

CHIROPRACTORS REGISTRATION BOARD

OF

WESTERN AUSTRALIA

ANNUAL REPORT

FOR THE YEAR ENDED

30 JUNE 2001

**CHIROPRACTORS REGISTRATION BOARD
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ANNUAL REPORT**
For the year ended 30 June 2001

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CHIROPRACTORS REGISTRATION BOARD OF WESTERN AUSTRALIA

REPORT FOR THE YEAR ENDED 30 JUNE 2001

Pursuant to Section 16C of the *Chiropractors Act 1964*, I report hereunder on the Board's activities for the year 2000/2001.

1. CONSTITUTION

The Chiropractors Registration Board is constituted under the provisions of Section 9 of the *Chiropractors Act 1964* (the Act) as a body corporate.

2. GOALS

The primary goals of the Board are:

- a) to ensure the administration of the *Act*; and
- b) protect the public from any unprofessional, improper or incompetent practice of chiropractic.

3. FUNCTIONS OF THE BOARD

The Board is directly responsible to the Minister for Health for all matters relating to the administration of the *Chiropractors Act 1964* and the *Chiropractors Registration Board Rules 1966* (the Rules).

The functions of the Board are:-

- to maintain the Register of chiropractors;
- to deal with applications for the registration of chiropractors pursuant to the provisions of the Act and the provisions of *Mutual Recognition (Western Australia) Act 1995*;
- to investigate complaints made in relation to the practice of chiropractic and to take disciplinary action if appropriate;
- to ensure chiropractors are informed of any changes to the Act and the Rules.

4. MEMBERSHIP OF THE BOARD

Membership of the Board is prescribed under Section 7 of the Act.

The Board consists of five members appointed by the Governor and of these:-

- a) one will be a legal practitioner nominated by the Attorney General;
- b) two will be registered Chiropractors nominated in the prescribed manner by the WA Branch of the Chiropractors' Association of Australia;
- c) one will be a registered Chiropractor nominated by the Minister;
- d) one will be a person nominated by the Minister to be a representative of consumer interests.

5. MEMBERS OF THE BOARD

The current Board members are:

Chairperson Valerie Frazer	Nominated by the Attorney General <i>(Chairperson has been reappointed from 21 August 2001 by the Governor General after her Term of Office expired in March)</i>
S Farrell	Nominated by the Chiropractors' Association of Australia
B Goodreid	Nominated by the Minister for Health
R C Scott	Nominated by the Chiropractors' Association of Australia
K Spencer	Nominated by the Minister for Health

Alternative members:

P Dillon (alternate for S Farrell)	Nominated by the Chiropractors Association of Australia
A Knight (alternate for B Goodreid)	Nominated by the Minister for Health
B Grant (alternate for R C Scott)	Nominated by the Chiropractors Association of Australia
R Gamble (alternate for K Spencer)	Nominated by the Minister for Health

The Registrar is Mr C D Emmott

6. MEETINGS

During 2000 – 2001 Eight (8) meetings were held with attendance by Board members as follows:

	No. of Meetings Attended
Valerie Frazer	5
Stephen Farrell	7
Bevan Goodreid	7
Robert Scott	6
Ken Spencer	8

7. REGISTER OF CHIROPRACTORS

As at June 30, 2001 there were 214 names on the Register which had been issued with licences to practise in Western Australia during the year then ended. During the year thirty three (33) applications for registration were approved. Of these nine (9) applied under Mutual Recognition with twenty four (24) applying under the Act.

8. REGISTRABLE QUALIFICATIONS

Qualifications recognised by the Board are those obtained from the Royal Melbourne Institute of Technology or from institutions holding prime accredited status in accordance with the Australasian Council on Chiropractic Education (ACCE) requirements. The only other Australian course to have attained prime accredited status by ACCE is that from Macquarie University. In addition, the Board has accepted applicants who have undertaken the clinical proficiency examinations conducted by the Royal Melbourne Institute of Technology provided the proficiency level achieved was equal to that of current graduates from that Institute.

9. FEES

The following are the current registration fees:-

Licence Fee

<i>To practise in Western Australia if the licence is issued during the period from January to June</i>	<i>\$187.50</i>
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<i>To practice in Western Australia if the licence is issued during the period from July to June</i>	<i>\$375.00</i>
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<i>Non-practising members</i>	<i>\$100.00</i>
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<i>Application Fee</i>	<i>\$100.00</i>
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<i>Certificate Fee</i>	<i>\$30.00</i>
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An increase in the annual licence fee to \$375 was gazetted on 18th August 2000. This was the first increase in annual licence fees since 20th August 1993.

10. AMENDMENTS TO THE ACT AND RULES

There were no amendments to the Act during the year ended 30 June 2001.

The Chiropractors Act is currently under review by the Health Department of Western Australia.

11. PENALTIES

The penalties which the Board may impose on registered chiropractors are reprimand, suspension, cancellation of licence or order the chiropractor to pay a penalty not exceeding \$5,000.

12. COMPLAINTS

During the year the Board dealt with six (18) new complaints against registered chiropractors.

- | | |
|--|---|
| a) Complaints regarding breaches of the Advertising Regulations
<i>(The Board considered responses in relation to these complaints and on the basis of undertakings made, resolved that inquiries were not warranted)</i> | 5 |
| b) Complaints referred to the Office of Health Review
<i>(Following consent received by the complainants, in each case the Board has forwarded these matters to the Office of Health Review.)</i> | 5 |
| c) Complaints regarding touting or canvassing for patients
<i>(The Board received complaints in relation to this matter and resolved that an inquiry was not warranted.)</i> | 2 |
| d) Complaints regarding respect of Modesty for the Patient
<i>(The Board held an inquiry in relation to this matter and found the Chiropractor guilty of misconduct in failing to respect the modesty of the patient)</i> | 1 |
| e) Ongoing Complaints
<i>(Complaints that have been recently tabled but complaint not yet resolved)</i> | 5 |

13. CONFERENCES AND MEETINGS

The Western Australian Board attended the 2000 Australian Conference of Chiropractors and Osteopaths Registration Boards (ACCORB) held in Christchurch, NZ in September 2000. The Board was represented at the Conference by Mr R Scott, Mr S Farrell, Mr B Goodreid, Mrs V Frazer, Mr K Spencer and Mr C Emmott.

Among the items being considered at the ACCORB Conference were:-

- National Accreditation and Examination Body
- Trans Tasman Mutual Recognition
- Uniform Standards
- Use of Specialist Titles
- Internship/Probationary Registration

The Australian Conference of Chiropractors and Osteopaths Registration Boards (ACCORB) Conference was held in Perth, WA on the 14-16 September 2001. The Board was represented at the Conference by Mrs Valerie Frazer, Mr R Scott, Mr S Farrell, Mr B Goodreid, Mr K Spencer and Mr C Emmott.

14. PROPOSAL FOR A SINGLE ACCREDITATION BODY FOR AUSTRALIAN AND NEW ZEALAND CHIROPRACTIC COURSES

Discussions have been occurring with other Chiropractic Registration Boards within Australia and New Zealand regarding a proposal for the establishment of a single accreditation body for Australian and New Zealand Chiropractic courses.

These meetings led to the formation of an informal joint Working Party with Registration Boards, the CAA (Australia) and other interested parties.

Mr R Scott attended a consensus meeting on behalf of the Board to develop a model for this Accreditation Body. Progress on this model has been delayed due to difficulties in addressing the concerns of the Chiropractors and Osteopaths Registration Board of NSW.

15. ASSESSMENT OF OVERSEAS PERSONS FOR SKILLED MIGRATION

The Chiropractors Registration Board has been gazetted as the body responsible for the assessment of overseas persons for skilled migration. This task was previously undertaken by NOOSR who has been devolving this process to professional bodies, where appropriate. Mr Bevan Goodreid and Mr Colin Emmott attended a Professional Body Seminar which was held on 9 April 2001, where all professional bodies were updated on recent changes. Following this meeting Chiropractors Boards around Australia agreed on a process of assessment.

Following agreement on the assessment process Mr Ken Spencer and Mr Colin Emmott attended a meeting in Brisbane to develop an examination as part of the assessment process.

16. ACCESS/ADMINISTRATION

The Office of the Board is located at:-

Address:
2nd Floor
15 Rheola Street
WEST PERTH WA 6005

Telephone: (08) 9321 8499
Facsimile: (08) 9481 3686

Correspondence to the Board should be addressed to:-

The Registrar
Chiropractors Registration Board
PO Box 263
WEST PERTH WA 6872

Registrar: Mr Colin D Emmott
Assistant: Ms Tanya Holmes

REGISTRAR

DATE

**CHIROPRACTORS REGISTRATION BOARD OF
WESTERN AUSTRALIA
STATEMENT BY THE REGISTRAR
FOR THE YEAR ENDED 30 JUNE 2001**

I, Colin Emmott, the Registrar of the Chiropractors Registration Board of Western Australia, hereby state that in my opinion:

1.
 - (a) the accompanying Statement of Financial Performance for the year ended 30 June 2001 gives a true and fair view of the Board's profit for the financial year;
 - (b) the accompanying Statement of Financial Position for the year ended 30 June 2001 gives a true and fair view of the Board's state of affairs as at the end of the financial year; and
 - (c) at the date of this statement, there are reasonable grounds to believe that the Board will be able to pay its debts as and when they fall due.
2. During the financial year the Board has:
 - (a) kept such accounting records as correctly record and explain its transactions and financial position;
 - (b) so kept its accounting records that true and fair accounts of the Board can be prepared from time to time; and
 - (c) so kept its accounting records that the accounts of the Board can be conveniently and properly audited.
3. The accounts have been properly prepared by a competent person.

Colin Emmott - Registrar

Date

INDEPENDENT AUDIT REPORT

For the year ended 30 June 2001

**CHIROPRACTORS REGISTRATION BOARD OF
WESTERN AUSTRALIA
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 30 JUNE 2001**

	<i>Note</i>	<i>2001</i>	<i>2000</i>
		\$	\$
REVENUE			
<i>Ordinary activities:</i>			
Annual License fees		72,396	73,420
Application fees		2,600	2,600
Certificate fees		810	750
Interest		8,830	7,178
Sundry income		220	94
		84,856	84,042
EXPENSES			
Secretarial and administration fees		36,000	32,000
Legal, Inquiry and Complaint Costs		3,209	1,186
Printing, postage and stationery		2,546	4,038
Australian Council on Chiropractic Education - Contribution		3,498	10,659
Other expenses from ordinary activities		25,918	20,077
		71,171	67,960
Surplus from ordinary activities before income tax expense		13,685	16,082
Income tax expense	1(b)	-	-
Net surplus attributable to the Board	2	13,685	16,082

The accompanying notes form part of this financial statement

**CHIROPRACTORS REGISTRATION BOARD OF
WESTERN AUSTRALIA
STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2001**

	<i>Note</i>	<i>2001</i> \$	<i>2000</i> \$
CURRENT ASSETS			
Cash assets		188,647	142,331
Receivables	3	2,906	64
TOTAL CURRENT ASSETS		<hr/> 191,553	<hr/> 142,395
TOTAL ASSETS		<hr/> 191,553	<hr/> 142,395
CURRENT LIABILITIES			
Payables	4	55,103	19,631
TOTAL CURRENT LIABILITIES		<hr/> 55,103	<hr/> 19,631
TOTAL LIABILITIES		<hr/> 55,103	<hr/> 19,631
NET ASSETS		<hr/> 136,450	<hr/> 122,764
EQUITY			
Accumulated surplus	2	136,450	122,764
TOTAL EQUITY		<hr/> 136,450	<hr/> 122,764

The accompanying notes form part of this financial statement

**CHIROPRACTORS REGISTRATION BOARD OF
WESTERN AUSTRALIA
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2001**

	<i>Note</i>	<i>2001</i> \$	<i>2000</i> \$
Cash flows from operating activities			
Receipts from registrants		121,054	36,263
Interest received		8,324	7,538
Payments to suppliers		(86,471)	(60,551)
Goods and services tax recovered		3,409	-
Net cash provided by operating activities	5	46,316	(16,750)
Net increase in cash held		46,316	(16,750)
Cash at the beginning of the financial year		142,331	159,081
Cash at the end of the financial year		188,647	142,331

The accompanying notes form part of this financial statement

**CHIROPRACTORS REGISTRATION BOARD OF
WESTERN AUSTRALIA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2001**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards, Urgent Issues Group Consensus views and other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the Chiropractors Act 1940.

The financial report covers the Chiropractors Registration Board of Western Australia as an individual entity. The Board is incorporated in Western Australia under the Chiropractors Act 1940.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets.

The following is a summary of the material accounting policies adopted by the Board in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

a) Income and Expense Recognition

Licence fees are brought to account as income on a time expiry basis under the accruals method of accounting.

Expenses are brought to account under the accruals method of accounting in the year incurred.

b) Taxation

The income of the Chiropractors Registration Board of Western Australia is exempt from tax pursuant to Section 24AQ of the Income Tax Assessment Act 1997.

c) Goods and Services Tax

Revenue and expenditure is stated net of the amount of the goods and services tax (GST).

The Australian Taxation Office has advised and ruled that registration fees are exempt from GST.

The Board, however, pays GST on its supplies and obtains credit refunds quarterly upon lodgement of its Business Activity Statement.

d) Registrars Fees Expense

This expenditure represents the Board's administration and secretarial fees budgeted and approved by the Board and paid as a retainer for year ended 30 June 2001. It includes the provision of fully serviced office facilities such as management and administration together with accounting, secretarial staff, typing, computer facilities, telephone attendance, reception, public access, rental for office space and meeting facilities, newsletter, educational presentations, attendance at professional conventions and sub-committee meetings.

**CHIROPRACTORS REGISTRATION BOARD OF
WESTERN AUSTRALIA**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2001**

	<i>2001</i>	<i>2000</i>
	\$	\$
2. ACCUMULATED SURPLUS		
Accumulated surplus at the beginning of the financial year	122,765	106,682
Net surplus attributable to the year	13,685	16,082
	136,450	122,764
3. RECEIVABLES		
Sundry debtors	1,844	-
Goods and services tax recoverable	492	-
Accrued interest	570	64
	2,906	64
4. PAYABLES		
Creditors and accruals	7,275	16,831
Fees received in advance	47,828	2,800
	55,103	19,631
5. RECONCILIATION OF NET CASH PROVIDED BY OPERATING ACTIVITIES TO THE NET SURPLUS ATTRIBUTABLE TO THE BOARD		
Net surplus after income tax	13,685	16,082
Non cash flows in surplus from ordinary activities:		
Increase in provision for doubtful debts	-	-
Changes in assets and liabilities:		
Decrease/(increase) in receivables	(2,842)	360
(Decrease)/increase in payables	35,473	(33,192)
	46,316	(16,750)

**CHIROPRACTORS REGISTRATION BOARD OF
WESTERN AUSTRALIA**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2001**

	<i>2001</i>	<i>2000</i>
	\$	\$
6. AUDITORS' REMUNERATION		
Audit of the financial report	686	975
Other services	-	-
7. RELATED PARTY INFORMATION		
(a) The names of the persons who were members of the Chiropractors Registration Board of Western Australia at any time during the financial year are:-		
Ms V Frazer		
Mr S Farrell		
Mr B Goodreid		
Mr R C Scott		
Mr K Spencer		
(b) Remuneration		
Aggregate income received, or due and receivable by the members of the Board from the Board	5,023	4,512
	5,023	4,512
8. SEGMENT REPORTING		

The Board operates as a statutory registration body within Western Australia.

**CHIROPRACTORS REGISTRATION BOARD OF
WESTERN AUSTRALIA**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2001**

9. FINANCIAL INSTRUMENTS

a) Interest Rate Risk

The Board's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on those financial assets and financial liabilities, is as follows:

	<i>Weighted Average Effective Interest Rate</i>		<i>Floating Interest Rate</i>		<i>Fixed Interest Rate Maturing Within 1 Year</i>	
	<i>2001</i>	<i>2000</i>	<i>2001</i>	<i>2000</i>	<i>2001</i>	<i>2000</i>
	<i>%</i>	<i>%</i>	<i>\$</i>	<i>\$</i>	<i>\$</i>	<i>\$</i>
FINANCIAL ASSETS						
Cash	2.3	3.25	58,647	12,331	-	-
Short Term Deposits	4.71	6.01	-	-	130,000	130,000
TOTAL FINANCIAL ASSETS			58,647	12,331	130,000	130,000
FINANCIAL LIABILITIES			-	-	-	-

b) Credit Risk

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount, net of any provisions for doubtful debts, as disclosed in the statement of financial position and notes to the financial statements.

The Board does not have any material credit risk exposure to any single debtor or group of debtors under financial instruments entered into by the Board.

c) Net Fair Values

The aggregate net fair values and carrying amounts of financial assets and financial liabilities are disclosed in the statement of financial position and in the notes to the financial statements.

10. EMPLOYEES

	<i>Number</i>	<i>Number</i>
Number of employees at balance date	-	-

**CHIROPRACTORS REGISTRATION BOARD OF
WESTERN AUSTRALIA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2001**

11. BOARD DETAILS

The principal place of business of the Board is:

2nd Floor
15 Rheola Street
WEST PERTH WA 6005

**CHIROPRACTORS REGISTRATION BOARD OF
WESTERN AUSTRALIA
DETAILED INCOME AND EXPENDITURE STATEMENT
FOR THE YEAR ENDED 30 JUNE 2001**

	2001	2000
	\$	\$
INCOME		
Interest	8,830	7,178
License fees	72,396	73,420
Application fees	2,600	2,600
Certificate fees	810	750
Sundry income	220	94
	84,856	84,042
Less:		
EXPENSES		
Auditors' remuneration	686	975
Australian Council on Chiropractic Education – Contribution	3,498	10,659
Bank charges	453	393
Board member fees	5,023	4,512
Conference expenses	16,818	11,569
Courier	897	825
Entertainment expenses	671	727
General expenses	586	305
Legal, inquiry & complaint costs	3,209	1,186
Postage & petty cash	609	816
Printing & stationery	1,937	3,222
Registrars fees	36,000	32,000
Telecommunications	784	771
	71,171	67,960
OPERATING SURPLUS FOR THE YEAR	13,685	16,082