



**Small Business
Development Corporation**
Office of the Commissioner

 **COPY**

Dear <<NAME>>

Thank you for bringing your complaint to the Small Business Development Corporation.

I understand your complaint is:

<<COMPLAINT DETAILS>>

I considered the matters you have raised and as a result I have determined, based on the information provided and enquiries to date, that it is inappropriate to undertake an investigation and as a result I am unable to provide further assistance to you in dealing with your complaint at this time.

In coming to my determination I am able to provide the following reasons for my decision:

<<DETAIL REASONS FOR THE DECISION – Not in the public interest; without merit; evidence and/or the following established facts to date, on balance, do not support the above complaint or similar>>

If, in the future, you obtain evidence that supports your original complaint please contact the Investigation and Inquiry Unit, directly on <<NUMBER>> or email investigations@smallbusiness.wa.gov.au.

Yours sincerely

<<SIGNATURE BLOCK>>