and the Commonwealth Government have a Service Delivery Agreement for the provision of library services to the Indian Ocean Territories (Christmas and Cocos(Keeling) Islands). The Commonwealth Government contributes to the Library Board the costs associated with these services, as detailed below.

Opening balance of funds	13	2
Contributions received	238	225
Cost of providing services	(234)	(214)
Balance on hand	<u>16</u>	<u>13</u>

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	2006 \$'000	2005 \$'000
18. Interest revenue		
Foreign Currency Accounts	6	10
Investments	19	-
	<u>25</u>	<u>10</u>
19. Bequest Contributions	<u>1,000</u>	<u>-</u>
This contribution was received from the estate of the late Leah Jane Cohen to establish the Leah Jane Cohen Library Bequest. Refer to note 23.		
20. Other revenue		
Recoup of prior year expense	81	53
Workers' Compensation Recoups	17	14
Gain on Foreign Currency	1	-
Donations Received	125	1
Subsidies	1,247	65
Sundry Revenue	19	47
Insurance revenue	-	1
Recoup of Costs	159	74
Other	32	25
	<u>1,681</u>	<u>280</u>
See also note 39 - 'Explanatory Statement' for explanation of variances.		
21. Net gain/(loss) on disposal of Non-current assets		
<u>Costs of Disposal of Non-Current Assets</u>		
Plant, equipment and vehicles	9	8
<u>Proceeds from Disposal of Non-Current Assets</u>		
Plant, equipment and vehicles	-	1
Net gain/(loss)	<u>(9)</u>	<u>(7)</u>
See also note 28 - Non Current Assets : Property Plant and Equipment		
22. Income from State Government		
Appropriation received during the year:		
Service appropriation (a)	<u>13,101</u>	<u>14,048</u>
	13,101	14,048
The following assets have been assumed from/(transferred to) other state government agencies during the financial year: (b)		
Department of Culture and the Arts	<u>71</u>	<u>(4)</u>
Total assets assumed/(transferred)	71	(4)
Resources received free of charge (c)		
Determined on the basis of the following estimates provided by agencies:		
Department of Culture and the Arts		
- Salaries and wages	9,958	9,671
- Superannuation	898	993
- Capital User Charge	11,252	10,499
	<u>22,108</u>	<u>21,164</u>
	<u>35,280</u>	<u>35,208</u>

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(a) Service appropriations are accrual amounts reflecting the net cost of services delivered. The appropriation revenue comprises a cash component and a receivable (asset). The receivable (holding account) comprises the depreciation expense for the year and any agreed increase in leave liability during the year.

(b) From 1 July 2002 non-discretionary non-reciprocal transfers of net assets (ie. restructuring of administrative arrangements) have been classified as Contributions by Owners (CBOs) under TI 955 and are taken directly to equity. Discretionary transfers of assets between State Government agencies are reported as assets assumed/(transferred) under Income from State Government.

(c) Where assets or services have been received free of charge or for nominal cost, the Library Board recognises revenues (except where the contributions of assets or services are in the nature of contributions by owners in which case the Library Board shall make a direct adjustment to equity) equivalent to the fair value of the assets and/or the fair value of those services that can be reliably determined and which would have been purchased if not donated, and those fair values shall be recognised as assets or expenses, as applicable.

	2006 \$'000	2005 \$'000
23. Restricted cash and cash equivalents		
Current		
Bequest interest and donation contributions with restricted application	23	-
Non-current		
Tenancy Bond Interest Bearing Deposit (i)	6	6
Cohen Bequest (ii)	1,000	-
	1,006	6

(i) Cash held in this account is held in trust for the tenant of the coffee shop and must be repaid, with interest, on the termination of the tenancy.

(ii) Principle to be held in perpetuity in accordance with conditions of bequest.

24. Inventories

Current

Inventories held for resale at State Library Shop

At Cost	53	33
At estimated realisable value	-	4
	53	37

See also note 2(p) 'Inventories' and note 16 'Trading profit'.

25. Receivables

Current

Receivables	128	149
Allowance for impairment of receivables	(1)	(2)
GST receivable	273	151
Total Current	400	298

See also note 2(q) 'Receivables' and note 39 'Financial instruments'.

26. Amounts receivable for services

Current	7,516	7,977
Non-current	8,392	6,919
	15,908	14,896

Represents the non-cash component of service appropriations. See note 2(o) 'Amounts receivable for services (Holding Account)'. It is restricted in that it can only be used for asset replacement.

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	2006 \$'000	2005 \$'000
27. Other current assets		
Prepayments	410	417
Accrued Income (i)	304	-
Total current	<u>714</u>	<u>417</u>

(i) Includes interest accrued on the investment account, and the accumulated costs incurred for the provision of services relating to the Historical Records Rescue Consortium, which is recouped from the friends of Battye Library on a quarterly basis in arrears.

28. Non Current Assets

Property Plant and Equipment

Buildings and Improvements		
At fair value	48,902	44,796
At cost	1,321	1,244
Accumulated depreciation	(612)	(487)
Accumulated impairment losses	-	-
	<u>49,611</u>	<u>45,553</u>
Furniture and Equipment		
At cost	733	608
Accumulated depreciation	(445)	(388)
Accumulated impairment losses	-	-
	<u>288</u>	<u>220</u>
Office equipment		
At cost	2,886	2,881
Accumulated depreciation	(1,818)	(1,981)
Accumulated impairment losses	-	-
	<u>1,068</u>	<u>900</u>
Motor Vehicles		
At cost	44	44
Accumulated depreciation	(23)	(11)
Accumulated impairment losses	-	-
	<u>22</u>	<u>33</u>
Total Property, Plant and Equipment	<u>50,989</u>	<u>46,706</u>

Works of Art

Works of Art at Valuation	2,102	2,102
Accumulated impairment losses	-	-
	<u>2,102</u>	<u>2,102</u>

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	2006 \$'000	2005 \$'000
Library Collections		
Public Library Services Collections at cost	41,701	38,655
Accumulated impairment losses	-	-
	<u>41,701</u>	<u>38,655</u>
State Reference Library Collections		
At Cost	19,270	18,164
Accumulated Depreciation	(8,406)	(7,272)
Accumulated impairment losses	-	-
	<u>10,864</u>	<u>10,892</u>
State Reference Library Rare Book Collection (II)	5,957	5,900
Accumulated impairment losses	-	-
	<u>5,957</u>	<u>5,900</u>
Heritage Collections at Valuation	40,935	39,818
Accumulated impairment losses	-	-
	<u>40,935</u>	<u>39,818</u>
Total Library Collections	<u><u>99,457</u></u>	<u><u>95,265</u></u>

Reconciliations of the carrying amounts of property, plant, equipment and vehicles at the beginning and end of the reporting period are set out below.

	Buildings and Imp. \$000	Plant and Equipment \$000	Library Collections \$000	Works of Art \$000	Total \$000
2006					
Carrying amount at start of year	45,553	1,153	95,265	2,102	144,073
Additions	77	577	10,439	-	11,093
Transfers	-	103	-	-	103
Disposals	-	(40)	-	-	(40)
Revaluation increments	5,002	-	1,082	-	6,084
Depreciation	(1,021)	(415)	(7,329)	-	(8,765)
Carrying amount at end of year	<u>49,611</u>	<u>1,378</u>	<u>99,457</u>	<u>2,102</u>	<u>152,548</u>
2005					
Carrying amount at start of year	50,740	1,247	84,168	2,102	138,257
Additions	-	335	10,800	-	11,135
Transfers	(4)	-	-	-	(4)
Disposals	-	(7)	-	-	(7)
Revaluation increments	(4,061)	-	8,059	-	3,998
Depreciation	(1,122)	(422)	(7,762)	-	(9,306)
Carrying amount at end of year	<u>45,553</u>	<u>1,153</u>	<u>95,265</u>	<u>2,102</u>	<u>144,073</u>

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	2006 \$'000	2005 \$'000
29. Intangible assets		
Computer software		
At cost	684	703
Accumulated amortisation	(386)	(359)
	<u>298</u>	<u>344</u>
Reconciliations:		
Computer software		
Carrying amount at start of year	344	464
Additions	55	28
Revaluation increments	-	(87)
Amortisation expense	(100)	(61)
Disposals	(1)	-
Carrying amount at end of year	<u>298</u>	<u>344</u>

30. Impairment of assets

There were no indications of impairment to property, plant and equipment or intangible assets at 30 June 2006. The Library Board held no goodwill or intangible assets with an indefinite useful life during the reporting period and at reporting date there were no intangible assets not yet available for use. All surplus assets at 30 June 2006 have either been classified as assets held for sale or written-off.

	2006 \$'000	2005 \$'000
31. Payables		
Current		
Trade payables	444	500
Other payables	104	104
Unclaimed Monies	4	15
Total current	<u>552</u>	<u>619</u>

See also note 2(r) 'Payables' and note 39 'Financial instruments'.

32. Borrowings

Current : WA Treasury Corporation	<u>1,434</u>	<u>1,390</u>
Non-current : WA Treasury Corporation	<u>17,210</u>	<u>18,643</u>

33. Other liabilities

Current		
Income Received In Advance	47	33
Accrued expenses	207	158
Total current	<u>254</u>	<u>191</u>
Non-current		
Tenant Bond	6	6
Total non-current	<u>6</u>	<u>6</u>

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34. Equity

Equity represents the residual interest in the net assets of the Library Board. The Government holds the equity interest in the Library Board on behalf of the community. The asset revaluation reserve represents that portion of equity resulting from the revaluation of non-current assets.

	2006 \$'000	2005 \$'000
Contributed equity		
Balance at start of year	19,962	15,573
Contributions by owners - Capital contribution (a)	4,032	4,389
Total contributions by owners	<u>4,032</u>	<u>4,389</u>
Balance at end of year	<u>23,994</u>	<u>19,962</u>
Reserves		
Asset revaluation reserve:		
Balance at start of year	55,901	51,903
Net revaluation increments/(decrements):		
Buildings	5,002	(4,061)
Collections	1,082	8,059
Balance at end of year	<u>61,985</u>	<u>55,901</u>
Asset Transfer Reserve	<u>721</u>	<u>721</u>
Total Reserves	<u>62,706</u>	<u>56,622</u>
Bequest Reserve	<u>1,000</u>	<u>-</u>

This reserve reflects the component of the non-current restricted cash asset which is the principal of bequest contribution which must be held by the Library Board in perpetuity.

Accumulated surplus/(deficit) (Retained earnings)		
Balance at start of year	64,496	64,927
Result for the period	1,104	(430)
Reclassification to Bequest Reserve	(1,000)	-
Balance at end of year	<u>64,600</u>	<u>64,496</u>

35. Notes to the Cash Flow Statement

Reconciliation of cash

Cash at the end of the financial year as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

Cash and cash equivalents	806	1,858
Restricted cash and cash equivalents		
(see note 23 'Restricted cash and cash equivalents')	<u>1,029</u>	<u>6</u>
	<u>1,835</u>	<u>1,864</u>

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	2006 \$'000	2005 \$'000
<u>Reconciliation of net cost of services to net cash flows provided by/(used in) operating activities</u>		
Net cost of services	(34,176)	(35,638)
Non-cash items:		
Depreciation and amortisation expense (note 9)	8,865	9,367
Cultural Gifts in-kind donation	(105)	-
Write down of stock	-	53
Resources received free of charge (note 22)	22,108	21,163
Adjustment for other non-cash items	186	220
Net (gain)/loss on sale of property, plant and equipment (note 21)	9	1
Net (gain)/loss on exchange rate	(1)	6
(Increase)/decrease in assets:		
Current receivables (c)	20	(11)
Current inventories	(15)	123
Income Receivable	(304)	-
Prepayments (c)	(19)	9
Increase/(decrease) in liabilities:		
Current payables(c)	(32)	63
Accrued Expenses (c)	46	59
Income Received in Advance	14	-
Net GST receipts/(payments)(a)	(129)	8
Change in GST in receivables/payables(b)	13	(13)
Net cash provided by/(used in) operating activities	<u>(3,520)</u>	<u>(4,590)</u>

(a) This is the net GST paid/received, ie. cash transactions.

(b) This reverses out the GST in receivables and payables.

(c) Note that the Australian Taxation Office (ATO) receivable/payable in respect of GST and the receivable/payable in respect of the sale/purchase of non-current assets are not included in these items as they do not form part of the reconciling items.

Non-cash financing and investing activities

(a) The Library Board received computer assets from the Department of Culture and the Arts valued at \$71,000 for no consideration.

(b) The Board received a donation of materials through the Cultural Gifts program. The fair value of \$105,000 was added to the Library Collections asset.

At the reporting date, the Library Board had fully drawn on all financing facilities, details of which are disclosed in the financial statements.

36. Resources provided free of charge

During the year the following resources were provided to State Records Office free of charge for functions outside the normal operations of the Library Board:

	2006 \$'000	2005 \$'000
Employee costs	238	217
Accommodation costs	217	241
Supplies & Services	<u>14</u>	<u>17</u>
	<u>469</u>	<u>475</u>

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	2006 \$'000	2005 \$'000
37. Commitments		
Capital expenditure commitments		
Capital expenditure commitments, being contracted capital expenditure additional to the amounts reported in the financial statements, are payable as follows:		
Within 1 year	<u>261</u>	<u>48</u>
Lease commitments		
Cancellable operating lease commitments for vehicles		
Commitments for minimum lease payments are payable as follows:		
Within 1 year	11	10
Later than 1 year and not later than 5 years	<u>4</u>	<u>9</u>
	<u>15</u>	<u>19</u>
Other expenditure commitments contracted for at the reporting date but not recognised as liabilities, are payable as follows:		
Within 1 year	<u>66</u>	<u>103</u>
	<u>66</u>	<u>103</u>
These commitments are all inclusive of GST.		

38. Events occurring after the balance sheet date

Any events that occurred after balance sheet date that confirmed conditions that existed at the reporting date have been reflected in these statements. There were no events that arose after the reporting date that were of material significance.

39. Explanatory statement

Significant variations between estimates and actual results for income and expense are shown below. Significant variations are considered to be those greater than 10% or \$100,000.

Significant variances between estimated and actual result for 2006

	2006 Estimate \$000	2006 Actual \$000	Variation \$000	Variation %
Expenses				
Employee Benefits Expense	11,767	11,987	(220)	-2%
Supplies and Services	2,380	2,103	277	11%
Accommodation Expenses	1,584	1,722	(138)	-9%
Grants and Subsidies	411	488	(77)	-19%
Capital User Charge	11,410	11,252	158	1%
Cost of Sales	50	45	5	10%
Other Expenses	236	597	(361)	-153%
Income				
Commonwealth Grants	238	284	(46)	-19%
Interest Revenue	4	25	(21)	-533%
Other Revenue	419	2,681	(2,262)	-540%

Employee Benefits Expense

The Historical Records Rescue Consortium project had not been approved when the budget was drafted. HRRC employee benefits amounted to \$771,000. Employee expenses funded from recurrent appropriation were \$499,000 below budget due primarily to suspension of staffing appointments during the restructure process. Employee benefits expense related to other projects were \$51,000 below budget due to project delays.

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Supplies and Services

The Better Beginnings Project was \$175,000 below budget for supplies and services due to project delays. Supplies and Services expenses relating to the HRRC project of \$60,700 had not been budgeted. Both of these projects were externally funded. \$125,000 for furniture had been budgeted as expense, but the actual expenditure was capitalised as an asset.

Accommodation Expense

\$143,000 was spent on refitting office space to accommodate the HRRC project. This was not included in the annual estimates.

Grants and Subsidies

\$75,000 was paid to the Shire of Esperance for the Ravensthorpe Infrastructure Project. This project was not included in the annual estimates.

Capital User Charge

Capital User Charge was budgeted at \$911,000 more than 2004/05 actual of \$10.499M in anticipation of an increase in the valuation of building and library collection assets and a reduction in loan liability. The actual increase was only \$753,000.

Cost of Sales

2005/06 was the first full year of operation of the new format State Library Shop. Budget estimates were difficult to set accurately in the new environment.

Other Expenses

Recoupable expenditure of \$154,000 had not been budgeted. This is offset by equivalent unbudgeted revenue. The State Government arranges Workers' Compensation as a self-managed deposit fund through RiskCover. Annual deposit premiums are charged to agencies, with adjustments made after three years for actual agency and whole of fund experience. The Library Board experienced one major worker's compensation claim in 2002/03 for which an adjustment of \$185,646 was charged in the current year. In addition to this, the deposit premium charged for 2005/06 was \$26,500 more than budgeted.

Commonwealth Grants

\$30,000 was received from the National Library for digitisation work and \$5,480 for the Bunyips Exhibition. \$10,800 was received from the Department of Communications, Information Technology and the Arts to complete work in relation to the Public Lending Right program.

Interest Revenue

Interest revenue increased in 2006 due to investment of the Cohen bequest.

Other Revenue

The Library Board received unbudgeted revenue from a number of sources in 2005/06. The Board received a bequest of \$1,000,000 from the Cohen Estate, which has been recognised as revenue and a restricted asset in 2006. Interest from the investment of these funds may be spent in future years in accordance with the conditions of the bequest. \$825,000 was received from the Friends of Battye Library on behalf of the Historical Records Rescue Consortium for work completed on this project. \$17,500 was received in cash and \$104,650 in Cultural Gifts (in kind) for donations to the State Library collections. \$100,000 was received for the Ravensthorpe Infrastructure Project, to be granted to the Shire of Esperance. \$81,000 was recouped from prior year expense, including \$57,000 in prior period workers' compensation insurance adjustments, \$12,000 in shop stock written down, and \$10,000 in overpayments to staff that have been recouped.

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Significant variances between actual results for 2005 and 2006

	2006 Estimate \$000	2006 Actual \$000	Variation \$000	Variation %
Expenses				
Employee Benefits Expense	11,987	11,399	587	5%
Supplies and Services	2,103	1,938	165	9%
Finance Costs	1,254	1,448	(194)	-13%
Depreciation and Amortisation	8,865	9,367	(502)	-5%
Grants and Subsidies	488	430	59	14%
Capital User Charge	11,252	10,499	753	7%
Cost of Sales	45	157	(112)	-71%
Other Expenses	597	467	129	28%
Income				
Sales	74	187	(114)	-61%
Commonwealth Grants	284	243	41	17%
Interest Revenue	25	10	16	163%
Other Revenue	2,681	280	2,401	858%

Significant Variances - > \$100,000 or 10%

Employee Expenses

Additional employee expenses of \$771,000 were incurred on the HRRC project. This was offset by underspending to budget due to the State Library restructure and project delays of \$551,000. The net effect of these factors would result in an increase of \$367,000 (3.2%) which is consistent with wage and salary rate increases.

Supplies and Services

The Better Beginnings and HRRC projects increased spending on supplies and services by \$183,000. Travel expenditures was \$32,600 greater than 2004/05 and an additional \$52,900 was spent on temporary staff contracts to fill short term vacancies arising from the restructure process. Internet service charges dropped by \$20,700 and equipment purchases (\$58,500) and online information expenses (\$24,000) also decreased.

Depreciation and Amortisation

Amortisation of Public Library Stock assets decreased by \$482,000 as the expenditure on materials was lower in 1999/2000 than in 1998/99.

Finance Costs

Capital repayments and reducing interest rates for re-borrowed long-term lines (up to 8 years) in the Library Board's loan portfolio with the Western Australian Treasury Corporation have contributed to significant savings in interest expense, however this is offset by a reduction in appropriation funding.

Grants and subsidies

\$75,000 was paid to the Shire of Esperance for the Ravensthorpe Infrastructure Project in 2005/06. Responsibility for grants to the Western Australian Historical Society and The Royal Society of Western Australia were assumed by the Department of Culture and the Arts in 2005/06, with a corresponding transfer in appropriation funding.

Capital User Charge

Net assets have increased as a result of increased building valuation, an increase in the value of the Library Collections (both through materials purchased and revaluation of heritage items) and a reduction in the loan liability. The Capital User Charge has reflected this increase. However, the Resources Received Free of Charge from the Department of Culture and the Arts offset the full cost of the Capital User Charge, and therefore this increase has no effect on the net operating result of the Library Board.

Sales/Cost of Sales

In March 2005, the State Library Bookshop was merged with the Discard Bookshop, with a concurrent significant reduction in product range to focus on Western Australian publications. As a result, both the sales revenue and cost of sales have declined.

LIBRARY BOARD OF WESTERN AUSTRALIA CERTIFICATION OF FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2006

Other Expenses

In 2005, \$132,000 expense was recognised in writing down the value of redundant stock from the State Library Shop to net realisable value. A loss on foreign currency of \$6,600 was recognised in 2005. Recoupable expenditure increased by \$77,000 in 2006 and a workers' compensation adjustment to 2002/03 contributions of \$185,646 was paid.

Commonwealth Grants

Funding of the provision of services to the Indian Ocean Territories increased by \$13,000 in 2006 and an additional \$29,000 was received from the National Library for digitisation and the Bunyips Exhibition.

Interest Revenue

Interest revenue increased in 2006 due to the investment of the Cohen bequest.

Other Revenue

The Library Board received unbudgeted revenue from a number of sources in 2005/06. The Board received a bequest of \$1,000,000 from the Cohen Estate, which has been recognised as revenue and a restricted asset in 2006. Interest from the investment of these funds may be spent in future years in accordance with the conditions of the bequest. \$825,000 was received from the Friends of Battye Library on behalf of the Historical Records Rescue Consortium for work completed on this project. \$17,500 was received in cash and \$104,650 in Cultural Gifts (in kind) for donations to the State Library collections. \$100,000 was received for the Ravensthorpe Infrastructure Project, to be granted to the Shire of Esperance. \$81,000 was recouped from prior year expense, including \$57,000 in prior period workers' compensation insurance adjustments, \$12,000 in shop stock written down, and \$10,000 in overpayments to staff that have been recouped.

40. Financial instruments

(a) Financial Risk Management Objectives and Policies

Financial instruments held by the Library Board are cash and cash equivalents, loans and receivables and payables. The Library Board has limited exposure to financial risks. The Library Board's overall risk management program focuses on managing the risks identified below.

Credit risk

The Library Board trades only with recognised, creditworthy third parties. The Library Board has policies in place to ensure that sales of products and services are made to customers with an appropriate credit history. In addition, receivable balances are monitored on an ongoing basis with the result that the Library Board's exposure to bad debts is minimal. There are no significant concentrations of credit risk.

Liquidity risk

The Library Board has appropriate procedures to manage cash flows including drawdowns of appropriations by monitoring forecast cash flows to ensure that sufficient funds are available to meet its commitments.

Cash flow interest rate risk

The Library Board's exposure to market risk for changes in interest rates relate primarily to the long-term debt obligations. The Library Board's borrowings are all obtained through the Western Australian Treasury Corporation (WATC) and are at fixed rates with varying maturities. The risk is managed by WATC through portfolio diversification and variation in maturity dates. Otherwise, the Library Board is not significantly exposed to interest rate risk because the majority of cash and cash equivalents and restricted cash are held in the WA Government bank account and the interest rate risk on these funds is managed by the Department of Treasury and Finance.

(b) Financial Instrument disclosures

Financial instrument information for the year ended 2005 has been prepared under the previous AGAAP Australian Accounting Standard AAS 33 'Presentation and Disclosure of Financial Instruments'. Financial instrument information from 1 July 2005 has been prepared under AASB 132 'Financial Instruments: Presentation' and AASB 139 'Financial Instruments: Recognition and Measurement'. See also note 2(w) 'Comparative figures'.

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Interest Rate Risk Exposure

The following table details the Library Board's exposure to interest rate risk as at the reporting date:

2006

	Weighted Average Effective Interest Rate %	Fixed Interest Rate Maturity Variable Interest Rate \$000	Within 1 year \$000	1-5 Years \$000	More than 5 Years \$000	Non-Interest Bearing \$000	Total \$000
Financial Assets							
Cash and cash equivalents						670	670
Cash international accounts	2.55%	136					136
Restricted Cash and cash equivalents	5.51%	1,029					1,029
Receivables						400	400
Amounts receivable for services						15,908	15,908
		1,165	-	-	-	16,978	18,143

Financial Liabilities

Payables						552	552
WATC/Bank Loans	6.19%		1,434	6,194	11,016	-	18,644
			1,434	6,194	11,016	552	19,196

2005

	Weighted Average Effective Interest Rate %	Fixed Interest Rate Maturity Variable Interest Rate \$000	Within 1 year \$000	1-5 Years \$000	More than 5 Years \$000	Non-Interest Bearing \$000	Total \$000
Financial Assets							
Cash and cash equivalents		-	-	-	-	1,628	1,628
Cash international accounts	3.4%	230	-	-	-	-	230
Restricted Cash and cash equivalents	5.06%	6	-	-	-	-	6
Receivables		-	-	-	-	298	298
Amounts receivable for services		-	-	-	-	14,896	14,896
		236	-	-	-	16,822	17,058

Financial Liabilities

Payables			-	-	-	619	619
WATC/Bank Loans	7.15%		1,390	7,630	11,013	-	20,033
			1,390	7,630	11,013	619	20,652

Fair Values

The carrying amount of financial assets and financial liabilities recorded in the financial statements are not materially different from their net fair values.

41. Remuneration of members of the Accountable Library Board and senior officers

Remuneration on Members of the Library Board

The number of members of the Library Board, whose total of fees, salaries, superannuation, non-monetary benefits and other benefits for the financial year, fall within the following bands (in whole dollars) are:

\$			
0 – 10,000	12	12	
The total remuneration of members of the Library Board is:	<u>\$1,199</u>	<u>\$831</u>	

No fees are paid to members of the Library Board. This remuneration includes allowances for travel expenses only.

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Remuneration of Senior Officers

The number of senior officers, other than senior officers reported as members of the Library Board, whose total fees, salaries, superannuation, non-monetary benefits and other benefits for the financial year, fall within the following bands (in whole dollars) are:

	2006 \$'000	2005 \$'000
\$		
30,001 – 40,000	1	1
80,001 – 90,000	2	1
90,001 – 100,000	1	
100,001 – 110,000		4
110,001 – 120,000	1	
120,001 – 130,000	1	
130,001 – 140,000		1
220,001 – 230,000	1	
The total remuneration of senior officers is:	<u>\$748,000</u>	<u>\$684,000</u>

The total remuneration includes the superannuation expense incurred by the Library Board in respect of senior officers other than senior officers reported as members of the Library Board.

No senior officers are members of the Pension Scheme.

42. Remuneration of auditor

Remuneration payable to the Auditor General for the financial year is as follows:

Auditing the accounts, financial statements and performance indicators	<u>19</u>	<u>18</u>
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43. Supplementary financial information

Write-Offs

Bad debts written off by the Board during the financial year	1	2
Trading Stock shrinkage provided for during the financial year	<u>5</u>	<u>8</u>
	<u>6</u>	<u>10</u>

Losses Through Theft, Defaults and Other Causes

There were no losses of public moneys and, public and other property through theft or default

Gifts of Public Property

There were no gifts of public property provided by the Board.

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44. Reconciliations explaining the transition to Australian equivalents to International Financial Reporting Standards (AIFRS)

RECONCILIATION OF EQUITY AT THE DATE OF TRANSITION TO AIFRS: 1 JULY 2004 (AASB 1.39(a)(i))

	Note	Previous GAAP 1 July 2004 \$000	AASB 101 43.1a \$000	Adjustments AASB 138 43.2a \$000	Total \$000	AIFRS 1 July 2004 \$000
ASSETS						
Current Assets						
Cash and cash equivalents	(1)	1,134			-	1,134
Restricted cash and cash equivalents		125	(5)		(5)	120
Inventories		160			-	160
Receivables		281			-	281
Amounts receivable for services	(2)	8,877			-	8,877
Other current assets	(3)	424			-	424
Non-current assets classified as held for sale	(4)	-			-	-
Total Current Assets		11,001	(5)	-	(5)	10,996
Non-Current Assets						
Restricted cash and cash equivalents		-	5		5	5
Amounts receivable for services	(2)	5,347			-	5,347
Property, plant and equipment		52,451		(464)	(464)	51,987
Library Collections		84,168			-	84,168
Works of art		2,102			-	2,102
Intangible assets				464	464	464
Other non-current assets	(5)	144,068	5	-	5	144,073
Total Non-Current Assets						
TOTAL ASSETS		155,069	-	-	-	155,069
LIABILITIES						
Current Liabilities						
Payables		426			-	426
Borrowings	(6)	1,348			-	1,348
Other current liabilities	(7)	132			-	132
Total Current Liabilities		1,906	-	-	-	1,906
Non-Current Liabilities						
Borrowings	(6)	20,034			-	20,034
Provisions		5			-	5
Other non-current liabilities	(8)	20,039	-	-	-	20,039
Total Non-Current Liabilities						
Total Liabilities		21,945	-	-	-	21,945
Net Assets		133,124	-	-	-	133,124
Equity						
Contributed equity		15,573			-	15,573
Reserves		52,624			-	52,624
Accumulated surplus/(deficiency)		64,927			-	64,927
Amounts recognised directly in equity relating to non-current assets classified as held for sale	(4)	-			-	-
Total Equity		133,124	-	-	-	133,124

- (1) Equivalent AGAAP line item 'Cash Assets' (AIFRS 'Cash and Cash Equivalents')
(2) Equivalent AGAAP line item 'Amounts receivable for outputs' (AIFRS 'Amounts receivable for services')
(3) Equivalent AGAAP line item 'Other Assets' (AIFRS 'Other Current assets')
(4) New AIFRS category
(5) Equivalent AGAAP line item 'Other Assets' (AIFRS 'Other non-current assets')
(6) Equivalent AGAAP line item 'Interest-bearing liabilities' (AIFRS 'Borrowings')
(7) Equivalent AGAAP line item 'Other liabilities' (AIFRS 'Other current liabilities')
(8) Equivalent AGAAP line item 'Other liabilities' (AIFRS 'Other non-current liabilities')

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RECONCILIATION OF EQUITY AT THE END OF THE LAST REPORTING PERIOD UNDER PREVIOUS AGAAP: 30 JUNE 2005

		Previous GAAP 30 June 2005	Adjustments		AIFRS 30 June 2005
	Note		AASB 101 43.1b	AASB 138 43.2b	Total
		\$000	\$000	\$000	\$000
ASSETS					
Current Assets					
Cash and cash equivalents	(1)	1,858			-
Restricted cash and cash equivalents		6	(6)		(6)
Inventories		37			-
Receivables		298			-
Amounts receivable for services	(2)	7,977			-
Other current assets	(3)	417			-
Non-current assets classified as held for sale	(4)	-			-
Total Current Assets		10,593	(6)	-	(6)
Non-Current Assets					
Restricted cash and cash equivalents		-	6		6
Inventories		-			-
Receivables		-			-
Amounts receivable for services	(2)	6,919			-
Property, plant and equipment		47,050		(344)	(344)
Library Collections		95,265			-
Works of Art		2,102			-
Infrastructure		-			-
Intangible assets		-		344	344
Other non-current assets	(5)	-			-
Total Non-Current Assets		151,336	6	-	6
TOTAL ASSETS		161,929	-	-	-
LIABILITIES					
Current Liabilities					
Payables		619			-
Borrowings	(6)	1,390			-
Amounts due to the Treasurer		-			-
Provisions		-			-
Other current liabilities	(7)	191			-
Liabilities directly associated with non-current assets classified as held for sale	(4)	-			-
Total Current Liabilities		2,200	-	-	-
Non-Current Liabilities					
Payables		-			-
Borrowings	(6)	18,643			-
Provisions		-			-
Other non-current liabilities	(8)	6			-
Total Non-Current Liabilities		18,649	-	-	-
Total Liabilities		20,849	-	-	-
Net Assets		141,080	-	-	-
Equity					
Contributed equity		19,962			-
Reserves		56,622			-
Accumulated surplus/(deficiency)		64,496			-
Amounts recognised directly in equity relating to non-current assets classified as held for sale	(4)	-			-
Total Equity		141,080	-	-	-

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The transition to AIFRS includes adjustments for the transition AIFRS as at 1 July 2004 plus adjustments for the period 1 July 2004 to 30 June 2005.

- (1) Equivalent AGAAP line item 'Cash Assets' (AIFRS 'Cash and Cash Equivalents')
- (2) Equivalent AGAAP line item 'Amounts receivable for outputs' (AIFRS 'Amounts receivable for services')
- (3) Equivalent AGAAP line item 'Other Assets' (AIFRS 'Other current assets')
- (4) New AIFRS category
- (5) Equivalent AGAAP line item 'Other Assets' (AIFRS 'Other non-current assets')
- (6) Equivalent AGAAP line item 'Interest-bearing liabilities' (AIFRS 'Borrowings')
- (7) Equivalent AGAAP line item 'Other liabilities' (AIFRS 'Other current liabilities')
- (8) Equivalent AGAAP line item 'Other liabilities' (AIFRS 'Other non-current liabilities')

RECONCILIATION OF INCOME STATEMENT (PROFIT OR LOSS) FOR THE YEAR ENDED 30 JUNE 2005 (AASB 1.39(b))

	Note	Previous GAAP 30 June 2005	Adjustments			AIFRS 30 June 2005
		AASB116 43.3 \$000	AASB119 43.4a \$000	AASB101.86 43.5a \$000	Total	\$000
COST OF SERVICES						
Expenses						
Employee benefits expense	(1)	11,561	(162)		(162)	11,399
Supplies and services	(2)	1,956		(18)	(18)	1,938
Depreciation and amortisation expense		9,367			-	9,367
Finance costs	(3)	1,448			-	1,448
Accommodation expenses		1,728			-	1,728
Grants & subsidies		430			-	430
Capital user charge		10,499			-	10,499
Cost of goods sold		157			-	157
Carrying amount of non-current assets disposed of	(4)	7	(7)		(7)	-
Loss on disposal of non-current assets	(4)	-	7		7	7
Loss on disposal of other assets	(5)	-			-	-
Other expenses	(6)	288	(1)	162	179	467
Total cost of services		37,441	(1)	-	(1)	37,440
Income						
Revenue						
User charges and fees		1,156		(74)	-	1,082
Sales		187			-	187
Commonwealth grants and contributions		243			-	243
Interest revenue		10			-	10
Other revenue	(7)	206		74	-	280
Total Revenue		1,802	-	-	-	1,802
Gains						
Proceeds from disposal of non-current assets	(4)	1	(1)		(1)	-
Gain on disposal of non-current assets	(4)	-			-	-
Gain on disposal of other assets	(5)	-			-	-
Other gains					-	-
Total gains		1	(1)	-	(1)	-
Total income other than income from State Government		1,803	(1)	-	(1)	1,802
NET COST OF SERVICES		35,638	-	-	-	35,638
INCOME FROM STATE GOVERNMENT						
Service appropriation		(14,048)			-	(14,048)
Liabilities assumed by the Treasurer		-			-	-
Assets assumed/(transferred)		4			-	4
Resources received free of charge		(21,163)			-	(21,163)
Total income from State Government		(35,207)	-	-	-	(35,207)
Loss from extraordinary item.	(8)					
Surplus/(deficit) for the period	(9)	(431)	-	-	-	(431)
See Statement of Changes in Equity						

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- (1) Equivalent AGAAP line item 'Employee expenses' (AIFRS 'Employee benefits expense')
- (2) Supplies and services (AGAAP \$1,956,000 at 30 June 2005) now includes Administration expenses (AGAAP \$596,000 at 30 June 2005)
- (3) Equivalent AGAAP line item 'Borrowing costs expense' (AIFRS 'Finance costs')
- (4) Disposals are treated on the net basis under AIFRS
- (5) New AIFRS category
- (6) Equivalent AGAAP line item 'Other expenses from ordinary activities' (AIFRS 'Other expenses')
- (7) Equivalent AGAAP line item 'Other revenues from ordinary activities' (AIFRS 'Other revenue')
- (8) Extraordinary items are not separately disclosed under AIFRS
- (9) Equivalent AGAAP line item 'Change in net assets' (AIFRS 'Surplus/(deficit)')

RECONCILIATION OF CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2005 (AASB 1.40)

	Note	Previous GAAP 30 June 2005 \$000	AASB119 43.4b \$000	Adjustments AASB101.86 43.5b \$000	Total \$000	AIFRS 30 June 2005 \$000
CASH FLOWS FROM STATE GOVERNMENT						
Service appropriation		4,499			-	4,499
Capital contributions		4,389			-	4,389
Holding account drawdowns		8,877			-	8,877
Net cash provided by State Government		17,765	-	-	-	17,765
Utilised as follows:						
CASH FLOWS FROM OPERATING ACTIVITIES						
Payments						
Employee benefits	(1)	(879)	161		161	(718)
Supplies and services		(1,724)		17	17	(1,707)
Finance costs	(2)	(1,431)			-	(1,431)
Accommodation		(1,686)			-	(1,686)
Grants and Subsidies		(431)			-	(431)
Capital User Charge		-			-	-
GST payments on purchases		(1,279)			-	(1,279)
GST payments to taxation authority		-			-	-
Other payments		(171)	(161)	(17)	(178)	(349)
Receipts						
Sale of goods and services		189			-	189
User charges and fees		1,160		(45)	-	1,115
Commonwealth grants and contributions		243			-	243
Interest received		10			-	10
GST receipts on sales		143			-	143
GST receipts from taxation authority		1,144			-	1,144
Other receipts		122		45	-	167
Net cash provided by/(used in) operating activities		(4,590)	-	-	-	(4,590)
CASH FLOWS FROM INVESTING ACTIVITIES						
Proceeds from sale of non-current physical assets		1			-	1
Purchase of non-current physical assets		(11,217)			-	(11,217)
Net cash provided by/(used in) investing activities		(11,216)	-	-	-	(11,216)
CASH FLOWS FROM FINANCING ACTIVITIES						
Proceeds from borrowings		-			-	-
Repayment of borrowings		(1,348)			-	(1,348)
Other proceeds		-			-	-
Other repayments		-			-	-
Net cash provided by/(used in) financing activities		(1,348)	-	-	-	(1,348)
Net increase/(decrease) in cash and cash equivalents		611	-	-	-	611
Cash and cash equivalents at beginning of period		1,259	-		1,259	1,259
Effects of exchange rate changes on the balance of cash held in foreign currencies at the end of the financial year		(6)			-	(6)
CASH AND CASH EQUIVALENTS AT END OF PERIOD		1,864	-		1,259	1,864

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- (1) Equivalent AGAAP line item 'Employee costs' (IFRS 'Employee benefits')
- (2) Equivalent AGAAP line item 'Borrowing costs expense' (IFRS 'Finance costs')

Notes to the reconciliations

Note 43.1 Presentation of Financial Statements (AASB 101)

Under AASB 101 a cash asset that is restricted from being exchanged or used to settle a liability for at least twelve months after the reporting date is classified as a non-current asset.

43.1a The bond for the coffee shop lease (\$5,000) has been reclassified as a non-current asset.

43.1b The bond for the coffee shop lease (\$6,000) has been reclassified as a non-current asset.

Note 43.2 Intangible assets (AASB 138)

AASB 138 requires that software not integral to the operation of a computer must be disclosed as intangible assets. Intangible assets must be disclosed on the face of the balance sheet. All software has previously been classified as property, plant and equipment.

43.2a Computer software (\$464,000) has been reclassified from Property, plant and equipment to Intangible Assets.

43.2b Computer software (\$344,000) has been reclassified from Property, plant and equipment to Intangible Assets.

Note 43.3 Property, Plant and Equipment (AASB 116)

Under AGAAP the disposal of non-current assets is disclosed on the gross basis. That is, the proceeds of disposal are revenue and the carrying amounts of assets disposed of are expense. The disposal of non-current assets is disclosed on the net basis (gains or losses) under AIFRS.

Adjustments to the Income Statement for the period ended 30 June 2005

The carrying amounts of assets disposed of was previously recognised as expense. This has been derecognised (\$7,000).

The proceeds of disposal of non-current assets was previously recognised as income. This has been derecognised (\$1,000).

A loss on the disposal of non-current assets of (\$7,000) has been recognised as an expense.

A \$1,000 adjustment has been made against other expenses to offset the rounding correction in changing to a net basis.

Note 43.4 Employee Benefits (AASB 119)

Employment on-costs are not included in employee benefits under AGAAP or AIFRS. However, under AGAAP employee benefits and on-costs are disclosed together on the face of the Income Statement as Employee costs. Under AIFRS employee benefits is the equivalent item disclosed on the face. On-costs have been transferred to other expenses.

43.4a Employee on costs (\$162,000) have been reclassified from employee benefit expense to other expenses.

43.4b Employee on costs (\$161,000) have been reclassified from employee benefit payments to other payments.

Note 43.5 Reclassification of expense and revenue items (AASB 101.86)

Under AASB 101.86, when items of income and expense are material, their nature and amount shall be disclosed separately.

43.5a Audit fees (\$18,000) have been reclassified from supplies and services expense to other expenses.

Recoup direct costs (\$74,000) have been reclassified from user charges and fees to other revenue.

43.5b Audit fees (\$17,000) have been reclassified from supplies and services payments to other payments.

Recoup direct costs (\$45,000) have been reclassified from user charges and fees receipts to other receipts.

Performance Indicators



• *Performance Indicators 2004-2005*

Performance Indicators

Outcome

To provide leadership, support and services to ensure that current and future Western Australians are informed and have access to a diverse range of innovative ideas, knowledge and cultural experiences.

Funds for the Library Board of Western Australia were included in the 2005-06 Budget Statements under the outcome for the Department of Culture and the Arts. These funds were allocated to the Department's Output 2: Library and Information Services.

The State Library of Western Australia contributes to this outcome by:

- Meeting the information needs of the people of Western Australia through the public library service by providing local authorities and associated bodies with library resources, consultancy and document delivery services.
- Through the provision of reference and information services to individuals and organisations from the Alexander Library Building.
- Maintaining and providing access to Western Australia's documentary heritage to meet the needs of current and future customers.
- Creating cultural experiences by displaying and interpreting information through exhibitions, publications and on the Internet.

Key Effectiveness Indicators

The extent to which the State Government's contribution to the public library system is delivered to meet the information and reference needs of public library users.

The ratio of public library stock supplied by the State Library to the State population.

The *Framework Agreement between State and Local Government for the Provision of Public Library Services in Western Australia* was signed in December 2004. Under this agreement the parties agreed that the minimum standards for the provision of effective public library services in WA should be 1.25 items per capita and the provision of replacement stock at a rate of 12.5%.

Each year funding is provided to purchase new stock, but this is offset by the discard of worn out stock and population increases which offset these stock increases in real terms.

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Number of items per capita

		Target
2001-02	1.19	
2002-03	1.17	
2003-04	1.15	
2004-05	1.16	
2005-06	1.34	(1.25)

Notes: (1) The State Library is now able to provide a more accurate figure of the stock in public libraries from the library management system database. This figure will be used for all future stock figures. The total stock in early July 2006 was 2,735,036.

(2) The population estimate of the WA population for 2006 is 2,048,500 (from the WA Planning Commission's Population Report No 6 Western Australia Tomorrow, November 2006)

The New Book Input Rate reflects the percentage of new stock added to the public library collections in 2005-06, as a percentage of the stock at June 2005.

Replacement Stock Provision Rate

		Target
2002-03	10.13%	
2003-04	10.84%	
2004-05	16.83%	
2005-06	12.44%	(12.5%)

Note: The formula for calculation of the Replacement Stock Provision Rate has been reviewed as part of the Framework Agreement to develop appropriate performance indicators. The figure for 2005-06 represents the agreed calculation method. However, the figure for the stock held in public libraries at 30 June 2005 is not from the library management system.

The extent to which the public's information requirements are satisfactorily met in a timely, cost effective and efficient manner by services available from the Alexander Library Building.

The State Library of Western Australia provides information services to clients of the State Reference Library and the J S Battye Library of West Australian History. These clients are surveyed annually to determine their satisfaction with the services provided, with forms distributed over a seven-day period. In 2005-06, there were 647 forms returned from the 800 distributed, a response rate of 81%. Of the forms returned, 626 responses provided an appraisal of our services (a 3.2% non-response on this question).

The level of overall satisfaction with the services and facilities provided by the State Library were:

	June 2002	June 2003	June 2004	June 2005	June 2006	(Target)
Satisfied or very satisfied	89.4%	89.8%	91.3%	91.1%	93.1%	91%
Neutral	4.8%	4.5%	7.7%	7.5%	6.2%	8%
Dissatisfied	1.3%	0.8%	1%	1.4%	0.6%	1%
Did not respond	4.5%	4.9%	See Note 2	See Note 2	See Note 2	

Notes: (1) The satisfaction rate for 2002 include clients of the State Records Office Search Room. The State Records Office is now a separate agency within the Department of Culture and the Arts.

(2) Satisfaction rates for 2004-2006 are calculated only on the survey forms which provided a satisfaction rating.

Efficiency Measures

Service 2

Library and Information Services.

Delivery of library and information services through the Internet, the Alexander Library Building and the Public Library system. Support for Local Governments and associated bodies with leadership, resources, information and other services. Provision of programs to ensure that Western Australia's documentary heritage is collected, organised and preserved for access by future generations.

Cost of Exchanging stock

The exchange system is the cornerstone of the public library system in WA, distributing new and used stock to public libraries, maintaining and repairing existing stock and therefore maximising use of the collections and providing access to a diverse range of knowledge and information.

The cost per item of sending library materials to public libraries on exchange.

		Target
2001-02	\$2.16	
2002-03	\$2.03	
2003-04	\$1.84	
2004-05	\$1.81	
2005-06	\$1.63	(\$1.81)

Note: 475,227 items were distributed in 2005-06, a decrease of 9,527 compared to 2004-05. Staff and systems in the Public Library Services directorate were reorganised in 2003-04 with considerable efficiencies realised.

Enquiry Services

Providing information to the public is a vital service of the Battye Library and the State Reference Library. While these costs are measured per enquiry, it also includes the time staff spend on indexing, developing, and providing guidance to the collections. Staff in the Battye Library responded to 45,312 consultancies and enquiries, and there were 53,582 enquiries in the State Reference Library.

Cost per enquiry.

	J S Battye Library	Target	State Reference Library	Target
2001-02	\$12.54		\$12.02	
2002-03	\$13.17		\$16.15	
2003-04	\$15.40		\$18.68	
2004-05	\$15.64		\$23.25	
2005-06	\$14.31	(\$16.80)	\$25.33	(\$26.00)

Note: The decrease in the cost of providing the enquiry service from the J.S.Battye Library came primarily from a decrease in staff costs. While there was a decrease in the number of enquiries answered from the State Reference Library, costs also decreased. However, the physical nature of the Alexander Library Building requires minimum numbers of staff to be on duty regardless of customer demand.

Cost of Acquiring and Maintaining the Collections

During 2005-06, \$10.438 million was spent on purchasing stock for public libraries and the permanent collections in the Alexander Library Building. Considerable resources are allocated to purchasing, cataloguing and processing new stock and maintaining the permanent collections.

Cost per item of acquiring and fully processing public library stock.

The Public Library Services Team acquires, processes and catalogues stock for public libraries in Western Australia. In 2005-06, 325,481 new items were processed, a decrease of 56,332 items on the previous year.

		Target
2001-02	\$3.32	
2002-03	\$3.32	
2003-04	\$3.32	
2004-05	\$3.32	
2005-06	\$3.32	(\$2.26)

Note: The increase in costs was due to a 15% decrease in the number of items processed and increased salary costs.

Cost per title of cataloguing stock for the permanent collections.

	J S Battye Library stock	Target	State Reference Library stock	Target
2001-02	\$51.37		\$30.05	
2002-03	\$46.67		\$28.26	
2003-04	\$57.09		\$33.01	(\$34.86 Note 3)
2004-05	\$60.82		\$47.64	
2005-06	\$77.88	(\$65.00)	\$48.49	(\$57.00)

Note1: Stock is catalogued by teams associated with each client area and reflects the different levels of cataloguing required for different types of stock and client groups.

(i) While catalogue records for some State Reference Library stock are readily available, they may require additional subject access, and there is a range of material that requires original cataloguing such as musical scores, recordings, videos and maps.

(ii) The cost of cataloguing stock for the Battye Library reflects the high level of cataloguing required for this material (for which the State Library of WA has national responsibility) and the amount of original cataloguing for unique Western Australian material.

Note 2: Although expressed in terms of titles catalogued, these figures include time staff spend on retrospective conversion of records, updating records and maintaining the database to a high standard. The Team Leader for the Battye Bibliographic Services Team also has organisational responsibility for maintaining database standards.

Note 3: There was a 22% decrease in the number of titles catalogued for the Battye Library collections in 2005-06 with only a small decrease in staff costs. The small increase in the cost of cataloguing State Reference Library material was due to a decrease in the number of titles catalogued and a corresponding decrease in costs. Source data for State Reference Library stock was found to be faulty for 2003-04 and was subsequently recalculated and the KPI amended accordingly.

Cost of maintaining the permanent collections

Cost per support staff activity

Support staff activities counted includes current serial issues processed, new materials processed, loans and items re-shelved.

	J S Battye Library	Target	State Reference Library	Target
2002-03	\$1.81		\$3.06	(\$3.49)
2003-04	\$2.22		\$2.91	(\$3.36)
2004-05	\$2.57		\$3.61	
2005-06	\$2.61	(\$2.80)	\$3.65	(\$3.80)

Note: In 2005-06, the number of support staff activities in both the Battye Library and the State Reference Library decreased, as did staff costs, leading to only a small increase in the Cost per Support Staff Activity. The mix of activities undertaken by support staff in the State Reference Library was reviewed in 2004-05. The costs for 2002-03 and 2003-04 were recalculated and the previous figures indicated in brackets.

Certification of Performance Indicators

We hereby certify that the Performance Indicators are based on proper records, are relevant and appropriate for assisting users to assess the Library Board of Western Australia's performance, and fairly represent the performance of the Library Board of Western Australia for the financial year ended 30 June 2006.



Cr Janet Davidson
Vice Chairman
Library Board of Western Australia



Dr Margaret Nowak
Board Member
Library Board of Western Australia

7 September 2006

Appendices



- *Staff Members*
- *Staff Achievements*
- *Staff Awards*
- *Publications*
- *Workload Indicators*

Staff Members

The following people were employed at the State Library of Western Australia at 30 June 2006. The list includes full-time, part-time, permanent and contract staff in the positions they held at that date.

EXECUTIVE OFFICE

Chief Executive Officer and State Librarian
Margaret Allen

Project Manager
Sue North

Senior Executive Assistant
Lesley Smith

Library Officers
Jane Masterman
Craighe Johnson

PUBLIC LIBRARY SERVICES

Director: Public Library Services
George Cowcher

Administrative Assistant
Lucy Howman

Project Manager
Silvana Cizerle

Consultant: Electronic Infrastructure
Loreen O'Donnell (Seconded)

Library Consultant: Electronic Infrastructure Support
Pat Hyde

Better Beginnings Project
Project Manager
Nola Allen

Librarians

Margaret Kett
Lucia Ravi

Library Officer
Zofia Carter

Business Management Workgroup

Managers
Ian Kane

Orders Coordinator
Anita Freeman

Senior Library Officer
Deborah Jones

Library Officer
Patti Szabo

Customised Services Workgroup Managers

Vicky Carlyon
Reid Champion
Pearl Tan

Library Consultants

Oliver Gatty
Leonie Hayes
Sue Hunter
Karin Jones
Steve McQuade
Kevin Marsh
Yvonne Morant
Claire Snowball

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Library Officer

Anne Oakes

Resource Management Workgroup**Managers**

Michelle Gherghinis

Ross Withnell

Librarians

Pena Atanasoff

Ewa Bieniawski

Sue Hegney

Joan McKenna

Urszula Wiejowski

Document Delivery Coordinator

Janice Fairhurst

Library Technicians

Sandra Jones

Wendy Monaghan

Jeanette Shepherd

Sally Stiglmayer

Senior Library Officers

Roger Ford

Kim Thompson

Kathy Wilkinson

Library Officers

Pam Beveridge

Teresa Epps

Jenny Feehan

Antonetta Fernandes

Yvonne Grant

Tina Guariglia

Pam Gulley

Peter Heslop

Julie Jennings

Lorraine Karas

Gregory Kirby

Helen Lysaght

John Naturalny

Maria Neale

Caroline Nightingale

Ruth Nitschke

Jo O'Connor

Pam Pilmer

Nicole Piontek

Clint Polman

Daniela Popiel

Heidi Ross

Lynsey Scott

Jasper Silver

Amrik Singh

Nicola Smith

Annette Stephens

Carl Studd

Peter Thackray

Sean Van Heygen

Brian Walker

Peter Wang

Alan Wyncoll

Dianne Young (Seconded)

Karen Young

Store Officers

John Fraser

Paul Harfield

Ben Hoper

Phillip Hough

Bengt Jorgensen

Catherine McIntyre

Brian Pratt

Van Drivers

Lee Jackson

Eugene King

Gary Obrecht

**J S BATTYE LIBRARY OF WEST
AUSTRALIAN HISTORY****Director: Battye Library**

Jennie Carter

Administrative Assistant

Kelly Boxall

Battye Archival Collections Team**Manager**

Steve Howell

Senior Librarian/Archivist

David Whiteford

Librarians

Alison Hocken

Glenda Oakley

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Secretary: Oral History

Valda Kiely

Library Technicians

Mawghan Elverd
David Jones
Roz McHale

Library Officers

Helene Charlesworth
Linda Davis
Sandra Green
Gail O'Hanlon

**Battye Published Collections Team
Manager**

Brian Stewart

Senior Librarian

Lesley DuBois

Librarians

Sue Byrne
May Mulholland
Carol Smith

Library Technicians

Maryon Craig
Mary Jones

Library Officers

Melanie Amarro
Trish Bond
Tom Carter
Shirley D'Cruze
Meredith Howell
Sue Osmond
Diana Ridge
Jenny Smith
Chris Thyne

**Bibliographical Services Team
Manager**

Monika Szunejko

Librarians

Rebecca Balling
John Draffin
Robyn Edwards
Sai-Kee Kek

Senior Clerk

Pat Willans

Library Officers

Lucy DalBusco
Helen Marsh
Rachel Turner

**Preservation Services
Manager**

Lee Blackford

Senior Conservator

David Ashman

Conservator - Paper

Jonathan Schmidt

Conservator - Books

Timothy Cooke

Conservation Technicians

Ian Donaldson

Coordinator Micrographics & Photographics

Toni Munro

Micrographic Technicians

Kerry May
Gayle McGlynn
Sandy McGlynn
Paul Mitchell
Carol Williams

Photographic Technician

Robert Diggins

Library Officer

Tony Paxton
Historical Records Rescue Consortium

Manager

Pat Beament

Administrative Assistant

Lindy Wallace

Librarians/Archivists Archival Assessment

Andrew Black
Fiona Caratozzolo
Tricia Fairweather
Colin Halbert

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Librarian Archival Description & Access

Jo-Anne Monaghan

Library Technicians (Linking)

Annette DelBianco

Susan Landy

Imaging Technicians

Cynthia Coombs

Adam Lewis

Les Tucker

Conservation Technicians

Maureen Blackford

Susan Crockett

Micrographic Technicians

Jenny Crabtree

Rita DiMarco

Moira Elsner

Marie Jakovcich

Library Officer

Arieha Adikarta

Marina Gray

Kylie Jakobsen

Rebekah Lee

Julie Moriarty

John Shafraz

Debra Smith

STATE REFERENCE LIBRARY

Director: State Reference Library

Alison Sutherland

Administrative Assistant

Fiona Beecher

Arts Team

Team Coordinator

Julie Sheren

Arts & Literature

Arts Coordinator

Cristina Rodriguez-Logie (Leave)

Jenni Williams

Librarians

Marilyn Cacavas

Antionette Carrier

Julianne Clifford

Anne Keehan

Mary Lewin

Mary Magaraggia

Carol Rikli

Amanda DeCinque

Library Technician

Clive Kolay

Library Officers

Paul Buttsworth

Kay Commons

Louise Kilpatrick

Music & Performing Arts

Librarians

Allison Fyfe

Janet Hocken

Jane Jones

Mary-Anne Reid

Kylie Smith

Library Technician

Peter Edwards

Library Officers

Jennifer Jenkins

Gayle Roberts

Lisa Wallace (Leave)

Helen Watt

Bibliographic Services Team

Team Leader

Gaye Sweeney

Librarians

Pam Marciano

Kathy Rawlinson

Gabrielle Reynolds

Robin Robinson

Jeri Tatian

Carmel McRobert

Serials Coordinator

Kim Bucchino

Acquisitions Coordinator

Karen Godfrey

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Library Officers

Betty Bilton
Linda Laycock
Glenys Oakes
Kerry Randall
Renata Roberts

**Internet & Online Services Team
Manager**

Vanessa Darrell (Seconded)
Meghan Travers

Consultant: Library Management System

Dixie Moore

Project Leader

Collette Richards

Consultant: Web Services

Nick Cowie

Administrator: Library Management System

Andrew Macdonald

Administrator: Web Services

Illona Tobin

Social & Applied Sciences Team**Team Leader**

Barbara Patison

Team Coordinator

Virginia Burris

Business & Management**Librarians**

Jude Cooper
Barry Dent
Frances Hammond
Pam Phelan
Jo Roberts
Salwa Soliman

Senior Clerk

Tanya Daddi

Library Officers

Sue Gray
Scott Smith
Adele Sugars
Anne Sotzik

Science & Technology**Librarians**

Andrew Black
Brenda Collins
Kate Eckersley
Justin Fairhead
Melissa Kelly
Jocelyn Sully

Senior Clerk

Sharon Pratt

Library Officers

Samantha Fairbanks
Jenny Leunig
Stella Dion

Switchboard Operator

Evelyn Bullin

Social Sciences**Librarians**

Laurie Allen
Kylie Smith
Antionette Carrier
Vi Adlam

Genealogy Librarian

Hilary Hatfield

Library Technician

May Pye

Senior Clerk

Jolanta Andres

Library Officers

Norm Brodal
Bill Hollis
Samad Selamat
Maria Vargas

**CORPORATE & BUSINESS
SERVICES****Director: Corporate & Business Services**

Patrick Moore

Administrative Assistant

Allison Nolan

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Consultant: Policy & Evaluation

Julie Ham

Project Officer

Naomi Bourne

Building Services**Manager: Building Services and Facilities**

Malcolm Mills

House Officer

Lorraine Beck

Van Dock Supervisor

Jeff Booth

Facilities Officers

Brian Howard

Rob Reece

Van Dock Storeman

Ian McMenemy

Duty Officers

Sam Earnshaw

Rimar James

Mike Phillipsz

Tim Riley

Des Tonge

Business Development**Manager: Business Development**

Greg Doehring

Manager: State Library Shop

Jessica McCallum

Coordinator Discard Sales

David Hodgson

Book Sales Officers

Maureen D'Rozario

Anita Kalbouch

Natalie Everett

Financial Services**Manager**

Dawn Timmerman (Outplaced)

Financial Officer Budgeting

Peter Tranter (Outplaced)

Supply Officer

Kim Armstrong (Outplaced)

Finance Officers

Jivan Bhalsood (Outplaced)

Fun Wong (Outplaced)

Human Resources**Manager: Human Resources**

Louisa Marinozzi (Outplaced)

Corporate Information**Senior Corporate Records Officer**

Melissa Okely

Officers

Grace Chiu

Win Wharam

John Armstrong

Public Programs**Manager**

Doug George

Promotion & Publication Officers

Adam Peterson

Dana Tonello

Staff Achievements

Laurie Allen

Voyages of exploration and discovery: First Fleet and Flinders, Talks for the University of the 3rd Age (March 2006).

"Hidden Treasures at the State Library", *Knowit Magazine*, Oct-Dec 2003.

"Around the world in the rare book rooms...", *Knowit Magazine*, Part 1: Oct-Dec 2004, Part 2: Jan-Mar 2005.

Margaret Allen

Member, Council of Australian State Libraries (CASL).

Member, State Literature Centre Board.

Nola Allen

"A Better beginning with books and libraries for Western Australian babies", in *APLIS*, Vol 18. No. 4, Dec 2005.

"*Better Beginnings Programme*", workshop presentation, 'Whoever You Are, Wherever You Are – You Can Read Aloud' Summit, Sydney, NSW, 31 August – 1 September 2005.

"*Better Beginnings*: an evaluation of two pilot communities", presentation, ALEA WA Conference, Perth, WA, 27 May 2006.

"*Better Beginnings*: making connections", presentation, Partnering for Success seminar, State Library of Victoria, Melbourne, Victoria, 15 June 2006.

Committee Member, Children's Book Council of Australia, WA Branch.

Pat Beament

Member, Course Advisory Panel Certificate IV in Preservation Microfilming TAFE.

Vicky Carlyon

"Implementing VDX". Talk for State Library of Victoria – Federated Search Portal information session. 21 April 2006.

Jennie Carter

Representative State Aboriginal Records Task Force.

Committee member, History Council of Western Australia.

Committee member, Friends of Battye Library Inc.

Lotterywest Communities Histories Grants - member of the technical panel.

Historical Records Rescue Consortium Project, Management Committee member.

CASL Indigenous Library Services and Collections Working Group - SLWA representative.

Sources in the JS Battye Library of West Australian History for writers, presentation to the Society of Women Writers.

Janice Fairhurst

Treasurer, WA Library Technician Group, ALIA.

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Allison Fyfe

Vice President, International Association of Music Libraries (IAML) Australian Branch.
Member of Judging Panel, Australian Music Centre's 2005 Classical Music Awards.

Leonie Hayes

Committee Member, West Australian Young Readers' Book Award.

Doug George

Convenor, 2006-07, CASL Public Programs and Communications Working Group.

Jane Jones

Convenor, WA Libraries Australia Users' Group.
Libraries Australia Services training provider for the State Library of Western Australia.

Margaret Robson Kett

"Better Beginnings Programme", presentation, Rotary Mosman Park Australian Literacy Educators' Association Pre-Conference, Mosman Park, WA, 26 May 2006.

"Partnerships for Family Literacy in Indigenous Communities", presentation, 'Start Out Strong - Indigenous Health' Conference, Perth, WA, 9 May 2006.

WA Judge, Children's Book Council of Australia Book Awards.

Committee Member, Literacy Links Reference Group, Mirrabooka.

Carmel McRobert

Member: CASL Reference Issues Working Group (Ask Now).

McRobert, C. (2005) AskNow! celebrates 100,000th enquiry and 3rd anniversary, *Knowit Magazine*, 274, 12-13.

Yvonne Morant

Member, Board, Narkaling (WA) Incorporated.

Sue North

"A Better Beginning with Books and Libraries for Western Australian Babies", by Sue North and Nola Allen, in *APLIS*, Vol 18. No. 4, December 2005.

"Better Beginnings Programme", workshop presentation, 'Whoever You Are, Wherever You Are – You Can Read Aloud' Summit, Sydney, NSW, 31 August – 1 September 2005.

Melissa Okely

Awarded the Australian Library and Information Association Prize for Undergraduate Librarian Award by Edith Cowan University on 26th March 2006. Melissa was the graduating student with the highest course weighted average in Bachelor of Science (Communication and Information Technology)/Bachelor of Science (Library Technology).

2005 - 2006 Annual Report

Kylie Smith

Winner, Edith Cowan University Early Career Award for Information Services, 2005.

Reviews Editor: *Continuo*, Journal of the International Association of Music Libraries, Australian Branch.

WA Representative: International Association of Music Libraries, Australian Branch.

Committee member, Marketing Sub-Committee, Click06, the 2006 ALIA Biennial Conference.

Brian Stewart

"Getting the picture: subject analysis for indexing and access to historic photographs", paper delivered at the Research in progress seminar, ALIA Academic and Research Libraries Group (WA), 11 October 2005.

Gaye Sweeney

Member, CASL Consortia and Licensing Working Group.

Member, CASL Stacks Management Working Group.

Convenor, ALIA Academic & Research Libraries (WA Branch) Group.

Monika Szunejko

"Setting up a community information service: some notes on where to begin" – to the WA Community Information Librarians Group (WACILG) – 5 August 2005.

"Technical Services @ SLWA: evolution, heresy and change" – to ALIA Academic and Research Libraries Group (WA).

Pearl Tan

Member, Department of Culture and the Arts Regional Services Committee.

Member, Department of Culture and the Arts Regional Roundtable.

David Whiteford

"Research and nostalgia in the Battye Library", Talk to Mature Age Learning Association, Constitution Centre Perth, 12 May 2006 and Seniors Education, Trinity Church, Perth, 31 May 2006.

Member of the National Trust Rail Heritage sub-committee.

Ross Withnell

Member, ALIA Interlibrary Lending Expert Advisory Group.

Member, CASL Copyright Working Group.

Staff Awards

Terry Campbell Award for Service Excellence

The Terry Campbell Award for Service Excellence is awarded to a staff member who, on a particular occasion or, by general attitude to the public or to staff, deserves special recognition in any area of the State Library's services. Nominations are received from staff members or members of the public.

The award is in memory of Terry Campbell (1931 - 1989) who worked as a receptionist and telephonist with the State Library. She was unfailingly helpful and courteous, and this award aims to recognise staff who display excellence in service delivery.

The award was given to the following staff in 2005-06:

Anne Keehan

Anne Sotzik

Mollie Lukis Award

The Mollie Lukis Award is presented to an individual or work team for their outstanding contribution to any aspect of appraising, collecting, arranging, preserving and making available materials which reflect the cultural heritage of Western Australia.

This award honours the contribution of Mollie Lukis, OBE and Fellow of the Library Board, who was the first State Archivist and, on her retirement, was in charge of the State Archives and the J S Battye Library of West Australian History. It was awarded for the first time in 2001 to mark Mollie Lukis' 90th birthday.

There were joint winners in 2005 – Glenda Oakely from the Battye Library and Damien Hassan from the State Records Office.

As coordinator of the PANDORA digital archive, Glenda Oakley has overseen the inception of the State Library of WA archive of electronic documents. Her knowledge, professionalism and hard work has ensured the appraisal, selection and development of a collection of important and representative Western Australian electronic materials made available through the website *PANDORA Australia's Web Archive* (<http://pandora.nla.gov.au/index.html>), maintained by the National Library of Australia.

She was a key participant in the development of the State Library's selection guidelines and has been responsible for developing collecting area priorities so that the electronic archive both complements and enhances the State Library's holdings.

A critical part of Glenda's work has been the administering of the State Library's participation and liaison with PANDORA partners, in particular the National Library of Australia. This has required Glenda to take on many new responsibilities and to develop knowledge and skills in complex technological areas as well as negotiating with website owners for the necessary permissions. Additionally, Glenda has been responsible for training staff in electronic archiving and promoting the archive to both staff and the general public. Glenda has carried out all these roles with zest and great competence.

Megan Sassi Award

The Megan Sassi Award for Excellence in Reference Librarianship is an award for staff providing reference services. It is awarded for ongoing achievements in service to clients and general contributions to the reference collections and reference librarianship.

This award is in honour of Megan Sassi (1933-1991), an outstanding reference librarian whose professional influence extended well beyond Western Australia, and who worked tirelessly for social justice and the advancement of women.

The 2005 Megan Sassi Award was presented to Steve Howell. As a Reference Librarian, Steve Howell has few peers in the State Library of Western Australia.

Steve joined Battye Library in 1978 and has spent his working life developing and utilising his knowledge of the Western Australian collections. His interest in the State's history and memory for minutiae has meant that he has an enormous reservoir of knowledge about the Battye collections but more importantly, he greatly enjoys of the "thrill of the chase", has the ability to think laterally and the willingness to use his knowledge to the benefit of the library's diverse clientele.

For many years Steve has dealt with the hundreds of written enquiries received by the Battye Library. He uses his skills as a researcher and his depth of knowledge to ensure that each enquiry receives a positive and in-depth response.

It is a testament to Steve's knowledge of the collections that he compiled a guide to Western Australian sources for genealogists that was subsequently published as *"Dead Reckoning"*. This publication, now into its second printing, has been a runaway success both for the depth of knowledge it contains and the user-friendly way in which it is organised.

Over the years Steve has generously shared his knowledge with his work colleagues, conducted tours of the library for special interest groups, spoken at seminars and on radio about the various collections, as well as visiting country and regional libraries to promote the Library and its materials.

Publications

Websites and Exhibitions

Treasures of the Battye Library <http://www.liswa.wa.gov.au/treasures/index.htm>

Explore some of the many treasures from the fascinating collections of the Battye Library.

WA Musical Memories Online <http://www.liswa.wa.gov.au/wammo/index.html>

Provides access to the digitised musical scores that the State Library has contributed to the National Library's MusicAustralia project. These scores reflect the mood of the nation in the early part of the 20th century.

How We're Portrayed <http://www.liswa.wa.gov.au/tourism/default.html>

Images used over the past 70 years to portray Western Australia overseas and interstate.

The Freycinet Collection <http://www.liswa.wa.gov.au/freycinet/index.html>

Provides background information on items that were purchased in September 2002 relating to Freycinet's voyage to Australia, and are now part of the State Library's collections.

Western Perspectives on a Nation <http://www.liswa.wa.gov.au/wepon/index.html>

Comprising images from the Battye collections that tell the story of Australia's economic and social development through the twentieth century - as viewed from Western Australia. Themes are architecture and building, the land, the sea, mining, transport, migration and settlement, clothing and women.

Rica Erickson <http://www.liswa.wa.gov.au/erickson/index.html>

A tribute to Rica Erickson, who holds a special place in Western Australian history as naturalist, author, genealogist and historian.

Western Australia and Federation <http://www.liswa.wa.gov.au/federation/index.html>

To celebrate one hundred years of nationhood, this website is organised in three sections, *Western Australia and Federation* examines WA's reluctant entry into Federation (1890-1910), its popular secession movement (1929-1939) and issues affecting Commonwealth-State relations today.

Stuart Gore Photographer - a Virtual Exhibition <http://www.liswa.wa.gov.au/immhome/v1.1/homeset.htm>

This exhibition celebrates the work of local Western Australian photographer and filmmaker, Stuart Gore.

Regular Publications

Annual report / The Library Board of Western Australia. (Annual)

A small number of printed copies of the Annual Report are produced. Electronic copies of the Annual Report from 1997-98 are available on the State Library website at: <http://www.liswa.wa.gov.au/arep.html>

KNOWIT: the official newsletter of The State Library of Western Australia. (Quarterly)

All issues of *KNOWIT* from 1998 are available in electronic format on the State Library website at: <http://www.liswa.wa.gov.au/knowit.html>

Bibliographies

Material Girls: a select bibliography of women's issues and interests. (Bibliographical Series No.1) (1999, 30p.).

The Genealogy Centre Resource List: Australasia (Bibliographical Series No .2) (1999)

This is a guide to the extensive collections of Australasian resources held in the Centre.

Collections

Katitjin: a guide to Indigenous records in the Battye Library (2003) (pdf format)

Compiled by Heather Campbell and published by the Friends of Battye Library with funding from the Maude Sholl Bequest. It is only available on the State Library website at:

<http://www.liswa.wa.gov.au/pdf/katitjinsep03.pdf>

Worth Telling Worth Keeping: A guide to the collections of the J.S. Battye Library of West Australian History / Leigh Hays. Library Board of Western Australia (2002, 163p.)

Exhibition publications and brochures

Booty caricatures of WA personalities at the turn of the century : an exhibition / research & text by Wendy Birman. Exhibition catalogue (1993, 11 p.).

Creating the public realm : public architecture in Western Australia 1890-2000. Exhibition publication (1994, 68 p.).

Fortunes : portraits of the people of Kalgoorlie-Boulder, a centennial celebration, 1893-1993. Exhibition publication (1993, 40 p.).

Genealogical and Historical guides

Dead reckoning : how to find your way through the genealogical jungle of Western Australia / compiled by Steve Howell. Library Board of Western Australia (1997, 126 p.).

The Genealogy Centre Resource List: Australasia (Bibliographical Series No .2) (1999)

This is a guide to the extensive collections of Australasian resources held in the Centre.

Order in the Court : a guide to the records of the Supreme Court of Western Australia / State Archives of Western Australia. (1990, 86p).

Our Military Ancestors : a guide to sources in the J S Battye Library of West Australian History and the State Archives of Western Australia / Glenda Oakley. (1991, 27p).

Young, old and in between: how to interview for family history, kit / by Ronda Jamieson. Revised edition (2005, 1 CD (70 min.), 1 book (24 p.)).

Writing Competitions

Grandma Frog and other Stories: A compilation of stories from the "Connecting All Ages" Writing Competition organised by the State Library (LISWA as it was then known) during 1999 to celebrate the International Year of Older Persons.

Workload Indicators

WORKLOAD INDICATORS 2005-06 (as at 30 June 2006)

Workload indicators for 2005-06 operations and stock levels are provided on the following pages, along with figures for the previous four years

OPERATIONS	2001-02	2002-03	2003-04	2004-05	2005-06
Visitors to the Alexander Library Building	656,862	634,498	589,749	527,763	526,900

PUBLIC LIBRARY SERVICES

Total public libraries and extension services	238	238	238	240	239
Additional volumes in public libraries					
- Development Program	26,056	43,069	66,988	65,982	36,223
Volumes despatched on Exchange Program	411,033	378,434	360,868	484,754	475,227
Volumes repaired in-house	25,906	21,159	15,244	14,687	9,545
Information enquiries	3,759	2,624	1,752	1,429	2,738
Number attending training courses	463	129	61	39	1,025

Document Delivery Services

Libraries using Document Delivery Online	185	210	219	227	227
Loans requested via Document Delivery Online*	118,739	231,453	242,626	225,239	156,157
Number loan requests received	36,093	31,727	31,382	26,319	25,020
Number of copy requests received	985	996	948	889	934
Loans supplied	19,233	15,678	18,777	16,048	15,106
Copies supplied			750	805	836

* DDO ceased in March 2006, replaced with VDX service

WA DOCUMENTARY HERITAGE COLLECTIONS AND INFORMATION SERVICES

J S Battye Library

Information enquiries and consultancy	56,577	50,722	48,971	48,779	45,282
New researcher registrations	582	416	384	168	235
Material retrieved/reshelved after public use	141,617	142,516	134,971	131,589	116,026
New index entries	10,889	9,410	6,079	6,145	5,498
Infolink database records updated	8,248	8,690	7,132	5,888	4,949

Preservation Services

Microfilm reels preserved	916	1,122	1,042	1,142	405
Microfilm jackets preserved	3,837	3,222	787	1,686	0
Negatives preserved	2,467	1,981	12,296	1,787	6,566
Items produced for outside orders	1,653	1,758	1,759	2,083	2,098
Protective encasements	2,069	2,069	2,164	1,683	1,457
Public enquiries	151	120	93	120	122

REFERENCE AND INFORMATION SERVICES

State Reference Library

Information enquiries	92,346	80,950	66,469	58,989	53,582
Stock reshelved after public use	285,758	257,739	219,195	199,000	188,236
Direct loans to clients (videos, scores, cassettes, scripts)	38,731	37,058	34,754	33,950	28,841
Films / videos viewed in the Library	3,722	2,226	862	590	2,851
Total membership of Music & Performing Arts Library	6,835	6,524	8,244	9,243	6,915
Total membership of State Film and Video Library	1,332	1,296	1,356	1,405	1,385

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WORKLOAD INDICATORS 2005-06 (as at 30 June 2006)

	2001-02	2002-03	2003-04	2004-05	2005-06
USE OF INFORMATION TECHNOLOGY					
Searches on State Library Database	2,783,230	2,858,525	4,684,968	5,683,745	7,574,950
Hits on the State Library Website	9,975,293	11,591,612	12,361,926	16,531,429	15,039,523
Searches on Electronic Resources	54,091	45,941	48,313	149,225	113,477
Number of Internet sessions booked	42,663	43,955	45,456	44,756	45,707
Number of records on the State Library database	965,956	986,638	1,035,847	1,085,653	1,151,657
Number of items linked to the database	3,246,450	3,288,321	3,369,045	3,432,339	3,429,288
Number of index entries in the database	111,938	135,231	154,358	173,490	192,519
Digital images available	8,564	8,941	10,524	11,902	21,214
Electronic resources archived to Pandora		59	103	188	204
BIBLIOGRAPHICAL SERVICES					
Acquiring stock					
Number of orders raised	26,898	28,663	32,976	35,035	45,834
Items processed for Public Library stock	232,175	245,702	233,930	381,813	325,481
Serial issues processed for permanent collections	69,276	62,833	60,120	53,924	60,113
Cataloguing stock					
Total number of titles catalogued	37,108	37,108	32,626	40,259	42,529
Titles catalogued for Public Library Services	22,905	20,133	19,378	28,724	32,831
Titles catalogued for State Reference Library	7,789	6,690	7,169	5,081	4,665
Titles catalogued for J S Battye Library	6,414	8,030	6,079	6,454	5,033
PUBLIC PROGRAMS					
Exhibitions / displays mounted	80	78	50	53	57
Total number of items published or printed	214	651	862	1,040	1,115

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WORKLOAD INDICATORS 2005-2006 (as at 30 June 2006)

STOCK	2001-02	2002-03	2003-04	2004-05	2005-06
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PUBLIC LIBRARY SERVICES

Adult non-fiction	866,436	856,911	853,256	895,283	1,069,266
Adult fiction	664,736	662,174	663,333	698,587	811,221
Junior	697,673	685,735	688,608	731,972	854,549
Total stock	2,291,274	2,266,941	2,268,578	2,325,842	2,735,036

Special Formats *(included above)*

Multi Language Resources Collection	62,088	61,780	63,040	74,390	73,969
Large Print Books	193,437	195,974	198,222	200,485	198,540
Videos / DVDs	130,600	137,715	145,707	154,893	159,628
Audio Tapes / CDs / MP3	92,978	98,853	99,363	101,637	137,951
CD-ROM	12,413	24,428	18,962	29,269	19,553

WA DOCUMENTARY HERITAGE COLLECTIONS AND INFORMATION SERVICES

J S Battye Library

Monograph titles	61,556	65,533	68,514	72,099	75,084
Monograph volumes	96,600	101,996	106,340	111,458	116,039
Serial titles	14,014	14,350	14,632	14,889	15,410
Newspaper titles	862	873	875	877	877
Microfilm (reels)	13,750	14,265	14,656	14,980	15,558
Microfiche (metres)	15.2	15.2	15.2	15.2	15.2
Cartographic items	26,990	27,730	28,326	28,634	29,112
Ephemera (items)	73,540	77,490	80,251	82,367	83,055
Pictorial images	427,419	456,831	462,778	469,813	487,730
Pictorial collections	5,587	5,967	6,143	6,917	7,270
State Film Archives film and video reels	5,179	5,581	5,663	5,712	5,712
Oral history hours of tape	12,117	12,412	13,027	13,249	13,519
Oral history transcripts	2,871	3,006	3,492	3,638	3,789
Private archives (metres)	2,721	2,818	2,917	2,993	3,048

Government and community information

Infolink database records	9,064	9,040	8,998	9,365	10,241
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REFERENCE AND INFORMATION SERVICES

State Reference Library

Monographs (volumes)	368,838	373,027	377,569	381,120	383,864
Current serials and newspaper titles	8,566	6,718	6,298	6,228	6,236
Microfilm (reels)	12,898	13,112	13,322	13,545	13,791
Microfiche (metres)	207.7	209.6	212.0	212.3	212.3
Scores	40,977	41,267	41,512	41,803	42,423
Musical sound recordings	15,202	15,262	15,230	15,206	15,170
Cartographic items	22,293	22,429	22,697	23,280	23,436
Film and video titles	13,865	13,983	14,088	14,234	14,332