

## Guidelines for Ministerial Air Charter – Caretaker Period

### Travel

- 1.1. During that portion of the caretaker period from the issue of the writs for elections for the Legislative Assembly until the close of polling on election day, no Member of Parliament shall travel by air at the expense of the State, except:
  - the Premier;
  - the Deputy Premier;
  - the Leader of the Opposition in the Legislative Assembly;
  - Members of Parliament nominated by the Premier or the Deputy Premier to attend official functions;
  - Members of Parliament nominated by the Leader of the Opposition in the Legislative Assembly to attend official functions;
  - a Minister travelling to respond to an emergency or disaster where the presence of the Minister is necessary or desirable;
  - any Minister or Member of Parliament in the course of a journey to or from a destination outside the State;
  - any Member of Parliament, so entitled, travelling between the Member's electorate and Perth, or within that Member's electorate; and
  - any Member of Parliament utilising an entitlement determined by the Salaries and Allowances Tribunal.
- 1.2. The Premier, Deputy Premier, Leader of the Opposition in the Legislative Assembly, or a Member of Parliament nominated to represent them at an official function, may be accompanied by their spouse.
- 1.3. The Premier, Deputy Premier, Leader of the Opposition in the Legislative Assembly, or a Member of Parliament nominated to represent them at an official function, may be accompanied by members of their staff, if necessary, to assist them in the performance of their duties.
- 1.4. Travel under this provision shall be by regular passenger transport airline services, unless there is no scheduled service operating at a reasonably convenient time. In such cases, a charter may be used.
- 1.5. If it is considered appropriate by the Premier, Deputy Premier, or Leader of the Opposition in the Legislative Assembly, Members of Parliament may accompany them, or a nominated Member, on a charter flight at no cost provided vacant seats are available and such travel does not increase charter costs.

- 1.6. If it is considered appropriate by the Premier, Deputy Premier, or Leader of the Opposition in the Legislative Assembly, media representatives or candidates who are not Members of Parliament may accompany them, or a nominated Member, on a charter flight. Where media representatives or candidates who are not Members of Parliament travel on charter flights, they shall be charged for the cost of their travel on the following basis:

$$\text{Cost of Travel} = \frac{\text{Hourly Charter Rate} \times \text{No. of Hours Passenger on the Charter}}{\text{Seat Capacity of Charter Aircraft}}$$

- 1.7. The Parliamentary Travel Allowance should not be used for campaign or electioneering travel during the period that begins on the day after the day a writ or writs are issued for a general or conjoint election pursuant to the *Electoral Act 1907* and ends on the day of the poll.