

7/8/19

## LEGISLATIVE COUNCIL STANDING COMMITTEE ON ESTIMATES AND FINANCIAL OPERATIONS

## SUPPLEMENTARY INFORMATION



## Department of Jobs, Tourism, Science and Innovation

## The Committee asked:

1. With respect to the governance of special purpose accounts (SPAs) in your agency:

(a) are separate financial ledgers maintained for your SPAs;

Answer:

The Department of Jobs, Tourism, Science and Innovation (JTSI) maintains a single financial ledger in Oracle, which is segregated by fund. Each fund maintains its own transactions and bank balance distinctly from the rest of the organisation. A specific fund number defines each SPA and all SPA transactions are coded with that fund number.

(b) has any activity in the SPA been for general purposes;

Answer:

No.

(c) is access to the general ledger and payment system restricted? If so, what level of authorised officer or person can access that system; and

Answer:

Access to the general ledger and payment systems is restricted to finance staff at JTSI. JTSI has a finance staff of three FTE, including the Chief Finance Officer (CFO). Finance staff are the only persons with authorisation to access the payment system or the general ledger (apart from others with read only access). The CFO (Level 8) has read access only to the payables system and full access to the General Ledger System, and the other two officers with access to the General Ledger and Payables systems are (i) Accountant (Level 6); and Finance Officer (Level 3).

(d) how frequently are your SPAs reconciled?

Answer:

SPAs receive a low volume of transactions passing through them. The fund accounting system in JTSI's Oracle financial suite is effectively self-reconciling. Fund bank balances are reconciled to the overall agency bank reconciliation system on a monthly basis. SPAs are detailed in the agency's financial statements included in the annual report.

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### SUPPLEMENTARY QUESTION

#### Department of Jobs, Tourism, Science and Innovation

#### The Committee asked:

2. We refer to your answer to Committee question prior to hearing no. 1, Ashburton North Social Infrastructure Fund (Onslow Community Development Fund), and ask:

(a) do you separate identify funds received from industry and Government in your financial ledger;

Answer:

The Ashburton North Onslow Community Development Fund was set up in 2011 with receipts from both Chevron and the State Government Royalties for Regions fund. Both sources of funds were recognised at the time of receipt. Since that date, no new funds have been received into the account. The Royalties for Regions funds have been fully acquitted and the balance of funds relate to receipts from Chevron.

(b) are those funds invested;

Answer:

The funds are not invested. Funds remain to the credit of the Department of Jobs, Tourism, Science and Innovation's single operating account, upon which the agency does not receive interest.

(c) if yes to (b), what is the rate of return for the activity period; and

Answer:

Not applicable.

(d) if yes to (b), do you maintain a separate interest bearing account for those earnings?

Answer:

Not applicable.



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#### Department of Jobs, Tourism, Science and Innovation

#### The Committee asked:

3. Where do your SPAs sit on your statement of financial position?

Answer:

The SPAs form part of the Department of Jobs, Tourism, Science and Innovation's general operating bank account. Through the operation of the agency's fund accounting system, the balances remaining to the credit of all SPAs are classified as Restricted Cash in the statement of financial position.



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