

Department of Education Services



Annual Report 2008-09

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LETTER OF TRANSMITTAL

Hon Dr E Constable MLA

Minister for Education; Tourism

In accordance with Section 61 of the *Financial Management Act 2006*, I hereby submit for your information and presentation to Parliament, the Annual Report of the Department of Education Services for the financial year ended 30 June 2009.

The Annual Report has been prepared in accordance with the provisions of the *Financial Management Act 2006*.



RICHARD STRICKLAND
ACCOUNTABLE AUTHORITY

DATE: 16 September 2009

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CHIEF EXECUTIVE OFFICER OVERVIEW

The Department of Education Services (DES) has had another busy year in which it continued to offer important services to education and training in Western Australia. Its major role is to provide policy advice to the Minister for Education and the Minister for Training and at the same time to support non-government schools, vocational education and training providers, private higher education providers, international education providers and universities. In some cases it also supports individual students through scholarship programs.

The Department's major achievements in 2008-09 are summarised in the following sections of this report. These achievements highlight the range and diversity of the Department's activities. As a relatively small agency, it is a tribute to the Department's staff that very high standards of service to our clients have been maintained. This is borne out in the very positive response received to a client satisfaction survey conducted in the education and training regulation area.

Regulation and quality assurance continues to be a major focus for the Department. In response to issues surrounding non-government schools' governance, financial viability and accuracy of schools' claims for grants that arose during the reporting period, the Department is strengthening compliance with legislated standards by introducing an auditing regime on schools' claims for per capita grants. Managing the risk of potential non-compliance by non-government schools has emerged as a new and important phase in the development of registration and re-registration procedures, as is the need for financial probity in the various processes for allocating State grants. I am pleased to report that a new financial accountability framework was designed and trialled in 2008 and is currently being implemented.

The Department has been actively involved in the emerging focus on national consistency in the education and training regulation area. Officers of the Department have worked closely with their counterparts in other States and Territories in a range of national policy forums and committees. The Department has assumed a lead role for a number of national projects to support the development and ongoing implementation of AQTF 2007. The AQTF 2007 adopts a modern approach to regulation, taking into account recent trends in regulatory reform, particularly the move towards a more flexible and responsive regulatory focus, with an underpinning "continuous improvement" framework. In a bid to improve efficiency and effectiveness of the regulatory processes and lower red tape for providers the Department has identified a range of strategies to implement an integrated assurance framework for registration services across the non-government schools, vocational education and training and international education sectors.

The Department has played a leading role in recognising the importance of international education and the benefits that the industry brings to the State. Based on a comprehensive market research and capability study, the Department is playing a key role in negotiating new arrangements and funding support for international education in Western Australia that will more effectively maximise the public benefit including national market share.

I accompanied the Minister for Education and the Vice-Chancellors from the four public universities in Western Australia on a successful delegation to China in April of this year. The delegation visited universities, research centres, schools and various government organisations in Guangzhou, Shanghai, Beijing and Hangzhou. The main objective of the delegation was to strengthen Government relationships, to encourage research collaboration and to promote Western Australia as a destination of choice for international students. The success of the delegation was greatly assisted by the collaborative support provided by staff from the Department of State Development, the Universities and this Department.

In the reporting period, the Department has made a significant contribution to the portfolio's legislative framework through the provision of advice on amendments to the *Curriculum Council Act 1997* and to the *Higher Education Act 2004*, the latter in relation to a multi-lateral agreement to implement revised National Protocols for Higher Education Approval Processes. It also undertook a review of the *Western Australian College of Teaching Act 2004* which involved consultation with key stakeholders, publishing a discussion paper, calling for submissions and commissioning a survey of a stratified sample of teachers registered with the College.

In addition to administering in excess of \$277 million in grants and subsidies to non-government schools, officers of the Department continue to provide quality advice to the Minister on the registration and re-registration of non-government schools and on a variety of general and specific educational issues related to non-government education. As mentioned earlier, there has been a strong focus on monitoring and strengthening standards in school regulation and auditing of student census data used to determine per capita grant funding.

The Aboriginal Education and Training Council (AETC) and the Rural and Remote Education Advisory Council (RREAC) continued to provide strategic advice to both the Minister for Education and the Minister for Training. The focus of these councils has had an impact in bringing the voice of the people to the Minister and Government.

I would like to take this opportunity to thank the many individuals who have contributed their expertise and time to the work of the various councils, committees, and working groups convened by the Department.

Finally I would like to acknowledge the valuable contribution made by the staff of this Department. The successful delivery of our wide range of services would not have been possible without their professionalism and support. I express my sincere appreciation and thanks to all the staff for their dedication and effort throughout the 2008-09 reporting period.

RICHARD STRICKLAND
CHIEF EXECUTIVE OFFICER

OVERVIEW OF AGENCY

Executive Summary

The Department of Education Services was established in July 1996 through the amalgamation of several education agencies and areas of responsibility including higher education, non-government education and international education, and several newly created Ministerial Councils. Since the Department was first established there has been a number of amalgamation proposals between agencies within the education and training portfolio and some rationalisation of responsibilities and resources.

The Department of Education Services currently delivers the following services to the non-government schools, international education, higher education, and vocational education and training sectors in Western Australia:

Regulatory Services to ensure compliance with relevant State legislation and to enhance public confidence in the quality and integrity of education and training through effective and efficient regulation.

Funding Services to the non-government school and university sectors (per capita grants and low interest loans for capital infrastructure projects) and for various scholarship schemes.

Policy Advisory Services and initiatives that improve collaboration between the sectors. The Department supports the Ministers, Government and other bodies through the provision of expert strategic policy, research, planning and legislative services across relevant sectors in Western Australia.

Executive Support Services to four Councils that are directly responsible to the Minister for Education and/or the Minister for Training: the Aboriginal Education and Training Council, the Rural and Remote Education Advisory Council, the Training Accreditation Council and the Western Australian Higher Education Council.

Budget. The Department's total budget is \$300.5 million. The bulk of the budget (\$281.3 million) is in grants, subsidies and other transfer payments with the majority (approximately \$264 million) appropriated by the Parliament for payment of general per capita grants to non-government schools.

Performance Highlights

- ▮ Provided advice on amendments: to the *Curriculum Council Act 1997* to implement findings of a statutory review of that Act; to the *Higher Education Act 2004* to implement the revised National Protocols for Higher Education Approval Processes; and to the *Education Service Providers (Full Fee Overseas Students) Registration Act 1991* to implement a national agreement.
- ▮ In relation to a review of the *Western Australian College of Teaching Act 2004* under section 90 of that Act, published a discussion paper, conducted a survey of members of the College and researched comparable Acts in other jurisdictions.
- ▮ Registered 83 new and 197 existing institutions/providers delivering education and training services in the areas of higher education, non-government education, international education and vocational education and training.
- ▮ Ongoing implementation and moderation of the revised national standards including: Australian Quality Training Framework (AQTF) 2007; the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students (The National Code); and National Protocols for Higher Education Approval Processes (National Protocols).
- ▮ \$250 million in general per capita grants for recurrent purposes was allocated to non-government schools.
- ▮ \$29.5 million was made available through the Low Interest Loan Scheme to assist capital development projects at non-government schools.
- ▮ Successfully negotiated new arrangements and secured funding for Government support for international education in Western Australia.

DES Profile and Operational Structure

MISSION

Proactively support the development of Western Australia's education and training systems for the benefit of students and the State through provision of relevant regulation, funding and policy advisory services.

VISION

To be recognised as Australia's leader in the provision of services to education and training sectors.

VALUES

The Department has developed guiding principles that are specific to its work and communicate how it goes about achieving its goals. These guiding principles underpin support for the wider Western Australian Government goals. The guiding principles are:

- ▮ *being **proactive** in supporting change where it is needed and making a difference through the services, advice and assistance that the Department provides.*
- ▮ *being **responsive** and flexible to changing needs and being able to take action quickly without undue formality.*
- ▮ ***advancing** continual improvement in services to the Western Australian education and training community and the outcomes for Government.*
- ▮ ***investing** in our people appropriately through a systematic approach to continual improvement and satisfaction.*

ENABLING LEGISLATION

The Department of Education Services was established in July 1996 under Section 35 of the *Public Sector Management Act 1994* as a department of the Public Service. The Department was created through the amalgamation of several education agencies and areas of responsibility including higher education, non-government education and international education. In July 2006 the Department formally assumed responsibility for the Office of the Training Accreditation Council.

RESPONSIBLE MINISTER

During the reporting period, the Hon Dr Elizabeth Constable MLA, Minister for Education; Tourism was responsible for the Department of Education Services. The Hon Peter Collier MLC Minister for Energy; Training was responsible for the Department's functions relating to the Training Accreditation Council.

PRINCIPAL STAKEHOLDERS

- | | |
|---|--|
| ▮ Minister for Education | ▮ Industry Bodies and Associations |
| ▮ Minister for Training | ▮ International Education Providers |
| ▮ Minister Assisting Minister for Education | ▮ Individual Non-Government Schools |
| ▮ Association of Independent Schools of WA Inc | ▮ Organisations, Agencies and others represented on the AETC and the RREAC |
| ▮ Australian University Quality Agency | ▮ Other State Government Departments |
| ▮ Catholic Education Office of WA | ▮ Other State and Territory Registering/ Course Accrediting Bodies |
| ▮ Chair and Deputy Chair RREAC | ▮ Registered Training Organisations |
| ▮ Commonwealth Department of Education, Employment and Workplace Relations | ▮ Seventh Day Adventist Schools (WA) Inc |
| ▮ Commonwealth Department of Immigration and Citizenship | ▮ State Training Board |
| ▮ Community/consumers of education and training in rural and remote areas of WA | ▮ Swan Christian Education Association Inc |
| ▮ Curriculum Council | ▮ Training Accreditation Council |
| ▮ Funders and providers of education and training in rural and remote areas of WA | ▮ The Anglican Schools Commission Inc |
| | ▮ Western Australian Universities |

ADMINISTERED LEGISLATION

The Department is responsible for the following legislation in accordance with the allocation of legislation to portfolios. (Government Gazette No 182, October 2008):

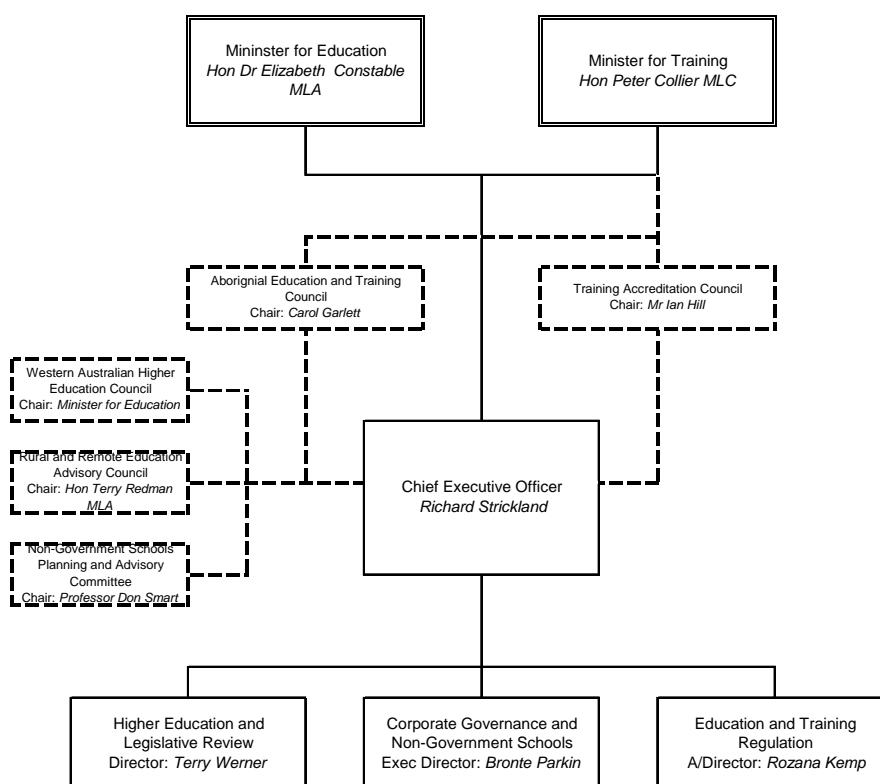
- ▮ *Curtin University of Technology Act 1966*
- ▮ *Edith Cowan University Act 1984*
- ▮ *Education Service Providers (Full Fee Overseas Students) Registration Act 1991*
- ▮ *Hale School Act 1876*
- ▮ *Higher Education Act 2004*
- ▮ *Murdoch University Act 1973*
- ▮ *Murdoch University Planning Board Act 1970*
- ▮ *School Education Act 1999 (Part 4 and other provisions of the Act as far as they apply to students enrolled at non-government schools)*
- ▮ *University Building Act 1938*
- ▮ *University Buildings Act 1930*
- ▮ *University Buildings Act 1952*
- ▮ *University Colleges Act 1926*
- ▮ *University of Notre Dame Australia Act 1989*
- ▮ *University of Western Australia Act 1911*
- ▮ *Vocational Education and Training Act 1996 (Part 4 Division 1)*
- ▮ *Western Australian College of Teaching Act 2004*

LEGISLATION IMPACTING ON THE DEPARTMENT'S ACTIVITIES

In the performance of its functions, the Department of Education Services complies with the following relevant written laws:

- ▮ *Auditor General Act 2006*
- ▮ *Corruption and Crime Commission Act 2003*
- ▮ *Disability Services Act 1993*
- ▮ *Education Services for Overseas Students Act 2000*
- ▮ *Electoral Act 1907*
- ▮ *Equal Opportunity Act 1984*
- ▮ *Financial Management Act 2006*
- ▮ *Freedom of Information Act 1992*
- ▮ *Immigration Act 1958*
- ▮ *Industrial Relations Act 1979*
- ▮ *Minimum Conditions of Employment Act 1993*
- ▮ *Occupational Safety and Health Act 1984*
- ▮ *Public Interest Disclosure Act 2003*
- ▮ *Public Sector Management Act 1994*
- ▮ *Salaries and Allowances Act 1975*
- ▮ *State Records Act 2000*
- ▮ *State Supply Commission Act 1991*
- ▮ *Worker's Compensation and Injury Management Act 1981*

ORGANISATION CHART - DEPARTMENT OF EDUCATION SERVICES



OPERATIONAL STRUCTURE

The Department's objectives and outcomes are delivered through three Directorates: Corporate Governance and Non-Government Schools; Education and Training Regulation; and Higher Education and Legislative Review. The activities and outcomes achieved by the Directorates are detailed in the Agency Performance Chapter - Report on Operations. Each Directorate reports to the Chief Executive Officer on the day-to-day operations of the Department.

The Corporate Executive group, comprising the Chief Executive Officer, the Directors, the Chair of the AETC, the Chief Finance Officer and the Coordinator of Strategic Planning and Governance, meets monthly to consider key planning and policy matters relating to corporate governance of the Department including financial and human resource management issues, risk management, and other key issues central to its operations. Various standing committees and special project groups are established and meet as required.

Membership details of the Ministerial Councils and Committees are included at Appendix 11.

SENIOR OFFICERS PROFILE

Mr Richard Strickland, Chief Executive Officer Richard has held positions of Executive Director Planning and Resources, Executive Director Policy and Evaluation and Director of TAFEWA in the Department of Education and Training. Prior to that he held the position of Manager Personnel Operations and University Statistician at The University of Western Australia. He commenced Acting as Chief Executive Officer in the Department of Education Services in July 2005 and was appointed to the position in August 2006.

Mr Bronte Parkin, Executive Director, Corporate Governance and Non-Government Schools Bronte has extensive senior experience in education administration and policy development which followed positions in educational research and planning after teaching physics, chemistry and general science. He has been responsible for the registration and funding of non-government schools for the past 15 years and now combines these functions with the oversight of the Department's corporate services and corporate governance responsibilities..

Mr Terry Werner, Director, Higher Education and Legislative Review Terry joined the WA public service in 1982 and has held a range of senior positions in this Department, the Department of the Premier and Cabinet and the Department of Education and Training. Prior to 1982 he held lecturing positions in faculties of education at the Western Australian Institute of Technology (now Curtin University), Melbourne University and (the then) Melbourne State College.

Ms Rozana Kemp, A/Director, Education and Training Regulation Rozana has worked within the Vocational Education and Training (VET) sector and the Education sector for almost 25 years. During this time Rozana has undertaken a variety of roles including experience as a teacher, a lecturer within the TAFE College network, quality management and planning roles and management experience in regulation.

Ms Carol Garlett, Director and Chair, Aboriginal Education and Training Council (AETC) Carol has extensive experience in Aboriginal Education as an Administrator, educator and parent. Prior to her appointment as Chair AETC she was the District Director for government schools in the Kimberley region. She is actively involved in Aboriginal Education and Training at local, state and national levels.

Mr Don Boyd, Director, Rural and Remote Education Advisory Council (RREAC) Don has 32 years experience in education and training in Western Australia during which time he has been a school principal, district superintendent and director. The focus of his work over the past twenty-four years has been on provision of rural and remote education.

SUMMARY OF DIRECTORATE OPERATIONS

DIRECTORATE	KEY OPERATIONS
Corporate Governance and Non-Government Schools Directorate	<p><i>Corporate Governance</i></p> <ul style="list-style-type: none"> Human resource management services supporting recruitment, staff management and retention, payroll and performance management Financial management services supporting the Department's budget, accounts and procurement processes Strategic, business planning and corporate communications services as well as overseeing compliance with Public Sector Standards and government requirements Information and records management services <p><i>Non-Government Schools</i></p> <ul style="list-style-type: none"> Administering State Government per capita grants to non-government schools and a range of other grants as required Managing a Low Interest Loans Scheme to the non-government school sector Registering and re-registering non-government schools and considering applications for the establishment of new non-government schools Endorsing community based courses for students in Years 11 and 12 and managing applications for exemption from non-government school enrolment Providing advice to the Minister and Government and participating in the development of state and national policy on funding and regulation of non-government schools
Education and Training Regulation Directorate	<ul style="list-style-type: none"> Registering and monitoring education and training providers in the VET sector and non-university higher education sector Registering and monitoring RTOs and non-self accrediting higher education institutions who deliver education and training services to international students Accrediting nationally recognised courses in the VET and higher education sectors Approving skills recognition Agents and issuing trade certificates through skills recognition Providing information sessions to assist RTOs to understand the AQTF and the registration process and acts on complaints relating to the AQTF Providing secretariat support to the Training Accreditation Council Providing advice to Ministers and Government and participating in the development of state and national policy on quality arrangements in the VET sector and the international education industry
Higher Education and Legislative Review Directorate	<ul style="list-style-type: none"> Overseeing the statutory review of education and training legislation and the drafting of new or amending legislation Liaising with universities and providing support in the administration of the universities' Acts Monitoring the provision of higher education for the purpose of strategic planning and undertakes reviews, projects and feasibility studies from time to time at the request of the Minister. Supporting the operation of the Western Australian Higher Education Council Providing advice to the Minister and Government and participating in the development of state and national policy on quality and standards in higher education
Across the Department	<ul style="list-style-type: none"> Undertaking research on education and training matters Providing advice to Ministers and Government on Aboriginal education and training and rural and remote education and training through the Aboriginal Education and Training Council and the Rural and Remote Education Advisory Council

Performance Management Framework

OUTCOME BASED MANAGEMENT FRAMEWORK

The Department of Education Services has aligned its vision, mission, principles and goals to meet the State Government's goal and in so doing demonstrates its commitment to achieving the best opportunities for current and future generations in Western Australia.

Service 1: Regulation, Funding and Policy Advice

Provision of regulatory, funding and policy advisory services, as required by legislation or government policy, to support delivery of quality services by registered and/or accredited education and training providers.

GOVERNMENT GOAL

Outcomes-Based Service Delivery

Greater focus on achieving results in key service delivery areas for the benefit of all Western Australians.

DESIRED OUTCOME

Registered and/or accredited education and training providers comply with the appropriate legislative and/or other regulatory requirements.

DEPARTMENT'S RESPONSE

Regulation

- ▮ Implementation of legislative responsibilities, standards and quality assurance measures in higher education, international education, non-government schools and vocational education and training.
- ▮ Appropriate quality assurance processes in place for the non-government school, higher education, international education and vocational education and training sectors.
- ▮ Support the Training Accreditation Council in the execution of its legislative responsibilities.

Funding

- ▮ Provision of appropriate funding services to the non-government school sector to support delivery of quality and accessible education.

Policy Advice

- ▮ Play a leading role in developing the State Government's strategic relationship with the higher education industry in Western Australia.
- ▮ Review applications for the establishment of new non-government schools taking into account the impact on existing schools and provide advice to the Minister.
- ▮ Provide practical advice on improving the delivery and quality of education and training for Aboriginal and Torres Strait Islander people and improved access to services in the rural and remote areas of the State.
- ▮ Facilitate cross-sectoral initiatives to enhance the provision of education and training services in the State taking into account needs of education and training in regional communities.
- ▮ Representation at national forums in the areas of higher education, international education and vocational education and training, and contribute to relevant policy development.

CHANGES TO THE OUTCOME BASED MANAGEMENT FRAMEWORK

The Department's Outcome Based Management Framework did not change during the reporting period.

SHARED RESPONSIBILITIES WITH OTHER AGENCIES

Corporate Services

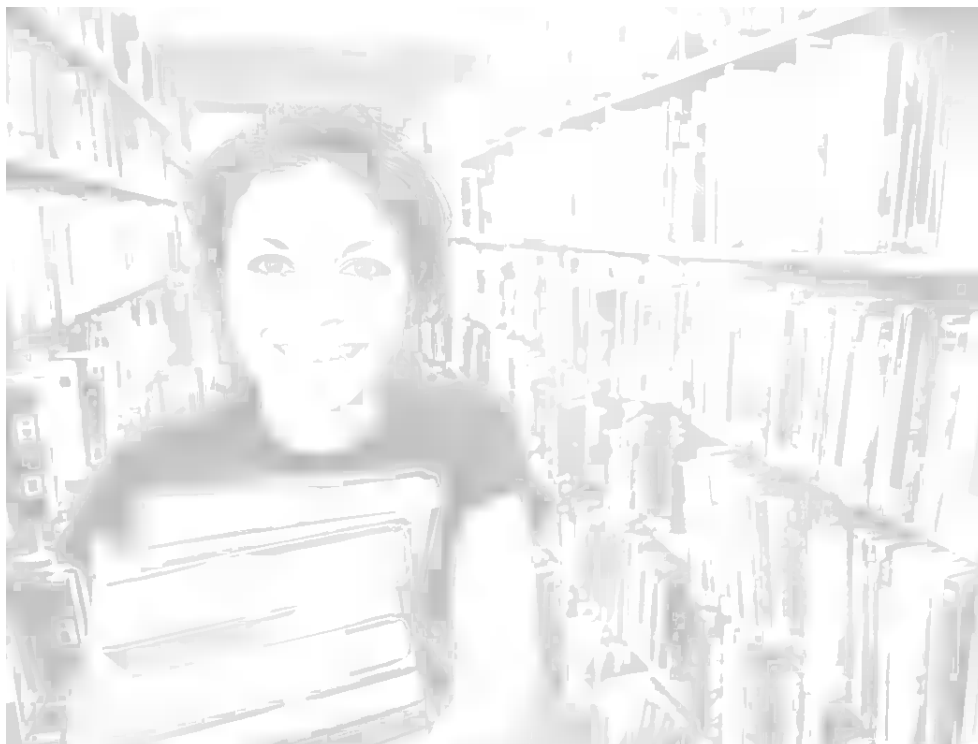
The Department has a Service Agreement with the Curriculum Council for the provision of Information Services, Record Keeping and some high level Human Resource support including Freedom of Information and Public Interest Disclosure.

The Department receives support from the Education and Training Shared Services Centre (ETSSC) for a range of Business and Management Support Services. These include Accounts Processing; Personnel and Payroll; Business Systems; Human Resource Services; and Financial Accounting Services. The Department participates in regular Shared Services Governance and Client Management Council meetings.

It Pays to Learn

The Department of Education Services worked with the Department of Education and Training and the Curriculum Council on a cross agency initiative, It Pays to Learn, designed to provide an educated and skilled future for all Western Australians.

INITIATIVE	FINANCIAL COMMITMENT	TARGET RESULT 2008-09	OUTCOME
<i>It Pays to Learn Strategy:</i> (a) Increase school leaving age.	(a) Increased funding for TAFE and other training programs and per capita funding to non-government schools of \$3.678million for 2008-09.	(a) Following enactment of legislation in 2005 to raise school leaving age to 16 in 2006 and 17 in 2008 for all students, monitor implementation across non-government schools.	(a) Retention of students aged 16 years has increased.
(b) \$200 Learning and Training Guarantee.	(b) Included in Department of Education and Training's budget.	(b) Ensure \$200 is paid to all 16 and 17 year olds.	(b) Students aged 16 years in Year 11 were paid \$200.



AGENCY PERFORMANCE

Report on Operations

FINANCIAL TARGETS: ACTUAL PERFORMANCE COMPARED TO BUDGET TARGETS

	2008-09 TARGET ⁽¹⁾ \$000	2008-09 ACTUAL \$000	VARIATION ⁽²⁾ \$000
Total cost of services (expenses limit) (sourced from Income Statement)	35,909	33,285	(2,624) ^(a)
Net cost of services (sourced from Income Statement)	20,095	18,603	(1,492) ^(b)
Total equity (sourced from Balance Sheet)	(45,899)	(44,975)	924 ^(c)
Net Increase / decrease in cash held (sourced from Cash Flow Statement)	(342)	2,531	2,873 ^(d)
Consistency between internal asset management plan and the capital works program	360	126	(234) ^(e)
	Number	Number	Number
Approved full-time equivalent (FTE) staff level	54	54	-

(1) As specified in the 2008-09 Budget Statements.

(2) Further explanations are also contained in the Notes to the Financial Statements (pp43-63).

- (a) The decrease occurred as a result of a reduction in interest payable to WATC, due to a reduction in interest rates during the year.
- (b) The decrease of \$1.492 million is as a result of the application of Accounting Standard AASB139, and (a) above.
- (c) The increase in equity for the year occurred as a result of a net increase in cash, caused by the reduction in interest payable.
- (d) A net increase in cash held of \$2,531 million is attributed to a lower interest subsidy payment requirement to the Western Australian Treasury Corporation in 2008-09. It should be noted that the weighted average interest rate payable on loans to WATC decreased from 7.59% in 2007-08 to 4.18% (as at 30 June 2009).
- (e) The office fit and office equipment programs were initially budgeted at \$360,000, but was reduced to \$220,000 at the Mid year review cycle point. The first floor fit-out was completed at a lower than expected amount, with other work expected to be finished in 2009-10.

SUMMARY OF KEY PERFORMANCE INDICATORS: ACTUAL PERFORMANCE COMPARED TO BUDGET TARGETS

	2008-09 TARGET ⁽¹⁾	2008-09 ACTUAL	VARIATION ⁽²⁾
<p>Outcome: <i>Registered and/or accredited education and training providers comply with the appropriate legislative and/or other regulatory requirements.</i></p> <p>Key Effectiveness Indicators: ^(a)</p> <ul style="list-style-type: none"> Percentage of non self-accrediting higher education institutions complying with accreditation and authorisation requirements of the <i>Higher Education Act 2004</i> Percentage of non-government schools complying with registration requirements of the <i>School Education Act 1999</i> Percentage of providers of education services to full fee international students complying with registration requirements of the <i>Education Service Providers (Full Fee Overseas Students) Registration Act 1991</i> (WA) and the <i>Education Services for Overseas Students Act 2000</i> (C'th) Percentage of Registered Training Organisations (RTOs) compliant with the Australian Quality Training Framework (AQTF) standards for RTOs 	<p>100.0%</p> <p>99.0%</p> <p>100.0%</p> <p>100.0%</p>	<p>100.0%</p> <p>94.1%</p> <p>100.0%</p> <p>99.8%</p>	<p>(-)</p> <p>(4.9%)</p> <p>(-)</p> <p>(0.2%)</p>
<p>Service: Regulation, Funding and Policy Advice</p> <p>Key Efficiency Indicators:</p> <ul style="list-style-type: none"> Cost of regulatory services per registered provider/institution^(b) Cost of funded services per funded unit Hourly cost of providing policy advice and support 	<p>\$5,680</p> <p>\$5.49</p> <p>\$92.60</p>	<p>\$5,165</p> <p>\$5.28</p> <p>\$90.32</p>	<p>(\$515)</p> <p>(\$0.21)</p> <p>(\$2.28)</p>

- (1) As specified in the 2008-09 Budget Statements.
- (2) Explanations for the significant variation between target and actual results are presented in pp 65-69.
 - (a) The reduction in the targeted percentage of schools which comply with registration requirements is due to a change in the methodology for measuring the number of schools not complying, which now includes the number of schools re-registered with conditions and the number of schools given directions to comply with a registration standard.
 - (b) The variation between the 2008-09 Target and Actual figures is due to the increase in the total cost of services for the department for the year (used in the calculation of the efficiency indicators) which was proportionately higher than the increase in funded units.

Report on Operations by Program Area

The Department of Education Services has four main operational areas with key objectives through which the agency level and Government goals are achieved. These program areas form the basis of the work undertaken by the Department and provide evidence of what has been achieved during the reporting period and for what purpose.

Each program area is linked to specific Government Goals and this section details the key objectives and key achievements in attaining these goals.

PROGRAM AREA		KEY OBJECTIVE
1	Education and Training Regulation	To enhance public confidence in the quality and integrity of education and training through effective and efficient regulation.
2	Funding Services	To improve access to a world-class education system by allocating grants and subsidies to non-government schools, supporting diversity and parental choice.
3	Strategic Policy and Legislative Services	To position the education and training system to meet the needs of the State through the provision of strategic policy advice, research, planning and legislative services across relevant sectors.
4	Workforce and Organisational Capability	To ensure an innovative and effective organisation through responsive leadership and governance with a focus on developing and valuing staff.



1. EDUCATION AND TRAINING REGULATION

Key Objective: To enhance public confidence in the quality and integrity of education and training through effective and efficient regulation.

Government Goal:

Outcomes-Based Service Delivery

Greater focus on achieving results in key service delivery areas for the benefit of all Western Australians.

Key Achievements 2008-09:

- ▮ Ministerial approval was obtained for applications to establish 2 new non-government schools and to provide additional educational levels at 4 existing schools.
- ▮ 46 independent schools and 24 Catholic schools were inspected under the registration renewal provisions of the *School Education Act 1999*.
- ▮ 181 initial, and renewal of, vocational education and training (VET) registration applications were endorsed, 285 extensions to scope applications were endorsed, and 90 VET courses were accredited or re-accredited by the Training Accreditation Council.
- ▮ 6 non self-accrediting higher education institutions were registered and 30 new higher education courses were accredited.
- ▮ Developed and implemented a Higher Education Advisory Committee (HEAC) Chairs Forum to ensure moderation and consistency with the higher education approval process.
- ▮ 8 new education providers were registered to offer education services to international students, 12 existing providers were re-registered and 506 courses were registered for delivery to international students.
- ▮ Developed and implemented a strategy for auditing high risk international education service providers.
- ▮ Continued to review and develop risk mitigation strategies to support the integrity of the vocational education and training environment in Western Australia: as a result established a Client Qualifications Register.
- ▮ The Department played a lead role in contributing to the development of the VET legislative amendments with particular focus on areas impacting the Training Accreditation Council.

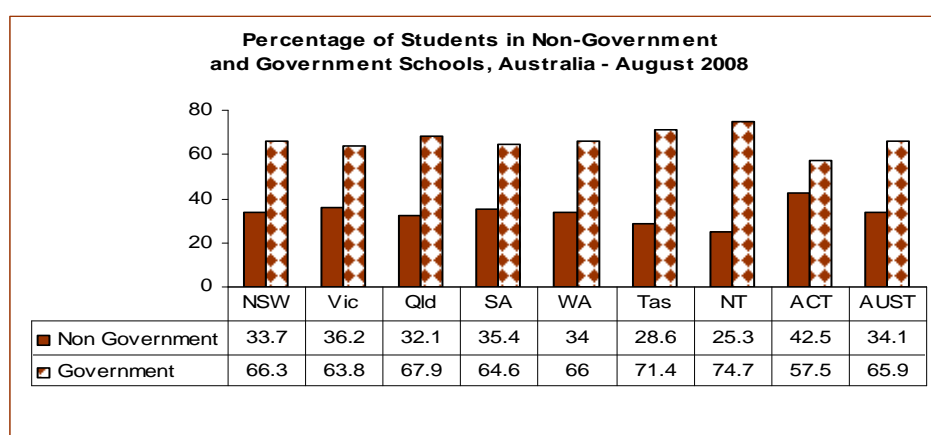
SCHOOL EDUCATION

Registration of Non Government Schools

Growth of sector

The total number of registered schools at the February 2009 census date was 311, a decrease of three since the previous year. Enrolments increased by 3.1 percent over the same period.

The percentage of all pre-primary, primary and secondary students in Western Australia who attend non-government schools increased to 34 percent in August 2008. The national figure is 34.1 percent.



Source: ABS, 2008 Schools Australia, Cat 4221.0, 2007

Advance determinations: Recommendations of the Non-Government Schools Planning Advisory Committee

Three Committee meetings were held during the reporting period: 20 October 2008, 7 April 2009 and 22 June 2009. Based on the Committee's recommendations the Minister has approved the establishment of two new non-government schools; the introduction of a distance education program at an existing school, and the introduction of additional levels at two schools.

One application from an existing school to introduce upper secondary was not approved and an application to introduce lower and upper secondary was outstanding at the end of the reporting period.

The Minister approved an appeal against an earlier decision not to approve registration for lower secondary. Another appeal against a decision not to approve registration for lower secondary was outstanding at the end of the reporting period.

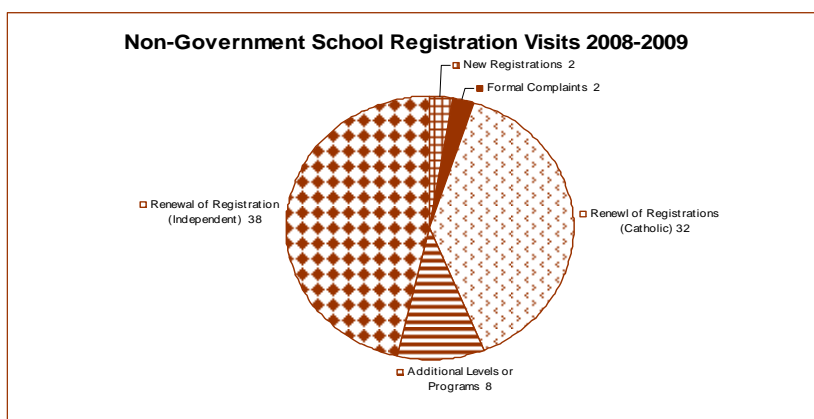
Registration of Non-Government Schools

Five established independent schools were registered for additional educational levels and two schools were registered for additional campuses.

Two independent non-government schools were inspected in response to formal complaints.

Forty-six independent schools were inspected and re-registered under the registration renewal provisions of the Act. Of these, four schools were re-registered with one or more conditions applied.

The inspection and registration of Catholic schools are managed under a System Agreement between the Minister for Education and Training and the Catholic Education Office of Western Australia. Thirty five Catholic schools were audited under this arrangement in 2008.



Endorsement of Community Based Courses

Community Based Courses are authorised under Sections 11B (1) (e), 11B (2) and 11B (3) of the *School Education Act 1999*. Students participate in these courses as one of the options for meeting the requirement for enrolment in compulsory education, either through an arrangement to be entered into for a student "to attend at some place other than the school at which he or she is enrolled to participate in activities that are part of an educational course of the school." (as in section 24 of the Act), or under a Notice of Arrangements (as provided for in Section 11D of the Act, which does not entail enrolment at a school. Only those Community Based Courses that have been prescribed by a Ministerial order and published in the *Government Gazette* are able to be accessed in this manner by students in their sixteenth and seventeenth year.

During 2008-09, five new providers were inspected and endorsed by the Minister. The Minister also approved new Standards and Guidelines to replace the provisional standards approved by the previous Minister during 2007-08.

VOCATIONAL EDUCATION AND TRAINING

Registration and Accreditation in the Vocational Education and Training Sector

Training Accreditation Council (TAC)

The Training Accreditation Council is Western Australia's State Registering and Course Accrediting Body and is responsible for quality assurance and recognition of vocational education and training services in Western Australia. The Council is committed to being the national leader in the strategic management of the recognition and quality assurance of training, including associated policies, services and standards in the vocational education and training sector and to providing practical, efficient and responsive support for government, the State Training Board, industry training providers and the community.

The Council implements a robust auditing regime to assure the quality of vocational education and training services in Western Australia. Feedback from the TAC Client Satisfaction Survey for the 2008-09 reporting period showed that 92 percent of respondents found that the audit process added value to their business, and 94 percent of respondents indicated that the pre-audit information provided by the registering body met their needs.

In addition to the ongoing survey of training organisations a broader survey focussing on the level of regulatory services provided in the VET, higher education and international education sectors was undertaken by the Department in mid 2008. The survey was sent electronically to over 540 providers and included a number of organisations operating across two or more sectors. Ninety percent of respondents indicated that the Department performed very well in the key function of 'registering providers' while 85 percent of the respondents indicated that it performed very well in the area of 'accrediting courses'. Respondents rated the level of satisfaction with the audit/authorisation processes at 84 percent. Overall a very positive response.

Amendments to the *Vocational Education and Training Act 1996* and the introduction of the *Vocational Education and Training (General) Regulations 2009 (General Regulations)* in June 2009 introduced the first substantial changes to the vocational education and training system in WA for a number of years. This is of major significance to the Council with a particular focus on its regulatory role. The new general regulations include the introduction of 'National model clauses' for the registration of training providers and accreditation of courses.

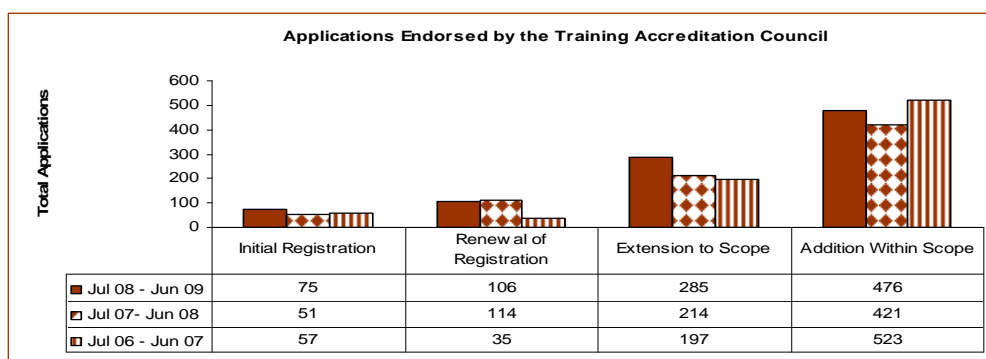
The Council, through the Department, continued to review risks associated with the closure of RTOs and as a result established a Client Qualification Register (CQR). The register is a mechanism by which a permanent record of student achievement can be maintained. The Register will ensure continued access to student records and ongoing verification of achievement from all providers regardless of whether they may have ceased to operate. RTOs are required to report student achievement twice a year at 30 June and 31 December.

Registration of Training Organisations (RTOs)

There were 1,663 training organisations registered to deliver training in Western Australia on 30 June 2009. A total of 508 of these organisations were registered with the Council and a further 1,155, registered by other States and Territories, are able to deliver in Western Australia under national recognition arrangements (not all of the latter follow through with actual delivery). Fifty two of the 508 organisations registered with the Council were also delivering vocational education and training under the AQTF 2007 in countries other than Australia. During the reporting period the total number of Western Australian registered training organisations increased from 456 in 2007-08 to 508, an increase of over 10 percent.

Registration activity July 2008 – June 2009

There were 75 initial registrations endorsed by the Council during the reporting period which represents an increase of over 40 percent on the previous period. An increase of over 30 percent was noted in the number of extension to scope applications endorsed by Council.



Audit Strategy 2008-09

The Council has implemented a continuous audit strategy to ensure a flexible and fluid audit regime is in place with the ability to address identified issues as they arise, complement the national approach to risk management, and enable monitoring on an ongoing basis. The audit strategy includes regulatory audits such as registration audits, follow up audits and audits in response to complaints.

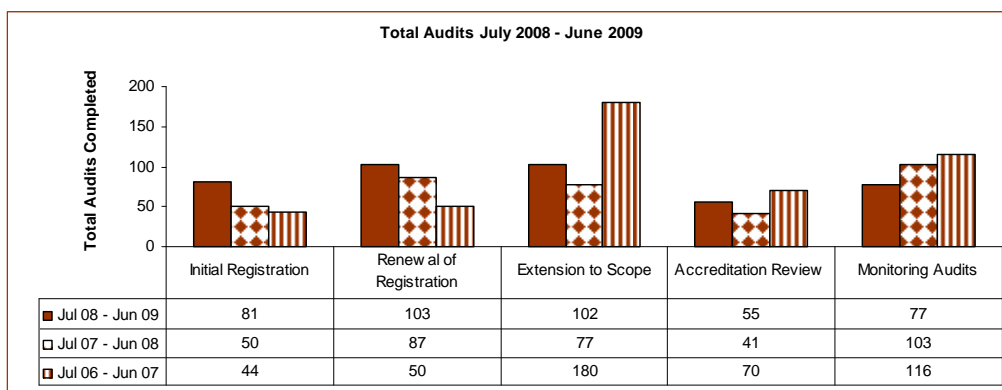
Audits conducted by the Council are in accordance with the *AQTF 2007 Standards for State and Territory Registering Bodies* and the Audit Handbook (a reference guide for conducting audits of training organisations against the *AQTF 2007 Essential Standards for Registration*). Non compliances identified at audit were processed in accordance with the *National Guideline for Managing Non-Compliance*.

Applications to the Training Accreditation Council from training organisations are risk assessed in line with the *National Guideline for Risk Management*. Risk indicators which focus on the performance of the RTO delivering quality skills outcomes and supplementary indicators which apply to the operational context of the RTO, determine the type, scale and scope of an audit. In August 2008, the Council agreed to incorporate specific Western Australian risk indicators in addition to the existing supplementary risk indicators.

During the 2008-09 reporting period, a total of 604 RTO risk assessments were undertaken by the Council. This represents an increase of over 55 percent when compared with 388 assessments in 2007-08. Of the 604 risk assessments undertaken, 349 did not require an audit and the remaining 255 were either audited through an external desk audit or a site visit audit.

A total of 418 audits were undertaken in the twelve months ending 30 June 2009. This represents an increase of over 15 percent from the previous year with a significant rise in audits conducted for new organisations seeking registration with the Council. Audits undertaken for re-registration increased by approximately 30 percent during the same period.

During 2008-09, the number of extension to scope audits increased by over 30 percent. The increase may be attributed to training organisations expanding their delivery to meet the needs of clients/industry. The number of accreditation reviews also increased by over 30 percent during this period.



Recognition of Vocational Education and Training Skills and Qualifications

One of the Council's functions under the *Vocational Education and Training Act 1996* (until 9 June 2009) has been skills recognition. Council exercised this function to recognise skills leading to the issuance of a trade certificate in designated trade areas to successful applicants who have not undertaken an indentured Apprenticeship. Under this arrangement selected Industry Training Councils (ITC) and RTOs provide skills assessment services for trade qualification purposes.

From July 2008 to June 2009 there were 183 trade certificates approved for issuance by the Council to individuals assessed as competent in a range of trade areas via the trade skills recognition process. This represents an increase of over 10 percent from the previous reporting period where a total of 164 trade certificates had been issued. The increase is most likely attributed to the change in the Department of education and Training's policy for funding skills recognition services.

As at 30 June 2009, eight RTOs and seven ITCs had been endorsed by the Council as agents for trade skills recognition.

During the reporting period the Council reviewed and updated the *Trades Skills Recognition Policy* and endorsed the *Guideline on Skills Recognition* to further refine and streamline the process for training organisations seeking endorsement from the Council to deliver trade skills recognition programs.

The Council recognises that RTOs are best placed to provide trade skills recognition services and supported amendments to the VET Act for this legislative function to be transferred to RTOs.

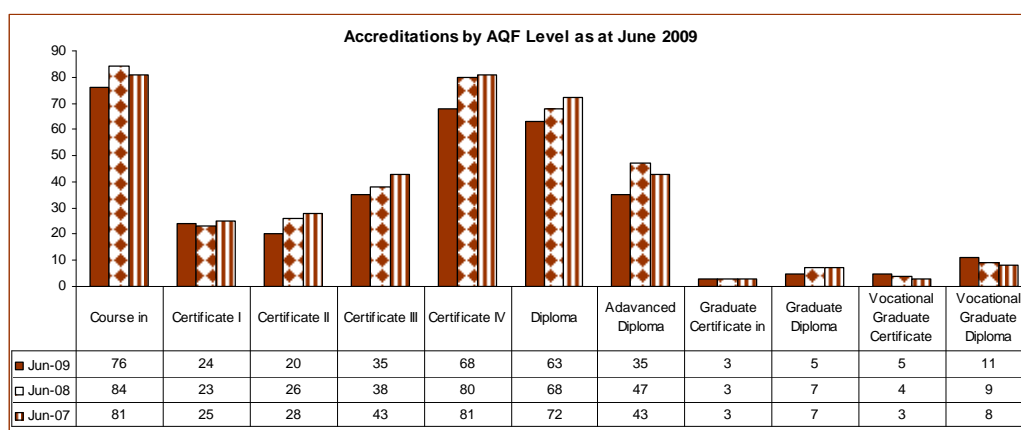
Course Accreditation

As at 30 June 2009, there were 345 Western Australian VET accredited courses. During 2008-09 the Council approved a total of 90 courses for accreditation and re-accreditation. Accredited courses meet the training needs not addressed by Training Packages. In addition to this the Council considered 70 proposals to extend the accreditation period of existing courses. Extensions to courses are considered for a range of reasons including the expectation that a Training Package qualification may replace the course in the near future or to permit an RTO reasonable change over time from one course to another.

The following data summarise the accreditation activity undertaken in the reporting period.

Accreditation Activity July 2008 – June 2009	
Activity	Number of Courses
Courses accredited	30
Courses re-accredited	60
Courses extended	70
Courses expired	121

The following chart shows the number of accreditations by AQF qualification level has remained relatively unchanged compared with the previous reporting period.



HIGHER EDUCATION

Accreditation and Registration of Non Self-Accrediting Higher Education Institutions

The Department implements the *National Protocols for Higher Education Approval Processes* in Western Australia through the *Higher Education Act 2004*, the *Higher Education Regulations 2005* and the *Higher Education Guidelines for Accreditation of Higher Education Courses and Authorisation of Non-University Institutions to Provide Higher Education Courses*.

During the reporting period the Department authorised 6 non self-accrediting institutions to deliver 97 higher education awards. There were a further 4 applications covering 19 awards in that period that were still being assessed. Three other private providers made initial general enquiries to the Department regarding accreditation and authorisation.

As part of the Department's continual quality improvement model for higher education accreditation and authorisation processes, it continues to implement recommendations made by the Australian Universities Quality Agency (AUQA) in an audit in 2006. In particular, the quality assurance measures include:

- ▮ implementation of the state's higher education regulatory framework to align with the new nationally consistent approaches to annual reporting, mutual recognition and overall continuous improvement; and
- ▮ establishment and introduction of the HEAC Chairs Forum to ensure moderation and consistency with the approvals process, review of decisions, mentoring, professional development and related policy developments.

INTERNATIONAL EDUCATION

Regulation of International Education Providers

Western Australia's excellent reputation as an internationally recognised study destination for overseas students was maintained by ensuring that all registered institutions provide quality services to overseas students and that the standards of delivery are monitored for compliance. The benefits derived from the international education industry largely depend on the quality of the service it provides to overseas students and on public confidence in its integrity.

As of 30 June 2009, there were 4,639 courses registered for delivery across 123 international education service providers in WA. Through a heightened awareness of Australia's skilled migration pathway by potential overseas students and providers, the Department received a 20 percent increase in the number of applications for registration within the international education sector. In 2008-09, eight new institutions were registered and 12 existing institutions were re-registered. A further 19 applications for international delivery were received during the period and assessment will be finalised in the next reporting period.

The Department continued its schedule of compliance audits (including bi-lateral auditing with Department of Employment and Workplace Relations (DEEWR) officers) of institutions including Western Australia's four public universities, one private university, and one eastern state university campus. The audits included compliance assessments and risk analysis, involving evidence of financial viability, provider capacity for student delivery, non-compliance activity, commercial standing and probity as required under the State's *Education Service Providers (Full Fee Overseas Students) Registration Act 1991 (ESPRA)*, the Commonwealth's *Education Services for Overseas Students Act 2000 (ESOS)*, and *The National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students (The National Code)*.

A proactive strategy for auditing high risk international education service providers was also developed and will be progressively implemented throughout 2009-10. The strategy will enhance the quality assurance and maintain the integrity of WA's international education industry, particularly with a focus towards new and high risk providers.

2. FUNDING SERVICES

Key Objective: To improve access to a world-class education system by allocating grants and subsidies to non-government schools, supporting diversity and parental choice.

Government Goal:

Outcomes-Based Service Delivery

Greater focus on achieving results in key service delivery areas for the benefit of all Western Australians.

Key Achievements 2008-09:

- ▮ Total financial assistance provided to non-government schools in 2009 was 25.78 percent of the adjusted Average Government School Recurrent Cost (AGSRC) Index.
- ▮ \$250.158 million in per capita grants allocated to non-government schools.
- ▮ \$11.066 million in supplementary per capita grants allocated to students with disabilities attending non-government schools.
- ▮ \$2.861 million in funding to the Non-Government School Psychology Service.
- ▮ \$29.5 million in low interest loans advanced to non-government schools.
- ▮ \$6.4 million over four years allocated for retention of Years 11 and 12 students at non-government schools as a consequence of the higher school leaving age legislation.
- ▮ \$6.8 million over four years transferred to the Department of Education and Training for reduction of TAFE fees for part-time non-government school students who enrol part-time directly with TAFE.
- ▮ Nine Western Australian Government sponsored scholarships were awarded to higher education students.

SCHOOL EDUCATION

Provision of Funding Services to Non-Government Schools

State Government financial support

Based on principles agreed between the government and the non-government sectors in the review of the AGSRC and funding distribution model in 2003-04, funding in 2009 was such that total financial assistance was 25.78 percent of the adjusted AGSRC.

General Per Capita and Other Funding

\$250.158 million or 91 percent of recurrent funding was allocated on a general per capita basis to assist registered non-government schools. The increased expenditure in 2008-09 reflected the increase in non-government school enrolments and indexation of the grants. The 2009 per capita grants were indexed by 4.94 percent. The specific rates paid in 2008 and 2009 are included in Appendix 8.

\$11.066 million or 4.1 percent of recurrent funding was allocated to supplement the general per capita grants for qualifying students with disabilities attending non-government schools. The amount also included a special grant for severely disabled students with high support needs, including hearing-impaired students enrolled at the Speech and Hearing Centre.

Non-Government School Psychology Service

\$2.861 million was granted to the Catholic Education Office to administer the Non-Government School Psychology Service. The service employed 24.7 full time equivalent school psychologists and through them provided counselling and career guidance services to all non-government schools.

During the 2008-09 reporting period there were approximately 1,406 formal referrals made to the School Psychology Service. Overall the service had some 5,161 case contacts; of which 1,826 involved individual students. An analysis of the referrals shows that almost 66 percent are for reasons of students' learning, 19 percent for behavioural reasons and 15 per cent for social and emotional reasons. This follows a similar trend from previous years. The service also provides professional development programs for teachers on a wide

variety of topics including learning disorders and disabilities, student behaviour management, youth suicide prevention, drug education and crisis management planning.

Low Interest Loans

\$29.5 million was advanced in low interest loans for approved capital works at 41 non-government schools. This assistance was made available under the Low Interest Loan Scheme through expenditure of \$13.737 million in interest subsidies. Of the \$29.5 million, \$21.457 million was for new works and \$8.043 million was for works in progress. A complete list of schools that received low interest loans in 2008-09 is included in Appendix 10.

Learning and Training Guarantee

\$6.4 million over four years (commencing in 2005-06) was allocated to support the retention of additional Years 11 and 12 students at non-government schools as a consequence of introducing the higher school leaving age legislation. The funds are available for payment of additional per capita grants and for specialised programs developed by schools to encourage and support the retention of students in education and training.

\$6.8 million over four years (commencing in 2005-06), originally allocated to the Department under the Learning and Training Guarantee, was transferred during 2005-06 to the Department of Education and Training for payment of TAFE fees for part-time non-government school students who enrol part-time directly with TAFE for training courses.

HIGHER EDUCATION

Government Scholarships

WA Government Japanese Studies Scholarships

The WA Government has sponsored for more than thirty-seven years, two Japanese Studies Scholarships for promising students to study at a university in Japan for up to twelve months. One scholarship is tenable at any university in Japan and the other at a university in Hyogo Prefecture. Each scholarship is valued at around \$40,000 - \$50,000 (Australian) depending on the exchange rate. Selection for the scholarships is based on a Japanese language proficiency test with short-listed applicants invited to discuss their proposed study program in Japan with the selection committee. Candidates are expected to have a well-developed study plan and provide some indication of how they expect their experiences in Japan will benefit the Western Australian community on their return.

WA Government/Curtin University of Technology Miri Scholarships

As an initiative of the then Premier, the WA Government/Curtin University of Technology Miri Scholarships were established in 2003 to enable five young people a year from Miri in Sarawak to complete their undergraduate education at Curtin's Bentley campus. Twenty-five students have benefited from the scholarships to date and the Premier has recently announced an extension of the scholarship scheme for a further three-year period. Travel and accommodation costs are met by the WA Government and Curtin meets all tuition costs. Selection criteria were jointly developed by the Department and Curtin and the selection interviews are conducted by videoconference. The selection criteria include academic merit, reasons for wanting to complete the course in Perth, knowledge of areas of specialisation that might be enhanced in Perth, career knowledge and goals, perceptions about personal and professional benefits from a year in Perth and extra-curricular interests.

Curtin University Indigenous Scholarships

An amount of \$70,000 was allocated for the Indigenous Scholarship/Fellowship Scheme to enhance the leadership and research skills of outstanding Indigenous people through postgraduate research programs at Curtin University's Centre for Aboriginal Studies. Applicants are encouraged to undertake a three-year research program but in some circumstances a one-year fellowship may be offered. Applicants must meet all university entry criteria for post-graduate research programs. Guidelines for the scholarships take into account Curtin University's guidelines for postgraduate studies. The Department of Education Services administers these scholarships on behalf of the Government and is actively involved in the selection process.

3. STRATEGIC POLICY AND LEGISLATIVE SERVICES

Key Objective: To position the education and training system to meet the needs of the State through the provision of strategic policy advice, research, planning and legislative services across relevant sectors.

Government Goal:

Outcomes-Based Service Delivery

Greater focus on achieving results in key service delivery areas for the benefit of all Western Australians.

Key Achievements 2008-09:

- ▮ A new financial accountability framework to strengthen non-government school accountabilities was designed and trialled in 2008 and is currently being rolled out.
- ▮ Prepared State submissions to the Commonwealth on the Review of Higher Education ("Bradley Report").
- ▮ Provided logistic and policy support to the Minister's delegation to China with the Vice-Chancellors to promote higher education linkages.
- ▮ Prepared drafting instructions for bills to amend the *Curriculum Council Act 2007* and the *Higher Education Act 2004*.
- ▮ Commenced a review of the *Western Australian College of Teaching Act 2004*: published a discussion paper; conducted a survey of members of the College; and researched comparable Acts in other jurisdictions.
- ▮ Negotiated new arrangements and secured funding for Government support for international education in Western Australia.
- ▮ Produced a report entitled *The Voices of Our People: Aboriginal communities across Western Australia speak out on School and Community Partnerships*, and currently working with schools and communities to develop partnership agreements.
- ▮ Commissioned a study on the National Assessment Program: Literacy and Numeracy (NAPLAN) which recommended that test literacy be explicitly taught to all primary and secondary Aboriginal students.
- ▮ Assumed a lead role for a number of national projects to support the development and ongoing implementation of AQTF 2007.

SCHOOL EDUCATION

Strengthening Financial Accountability of Non-Government Schools

The Department of Education Services is strengthening non-government schools' compliance on legislated standards for governance and financial viability, and introducing an auditing regime on schools' claims for per capita grants.

The areas planned for strengthening include:

1. **Governance:** Making improvements to governance arrangements and constitution requirements at independent non-government schools via a new standard.
2. **Financial Viability:** Closer monitoring of the financial viability of independent non-government schools by collecting and more rigorously assessing key financial information from each school is to be implemented.
3. **Funding Agreements:** The *School Education Act 1999*, provides for a funding "order" and associated funding guidelines to provide a clearer description of the purpose of the per capita grants made to schools (ie the manner in which schools may utilise the funds) and the basis for their calculation and payment. Funding agreements and acquittal statements from individual schools for receipt of grants are also being implemented.
4. **Grants Auditing Regime:** A grants auditing regime across all non-government schools is to be developed with 100 schools randomly selected each year for detailed checking of student information and grant claims. Every school will be audited at least once every five years.

5. **Risk Rating:** In conjunction with the above, a “risk rating” for each non-government school is being developed to ensure more timely monitoring of potential financial and other issues within the normal period of a school’s registration.

Work has already commenced on progressing these changes. Communication with key stakeholders, such as the Association of Independent Schools and the Catholic Education Office, has gained their support to implement these changes. Communication of the changes with schools has occurred and further advice will be provided as implementation proceeds. The Department is aware of the COAG agenda to minimise bureaucratic red tape and duplication across public services, and has entered discussions with DEEWR to collaborate on minimising duplication of similar processes.

Progress to date

- ▮ A consultant’s report has been completed providing high level advice on the initiatives.
- ▮ All standards and requirements for registration have been updated and are now being consulted upon for implementation in 2010.
- ▮ A funding order is being prepared for Gazettal before the end of 2009. It will have associated guidelines and the order will allow for funding agreements with schools. Included in each agreement will be requirements including acquittal of the funds allocated. The funding agreements will be in place for 2010 school year.
- ▮ A financial viability model has been developed and will be applied during 2010 using school data obtained via an information agreement with DEEWR. The model will analyse school data and provide a risk rating for follow up where required.
- ▮ The grant audit program is being implemented from August 2009 and includes desk top audits following each Census (Feb/Aug), targeted audits based on risk rating and random audits. All schools will be audited at least once in 5 years.
- ▮ A risk register and response framework database will be compiled during Semester 2, 2009. It will maintain information about school compliance with registration standards. The framework developed for regulatory responses will relate to different levels of risk.

HIGHER EDUCATION

Consultation

The Department of Education Services has worked closely with the Department of Treasury and Finance and the four public universities to develop borrowing guidelines for Western Australian public universities. The establishing Acts of the public universities outline inter alia the conditions under which the universities may borrow monies from government to support their teaching and research objectives. These conditions differ between the universities and the objective of the negotiations is to work towards ensuring universities have similar powers in their legislation and that borrowing guidelines are established to determine the criteria that the State should apply in assessing applications and to ensure that universities and the State have a clear process and timelines. Draft guidelines have been developed and trialled in regard to a borrowing application from the University of Western Australia.

State Submissions

The Department of Education Services prepared the State submission to the Commonwealth in relation to the national Review of Australian Higher Education (Bradley Review) with input from the Department of Education and Training. The review was initiated by the Deputy Prime Minister, Hon Julia Gillard MP in 2008 and involved extensive national consultation and formal submissions. It is the most significant review of higher education since the Dawkins’ White Paper, *Higher Education: A Policy Statement* in 1988.

The State submission outlined the key objectives for Western Australia in regard to tertiary education and commented on the following specific issues:

- ▮ Promoting a comprehensive and responsive tertiary education system.
- ▮ Promoting diverse and effective higher education institutions.
- ▮ Improving funding arrangements for higher education.
- ▮ Addressing national and State skill shortages.
- ▮ Increasing participation in higher education with specific strategies for regional, remote and Indigenous students.

- ▮ Fostering the development of international education.
- ▮ Promoting cooperative federalism in higher education and the establishment of effective Commonwealth/State partnerships.

The Bradley Review reported to the Commonwealth Government in December 2008 and the formal Commonwealth response was outlined in *Transforming Australia's Higher Education System* which was released as part of the Commonwealth's 2009-2010 Budget papers.

Transforming Australia's Higher Education System outlines a phased 10 year 'reform' agenda for higher education and research. This agenda is ambitious and its implementation essentially requires a national agreement and collaboration between the Commonwealth and States and Territories.

The Deputy Prime Minister has indicated her intention to work closely with the States and Territories in implementing the Commonwealth's proposed reform agenda. The Department of Education Services will represent the State in discussions and negotiations with the Commonwealth in developing future higher education policy including the proposed establishment of the *Tertiary Education Quality and Standards Agency (TEQSA)* to be operational in the higher education sector by 2011 and, as currently proposed, in the VET sector by 2013.

Minister's Delegation to China

From 18 to 26 April 2009 the Minister for Education led a university delegation representing the four Western Australian public universities to Guangzhou, Shanghai, Beijing and Hangzhou and involving tourism contacts in Hong Kong and Shanghai.

The main objectives of the delegation were:

- ▮ To strengthen important government relationships including our Sister-State relationship with Zhejiang Province and to open doors at government level to help promote access and linkages for the State's universities.
- ▮ To promote two-way research collaboration and linkages between China and Western Australian universities.
- ▮ To promote Perth as a city with high quality universities and as an educational and tourism destination and to raise the profile of Western Australian universities in China.
- ▮ Preparation for Western Australian higher education participation in the World Expo 2010 Shanghai.

In collaboration with the Department of State Development and the Universities, the Department of Education services provided logistical and planning support to the Minister for the delegation's visit to China.

INTERNATIONAL EDUCATION

New Program of Support for International Education in Western Australia

Based on a comprehensive market research and capability study, the Department prepared advice on future State Government support for international education in Western Australia. The study found that Western Australia had lost market share to other States in most key market areas including higher education, vocational education and training and students from China and India. It outlined a new model for State Government support that would more effectively target policy and funding to maximise the public benefit including national market share.

As part of the 2009-10 budget process a submission was made to State Cabinet for the establishment of a program of ongoing financial support to resource the funding, coordination and monitoring of the State Government's interest in international education. The new program was approved by the Minister for Education and the Minister for Training in June 2009 with an allocation of \$1.5 million per year for the 2009-10 and 2010-11 financial years. Consistent with the strategic priorities for the program, the greater part of this funding will be provided to Perth Education City for the coordination and promotion of the international education brand for Western Australia.

The strategic priorities for the program will include:

- ▮ continuing to support the Western Australian brand in the international education market;
- ▮ an increase in Western Australia's share of the sustainable international education market;
- ▮ building on Western Australia's strength in recruiting higher degree by research students;
- ▮ enhancing the experience of international students and their engagement with the Australian community and workplace; and
- ▮ enhancing international education to be a route for bona fide skilled migration.

LEGISLATIVE SERVICES

Advice on Amendments to the *Higher Education Act 2004*

The *National Protocols for Higher Education Approval Processes (National Protocols)* were originally approved by the Ministerial Council on Education, Employment, Training and Youth Affairs (MCEETYA) in March 2000. The *National Protocols* are a key element of a national quality assurance framework for Australian higher education. They have been designed to ensure consistent criteria and standards for higher education approval processes across Australia. They provide a common framework for regulating the establishment and recognition of new universities, the operation of overseas higher education institutions in Australia and the accreditation of courses offered by providers of higher education other than universities.

In July 2006, MCEETYA approved one revision of the *National Protocols* and a further revision of them in October 2007. These revisions were necessary to reflect jurisdictions' experience since 2000 and to set in place arrangements to deal with emerging challenges.

States and Territories and the Commonwealth have the responsibility to give effect to the *National Protocols* through legislation in each jurisdiction. The *Higher Education Act 2004* implements the *National Protocols* in Western Australia. Drafting instructions have been prepared for a bill to amend the Act as required to implement the revised *National Protocols*.

Advice on Amendments to the *Curriculum Council Act 1997*

Following the review of this Act completed by the Department, the Higher Education and Legislative Review Directorate prepared drafting instructions for a bill to amend the Act.

In summary, it is proposed that:

- ▮ the Curriculum Council be replaced by a statutory body known as School Curriculum and Standards Authority;
- ▮ the new Authority be governed by a Board that separates the regulators of school curriculum, standards and assessment from the providers of schooling so as to minimise possible conflicts of interest;
- ▮ the Authority retain some of the functions of the Curriculum Council and be given some new ones primarily related to the monitoring of standards of student achievement; and
- ▮ the new Authority be empowered to prepare reports on the standards being achieved in schools and make recommendations, where appropriate, for improvement.

Western Australian College of Teaching Review

Section 90 of the *Western Australian College of Teaching Act 2004* obliges the responsible Minister to review the Act and table a report of the review in Parliament. Taking account of the provisions of section 90, the Minister for Education produced terms of reference and commissioned the Department of Education Services to undertake the review. It is anticipated that the Review report will be submitted for the Minister's consideration early in 2009-10.

The main elements of the Review are:

- ▮ the publication of a Discussion Paper. This paper, providing information and inviting comments on the terms of reference for the review, was released in February 2009.
- ▮ an examination of the legislation of comparable bodies in Australasia;
- ▮ discussions with interested stakeholder groups and organisations;
- ▮ establishment of a Review website which went live in March 2009;

- ▮ a call for submissions from interested parties; and
- ▮ a survey of a stratified random sample of registered teachers. This survey, conducted between March and May, was undertaken by a consultant on behalf of the Department of Education Services. The survey involved analysis of the responses of a sample of 974 teachers and focused on respondents' views about the operation and effectiveness of WACOT.

ACROSS ALL SECTORS

RESEARCH SERVICES

The Department undertakes research as required across the education and training sectors to inform advice to Government. During the reporting period the following research initiatives were undertaken:

- ▮ A study on the size and occupational composition of the WA workforce by 2022.
- ▮ A study on the supply of labour for the professions in WA. The State Government's role in the supply of labour for the professions is one of advocacy with the Commonwealth Government to secure the immigration and higher education policy settings to meet the needs of WA.
- ▮ Completed a paper providing a profile of the occupations and source countries for permanent and temporary (457) skilled migration to WA in recent years.
- ▮ A study profiling the government and non-government school sectors in WA based on parental characteristics (ie. income, religious affiliation) derived from ABS Household Census data.

NATIONAL STANDARDS AND GUIDELINES

National Standards for Higher Education Approval Processes

WA is represented on the Steering Committee of the Joint Committee on Higher Education (JCHE) responsible for developing the National Guidelines which implement the revised *National Protocols for Higher education Approval Processes*. The National Guidelines replace separate guidelines in each jurisdiction and are a key factor in promoting greater national consistency in standards in Australian higher education.

All jurisdictions are signatories to the revised *National Protocols*, which regulate the recognition of new universities, the operation of overseas universities in Australia, and the accreditation of courses of study offered by non-university providers of higher education. All jurisdictions have legislation to underpin the *National Protocols*. The relevant legislation in WA is the *Higher Education Act 2004* which is being amended to take into account the revised National Protocols.

National Framework for Regulation of Education Services Provision to International Students

The Department continued to participate in multi-lateral consultations with the Commonwealth/State and Territory regulatory authorities and major stakeholders to develop the new framework and standards for the regulation of education services offered to international students. WA is also represented on the national Steering Committee of the Joint Committee on International Education (JCIE). Collaborative working groups continued to address underpinning issues, such as:

- ▮ quality assurance;
- ▮ moderation of regulatory processes and outcomes;
- ▮ consumer protection provisions including policy impacting tuition assurance schemes;
- ▮ migration policy;
- ▮ government legislation, and
- ▮ administration of multi-tiered regulatory systems.

Australian Quality Training Framework

The Department, through the Training Accreditation Council, continues to work collaboratively with the Australian Government and all State and Territory governments in the regulation of the vocational education and training sector under the Australian Quality Training Framework. The Australian Quality Training Framework is the

national set of standards which assures nationally consistent, high quality training and assessment services for the clients of vocational education and training.

Since the implementation of the revised Australian Quality Training Framework standards in July 2007, the Department has been an active member of the National Consistency Action Group and its predecessor the National Registration and Accreditation Technical Committee. The aim of the Group is to ensure consistency in application and monitoring of the standards and outcomes based auditing across jurisdictions.

WESTERN AUSTRALIAN ABORIGINAL EDUCATION AND TRAINING COUNCIL

The Western Australian Aboriginal Education and Training Council's (WAAETC) primary source of advice to Government on emerging issues in Aboriginal Education and Training is the 'grassroots' participation of ten Aboriginal community members representing nine regional areas across Western Australia. In addition a core reference group providing expertise on education and training matters forms the Ex Officio membership that comprises the heads of each of the education and training provider system or sector. The Council met on five occasions in the reporting period.

A significant role played by the WAAETC is the development and monitoring of the quadrennial Strategic Plan for Aboriginal Education and Training in Western Australia. A monitoring report is produced annually.

Aboriginal Education and Training Initiatives:

Aboriginal Education and Training Initiatives for the reporting period have centred on building capacity of the Aboriginal community including enhancing their knowledge base of schools and education generally so that communities can confidently forge partnerships with their schools.

In building the capacity of Aboriginal people the WAAETC provided funds to support the attendance of two council members, two students and one parent to the World Indigenous Peoples Conference on Education which was hosted by Australia and held in Melbourne in December 2008. The WAAETC along with other Indigenous Education Consultative Bodies played a key role providing community input into the organisation of this world conference.

Key Achievements:

- ▮ The WAAETC produced a report entitled *The Voices of Our People: Aboriginal communities across Western Australia speak out on School and Community Partnerships*. The WAAETC took the report back to the Aboriginal communities across the State as promised and is currently working with schools and communities to develop school and community partnership agreements.
- ▮ The WAAETC commissioned the Centre for Indigenous Australian Knowledges at Edith Cowan University to conduct a study on the Western Australian Literacy and Numeracy Assessment (WALNA) now the National Assessment Program: Literacy and Numeracy (NAPLAN). The results of the study are available on the WAAETC website at www.aetcwa.org.au. A key recommendation arising from the study is that test literacy be explicitly taught to all primary and secondary Aboriginal students.

RURAL AND REMOTE EDUCATION ADVISORY COUNCIL

The Rural and Remote Education Advisory Council (RREAC) was established in 1997 and restructured in 2006 with new Terms of Reference to provide the Minister for Education and Training with evidence-based, and solutions-focused, strategic advice on education and training issues and developments in rural and remote areas of the State.

The Council is made up of representatives from various community groups who are consumers of, or have a strong vested interest in, rural and remote education in Western Australia. Members use their experience, skills, attributes or qualifications to perform their advisory function. The funders and providers of educational services in Western Australia are ex-officio members of RREAC.

Rural and Remote Education Initiatives

In the reporting period, the advisory role of RREAC centred on:

- ▮ A proposal for a collaborative project between DET, the Shire of Lake Grace, the Wheatbelt Development Commission (WDC) and RREAC.
- ▮ Enhancing the use of student hostels as a means to improving provision of education and training in rural and remote Western Australia.
- ▮ Improving the provision of training in rural and remote Western Australia.
- ▮ Improving professional learning opportunities for teachers in rural and remote Western Australia.

Other Activities

- ▮ RREAC collaborated with the Australian College of Educators (ACE) and the Society for the Provision of Education for Rural Australia (SPERA) on a trial project to deliver professional learning to teachers in rural and remote Western Australia using Information Communication Technology (ICT).
- ▮ In the reporting period RREAC again provided support to the Bunbury Campus of Edith Cowan University by organising a lecture to pre-service teachers on the benefits and challenges of teaching in rural and remote Western Australia.
- ▮ RREAC continued to provide advice and support to the Wheatbelt South Research Project via the Reference Group established to monitor the project. The project concluded at the end of 2008 with the findings of the research being used by RREAC to formulate the advice to the Minister for Education.
- ▮ The RREAC Secretariat has played a significant role in establishing the Rural, Regional and Remote Education Network Group. The network is made up researchers interested in pursuing the need to identify evidence-based solutions to the challenge of improving educational opportunities for rural and remote students. At this stage the network has an informal structure and is currently exploring funding opportunities to carry out research in the area of pre-service teacher education. Each of the public universities has representation on the group.



4. WORKFORCE AND ORGANISATIONAL CAPABILITY

Key Objective: To ensure an innovative and effective organisation through responsive leadership and governance with a focus on developing and valuing staff.

Government Goal:

Outcomes-Based Service Delivery

Greater focus on achieving results in key service delivery areas for the benefit of all Western Australians.

Key Achievements 2008-09:

- ▮ Developed a Strategic Plan to guide the Department's direction for 2009-2011.
- ▮ Undertook a staff development and well-being survey.
- ▮ Initiated projects to enhance/replace two major information management systems.

STRATEGIC PLANNING

As part of the Department's commitment to continuous improvement and to achieving the best opportunities for current and future generations in Western Australia, it has undertaken a review of its vision, mission and strategic goals. Following a comprehensive evaluation and planning process involving staff at all levels, a new strategic planning document was prepared outlining the major functions of the Department and highlighting a number of priority projects to be managed over the next three years.

The priority project areas identified are:

- ▮ **Financial Accountability Framework for Non-Government Schools**
Strengthen compliance and accountability by establishing a comprehensive framework for the regulation of non-government schools in Western Australia.
- ▮ **Assurance Framework for Education Providers**
Enhance effectiveness and efficiency by developing an integrated framework for the regulation of providers that spans the education and training sectors in Western Australia.
- ▮ **Supply of Professional Workforce**
Provide analysis to enable stakeholders to prevent or ameliorate shortages in the supply of labour for the professions in Western Australia.
- ▮ **Working Smarter**
 - Technology*
Develop an information plan that provides a framework for development and management of information projects, technology and systems needed to achieve the business strategies, goals and vision of the Department.
 - Human Resources*
Implement a plan to develop and support staff in order to become a workplace of choice.
- ▮ **Legislative Reform**
Timely completion of statutory reviews and the preparation of amending bills as required by the Government's legislative program for the education portfolio.

INTERNAL AUDIT

A comprehensive internal audit and risk management charter was adopted in July 2008. The Charter sets out the internal audit process, the objectives of the internal audit, roles and responsibilities of all parties to the internal audit function and reporting protocols. The Charter also provides for an Internal Audit and Risk Management Committee. This committee meets quarterly to consider the annual audit program, internal audit plans and scope documents, and the annual evaluation of internal audit activities. The Department has also prepared an Internal Audit Manual which governs the audit activities and provides a practical framework specifying key policies, procedures, guidelines and outputs.

RISK MANAGEMENT

The Department's risk management process looks at the potential for corrupt practices and other factors that impinge on its strategic planning, operational efficiency and effectiveness. The Department has a comprehensive risk register that is monitored and updated regularly. All employees are encouraged to incorporate the management of risk into their planning and work related activities. The register comprises both high level Departmental risks and other risks identified more specifically at an operational level. The register is readily available to all staff on the intranet. At 30 June 2009 all identified risks had effective risk treatments in place.

HUMAN RESOURCE MANAGEMENT

In keeping with the priorities identified in its Strategic Plan the Department established a People Development Steering Group to guide the development and implementation of a range of strategies aimed at attracting and retaining suitable staff and making the Department a workforce of choice. The Steering Group coordinated an anonymous employee opinion survey that is currently being analysed with the assistance of the Psychology Department of The University of Western Australia. The results of the survey will assist in shaping policies conducive to staff development and wellbeing.

INFORMATION TECHNOLOGY MANAGEMENT

The Department has embarked on the development of an overarching Information Plan that will document the status of the organisation's information management systems and technology, identifying gaps and risks. It will identify the objectives and specify the projects and activities necessary to achieve those objectives. When completed, the Plan will be the key document which will drive the Department's strategic investment in IT over the next few years. A consultant has been appointed, with the assistance of the Department of Treasury and Finance, and the plan is expected to be completed by the end of 2009.

During the reporting period the Department commenced two other major information technology projects. One involves the investigation of options for the replacement of the existing Low Interest Loans Scheme (LILS) system. The current SYBASE system, developed in 1994-95, is outdated and no longer meets the current business needs and new financial reporting requirements. The other project involves the enhancement of the State Training and Recognition System (STARS) database, currently used extensively in the VET regulation sector, to establish an integrated regulatory and funding system that covers all regulatory functions of the Department.



SIGNIFICANT ISSUES AND TRENDS

- ▮ Recommendations of a 2008 Commonwealth Government review of higher education (the Bradley Report) are subject to the Commonwealth Government clarifying its intentions in its 2009-10 Budget. The Department will closely monitor and respond to the strategic implications of the Commonwealth Government's response as the recommendations could, if implemented, have significant consequences for the post-school education and training sectors, particularly for the Department's regulatory responsibilities.
- ▮ Continuing demand for the Department's legislative review services by the Minister has resulted in requests to review the *Western Australian College of Teaching Act 2004* and prepare bills to amend the *Higher Education Act 2004*, the *Curriculum Council Act 1997* and a bill for miscellaneous amendments to the legislation for each university. These services are responsive to the need for effective and efficient education legislation.
- ▮ The Department is developing and implementing funding agreements and a new grants auditing program across all non-government schools to ensure the highest standards of probity in the use of public funds.
- ▮ The Department is developing a financial risk assessment process as part of the revision of the registration standards for school governance and sufficiency of financial resources to strengthen the accountability and financial viability of non-government schools.
- ▮ Consistent with, and in response to, the Council of Australian Governments' *Principles of Best Practice Regulation*, the State's separate regulatory frameworks for higher education providers, registered training organisations and international education providers are being progressively integrated to maximise the efficiency of existing, new and amended regulation and to avoid unnecessary compliance costs and potential restrictions on competition, particularly for multi-sectoral providers.
- ▮ The Department is developing a range of strategies as part of the international education program to support the international education industry and to restore Western Australia's market share of overseas student enrolments.

DISCLOSURES AND LEGAL COMPLIANCE

Financial Statements

CERTIFICATION OF FINANCIAL STATEMENTS

The accompanying financial statements of the Department of Education Services have been prepared in compliance with the provisions of the *Financial Management Act 2006* from proper accounts and records to present fairly the financial transactions for the financial year ending 30 June 2009 and the financial position as at 30 June 2009.

At the date of the signing we are not aware of any circumstances which would render any particulars included in the financial statements misleading or inaccurate.



Raymond Willis
CHIEF FINANCE OFFICER

Date: 16 September 2009



Richard Strickland
ACCOUNTABLE AUTHORITY

Date: 16 September 2009

Auditor General's Opinion



Auditor General

INDEPENDENT AUDIT OPINION

To the Parliament of Western Australia

DEPARTMENT OF EDUCATION SERVICES FINANCIAL STATEMENTS AND KEY PERFORMANCE INDICATORS FOR THE YEAR ENDED 30 JUNE 2009

I have audited the accounts, financial statements, controls and key performance indicators of the Department of Education Services.

The financial statements comprise the Balance Sheet as at 30 June 2009, and the Income Statement, Statement of Changes in Equity, Cash Flow Statement, and Summary of Consolidated Account Appropriations and Income Estimates for the year then ended, a summary of significant accounting policies and other explanatory Notes.

The key performance indicators consist of key indicators of effectiveness and efficiency.

Chief Executive Officer's Responsibility for the Financial Statements and Key Performance Indicators

The Chief Executive Officer is responsible for keeping proper accounts, and the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Treasurer's Instructions, and the key performance indicators. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements and key performance indicators that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; making accounting estimates that are reasonable in the circumstances; and complying with the Financial Management Act 2006 and other relevant written law.

Summary of my Role

As required by the Auditor General Act 2006, my responsibility is to express an opinion on the financial statements, controls and key performance indicators based on my audit. This was done by testing selected samples of the audit evidence. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion. Further information on my audit approach is provided in my audit practice statement. Refer www.audit.wa.gov.au/pubs/AuditPracStatement_Feb09.pdf.

An audit does not guarantee that every amount and disclosure in the financial statements and key performance indicators is error free. The term "reasonable assurance" recognises that an audit does not examine all evidence and every transaction. However, my audit procedures should identify errors or omissions significant enough to adversely affect the decisions of users of the financial statements and key performance indicators.

Department of Education Services
Financial Statements and Key Performance Indicators for the year ended 30 June 2009

Audit Opinion

In my opinion,

- (i) the financial statements are based on proper accounts and present fairly the financial position of the Department of Education Services at 30 June 2009 and its financial performance and cash flows for the year ended on that date. They are in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Treasurer's Instructions;
- (ii) the controls exercised by the Department provide reasonable assurance that the receipt, expenditure and investment of money, the acquisition and disposal of property, and the incurring of liabilities have been in accordance with legislative provisions; and
- (iii) the key performance indicators of the Department are relevant and appropriate to help users assess the Department's performance and fairly represent the indicated performance for the year ended 30 June 2009.



COLIN MURPHY
AUDITOR GENERAL
18 September 2009

Department of Education Services

INCOME STATEMENT FOR THE YEAR ENDED 30 JUNE 2009

	Note	2009 \$ 000	2008 \$ 000
COST OF SERVICES			
Expenses			
Employee benefits expense	7	4,730	4,382
Accommodation expenses	8	421	221
Supplies and services	9	3,067	1,972
Finance costs	10	24,782	23,425
Grants and subsidies	11	126	145
Depreciation	12	35	128
Other expenses	13	124	370
Total cost of services		33,285	30,643
Income			
Revenue			
User charges and fees	14	1,068	730
Interest revenue	15	13,072	12,602
Commonwealth grants and contributions	16	433	399
Other revenue	17	109	109
Total income other than income from State Government		14,682	13,840
NET COST OF SERVICES		(18,603)	(16,803)
INCOME FROM STATE GOVERNMENT			
Service Appropriation	18	15,826	18,611
Resources received free of charge		134	167
Total income from State Government		15,960	18,778
SURPLUS/(DEFICIT) FOR THE PERIOD		(2,643)	1,975

The Income Statement should be read in conjunction with the accompanying notes.

Department of Education Services

BALANCE SHEET AS AT 30 JUNE 2009

	Note	2009 \$ 000	2008 \$ 000
ASSETS			
Current Assets			
Cash and cash equivalents	29	7,670	5,199
Restricted cash and cash equivalents	19	124	64
Amounts receivable for services	20	176	60
Receivables	21	1,001	1,800
Loans to schools	22	23,141	20,681
Total Current Assets		32,112	27,804
Non-Current Assets			
Amounts receivable for services	20	94	300
Loans to schools	22	150,888	149,063
Property, office equipment and furniture	23	1,460	1,573
Total Non-Current Assets		152,442	150,936
TOTAL ASSETS		184,554	178,740
LIABILITIES			
Current Liabilities			
Payables	25	3,293	2,174
Borrowings	26	23,311	20,753
Provisions	27	675	786
Total Current Liabilities		27,279	23,713
Non-Current Liabilities			
Borrowings	26	201,943	196,993
Provisions	27	307	166
Total Non-Current Liabilities		202,250	197,159
Total Liabilities		229,529	220,872
Net Liabilities ^(a)		(44,975)	(42,132)
EQUITY			
Contributed equity	28	18	18
Reserves		870	1,070
Accumulated (deficiency)		(45,863)	(43,220)
Total Equity		(44,975)	(42,132)

(a) Notwithstanding the Department's deficiency of net assets, the financial statements have been prepared on the going concern basis. This basis has been adopted as the Department is a State government agency which is funded by parliamentary appropriation from the Consolidated Account.

The Balance Sheet should be read in conjunction with the accompanying notes.

Department of Education Services

***STATEMENT OF CHANGES IN EQUITY FOR THE
YEAR ENDED 30 JUNE 2009***

	Note	2009 \$ 000	2008 \$ 000
Balance of equity at start of period		(42,132)	(44,497)
CONTRIBUTED EQUITY	28		
Balance at start and end of period		18	18
RESERVES	28		
Asset Revaluation Reserve			
Balance at start of period		1,070	680
Gains/(losses) from asset revaluation land		(200)	390
Balance at end of period		870	1,070
ACCUMULATED SURPLUS/(DEFICIENCY)	28		
Balance at start of period		(43,220)	(45,195)
Surplus/(deficit) for the period		(2,643)	1,975
Balance at end of period		(45,863)	(43,220)
Balance of equity at end of period		(44,975)	(42,132)
Total income and expense for the period ^(a)		(2,843)	2,365

(a) The aggregate net amount attributable to each category of equity is: Deficit \$2,643,000 plus loss from asset revaluation \$200,000. (2008: Profit \$1,975,000 plus gain from asset revaluation \$390,000)

The Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Department of Education Services

***CASH FLOW STATEMENT FOR THE YEAR ENDED
30 JUNE 2009***

	Note	2009 \$ 000	2008 \$ 000
CASH FLOWS FROM STATE GOVERNMENT			
Service appropriations		15,696	18,481
Holding account drawdowns		220	60
Net cash provided by State Government		15,916	18,541
Utilised as follows:			
CASH FLOWS FROM OPERATING ACTIVITIES			
Payments			
Employee benefits		(4,965)	(4,562)
Accommodation		(407)	(221)
Supplies and services		(2,695)	(1,653)
Loans advanced to schools		(29,500)	(26,500)
Finance costs		(15,303)	(16,694)
Grants and subsidies		(126)	(145)
GST payments on purchases		(370)	(229)
GST payments to taxation authority		(125)	(1,058)
Other payments		(325)	(200)
Receipts			
User charges and fees		1,200	718
Interest received on loans to schools		5,314	4,905
Repayment of loans by schools		21,991	20,192
Commonwealth grants and contributions		510	399
Other receipts		107	59
GST receipts		133	77
GST received from taxation authority		550	296
Net Cash used in operating activities	29	(24,011)	(24,617)
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of non-current physical assets		(126)	(29)
Net Cash used in investing activities		(126)	(29)
CASH FLOWS FROM FINANCING ACTIVITIES			
Proceeds from borrowings		32,743	26,500
Repayments of borrowings		(21,991)	(19,483)
Net Cash provided by financing activities		10,752	7,017
Net increase in cash and cash equivalents		2,531	912
Cash and cash equivalents at the beginning of period		5,263	4,351
CASH AND CASH EQUIVALENT ASSETS AT THE END OF PERIOD	29	7,794	5,263

The Cash Flow Statement should be read in conjunction with the accompanying notes.

Department of Education Services

SUMMARY OF CONSOLIDATED ACCOUNT APPROPRIATIONS AND INCOME ESTIMATES FOR THE YEAR ENDED 30 JUNE 2009

	2009 Estimate \$ 000	2009 Actual \$ 000	Variance \$ 000	2009 Actual \$ 000	2008 Actual \$ 000	Variance \$ 000
DELIVERY OF SERVICES						
Item 95 Net amount appropriated to deliver services	19,272	15,627	(3,645)	15,627	18,418	(2,791)
Amount authorised by Other Statutes						
- Salaries and Allowances Act 1975	199	199	-	199	193	6
Total appropriations provided to deliver services	19,471	15,826	(3,645)	15,826	18,611	(2,785)
ADMINISTERED TRANSACTIONS						
Item 96 Administered grants, subsidies and other transfer payments	281,075	276,075	(5,000)	276,075	257,721	18,354
Total administered transactions	281,075	276,075	(5,000)	276,075	257,721	18,354
GRAND TOTAL	300,546	291,901	(8,645)	291,901	276,332	15,569
Details Of Expenses by Service						
Regulation, Funding and Policy Advice	35,909	33,285	2,624	33,285	30,643	2,642
Total Cost of Services	35,909	33,285	2,624	33,285	30,643	2,642
Less total income from ordinary activities	(15,814)	(14,682)	(1,132)	(14,682)	(13,840)	(842)
Net Cost of Services	20,095	18,603	(1,492)	18,603	16,803	1,800
Adjustments	(624)	(2,777)	(2,153)	(2,777)	1,808	(4,585)
Total appropriations provided to deliver services	19,471	15,826	(3,645)	15,826	18,611	(2,785)
Capital expenditure						
Purchase of non-current physical assets	360	126	234	126	29	97
Adjustment for movement for cash balances and other funding sources		94	(94)	94	31	63
Holding account draw-downs	(360)	(220)	(140)	(220)	(60)	(160)
Capital Contribution (appropriation)	-	-	-	-	-	-
DETAILS OF INCOME ESTIMATES						
Income disclosed as Administered Income	281,464	276,452	(5,012)	276,452	258,311	18,141

Adjustments comprise movements in cash balances and other accrual items such as receivables, payables and superannuation.

Note 34 'Explanatory statement' provides details of any significant variations between estimates and actual results for 2009 and between the actual results for 2008 and 2009

Department of Education Services

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2009

1. Departmental Mission and Funding

The Department's mission is to proactively support the development of Western Australia's education and training systems for the benefit of students and the State through provision of relevant regulation, funding and policy advisory services.

The Department is mainly funded by Parliamentary appropriation supplemented by fees received for the registration of education and training providers that are charged according to the provisions contained in relevant legislation.

2. Australian Equivalents to International Financial Reporting Standards

General

The Department's financial statements for the year ended 30 June 2009 have been prepared in accordance with Australian equivalents to International Financial Reporting Standards (AIFRS) which comprise a Framework for the Preparation and Presentation of Financial Statements (the Framework) and Australian Accounting Standards (including the Australian Accounting Interpretations).

In preparing these financial statements the Department has adopted, where relevant to its operations, new and revised Standards and Interpretations from their operative dates as issued by the AASB and formerly the Urgent Issues Group (UIG).

Early Adoption of Standards

The Department cannot early adopt an Australian Accounting Standard or Australian Accounting Interpretation unless specifically permitted by TI 1101 'Application of Australian Accounting Standards and Other Pronouncements'. No Standards and Interpretations that have been issued or amended but are not yet effective have been early adopted by the Department for the annual reporting period ended 30 June 2009.

3. Summary of Significant Accounting Policies

(a) General Statement

The financial statements constitute a general purpose financial report which has been prepared in accordance with the Australian Accounting Standards, the Framework, Statements of Accounting Concepts and other authoritative pronouncements of the Australian Accounting Standards Board as applied by the Treasurer's instructions. Several of these are modified by the Treasurer's instructions to vary application, disclosure, format and wording.

The Financial Management Act and the Treasurer's instructions are legislative provisions governing the preparation of financial statements and take precedence over the Accounting Standards, the Framework, Statements of Accounting Concepts and other authoritative pronouncements of the Australian Accounting Standards Board.

Where modification is required and has a material or significant financial effect upon the reported results, details of that modification and the resulting financial effect are disclosed in the notes to the financial statements.

(b) Basis of Preparation

The financial statements have been prepared on the accrual basis of accounting using the historical cost convention, modified by the revaluation of land which has been measured at fair value.

The accounting policies adopted in the preparation of the financial statements have been consistently applied throughout all periods presented unless otherwise stated.

The financial statements are presented in Australian dollars and all values are rounded to the nearest thousand dollars (\$'000) or in certain cases, to the nearest dollar.

The judgements that have been made in the process of applying the Department's accounting policies that have the most significant effect on the amounts recognised in the financial statements and the key assumptions made concerning the future, and other key sources of estimation uncertainty at the balance sheet date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are disclosed at note 3(u) 'Critical accounting estimates, assumptions and judgements'.

(c) Reporting Entity

The reporting entity comprises the Department which has no related bodies.

The Department administers assets, liabilities, income and expenses on behalf of Government which are not controlled by, nor integral to the function of the Department. These administered balances and transactions are not recognised in the principal financial statements of the Department but schedules are prepared using the same basis

as the financial statements and are presented at note 39 'Administered expenses and income' and note 40 'Administered assets and liabilities'.

(d) Contributed Equity

AASB Interpretation 1038 'Contributions by Owners Made to Wholly-Owned Public Sector Entities' requires transfers, other than as a result of a restructure of administrative arrangements, in the nature of equity contributions to be designated by the Government (the owner) as contributions by owners (at the time of, or prior to transfer) before such transfers can be recognised as equity contributions. Capital contributions (appropriations) have been designated as contributions by owners by Treasurer's instruction (TI) 955 'Contributions by Owners made to Wholly-Owned Public Sector Entities' and have been credited directly to Contributed Equity.

Transfer of net assets to/from other agencies, other than as a result of a restructure of administrative arrangements, are designated as contributions by owners where the transfers are non-discretionary and non-reciprocal. See note 28 'Equity'.

(e) Income

Revenue recognition

Revenue is measured at the fair value of consideration received or receivable. Revenue is recognised for the major business activities as follows:

Rendering of services

Revenue is recognised upon delivery of service to the client. Annual Registration fees are recognised as income on issue of the invoice to the Registered Training Organisation.

Interest

Revenue is recognised as the interest accrues.

Service Appropriations

Service Appropriations are recognised as revenues in the period in which the Department gains control of the appropriated funds. The Department gains control of appropriated funds at the time those funds are deposited into the Department's bank account or credited to the holding account held at Treasury. See note 18 'Income from State Government' for further detail.

Net Appropriation Determination

The Treasurer may make a determination providing for prescribed receipts to be retained for services under the control of the Department. In accordance with the determination specified in the 2008-09 Budget Statements, the Department retained \$14.682 million in 2009 (\$13.840 million in 2008) from the following:

- registration fees;
- Commonwealth Specific Purpose Program – Aboriginal Education and Training Council (AETC);
- miscellaneous revenue;
- GST input credits; and
- GST receipts.

Section 23 of the *Financial Management Act 2006*, relates to net appropriations. The *School Education Act 1999* and the *University of Notre Dame Australia Act 1989* allows for funds received for the borrowing of moneys, the on-lending of moneys to schools and the repayments to be retained by the Department thereby not requiring a Treasurer determination to retain these funds.

Grants, donations, gifts and other non-reciprocal contributions

Revenue is recognised at fair value when the Department obtains control over the assets comprising the contributions which is usually when cash is received.

Other non-reciprocal contributions that are not contributions by owners are recognised at their fair value. Contributions of services are only recognised when a fair value can be reliably determined and the services would be purchased if not donated.

Gains

Gains may be realised or unrealised and are usually recognised on a net basis. These include gains arising on the disposal of non-current assets and some revaluations of non-current assets.

(f) Borrowing Costs

The Department expenses all borrowing costs in the period they are incurred.

(g) Property, Plant and Equipment

Capitalisation/Expensing of Assets

Items of property, plant and equipment costing \$5,000 or more are recognised as assets and the cost of utilising assets is expensed (depreciated) over their useful lives. Items of property, plant and equipment costing less than \$5,000 are immediately expensed direct to Income Statement (other than where they form part of a group of similar items which are significant in total).

Initial recognition and measurement

All items of property, plant and equipment are initially recognised at cost.

For items of property, plant and equipment acquired at no cost or for nominal consideration, the cost is their fair value

at the date of acquisition.

Subsequent measurement

After recognition as an asset, the Department uses the revaluation model for the measurement of land and the cost model for all other property, plant and equipment. Land is carried at fair value less accumulated impairment losses. All other items of property, plant and equipment are carried at historical cost less accumulated depreciation and accumulated impairment losses.

Where market-based evidence is available, the fair value of land is determined on the basis of current market buying values determined by reference to recent market transactions.

Where market-based evidence is not available, the fair value of land is determined on the basis of existing use. This normally applies where land use is restricted. Fair value for existing use assets is determined by reference to the cost of replacing the remaining future economic benefits embodied in the asset, i.e. the depreciated replacement cost.

Independent valuations of land are provided annually by the Western Australian Land Information Authority (Valuation Services) and recognised with sufficient regularity to ensure that the carrying amount does not differ materially from the asset's fair value at the balance sheet date.

The most significant assumptions in estimating fair value are made in assessing whether to apply the existing use basis to assets and in determining estimated useful life. Professional judgment by the valuer is required where the evidence does not provide a clear distinction between market type assets and existing use assets.

Refer to note 23 'Property, Office Equipment and Furniture' for further information on revaluations.

Derecognition

Upon disposal or derecognition of an item of property, plant and equipment, any revaluation reserve relating to that asset is retained in the asset revaluation reserve.

Asset Revaluation Reserve

The asset revaluation reserve is used to record increments and decrements on the revaluation of non-current assets as described in note 23 "Property, Office Equipment and Furniture".

Depreciation

All non-current assets having a limited useful life are systematically depreciated over their estimated useful lives in a manner that reflects the consumption of their future economic benefits.

Land is not depreciated. Depreciation on other assets is calculated using the straight-line method, using rates which are reviewed annually. Estimated useful lives for each class of depreciable asset are:

Computer equipment	3 years
Office equipment	5 years
Furniture	15 years
Software ^(a)	1 year

(a) Software that is integral to the operation of related hardware.

(h) Intangible Assets

Capitalisation/Expensing of Assets

Acquisitions of intangible assets costing \$5,000 or more and internally generated intangible assets costing \$50,000 or more are capitalised. The cost of utilising the assets is expensed (amortised) over their useful life. Costs incurred below these thresholds are immediately expensed directly to the Income Statement.

All acquired and internally developed intangible assets are initially recognised at cost. For assets acquired at no cost or for nominal cost, the cost is their fair value at the date of acquisition.

The cost model is applied for subsequent measurement requiring the asset to be carried at cost less any accumulated amortisation and accumulated impairment losses.

Amortisation for intangible assets with finite useful lives is calculated for the period of the expected benefit (estimated useful life) on the straight line basis using rates which are reviewed annually. All intangible assets controlled by the Department have a finite useful life and zero residual value.

Research and Development

Research costs are expensed as incurred. Development costs incurred for an individual project are carried forward when the future recoverability can reasonably be regarded as assured and the total project costs are likely to exceed \$50,000. Other development costs are expensed as incurred.

Computer Software

Software that is an integral part of the related hardware is treated as property, plant and equipment. Software that is not an integral part of the related hardware is treated as an intangible asset. Software costing less than \$5,000 is expensed in the year of acquisition.

Web site costs

Web site costs are charged as expenses when they are incurred unless they relate to the acquisition or development of an asset when they may be capitalised and amortised. Generally, costs in relation to feasibility studies during the planning phase of a web site, and ongoing costs of maintenance during the operating phase are expensed. Costs incurred in building or enhancing a web site, to the extent that they represent probable future economic benefits that can be reliably measured, are capitalised.

(i) Impairment of Assets

Property, plant and equipment, and intangible assets are tested for any indication of impairment at each balance sheet date. Where there is an indication of impairment, the recoverable amount is estimated. Where the recoverable amount is less than the carrying amount, the asset is considered impaired and is written down to the recoverable amount and an impairment loss is recognised. As the Department is a not-for-profit entity, unless an asset has been identified as a surplus asset, the recoverable amount is the higher of an asset's fair value less costs to sell and depreciated replacement cost.

The risk of impairment is generally limited to circumstances where an asset's depreciation is materially understated or where the replacement cost is falling or where there is a significant change in useful life. Each relevant class of assets is reviewed annually to verify that the accumulated depreciation/amortisation reflects the level of consumption or expiration of asset's future economic benefits and to evaluate any impairment risk from falling replacement costs.

Intangible assets with an indefinite useful life and intangible assets not yet available for use are tested for impairment at each balance sheet date irrespective of whether there is any indication of impairment.

The recoverable amount of assets identified as surplus assets is the higher of fair value less costs to sell and the present value of future cash flows expected to be derived from the asset. Surplus assets carried at fair value have no risk of material impairment where fair value is determined by reference to market-based evidence. Where fair value is determined by reference to depreciated replacement cost, surplus assets are at risk of impairment and the recoverable amount is measured. Surplus assets at cost are tested for indications of impairment at each balance sheet date.

(j) Leases

The Department has entered into a number of operating lease arrangements for the office building, vehicles and office furniture. Lease payments are expensed on a straight line basis over the lease term as this represents the pattern of benefits derived from the leased properties.

(k) Financial Instruments

In addition to cash, the Department has two categories of financial instrument:

- loans and receivables and
- financial liabilities, measured at amortised cost.

These have been disaggregated into the following classes:

Financial Assets

- Cash and cash equivalents
- Restricted cash and cash equivalents
- Receivables
- Amounts receivable for services
- Loans to schools

Financial Liabilities

- Payables
- Borrowings

Initial recognition and measurement of financial instruments is at fair value which normally equates to the transaction cost or the face value. Subsequent measurement is at amortised cost using the effective interest method.

The receivables (loans to schools) are at fair value initially. Subsequently these loans are at amortised cost using the effective interest method as required by AASB139 Financial Instruments "Recognition Measurement."

The fair value of short-term receivables and payables is the transaction cost or face value because there is no interest rate applicable and subsequent measurement is not required as the effect of discounting is not material.

(l) Cash and Cash Equivalents

For the purpose of the Cash Flow Statement, cash and cash equivalents includes restricted cash and cash equivalents. These are comprised of cash on hand and short-term deposits with original maturities of three months or less that are readily convertible to a known amount of cash and which are subject to insignificant risk of changes in value.

(m) Accrued Salaries

The accrued salaries suspense account (see note 19 'Restricted cash and cash equivalents') consists of amounts paid annually into a suspense account over a period of 10 financial years to largely meet the additional cash outflow in each eleventh year when 27 pay days occur instead of the normal 26. No Interest is received on this account.

Accrued salaries (refer note 25 'Payables') represent the amount due to staff but unpaid at the end of the financial year, as the pay date for the last pay period for the financial year does not coincide with the end of the financial year. Accrued salaries are settled within a fortnight of the financial year end. The Department considers the carrying amount of accrued salaries to be equivalent to its net fair value.

(n) Amounts Receivable for Services (Holding Account)

The Department receives appropriation funding on an accrual basis that recognises the full annual cash and non-cash cost of services. The appropriations are paid partly in cash and partly as an asset (Holding Account receivable) that is accessible on the emergence of the cash funding requirement to cover items such as leave entitlements and asset replacement.

See also note 18 'Income from State Government' and note 20 'Amounts receivable for services'.

(o) Receivables

Receivables are recognised and carried at original invoice amount less an allowance for uncollectible amounts (i.e. impairment). The collectability of receivables is reviewed on an ongoing basis and any receivables identified as uncollectible are written-off against the allowance account. The allowance for uncollectible amounts (doubtful debts) is raised when there is objective evidence that the Department will not be able to collect the debts. The carrying amount is equivalent to fair value as it is due for settlement within 30 days. See note 3(k) 'Financial Instruments' and note 21 'Receivables'.

(p) Payables

Payables are recognised when the Department becomes obliged to make future payments as a result of a purchase of assets or services. The carrying amount is equivalent to fair value, as they are generally settled within 30 days. See note 3(k) 'Financial instruments' and note 25 'Payables'.

(q) Provisions

Provisions are liabilities of uncertain timing and amount and are recognised where there is a present legal, equitable or constructive obligation as a result of a past event and when the outflow of resources embodying economic benefits is probable and a reliable estimate can be made of the amount of the obligation. Provisions are reviewed at each balance sheet date. See note 27 'Provisions'.

(i) Provisions -Employee benefits

Annual Leave and Long Service Leave

The liability for annual and long service leave expected to be settled within 12 months after the balance sheet date is recognised and measured at the undiscounted amounts expected to be paid when the liabilities are settled. Annual and long service leave expected to be settled more than 12 months after the balance sheet date is measured at the present value of amounts expected to be paid when the liabilities are settled. Leave liabilities are in respect of services provided by employees up to the balance sheet date.

When assessing expected future payments consideration is given to expected future wage and salary levels including non-salary components such as employer superannuation contributions. In addition, the long service leave liability also considers the experience of employee departures and periods of service.

The expected future payments are discounted using market yields at the balance sheet date on national government bonds with terms to maturity that match, as closely as possible, the estimated future cash outflows. An actuarial assessment of long service leave undertaken by Barton's Actuaries at 30 June 2009 determined the liability.

All annual leave and unconditional long service leave provisions are classified as current liabilities as the Department does not have an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Superannuation

The Government Employees Superannuation Board (GESB) in accordance with legislative requirements administers public sector superannuation arrangements in WA.

Employees may contribute to the Pension Scheme, a defined benefit pension scheme now closed to new members or the Gold State Superannuation Scheme (GSS), a defined benefit lump sum scheme also closed to new members. The Department has no liabilities for superannuation charges under the Pension or the GSS Schemes as the liability has been assumed by the Treasurer.

Employees commencing employment prior to 16 April 2007 who were not members of either the Pension or the GSS Schemes became non-contributory members of the West State Superannuation Scheme (WSS). Employees commencing employment on or after 16 April 2007 became members of the GESB Super Scheme (GESBS). Both of these schemes are accumulation schemes. The Department makes concurrent contributions to GESB on behalf of employees in compliance with the Commonwealth Government's *Superannuation Guarantee (Administration) Act 1992*. These contributions extinguish the liability for superannuation charges in respect of the WSS and GESBS Schemes.

The GESB makes all benefit payments in respect of the Pension and GSS Schemes, and is recouped by the Treasurer for the employer's share. See also note 3(r) 'Superannuation Expense'.

(ii) Provisions Other

Employment On-costs

Employment on-costs, including workers' compensation insurance, are not employee benefits and are recognised separately as liabilities and expenses when the employment to which they relate has occurred. Employment on-costs are included as part of 'Other expenses' and are not included as part of the Department's 'Employee benefits expense'. The related liability is included in 'Employment on-costs provision'. (See note 13 'Other Expenses' and note 27 'Provisions').

(r) Superannuation Expense

The following elements are included in calculating the superannuation expense in the Income Statement:

- (a) Defined benefit plans – For 2007-08, the change in the unfunded employer's liability (i.e. current service cost and actuarial gains and losses) assumed by the Treasurer in respect of current employees who are members of the Pension Scheme and current employees who accrued a benefit on transfer from that Scheme to the Gold State Superannuation Scheme (GSS); and
- (b) Defined contribution plans - Employer contributions paid to the GSS (concurrent contributions), the West State Superannuation Scheme (WSS), and the GESB Super Scheme (GESBS).

Defined benefit plans - For 2007-08, the movements (i.e. current service cost and, actuarial gains and losses) in the liabilities in respect of the Pension Scheme and the GSS Scheme transfer benefits are recognised as expenses directly in the Income Statement. As these liabilities are assumed by the Treasurer (*refer note 3(q)(i)*), a revenue titled 'Liabilities assumed by the Treasurer' equivalent to the expense is recognised under Income from State Government in the Income Statement. See note 18 'Income from State Government'. Commencing in 2008-09, the reporting of annual movements in these notional liabilities has been discontinued and is no longer recognised in the Income Statement.

The superannuation expense does not include payment of pensions to retirees, as this does not constitute part of the cost of services provided in the current year.

Defined contribution plans - in order to reflect the Department's true cost of services, the Department is funded for the equivalent of employer contributions in respect of the GSS Scheme (excluding transfer benefits). These contributions were paid to the GESB during the year and placed in a trust account administered by the GESB on behalf of the Treasurer. The GESB subsequently paid these employer contributions in respect of the GSS Scheme to the Consolidated Account.

The GSS Scheme is a defined benefit scheme for the purposes of employees and whole-of-government reporting. However, apart from the transfer benefit, it is a defined contribution plan for agency purposes because the concurrent contributions (defined contributions) made by the agency to GESB extinguishes the agency's obligations to the related superannuation liability.

(s) Resources Received Free of Charge or For Nominal Cost

Resources received free of charge or for nominal cost that can be reliably measured are recognised as income and as assets or expenses as appropriate, at fair value.

(t) Comparative Figures

Comparative figures are where appropriate, reclassified to be comparable with the figures presented in the current financial year.

(u) Critical accounting estimates, assumptions and judgements

The judgements that have been made in the process of applying accounting policies that have the most significant effect on the amounts recognised in the financial statements include:

Adoption of fair value versus cost basis for Loans receivable.

Loans to schools are measured at fair value using the current AASB 139 'Financial Instruments: Recognition and Measurement' requirements. The Department's adoption of fair value versus cost basis was made in consultation with the Department of Treasury and Finance. Management agreed that cost basis recognition did not truly represent the value of the receivables on the balance sheet, as the loans are made at interest rates that are less than market rate. Therefore, for reporting purposes the receivables are recorded at amortized cost using the effective interest rate method.

The assumptions used in determining the fair valuation of the loans to schools are factored around the use of the Reserve Bank of Australia cash rate and Government Authority rates which are applied to each loan. Any changes in these assumptions will impact the carrying amount of the loans to schools.

The models used to value the loans receivables are constantly reviewed and any future revisions to the assumptions made will be in line with amendments to accounting standards.

(v) Schedule of Income and Expense by Service

This schedule is not applicable for DES as there is only one service.

(w) Schedule of Assets and Liabilities by Service

This schedule is not applicable for DES as there is only one service.

4. Change in Accounting Estimates

The Department used two external consultants to perform the fair valuation of its loans receivables. Prior to 31 January 2009, management adopted a fair valuation model designed by one consultant and from 1 February 2009 to 30 June 2009, another consultant's fair valuation model was adopted. The assumptions and estimates used by both consultants were different. One calculated the fair value starting from the first advance date of the loan, whereas the second consultant calculated the fair value based on the first repayment date of the loan.

The difference in assumptions used by both the external consultants have produced different values for the loans receivables. However, these differences are not considered to be material and, therefore, will not materially affect the financial statements.

5 Correction of Prior Period Errors

The financial statements for the year ended 30 June 2008 did not recognise a receivable of \$911,763 due from the ATO because of an overpayment of GST.

In addition, the \$911,763 paid in financial year ended 30 June 2008 was wrongly classified as a payment made out of Administered bank balance, instead of Controlled bank balance.

As these errors were made in the last financial year, the Balance Sheet and Cash Flow closing balances as at 30 June 2008 were restated as follows:

- (a) Cash and cash equivalents - Cash was reduced by \$911,763.27
- (b) Receivables - GST receivable was increased by \$911,763.27
- (c) GST Payments to taxation authority was increased by \$911,763.27

Financial Balance Affected	Note	Actual 2008 \$'000	Correction \$'000	Corrected Actual 2008 \$'000
<u>Balance Sheet Extract</u>				
Cash and Cash Equivalents	29	6,111	(912)	5,199
Receivables	21	888	912	1,800
<u>Cash Flow Statement Extract</u>				
GST Payments to taxation authority	29	146	912	1,058
<u>Note 21 Receivables</u>				
GST Receivable	21	74	912	986
<u>Notes to the Cash Flow Statement</u>				
Current receivables	29	62	912	974
<u>Categories of Financial Instruments</u>				
Cash and cash equivalents	35	6,111	(912)	5,199
<u>Financial Instrument Disclosures</u>				
Cash and cash equivalents	35	6,111	(912)	5,199
<u>Interest rate sensitivity analysis</u>				
Receivables	35	888	912	1,800
<u>Administered Assets and Liabilities</u>				
Cash Assets	40	8,996	912	9,908

6. Disclosure of changes in accounting policy and estimates

Initial application of an Australian Accounting Standard

The Department has applied the following Australian Accounting Standards and Australian Accounting Interpretations effective for annual reporting periods beginning on or after 1 July 2008 that impacted on the Department:

Review of AAS 27 'Financial Reporting by Local Governments', AAS 29 'Financial Reporting by Government Departments and AAS 31 'Financial Reporting by Governments'. The AASB has made the following pronouncements from its short term review of AAS 27, AAS 29 and AAS 31:

AASB 1004 'Contributions'
AASB 1050 'Administered Items'
AASB 1051 'Land Under Roads'
AASB 1052 'Disaggregated Disclosures'

AASB 2007-9 'Amendments to Australian Accounting Standards arising from the review of AASs 27, 29 and 31 [AASB 3, AASB 5, AASB 8, AASB 101, AASB 114, AASB 116, AASB 127 & AASB 137.

Interpretation 1038 'Contributions by Owners Made to Wholly-Owned Public Sector Entities'.

The existing requirements in AAS 27, AAS 29 and AAS 31 have been transferred to the above new and revised topic-based Standards and Interpretation. These requirements remain substantively unchanged. The new and revised Standards and Interpretation make some modifications to disclosures and provide additional guidance otherwise there is no financial impact.

Future impact of Australian Accounting Standards not yet operative

The Department cannot early adopt an Australian Accounting Standard or Australian Accounting Interpretation unless specifically permitted by TI 1101 'Application of Australian Accounting Standards and Other Pronouncements'. Consequently, the Department has not applied early the following Australian Accounting Standards and Australian Accounting Interpretations that have been issued and which may impact the Department but are not yet effective. Where applicable, the Department plans to apply these Standards and Interpretations from their application date

Title	Operative for reporting period beginning on/after
AASB 101 'Presentation of Financial Statements' (September 2007). This Standard has been revised and will change the structure of the financial statements. These changes will require that owner changes in equity are presented separately from non-owner changes in equity. The Department does not expect any financial impact when the Standard is first applied.	1 January 2009
AASB 2009-2 'Amendments to Australian Accounting Standards – Improving Disclosures about Financial Instruments [AASB 4, AASB 7, AASB 1023 & AASB 1038]'. This Standard amends AASB 7 and will require enhanced disclosures about fair value measurements and liquidity risk with respect to financial instruments. The Department does not expect any financial impact when the Standard is first applied.	1 January 2009

Changes in Accounting Estimates

There were no changes in accounting estimates that will have an effect on the current reporting period.

7. Employee benefits expense

	2009 \$'000	2008 \$'000
Wages and Salaries ^(a)	4,027	3,550
Superannuation - defined contribution plans ^(b)	430	373
Superannuation - defined benefit plans ^{(c) (d)}	-	-
Long service leave ^(e)	(66)	162
Annual leave ^(e)	297	240
Other related expenses	42	57
	<u>4,730</u>	<u>4,382</u>

- (a) Includes the value of the fringe benefit to the employee plus the fringe benefits tax component.
(b) Defined contribution plans include West State, Gold State and GESB Super Scheme (contributions paid).
(c) Defined benefit plans include Pension Scheme and Gold State (pre-transfer benefit).
(d) An equivalent notional income is also recognised (See note 18 'Income from State Government'). Commencing in 2008-09, the reporting of notional superannuation expense and equivalent notional income has been discontinued.
(e) Includes a superannuation contribution component.

Employment on-costs such as workers' compensation insurance are included at note 13 'Other Expenses'. The employment on-costs liability is included at note 27 'Provisions'.

	2009 \$'000	2008 \$'000
8. Accommodation expenses		
Lease rentals	380	186
Repairs and maintenance	13	7
Cleaning	28	28
	<u>421</u>	<u>221</u>
9. Supplies and Services		
Communications	57	44
Consultants and Contractors	1,809	885
Consumables	214	215
Travel	170	131
Other	817	697
	<u>3,067</u>	<u>1,972</u>
10. Finance costs		
Loan fair value expense	11,598	9,306
Interest expense	13,184	14,119
	<u>24,782</u>	<u>23,425</u>
<p>The loan fair value expense represents the write-down to fair value of the low interest loans made. The interest expense represents amounts charged for loans provided to the Department by the Western Australian Treasury Corporation (WATC), relating to loans provided to the Department. Refer to notes 15, 18 and 22 for further details.</p>		
11. Grants and subsidies		
<u>Recurrent</u>		
Scholarships and grants	<u>126</u>	<u>145</u>
12. Depreciation expense		
Equipment & furniture	15	15
Office Fitout	4	97
Computer Equipment	16	16
	<u>35</u>	<u>128</u>
13. Other expenses		
Employment on-costs ^(a)	74	93
Doubtful debts expense	-	170
Retirement of Assets	-	44
Other ^(b)	50	63
	<u>124</u>	<u>370</u>

(a) Includes workers' compensation insurance and other employment on-costs. The on-costs liability associated with the recognition of annual and long service leave liability is included at note 27 'Provisions'. Superannuation contributions accrued as part of the provision for leave and employee benefits and are not included in employment on-costs.

(b) Audit fee, see note 37 'Remuneration of auditor'.

14. User charges and fees		
Registration Fees	<u>1,068</u>	<u>730</u>

Registration fees are collected by the Department under the "Education Service Providers (Full Fee Overseas Students) Registration Act 1991", "Higher Education Act 2004" and from July 2006 from the Vocational Education and Training Act 1996.

15. Interest revenue

The amount reflects the interest charges on low interest loans received and receivable from loans to schools. In 2007-08 loans to the value of \$26.5m were advanced to schools, a further \$29.5m has been advanced in 2008-09.

Interest revenue	<u>13,072</u>	<u>12,602</u>
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Interest revenue has been calculated using the effective interest method in compliance with AASB 139.46. On a cash basis the interest revenue would have been \$5,406,000 in 2008-09 (2007-08 - \$4,905,000), with the remainder being an effective interest rate accrual.

Non-government education sector institutions that participate in the Low Interest Loan Scheme repay financial costs applicable to their loan/s. The balance of the interest rate charged at note 10 is met by a Government appropriation. The funding forms part of the appropriation provided at note 18.

	2009 \$'000	2008 \$'000
16. Commonwealth grants & contributions		
Aboriginal Education and Training Council	433	399

The grant is provided for recurrent purposes under the Indigenous Education Program.
The grant is received on a calendar year basis, from January to December.
At 30 June 2009, there were no unspent amounts relating to the period 1 July 2008 to 30 June 2009.

17. Other revenue		
EVS Contributions	12	6
Miscellaneous revenue	97	103
	109	109

18. Income from State Government

Appropriation received during the year:		
Service appropriation ^(a)	15,826	18,611
	15,826	18,611

The following liabilities have been assumed by the Treasurer during the financial year

- Superannuation ^(b)	-	-
Total Liabilities assumed by the Treasurer	-	-

Resources received free of charge ^(c)

Determined on the basis of the following estimates provided by agencies:

State Solicitor's Office	14	10
Landgate	14	2
Department of Education and Training	106	155
	134	167
	15,960	18,778

- (a) Service appropriations are accrual amounts reflecting the full cost of services delivered. The appropriation revenue comprises a cash component and a receivable (asset). The receivable (holding account) comprises the depreciation expense for the year and any agreed increase in leave liability during the year.
- (b) The assumption of the superannuation liability by the Treasurer is a notional income to match the notional superannuation expense reported in respect of current employees who are members of the Pension Scheme and current employees who have a transfer benefit entitlement under the Gold State Superannuation Scheme. (The notional superannuation expense is disclosed at note 7 'Employee Benefits Expense'). Commencing in 2008-09, the reporting of the notional superannuation expense and equivalent notional income has been discontinued.
- (c) Where assets or services have been received free of charge or for nominal cost, the Department recognises revenues equivalent to the fair value of the assets and/or the fair value of those services that can be reliably measured and which would have been purchased if they were not donated, and those fair values shall be recognised as assets or expenses, as applicable. Where the contribution of assets or services are in the nature of contributions by owners, the Department makes an adjustment direct to equity.

19. Restricted cash and cash equivalents

Non-current		
Accrued salaries suspense account	124	64
	124	64

Amount held in the suspense account is only to be used for the purpose of meeting the 27th pay in a financial year that occurs every 11 years.

20. Amounts receivable for services

Current	176	60
Non-current	94	300
	270	360

Represents the non-cash component of service appropriations. See 3(n) 'Amounts receivable for services (Holding Account)'. It is restricted in that it can only be used for asset replacement.

21. Receivables

<u>Current</u>		
GST receivable	56	986
Receivables	68	115
Prepayments	3	-
Interest receivable from schools from low interest loans	790	699
Leave transfer recoups	84	-
	1,001	1,800

The Department does not hold any collateral as security or other credit enhancements relating to receivables.
See also note 3(o) 'Receivables' and note 35 'Financial instruments'.

	2009 \$'000	2008 \$'000
22. Loans to schools		
The Department provides low interest loans to the non-government education sector. During 2008-09 a further \$29.5 million in loans was advanced to the sector. The loans were funded by borrowings from the WATC.		
Receivables individually determined as impaired at the balance sheet date:		
Current	23,311	20,851
Allowance for impairment of receivables	(170)	(170)
	<u>23,141</u>	<u>20,681</u>
<u>Non-current</u>		
Amount due and receivable after 12 months	150,888	149,063
	<u>150,888</u>	<u>149,063</u>

There are no non-current loans past due or impaired.

Reconciliation of changes in the allowance for impairment of receivables:

Balance at start of year	170	-
Doubtful debts expense recognised in the income statement	-	170
Amounts written off during the year	-	-
Amount recovered during the year	-	-
Balance at end of year	<u>170</u>	<u>170</u>

Loans to the non-government sector are at a reduced average interest rate of 2.31% per annum as the Department meets the subsidised interest on behalf of the borrowers through a government appropriation (refer Note 15). The subsequent measurement is that loans are measured at amortised cost. The loans have a maturity term not exceeding 15 years, as per the LILS guidelines. These financial instruments are not held for trading purposes.

See also note 35 'Financial Instruments'

23. Property, office equipment and furniture

Land - at Albany		
At fair value ^(a)	1,300	1,500
Computer equipment		
At cost	49	49
Accumulated depreciation	(33)	(17)
	<u>16</u>	<u>32</u>
Equipment and furniture		
At cost	73	79
Accumulated depreciation	(47)	(38)
	<u>26</u>	<u>41</u>
Office Fitout		
At cost	605	483
Accumulated depreciation	(487)	(483)
	<u>118</u>	<u>0</u>
Total	<u>1,460</u>	<u>1,573</u>

(a) Land was revalued as at 1 July 2008 by the Western Australian Land Information Authority (Valuation Services). The valuations were performed during the year ended 30 June 2009 and recognised at 30 June 2009. In undertaking the revaluation, fair value was determined by reference to market values for land.

23. Property, office equipment and furniture (cont'd)

Reconciliations

Reconciliations of the carrying amounts of property, equipment and furniture at the beginning and end of the reporting period are set out below.

	Office Fitout \$'000	Land \$'000	Equipment & Furniture \$'000	Computer Equipment \$'000	Total \$'000
2009					
Carrying amount at start of year	-	1,500	41	32	1,573
Additions	122	-	-	-	122
Disposals	-	-	-	-	-
Revaluation increments/(decrements)	-	(200)	-	-	(200)
Depreciation	(4)	-	(15)	(16)	(35)
Carrying amount at end of year	118	1,300	26	16	1,460
2008					
Carrying amount at start of year	97	1,110	83	60	1,350
Additions	-	-	-	5	5
Disposals	-	-	(61)	(159)	(220)
Written back value of accumulated depreciation on Disposals	-	-	34	142	176
Revaluation increments/(decrements)	-	390	-	-	390
Depreciation	(97)	-	(15)	(16)	(128)
Carrying amount at end of year	0	1,500	41	32	1,573

24. Impairment of assets

There were no indications of impairment to property, plant and equipment at 30 June 2009.

The Department held no goodwill or intangible assets with an indefinite useful life during the reporting period and at balance sheet date there were no intangible assets not yet available for use.

All surplus assets as at 30 June 2009 have been donated to Western Australian Government schools, where practicable.

25. Payables

	2009 \$'000	2008 \$'000
Current		
Accrued interest	2,978	1,869
Accrued salaries	57	15
Superannuation on accrued salaries	6	16
Trade payables	252	274
	3,293	2,174

See also note 3(p) 'Payables' and note 35 'Financial instruments'.

26. Borrowings

The Department borrows from the WATC to finance loans provided under the Low Interest Loan Scheme. In 2008-09 a further \$32.743 million was utilised to fund loans of that amount to the non-government education sector.

Current Borrowings		
WATC loans	23,311	20,753
Non-Current Borrowings		
WATC loans	201,943	196,993
Total	225,254	217,746

The carrying amounts are equivalent to their net fair values. Loans are borrowed at an average rate of interest of 4.81% (2008 - 7.59%). The \$23,311 million in current borrowings relates to the portion of principal repayments payable to WATC within the next 12 months. This amount is derived from estimates provided through the Low Interest Loans System and based on loan repayments from the schools.

27. Provisions	2009 \$'000	2008 \$'000
Current		
Employee benefits provision		
Annual leave ^(a)	333	259
Long service leave ^(b)	281	460
	614	719
Other provisions		
Employment on-costs ^(c)	61	67
	675	786
Non-current		
Employee benefits provision		
Long service leave ^(b)	274	156
Other provisions		
Employment on-costs ^(c)	33	10
	307	166

(a) Annual leave liabilities have been classified as current as there is no unconditional right to defer settlement for at least 12 months after balance sheet date. Assessments indicate that actual settlement of the liabilities will occur as follows:

Within 12 months of balance sheet date	273	236
More than 12 months after balance sheet date	60	23
	333	259

(b) Long service leave liabilities have been classified as current where there is no unconditional right to defer settlement for at least 12 months after balance sheet date. Assessments indicate that actual settlement of the liabilities will occur as follows:

Within 12 months of balance sheet date	53	23
More than 12 months after balance sheet date	502	593
	555	616

(c) The settlement of annual and long service leave liabilities gives rise to the payment of employment on-costs including workers' compensation insurance. The provision is the present value of expected future payments. The associated expense is disclosed in note 13 'Other expenses'.

Movement in Other Provisions

Movements of provisions during the financial year, other than employee benefits, are set out below.

<u>Employment on-cost provision</u>		
Carrying amount at start of year	10	12
Additional provisions recognised	23	(2)
Carrying amount at end of year	33	10

28. Equity

Liabilities exceed assets for the Department and there is therefore no residual interest in the assets of the Department. The equity deficit arose through reduced appropriation being provided from government and the requirement to report loans and advances at fair value.

Contributed equity

Balance at the start of the year	18	18
Balance at the end of the year	18	18

Reserves

Asset revaluation reserve:

Balance at the start of the year	1,070	680
Net revaluation increments/(decrements):		
Land	(200)	390
Balance at the end of the year	870	1,070

Accumulated surplus/(deficit)

Balance at the start of the year	(43,220)	(45,195)
Result for the period	(2,643)	1,975
Balance at the end of the year	(45,863)	(43,220)

29. Notes to the Cash Flow Statement

Reconciliation of cash

Cash at the end of the financial year as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	2009 \$'000	2008 \$'000
Cash and cash equivalents	7,670	5,199
Restricted cash and cash equivalents (<i>see note 19</i>)	124	64
	<u>7,794</u>	<u>5,263</u>

Reconciliation of net cost of services to net cash flows provided by /(used in) operating activities

Net cost of services	(18,603)	(16,803)
Non-cash items:		
Retirement of Assets	-	44
Depreciation expense	35	128
Doubtful Debts Expense	-	170
(Increase)/decrease in assets:		
Current receivables	207	(974)
Low interest loans	10,804	12,494
Net change in non-current low interest loans	(16,592)	(19,769)
Increase/(decrease) in liabilities:		
Current payables	(50)	94
Net GST receipts/(payments)	425	150
Change in GST in receivables/payables	(237)	(151)
Net cash provided by/(used in) operating activities	<u>(24,011)</u>	<u>(24,617)</u>

30. Commitments

Capital expenditure commitments

The Department has no capital commitments as at 30 June 2009.

Lease commitments

Commitments in relation to leases contracted for at the balance sheet date but not recognised in the financial statements are payable as follows:

Within one year	571	328
Later than one year and not later than five years	2,246	717
	<u>2,817</u>	<u>1,045</u>

Representing:

Cancellable operating leases	0	0
Non-cancellable operating leases	2,817	1,045
	<u>2,817</u>	<u>1,045</u>

Non-cancellable operating lease commitments:

Commitments for minimum lease payments are payable as follows:

Within one year	571	328
Later than one year and not later than five years	2,246	717
	<u>2,817</u>	<u>1,045</u>

The property lease is a non-cancellable lease with a five year term, with rent payable monthly in advance. Contingent rent provisions within the lease agreement require that the minimum lease payments shall be increased by the Perth CPI (all groups). An option exists to renew the lease at the end of the five year term for an additional term of five years.

These commitments are all exclusive of GST

31. Resources provided free of charge

The estimated costs of resources provided free of charge are:

Curriculum Council	-	57
	<u>-</u>	<u>57</u>

32. Contingent liabilities and contingent assets

At balance sheet date there were no contingent liabilities or assets.

33. Events occurring after the balance sheet date

No events have occurred after the balance sheet date, which would cause the financial statements to be misleading in the absence of disclosure.

34. Explanatory Statement

Significant variations between estimates and actual results for income and expense as presented in the financial statement titled 'Summary of Consolidated Account Appropriations and Income Estimates' are shown below. Significant variations are considered to be those greater than \$500,000.

Significant variances between estimate and actual for 2009 – Total appropriation to deliver services:

	2009 Estimate \$'000	2009 Actual \$'000	Variation \$'000
Total Cost of Service Expenditure	35,909	33,285	2,624

The decrease in Total Cost of Service Expenditure is mainly due to a number of major strategic projects within the non-government school registration branch not being completed in the year, a decrease in employee benefits expense as a result of the Department not operating on full FTE levels through out the year, and a reduction in interest subsidy payments to WATC as a result of lower interest rates.

Total Income	15,814	14,682	1,132
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The net decrease in Total Income is mainly due to a lower than expected level of notional interest being received than that forecasted in the valuation model. This was offset by an increase in regulatory fees of 70% (which occurred as a result of an increase in providers and more stringent credit control) and higher than expected AETC grants for the Indigenous Education Program (in line with the new Commonwealth Funding Agreement).

Significant variances between actual for 2009 and 2008 – Total appropriation to deliver services:

	2009 \$'000	2008 \$'000	Variance \$'000
Total Appropriation to Deliver Service for the year	15,826	18,611	(2,785)

The reduction in the Total Appropriation to Deliver Services for the year was due to an above-average cash balance as at 30 June 2008, which occurred as a result of lower interest rates payable on loans held at WATC. In addition, a higher level of revenue from RTOs during 2008-09 enabled the Department to reduce its appropriation for the year.

Significant variances between actuals for 2009 and 2008 – Total administered transactions:

	2009 \$'000	2008 \$'000	Variation \$'000
Administered grants, subsidies and other transfer payments	276,075	257,721	21,088

There was an above average increase in per capita grants, which occurred as a result of a greater than expected increase in the number of students who attended non-government schools in 2009. In addition, a special-purpose supplementary financial assistance payment of \$5.5 million was made to the non-government sector during the year, to assist schools with meeting the increasing cost of teachers' salaries.

Significant variances between actual for 2009 and 2008 – Administered income

	2009 \$'000	2008 \$'000	Variation \$'000
	276,452	258,311	18,141

There was an above average increase in per capita grants, which occurred as a result of a greater than expected increase in the number of students who attended non-government schools in 2009. In addition, a special-purpose supplementary financial assistance payment of \$5.5 million was made to the non-government sector during the year, to assist schools with meeting the increasing cost of teachers' salaries.

Significant variances between estimate and actual for 2009 - Total Administered Transactions

	2009 Estimate \$'000	2009 Actual \$'000	Variation \$'000
Administered grants, subsidies and other transfer payments	281,075	276,075	5,000

The reason for the variance between the 2009 Actual and the 2009 Estimate (-1.8%) is due to slightly lower than expected expenditure on per capita grants, which occurred as a result of a minor overestimation of the projected number of students (in each respective State Funding Category) attending non-government schools in 2009.

Significant variances between estimate and actual for 2009 - Administered Income

	2009 Estimate \$'000	2009 Actual \$'000	Variation \$'000
Administered Income	281,464	276,452	5,012

The reason for the variance between the 2009 Actual and the 2009 Estimate (-1.8%) is due to slightly lower than expected expenditure on per capita grants, which occurred as a result of a minor overestimation of the projected number of students (in each respective State Funding Category) attending non-government schools in 2009.

35. Financial instruments

(a) Financial Risk Management Objectives and Policies

Financial instruments held by the Department are cash and cash equivalents, receivables, payables, loans and borrowings. All of the Department's cash is held in the public bank account (non-interest bearing) apart from restricted cash held in a special purpose account. The Department has limited exposure to financial risks. The Department's overall risk management program focuses on managing the risks identified below.

Credit Risk

Credit risk arises when there is the possibility of the Department's receivables defaulting on their contractual obligations resulting in financial loss to the Department.

The maximum exposure to credit risk at balance sheet date in relation to each class of recognised financial assets is the gross carrying amount of those assets inclusive of any provisions for impairment, as shown in the table at Note 35(c) 'Financial Instruments Disclosures' and Note 21 'Receivables'.

Credit risk associated with the Department's financial assets is minimal because the main receivable is loans to schools and the Department does not expect any of these to fail to meet their obligations given their good credit ratings. In all cases collateral is obtained in the form of mortgages or loan agreements. For receivables other than government, the Department trades only with recognised, creditworthy third parties. The Department has policies in place to ensure that sales of products and services are made to customers with an appropriate credit history. In addition, receivable balances are monitored on an ongoing basis with the result that the Department's exposure to bad debts is minimal. At the balance sheet date there were no significant concentrations of credit risk.

Allowance for impairment of financial assets is calculated based on objective evidence such as observable data indicating changes in client credit ratings.

Liquidity risk

Liquidity risk arises when the Department is unable to meet its financial obligations as they fall due. The Department is exposed to liquidity risk through its trading in the normal course of business.

The Department has appropriate procedures to manage cash flows including drawdowns of appropriations by monitoring forecast cash flows to ensure that sufficient funds are available to meet its commitments.

Market risk

The Department's exposure to market risk for changes in interest rates relates primarily to the long-term debt obligations. The Department's borrowings are all obtained through the Western Australian Treasury Corporation (WATC) and are at fixed rates with varying maturities. The risk is managed by WATC through portfolio diversification and variation in maturity dates. Other than as detailed in the interest rate sensitivity analysis table at Note 35(c), the Department is not exposed to interest rate risk because apart from minor amounts of restricted cash, all other cash and cash equivalents and restricted cash are non-interest bearing and it has no borrowings other than the WATC borrowings and finance leases.

(b) Categories of Financial Instruments

In addition to cash, the carrying amounts of each of the following categories of financial assets and financial liabilities at the balance sheet date are as follows:

	2009 \$'000	2008 \$'000
Financial Assets		
Cash and cash equivalents	7,670	5,199
Restricted cash and cash equivalents	124	64
Loans and receivables ^(a)	24,262	21,495
Financial Liabilities		
Financial liabilities	228,547	219,920

(a) The amount of loans and receivables excludes GST recoverable from the ATO (statutory receivable).

35. Financial instruments (cont'd)

(c) Financial Instrument disclosures

Credit Risk and Interest Rate Risk Exposure

The following tables disclose the Department's maximum exposure to credit risk, interest rate exposures and the ageing analysis of financial assets. The Department's maximum exposure to credit risk at the balance sheet date is the carrying amount of financial assets as shown below. The table discloses the ageing of financial assets that are past due but not impaired and impaired financial assets. The table is based on information provided to senior management of the Department.

The Department holds mortgage documents, loan agreements and land titles as security relating to the financial assets it holds.

The Department does not hold any financial assets that had to have their terms renegotiated that would have otherwise resulted in them being past due or impaired.

Interest rate exposures and ageing analysis of financial assets^(a)

	Weighted Average Effective Interest Rate	Carrying Amount	Interest rate exposure			Past due but not impaired							More than 5 years	Impaired financial assets
			Fixed Interest Rate	Variable interest rate	Non- interest bearing	Up to 3 months	3-12 months	1-2 years	2-3 years	3-4 years	4-5 years			
Financial Assets	%	\$000		\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	
2009														
Cash and cash equivalents		7,670			7,670								-	
Restricted cash and cash equivalents		124			124								-	
Receivables ^{(a) (b)}		945			879	57	3	6						
Loans to schools	8.21%	174,199	174,199										170	
Amounts receivable for services		270			270								-	
		183,208	174,199		8,943	57	3	6					170	
2008														
Cash and cash equivalents		5,199			5,199								-	
Restricted cash and cash equivalents		64			64								-	
Receivables ^{(a) (b)}		1,798			1,798									
Loans to schools	8.09%	169,744	169,744										170	
Amounts receivable for services		360			360								-	
		177,165	169,744		7,421								170	

(a) The amount of receivables excludes the GST recoverable from the ATO (statutory receivable).

(b) Included in the allowance for impairment of receivables, the Department has a particular debtor for which it has received notification of filing for bankruptcy and it is expected that only \$36,958.64 in 2009 (\$nil in 2008) of the amount of \$207,051.22 will be recovered.

35. Financial instruments (cont'd)

Liquidity Risk

The following table details the contractual maturity analysis for financial liabilities. The contractual maturity amounts are representative of the undiscounted amounts at the balance sheet date. The table includes both interest and principal cash flows. An adjustment has been made where material.

Interest rate exposure and maturity analysis of financial liabilities

	Weighted Average Effective Interest Rate	Carrying Amount	Interest rate exposure			Total Nominal Amount	Maturity dates						
			Variable interest rate	Non- interest bearing	Adjustment for discounting		Up to 3 months	3-12 months	1-2 years	2-3 years	3-4 years	4-5 years	More than 5 years
	%	\$000	\$000	\$000			\$000	\$000	\$000	\$000	\$000	\$000	\$000
Financial Liabilities													
2009													
Payables		3,293		3,293			3,293						
Borrowings from WATC	4.81%	225,254	225,254				5,669	17,642	24,579	24,991	23,269	21,650	107,454
		228,547	225,254	3,293			8,962	17,642	24,579	24,991	23,269	21,650	107,454
2008													
Payables		2,174		2,174			2,174						
Borrowings from WATC	7.59%	217,746	217,746				4,744	16,009	21,906	23,097	23,484	21,867	106,639
		219,920	217,746	2,174			6,918	16,009	21,906	23,097	23,484	21,867	106,639

The amounts disclosed are the contractual undiscounted cash flows of each class of financial liabilities

35. Financial instruments (cont'd)

Interest rate sensitivity analysis

The following table represents a summary of the interest rate sensitivity of the Department's financial assets and liabilities at the balance sheet date on the surplus for the period and equity for a 1% change in interest rate. It is assumed that the change in interest rate is held constant throughout the reporting period.

	Carrying amount	-1% change		+1% change	
	\$000	Profit \$000	Equity \$000	Profit \$000	Equity \$000
2009					
<u>Financial Assets</u>					
Restricted cash and cash equivalents	7,670	-	-	-	-
Receivables	945	-	-	-	-
Loans to Schools	174,199	(1,742)	(1,742)	1,742	1,742
<u>Financial Liabilities</u>					
Payables	3,291	-	-	-	-
Borrowings	225,254	2,252	2,252	(2,252)	(2,252)
2008					
<u>Financial Assets</u>					
Restricted cash and cash equivalents	5,199	-	-	-	-
Receivables	1,800	-	-	-	-
Loans to Schools	169,914	(1,699)	(1,699)	1,699	1,699
<u>Financial Liabilities</u>					
Payables	2,007	-	-	-	-
Borrowings	217,746	2,177	2,177	(2,177)	(2,177)

Fair Values

All financial assets and liabilities recognised in the balance sheet, whether they are carried at cost or fair value, are recognised at amounts that represent a reasonable approximation of fair value unless otherwise stated in the applicable notes.

	2009 \$'000	2008 \$'000
36. Remuneration of senior officers		
<u>Remuneration</u>		
The number of senior officers, whose total of salaries, superannuation, non-monetary benefits and other benefits for the financial year, fall within the following bands are:		
\$60,001 - \$70,000	-	1
\$80,001 - \$90,000	1	-
\$110,001 - \$120,000	1	-
\$120,001 - \$130,000	-	1
\$130,001 - \$140,000	1	1
\$150,001 - \$160,000	1	1
\$240,000 - \$250,000	1	1
The total remuneration for senior officers is:	779	774

The total remuneration includes the superannuation expense incurred by the Department in respect of senior officers. The Department pays part of the full entitlements for two senior officers being 25% of the salary for the chairperson of the Aboriginal Education and Training Council and 50% of the salary for the Director of Rural and Remote Education Advisory Council. This explains the reporting of remuneration of staff on less than \$100,000 p.a.. No senior officers are members of the Pension Scheme.

37. Remuneration of Auditor

Remuneration payable to the Auditor General in respect of the audit for the current financial year is as follows:

Auditing the accounts, financial statements and performance indicators	29	30
	29	30

The expense is included at note 13 'Other expenses'

38. Supplementary Financial Information

Write-Offs

During the financial year the Department made no write-offs.

Losses Through Theft, Defaults and Other Causes

During the financial year the Department suffered no losses through theft, defaults and other causes.

Gifts of Public Property

During the financial year the Department provided no gifts of public property.

39. Administered Expenses and Income

	Note		
<u>Expenses</u>			
Transfer payments	(i)	278,809	250,723
<i>Total Administered Expenses</i>		278,809	250,723
<u>Income</u>			
For transfer	(ii)	276,452	258,311
<i>Total Administered Income</i>		276,452	258,311

40. Administered Assets and Liabilities	2009 \$'000	2008 \$'000
Current Assets		
Cash assets	7,709	9,908
Receivables	556	728
Low interest loans	5,266	6,668
<i>Total Administered Current Assets</i>	<u>13,531</u>	<u>17,304</u>
Non-Current Assets		
Low interest loans	4,556	9,823
<i>Total Administered Non-Current Assets</i>	<u>4,556</u>	<u>9,823</u>
Total Administered Assets	<u>18,087</u>	<u>27,127</u>
Current Liabilities		
Borrowings	5,266	6,668
Accrued Interest	23	38
Payables	-	-
<i>Total Administered Current Liabilities</i>	<u>5,289</u>	<u>6,706</u>
Non-Current Liabilities		
Borrowings	4,556	9,823
<i>Total Administered Non-Current Liabilities</i>	<u>4,556</u>	<u>9,823</u>
Total Administered Liabilities	<u>9,845</u>	<u>16,529</u>

Notes to the schedule of administered items

(i) Transfer payments

The Department is responsible for transfers of appropriations to eligible beneficiaries consistent with the requirements of the *School Education Act 1999*, the *School Education Regulations 2000* and applicable *Government Gazettes*. The Department does not control amounts for transfer but acts only as an agent. Except for the funding received for the unfunded superannuation liabilities of higher education institutions of \$3.7 million, and debt charges of \$57,000, the remaining \$266.7 million relates to per capita funding.

The Department of Treasury and Finance (DTF) provides for per capita grants funding, based on student growth and the movement in Average Government School Recurrent Cost (AGSRC) index. The Government's policy commitment to the non-government education sector, is that average per capita of total expenditure on non-government students, including payment of direct per capita grants to schools, should be "no less than 25%" of the adjusted AGSRC.

Financial assistance for non-government schools and independent schools	266,731	240,135
Interest payments to Department of Treasury and Finance	393	609
Other grants and subsidies	7,895	5,920
Subsidies for debt charges incurred by statutory authorities in the education sector	57	57
Subsidies for unfunded superannuation liabilities of higher education institutions	3,733	4,002
	<u>278,809</u>	<u>250,723</u>

The administered loans were funded by the Department of Treasury and Finance, prior to the enactment of the *Acts Amendment (Education Loan Scheme) Act 1998*.

This Act, together with the approval from the Department of Treasury and Finance under Section 23A of the *Financial Administration and Audit Act 1985*, allowed the Department to borrow moneys from the WATC for on-lending to the schools and to retain the loan repayments from the borrowers. Loans after the *Acts Amendment (Education Loan Scheme) Act 1998* are deemed controlled.

(ii) Transfer revenues

Financial assistance for non-government schools and independent pre-schools	264,390	247,723
Interest on loans and interest revenue on Professorial Trust Fund	377	609
Other grants and subsidies	7,895	5,920
Subsidies for debt charges incurred by statutory authorities in the education sector	57	57
Subsidies for unfunded superannuation liabilities of higher education institutions	3,733	4,002
	<u>276,452</u>	<u>258,311</u>

Key Performance Indicators

CERTIFICATION OF KEY PERFORMANCE INDICATORS

I hereby certify that the performance indicators are based on proper records, are relevant and appropriate for assisting users to assess the Department of Education Services' performance, and fairly represent the performance of the Department of Education Services for the financial year ended 30 June 2009.

A handwritten signature in black ink, consisting of a large, stylized 'R' followed by a horizontal line that ends in a small loop.

Richard Strickland
ACCOUNTABLE AUTHORITY

Date: 16 September 2009

KEY PERFORMANCE INDICATORS - 2008-09

The Department's Effectiveness and Efficiency Indicators are measures of our success in achieving our Outcome through the delivery of our Services. The Department's Outcome for 2008-09 is:

Registered and/or accredited education and training providers comply with the appropriate legislative and/or other regulatory requirements.

This revised Outcome, which was approved by the Outcome Structure Review Group of the Department of Treasury and Finance in April 2007, encapsulates the principal function of the Department as the State's education and training regulatory agency.

This Outcome is consistent with the "Outcomes Based Service Delivery" Government Goal as outlined in the "Annual Reporting Framework 2008-2009" document: "Greater focus on achieving results in key service delivery areas for the benefit of all Western Australians".

The description of the Department's Services approved by the Outcome Structure Review Group is:

Regulation, Funding, and Policy Advice.

Provision of funding and policy advice services are in addition to the principal regulatory services provided by the Department.

EFFECTIVENESS INDICATORS

General Note

Effectiveness can be measured by the percentage of registered or authorised education and training providers that comply with the relevant statutory requirements. Each statute (Act of Parliament) sets out a period for which each provider is registered or authorised and the provisions for determining and dealing with non-compliance. The higher the percentage of compliance, the more effective are the Department's processes for identifying non-compliance through inspecting, auditing and/or assessing providers.

Key Effectiveness Indicator 1		
Percentage of non self-accrediting higher education institutions complying with accreditation and authorisation requirements of the <i>Higher Education Act 2004</i>		
	TARGET %	ACTUAL %
2008-09	100.0	100.0
2007-08	100.0	90.9
2006-07	100.0	100.0

Notes to the Indicator

1. Australian universities are "self-accrediting" in that each university has authority under its own Act of Parliament to responsibly develop and provide its own higher education courses of study without reference to, or without requiring the approval of, other parties. The emergence of institutions that are not universities but who seek to develop and provide higher education has been witnessed in recent years. All States and Territories have moved to enact legislation to preserve the autonomy and authority of the universities and to require these other institutions to be "authorised" and to submit their intended courses for "accreditation" (ie recognition) against established benchmarks. For clarity, such institutions are called "non-self-accrediting" higher education institutions to distinguish them from universities.
2. This indicator is calculated by determining the number of "non-self-accrediting" higher education institutions during a financial year that fully comply with the requirements of the *Higher Education Act 2004* expressed as a percentage of the total number of authorised institutions. The total includes all existing and new institutions authorised to operate during a financial year.

3. Compliance is mainly assessed when an institution is inspected for either course accreditation and authorisation or renewal of course accreditation and authorisation, or through annual assessment of its operations. This may also occur at any time during the period of course accreditation and authorisation. An institution is considered to have complied if its course accreditation and authorisation was not revoked or suspended, or made subject to a relevant condition to satisfy the requirements of the Act. Institutions not subject to these procedures during a financial year are deemed to comply.
4. The Act provides for accreditation of courses and the consequent authorisation of an institution for a period of five years and for its operations and compliance with the Act to be assessed annually. Accreditation of courses and authorisation of institutions is determined under the Act by the Minister for Education on advice and recommendations received from Higher Education Advisory Committees appointed by the Minister (or by the Chief Executive Officer of the Department under the Minister's delegation) whose members, each with experience in higher education, assess institutions' compliance with the requirements of the Act.

Key Effectiveness Indicator 2

Percentage of non-government schools complying with registration requirements of the *School Education Act 1999**

	TARGET %	ACTUAL %
2008-09	99.0	94.1
2007-08	98.0	96.8
2006-07*	98.0	100.0

* Reported Targets as published in the Budget Statements for 2006-07 shown were determined for both Catholic and non-Catholic schools. Separate targets for non-Catholic schools were not considered at those times. The Actuals and Targets from 2007-08 onwards are for non-Catholic schools only – refer to Note 4 below.

Notes to the Indicator

1. This indicator is calculated by determining the number of non-Catholic non-government schools during a financial year that fully comply with the requirements of the *School Education Act 1999* expressed as a percentage of the total number of registered non-Catholic non-government schools. The total includes all existing and new non-Catholic non-government schools registered to operate during a financial year.
2. Compliance is mainly assessed when a school is inspected for either registration or renewal of registration. This may also occur at any time during the period of registration. A school is considered to have complied if its registration was not cancelled or made subject to a condition, or no Ministerial direction to comply with a standard approved for registering schools was given. Schools not subject to these procedures during a financial year are deemed to comply.
3. The Act provides for registration and renewal of registration for a period of not less than one year and not more than seven years. Registration and re-registration is determined under the Act by the Minister for Education on advice and recommendations received from the Department following the inspection of schools.
4. Prior to 2007-08 the total number also included all Catholic schools but it was determined that because they are not subject to the Department's inspection processes they be excluded from the indicator. The Act makes provision for a "system agreement" between the Minister and the Director of the Catholic Education Office wherein responsibility for the supervision of all schools within the Catholic system is delegated to the Director who gives assurance to the Minister that Catholic schools comply with the requirements of the Act. Actual figures shown in the table for 2006-07 differ from past Annual Reports which were based on the total of Catholic and non-Catholic schools.

Key Effectiveness Indicator 3

Percentage of providers of education services to full fee international students complying with registration requirements of the *Education Service Providers (Full Fee Overseas Students) Registration Act 1991 (WA)* and the *Education Services for Overseas Students Act 2000 (C'th)*

	TARGET %	ACTUAL %
2008-09	100.0	100.0
2007-08	98.0	93.3
2006-07	98.0	100.0

Notes to the Indicator

1. This indicator is calculated by determining the number of providers during a financial year that fully comply with the requirements of the *Education Service Providers (Full Fee Overseas Students) Registration Act 1991 (WA)* and the *Education Services for Overseas Students Act 2000 (C'th)* (ESOS) expressed as a percentage of the total number of registered providers. The total includes all existing and new providers registered to operate during a financial year.
2. Compliance is mainly assessed when a provider is inspected for either registration or renewal of registration or through annual review of financial viability. This may also occur at any time during the period of registration. A provider is considered to have complied if their registration was not cancelled or suspended, or made subject to a relevant condition to satisfy the requirements of the two Acts. Providers not subject to these procedures during a financial year are deemed to comply.
3. The WA Act provides for registration and renewal of registration for no more than five years. Registration and re-registration is determined under the Act by the Chief Executive Officer of the Department on advice and recommendations received from Department staff and experienced educators and financial consultants contracted to the Department who audit and/or assess providers' compliance with the requirements of the Act.

Key Effectiveness Indicator 4

Percentage of Registered Training Organisations (RTOs) compliant with the Australian Quality Training Framework (AQTF) standards for RTOs

	TARGET %	ACTUAL %
2008-09	100.0	99.8
2007-08	100.0	100.0
2006-07	100.0	98.9

Notes to the Indicator

1. This indicator is calculated by determining the number of RTOs in a financial year that fully comply with the AQTF standards expressed as a percentage of the total number of RTOs registered. The total includes all existing and new RTOs registered to operate during a financial year.
2. Compliance is mainly assessed when an RTO is audited for either registration or renewal of registration. This may also occur at any time during the period of registration. An RTO is considered to have complied if it was not de-registered. RTOs not subject to these procedures during a financial year are deemed to comply until 10 June 2009. Under the *Vocational Education and Training Act 1996 (VET Act)*, there was no provision for the registration of RTOs to be made subject to conditions or for their operations to be suspended for not complying with the AQTF.
3. Until 10 June 2009, Ministerial Guidelines made under the VET Act provide for registration and renewal of registration for up to five years. Registration is determined under Section 27 of the VET Act by the statutory Training Accreditation Council on advice and recommendations received from experienced auditors contracted to the Department who audit RTOs' compliance with the requirements of the AQTF.
4. The amended VET Act came into effect on 10 June 2009. The notes at 2 and 3 above refer to the previous Act given that the greatest part of the reporting period fell within its jurisdiction. The references will be updated in the next reporting period.
5. One RTO in 2008-09 was deemed non compliant with the AQTF standards and as a result was de-registered. The remaining 507 RTOs (ie. 99.8%) were fully compliant with the requirements of the standards.

EFFICIENCY INDICATORS

General Note

Expenditure of \$801,160 on accommodation and other support provided by the Department to two independent Ministerial advisory councils co-located with the Department is excluded and no efficiency indicators for the councils' functions are therefore reported.

The councils are:

- ▮ The Aboriginal and Education Training Council (almost wholly funded by the Australian Government); and
- ▮ The Rural and Remote Education Advisory Council.

Key Efficiency Indicator 1

Cost of regulatory services per registered provider/institution

	2006-07		2007-08		2008-09	
	TARGET	ACTUAL	TARGET	ACTUAL	TARGET	ACTUAL
Number of registered providers/institutions	827	793	832	911	907	964
Cost per provider/institution	\$3,603	\$6,689	\$6,059	\$4,767	\$5,680	\$5,165

Notes to the Indicator

1. The number of registered providers/institutions includes all that are registered, accredited or authorised under one or more of the relevant Acts of Parliament, or approved Ministerial guidelines, that are administered by the Department, ie universities; non self-accrediting higher education institutions; non-government schools; registered training organisations, and providers of education services to full fee international students.
2. The increase in the 2008-09 actual number of registered providers/institutions compared with 2007-08 is the result of new providers/institutions registered during the year. Accordingly, the increase in unit cost was commensurate with the increase in the number of providers/institutions for 2008-09.
3. The variance in the 2008-09 Actual number of registered providers/institutions compared with the 2008-09 Target occurred as a result of greater than expected market forces resulting in a higher number of providers entering the sector. The variance between the 2008-09 Actual cost per provider/institution compared with the 2008-09 Target occurred as a result of the increased market activity outlined above with a less than commensurate increase in FTEs for the regulatory branches.

Key Efficiency Indicator 2

Cost of funding services per funded unit

	2006-07		2007-08		2008-09	
	TARGET	ACTUAL	TARGET	ACTUAL	TARGET	ACTUAL
Number of funded units	121,445	122,816	128,270	126,175	131,341	130,618
Cost per funded unit	\$8.99	\$6.05	\$6.09	\$4.76	\$5.49	\$5.28

Notes to the Indicator

1. A "funded unit" includes (a) a student for whom a per capita grant is paid; (b) a student to whom a scholarship is awarded; (c) an organisation recognised as a provider of a specifically funded contracted service; and (d) a loan for which an interest subsidy is paid.
2. The increase in the 2008-09 Actual number of funded units compared with 2007-08 is due primarily to natural growth in student numbers in the non-government school sector.
3. The increase in the 2008-09 Actual cost per funded unit compared with 2007-08 is due to the increase in the total cost of services for the Department for the year (used in the calculation of the efficiency indicators) which was proportionately higher than the increase in funded units.

Key Efficiency Indicator 3

Hourly cost of providing policy advice and support

	2006-07		2007-08		2008-09	
	TARGET	ACTUAL	TARGET	ACTUAL	TARGET	ACTUAL
Hours spent on providing policy advice and support	8,004	7,607	9,039	18,544	18,581	22,119
Hourly cost on providing policy advice and support	\$131.13	\$88.15	\$86.38	\$77.26	\$92.60	\$90.32

Notes to the Indicator

1. This indicator was developed as a result of the Outcome Structure Review Group's acceptance that while the Department's principal function is as a regulatory agency, there is significant expenditure on provision of policy advice and support to the Minister for Education and the Minister for Training on higher education and legislative policy matters. The indicator was first calculated in 2006-07.
2. The significant increase in the Actual number of hours for 2008-09 compared with 2007-08 is explained by the appointment of additional staff to the relevant section in response to the Government's legislative agenda for the Education and Training portfolio and to satisfy requirements for information, policy and research papers across the higher education and related areas. The increase in the hourly cost in 2008-09 occurred as a result of an increase to the cost of services allocated to the Policy Advice and Support Section of the Department.

Other Financial Disclosures

PRICING POLICIES OF SERVICES PROVIDED

The Department of Education Services charges for services associated with the accreditation and registration of education and training providers and their courses on a partial cost recovery basis. Fees are charged in three areas in the performance of the Department's regulatory functions:

Vocational Education and Training: fees for accreditation of courses are prescribed in the *Vocational Education and Training Regulations 1996*; the authority to charge fees for registration of training providers is prescribed in these regulations but the fee is determined by the Minister.

Higher Education: fees for provider authorisation and course accreditation are prescribed in the *Higher Education Regulations 2005*.

International Education: fees for registration of education service providers are prescribed in the *Education Service Providers (Full Fee Overseas Students) Registration Amendment Regulations 1997* (Gazetted March 1997).

CAPITAL WORKS

There were no major capital works undertaken by the Department during 2008-09.

STAFF PROFILE

	2008-09	2007-08
Full time permanent	37	30
Full time contract	10	17
Part-time measured on an FTE basis	4.8	4.6
On secondment	2	2
	53.8	53.6

The number of staff reported above is a snapshot as at 30 June 2009.

STAFFING POLICIES AND PROCEDURES

The Department's staffing policies have been developed to conform with the current Public Sector Standards and also include a proactive approach to monitoring and working towards meeting our diversity targets. Because of the relatively small staff numbers however this poses difficulties at times as a turnover of only one or two people can have a significant effect on levels of diversity representation. Flexible work options, part-time and job-sharing arrangements are widely accepted as part of a family friendly approach to the work environment. Many staff take up these flexible work options, and staff in all areas and at all levels have access to, and use, part-time or purchased leave arrangements. Higher duties and acting opportunities are provided to all staff.

Recruitment

There is a strong focus on merit and equity in all recruitment and selection processes, whether the process is to fill a permanent position or short term secondment or acting vacancy. All job advertisements encourage people from diverse backgrounds to apply and to provide for negotiation of flexible work arrangements. The Department's recruitment and selection practices are designed to meet the requirement of the public sector standards in human resource management and enable both organisational requirements and employee interests to be met.

Our recruitment process has been adapted to coincide with the Education and Training Shared Services Centre's newly implemented Candidate Management System (CMS). Senior staff were offered the opportunity to attend the CMS training sessions to prepare them for future advertised vacancies. In addition a substantial number of staff have completed a recruitment and selection panel member training course in order to maintain integrity in our processes.

The Department has commenced trialling a four day breach claim period on the Recruitment, Selection and Appointment Standard and has reviewed its processes to ensure compliance with the Standard.

Staff Development

The Department is committed to providing professional training and development opportunities for staff that promote career and organisational objectives. Although training and development is a shared responsibility between management and staff, staff are encouraged to take responsibility for their own self-development and self-improvement. The performance management process also provides occasion to identify staff professional development and training opportunities. Staff are encouraged to attend workshops and conferences to stay attuned to issues relevant to the Department's functions. The Department also actively supports staff in gaining postgraduate and other professional qualifications.

Performance Management

A consistent performance management process is used across the office and a monitoring system ensures all employees have performance management in place.

Grievance Management

The Department is committed to creating a work environment free from all forms of discrimination and harassment and to resolving grievances promptly. The grievance policy is available to all staff at induction and through the Department intranet. In 2008-09 there were two formal internal grievances that were managed to the satisfaction of all parties.

Public Interest Disclosure

The Department has a public interest disclosure policy and strongly supports disclosures being made by staff. All reasonable steps are taken to provide protection to staff who make disclosures from any detrimental action in reprisal for the making of a public interest disclosure. In 2008-09 no public interest disclosures were made.

Industrial Relations

Staff of the Department are all employed under the *Public Sector Management Act 1994* and are covered by the Public Sector Award. No industrial disputes were recorded during the reporting period. As part of the induction process, staff are provided with an induction booklet outlining entitlements to current Award and Agreement conditions.

Worker's Compensation

There were no workers compensation claims made in 2008-09 and consequently no lost time in the reporting period. The Department has an appointed Occupational Safety and Health representative who undertakes regular worksite safety inspections. These inspections include discussions with staff on matters relating to their specific work environment and several modifications have been made as a result of these safety checks. Eye sight screening and testing is openly encouraged throughout the organisation.

Governance Disclosures

CONTRACTS WITH SENIOR OFFICERS

At the date of reporting, other than normal contracts of employment of service, no senior officers, or firms of which senior officers are members, or entities in which senior officers have substantial interests had any interests in existing or proposed contracts with the Department and senior officers.

Other Legal Requirements

COMPLIANCE WITH PUBLIC SECTOR STANDARDS AND ETHICAL CODES

In accordance with Section 31(1) of the *Public Sector Management Act 1994*, the Department has complied with the Public Sector Standards in Human Resource Management, the Western Australian Public Sector Code of Ethics and its own Code of Conduct.

COMPLIANCE ISSUES	SIGNIFICANT ACTION TAKEN TO MONITOR AND ENSURE COMPLIANCE
Public Sector Standards Nil breach claims	<ul style="list-style-type: none"> Information about standards is included on the Department's Intranet and in its induction package. Transactions audited internally as a quality assurance process.
WA Public Sector Code of Ethics Nil reports of non compliance with WA Code of Ethics	<ul style="list-style-type: none"> The WA Public Sector Code of Ethics is made available to staff on the Department's Intranet.
DES Code of Conduct Nil reports of non compliance with DES Code of Conduct	<ul style="list-style-type: none"> The Department's revised code of conduct was introduced in July 2008. All staff have been given access to the Code and asked to sign an acknowledgment form stating that they are aware of the code and the conduct and behaviour expected of them as employees. DES Code of Conduct is available on the Intranet, hard copies are available upon request and it is included in the induction package.

ADVERTISING

In compliance with section 175ZE of the *Electoral Act 1907*, the Department reports that it incurred the following expenditure in relation to advertising, market research, polling, direct mail and media advertising.

Advertising Agencies	
Council for International Students Western Australia	\$400
Market research organisations	Nil
Polling organisations	Nil
Direct mail organisations	Nil
Media advertising organisations	Nil
TOTAL EXPENDITURE FOR 2008-09	\$400

RECORDKEEPING PLAN

During 2008-09 the Department was committed to the implementation of and compliance to the joint recordkeeping plan for the Department of Education Services, the Curriculum Council, the Department of Education and Training, TAFEWA colleges and the Public Education Endowment Trust. The following table details compliance with the State Records Commission Standard 2, Principal 6.

STATE RECORDS COMMISSION REQUIREMENT	DEPARTMENT RESPONSE
<i>The efficiency and effectiveness of the organisation's recordkeeping system is evaluated not less than once every 5 years</i>	<p>A baseline audit of efficiency and effectiveness of the agency's recordkeeping system was undertaken in 2006-07. A document records management system (EDRMS) and Web content management system (WCMS) TRIM Context was implemented in 2007.</p> <p>The system is regularly monitored and reviewed for efficiency and effectiveness and for accuracy of the existing file classification system. Consultation meetings have been undertaken with users to improve compliance. The existing file classifications are currently being reviewed and this work will continue over the next 12 months.</p>
<i>The organisation conducts a recordkeeping training program</i>	<p>TRIM training sessions have been provided for all staff.</p> <p>A dedicated "TRIM Help" service is also provided by the Records management team to deliver more timely TRIM assistance to users. Hands on assistance is also provided by a group of 'power users'.</p> <p>Records staff continue to develop their skills through obtaining higher qualifications and attending records management conferences, seminars and training courses including the TRIM User Group of WA.</p>
<i>The efficiency and effectiveness of the recordkeeping training program is reviewed from time to time</i>	<p>During the reporting period, TRIM training materials and programs were developed to support users.</p> <p>Questionnaires have been developed to allow users to provide instant feedback on the efficiency and effectiveness of TRIM training sessions and programs they have been involved in. This feedback has informed the refining of the training programs.</p>
<i>The organisation's induction program addresses employees' roles and responsibilities with regards to their compliance with the organisation's recordkeeping plan</i>	<p>The Departments induction program for new staff includes training in the use of TRIM and the business classification. The training is supported by intranet recordkeeping training materials and PowerPoint presentations.</p> <p>Additional individual support, on a one-to-one basis, is provided by the Records Manager as required.</p>

DISABILITY ACCESS AND INCLUSION PLAN

The Department currently has in place a five-year Disability Access and Inclusion Plan (DAIP) that provides a framework for the identification of access and inclusion barriers and for the development of strategies to address those barriers. The Plan has been developed in accordance with S29 of the *Disability Services Act 1993*, and is reviewed annually. Progress towards implementing the six desired outcomes identified in the DAIP is provided in the following table.

DAIP DESIRED OUTCOME	DEPARTMENT RESPONSE
Outcome 1: <i>People with disabilities have the same opportunities as other people to access the services of, and any events organised by, a public authority.</i>	<ul style="list-style-type: none"> ▮ Inclusion of an events checklist and other relevant information on the Intranet to assist staff with planning accessible events. ▮ Disability Standards for Education included in guidelines for non-government schools registration process.
Outcome 2: <i>People with disabilities have the same opportunities as other people to access the buildings and other facilities of a public authority.</i>	<ul style="list-style-type: none"> ▮ Redesign of the ground floor toilet - now fully accessible. ▮ Well marked accessible parking bay at the front of the building; customer service staff monitor parking arrangements.
Outcome 3: <i>People with disabilities receive information from a public authority in a format that will enable them to access the information, as readily as other people are able to access it.</i>	<ul style="list-style-type: none"> ▮ Inclusion of notation on public documents that they can be made available in an alternative format upon request. ▮ <i>State Government Access Guidelines for Information, Services and Facilities</i> posted on Intranet for staff reference.
Outcome 4: <i>People with disabilities receive the same level and quality of service from the staff of a public authority as other people receive from staff of that public authority.</i>	<ul style="list-style-type: none"> ▮ Disability awareness raising sessions with staff. ▮ Performance management process includes commitment to staff awareness.
Outcome 5: <i>People with disabilities have the same opportunities to make complaints to a public authority.</i>	<ul style="list-style-type: none"> ▮ Complaints and grievance policies updated to ensure they are accessible for people with disabilities.
Outcome 6: <i>People with disabilities have the same opportunities to participate in any public consultation by a public authority.</i>	<ul style="list-style-type: none"> ▮ Information posted on Website inviting feedback. ▮ Commitment to continual monitoring.

Government Policy Requirements

CORRUPTION PREVENTION

The Department's risk management process looks at the potential for corrupt practices and other factors that impinge on its strategic planning, operational efficiency and effectiveness. The Department has a range of policies and procedures in place to ensure that it remains free from misconduct and corruption. Policies such as the Code of Conduct, the Corruption Prevention and Detection Policy and the Public Interest Disclosure Policy are regularly reviewed with input from all staff, and made readily available to staff on the Department's intranet and through email and briefing sessions. Staff have been assured of their anonymity if making a disclosure against corrupt practices.

The Department is committed to carrying out its functions with a high level of integrity and transparency and expects that the behaviour of all persons employed or contracted to the organisation will comply with the Code of Conduct. The Department expects that all staff will conduct themselves in an honest, ethical and professional manner, and will work towards maintaining an efficient and congenial working environment where colleagues are treated with courtesy and respect.

The Department's Code of Conduct outlines professional standards of conduct in relation to conflicts of interest, professional integrity, rewards, gifts and gratuities and the use and treatment of government resources and official information. It also details employees' responsibility in regard to contact with Lobbyists and speaking with the media.

OCCUPATIONAL SAFETY AND HEALTH

The Department complies with the requirements of the *Occupational Safety and Health Act 1984* and is committed to providing and maintaining a healthy and safe working environment for all staff, contractors and visitors. The Department undertakes an annual building evacuation exercise and provides adequately stocked first aid kits in easily accessible locations. Several first aid officers have been trained and staff are advised of their location within the building. An employee assistance program is also available to all staff.

The Department has appointed an Occupational Safety and Health representative who undertakes regular worksite safety inspections. These inspections include discussions with staff on matters relating to their specific work environment and several modifications have been made as a result of these safety checks.

The Department's Injury Management and Workers Compensation policy and procedures, including its return to work policy, are readily available to all staff on the Intranet and are included in the staff induction package. The Department is committed to providing injury management support to all its employees and in the event of a work related injury or illness, the Department will provide assistance as soon as practicable to facilitate their return to work in accordance with the *Workers' Compensation and Injury Management Act 1981*.

The Department provides the following information on its performance in relation to the number of injuries and fatalities.

INDICATOR	TARGET 2008-09	ACTUAL 2008-09
Number of fatalities	Zero (0)	Zero (0)
Lost time injury/diseases (LTI/D) incidence rate	Zero (0) or 10% improvement on previous year	Zero (0)
Lost time injury severity rate	Zero (0) or 10% improvement on previous year	Zero (0)
Percentage of injured workers returned to work with 28 weeks	N/A	N/A
Percentage of managers trained in occupational safety, health and injury management responsibilities.	N/A*	N/A*

* Occupational safety, health and injury management responsibilities for the Department are handled by ETSSC.

APPENDICES

1 *Publications*

Aboriginal Education and Training Council *Newsletter*, Vol 24, June 2008

Aboriginal Education and Training Council *Newsletter*, Vol 25, October 2008

Non-Government Schools of Western Australia, A Guide for Parents 2009, February 2009

Training Accreditation Council Update *Newsletter*, published on a monthly basis via email

Training Accreditation Council *Annual Report 2007-2008*, September 2008

Training Accreditation Council *Snapshot of Activities*, December 2008

VET Vital Statistics January - June 2008, July 2009

Western Australian Aboriginal Education and Training Council, *Effective Test Literacy Strategies for Aboriginal Students*, December 2008

Western Australian Aboriginal Education and Training Council, *Annual Implementation Report 2006*, December 2008

Western Australian Aboriginal Education and Training Council *Annual Implementation Report 2007*, March 2009

Western Australian Aboriginal Education and Training Council, *The Voices of Our People: Aboriginal Communities Across Western Australia Speak Out on School and Community Partnerships*, March 2009

2 Statistics

Table 1: Western Australian University Statistics – 2007*

	Curtin	ECU	Murdoch	UWA	UNDA	Total
Student Enrolment						
Total Students	40,374	23,241	15,320	18,650	6,224	103,809
Commencing Students	15,258	9,219	5,946	6,354	2,528	39,305
Female Students	21,478	13,833	9,155	9,433	4,257	58,156
Male Students	18,896	9,408	6,165	9,217	1,967	45,653
Full-Time Students	27,969	14,475	10,222	14,797	4,712	72,175
Part-Time Students	12,405	8,766	5,098	3,853	1,512	31,634
External Students#	3,379	3,212	2,262	39	26	8,918
Aboriginal Students	462	242	151	162	33	1,050
Overseas Students	16,655	5,256	3,348	3,763	540	29,562
Higher Degree Students	6,388	3,411	1,711	3,602	502	15,614
Student Load						
Total Load	28,084	14,865	10,682	15,330	4,795	73,756
Domestic Load	16,086	11,450	8,175	12,335	4,407	52,453
Overseas Load (in Aust)	6,645	2,265	1,460	2,296	388	13,054
Load by Level of Course (in Aust)						
- Doctorate	837	294	605	1,238	26	3,000
- Masters	2,264	1,056	426	926	191	4,863
- Postgraduate	1,024	939	540	430	113	3,046
- Bachelors	17,824	11,003	7,853	11,863	4,187	52,730
- Other	782	412	214	167	277	1,852
- Total	22,731	13,704	9,638	14,624	4,794	65,491

* Latest figures available.

not independent of FT and PT

Table 2: Accredited and/or Registered Non Self-Accrediting Higher Education Institutions and Awards - June 2009

Provider	Post Graduate	Graduate Dip/Cert	Bachelor	Associate Degree	Adv Dip/ Diploma	Total
Alexander Technology Institute					5	5
Australian College of Ministries	2		1		2	5
Australian School of Tourism & Hotel Management		1	2			3
Canning College					1	1
Challenger TAFE				5		5
Chartered Secretaries Australia		1				1
Curtin International College					9	9
Endeavour College of Natural Health			3			3
Harvest West Bible College			2			2
Institute of Chartered Accountants in Australia		1				1
Kaplan Professional	1	2				3
Montessori World Educational Institute		1				1
Murdoch Institute of Technology					5	5
Perth Bible College		1	1		2	4
Perth Institute of Business and Technology					7	7
SAE Institute			2		2	4
Southern Cross College	1					1
Swan TAFE				5		5
Tabor College Perth		6	3			9
The College of Law		2				2
Trinity Theological College	1	2	4	1		8
Vose Seminary	3	4	5	1		13
	8	21	22	12	34	97

Table 3: Number of Non-Government Schools - August 2008

	Number
Pre-Compulsory Schools	9
Primary Schools	
Primary only	1
Pre-Compulsory and Primary	155
Primary/Secondary Schools	
Primary and Lower Secondary	2
Pre-Compulsory, Primary and Lower Secondary	32
Primary, Lower and Upper Secondary	11
Pre-Compulsory, Primary, Lower and Upper Secondary	61
Secondary Schools	
Lower Secondary only	4
Lower and Upper Secondary	33
Upper Secondary only	5
Total	313

Table 4: Number of Non-Government School Students - August 2008

	Number of Schools	Kindergarten and Pre-Primary Students	Primary Students	Lower Secondary Students	Upper Secondary Students	Total Secondary Students	Total Students
Non-Government Schools							
Pre-Compulsory	9	372					372
Primary	156	9771	31006				40777
Primary/Secondary	106	5756	23861	22444	11700	34144	63761
Secondary	42			14342	7896	22238	22238
Total Non-Government	313	15899	54867	36786	19596	56382	127148#
%	28%	29.1%	29.5%	41.4%	41.2%	41.3%	33.7%
Government Schools	768	37539	131249	52175	27930	80105	248893
Community Pre-Schools	36	1277					1277
Total	1117	54715	186116	88961	47526	136487	377318

The total number of students may vary from the number of students for whom per capita grants were paid as the student census is based on the number of students whereas the per capita grants are paid according to full time establishment [FTE]. Therefore students, particularly in Kindergarten and Pre-Primary who do not attend full-time or are ineligible because of age .e.g. 4 year olds and younger students, and students enrolled at independent profit-making pre-compulsory centres are not included when calculating per capita payments..

Table 5: Number of Non-Government Schools and Students by Religious Affiliation of School - August 2008

Religious Affiliation	Number of Schools	%	Number of Students	%
Anglican	17		17859	1
Baptist	12		6904	
Catholic	158	5	68996	5
Seventh Day Adventist	7		663	
Uniting Church	7		9249	
Other Religions	48	1	17098	1
Total Religious Schools	249	7	120769	9
No Religious Affiliation	55	1	6007	
Pre-Compulsory	9		372	
Total	313	10	127148	10

Table 6: Registered Providers of Education Services to Full Fee Overseas Students - June 2009

Provider	Number
Statutory Providers	
Public universities*	5
Private universities	1
TAFE International	1
Government senior colleges	2
Department of Education and Training	1
Non-Government Schools	58
Private Non-Statutory Providers	55
Total	123
Total Registered	123

* includes registration of non-Western Australian Universities.

Note: The above figures include 5 new registrations.

Table 7: Vocational Education and Training Activities Report - June 2009

Registered Training Organisations (RTOs)	Number
Total RTOs	1,663
WA RTOs	508
Regional WA RTOs	92
Interstate RTOs	1,155
WA RTOs delivering overseas	52
WA RTOs deregistered	1
Audit Activity	
Initial registration	81
Renewal of registration	103
Extensions to scope	102
Accreditation reviews	55
Monitoring audits	77
Accreditation	
Total accredited courses	345
Skills Recognition	
Trade equivalent certificates issued	183

3 Non-Government Schools - Registration Activity in 2008-09

Additional or Change in Level(s)

Culunga Aboriginal Community School (K-Y7, formerly K-Y10)
 Heritage College (K-Y12, formerly K-Y10)
 Karalundi Aboriginal Education Centre (K-Y12, formerly K-Y10)
 Langford Islamic College (K-Y12, formerly K-Y10)
 Murdoch College (Y7 – Y12, formerly Y8 – Y12)
 Serpentine-Jarrahdale Grammar School (Y8-Y12, formerly Y8-Y10)
 Woodthorpe School – Cunderdin (Y3-Y12, previously Y6-Y12)
 Woodthorpe School-Willetton (Y4-Y12, previously Y3-Y12)

Voluntarily Closed Campus

Alexander Technology Institute (Perth)
 Borden Kindergarten (Borden)
 Bunbury Community School (Bunbury)
 Christian Brothers Agricultural School (Tardun)
 Mukinbudin Christian Community School
 Olinga Montessori Education Centre (Beechboro)
 Phoenix West Vocational College (Geraldton)

Change of Governing Body Name

Rockingham Montessori School Incorporated (formerly Rockingham Family School Parent's Association Incorporated)

Change of Name

Margaret River Independent School (formerly Nyindamurra Family School)
 Australian Christian College – Southlands (formerly Southlands Christian College)

Change of Location

Gumnut Montessori School (Mt Claremont, formerly Claremont)
 Serpentine-Jarrahdale Grammar School (Relocated within Mundijong)

Registration Renewed

(Independent Non-Government Schools)

Alta-1 (Landsdale, Malaga, Canning Vale and Joondalup)
 Australian Islamic College (Kewdale) [conditions applied]
 Australian Islamic College (North of River) [conditions applied]
 Australian Islamic College (Perth) [conditions applied]
 Bible Baptist Christian Academy (Mount Helena)
 Byford John Calvin School
 Carey Baptist College (Harrisdale)
 Carmel School (Dianella)
 Child Side School (Boyanup) [condition applied]
 Corridors College (Midland)
 Culunga Aboriginal Community School (West Swan) [conditions applied]
 Foundation Christian College (Greenfields)
 Goldfields Baptist College (O'Connor)
 Gumnut Montessori School (Mount Claremont)
 Hale School (Wembley Downs)
 Hope Christian College (Roelands)
 Kingston International College (Perth)
 Leaning Tree Community School (Geraldton)

Maranatha Christian College (Waikiki)
 Margaret River Montessori
 Methodist Ladies College (Claremont)
 Mukinbudin Christian College [condition applied]
 Mundaring Christian College
 Nyindamurra Family School (Witchcliffe) [condition applied]
 Perth College (Mount Lawley)
 Port School (Hamilton Hill)
 Serpentine-Jarrahdale Grammar School (Mundijong) [condition applied]
 Somerville Baptist College (Murdoch)
 Southlands Christian College (Albany) [condition applied]
 Sowilo Community High School (Wilson) [condition applied]
 Spirit of Play Community School (Denmark) [condition applied]
 St Mary's Anglican Girls School (Karrinyup)
 The Montessori School (Kingsley) [condition applied]
 Thornlie Christian College (Southern River)
 Tranby College (Baldivis)
 Wesley College (South Perth)
 West Coast Steiner School (Nollamara)
 Winthrop Baptist College (Murdoch)

Catholic Schools Audited in terms of System Agreement (2008 Calendar Year)

Aranmore Catholic Primary School (Leederville)
 Christ the King School (Beaconsfield)
 Good Shepherd Catholic School (Lockridge)
 Holy Name School (Carlisle)
 Mary MacKillop Catholic Community (Ballajura)
 Mary's Mount Primary School (Gooseberry Hill)
 Mater Christi Catholic School (Yangebup)
 Matthew Gibney Catholic Primary School (High Wycombe)
 Mel Maria Catholic Primary School (Attadale)
 Our Lady of Grace School (North Beach)
 Our Lady of Lourdes School (Nollamara)
 Our Lady of Mercy Primary School (Girrawheen)
 Our Lady of Mount Carmel School (Hilton)
 Our Lady's Assumption School (Dianella)
 Sacred Heart Primary School (Highgate)
 Santa Clara School (St James)
 St Andrew's Catholic Primary School (Clarkson)
 St Anthony's School (Wanneroo)
 St Columba's School (Bayswater)
 St Columba's Catholic School (South Perth)
 St Denis School (Joondanna)
 St Emilie's Catholic Primary School (Canning Vale)
 St Gerard's Primary School (Westminster)
 St Joseph's School (Boulder)
 St Joseph's School (Moora)
 St Joseph's School (Northam)
 St Joseph's School (Queens Park)
 St Joseph's School (Southern Cross)
 St Lawrence Primary School (Balcatta)
 St Mary's Primary School (Kalgoorlie)
 St Munchin's Catholic School (Gosnells)
 St Peter's Primary School (Bedford)
 St Simon Peter Catholic Primary School (Ocean Reef)
 St Thomas' Primary School (Claremont)
 Xavier Catholic School (Brookdale)

4 Community Based Courses - Registration Activity in 2008-09

Endorsed Courses

Education, Training & Employment Program (Parkerville)
Connections Program Region 48 (Perth)
Connections Program Region 49 (Perth)
Connections (Kununurra)
Learning Engagement and Participation (Geraldton)

5 Non Self-Accrediting Higher Education Institutions - Registration Activity in 2008-09

New Registration/Re-Registration

Canning College
Curtin International College
Kaplan Professional
Perth Institute of Business of Technology
SAE Institute
Sydney College of Divinity

6 Providers of Education Services to Full Fee International Students - Registration Activity in 2008-09

New Registrations

College of Innovation and Industry Skills
Fast Track Pilot Training
National Institute of Australia
Royal International College
Stanley College
Sunset Coast International English School
Taylor Weir School of Hairdressing
Technical College of Western Australia

Re-Registrations

Australian College of Theology
Department of Education and Training
Educational and Training International
Kingston International College
Paradise College of Ministries
Perth College of Business and Technology
Perth International College of English
SAE Institute
Southern Cross University
St Norbert College
Victory Life Bible College
West Australian English College

7 Training Organisations - Registration Activity in 2008-09

Initial Registrations

Australian Institute of Export
 Coastal Business Centre Inc
 Melbraden Pty Ltd
 Multicultural Services Centre of Western Australia
 Western Australian Local Government Association (WALGA)
 Airflite Pty Ltd
 Albany Enterprise Group Incorporated
 CJD Equipment Pty Ltd
 David Moss Corporation
 In Touch Safety and Training Solutions Pty Ltd
 Warp Pty Ltd
 WestNet Rail Pty Ltd
 Activ Foundation Inc.
 Hillside Church Inc
 Skillquest Training Solutions Pty Ltd
 Fremantle Hospital and Health Service
 Amanda Elizabeth Phillips
 Anglicare WA Inc
 Art Of Motion Pty Ltd
 Aurenda Training Services Pty Ltd
 Batavia Training Pty Ltd
 BWF Personnel Pty Ltd
 BYAC Training Pty Ltd
 Byrncut Australia Pty Ltd
 Cape Australia Holdings Pty Limited
 CGN Holdings (WA) Pty Ltd
 Cojen Security Service Pty Ltd and Luvium Pty Ltd
 Corporate First Aid Australia
 Croker Holiday Apartments Pty Ltd
 Custom Fluidpower Pty Ltd
 Downer EDI Engineering Power Pty Ltd
 DTS Mining PTY LTD
 Emergency and Incident Management Services Pty Ltd
 Everest Institute of Education Pty Ltd
 Felgate Safety Training
 Finance and Equity Loans Pty Ltd
 Ging Mo Institute Australia Pty Ltd
 Graham Eddy, Simon Day, Adam Collis
 Halifax Crane Hire Pty Ltd
 Hugh Patrick McKeown and Isabel Marie McKeown
 IDC Technologies
 Infinity Training Australia Pty Ltd
 Integrated Safety Pty Ltd
 Jonathon Richard Tilbee
 K and J (Australia) Pty Ltd
 LogiKal Training International Pty Ltd
 Maritime Training and Assessment Group Pty Ltd
 Mark Andrew Poole
 MGI Training PTY LTD
 Michelle Jayne Evans
 Mineral Drilling Association of Australia Incorporated

Mining Transport and Construction Services Pty Ltd
 NAM Training
 National Australia Institute Pty Ltd
 National Guarding and Training Services Pty Ltd
 National Institute of Australia Pty Ltd
 OTR Tyres Australia Pty Ltd
 Oz Assess Pty Ltd
 Patona Australia Pty Ltd
 Perth College of Business and Technology Pty Ltd
 Perth Education Group Pty Ltd
 QTC Consulting Pty Ltd
 R L Boccia and M J Butcher
 Regent Technical College Pty Ltd
 Renovatio Pty Ltd
 Riklan Emergency Management Services Pty Ltd
 Robert John Missingham
 Robyn Lee Rock
 Royal Education Pty Ltd
 RTO Solutions Pty Ltd
 SafeDrive International Pty Ltd
 St. Anthony's Institute of Business and Technology Pty Ltd
 Stanley International College Pty Ltd
 T.I.S. Engineering (WA) Pty Ltd
 Talbot Group Pty Ltd

Renewal of Registrations

Central TAFE
 Challenger TAFE
 CY O'Connor College of TAFE
 Great Southern TAFE
 Kimberley TAFE
 Pilbara TAFE
 South West Regional College of TAFE
 A.M.A. Services (W.A.) Pty. Ltd.
 Western Pacific Association of Transactional Analysis Incorporated
 Indian Ocean Group Training Association
 3CM Pty Limited
 Alzheimer's Australia WA Ltd
 Film and Television Institute (WA) Inc
 Kondinin Group Limited
 Koolyara Pty Ltd
 Motor Industry Training Association of Western Australia (Inc)
 Real Estate Institute of Western Australia Inc
 Australind Senior High School (Department of Education and Training)
 Ballajura Community College (Department of Education and Training)
 Bunbury Senior High School (Department of Education and Training)

Renewal of Registrations (cont'd)

Busselton Senior High School (Department of Education and Training)
Department of Education and Training
Department of Education and Training
John Curtin College of the Arts
Manjimup Senior High School (Department of Education and Training)
Morley Senior High School (Department of Education and Training)
Mount Barker Community College (Department of Education and Training)
Newton Moore Senior High School (Department of Education and Training)
Warwick Senior High School (Department of Education and Training)
Eastern Metropolitan Regional Council
Rocky Bay Inc
Silver Chain Nursing Association Incorporated
Teamworks Australia Development Pty Ltd
Western Australian Alcohol and Drug Authority
WesTrac Pty Ltd
Youth with a Mission Inc.
Cockburn Vocational Centre Inc.
Fairbridge Western Australia Inc
Goolarri Media Enterprises Pty Ltd
Industrial Foundation for Accident Prevention (IFAP)
Janersel Pty Ltd
Karrayili Adult Education Centre
Mercy Community Services Incorporated
North East Region Training Association Incorporated
The Royal Life Saving Society Australia WA Branch Inc.
Department of Corrective Services
Department of Environment and Conservation
Public Transport Authority of Western Australia
Andora Enterprises Pty Ltd
Association for the Blind of WA (Inc)
ATI-Mirage Pty Ltd
Australian College of Training Pty Ltd
Australian Higher Education Academy Pty Ltd
Australian Skills Training Pty Ltd
B and C Futures Pty Ltd
B and K Kakoschke Pty Ltd
BWF Personnel Pty Ltd
Cape Australia Holdings Pty Limited
Carealot Home Health Services Pty Ltd
Centre for Excellence in Rail Training Pty Ltd
Colin Markey
Diane Marie Granger
Djaringo Pty Ltd
DTE Enterprises Pty Ltd
Excel Consulting Australia Pty Ltd
Flowers Design School Pty Ltd
Fourways Group Pty Ltd
Gold Security Group (International) Pty Ltd
Group Training South West (Inc)
Harvest West Bible College Inc
Holistic Education Services Pty Ltd
Hospitality Group Training (WA) Inc

Joanne Lang
Keyseq Pty Ltd
Kingston International College Pty Ltd
Lynette Everett
Mandurah Safety and Training Services Pty Ltd
Marr Mooditj Foundation Inc
Navigator Nominees Pty Ltd
Nicolie O'Neill Kinesiology Pty Ltd
ORS Rehabilitation and Placement Services Pty Ltd
Perth Training Centre Pty Ltd
PEST Australia Pty Ltd
Peter G Nangle
Prepress Skills Centre Pty Ltd
Quality Traffic Management Pty Ltd
Ralglen Pty Ltd
Roman Catholic Archbishop of Perth
Safety and Rescue Australia Pty Ltd
Sampson Enterprises Pty Ltd
School of Hairdressing Pty Ltd
Seventh-Day Adventist Church - Australian Union Conference
Simon Jeremy Grieves
Skills Strategies International Pty Ltd
Sterling Business College Pty Ltd
Success Fast-Track Pty Ltd
Terrence Phillip Maschmedt
The Kidogo Institute
Titan Training Pty Ltd
Tracmin Safety Pty Ltd
Training Services Australia Pty Ltd
Wild Geese International Pty Ltd
Workplace Assessments (WA) Pty Ltd
Wrightway Road Training Pty Ltd
Christian Aboriginal Parent - Directed School Inc (Wongutha Caps Campus)
University of Notre Dame Australia

8 General and Special Education Per-Capita Grants Paid to Non-Government Schools in 2008-09

In November 2004, the then Minister for Education and Training wrote to all non-government schools, the Catholic Education Office and the Association of Independent Schools of WA to advise that public funding allocated to non-government schools as general and special education per capita grants would be fully disclosed in the Department's Annual Report.

School	State Funding Category	Average Kindergarten FTE Enrolment	Average Pre-Primary FTE Enrolment	Average Primary FTE Enrolment	Average Secondary FTE Enrolment	Total Payments in 2008-09 \$
Non-Systemic Schools						
Al-Hidayah Islamic School	F	0	26	191	0	407,511
All Saints' College	A	47	48	389	655	1,811,282
Alta-1	H	0	0	0	0	250,071
Australian Christian College - Southlands	G	6	10	136	123	569,510
Australian Islamic College (Kewdale)	G	46	53	391	518	2,165,724
Australian Islamic College (North of the River)	F	48	57	522	77	1,211,809
Australian Islamic College (Perth)	F	48	58	393	70	949,277
Australian Technical College - Perth South	F	0	0	0	171	428,170
Australian Technical College - Pilbara	F	0	0	0	84	252,608
Australind Christian School	E	4	1	15	0	46,079
Banksia Montessori School	D	11	9	0	0	34,738
Bethel Christian School	E	28	29	166	71	524,906
Bible Baptist Christian Academy	F	1	0	12	6	35,859
Blue Gum Montessori School	D	28	28	44	0	166,198
Bold Park Community School	D	20	43	78	13	254,963
Bunbury Cathedral Grammar School	A	25	26	267	564	1,416,595
Bunbury John Calvin School	F	0	0	59	0	89,707
Byford John Calvin School	F	6	13	116	0	289,596
Carey Baptist College	E	40	48	413	642	2,353,854
Carmel School	D	38	40	271	203	1,022,875
Carnarvon Christian School	F	5	7	49	0	98,116
Casa Mia Montessori Community School	F	5	15	13	0	58,010
Child Side School	E	3	6	29	0	56,927
Christ Church Grammar School	A	0	38	420	909	2,462,098
Christian Aboriginal Parent-Directed School	G	5	8	51	105	375,797
Christian Aboriginal Parent-Directed School Kurrawang	G	2	3	20	0	40,448
Chrysalis Montessori School	D	10	30	78	0	176,388
Coolabaroo Neighbourhood Centre	D	10	2	0	0	24,217
Cornerstone Christian College	F	18	18	169	152	716,300
Corridors College	H	0	0	0	0	299,163
Culunga Aboriginal Community School	G	4	7	57	8	142,767
Dale Christian School	F	18	22	161	69	504,460
Damla College	F	8	12	93	0	178,755
Divine Mercy College	G	0	9	80	54	288,636
Emmanuel Christian Community School	F	24	26	194	0	431,889
First Steps Independent Kindergarten	D	0	0	0	0	539
Foundation Christian College	F	18	30	195	137	765,736
Geraldton Grammar School	D	27	38	260	293	1,194,079
Golden Hill Steiner School	E	7	8	50	0	102,172
Goldfields Baptist College	D	19	15	162	146	623,971
Grace Christian School	F	31	23	228	185	917,774
Great Southern Grammar	D	21	25	212	362	1,243,714
Guildford Grammar School	C	26	56	382	590	2,004,847
Gumnut Montessori School	D	9	3	0	0	22,532
Hale School	A	0	0	293	976	2,085,993
Helena College Junior School	D	20	26	176	0	327,061
Helena College Senior School	D	0	0	56	420	1,073,879
Hensman Street Pre-School	D	0	0	0	0	0
Heritage College Perth	F	6	6	39	24	156,875
HillSide Christian School	E	30	27	141	0	326,225
Hope Christian College	G	2	2	52	47	209,872
International School of Western Australia	A	0	0	52	33	119,674
John Calvin Christian College	F	0	0	83	274	845,687
John Calvin School	E	0	10	147	70	489,316
Karalundi Aboriginal Education Centre	I	2	1	32	32	270,322
Kelmscott John Calvin School	F	14	17	122	0	252,879
Kerry Street Community School	F	4	6	25	0	56,308
KIDS Open Learning School	E	1	2	16	27	121,606
Kingsway Christian College	F	63	63	450	516	2,292,866
Kulkarriya Community School	I	7	8	46	13	274,612
Kwinana Christian School	F	11	16	71	0	180,632
Lake Joondalup Baptist College	E	18	27	316	863	2,665,996
Lance Holt School	E	12	12	76	0	158,098
Langford Islamic College	F	23	46	182	48	521,132
Leaning Tree Community School	F	6	7	17	0	51,896
Living Waters Lutheran College	F	59	68	549	516	2,405,329
Mandurah Baptist College	F	39	39	333	512	1,967,644
Maranatha Christian College	E	61	57	418	272	1,555,604
Margaret River Montessori School	E	7	22	43	0	111,764
Methodist Ladies' College	A	29	32	318	653	1,710,291
Moerlina School	D	11	10	53	0	112,946

School	State Funding Category	Average Kindergarten FTE Enrolment	Average Pre-Primary FTE Enrolment	Average Primary FTE Enrolment	Average Secondary FTE Enrolment	Total Payments in 2008-09 \$
Mukinbudin Christian Community School	E	0	0	5	2	6,233
Murdoch College	D	0	0	35	286	722,945
New Life Christian College	E	12	13	62	0	173,913
Nollamara Christian Academy	D	0	0	12	16	52,858
Nyikina Mangala Community School	I	6	3	18	5	113,193
Nyindamurra Family School of Creativity	F	10	9	49	0	112,380
Ocean Forest Lutheran College	E	37	33	217	242	1,052,969
Ongerup Kindergarten	D	4	0	0	0	12,521
Parklands School	F	20	18	46	0	144,970
Parkwood Kindergarten	D	0	0	0	0	0
Parnngurr Community School	I	3	4	24	15	175,191
Penrhos College	A	20	24	330	790	1,860,733
Perron Early Learning Centre	D	2	0	0	0	4,258
Perth College	A	26	27	288	742	1,749,337
Perth Montessori School	D	13	34	121	7	260,371
Perth Waldorf School	E	8	27	181	67	485,550
Phoenix West Vocational College	H	0	0	0	0	41,483
Pioneer Village School	F	46	35	144	0	378,882
Port School	H	0	0	0	0	270,764
Presbyterian Ladies' College	A	39	35	343	757	1,871,936
Purnululu Aboriginal Community Independent School	I	1	10	18	5	113,850
Quinns Baptist College	E	26	58	407	359	1,774,870
Rawa Community School	I	4	6	43	29	317,795
Regent College	E	37	35	183	0	438,986
Rehoboth Christian College	F	32	38	239	203	1,052,433
Riverlands School	D	9	29	55	0	142,517
Rockingham John Calvin School	F	7	7	77	0	178,284
Rockingham Montessori School	F	13	22	29	0	110,720
Scotch College	A	0	0	365	872	1,995,515
Serpentine-Jarrahdale Grammar School	F	0	0	0	246	637,008
Somerville Baptist College	D	0	0	0	569	1,337,776
Sowilo Community High School	H	0	0	0	0	162,681
Spirit of Play Community Early Learning Centre	F	8	4	3	0	29,271
St Andrew's Grammar	D	39	31	265	192	1,010,209
St Hilda's Anglican School for Girls	A	44	43	366	583	1,602,564
St Mary's Anglican Girls' School	A	40	36	305	857	2,001,998
St Stephen's School	F	0	83	822	1,537	5,391,185
Strathalbyn Christian College	F	22	13	233	242	1,069,786
Strelley Community School	I	5	6	35	28	289,569
Taylor's College	A	0	0	0	0	0
The Beehive Montessori School	F	11	44	102	5	363,552
The Japanese School in Perth	A	0	0	26	1	30,840
The King's College	F	9	10	42	44	218,189
The Montessori School	E	9	23	87	43	287,670
The Quintilian School	B	35	35	168	0	355,472
The Silver Tree Steiner School	D	4	4	70	0	106,194
Thornlie Christian College	E	49	45	282	267	1,299,733
Tranby College	E	49	50	403	477	1,948,968
Treetops Montessori School	D	10	21	64	24	211,852
Wesley College	A	40	48	439	767	2,078,040
West Coast Steiner School	E	22	18	103	0	235,581
Winthrop Baptist College	D	0	0	0	617	1,429,956
Wongutha Christian Aboriginal Parent-Directed School	G	0	0	0	65	166,588
Woodbury Boston Primary School	E	2	6	36	0	68,037
Woodthorpe School	E	0	0	89	167	541,120
Wulungarra Community School	I	5	2	17	0	81,759
Yakanarra Community School	I	5	5	31	9	178,208
Yallingup Steiner School	F	6	8	60	0	117,817
Yiyili Aboriginal Community School	I	2	8	40	13	219,817
Total Non-Systemic Schools		1,861	2,393	17,828	22,632	86,442,066
Systemic Schools						
Seventh Day Adventist Schools						
Brookdale Adventist School	F	2	3	19	0	38,350
Carmel Adventist College	F	0	0	10	226	580,339
Carmel Adventist College Primary School	F	7	13	109	0	200,311
Esperance Christian Primary School	F	8	10	62	0	129,974
Landsdale Gardens Adventist School	F	13	8	49	0	119,772
Riverside Community School	F	7	9	55	0	116,834
Total Seventh Day Adventist Schools		36	42	302	226	1,185,579
Swan Christian Education Association						
Armadale Christian College	F	22	17	142	199	813,391
Beechboro Christian School	F	24	20	123	0	316,444
Ellenbrook Christian College	F	47	53	388	342	1,689,859
Kalamunda Christian School	F	38	32	169	0	406,395
Midland Christian School	F	49	47	390	0	807,886
Mundaring Christian College	F	20	20	234	118	751,852
Swan Christian College	F	0	0	0	912	2,396,762
Total Swan Christian Education Association		198	189	1,444	1,570	7,182,589

School	State Funding Category	Average Kindergarten FTE Enrolment	Average Pre-Primary FTE Enrolment	Average Primary FTE Enrolment	Average Secondary FTE Enrolment	Total Payments in 2008-09 \$
Anglican Schools Commission						
Esperance Anglican Community School	F	0	0	0	19	47,868
Frederick Irwin Anglican School	F	50	64	447	832	2,998,083
Georgiana Molloy Anglican School	F	41	37	385	343	1,621,907
John Septimus Roe Anglican Community School	F	99	115	875	904	4,147,119
John Wollaston Anglican Community School	F	45	50	404	529	2,202,963
Peter Carnley Anglican Community School	F	42	38	242	99	796,455
Peter Moyes Anglican Community School	F	49	54	509	627	2,549,237
St Mark's Anglican Community School	F	50	60	513	773	3,013,806
Swan Valley Anglican Community School	F	50	67	366	125	1,113,176
Total Anglican Schools Commission		425	483	3,739	4,250	18,490,615
Catholic Schools						
Aquinas College	F	0	0	234	875	2,559,779
Aranmore Catholic College	F	0	0	17	570	1,468,479
Aranmore Catholic Primary School	F	54	52	355	0	768,722
Assumption Catholic Primary School	F	58	58	392	0	911,672
Banksia Grove Catholic Primary School	F	16	20	95	0	225,831
Birlirr Ngawiyiwu Catholic School	I	6	6	45	0	196,458
Brighton Catholic Primary School	F	43	42	203	0	491,192
Bunbury Catholic College	F	0	0	0	979	2,598,412
Catholic Agricultural College, Bindoon	J	0	0	0	0	0*
Chisholm Catholic College	F	0	0	105	1,405	3,735,889
Christ the King School	F	54	50	341	0	840,683
Christian Brothers' College	F	0	0	30	629	1,651,915
Christian Brothers Agricultural School, Tardun	J	0	0	0	0	0*
Clontarf Aboriginal College	H	0	0	0	123	562,752
Corpus Christi College	F	0	0	56	1,062	3,022,530
Currambine Catholic Primary School	F	58	60	427	0	941,987
Dawesville Catholic Primary School	F	41	30	213	0	471,841
Djarindjin Lombadina Catholic School	I	11	10	63	18	376,914
Emmanuel Catholic College	F	0	0	68	725	1,980,073
Good Shepherd Catholic Primary School	F	36	36	275	0	592,489
Good Shepherd Catholic School	F	60	60	389	0	876,442
Holy Name School	F	16	20	126	0	295,177
Holy Rosary School	F	59	59	367	0	997,912
Holy Rosary School	F	30	24	183	0	427,340
Holy Spirit School	F	29	30	184	0	398,499
Infant Jesus School	F	58	60	385	0	855,122
Iona Presentation College	F	0	0	36	758	1,955,953
Iona Presentation Primary School	E	45	51	346	0	690,563
Irene McCormack Catholic College	F	0	0	0	646	1,754,611
John Paul College	F	0	0	0	678	1,759,766
John Pujajangka Piyirn School	I	1	2	30	5	161,125
John XXIII College	F	50	56	470	881	3,401,583
Kearnan College	F	22	25	164	116	649,420
Kolbe Catholic College	F	0	0	60	823	2,262,986
Kururrungku Catholic Education Centre	I	7	6	42	12	247,158
La Salle College	F	0	0	0	1,108	2,935,615
Leschenault Catholic Primary School	F	53	55	393	0	834,209
Liwara Catholic Primary School	F	56	60	399	0	849,763
Loreto Nedlands	F	27	29	174	0	372,696
Lumen Christi College	F	0	0	0	929	2,378,595
Luurnpa Catholic School	I	8	13	75	28	506,666
MacKillop Catholic College	F	0	0	0	564	1,449,615
Majella Catholic Primary School	F	27	24	172	0	380,877
Mandurah Catholic College	F	30	30	216	979	2,993,156
Mary MacKillop Catholic Community Primary School	F	78	86	543	0	1,237,674
Marys Mount Primary School	F	28	28	210	0	441,504
Mater Christi Catholic Primary School	F	86	87	558	0	1,250,215
Mater Dei College	F	0	0	0	936	2,373,057
Matthew Gibney Catholic Primary School	F	30	30	200	0	435,101
Mazenod College	F	0	0	0	644	1,630,816
Mel Maria Catholic Primary School	F	100	89	476	0	1,118,905
Mercedes College	F	0	0	46	799	2,181,373
Mercy College	F	58	60	458	939	3,372,857
Nagle Catholic College	F	0	0	0	909	2,360,782
Newman College	F	89	89	638	1,052	4,091,552
Ngalangangpum School	I	9	14	82	14	472,744
Notre Dame School	F	30	29	166	0	381,955
Orana Catholic Primary School	F	58	58	389	0	832,201
Our Lady of Fatima School	F	30	30	197	0	423,078
Our Lady of Good Counsel School	F	30	30	171	0	427,424
Our Lady of Grace School	F	58	60	383	0	878,550
Our Lady of Lourdes School	F	15	22	151	0	328,828
Our Lady of Lourdes School	F	29	27	187	0	419,639
Our Lady of Mercy Primary School	F	48	50	287	0	645,307
Our Lady of Mount Carmel School	F	8	10	58	0	121,786
Our Lady of Mount Carmel School	F	30	30	201	0	434,081
Our Lady of the Cape Primary School	F	29	32	181	0	434,463
Our Lady Star of the Sea Catholic Primary School	F	21	24	170	0	351,854
Our Ladys Assumption School	F	60	58	372	0	830,510
Padbury Catholic Primary School	F	58	60	390	0	873,210
Prendiville Catholic College	F	0	0	0	890	2,259,943
Queen of Apostles School	F	43	50	326	0	733,454

School	State Funding Category	Average Kindergarten FTE Enrolment	Average Pre-Primary FTE Enrolment	Average Primary FTE Enrolment	Average Secondary FTE Enrolment	Total Payments in 2008-09 \$
Sacred Heart Catholic School	F	5	10	44	0	98,368
Sacred Heart College	F	0	0	0	1,003	2,663,919
Sacred Heart Primary School	F	59	58	389	0	878,917
Sacred Heart Primary School	F	30	30	183	0	411,264
Sacred Heart School	F	23	28	166	0	374,826
Sacred Heart School	I	15	17	67	15	457,844
Santa Clara School	F	30	30	175	0	397,327
Santa Maria College	E	0	0	107	929	2,453,405
Servite College	F	0	0	48	836	2,272,592
Seton Catholic College	F	0	0	0	763	2,030,155
St Andrews Catholic Primary School	F	52	51	355	0	769,195
St Anne's School	F	23	28	183	0	385,491
St Anthonys School	F	49	54	226	0	566,629
St Anthonys School	F	59	60	384	0	877,055
St Augustines School	F	27	29	178	0	388,827
St Benedicts School	F	30	30	156	0	377,981
St Bernadettes Catholic Primary School	F	54	56	359	0	812,023
St Bernards School	F	8	9	80	0	181,297
St Brigid's College	F	57	60	430	759	2,802,400
St Brigids Primary School	F	49	53	394	0	873,992
St Brigids School	F	11	14	100	0	211,969
St Brigids School	F	21	22	128	0	308,160
St Cecilia's Catholic Primary School	F	30	28	180	0	397,682
St Clares School	H	0	0	0	33	180,511
St Columba's Catholic Primary School	F	39	30	174	0	412,335
St Columbas School	F	29	30	184	0	405,794
St Denis School	F	30	29	178	0	397,042
St Dominics School	F	25	26	154	0	341,780
St Emilies Catholic Primary School	F	56	56	253	0	615,446
St Francis Xavier Primary School	F	54	56	420	0	887,885
St Gerards Primary School	F	27	26	174	0	385,808
St Helenas Catholic Primary School	F	48	51	273	0	615,965
St Jeromes Primary School	F	73	83	558	0	1,190,903
St Johns School	F	27	30	209	0	454,262
St Johns School	F	29	26	178	0	399,163
St Josephs Catholic Primary School	F	20	25	177	0	367,070
St Josephs College	F	31	36	239	284	1,278,906
St Josephs Primary School	F	51	49	373	0	796,026
St Josephs School	F	51	56	365	0	811,039
St Josephs School	F	11	11	57	0	147,008
St Josephs School	F	23	15	125	0	288,439
St Josephs School	F	29	31	260	158	943,312
St Josephs School	F	26	25	176	0	376,565
St Josephs School	F	4	10	64	0	146,081
St Josephs School	F	50	57	365	0	795,071
St Josephs School	F	24	36	175	0	393,801
St Josephs School	F	21	20	108	0	249,685
St Joseph's School	F	7	11	73	0	151,712
St Judes Catholic School	F	27	27	173	0	390,173
St Kieran Catholic Primary School	F	57	58	381	0	971,085
St Lawrence Primary School	F	29	30	174	0	416,953
St Lawrences Primary School	F	53	52	419	0	879,850
St Lukes Catholic Primary School	F	53	57	416	0	874,704
St Lukes College	F	0	0	0	379	956,395
St Maria Gorettis Catholic School	F	30	29	162	0	374,882
St Mary Star of the Sea Catholic School	F	28	23	178	72	559,526
St Marys Catholic Primary School	F	29	30	193	0	415,091
St Marys Catholic School	F	8	5	52	0	104,620
St Marys College	F	46	50	330	193	1,187,767
St Marys Primary School	F	55	52	366	0	778,041
St Marys School	F	23	19	103	0	238,494
St Marys School	F	13	13	72	0	161,662
St Marys School	F	8	8	63	0	136,229
St Matthews School	F	18	21	142	0	311,456
St Michaels School	F	9	9	61	0	129,250
St Michaels School	F	27	29	181	0	446,218
St Munchins Catholic School	F	49	59	359	0	781,576
St Norbert College	F	0	0	0	706	1,827,459
St Patricks Primary School	F	29	30	188	0	417,880
St Patricks School	F	0	19	142	0	260,235
St Pauls Primary School	F	44	27	226	0	506,435
St Pauls Primary School	F	29	31	176	0	392,562
St Peters Primary School	F	91	90	406	0	1,015,408
St Pius X Catholic School	F	29	28	193	0	441,356
St Simon Peter Catholic Primary School	F	82	88	619	0	1,508,234
St Thomas More Catholic Primary School	F	30	30	195	0	415,441
St Thomas Primary School	F	30	30	192	0	418,387
St Vincents School	F	28	28	165	0	370,070
Star of the Sea Primary School	F	82	81	510	0	1,119,555
Trinity College	F	0	0	284	923	2,809,704
Ursula Frayne Catholic College	F	60	60	432	586	2,510,790
Wanalirri Catholic School	I	0	2	7	0	28,087
Warlawurru Catholic School	F	6	11	36	0	86,959
Whitford Catholic Primary School	F	60	60	389	0	838,712
Xavier Catholic School	F	23	28	137	0	325,152

School	State Funding Category	Average Kindergarten FTE Enrolment	Average Pre-Primary FTE Enrolment	Average Primary FTE Enrolment	Average Secondary FTE Enrolment	Total Payments in 2008-09 \$
Yidarra Catholic Primary School	F	57	59	398	0	845,036
Total Catholic Schools		4,606	4,762	32,099	27,724	144,449,687
Telethon Speech & Hearing Centre		10.45	4.25	21.25	7.25	1,058,517.00
GRAND TOTAL		7,136.10	7,873.95	55,432.55	56,407.80	258,809,052.99

* Grants provided to Catholic agricultural colleges are determined and paid by the Catholic Education Office from a State government special needs grant to the Catholic Education Office

9 Non-Government Schools' Per-Capita Grants in 2008-09

State Needs-Based Funding Category	Kindergarten (4 sessions) 2008 \$	Kindergarten (4 sessions) 2009 \$	Pre-Primary & Primary 2008 \$	Pre-Primary & Primary 2009 \$	Secondary 2008 \$	Secondary 2009 \$
A	1,720	1,805	1,147	1,204	1,741	1,827
B	1,982	2,080	1,321	1,386	2,141	2,247
C	1,990	2,089	1,327	1,392	2,193	2,302
D	2,053	2,154	1,369	1,436	2,258	2,370
E	2,153	2,260	1,436	1,507	2,356	2,473
F	2,246	2,357	1,496	1,570	2,434	2,554
G	2,317	2,431	1,544	1,621	2,522	2,646
H	3,453	3,623	2,301	2,415	3,754	3,940
I	4,592	4,818	3,062	3,213	4,929	5,172

10 Loans Advanced to Non-Government Schools* from the Low Interest Loan Scheme (LILS) in 2008-09

In November 2005, the then Minister for Education and Training wrote to all non-government schools, the Catholic Education Office and the Association of Independent Schools of WA to advise that details of loan amounts and publicly subsidised interest rates on the loans advanced to non-government schools under the Low Interest Loan Scheme (LILS) would be disclosed in the Department's Annual Report.

School	Location	Loan funds advanced in 2007-08 \$	Interest rate # %
Aranmore Catholic College	Leederville	313,779	3.5
Banksia Grove Catholic Primary	Banksia Grove	1,421,951	1.0
Child Side School	Boyanup	161,500	3.5
Christian Brothers College	Fremantle	438,280	3.5
Corridors College	Midland	150,000	3.5
Dawesville Catholic Primary School	Coodanup	212,869	1.0
Divine Mercy College	Rivervale	500,000	3.5
Emmanuel Catholic College	Beeliar	864,573	1.0
Esperance Anglican Community School	Esperance	500,000	1.0
Forrestfield Christian School	Forrestfield	360,000	3.5
Foundation Christian College	Greenfields	69,400	3.5
Goldfields Baptist College	Kalgoorlie	500,000	3.5
Grace Christian School	Bunbury	640,000	3.5
Great Southern Grammar	Albany	1,143,000	3.5
Holy Cross College	Ellenbrook	1,000,000	1.0
Hope Christian College	Roelands	107,492	3.5
Irene McCormack Catholic College	Butler	1,038,906	1.0
Kalamunda Christian School	Walliston	400,000	3.5
Kwinana Christian School	Calista	263,000	3.5
Lance Holt School	Fremantle	97,677	3.5
Langford Islamic College	Langford	76,299	3.5
Mandurah Baptist College	Lakelands	982,400	1.0
Mel Maria Catholic Primary School	Attadale	3,207,114	3.5
Nagle College	Geraldton	2,972,000	3.5
New Life Christian College	Hamilton Hill	100,000	3.5
Ocean Forest Lutheran College	Dalyellup	500,000	1.0
Orana Catholic Primary School	Willetton	501,789	3.5
Peter Carnley Anglican Community Sch	Wellard	103,233	1.0
Quinns Baptist College	Mindarie	896,000	3.5
Rockingham Montessori School	Rockingham	200,000	3.5
St Anthonys School	Wanneroo	995,000	3.5
St Benedict's School	Applecross	184,736	3.5
St Josephs College	Albany	1,146,244	3.5
St Josephs School	Wyndham	143,062	3.5
St Marys College	Broome	337,349	3.5
St Norbert College	Queens Park	222,347	3.5
St Stephens School	Carramar	500,000	3.5
St Stephens School	Duncraig	500,000	3.5
The Montessori School	Kingsley	850,000	3.5
The University of Notre Dame Australia	Fremantle	4,500,000	3.5
Tranby College	Baldivis	400,000	1.0
Total		29,500,000	

* Including the University of Notre Dame Australia, which has approval to access the allocation of funds for Low Interest Loans.

The interest rate shown is the effective interest rate charged after payment by the State Government of an interest subsidy in each case. The interest subsidy varies according to the approved priority given to the purpose of the loan in accordance with the Low Interest Loan Scheme (LILS) Guidelines and Procedures.

11 Ministerial Councils and Committees

TRAINING ACCREDITATION COUNCIL (TAC)

Chairperson:

Mr Ian C Hill, Ian Hill Consulting Group

Membership:

As at 30 June 2009 the Council had the following membership:

Ms Lorraine Carter, Training Manager, Big W

Ms Liz Harris, Managing Director, Challenger TAFE

Dr Irene Ioannakis, Executive General Manager - Human Resources, WesTrac Pty Ltd

Mr Iain McDougall, General Manager, Hospitality Group Training (WA) Inc

Mr Mark Simpson, Mark Simpson and Associates

Mr David Wood, Chief Executive Officer, Curriculum Council

Secretariat:

Ms Rozana Kemp, Department of Education Services

ABORIGINAL EDUCATION AND TRAINING COUNCIL (AETC)

Chairperson:

Ms Carol Garlett

Membership:

As at 30 June 2009 the Council had the following membership:

Aboriginal Community Representatives:

Mr Stephen Albert, Kimberley West Region

Mr Simon Forrest, Midwest Region

Mrs Cecilia Narkle, South West Region

Mr Ken Houghton, Metropolitan Region

Mrs Maureen Kelly, Pilbara Region

Ms Erica McGuire, Wheatbelt Region

Ms Isabella Adams, Metropolitan Region

Mr Ian Trust, Kimberley East Region

Ms Leslie-Ann Conway, Goldfields Region

Ms Cindy Solonic, Metropolitan Region

Ex-Officio Members:

Mr Graeme Gower, WA Aboriginal Advisory Council on Higher Education

Professor Jeanette Hackett, University representative

Ms Regina Hill, Department of Education and Training

Ms Valerie Gould, Association of Independent Schools of WA (Inc)

Ms Sharyn O'Neill, Department of Education and Training

Ms Mary Retel, Catholic Education Office of WA

Mr Richard Strickland, Department of Education Services

Mr David Wood, Curriculum Council

Secretariat:

Ms Lesley Radloff, Department of Education Services (Executive Officer)

Ms Lorna Pedersen, Department of Education Services (Administrative Assistant)

NON-GOVERNMENT SCHOOLS PLANNING ADVISORY COMMITTEE (NGSPAC)

Chairperson:

Professor Don Smart, Education Consultant

Membership:

As at 30 June 2009 the Council had the following membership:

Mr Alec O'Connell, Catholic Education Office of WA

Mr Ron Gorman, Association of Independent Schools of WA (Inc)

Ms Valerie Gould, Association of Independent Schools of WA (Inc)

Ms Norma Jeffery, Department of Education & Training

Mr Eileen Lawrance, Catholic Education Office of WA

Mr John Moore, Department of Education & Training

Ms Linley Kemeny, Department of Education & Training

Mr Bronte Parkin, Department of Education Services

Mr Mark Brown, Department of Education Services

Secretariat:

Mr Ron Grimley, Department of Education Services

RURAL AND REMOTE EDUCATION ADVISORY COUNCIL (RREAC)

Chairperson:

Hon Terry Redman MLA, Minister for Agriculture and Food; Forestry; Minister Assisting the Minister for Education

Hon Matthew Benson-Lidholm MLC, *South West Region*

Membership:

As at 30 June 2009 the Council had the following membership:

Community/ Consumer Representatives

Ms Doreen Blum, WA Local Government Association

Vacant, Telecentre Advisory Council

Ms Emma Foulkes Taylor, President, Isolated Children's Parents' Association of WA (Inc)

Mr Laurie Eastwood, Executive Director, Parents and Friends' Federation of WA Inc.

Mr Robert Fry, President, Western Australian Council of State School Organisations Inc.

Ms Jane Fuchsbichler, WA Farmers Federation

Ms Carol Garlett, Chair, Aboriginal Education and Training Council

Ms Anne Gisborne, Senior Vice President, State School Teachers Union of WA; and Independent Education Union of WA

Ms Marianne Hasson, Country Women's Association of WA

Ms Wendy Newman, Regional Development Council

Ms Susan Jordan, Chair, WA Primary Industries Training Council

Ms Amy Ruddock, Executive Officer North West Region, The Chamber of Minerals and Energy

Funder/Provider Representatives

Mr Phil DeGaris, Director, Department of Education & Training

Prof Robyn Quin, Pro Vice Chancellor, Universities

Mr Len Van Burgel, Executive Officer, Association of Independent Schools in WA (Inc)

Mr Colin Pettit, Executive Director, Regional & Remote Education, Department of Education & Training

Ms Anne Cullender, Principal Schools Advisor for Geraldton Region Catholic Education Office of WA

Mr Brett Sabien, Manager, Department of Local Government & Regional Development

Mr Richard Strickland, Chief Executive Officer, Department of Education Services

Secretariat

Mr Don Boyd, Department of Education Services

Ms Carol O'Connor, Department of Education Services

WESTERN AUSTRALIAN HIGHER EDUCATION COUNCIL (WAHEC)

Chairperson:

Hon Dr Elizabeth Constable MLA, Minister for Education; Tourism

Membership:

As at 30 June 2009 the Council had the following membership:

Professor Kerry Cox, Vice Chancellor, Edith Cowan University

Professor Jeanette Hackett, Vice Chancellor, Curtin University of Technology

Professor Alan Robson, Vice Chancellor, The University of Western Australia

Professor Celia Hammond, Vice Chancellor, University of Notre Dame Australia

Professor John Yovich, Vice Chancellor, Murdoch University

Secretariat

Mr Terry Werner, Department of Education Services