



Heritage Council of Western Australia




Hon GM (John) Castrilli MLA

Minister for Local Government; Heritage; Citizenship and Multicultural Interests

In accordance with section 61 of the *Financial Management Act 2006*, I hereby submit for your information and presentation to Parliament, the Annual Report for the Heritage Council of Western Australia, for the financial year ended 30 June 2009.

The report has been prepared in accordance with the provisions of the *Financial Management Act 2006*.

Yours sincerely



Marion Fulker

Chair 2009

24 September 2009

Cover Image: *The former W.D. and H.O. Wills Building, Perth - head office of property development group Match. Match was the winner of the 2009 Heritage Council Award for "Excellence in adaptive reuse: The Gerry Gauntlett Award".*



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Above: Oakabella Homestead, Northampton. Oakabella Homestead manager Loretta Wright was the winner of the 2009 Heritage Council Award for “Contribution to heritage in Western Australia by an individual”.



1.0 Overview

1.1 Executive Summary

This financial year has been time of great change for the Heritage Council of Western Australia.

In September 2008, the Heritage Council lost its long-standing advocate, friend and Chairman Gerry Gauntlett. As an ongoing tribute to Gerry's passion for heritage and compatible development, a new Heritage Council Award category was dedicated to his memory – Excellence in adaptive reuse: The Gerry Gauntlett Award.

Adaptive reuse adds new layers to the stories of our heritage places, building vibrant community spaces for living and working and enhancing our 'sense of place'. It is fitting that Gerry's award recognises excellence in this field.

Graeme Gammie has been appointed as the new Executive Director of the Office of the Heritage Council of WA. Graeme has previously held senior posts in the Department of Housing and at the Fremantle Prison, where he created a new vision for the development and sustainability of this significant State heritage site.

With this appointment, the Office of the Heritage Council has at its helm a person with expertise in leadership, heritage, governance, policy and business development. Graeme has the skills to deliver on an ambitious Strategic Plan and importantly forge stronger relationships with owners, local government authorities and State Government agencies – all key aspects of the Council's vision.

The Heritage Council also has a new member – Albany-based architect David Heaver. David is experienced in conservation works, adaptive reuse, heritage assessments and planning. He has broad experience working on large and complex sites with private individuals, local authorities and State and Commonwealth government bodies. David's regional perspective will be an added strength to the Council.

During 2008/09, the Office of the Heritage Council of WA changed host agency to the Department of Local Government. We look forward to continuing a positive working relationship with the Department and we foresee that this move will strengthen our partnerships with local councils – a key aim of our Strategic Plan.

Also towards this aim, our new Local Government Services unit is working to build capacity amongst local governments to improve local heritage planning, development, listing and incentive programs. The unit encourages councils to link their local heritage lists to Town Planning Schemes, to ensure locally listed heritage places are afforded real protection from poor development or demolition.

Above: Perth Town Hall. The City of Perth was the winner of the 2009 Heritage Council Award for "Contribution to heritage in Western Australia by an organisation".

To support the Heritage Council's Strategic Plan, a comprehensive business plan was developed in late 2008. Key outcomes to date include:

- Implementation of a new Image Management System;
- Creation of opportunities for tertiary student placement;
- Preparation of a streamlined Heritage Online Database;
- Improved systems to assist councils with local government heritage lists;
- Development of a Performance Management Framework; and
- Implementation of organisation-wide training and development.

Of course, changes are not only happening within our agency. In these volatile economic times, the benefits of heritage conservation, compatible development and embodied energy becomes ever more apparent in the wider community.

The total amount of grant assistance requested by private owners in the 2008/09 Heritage Grants Program was almost eight times the amount available for allocation, demonstrating community enthusiasm for heritage conservation.

The Heritage Council has been protecting WA's significant heritage sites for 19 years. To our advice and decision-making we bring to the table the strength of our experience in heritage conservation, architecture, local government, planning, business, property, academia and more, on behalf of the community.

Our State Register currently protects 1,288 places, each a significant asset to our State. It is clear that the social and economic benefits of heritage conservation are important, and that our actions today greatly influence the heritage of future generations.

We look forward to another year of protecting and promoting Western Australia's heritage.



Marion Fulker
Chair



Heritage Council Awards 2009: Left to right: Rottnest Island Authority Cultural Heritage Manager Harriet Wyatt, Rottnest Island Authority Chair Laurie O'Meara, City of Perth Councillor Chris Hardy, individual award winner Loretta Wright, Heritage Minister John Castrilli, Heritage Council Chair Marion Fulker, Match Managing Director Lloyd Clark, Judy Gauntlett, City of Canning Community Services Executive Paul Merlo and architect Alan Kelsall.

1.2 Operational Structure

1.2.1 HCWA Overview

The Heritage Council of Western Australia (HCWA) is the State Government's advisory and statutory body on heritage.

Responsible Minister

Hon GM (John) Castrilli MLA, Minister for Local Government; Heritage; Citizenship and Multicultural Interests

Enabling Legislation

Heritage of Western Australia Act 1990

Legislation Administered

Heritage of Western Australia Act 1990

Employing Authority

Department of Housing and Works (1/07/08 – 31/01/09), Department of Housing (1/02/09 – 29/03/09), Department of Local Government and Regional Development (30/03/09 - 30/06/09)

Our Vision

Heritage is recognised as an essential and living component of the community and cultural identity of Western Australia.

Our Purpose

To recognise, protect, promote and celebrate heritage for the benefit of the Western Australian community.

Our Objectives

- To identify and conserve places of cultural heritage significance throughout the State.
- To facilitate development which is in harmony with cultural heritage values.
- To promote public awareness and knowledge of Western Australia's cultural heritage.

Our Values

The Heritage Council will be professional in all we do through the application of:

- Accountability
- Commitment
- Innovation
- Integrity
- Openness
- Respect and empathy

1.2.2 Heritage Council Members

The governing Council's primary roles are to set strategic direction; make recommendations to the Minister on the proposed registration of places; review and provide advice on development applications; and act as advocates for the conservation of Western Australia's heritage.

The Council comprises nine members and includes a chairperson, four community representatives, and a representative each from the heritage professions, local government, National Trust (WA) and owners' interest groups.

One temporary councillor was appointed to the Heritage Council on 30 October 2008, to fill the vacancy created by the resignation of the Chair on 25 August 2009 until a permanent appointment could be made. Members are appointed by the Governor of Western Australia on the recommendation of the Minister for Heritage.

Councillors 1 July 2008 – 25 August 2008

Mr Gerry Gauntlett (Chair), Mr Philip Griffiths, Mrs Marion Fulker, Prof David Dolan, Prof Norman Etherington, Mrs Anne Arnold, Ms Martine White, Cr Henry Zelones, Mr Jeffrey Carr JP

Councillors 25 August 2008 – 24 March 2009

Mrs Marion Fulker (A/Chair), Prof Norman Etherington, Mr Jeffrey Carr JP, Mr Philip Griffiths, Prof David Dolan, Ms Martine White, Ms Anne Arnold, Cr Henry Zelones, Ms Aileen Walsh

Councillors 24 March 2009 – 30 June 2009

Mrs Marion Fulker (Chair), Prof Norman Etherington, Mr Jeffrey Carr JP, Mr Philip Griffiths, Prof David Dolan, Ms Martine White, Ms Anne Arnold, Cr Henry Zelones, Ms Aileen Walsh

1.2.3 Heritage Council Committees

Register Committee

The Register Committee determines the priority of assessment for all places nominated to the State Register; reviews assessment documentation of places under consideration; and makes recommendations to the Minister for Heritage of places deemed to have State-level cultural heritage significance.

Members 1 July 2008 – 30 June 2009

Prof Norman Etherington (Chair), Mr P Griffiths, Mr H Zelones, Prof D Dolan

Co-opted members: Dr John Stephens, Mrs Fiona Bush, Ms Aileen Walsh

Development Committee

Proposed major changes to places listed in the State Register require formal consideration and advice by the Heritage Council. The Development Committee provides this advice for large-scale or complex projects, except when a project is particularly sensitive in which case it is dealt with by the full Council.

Members 1 July 2008 – 31 December 2008

Mrs Marion Fulker (Chair), Mrs Anne Arnold, Mr Jeffrey Carr JP, Ms Martine White

Co-opted members: Ms Jennifer Marschner, Mr Steve Woodland, Mr Tony Ednie-Brown

Members 1 January 2009 – 30 June 2009

Mrs Anne Arnold (Chair), Mr Jeff Carr, Ms Martine White

Co-opted members: Mr Tony Ednie-Brown, Ms Jennifer Marschner, Mr Steve Woodland (resigned 3 June 2009).

Grants Committee

The Heritage Council manages a grants program for private owners of places in the State Register to undertake conservation works and plans. The Grants Committee reviews the applications and makes recommendations on the allocation of funds to the governing Council, following which a recommendation is made to the Minister.

Members 1 July 2008 – 25 August 2008

Mr Gerry Gauntlett (Chair), Prof Norman Etherington, Mrs Anne Arnold

Co-opted member: Mr Geoff Comben, Department of Local Government and Regional Development

Members 26 August 2008 – 30 June 2009

Mrs Marion Fulker (Chair), Mr Jeff Carr, Ms Anne Arnold, Prof Norman Etherington

Co-opted member: Mr Geoff Comben, Department of Local Government and Regional Development

Executive Committee

The Executive Committee meets when required to ensure procedures and documents of the Heritage Council are in accord with the objects of the Act, other legislation and Government policy, and to make urgent decisions of behalf of the Heritage Council.

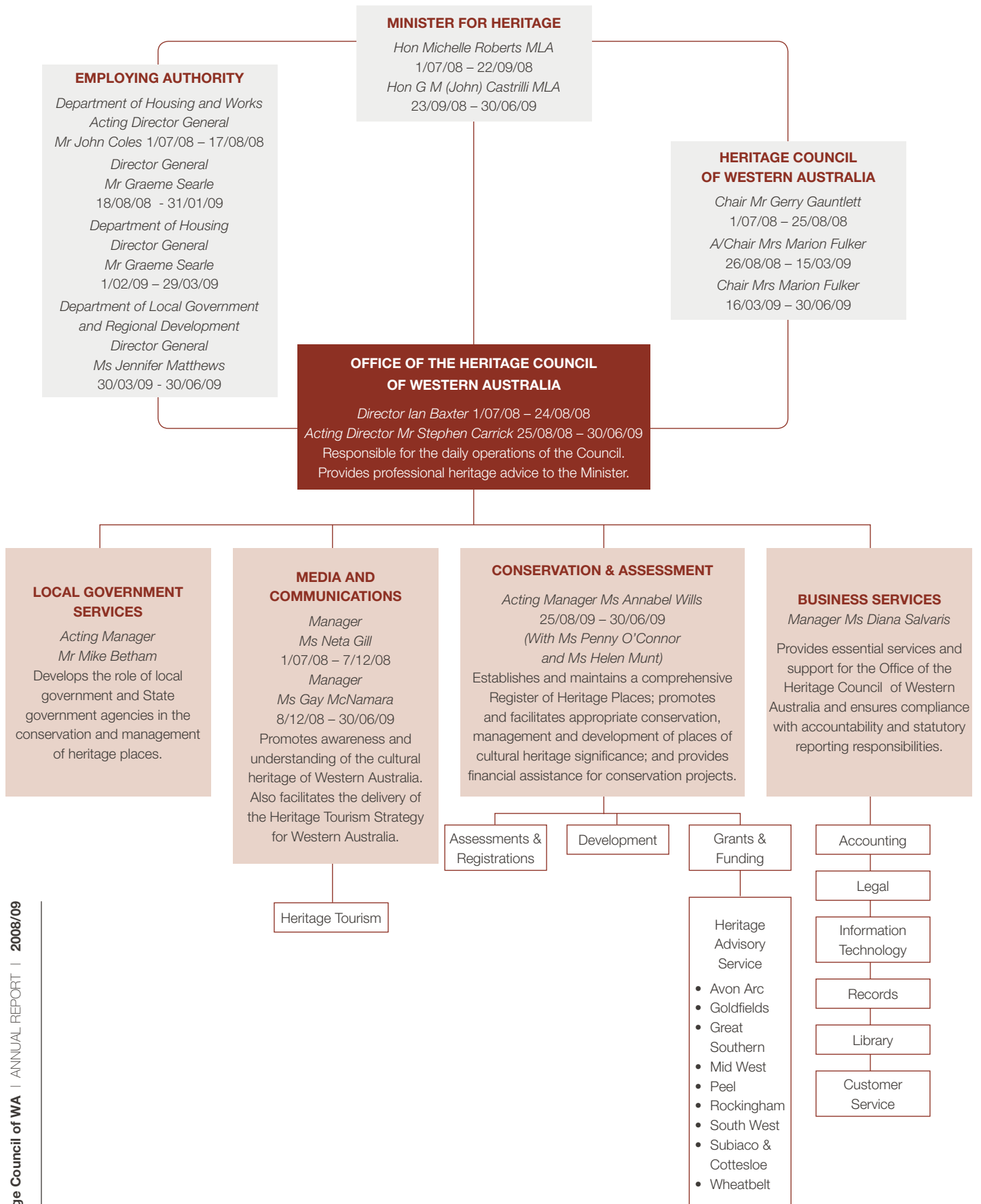
Members 1 July 2008 – 25 August 2008

Mr Gerry Gauntlett (Chair), Ms Marion Fulker, Prof Norman Etherington, Mr Jeff Carr

Members 26 August 2008– 30 June 2009

Mrs Marion Fulker (Chair), Mrs Anne Arnold, Prof David Dolan, Prof Norman Etherington

1.2.4 Organisational Chart



1.3 Performance Management Framework

The following table illustrates how the Heritage Council's services and programs directly support the Government's goals.

HCWA objectives	Activities 2008/9	Government goal supported
<p>To identify and conserve places of cultural heritage significance throughout the State</p> <p>To facilitate development which is in harmony with cultural heritage values</p>	<ul style="list-style-type: none"> • Assess and make recommendations to the Heritage Minister for the registration of significant heritage places and precincts to the State Register • Assess for heritage value any State Government owned properties intended for disposal under the Government Heritage Property Disposal Process • Provide and facilitate professional conservation advice on places of cultural heritage significance • Assist regional local governments, property owners and community groups on heritage matters through the professional Regional Heritage Advisory Service • Preparation of Heritage Online Database to streamline information for a wide range of stakeholders • Improved procedures and systems developed to assist local governments in dealing with municipal inventories • Strategic allocation of grants to assist private property owners of heritage listed buildings with conservation works and the development of conservation plans • In partnership with WALGA and participating local governments, administer the Heritage Loan Subsidy Scheme 	<p>Outcomes Based Service Delivery</p> <p>Greater focus on achieving results in key service delivery areas for the benefit of all Western Australians</p> <p>Stronger Focus on the Regions</p> <p>Greater focus on service delivery, infrastructure investment and economic development to improve the overall quality of life in remote and regional areas</p> <p>Social and Environmental Responsibility</p> <p>Ensuring that economic activity is managed in a socially and environmentally responsible manner for the long term benefit of the State</p>
<p>To increase public awareness and knowledge of Western Australia's cultural heritage</p>	<ul style="list-style-type: none"> • Develop and implement the Heritage Tourism Strategy across the State • Provide information, education and training to stakeholders and the community to enhance understanding and appreciation of cultural heritage 	<p>Stronger Focus on the Regions</p> <p>Greater focus on service delivery, infrastructure investment and economic development to improve the overall quality of life in remote and regional areas</p> <p>Social and Environmental Responsibility</p> <p>Ensuring that economic activity is managed in a socially and environmentally responsible manner for the long term benefit of the State</p>
<p>To effectively and efficiently manage resources to enable the Heritage Council to achieve its goals</p> <p>To provide an environment that encourages and enables individuals to learn and grow and achieve stated goals</p>	<ul style="list-style-type: none"> • Assess development referrals and registrations in a timely and cost effective manner • New image management system implemented improving accuracy of information and productivity of staff • Ensure compliance with statutory responsibilities • Ensure that all staff have access to training and development opportunities 	<p>Financial and Economic Responsibility</p> <p>Responsibly managing the State's Finances through the efficient and effective delivery of services, encouraging economic activity and reducing regulatory burdens on the private sector</p> <p>Outcomes Based Service Delivery</p> <p>Greater focus on achieving results in key service delivery areas for the benefit of all Western Australians</p>



2.0 AGENCY PERFORMANCE – REPORT ON OPERATIONS

2.1 Actual Performance Compared to Resource Agreement Targets

Financial Targets

	Target \$'000	Actual \$'000	Variation \$'000
Total cost of services	6,424	6,510	86
Net cost of services	6,322	6,326	4
Total equity	(35)	183	218
Net increase/(decrease) in cash held	(2,004)	(781)	(1,223)
Approved full time equivalent (FTE)	30	26	(4)

Key Performance Indicator

	Target %	Actual %	Variation %
1. Conservation of cultural heritage places in Western Australia for the benefit of present and future generations			
The extent to which the Register is representative of the State's Heritage – Completion index	68%	58%	(10%) ^(a)
The extent to which registered places are conserved (not demolished)	99%	99%	0%

(a) For more information see the Key Performance Indicator Notes on page 38.

Key Performance Indicator

	Target \$	Actual \$	Variation \$
2. Cultural heritage conservation services			
Average cost of place assessments	3,900	7,352	3,452 ^(a)
Average cost of maintaining Heritage Register	370	243	(127)
Average cost of development referrals	900	458	(442)
Average cost of grants/incentives administered	2,600	3,412	812

(a) For more information see the Key Performance Indicator Notes on page 38.

Bracketed figures represent reductions from the target figures.

Above: *Rottnest Island Hotel (former Governor's Residence) - winner of the 2009 Heritage Council Award for "Conservation and/or interpretation of a place listed in the State Register of Heritage Places."*

2.2 Assessment and Registration Program

2.2.1 State Register of Heritage Places

The State Register of Heritage Places is a list of places and precincts that have heritage value to the state of Western Australia. There were 1,288 places listed in the State Register at 30 June 2009, including buildings and structures, landscapes, jetties, monuments, gardens, cemeteries and archaeological sites.

Entry in the State Register helps ensure these important places are conserved into the future. Under the *Heritage of Western Australia Act 1990*, all development proposals for registered places - including alterations, additions, relocation, subdivision, amalgamation and demolition – must be referred to the Heritage Council for advice. It is the Heritage Council's responsibility to ensure the proposed development has the least possible impact on the place's cultural heritage values.

Any member of the community can nominate a place to the State Register. In 2008/09, 66 places were nominated from the community, and 23 were referred through the Government Heritage Property Disposal Process.

In 2008/09, 34 new places were included in the State Register on an interim basis and 34 places were permanently registered. A full list of the interim and permanent registrations for 2008/09 is listed in Appendix I and II respectively.

Assessments and Registrations 2005/06 to 2008/09

	2005/06 Actual	2006/07 Actual	2007/08 Actual	2008/09 Actual
Places assessed	53	92	56	41
Places registered (interim)	56	61	36	34
Places registered (permanent)	56	57	50	34
Total registered at 30 June	1,166 ^(a)	1,227 ^(b)	1,261	1,288 ^(c)

(a) Three places were removed from the State Register in 2005/06.

(b) Two places were removed from the State Register in 2006/07.

(c) Seven places were removed from the State Register in 2008/09. For more information, see 'Places not progressed from Interim to Permanent Registration' and 'Permanent Places Removed from the Register' on page 12.

	2005/06 Actual	2006/07 Actual	2007/08 Actual	2008/09 Actual
Places being considered by Minister at 30 June (interim)	8	13	11	1
Places being considered by Minister at 30 June (permanent)	13	15	6	0
Assessments from Conservation Plans/Conservation Study	10	16	7	13
Assessments from Government Heritage Property Disposal Process (GHPDP)	7	15	9	1
Assessments undertaken in-house	1	6	3	11
Assessments commissioned	32	54	35	18
Assessments below threshold	4	12	10	4
Assessments produced as part of HCWA's involvement with tertiary institutions	2	4	2	0 ^(a)

(a) Curtin University's revisions to Cultural Heritage courses now provide only one opportunity for HCWA to be involved in a student assessment. The current assessment is underway.

Amendments to Registration

Two amendments were made to registered places in 2008/09.

Name	Address	Interim	Permanent	Amended	Action
Church of Our Lady of Mount Carmel and the Holy Apostles St. Peter and St. Paul, Priesthouse & Presentation Convent (fmr).	Corner of Bowes and Doney Streets, Mullewa	25/11/94	10/10/95	26/11/08	Registration expanded to include the Presentation Convent (fmr)
Lindsay Street Flour Mill and Bakery Complex	Lindsay Street, Perth	1/04/99	2/07/99	2/09/08	Curtilage reduced to exclude former tennis court

Places not Interim Registered

During the year, the Minister requested further information and/or stakeholder consultation on five places recommended by the Heritage Council for interim registration.

Place	Recommended to Minister
Lander Farm, Gosnells	13/01/09
All Saints Anglican Church and Former Rectory	11/03/09
Co-operative Bulk Handling Building, West Perth	11/03/09
Yaloo Justice Precinct	11/03/09
St George's Anglican Church Group, Bluff Point	11/03/09

Places not progressed from Interim to Permanent Registration

The Minister declined to direct the permanent entry of five privately owned places that were interim registered. The places were removed from the Register during 2008/09.

Name	Address	Date Interim Registered	Minister Decision Date	Date Removed
Nestle Complex (former)	McLarty St, Waroona	1/06/07	15/05/08	14/11/08
Bona Vista	35 Glenroyd St, Mount Lawley	1/06/07	7/05/08	8/08/08
Holmehouse	16 Anstey Rd, Bassendean	20/04/07	1/04/08	8/08/08
Springvale	171 George St, West Swan	30/03/07	6/02/08	7/04/09
Berkshire Valley Farm	Old Geraldton Road, Moora	18/01/08	6/01/09	17/03/09

The following place was removed from the interim register when a decision was not made within 12 months of registration.

Name	Address	Date of Interim Registered	Date of Removal	Reason
Beaufort Street Terraces	225-227 & 235-241 Beaufort St Perth	31/07/07	8/08/08	The Minister made no decision on this matter.

The Minister did not make a decision on a recommendation to permanently register one State Government-owned place that was interim registered, and the place remains on the register on an interim basis.

Name	Address	Date Interim Registered	Minister Decision Date	Reason
CBH Bins, Pingelly	Quadrant St, Pingelly	1/08/06	27/04/09	Minister did not make a direction

The Minister declined to direct the permanent entry of one privately owned place that was interim registered, and asked for further consultation to occur. The place remains on the register on an interim basis because the owner granted an extension to interim registration.

Name	Address	Date Interim Registered
Rockingham Hotel,	Kent Street, Rockingham	23/05/08

Permanent Places Removed from the Register

One permanently registered place was removed from the State Register following a decision supported by both Houses of Parliament.

Name	Address	Date Interim Registered	Date Permanent Registered	Date Removed
The Cliffe	25 Bindaring Pde, Peppermint Grove	20/07/04	19/07/05	22/08/08

Historic Precincts

There are 36 historic precincts listed in the State Register at 30 June 2009. No precincts were added to the State Register on an interim or permanent basis during 2008/09.

2.2.2 Conservation Orders

The Minister for Heritage issued two Conservation Orders (ongoing) and one Stop Work Order during 2008/09.

Name	Address	Order	Start	Status
Sandstone Battery (fmr)	Menzies-Sandstone Road, Sandstone	Stop Work Order	22/12/08	Expired 2/02/09
East Perth Power Station	Summers Street East Perth	Conservation Order (ongoing)	30/12/08	Current
Beaufort Street Terraces	225-227 & 235-241 Beaufort Street, Perth	Conservation Order (ongoing)	30/12/08	Current

Legal challenges to registration

A Writ made in December 2004 challenging the registration of The Cliffe in Peppermint Grove was withdrawn during the year and the action dismissed, following Parliament's decision on 14 May 2008 to remove The Cliffe from the register. No other legal challenges to registration remain pending.

On 20 April 2009, the Supreme Court of Western Australia granted an application from the Heritage Council to waive a five-year rule banning the re-registration of a place on the State Register of Heritage Places. The application related to the Beaufort Street Terraces and was not challenged by the owners of the properties.

2.2.3 Heritage Agreements

A Heritage Agreement is a legally binding contract that ensures the long-term conservation and maintenance of a place. There are currently 74 Heritage Agreements in place, with three new agreements signed in 2008/09:

- Newspaper House Group and Perth Technical College, 123-137 St George's Terrace, Perth
- Sergeant's Quarters, Albany Court House Complex, 38 Collie Street, Albany
- E B Johnston House, 259 Adelaide Terrace, Perth

2.3 Government Heritage Services Program

2.3.1 Ministerial Support

The Heritage Council received and completed 158 requests for briefing notes and draft responses from the Minister for Heritage during the year.

2.3.2 Local Government Heritage Services

In 2008/09, the Heritage Council established a new Local Government Services unit, dedicated to supporting local governments with their heritage protection role.

The service provides advice on local planning policies, design guides, heritage inventory standards, database or record-keeping practices, grants and promotional initiatives. During the year, it provided written advice on approximately 100 planning scheme amendments, draft planning policies and similar issues.

A new section of the Heritage Council's website was introduced and is dedicated to local government-related subject matter. Additionally, 'WA Heritage Chat', an online forum, was established for local government staff to share experiences and expertise.

Preliminary planning for a new online database servicing local heritage listings was carried out during the year, including an extensive customer survey to ascertain the level of support for such a system. The response from the survey was very positive, and the Heritage Council intends taking this project forward in 2009/10.

2.3.3 Heritage Advisory Service

The Heritage Advisory Service contributes significantly to the conservation of the State's built environment and the future planning of regional communities by providing professional heritage advice to owners, local governments and community groups. This includes providing advice on conservation planning, heritage identification, developing heritage places and funding applications.

The service operates in seven regions (Goldfields, Great Southern, Mid-West, Peel, South West, Avon Arc and Wheatbelt) and in the metropolitan locales of Subiaco, Cottesloe and Rockingham. In total, the service supports 101 local governments.

2.3.4 Government Heritage Property Disposal Process

Under the Government Heritage Property Disposal Process (GHPDP), when a State Government-owned property intended for disposal that is more than 60 years old, is listed on an existing heritage list or displays other evidence of potential heritage significance, the department concerned is required to notify the Heritage Council of the proposed disposal at least four months beforehand. This ensures that properties under consideration for disposal are assessed for heritage value and that relevant protection is provided where appropriate.

Disposal includes the demolition, sale, transfer or lease of a property outside of the State Government sector (the transfer or lease must be for at least 10 years).

In 2008/09, 23 places were referred for preliminary review, and one full assessment was undertaken by a government agency as a result of a GHPDP referral.

2.3.5 Heritage Tourism Strategy

In 2008/09, significant progress was made in the delivery of the Heritage Tourism Strategy for WA. Partnerships were strengthened with key stakeholders including Tourism Western Australia, Museums Australia (WA) and WA Museum.

Highlights of achievements were:

- In partnership with Tourism Western Australia and Museums Australia (WA), a number of capacity building workshops were developed and delivered, providing training in heritage tourism and interpretation to more than 200 people involved in heritage tourism in metropolitan and regional Western Australia.
- The Heritage Council brought three internationally renowned interpretation experts to Western Australia to conduct a Master Class program. The experts were Flinders University's Professor Jane James, United Kingdom Children's Interpretation Specialist Cathy Lewis, and Sydney-based tour guide trainer John Pastorelli. A series of workshops was also conducted in partnership with Museums Australia (WA), the Department for Environment and Conservation, the Forum Advocating Cultural and Ecotourism (FACET) and Interpretation Australia Association.
- The tourism program also supported the development of Heritage Tourism and Interpretation Plans in regional areas including Toodyay and Kookynie, and advised a number of local governments on a range of heritage tourism projects.

2.4 Development Referrals and Conservation Advice

The Heritage Council provides advice to local governments and other decision-making authorities on changes or development to State Registered places, prior to works being undertaken. Advice can also be sought in relation to the development of non-registered places however the Heritage Council's advice is not binding.

The Heritage Council supports practical changes and new compatible uses to heritage places. The Council's role is to sensitively manage change and ensure that any proposed changes do not have an adverse impact on the values that contribute to the cultural heritage significance of the place.

2.4.1 Development Referrals 2008/09

A total of 1,196 development referrals were received in 2008/09, of which 1,128 were determined within the financial year, representing a 94 per cent completion rate.

Of the referrals determined, 76 per cent were for places on the State Register of Heritage Places. These included large and/or complex development proposals for the following places or developments:

- Newspaper House Group, Perth
- Victoria Quay, Fremantle
- one40 William Street project, Perth
- Albany Waterfront development, Albany

Heritage Council conservation officers, under delegated authority to the Executive Director, dealt with approximately 91 per cent of development referrals. Notably, the number of referrals determined by the Development Committee or the full Heritage Council increased this financial year - from 4 per cent of referrals in 2007/08 to 9 per cent of referrals in 2008/09 due to the complexity of issues.

Development Referrals	2005/06	2006/07	2007/08	2008/09	%
Referrals Received	866	998	1,152	1,196	
Referrals Determined	865	908	1,132	1,128	94%
Referrals Determined – Registered Places	687	811	963	857	76%
Referrals Determined – Non-Registered Places	178	97	169	271	24%
Referrals Determined – Metropolitan Area	573	583	667	665	59%
Referrals Determined – Regional Areas	292	325	465	463	41%
Referrals processed under 30 days	601	733	1,000	914	81%
Referrals processed over 30 days	264	175	132	214	19%
Referrals determined by Development Committee or governing Council	91	91	44	102	9%
Referrals made by Director under Delegated Authority	774	817	1,091	1,026	91%

Referrals trend

Year	Number of referrals determined
2008/09	1,128
2007/08	1,132
2006/07	908
2005/06	865
2004/05	845
2003/04	775

2.5 Conservation Incentives for Property Owners

2.5.1 *Heritage Grants Program*

The Heritage Grants Program assists private owners to conserve places of cultural heritage significance. Private owners whose properties are listed in the State Register can apply for grants of \$20,000 or more to undertake conservation works. Smaller grants of \$3,000 or more are provided to develop conservation plans.

In 2008/09, the Heritage Council allocated approximately \$973,600 to 35 conservation projects. A list of grants allocated in 2008/09 is listed in Appendix III.

During 2008/09, \$952,356 in Heritage Grants Program funds was acquitted for projects in progress or completed. Outstanding grant commitments from previous years, where works have yet to be completed to allow release of the funds, are listed in Appendix IV.

2.5.2 *Conservation Incentive Program*

In 2008/09, an allocation of \$1,320,000 was made to one project through the Conservation Incentive Program honouring a State Government commitment for conservation works to One Mile Jetty, Carnarvon (Appendix VI).

The newly created Heritage Council Conservation Incentive Program allocated \$74,980 to 11 projects in 2008/09.

During the year, \$2,104,498 in funds were acquitted for projects in progress or completed. This included \$42,586 from the newly created Conservation Incentive Program and \$2,061,912 from State Government commitments. Outstanding Conservation Incentive Program commitments are listed in Appendix V.

2.5.3 *Heritage Loan Subsidy Scheme*

The Heritage Loan Subsidy Scheme provides eligible owners of heritage-listed properties with significant savings on the cost of a loan to undertake conservation works. The scheme provides a subsidy of four per cent on the interest rate of the loan.

Owners of places within participating local government areas that are listed in a Local Government Inventory, State Register of Heritage Places, Commonwealth Government's Register of the National Estate or National Trust's List of Classified Places are eligible to apply.

In total, there are 26 participating local governments: Albany, Armadale, Bassendean, Broomehill-Tambellup, Bunbury, Claremont, Coolgardie, Cottesloe, Cue, Donnybrook-Balingup, East Fremantle, Fremantle, Gingin, Geraldton-Greenough, Katanning, Murchison, Nedlands, Perth, Sandstone, Stirling, Subiaco, Swan, Toodyay, Vincent, Woodanilling and York.

In 2008/09, one new local government joined the scheme and two local governments increased their contributions, collectively contributing \$48,455 to the scheme.

During the year, 15 applications were received and seven loans were established totalling \$269,000. In addition, four projects valued at \$165,000 were completed.

The scheme is administered by the Heritage Council and WA Local Government Association (WALGA), with the Heritage Council providing \$35,000 funding per annum.



3.0 Significant Issues and Trends

- The total amount of grant assistance requested from the 2008/09 Heritage Grants Program was almost eight times the amount available for allocation. In total, 35 projects received \$973,600 from the Heritage Grants Program.
- The Heritage Council redirected \$100,000 of the \$1 million available for grants in 2008/09 towards a Conservation Incentive Program for projects of strategic importance. In total, \$74,980 was allocated to 11 projects. This provided increased flexibility for the Heritage Council to respond to urgent and/or strategic funding needs.
- The number of development referrals received and determined in 2008/09 remains at a very high level. This trend continues to increase the pressure on the resources of the agency. The complexity of a number of referrals has also increased, requiring the allocation of more officer time to the development referral assessment process and more referrals to the development Committee and/or the Heritage Council.
- The Heritage Council established a new Local Government Services unit in the first half of 2008/09. This unit is dedicated to supporting local governments with their heritage protection role through advice on local planning policies, heritage inventory standards and small grants.

Above: *Narrows Bridge, Perth.*

4.0 Disclosure and Legal Compliance

FINANCIAL STATEMENTS

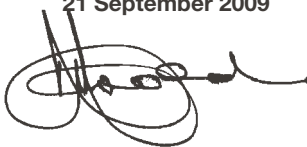
FOR THE YEAR ENDED 30 JUNE 2009

The accompanying financial statements of the Heritage Council of Western Australia have been prepared in compliance with the provisions of the Financial Management Act 2006 from proper accounts and records to present fairly the financial transactions for the financial year ending 30 June 2009 and the financial position as at 30 June 2009.

At the date of signing we are not aware of any circumstances, which would render the particulars included in the financial statements misleading or inaccurate.



Marion Fulker
Chair
Heritage Council of Western Australia
21 September 2009



Anne Arnold
Councillor
Heritage Council of Western Australia
21 September 2009



Stephen Carrick
Acting Chief Finance Officer
Office of the Heritage Council of Western Australia
21 September 2009

Above: *Canning Town Hall - Highly Commended in the 2009 Heritage Council Award for "Conservation and/or interpretation of a place listed in the State Register of Heritage Places."*



Auditor General

INDEPENDENT AUDIT OPINION

To the Parliament of Western Australia

HERITAGE COUNCIL OF WESTERN AUSTRALIA FINANCIAL STATEMENTS AND KEY PERFORMANCE INDICATORS FOR THE YEAR ENDED 30 JUNE 2009

I have audited the accounts, financial statements, controls and key performance indicators of the Heritage Council of Western Australia.

The financial statements comprise the Balance Sheet as at 30 June 2009, and the Income Statement, Statement of Changes in Equity and Cash Flow Statement for the year then ended, a summary of significant accounting policies and other explanatory Notes.

The key performance indicators consist of key indicators of effectiveness and efficiency.

Council's Responsibility for the Financial Statements and Key Performance Indicators

The Council is responsible for keeping proper accounts, and the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Treasurer's Instructions, and the key performance indicators. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements and key performance indicators that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; making accounting estimates that are reasonable in the circumstances; and complying with the Financial Management Act 2006 and other relevant written law.

Summary of my Role

As required by the Auditor General Act 2006, my responsibility is to express an opinion on the financial statements, controls and key performance indicators based on my audit. This was done by testing selected samples of the audit evidence. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion. Further information on my audit approach is provided in my audit practice statement. Refer www.audit.wa.gov.au/pubs/AuditPracStatementFeb09.pdf.

An audit does not guarantee that every amount and disclosure in the financial statements and key performance indicators is error free. The term "reasonable assurance" recognises that an audit does not examine all evidence and every transaction. However, my audit procedures should identify errors or omissions significant enough to adversely affect the decisions of users of the financial statements and key performance indicators.

Heritage Council of Western Australia
Financial Statements and Key Performance Indicators for the year ended 30 June 2009

Audit Opinion

In my opinion,

- (i) the financial statements are based on proper accounts and present fairly the financial position of the Heritage Council of Western Australia at 30 June 2009 and its financial performance and cash flows for the year ended on that date. They are in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Treasurer's Instructions;
- (ii) the controls exercised by the Council provide reasonable assurance that the receipt, expenditure and investment of money, the acquisition and disposal of property, and the incurring of liabilities have been in accordance with legislative provisions; and
- (iii) the key performance indicators of the Council are relevant and appropriate to help users assess the Council's performance and fairly represent the indicated performance for the year ended 30 June 2009.



COLIN MURPHY
AUDITOR GENERAL
24 September 2009

INCOME STATEMENT
for the year ended 30 June 2009

	Note	2009 \$	2008 \$
COST OF SERVICES			
Expenses			
Employee benefits expense	3	2,286,340	2,308,685
Services and supplies	4	1,429,159	1,374,193
Accommodation expenses	5	150,756	159,792
Grants and subsidies	6	2,486,585	2,387,065
Depreciation expense	7	40,831	50,175
Loss on disposal of non-current assets	8	418	505
Write off	27	13,191	–
Other expenses	9	102,350	58,064
Total cost of services		6,509,630	6,338,479
Income			
Revenue			
User charges and fees	10	1,079	1,513
Other revenue	11	182,395	170,962
Total Revenue		183,474	172,475
Total income other than income from State Government		183,474	172,475
NET COST OF SERVICES		6,326,156	6,166,004
INCOME FROM STATE GOVERNMENT			
Service appropriation	12	6,287,000	6,171,000
Resources received free of charge		131,164	–
Total income from State Government		6,418,164	6,171,000
SURPLUS/(DEFICIT) FOR THE PERIOD	19	92,008	4,996

The Income Statement should be read in conjunction with the accompanying notes.

BALANCE SHEET
for the year ended 30 June 2009

	Note	2009 \$	2008 \$
ASSETS			
Current Assets			
Cash and cash equivalents	20	2,822,693	3,603,820
Receivables	13	100,810	70,752
Amounts receivable for services	14	40,000	40,000
Total Current Assets		2,963,503	3,714,572
Non-Current Assets			
Amounts receivable for services	14	228,000	214,000
Property, plant and equipment	15	66,432	120,872
Total Non-Current Assets		294,432	334,872
TOTAL ASSETS		3,257,935	4,049,444
LIABILITIES			
Current Liabilities			
Payables	16	93,902	180,813
Grants payable	17	2,636,948	3,437,566
Provisions	18	263,014	271,074
Total Current Liabilities		2,993,864	3,889,453
Non-Current Liabilities			
Provisions	18	81,390	69,318
Total Non-Current Liabilities		81,390	69,318
TOTAL LIABILITIES		3,075,254	3,958,771
NET ASSETS		182,681	90,673
EQUITY			
Contributed equity	19	389,450	389,450
Accumulated surplus/(deficiency)		(206,769)	(298,777)
TOTAL EQUITY		182,681	90,673

The Balance Sheet should be read in conjunction with the accompanying notes.

STATEMENT OF CHANGES OF EQUITY
for the year ended 30 June 2009

	Note	2009 \$	2008 \$
Balance of equity at the start of the period	19	90,673	85,677
CONTRIBUTED EQUITY			
Balance at start of the period		389,450	389,450
Balance at end of the period		389,450	389,450
ACCUMULATED SURPLUS			
Balance at start of the period		(298,777)	(303,773)
Surplus/(deficit) for the period		92,008	4,996
<i>Balance at end of the period</i>		(206,769)	(298,777)
Balance of equity at end of the period	19	182,681	90,673
Total income and expense for the period		92,008	4,996

The Statement of Changes in Equity should be read in conjunction with the accompanying notes.

CASH FLOW STATEMENT
for the year ended 30 June 2009

	Note	2009 \$	2008 \$
CASH FLOWS FROM STATE GOVERNMENT			
Service appropriation		6,233,000	6,047,000
Holding account drawdowns		40,000	70,000
Net cash provided by State Government		6,273,000	6,117,000
Utilised as follows:			
CASH FLOWS FROM OPERATING ACTIVITIES			
Payments			
Employee benefits		(2,329,104)	(2,352,419)
Services and supplies		(1,513,992)	(1,368,269)
Accommodation		(19,342)	(159,792)
Grants and subsidies		(3,287,204)	(2,974,074)
GST payments on purchases		(431,387)	(402,872)
GST payments to taxation authority		(21,167)	(16,928)
Other payments		(93,726)	(62,935)
Receipts			
User charges and fees		1,177	1,169
GST receipts on sales		22,211	17,858
GST receipts from taxation authority		446,208	411,101
Other receipts		172,199	191,755
Net cash provided by/(used in) operating activities	20	(7,054,127)	(6,715,406)
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of non-current physical assets		–	(59,549)
Net cash provided by/(used in) investing activities		–	(59,549)
Net increase/(decrease) in cash and cash equivalents		(781,127)	(657,955)
Cash and cash equivalents at the beginning of the period		3,603,820	4,261,775
CASH AND CASH EQUIVALENTS AT THE END OF THE PERIOD	20	2,822,693	3,603,820

The Cash Flow Statement should be read in conjunction with the accompanying notes.

NOTES TO THE FINANCIAL STATEMENTS for the year ended 30 June 2009

1. Australian equivalents to International Financial Reporting Standards

General

The Heritage Council's financial statements for the year ended 30 June 2009 have been prepared in accordance with Australian equivalents to International Financial Reporting Standards (AIFRS), which comprise a Framework for the Preparation and Presentation of Financial Statements (the Framework) and Australian Accounting Standards (including the Australian Accounting Interpretations).

In preparing these financial statements the Heritage Council has adopted, where relevant to its operations, new and revised Standards and Interpretations from their operative dates as issued by the AASB and formerly the Urgent Issues Group (UIG).

Early adoption of standards

The Heritage Council cannot early adopt an Australian Accounting Standard or Australian Accounting Interpretation unless specifically permitted by TI 1101 'Application of Australian Accounting Standards and Other Pronouncements'. No Standards and Interpretations that have been issued or amended but are not yet effective have been early adopted by the Heritage Council for the annual reporting financial year ended 30 June 2009.

2. Summary of significant accounting policies

(a) General Statement

The financial statements constitute a general purpose financial report which has been prepared in accordance with Australian Accounting Standards, the Framework, Statements of Accounting Concepts and other authoritative pronouncements of the Australian Accounting Standards Board as applied by the Treasurer's Instructions. Several of these are modified by the Treasurer's Instructions to vary application, disclosure, format and wording.

The Financial Management Act and the Treasurer's Instructions are legislative provisions governing preparation of financial statements and take precedence over the Accounting Standards, the Framework, Statements of Accounting Concepts and other authoritative pronouncements of the Australian Accounting Standards Board.

Where modification is required and has a material or significant financial effect upon the reported results, details of that modification and the resulting financial effect are disclosed in the notes to the financial statements.

(i) Future impact of Australian Accounting Standards not yet operative

The Heritage Council cannot early adopt an Australian Accounting Standard or Australian Accounting Interpretation unless specifically permitted by TI 1101 'Application of Australian Accounting Standards and Other Pronouncements'. Consequently, the Heritage Council has not applied the following Australian Accounting Standards and Australian Accounting Interpretations that have been issued but are not yet effective. These will be applied from their application date:

AASB 101 'Presentation of Financial Statements' (September 2007). This Standard has been revised and will change the structure of the financial statements. These changes will require that owner changes in equity are presented separately from non-owner changes in equity. The Heritage Council does not expect any financial impact when the Standard is first adopted. Operative for reporting periods beginning on/after 1 January 2009.

AASB 2008-13 'Amendments to Australian Accounting Standards arising from AASB Interpretation 17 - Distribution of Non-cash Assets to Owners [AASB 5 & AASB 110]'. This standard amends AASB 5 'Non-current Assets Held for Sale and Discontinued Operations' in respect of the classification, presentation and measurement of non-current assets held for distribution to owners in their capacity as owners. The Heritage Council does not expect any financial impact when the Standard is first adopted. Operative for reporting periods beginning on/after 1 July 2009.

AASB 2009-2 'Amendments to Australian Accounting Standards - Improving Disclosures about Financial Instruments [AASB 7, AASB 1023 & AASB 1038]'. This Standard amends AASB 7 and will require enhanced disclosures about fair value measurements and liquidity risk with respect to financial instruments. The Heritage Council does not expect any financial impact when the Standard is first adopted. Operative for reporting periods beginning on/after 1 January 2009.

(b) Basis of Preparation

The financial statements have been prepared on the accrual basis of accounting using the historical cost convention.

The accounting policies adopted in the preparation of the financial statements have been consistently applied throughout all periods presented unless otherwise stated.

The financial statements are presented in Australian dollars and all values are rounded to the nearest dollar (\$).

(c) Reporting Entity

The Heritage Council of Western Australia is the reporting entity and has no related bodies.

(d) Contributed equity

AASB Interpretation 1038 'Contributions by Owners Made to Wholly-Owned Public Sector Entities' requires transfers, other than as a result of a restructure of administrative arrangements, in the nature of equity contributions to be designated by the Government (the owner) as contributions by owners (at the time of, or prior to transfer) before such transfers can be recognised as equity contributions.

Capital contributions (appropriations) have been designated as contributions by owners by Treasurer's Instruction (TI) 955 'Contributions by Owners made to Wholly Owned Public Sector Entities' and have been credited directly to Contributed Equity.

Transfer of net assets to/from other agencies, other than as a result of a restructure of administrative arrangements, are designated as contributions by owners where the transfers are non-discretionary and non-reciprocal.

(e) Revenue recognition

Revenue is measured at the fair value of consideration received or receivable.

Revenue is recognised as follows:

Sale of goods

Revenue is recognised from the sale of goods and the disposal of other assets when the significant risks and rewards of ownership control transfer to the purchaser and can be measured reliably.

Rendering of services

Revenue is recognised on delivery of the service to the client or by reference to the stage of completion of the transaction.

Service Appropriations

Service Appropriations are recognised as revenues at nominal value in the period in which the Heritage Council gains control of the appropriated funds. The Heritage Council gains control of appropriated funds at the time those funds are deposited to the bank account or credited to the holding account held at Treasury. (See notes 12 and 14).

Grants, donations, gifts and other non-reciprocal contributions

Revenue is recognised at fair value when the Heritage Council obtains control over the assets comprising the contributions, usually when cash is received.

Other non-reciprocal contributions that are not contributions by owners are recognised at their fair value.

Contributions of services are only recognised when a fair value can be reliably determined and the services would be purchased if not donated.

Gains

Gains may be realised or unrealised and are usually recognised on a net basis. These include gains arising on the disposal of non-current assets.

(f) Property, plant and equipment

Capitalisation/Expensing of assets

Items of property, plant and equipment costing \$5,000 or more are recognised as assets and the cost of utilising assets is expensed (depreciated) over their useful lives. Items of property, plant and equipment costing less than \$5,000 are immediately expensed direct to the Income Statement.

Initial recognition and measurement

All items of property, plant and equipment are initially recognised at cost.

For items of property, plant and equipment acquired at no cost or for nominal cost, the cost is their fair value at the date of acquisition. Refer to note 15 'Property, plant and equipment'.

Depreciation

All non-current assets having a limited useful life are systematically depreciated over their estimated useful lives in a manner which reflects the consumption of their future economic benefits.

Depreciation is calculated on the reducing balance basis, using rates which are reviewed annually.

Estimated useful lives for each class of depreciable asset are:

Office equipment and computers	5 years
Furniture	10 years

(g) Intangible Assets

The Heritage Council holds no reportable intangible assets.

(h) Impairment of Assets

Property, plant and equipment are tested for any indication of impairment at each balance sheet date.

Refer to note 15.1 'Impairment of assets' for the outcome of impairment reviews and testing.

(i) Leases

The Heritage Council holds operating leases for motor vehicles. Lease payments are expensed on a straight line basis over the lease term as this represents the pattern of benefits derived from the leased vehicles.

The premises lease expired on 30 June 2008. Future lease options are under negotiation with the landlord.

Motor vehicles are leased through State Fleet, with leases expiring on 15 September 2011. New leases are arranged as leases expire to maintain the current fleet of two motor vehicles.

(j) Cash and Cash Equivalents

For the purpose of the Cash Flow Statement, cash and cash equivalent assets comprise cash on hand and cash at bank.

(k) Accrued Salaries

Accrued salaries (see note 16 'Payables') represent the amount due to staff but unpaid at the end of the financial year, as the last pay period for the year does not always coincide with the end of the financial year. Accrued salaries are settled within a fortnight of the financial year end. The Heritage Council considers the carrying amount of accrued salaries to be equivalent to the net fair value.

(l) Amounts Receivable for Services (Holding Account)

The Heritage Council receives funding on an accrual basis that recognises the full annual cash and non-cash cost of services. The appropriations are paid partly in cash and partly as an asset (Holding Account receivable) that is accessible on the emergence of the cash funding requirement to cover items such as leave entitlements and asset replacement.

See also note 12 'Income from State Government' and note 14 'Amounts receivable for services'.

(m) Receivables

Receivables are recognised and carried at the original invoice amount. The collectability of receivables is reviewed on an ongoing basis and any receivables identified as uncollectible are written-off. The carrying amount is equivalent to fair value as it is due for settlement within 30 days. See note 2(r) 'Financial Instruments' and note 13 'Receivables'.

(n) Payables

Payables are recognised at the amounts payable when the Heritage Council becomes obliged to make future payments as a result of a purchase of assets or services. The carrying amount is equivalent to fair value, as they are generally settled within 30 days. See note 2(r) 'Financial Instruments' and note 16 'Payables'.

(o) Grants Payable

Grants payable are recognised as the outstanding grant commitments due and payable at each balance sheet reporting date. Grant funds are not released until grant recipient conditions are met. See note 2(r) 'Financial Instruments' and note 17 'Grants Payable'.

(p) Provisions

Provisions are liabilities of uncertain timing or amount and are recognised where there is a present legal, equitable or constructive obligation as a result of a past event and when the outflow of resources embodying economic benefits is probable and a reliable estimate can be made of the amount of the obligation. Provisions are reviewed at each balance sheet date. See note 18 'Provisions'.

(i) Employee Benefits

Annual Leave and Long Service Leave

The liability for annual and long service leave expected to be settled within 12 months after the end of the balance sheet date is recognised and measured at the undiscounted amounts expected to be paid when the liabilities are settled. Long service leave expected to be settled more than 12 months after the balance sheet date is measured at the present value of amounts expected to be paid when the liabilities are settled. Leave liabilities are in respect of services provided by employees up to the balance sheet date.

When assessing expected future payments consideration is given to expected future wage and salary levels including non-salary components such as employer superannuation contributions. In addition, the long service leave liability also considers the experience of employee departures and periods of service.

The expected future payments are discounted using market yields at the balance sheet date on national government bonds with terms to maturity that match, as closely as possible, the estimated future cash outflows. All annual leave and unconditional long service leave provisions are classified as current liabilities as the Heritage Council does not have an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Superannuation

The Government Employees Superannuation Board (GESB) in accordance with legislative requirements administers public sector superannuation arrangements in Western Australia.

Employees may contribute to the Pension Scheme, a defined benefit scheme now closed to new members or the Gold State Superannuation Scheme (GSS), a defined benefit lump sum scheme also closed to new members.

The Heritage Council has no liabilities under the Pension or the GSS Schemes. The liabilities for the unfunded Pension Scheme and the unfunded GSS Scheme transfer benefits due to members who transferred from the Pension Scheme, are assumed by the Treasurer. All other GSS Scheme obligations are funded by concurrent contributions made by the Heritage Council to the GESB. The concurrently funded part of the GSS Scheme is a defined contribution scheme as these contributions extinguish all liabilities in respect of the concurrently funded GSS Scheme obligations.

Employees commencing employment prior to 16 April 2007 who are not members of either the Pension or the GSS Schemes became non-contributory members of the West State Superannuation Scheme (WSS). Employees commencing employment on or after 16 April 2007 became members of the GESB Super Scheme (GESBS). Both of these schemes are accumulation schemes. The Heritage Council makes concurrent contributions to GESB on behalf of employees in compliance with the Commonwealth Government's Superannuation Guarantee (Administration) Act 1992. These contributions extinguish the liability for superannuation charges in respect of the WSS and GESBS Schemes.

The GESB makes all benefit payments in respect of the Pension and GSS Schemes, and is recouped by the Treasurer for the employer's share. See also note 2(q) 'Superannuation Expense'.

(ii) Provisions - Other

Employment On-Costs

Employment on-costs, including workers' compensation insurance, are not employee benefits and are recognised separately as liabilities and expenses when the employment to which they relate has occurred. Employment on-costs are included as part of 'Other expenses - Other staffing expenses' and are not included as part of the Heritage Council's Employee benefits expense. The related liability is included in Provisions - Employment On-Costs'. See note 9 'Other Expenses' and note 18 'Provisions'.

(q) Superannuation Expense

The following elements are included in calculating the superannuation expense in the Income Statement:

- (a) Defined benefit plans - For 2007-08, the change in the unfunded employer's liability (i.e. current service cost and, actuarial gains and losses) assumed by the Treasurer in respect of current employees who are members of the Pension Scheme and current employees who accrued a benefit on transfer from that Scheme to the Gold State Superannuation Scheme (GSS); and
- (b) Defined contribution plans - Employer contributions paid to the GSS, the West State Superannuation Scheme (WSS), and the GESB Superannuation Scheme (GESBS).

Defined benefit plans - For 2007-08, the movements (i.e. current service cost and, actuarial gains and losses) in the liabilities in respect of the Pension Scheme and the GSS transfer benefits are recognised as expenses. As these liabilities are assumed by the Treasurer, (See note 2(p)), a revenue titled, "Liabilities assumed by the Treasurer" equivalent to the expense is recognised under Income from State Government in the Income Statement. See note 12 'Income from State Government'. Commencing in 2008-09, the reporting of annual movements in these notional liabilities has been discontinued and is no longer recognised in the Income Statement.

The superannuation expense does not include payment of pensions to retirees, as this does not constitute part of the cost of services provided in the current year.

The GSS is a defined benefit scheme for the purpose of employees and whole-of-government reporting. However, apart from the transfer benefit, it is a defined contribution plan for agency purposes because the concurrent contributions (defined contributions) made by the Heritage Council to GESB extinguishes the Heritage Council's obligations to the related superannuation liability.

(r) Financial Instruments

In addition to cash and bank overdraft, the Heritage Council has two categories of financial instrument:

Loans and receivables; and

Financial liabilities measured and amortised cost.

These have been disaggregated into the following classes:

Financial Assets

Cash and equivalents

Receivables

Amounts receivable for services

Financial Liabilities

Payables

Grants payable

Initial recognition and measurement of financial instruments is at fair value which normally equates to the transaction cost or the face value. Subsequent measurement is at amortised cost using effective interest method.

The fair value of short-term receivables and payables is the transaction cost or the face value because there is no interest rate applicable and subsequent measurement is not required as the effect of discounting is not material.

(s) Resources Received Free of Charge or for Nominal Cost

Resources received free of charge or for nominal cost that can be readily measured are recognised as income and as assets or expenses as appropriate, at fair value.

(t) Comparative Figures

Comparative figures are, where appropriate, reclassified to be comparable with the figures presented in the current financial year.

3. Employee benefits expense

Salaries and wages	2,088,235	2,193,698
Superannuation - defined contribution plans	194,071	180,849
Superannuation - defined benefit plans	–	–
Long service leave (a)	(5,033)	(51,119)
Annual leave (a)	9,067	(14,743)

2009 \$	2008 \$
2,088,235	2,193,698
194,071	180,849
–	–
(5,033)	(51,119)
9,067	(14,743)
2,286,340	2,308,685

(a) Includes a superannuation contribution component.

Employment on-costs, including workers' compensation insurance, are not employee benefits and are recognised separately as liabilities and expenses when the employment to which they relate has occurred. Employment on-costs are included as part of 'Other expenses - Other staffing expenses' and are not included as part of the Heritage Council's Employee benefits expense.

The related liability is included in 'Provisions - Employment On-Costs'. (See notes 9 and 18).

4. Services and supplies

Assessment and Registration expenses	304,800	436,919
Heritage Advisory Service expenses	412,227	331,837
Development and Conservation Advice expenses	198,466	120,899
Conservation Incentives expenses	92,956	27,896
Media and Communications expenses	257,970	219,045
General expenses	47,668	83,663
Communication expenses	62,183	71,030
Consumable expenses	52,889	82,904

2009 \$	2008 \$
304,800	436,919
412,227	331,837
198,466	120,899
92,956	27,896
257,970	219,045
47,668	83,663
62,183	71,030
52,889	82,904
1,429,159	1,374,193

5. Accommodation expenses

108 Adelaide Terrace East Perth

6. Grants and subsidies

Heritage Grants Program
 Saint Mary's Cathedral
 Carnarvon One Mile Jetty
 Cossack
 Heritage Loan Scheme Interest Subsidy
 Conservation Incentive Program
 Tourism Program
 Education and Promotion

7. Depreciation expense

Office equipment and computers
 Furniture

8. Net loss on disposal of non-current assets

Cost of Disposal of Non-Current Assets - Computers
 Net loss

9. Other expenses

Maintenance expenses
 Other Staffing expenses
 Auditor General Fee

10. User charges and fees

Directory of Consultants
 Books and pamphlets
 Other

11. Other revenue

Government vehicle scheme
 Heritage advisory service recoveries
 Assessment recoveries
 Heritage conferences
 Media and Communication recoveries
 Insurance Recoveries
 Heritage Loan Subsidy Scheme Recoveries
 Building Maintenance Recoveries
 Other

	2009 \$	2008 \$
	150,756	159,792
	150,756	159,792
	855,605	970,065
	–	1,000,000
	1,320,000	–
	120,000	120,000
	35,000	35,000
	74,980	247,000
	67,000	–
	14,000	15,000
	2,486,585	2,387,065
	39,084	47,927
	1,747	2,248
	40,831	50,175
	418	505
	418	505
	25,027	14,107
	64,123	31,957
	13,200	12,000
	102,350	58,064
	589	1,483
	59	–
	431	30
	1,079	1,513
	2,918	5,156
	106,872	102,590
	–	19,346
	12,344	–
	6,466	5,000
	21,098	–
	10,000	20,000
	12,000	17,405
	10,697	1,465
	182,395	170,962

12. Income from State Government

Appropriation revenue received during the year:
Service appropriations

Resources received free of charge
Accommodation Leasing charges for 2008-09 (a)

- (a) Department of Housing did not raise leasing charges for the year.
Determined on basis of monthly charges if raised.

	2009 \$	2008 \$
Service appropriations	6,287,000	6,171,000
Resources received free of charge	131,164	–
	6,418,164	6,171,000
Current		
Receivables	61,911	5,889
Prepayments	4,595	2,252
GST receivable	34,304	62,611
	100,810	70,752
Current	40,000	40,000
Non-Current	228,000	214,000
	268,000	254,000

14. Amounts receivable for services

Current
Non-Current

Represents the non-cash component of services appropriations. See Note 2(l) 'Amounts Receivable for Services (Holding Account)'. It is restricted in that it can only be used for asset replacement or payment of leave liability.

15. Property, plant and equipment

Office equipment
At cost
Accumulated depreciation

Furniture
At cost
Accumulated depreciation

	2009 \$	2008 \$
Office equipment		
At cost	315,339	349,132
Accumulated depreciation	(254,995)	(237,580)
	60,344	111,552
Furniture		
At cost	64,109	65,594
Accumulated depreciation	(58,021)	(56,274)
	6,088	9,320
	66,432	120,872

Reconciliations of the carrying amounts of office equipment and computers, and furniture at the beginning and end of the reporting period are set out below:

	2009 \$	2008 \$
Office equipment and computers:		
Carrying amount at start of year	111,552	100,435
Additions	–	59,549
Movement	1,485	–
Disposals	(418)	(505)
Write off	(13,191)	–
Depreciation	(39,084)	(47,927)
Carrying amount at end of year	60,344	111,552
Furniture:		
Carrying amount at start of year	9,320	11,568
Movement	(1,485)	–
Depreciation	(1,747)	(2,248)
Carrying amount at end of year	6,088	9,320
Total		
Carrying amount at start of year	120,872	112,003
Additions	–	59,549
Disposals	(418)	(505)
Write off	(13,191)	–
Depreciation	(40,831)	(50,175)
Carrying amount at end of year	66,432	120,872

15.1 Impairment of assets

There were no indications of impairment to property, plant and equipment at 30 June 2009.

16. Payables

Accrued expenses
Accrued salaries

	2009 \$	2008 \$
Accrued expenses	72,098	167,867
Accrued salaries	21,804	12,946
	93,902	180,813

17. Grants payable

Heritage Grants Program
Carnarvon One Mile Jetty
Conservation Incentive Program
Saint Mary's Cathedral
Saint George's Cathedral
Saint Patrick's Basilica
Maley's Bridge
Golden Mile Loop Railway Line
Kalgoorlie and Boulder Town Halls

	2009 \$	2008 \$
Heritage Grants Program	1,487,481	1,584,231
Carnarvon One Mile Jetty	934,983	–
Conservation Incentive Program	38,044	–
Saint Mary's Cathedral	97,113	1,267,439
Saint George's Cathedral	–	199,862
Saint Patrick's Basilica	–	77,905
Maley's Bridge	20,500	105,000
Golden Mile Loop Railway Line	11,500	100,000
Kalgoorlie and Boulder Town Halls	47,327	103,129
	2,636,948	3,437,566

18. Provisions

	2009 \$	2008 \$
Current		
Employee benefits provision		
Annual leave	160,698	151,631
Long service leave	100,238	117,389
	260,936	269,020
Other provisions		
Employment on-costs	2,078	2,054
	263,014	271,074
Non-current		
Employee benefits provision		
Long service leave	80,451	68,333
	80,451	68,333
Other provisions		
Employment on-costs	939	985
	81,390	69,318

- (a) Annual leave liabilities have been classified as current as there is no unconditional right to defer settlement for at least 12 months after balance sheet date.
- (b) Long service leave liabilities have been classified as current where there is no unconditional right to defer settlement for at least 12 months after balance sheet date.
- (c) The settlement of annual and long service leave liabilities gives rise to the payment of employment on-costs including workers' compensation insurance. The provision is the present value of expected future payments. The associated expense is included as part of 'Other expenses - Other staffing expenses'. See Note 9.

Movements in Other provisions, other than employee benefits, is set out below:

	2009 \$	2008 \$
Employment on-cost provision		
Carrying amount at start of year	3,039	3,648
Additional provisions recognised	(22)	(609)
Carrying amount at end of year	3,017	3,039

19. Equity

Equity represents the residual interest in the net assets of the Heritage Council. The Government holds the equity interest in the Heritage Council on behalf of the community.

	2009 \$	2008 \$
Contributed equity		
Balance at start of the year	389,450	389,450
Balance at end of the year	389,450	389,450
Accumulated surplus/(deficit)		
Balance at start of the year	(298,777)	(303,773)
Result for the period	92,008	4,996
Balance at end of the year	(206,769)	(298,777)
Total equity	182,681	90,673

20. Notes to the Cash Flow Statement

Reconciliation of cash

Cash at the end of the financial year as shown in the Cash Flow Statement is reconciled to the related item in the Balance Sheet as follows:

Cash and cash equivalents		
Cash - Heritage Fund	2,821,693	3,602,820
Petty cash advance	1,000	1,000
	<u>2,822,693</u>	<u>3,603,820</u>

Reconciliation of net cost of services to net cash flows provided by/ (used in) operating activities

Net cost of services	(6,326,156)	(6,166,004)
Non-cash items:		
Depreciation expense (note 7)	40,831	50,175
Net (gain)/loss on disposal of computers	418	505
Write off (note 27)	13,191	–
Resources received free of charge (note 12)	131,164	–
(Increase)/decrease in assets:		
Receivables	(56,022)	32,030
Current other assets	(2,343)	842
Increase/(decrease) in liabilities:		
Current payables	(95,769)	7,742
Grants payable	(800,618)	(587,010)
Current accrued salaries	8,858	6,424
Current annual leave	9,067	(14,743)
Current long service leave	(17,151)	(39,180)
Current other provisions	24	(512)
Non-current other provisions	(46)	(97)
Non-current long service leave	12,118	(11,939)
Superannuation expense	–	–
Net GST receipts/(payments)	15,865	9,159
Change in GST receivables/payables	12,442	(2,798)
	<u>(7,054,127)</u>	<u>(6,715,406)</u>

21. Commitments

Lease commitments

Commitments in relation to non-cancellable operating leases contracted for at the balance sheet date but not recognised in the financial statements are payable as follows:

Within 1 year	18,591	3,126
Later than 1 year and not later than 5 years	23,239	–
	<u>41,830</u>	<u>3,126</u>
Representing:		
Leased motor vehicles	41,830	3,126
	<u>41,830</u>	<u>3,126</u>

Motor vehicles are leased through State Fleet, with all leases expiring on 15 September 2011. New leases are arranged as leases expire to maintain the current fleet of two motor vehicles.

22. Contingent Liabilities and Contingent Assets

Contingent liabilities

The Heritage Council has no contingent liabilities as at 30 June 2009.

Contingent assets

The Heritage Council has no contingent assets as at 30 June 2009.

23. Remuneration of Members of the Heritage Council and Senior Officers

Remuneration of Members of the Heritage Council

The number of Members of the Heritage Council, whose total of fees, salaries, superannuation and other benefits for the financial year, fall within the following bands are:

	No.	No.
\$1 - \$10,000	7	20
\$10,001 - \$21,000	8	3

The total remuneration of the Members of the Heritage Council is:

	2009 \$	2008 \$
	119,152	103,554

The total remuneration includes the superannuation expense incurred by the Heritage Council in respect of members of the Heritage Council.

No members of the Heritage Council are members of the Pension Scheme.

Remuneration of Senior Officers

The number of Senior Officers other than members of the Heritage Council, whose total of fees, salaries, superannuation and other benefits for the financial year, fall within the following bands are:

	No.	No.
\$95,000 - \$120,000	2	–
\$121,000 - \$145,000	–	1

The total remuneration of senior officers is:

	2009 \$	2008 \$
	213,170	143,170

The total remuneration includes the superannuation expense incurred by the Heritage Council in respect of senior officers other than senior officers reported as members of the Heritage Council.

No Senior Officers are members of the Pension Scheme.

24. Remuneration of Auditor

Remuneration payable to the Auditor General in respect to the audit for the current financial year is as follows:

Auditing the accounts, financial statements and performance indicators.

	13,200	12,000
--	--------	--------

25. Explanatory statement

Significant variations between estimates and actual results for income and expense are shown below. Significant variations are considered to be greater than \$50,000.

Significant variances between estimated and actual results for 2009.

	2009 Estimate \$'000	2009 Actual \$'000	Variance \$'000
Expenses			
Employee benefits expense (i)	2,218	2,286	68
Grants and subsidies (ii)	2,596	2,487	(109)
Other revenue (iii)	102	183	81
Resources received free of charge (iv)	–	131	131
(i) Employee benefits expense			
Due to the engagement of additional staff to meet statutory requirements and relief staff for employees on extended leave.			
(ii) Grants and subsidies			
Mainly due to less grant funding being committed for the Heritage Grants Program and Conservation Incentive Program.			
(iii) Other revenue			
Mainly due to unbudgeted insurance recoveries and an increase in advisory service and general recoveries.			
(iv) Resources received free of charge			
The Department of Housing provided a 12 month lease free period in 2008-09.			

Significant variances between actual results for 2008 and 2009.

	2009 \$'000	2008 \$'000	Variance \$'000
Expenses			
Grants and subsidies (i)	2,487	2,387	100
Services and supplies (ii)	1,429	1,374	55
Income			
Service appropriation (iii)	6,287	6,171	116
Resources received free of charge (iv)	131	–	131
(i) Grants and subsidies			
Mainly due to a general increase in the Conservation Incentive Program commitments in 2008-09.			
(ii) Services and supplies			
Increase relates to the use of professional contractors to meet service requirements.			
(iii) Service appropriation			
Relates to the funding of salary and wage cost escalation identified in previous years.			
(iv) Resources received free of charge			
The Department of Housing provided a 12 month lease free period in 2008-09.			

26. Financial Instruments

(a) Financial Risk Management Objectives and Policies

Financial instruments held by the Heritage Council are cash and cash equivalents, receivables and 3. The Heritage Council has limited exposure to risk. The Heritage Council's overall risk management program focuses on managing the risks identified below.

Credit risk

The Heritage Council trades only with recognised, creditworthy third parties. The Heritage Council has policies in place to ensure that sales of products and services are made to customers with an appropriate credit history. In addition, receivable balances are monitored on an ongoing basis with the result that the Heritage Council's exposure to bad debts is minimal. There are no significant concentrations of credit risk.

Liquidity risk

The Heritage Council has appropriate procedures to manage cash flows including drawdowns of appropriations by monitoring forecast cash flows to ensure that sufficient funds are available to meet its commitments.

Market risk

The Heritage Council does not trade in foreign currency and is not materially exposed to other price risks.

Cash flow interest rate risk

The risk is managed by Western Australian Treasury Corporation (WATC) through portfolio diversification and variation in maturity dates. Otherwise, the Heritage Council is not exposed to interest rate risk because cash and cash equivalents are non-interest bearing and have no borrowings.

(b) Financial Instrument disclosures

Interest rate risk exposure

The following table details the Heritage Council's exposure to interest rate risk as at the balance sheet date:

	Average interest rate %	Non interest bearing \$'000	Total \$'000
30 June 2009			
Financial Assets			
Cash and cash equivalents	Nil	2,823	2,823
Receivables	Nil	369	369
Total Financial Assets		3,192	3,192
Financial Liabilities			
Payables		2,712	2,712
Accrued salaries		22	22
Employee benefit entitlements		341	341
Total Financial Liabilities		3,075	3,075
Net Financial Assets/(Liabilities)		117	117
30 June 2008			
Financial assets	Nil	3,864	3,864
Financial liabilities		3,618	3,618

Fair values

All financial assets and liabilities recognised in the balance sheet, whether they are carried at cost or fair value, are recognised at amounts that represent a reasonable approximation of fair value unless otherwise stated.

27. Write off - public property

Under section 48 of the Financial Management Act 2006 public property with a written down value of \$13,191 was submitted to the Heritage Council for write off.

The write off relates to insurance claims for water damage and electrical fusion of computer equipment.

28. Events occurring after the balance sheet date

No information has become apparent since balance sheet date which would materially affect the financial statements.

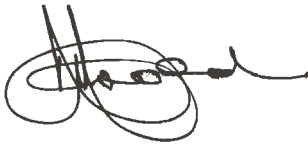
4.1 Detailed Key Performance Indicators Information

CERTIFICATION OF KEY PERFORMANCE INDICATORS For the Year Ended 30 June 2009

We hereby certify that the performance indicators are based on proper records, are relevant and appropriate for assisting users to assess the Heritage Council of Western Australia's performance, and fairly represent the performance of the Heritage Council of Western Australia for the financial year ended 30 June 2009.



Marion Fulker
Chair
Heritage Council of Western Australia
21 September 2009



Anne Arnold
Councillor
Heritage Council of Western Australia
21 September 2009

Performance Indicators

For the year ended 30 June 2009

Relationship to Government Goals

Broad, high level government goals are supported at Heritage Council level by a more specific desired outcome. The Heritage Council delivers services to achieve the desired outcome, which ultimately contribute to meeting the higher level government goals.

Government Goal

Social and Environmental Responsibility: Ensuring that economic activity is managed in a socially and environmentally responsible manner for the long-term benefit of the State.

Desire Outcome

Conservation of cultural heritage places in Western Australia, for the benefit of present and future generations.

Service

Cultural heritage conservation services

Establish and maintain a comprehensive Heritage Register; provide conservation advice on development referrals and other relevant matters; develop the role of public authorities in conserving and managing heritage places; provide financial assistance and other conservation incentives; provide publications, seminars and other promotional activities.

Heritage Council Desired Government Outcomes and Key Effectiveness Indicators

Desired Outcome: Conservation of cultural heritage places in Western Australia, for the benefit of present and future generations.

Key Effectiveness Indicators	2005 Actual	2006 Actual	2007 Actual	2008 Actual	2009 Target	2009 Actual	Reasons for Significant Variances
The extent to which the Register is representative of the State's Heritage - Completion index (i)	67%	61%	64%	66%	68%	58%	(i)
The extent to which registered places are conserved (not demolished) (ii)	100%	100%	100%	99%	99%	100%	(ii)

Key Performance Indicator Notes

- (i) The extent to which the Register is representative of the State's heritage is measured against a benchmark "completion" figure equal to the number of places identified by the Council as being significant enough to warrant consideration for entry in the Register. This takes account of the Council's comprehensive database of heritage places in Western Australia from all sources, including all places in Municipal Inventories. The benchmark "completion" figure is 2,212 places as at June 30th 2009. The benchmark figure was reviewed in 2008-09 from 1,904 to 2,212 resulting in the lower actual percentage of 58% against the original 68%.
- "Completion" of the Register is a long-term goal. The Council's aim is to progressively bridge the gap between the current 58% and 100%, although the latter figure may never be reached, given that the State's heritage is continually evolving.
- (ii) The information is derived from the Heritage Council's Referrals database, which records all heritage-related developments referrals received by the Council.
- The indicator is relevant to the Outcome in demonstrating the extent to which the Register provides protection to places entered in it.

Key Efficiency Indicators	2005 Actual	2006 Actual	2007 Actual	2008 Actual	2009 Target	2009 Actual	Reasons for Significant Variances
Average cost of place assessments	\$6,129	\$7,008	\$4,233	\$6,982	\$3,900	\$7,352	The lower number of actual assessments of 41, against a budgeted 50, resulted in the higher average costs.
Average cost of maintaining Heritage Register	\$454	\$252	\$330	\$322	\$370	\$243	Register maintained with less resources.
Average cost of development referrals	\$381	\$577	\$639	\$541	\$900	\$458	A higher number of referrals resulted in a lower average cost.
Average cost of grants/incentives administered	\$1,867	\$2,497	\$2,588	\$2,733	\$2,600	\$3,412	Actual costs included all indirect costs. The lower target costs did not fully account for all indirect costs.

The efficiency indicator methodology is being reviewed for the next financial year.

Ministerial Directives

The Heritage Council received no Ministerial directives in 2008/09 with the exception of the Minister's decisions in relation to places recommended for inclusion in the State Register of Heritage Places.

4.2 Other Financial Disclosures

4.2.1 Employment and Industrial Relations

Human Resource Management & Employing Authority

From 1 July 2008 to 29 March 2009, Heritage Council staff were employed through the employing authority of the Department of Housing and Works (Department of Housing from 2 February 2009) under a Memorandum of Understanding with the Director of the Heritage Council. On 30 March 2009, the employing authority was changed to the Department of Local Government to bring the agencies in line with ministerial portfolio of the Hon. G M (John) Castrilli, Minister for Local Government, Heritage, Citizenship and Multicultural Interests. Heritage Council staff are employed under the *Public Sector Management Act 1994*, the *Public Service Award 1992*, and the *Public Service General Agreement 2008*, which together prescribe the conditions of employment.

The average Full-Time Equivalent (FTE) for 2008/9 for the Heritage Council was 25.7 FTEs.

	2007/08	2008/09
Full-time equivalents	29	25.7
Female staff	18	19.6
Male staff	11	6.1

Staffing Policies, Recruitment & Staff Development

The Heritage Council has a strong commitment to the professional development of staff. The induction for all new employees is comprehensive, with performance assessment used to link identified training and development needs. The Heritage Council supports studies in post-graduate and professional qualifications.

Industrial Relations

Staff are paid under the *Public Service General Agreement 2008* (PSAGA 10 of 2008). The agreement had a nominal expiry date of 1st April 2011.

4.3 Governance Disclosures

At the date of publication, other than a normal contract of employment, no senior officers or a firm of which a senior officer is a member or an entity in which a senior officer has a substantial financial interest had any interest in any existing or proposed contract with the Heritage Council or any related body to the agency.

4.3.1 Complaints Handling

As part of a whole-of-government complaints management strategy, the Heritage Council has a complaints management system that conforms to the relevant Australian Standard.

In 2008/09, one complaint was received regarding service and was resolved to the client's satisfaction.

4.4 Other Legal Requirements

4.4.1 Advertising

In compliance with section 175ZE of the *Electoral Act 1907*, the Heritage Council incurred \$27,268 expenditure in 2008/09 in relation to advertising agencies, market research, polling, direct mail and media advertising organisations.

Advertising and Market Research	Value
Media Advertising Agencies (Statutory Advertising under the <i>Heritage of Western Australia Act</i>)	
• Marketforce Productions	\$1,483
• Adcorp Australia Limited	\$25,785
Advertising Agencies	Nil
Market Research Organisations	Nil
Polling Organisations	Nil
Direct Mail Organisations	Nil
Total	\$27,268

4.4.2 Disability Access and Inclusion Plan Outcomes

The Heritage Council has addressed matters pertaining to disability access and inclusion through the Department of Housing, which was the employing authority of the Heritage Council prior to 30 March 2009. Subsequently, this section should be read in conjunction with the Department of Housing's annual report.

1. People with disabilities have the same opportunities as other people to access the services of, and any events organised by the Heritage Council.
2. Due to the current status of 108 Adelaide Terrace, East Perth (the Heritage Council's offices), access to the building by people with disabilities needs to be addressed on an individual basis. The Heritage Council worked with the owners of 108 Adelaide Terrace, the Department of Housing, to develop a plan for the purpose of conserving and adapting the premises to modern office standards to house the Heritage Council of WA. Due to a range of reasons, this option is no longer viable and the Heritage Council is investigating alternative accommodation options.
3. People with disabilities are able to receive information from the Heritage Council in multiple formats on request.
4. People with disabilities receive the same level and quality of service from the staff of the Heritage Council as other people receive.
5. People with disabilities have the same opportunities as other people to make complaints to a public authority. The complaints process includes the responsible staff member taking into consideration any special circumstances or needs of the complainant.
6. People with disabilities have the same opportunities as other people to participate in any public consultation undertaken by the Heritage Council.

4.4.3 *Compliance with Public Sector Standards and Ethical Codes*

Prior to 30 March 2009, Heritage Council staff were employed under the employing authority of the Department of Housing and Works (renamed Department of Housing from 1 February 2009) and have therefore adopted the Department's Human Resource policies and procedures consistent with the Public Sector Standards in Human Resource Management together with the Department's Code of Conduct.

The Heritage Council of Western Australia has its own Code of Conduct for all members of the Council. Where members may have a conflict of interest or potential conflict of interest in items before Council, members must declare that conflict of interest or potential conflict of interest to the Chair and be excused from attendance, where determined, on those particular items.

1. Compliance issues that arose during 2008/09 regarding public sector standards: No breach claims lodged
2. Compliance issues that arose during 2008/09 regarding Code of Ethics: One breach claimed lodged
3. Compliance with own agency Code of Conduct: One breach (as above) claim lodged

The matter was investigated by the Office of the Public Sector Standards Commissioner (OPSSC). It was reported that there had been a breach of s.9 (a) (ii) and (iii) of the PS Management Act. Mention was also made of non-compliance with State Supply Commission Guidelines.

The following actions were taken to ensure that all staff were aware of accountability, ethical decision-making, procurement guidelines and managing interest issues.

- All staff were made aware of relevant matters relating to the Public Sector Code of Ethics and the Agency's Code of Conduct was reinforced.
- A revised staff induction program was developed in the first quarter of 2009 and included new policies, guidelines on conflicts of interest (including declaration of secondary employment), and links to Department of Treasury and Finance purchasing guidelines and the Code of Conduct.
- Comprehensive information relating to policies and guidelines were placed on the Heritage Council's intranet including information relating to the Public Sector Code of Ethics, Managing Interests, and issues relating to Integrity and Public Sector Standards.
- All relevant staff attended (or will attend) procurement courses run by the Department of Treasury and Finance.
- A corporate training policy and high level plan linked to the Strategic and Business Plans was developed in the first half of 2009 and this has incorporated training in governance and ethical issues. All staff attended the Accountability and Ethical Decision Making course as required.

4.4.4 *Record Keeping Plans*

In accordance with Section 19 of the State Records Act 2000, the Heritage Council must have a record-keeping plan that has been approved by the State Records Commission under Section 23 of the Act.

The Heritage Council has a Record Keeping Plan and Retention and Disposal Schedule approved by the State Records Commission.

An evaluation of the efficiency and effectiveness of the Heritage Council's record keeping systems is planned for the Financial Year ending June 2010.

The Records and Development Support Officer conducts regular training of staff in their record keeping responsibilities, provides guidance on record keeping practices and standards, and regularly reports on record keeping at monthly staff forums.

The Heritage Council's induction program addresses staff roles and responsibilities in regard to compliance with the Heritage Council's Record Keeping Plan.

4.5 Government Policy Requirements

4.5.1 Corruption Prevention

Clear guidelines have been provided to cover the process to be followed relating to the investigation of alleged fraud or corruption. This information is available to staff through the intranet.

The Heritage Council works with its employing department to provide relevant training on fraud and corruption prevention.

4.5.2 Occupational Safety and Health

The Heritage Council is committed to ensuring that its employees have access to a safe and hazard free environment.

During the year the following occurred:

- Emergency Wardens retrained and fire drills carried out;
- Issues relating to health and safety raised in staff forums;
- A review of induction material provided to all new and existing staff members including a section on occupational, safety and health policies and procedures;
- Provision of influenza injections at no cost to staff; and
- First Aid training courses offered to staff.

In addition, the Heritage Council provides employees with access to Employee Assistance Program, which provides independent professional counselling services for staff and families.

The Heritage Council complies with the employing department's injury management policy. The Council is committed to providing injury management support to all employees who sustain a work related injury or illness, and to assist in their safe and early return to meaningful work, in accordance with the *Worker's Compensation and Injury Management Act 1981*.

No workers' compensation claims arose during the year.

Indicator	Target 2007/08	Actual 2008/09
Number of fatalities	Zero (0)	0
Lost time injury/diseases (LTI/D) incidence rate	Zero (0) or 10% reduction on previous year	0
Lost time injury severity rate	Zero (0) or 10% improvement on previous year	0
Percentage of managers trained in occupational safety, health and injury management responsibilities	Greater than or equal to 50%	0*

- Staff from the Heritage Council work with the employing department to ensure that managers are trained in occupational health, safety, and injury management responsibilities.



Appendices

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Above: *St Patrick's Basilica, Fremantle - Highly Commended in the 2009 Heritage Council Award for "Conservation and/or interpretation of a place listed in the State Register of Heritage Places."*

APPENDIX I: STATE REGISTER OF HERITAGE PLACES – INTERIM REGISTRATIONS 2008/09



LGA	No	Place Name	Address	Interim
Northam (S)	1855	Colonial Tavern & Stables, Northam	197 Duke St Cnr Morrell St, Northam	19/08/08
Northam (S)	1891	St John's Anglican Church & Parish Hall, Northam	11 Wellington St, Northam	19/08/08
Beverley	5174	Beverley Infant Health Centre (fmr)	Vincent St, Beverley	19/08/08
Wagin	2634	Butterick's Building, Wagin	79 Tudor St, Wagin	29/08/08
Wyalkatchem	2759	National Bank, Wyalkatchem	25 Railway Tce, Wyalkatchem	29/08/08
Albany	3262	Albany Railway Station & Bond Store	45-57 Proudlove Pde, Albany	29/08/08
Geraldton-Greenough	1069	Geraldton Club	160-66 Marine Tce, Geraldton	29/08/08
Subiaco	5424	Electricity Substation, Hay Street	195 Hay St, Subiaco	29/08/08
Roebourne	13254	Dalgety House, Roebourne	Lot 3 Roe St, Roebourne	2/09/08
Collie	15695	Soldier's Park, Collie	Steere St, Collie	2/09/08
Jerramungup	1249	Quaalup Homestead Group, near Bremer Bay	Fitzgerald River National Park, off Devils Creek Rd, Bremer Bay	2/09/08
Menzies	1554	Menzies Post Office (fmr)	Cnr Shenton & Brown Sts, Menzies	2/09/08
Menzies	1556	Menzies School	Cnr Gregory & Gill Sts, Menzies	2/09/08
Northam	1865	Shamrock Hotel, Northam	112 Fitzgerald Street, Northam	17/10/08
South Perth	2379	Wesley College, Chapel and Memorial Rose Garden	20 Coode Street, South Perth	17/10/08
Menzies	16760	Menzies Cemetery	Sandstone Road, Menzies	17/10/08
Northam (S)	1852	Northam Fire Station No 2 & Quarters (fmr)	87 Duke St, Northam	18/11/08
Swan	17882	Chittering Park Homestead	1104 & 1136 Chittering Road, Bullsbrook	18/11/08
Stirling	9917	Marsala House, Dianella	38 Sycamore Rise, Dianella	13/01/09
Kalamunda	10486	Weston Grave, Carmel	20 Masonmill Rd, Carmel	13/01/09
York	11551	York & Districts Co-Op & Quarters	138 Avon Tce, Cnr MacCartney St, York	13/01/09
Wiluna	3635	Wiluna District Hospital (fmr) Group	Scotia St, Wiluna	23/01/09
Albany	4177	Albany Golf Course	Golf Links Roads, Seppings & Collingwood Park, Albany	20/02/09
Esperance	16599	Salmon Gums Research Station	1663 Machens Rd, Salmon Gums	20/02/09
Bayswater	2422	Maylands Post Office & Quarters (fmr)	160 Whatley Cr, Maylands	24/02/09
Vincent	2178	St Alban's Church, Highgate	423 Beaufort Street (cnr St Albans Avenue), Highgate	24/02/09
Harvey	1188	Church of St. Nicholas, Australind	Lot 324 Paris Rd, Australind	24/02/09
Esperance	18402	Esperance RSL Building, Norfolk Island Pine Trees and War Memorial	84 Dempster Street, Esperance	24/02/09
Northam (S)	10907	Town Council Offices (fmr) & Library, Northam	298 Fitzgerald St Cnr Glebe St, Northam	24/02/09
Vincent	8586	Bowra and O'Dea Beaufort St	359 Beaufort Street (cnr Bulwer Street), Perth	24/02/09
Wagin	02638	National Bank Wagin	87 Tudor Street, Wagin	29/05/09

LGA	No	Place Name	Address	Interim
Baywater & Belmont	11342	Garratt Rd Bridge	Garratt Road, Belmont	29/05/09
Busselton	395	Bond Store and Resident Magistrate's Office	22 Kent Street, West Busselton	29/05/09
Busselton	423	Busselton Jetty	Queen Street, Busselton	30/06/09

APPENDIX II: STATE REGISTER OF HERITAGE PLACES – PERMANENT REGISTRATIONS 2008/09



LGA	No	Place Name	Address	Interim	Permanent
Katanning	1358	Uniting Church, Katanning	Lot 3 & 82 Taylor St, Katanning	13/07/07	11/07/08
Beverley	162	Hotel Beverley	137 Vincent St Cnr Queen St, Beverley	7/09/07	19/08/08
Beverley	14438	Beverley Fire Station	146 Vincent Street, Beverley	5/10/07	19/08/08
Northam (S)	16300	Uniting Church & Hall, Northam	103 Duke Street, Northam	5/10/07	19/08/08
Esperance	822	Dempster Homestead (fmr), Esperance	155 Dempster St, Esperance	5/10/07	26/08/08
Esperance	831	Tanker Jetty, Esperance	Adj Esplanade & Norseman Rd intersection, Esperance	5/10/07	26/08/08
Albany	23	Albany Masonic Hall	58-60 Spencer St Cnr Earl St, Albany	5/10/07	26/08/08
Mt Magnet	1642	Mt Magnet Primary School & Teachers Quarters (fmr)	Cnr Attwood & Naughton Sts, Mt Magnet	18/12/07	26/08/08
Perenjori	1936	St Joseph's Church, Perenjori	cnr Carnamah-Perenjori & Old Wells Rds Perenjori	18/12/07	26/08/08
Westonia	2707	Edna May Tavern, Westonia	Wolfram St, Westonia	5/10/07	26/08/08
Broome	5307	St John of God Convent (fmr), Broome	9 Barker St (SW cnr Weld St), Broome	5/10/07	26/08/08
Albany	16612	Frenchman Bay Whaling Station (fmr)	Whalers Beach, Frenchman Bay, Albany	7/09/07	2/09/08
Fremantle	3645	Great Southern Roller Flour Mill	Thompson Street, North Fremantle	18/12/07	17/10/08
Jerramungup	11696	Wellstead's Homestead Group	Wellstead Road, Bremer Bay	18/12/07	17/10/08
Moora	1594	St James' Anglican Church, Moora	Church & Robert Sts, Moora	18/12/07	4/11/08
Augusta/ Margaret River	108	Margaret River Hotel	139 Bussell Hwy Cnr Willmott Av, Margaret River	16/05/08	18/11/08
Broome	301	Broome Cemetery - Japanese/Chinese/Muslim Section	Port Drive, Broome	11/04/08	18/11/08
Perth	2051	No 1 Fire Station (fmr)	25 Murray St cnr Irwin St, Perth	13/03/92	18/11/08
Northam (S)	10910	Clackline Bridge	Lockyer Road, Clackline	9/05/08	18/11/08
Fremantle	1031	Beaconsfield Primary School (fmr)	Cnr Hampton Rd & Lefroy St, Beaconsfield	16/05/08	23/01/09
Bayswater	2417	Maylands Police Station and Quarters	196 Guildford Rd, Maylands	16/05/08	23/01/09
Leonora	3815	National Bank (fmr), Leonora	Lot 25 Tower St, Leonora	16/05/08	23/01/09
Collie & Dardanup	6344	Wellington Dam	Wellington Dam Rd W of Collie, Collie	16/05/08	3/02/09
Cuballing	3856	Dryandra Woodland Settlement	Dryandra Rd via Congelin	16/05/08	3/02/09
Wyalkatchem	2757	Lady Novar Hostel (fmr)	Cnr Honour Ave & Slocum St, Wyalkatchem	27/06/08	20/02/09
Nungarin	1920	Alice Williams Memorial Building, Nungarin	Railway Avenue, Nungarin	16/05/08	20/02/09

LGA	No	Place Name	Address	Interim	Permanent
Stirling	14769	Memorial Gardens & Recreation Reserve, Mount Lawley	Lot 6 Queens Crescent, Mt Lawley	18/04/08	20/02/09
Wyalkatchem	2759	National Bank, Wyalkatchem	25 Railway Terrace, Wagin	02/09/08	29/05/09
Jerramungup	1249	Quaalap Homestead Group, Bremer Bay	Fitzroy River National Park	29/08/08	29/05/09
Wagin	2634	Butterick's Building, Wagin	79 Tudor Street, Wagin	29/08/08	29/05/09
Albany	19	Patrick Taylor Cottage	37-39 Duke Street, Albany	5/06/92	30/06/09
Geraldton-Greenough	1069	Geraldton Club	160-166 Marine Terrace, Geraldton	29/08/08	30/06/09
Menzies	1554	Menzies Post Office (fm)	Cnr Shenton and Brown Streets, Menzies	2/09/08	30/06/09
Subiaco	5424	Electricity Substation, Hay Street	195 Hay Street, Subiaco	29/08/08	30/06/09

APPENDIX III: HERITAGE GRANTS PROGRAM – ALLOCATIONS 2008/09



Program	Applicant	Project Title	Amount
2008/09	Diocese of North West Australia	Mission to Seamen Building, Geraldton - Conservation Works	32,200
2008/09	Kelly Beissel	Fonty's Pool, Manjimup - Conservation Plan	5,400 Varied to 6,100
2008/09	Debra King & Ian Allan	Shamrock Hotel, Northam - Conservation Plan	10,000
2008/09	Raymond Edward Grogan	Victoria Park Police Station - Conservation Works	20,000
2008/09	Annette Henwood	Fossil Downs Homestead Group, Fitzroy Crossing - Conservation Plan	10,000 Declined
2008/09	Ross Della Bosca	Edna May Tavern, Westonia - Conservation Works	100,000
2008/09	Bernard Clune	Newmarracarra Homestead, Bringo - Conservation Works	90,000
2008/09	Nola & Richard Bliss	Faversham House, York - Conservation Works	50,000
2008/09	Mr Frank Bishop	8 Kelly Street, Pemberton - Conservation Works	20,000
2008/09	Anthony & Rosemary Lennon	Old York Hospital - Conservation Works	25,000 Declined
2008/09	Allied Mills	Great Southern Roller Flour Mill, North Fremantle - Conservation Works	50,000
2008/09	Diocese of North West Australia	Mission to Seamen Building, Geraldton - Conservation Plan	4,300
2008/09	George Papamihail & Phung Tran Do	257 Adelaide Terrace, Perth - Conservation Plan	4,000
2008/09	G & J Egerton Warburton	St Werburgh's, Mt Barker - Conservation Works	20,000
2008/09	Diane Pope	Enderslea, Chittering - Conservation Works (3)	26,000
2008/09	Peter May	York Railway Station (fmr) - Conservation Works	25,000 Withdrawn
2008/09	Jenny Garroun & Robert Smith	York Post Office - Conservation Plan	12,500
2008/09	Philip Goad	22 Brookman Street, Perth - Conservation Works	25,000
2008/09	Tumasek Nominees Pty Ltd	Mahogany Inn - Conservation Works	30,000
2008/09	Scots Presbyterian Church	Scots Presbyterian Church, Fremantle - Conservation Works	66,700
2008/09	James & Karen Hurst	Gwalia Townsite Precinct - Lot 1267 Tower St - Conservation Works	10,000
2008/09	Mr J & Mrs M Cilfton	Alverstoke, Brunswick Junction - Conservation Works	40,000
2008/09	Hocking & Co	Hocking & Co, Kalgoorlie - Conservation Plan	11,500
2008/09	John P Crawley – VARIED TO: Duke of Orleans Properties Pty Ltd	Dempster House (fmr), Esperance - Conservation Plan	5,800
2008/09	Peter Charles Donovan	Tarantella Night Club (fmr), Fremantle - Conservation Works	50,000
2008/09	Juliet M Albany	Wollaston House, Albany - Conservation Plan	6,800
2008/09	Mark Tidman	Balladong Farm Group, York - Conservation Plan (Upgrade)	17,500
2008/09	Darren & Jenny Jones	Royal Steam Roller Flour Mill, Dongara - Conservation Works	45,000
2008/09	David Finney	25 Brookman Street, Perth - Conservation Works	20,000
2008/09	Ian Kempster	21 Moir Street, Perth - Conservation Works	12,900
2008/09	Carol Kerr	Independent Chapel (fmr), Guildford - Conservation Works	42,000
2008/09	Marit Kloostra	16 Brookman Street, Perth - Conservation Works	13,000
2008/09	Guildford Hotel	Guildford Hotel - Conservation Plan	10,000

Program	Applicant	Project Title	Amount
2008/09	Janice C Fox *	34 Kitchener Road, Merredin - Conservation Works	21,000
2008/09	Stewart & Alison Lefroy *	Walebing, Moora - Conservation Works	40,000
2008/09	C & C Sims & A & S Zubrick *	Glanville's Building, East Fremantle - Conservation Works	23,500
2008/09	Vukelic Holdings Pty Ltd *	Henton Cottage, Australind - Conservation Works	13,800
2008/09	Trento Nominees *	Shops & Offices, Northbridge - Conservation Works	24,000

(*) Allocations from Heritage Grant Program surplus funds

APPENDIX IV: HERITAGE GRANTS PROGRAM – PRIOR COMMITMENTS

The following grant projects have yet to be completed (as at 30 June 2009). The funds have not been released and the grant commitment remains outstanding.

Fiscal Year	Recipient	Project Title	Balance
		Surplus to be reallocated	75,033+ 45,020
2002/03	Geoffrey London, UWA	A Guide to Perth & Western Australian Architecture	7,500
2004/05	Phillip Mclwain	Store, Northcliffe - Conservation Works	7,633
2005/06	James (Jim) Lindsay Carter	Hotel Australia, Laverton - Conservation Plan	12,100
2005/06	Graeme & Robyn Adamson	Kalgoorlie Railway Housing Group - Conservation Works	2,180
2005/06	Jens Jorgensen	Mundaring Weir Hotel - Conservation Works	28,654
2005/06	Neville James & Jessie Ann Witham	Jones's Buildings, Broomehill - Conservation Works	12000
2006/07	S C de Burgh & J R Ottaway	Cowalla Homestead, Gingin - Conservation Works	9655
2006/07	Ann Lee-Steere	The Bowes Homestead, Northampton - Conservation Works	44,365
2006/07	St Columba's Presbyterian Church, Peppermint Grove	St Columba's Church Hall, Peppermint Grove - Conservation Works	25,000
2006/07	NCP Lefroy	Point Cloates Lighthouse & Quarters, Ningaloo - Conservation Works	12,420
2006/07	John & Mary Clifton	Alverstoake, Brunswick Junction - Conservation Works	2,985
2006/07	Colin Michael Piacentini	Picton Inn - Conservation Works	20,722
2006/07	Carol Louise Scafe	15 Moir Street, Perth - Conservation Works	15,000
2006/07	Dean James North	12 Dean Street, Pemberton - Conservation Works	19,230
2006/07	E J & L K Sewell	Sandsprings Homestead, Sandsprings - Conservation Plan	6,100
2007/08	Booteek Investments Pty Ltd	Murchison Club Hotel, Cue - Conservation Plan	1,680
2007/08	Stropan	National Bank, Narrogin - Conservation Plan	1,503
2007/08	Judy Purkiss 9574 6461	Railway Housing Precinct, Merredin - Conservation Plan	3,212
2007/08	Aurelius Holdings Pty Ltd	Mechanics Institute, Kalgoorlie - Conservation Works	20,000
2007/08	The Cowalla Trust	Cowalla Homestead Group, Gingin - Conservation Works	8,300
2007/08	Camp Quaranup	Quaranup Complex, Albany - Conservation Works	5,814
2007/08	Faith Creations Pty Ltd	McKenzie's Building, Kalgoorlie - Conservation Works	71,500
2007/08	Wellington Parkland Pty Ltd	Maddington Homestead - Conservation Works	20,000
2007/08	Criterion Hotel	Criterion Hotel, Perth - Conservation Works	39,000
2007/08	London Court Pty Ltd	London Court, Perth - Conservation Works	80,000
2007/08	Kathryn Rogerson	Vancouver House, Albany - Conservation Works	25,850
2007/08	NCP Lefroy	Point Cloates Lighthouse & Quarters, Ningaloo - Conservation Works	50,000
2007/08	Doug Pow	23 Brookman Street, Perth - Conservation Works Structural Documentation	20,000
2008/09	Kelly Beissel	Fonty's Pool, Manjimup - Conservation Plan	6,100
2008/09	Debra King & Ian Allan	Shamrock Hotel, Northam - Conservation Plan	10,000
2008/09	Raymond Edward Grogan	Victoria Park Police Station - Conservation Works	14600
2008/09	Ross Della Bosca	Edna May Tavern, Westonia - Conservation Works	100,000
2008/09	Bernard Clune	Newmarracarra Homestead, Bringo - Conservation Works	90,000
2008/09	Nola & Richard Bliss	Faversham House, York - Conservation Works	50,000

Fiscal Year	Recipient	Project Title	Balance
2008/09	Mr Frank Bishop	8 Kelly Street, Pemberton - Conservation Works	18,570
2008/09	Allied Mills	Great Southern Roller Flour Mill, North Fremantle - Conservation Works	50,000
2008/09	Diocese of North West Australia	Mission to Seamen Building, Geraldton - Conservation Plan	4,300
2008/09	George Papamihail & Phung Tran Do	257 Adelaide Terrace, Perth - Conservation Plan	4,000
2008/09	G & J Egerton Warburton	St Werburgh's, Mt Barker - Conservation Works	20,000
2008/09	Diane Pope	Enderslea, Chittering - Conservation Works (3)	19,273
2008/09	Jenny Garroun & Robert Smith	York Post Office - Conservation Plan	12,500
2008/09	Philip Goad	22 Brookman Street, Perth - Conservation Works	25,000
2008/09	Tumasek Nominees Pty Ltd	Mahogany Inn - Conservation Works	30,000
2008/09	Scots Presbyterian Church	Scots Presbyterian Church, Fremantle - Conservation Works	66,700
2008/09	James & Karen Hurst	Gwalia Townsite Precinct - Lot 1267 Tower St - Conservation Works	10,000
2008/09	Mr J & Mrs M Cilfton	Alverstoke, Brunswick Junction - Conservation Works	30,906
2008/09	Hocking & Co	Hocking & Co, Kalgoorlie - Conservation Plan	9,750
2008/09	John P Crawley	Dempster House (fmr), Esperance - Conservation Plan	5,800
2008/09	Peter Charles Donovan	Tarantella Night Club (fmr), Fremantle - Conservation Works	50,000
2008/09	Juliet M Albany	Wollaston House, Albany - Conservation Plan	6,800
2008/09	Mark Tidman	Balladong Farm Group, York - Conservation Plan (Upgrade)	17,500
2008/09	Darren & Jenny Jones	Royal Steam Roller Flour Mill, Dongara - Conservation Works	45,000
2008/09	David Finney	25 Brookman Street, Perth - Conservation Works	20,000
2008/09	Ian Kempster	21 Moir Street, Perth - Conservation Works	12,900
2008/09	Carol Kerr	Independent Chapel (fmr), Guildford - Conservation Works	42,000
2008/09	Marit Kloostra	16 Brookman Street, Perth - Conservation Works	13,000
2008/09	Guildford Hotel	Guildford Hotel - Conservation Plan	8,080
2008/09	Janice C Fox	34 Kitchener Road, Merredin - Conservation Works	21,000
2008/09	Stewart & Alison Lefroy	Walebing, Moora - Conservation Works	40,000
2008/09	C & C Sims & A & S Zubrick	Glanville's Building, East Fremantle - Conservation Works	23,500
2008/09	Vukelic Holdings Pty Ltd	Henton Cottage, Australind - Conservation Works	13,800
2008/09	Trento Nominees	Shops & Offices, Northbridge - Conservation Works	24,000

APPENDIX V: CONSERVATION INCENTIVE PROGRAM – ALLOCATIONS 2008/09



Fiscal Year	Recipient	Project Title	Amount
2008/09	Albany Maritime Foundation	Breaksea Island Lighthouse, Albany - Structural Engineer's Inspection & Report	8,000
2008/09	Philip McAllister Architect Pty Ltd	Narembeen Lesser Hall - Concept Plan Architectural Services	5,650 Varied to 6,650
2008/09	Shire of York	Competition - Design Criteria for Mainstreet - York	10,000
2008/09	Ian Harris	Uniting Church and Manse, Kalgoorlie - Conservation & Adaptation Option	12,700
2008/09	Ian Hocking	Regal Theatre, Subiaco - Schematic Options for Toilets for Disabled Persons	4,500 Varied to 4,250
2008/09	Ms Juliet Albany	Wollaston House, Albany - Archaeological Investigation & Report	3,500
2008/09	Mr K & Mrs R Betjeman	Wansbrough House, York - Engineer's Investigation & Report	6,000
2008/09	St Mary Star of the Sea	St Mary Star of the Sea, Carnarvon - Assessment of Issues & Preparation Concept & Report	4,260
2008/09	Darren & Jenny Jones	Royal Steam Roller Flour Mill, Dongara - Professional assistance with Development Application	4,920
2008/09	Old Junction Hotel, Gingin	Old Junction Hotel, Gingin - Archival Record & Archaeological Surface Survey	11,700
2008/09	Mr G Marwick	Marwick's Shed, York - Conservation Works Engineer's Inspection & Report	3,000

APPENDIX VI: CONSERVATION INCENTIVE PROGRAM – PRIOR COMMITMENTS

The following grant projects have yet to be completed (as at 30 June 2009). The funds have not been released and the grant commitment remains outstanding.

CONSERVATION INCENTIVE PROGRAM

Fiscal Year	Recipient	Project Title	Balance at 30/6/09
2008/09	Albany Maritime Foundation	Breaksea Island Lighthouse, Albany - Structural Engineer's Inspection & Report	8,000
2008/09	Shire of York	Competition - Design Criteria for Mainstreet - York	10,000
2008/09	Ian Harris	Uniting Church and Manse, Kalgoorlie - Conservation & Adaptation Option	1,905
2008/09	Mr K & Mrs R Betjeman	Wansbrough House, York - Engineer's Investigation & Report	2,800
2008/09	St Mary Star of the Sea	St Mary Star of the Sea, Carnarvon - Assessment of Issues & Preparation of Concept & Report	639
2008/09	Old Junction Hotel, Gingin	Old Junction Hotel, Gingin - Archival Record & Archaeological Surface Survey	11,700
2008/09	Mr G Marwick	Marwick's Shed, York - Conservation Works (Engineer's Inspection & Report	3,000

APPENDIX VII: STATE GOVERNMENT COMMITMENTS



Fiscal Year	Recipient	Project Title	Balance at 30/6/09
2001/02	City of Kalgoorlie-Boulder	Kalgoorlie Town Hall - Conservation Works	47,327
2001/02	Golden Mile Loopline Railway Society Inc	Golden Mile Loopline Railway - Conservation Works	11,500
2006/07	Shire of Greenough	Maley's Bridge, Greenough - Conservation Works	20,500
2007/08	St Mary's Cathedral	St Mary's Cathedral, Conservation Works	97,113
2008/09	Carnarvon Heritage Group Inc	One Mile Jetty, Carnarvon - Conservation Works	828,191
2008/09	One Mile Jetty, Carnarvon	One Mile Jetty, Carnarvon - Conservation Works Supervision	106,792



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