

PS401

PUBLIC SECTOR MANAGEMENT ACT 1994

PUBLIC SECTOR CODE OF ETHICS

I, Sharyn O'Neill PSM, Public Sector Commissioner, in accordance with Section 21(5) of the *Public Sector Management Act 1994*, hereby gazette the Public Sector Code of Ethics.

Commencement Date

2 October 2023

Scope and application

The Public Sector Code of Ethics applies to all public sector bodies and employees as defined by section 3 of the *Public Sector Management Act 1994* (PSM Act). This includes departments, Senior Executive Service (SES) and non-SES organisations, ministerial offices, board members, chief executive officers, chief employees and ministerial staff.

PUBLIC SECTOR CODE OF ETHICS

We demonstrate the highest standard of workplace behaviour and personal integrity. We do this by complying with the—

- principles of conduct in section 9 of the *Public Sector Management Act 1994*
- minimum standards of conduct and integrity below which put these principles into practice.

Principles of conduct: Section 9 Public Sector Management Act 1994

We—

- comply with legislation, Commissioner's instructions, public sector standards and any applicable codes governing our conduct
- act with integrity
- use official information, equipment and facilities scrupulously
- deal with people courteously, considerately and sensitively.

Minimum standards of conduct and integrity

Standard 1: Integrity

We—

- act honestly and uphold the trust placed in us by the community
- use our position and authority for the purpose intended
- provide objective and timely advice to the government of the day
- ensure our behaviour upholds the good reputation of our public sector body and the public sector.

Standard 2: Impartiality

We—

- make considered and unbiased decisions based on merit
- place the public interest over our personal interest
- declare and manage conflicts of interest
- implement government priorities, policies and decisions impartially.

Standard 3: Respect for others

We—

- communicate with and treat people with respect
- treat people fairly, having regard for their diverse backgrounds
- work together constructively, inclusively and professionally.

Standard 4: Trust and accountability

We—

- take accountability for our time, decisions, actions and behaviours
- are responsive and provide considered advice and information to our clients, customers and stakeholders
- make decisions that ensure the best use of resources for now and the future
- access, use and disclose information only where we are authorised to do so
- record our decisions for transparency allowing for review and scrutiny.

Dated 8 March 2023.

SHARYN O'NEILL, PSM, Public Sector Commissioner.