

CENTRAL TAFE

Annual Report 2007



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STATEMENT OF COMPLIANCE

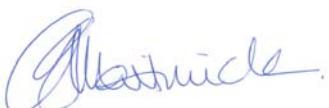
To the Hon Mark McGowan MLA, Minister for Education and Training

In accordance with section 61 of the *Financial Management Act 2006*, we hereby submit for your information and presentation to Parliament the Annual Report of Central TAFE for the period ending 31 December 2007.

The report has been prepared in accordance with the provisions of the *Financial Management Act 2006*.



Dr Debra Rosser
Chair
Governing Council
Central TAFE
27 February 2008



Ms Glenda Martinick
Deputy Chair
Governing Council
Central TAFE
27 February 2008

MANAGING DIRECTOR'S REPORT

For Central TAFE, 2007 has been another successful year with most of the goals we set ourselves having been achieved. But there have been many challenges. For the first time in a number of years, in the face of strong competition from a buoyant labour market, and from universities and other education and training providers, the College experienced a significant drop in its total Student Contact Hours (SCH), a major performance indicator for a TAFE college. These pressures are expected to continue apace, initiating a strategic shift in priorities to encompass a greater emphasis on delivery of training in the workplace.

The College has experienced significant growth in employment based training (21% increase in SCH over 2006) and VET in Schools programs (32% increase in SCH over 2006).

The College increased its focus on improving its teaching and learning practice, through more targeted policies, professional development for staff, and materials development to support delivery in the workplace. A focus on improving assessment practices will be a major thrust in 2008.

There was strong growth in international student numbers and project activity offshore, and this is expected to continue as awareness of the quality and scope of the Australian VET system grows internationally.

I acknowledge the assistance and support of the many employers, industries and communities with whom we work in partnership. We are committed to building on and consolidating these relationships.

I would especially like to thank and congratulate our staff for their contribution in 2007.

Within the framework of its plan for 2006-2010, the College has reviewed its annual priorities for 2008 to reflect changes in the external environment. I am looking forward to the year ahead, which will bring further challenges. The significant capital redevelopment underway at a number of campuses, will change the face of Central TAFE, and contribute to the strengthening of our position at the forefront of vocational training in Western Australia.



Neil Fernandes
Managing Director
27 February 2008

Vision

Central TAFE aims to be recognised as an innovative, creative and sought after deliverer of vocational education and training solutions locally, nationally and internationally.

Values

Central TAFE has developed a set of seven values to assist in obtaining the College's vision. These values underpin the development of all College products and services.

Customer Service

We value the trust and satisfaction of our customers and will endeavour to provide services that meet their expectations.

Accountability

We recognise the right of our students, industry, government and the community to scrutinise, challenge, and call us to account for our actions our actions and behaviour.

Integrity

We will act honestly and with integrity.

Openness

We will be honest with each other and with our customers and will communicate directly and openly.

Respect for the rights of others

We will treat our staff and students as we would like to be treated ourselves.

Excellence

We are committed to excellence in all that we do and will recognise excellent performance by staff and students within the College.

Environmental Awareness

We are aware of the fragility of the environment and will work towards sustaining it both through the programs that we deliver and our practices.

WHAT WE DO

Central TAFE provides quality vocational education and training to around 26,000 students each year. The College has been a major contributor to the economic development of the broader community, assisting people in becoming job-ready and prepared to meet the challenges of the workplace.

FROM THEN UNTIL NOW

Central TAFE has a history spanning more than 100 years, making it the oldest non-compulsory education institution in Western Australia. 'Perth Technical School', as it was originally known, held its first classes on 16 May 1900.

Central TAFE comprises four main campuses within a six-kilometre radius of the Perth central business district. It is a registered training organisation offering more than 200 fully accredited award courses within the Australian Qualifications Framework.

WHAT'S ON OFFER?

The College predominantly offers Certificate IV, Diploma and Advanced Diploma courses and provides a range of customised fee-for-service training courses.

Courses are delivered in the following areas:

- Art, Design and Media
- Health, Community Services, Tourism & Languages
- Engineering, Technology & Business

NOT JUST LOCAL

The College exports training programs to China (including Hong Kong), Kuwait, and Taiwan, supporting the Government's policy direction of establishing Western Australia as an international education hub. Central TAFE averages around 1000 onshore and 1900 offshore international student enrolments each year.

COMMERCIAL ENDEAVOURS

In addition to government purchased training, which is Central TAFE's core business, the College provides quality fee-for-service training and customised enterprise training to a variety of public and private organisations.

WORKING WITH INDUSTRY

Central TAFE is highly responsive and well connected to industry. Its courses are practical and job focused and its method of operation is student-focused and driven by employment outcomes.

OUTLINE

Central TAFE's achievements, challenges and issues for 2007 reflect the 2006 to 2010 College Plan and Priorities and the Department of Education and Training's overall priorities for the Western Australian TAFE sector. Five key goal areas and the Agency Goals and Key Priorities set by the Department of Education and Training lay the foundation for the way our business is organised.

Central TAFE is primarily funded under the Delivery and Performance Agreement (DPA) it has with the Department of Education and Training. The College was funded to deliver 5,975,221 Student Curriculum Hours (SCH), in 2007.

The performance indicators reveal that Central TAFE made significant progress towards achievement of its targets and goals in 2007. This was despite the fact that for the first time in a number of years the College experienced a significant drop in its profile Student Contact Hours. The College fell short of meeting its profile delivery targets by approximately 2.0%.

The five goal areas will provide the focus for the College activities in 2008, with actions and strategies updated and redefined to meet current challenges and issues.

The College will move into 2008 with a revised academic structure which was designed and prepared throughout 2007. Twelve academic portfolios were reconfigured to 14 portfolios to ease the managerial workload and improve services to students.

A summary of the achievements, challenges and issues for Central TAFE in 2007 are provided below.

Students

Student achievement was acknowledged at the inaugural annual Central TAFE Awards night in 2007. A number of Central TAFE students were nominated for industry, community, state and national awards in 2007. Central TAFE students featured strongly as winners, runners up, or finalists for these awards.

In support of our students the College extended the availability of counselling services, including the development of an online counselling facility which will be launched early in 2008. The College funded an academic program to support students with disabilities and appointed a student representative to the College Governing Council.

Central TAFE has a wide demographic of students and celebrates that diversity. Our Foundation Programs area worked with Film and TV students to produce a DVD showcasing several female international students and their remarkable stories to support International Women's Day 2007.

The College continued to improve the quality and consistency of student information. This included website information with a new website under development, brochures and career advice services.

Industry, Community & Government

In 2007 Central TAFE continued its emphasis on growing the number of apprenticeships and traineeships across the College, particularly growing apprenticeships in the traditional trades. There were 752 apprentices and trainees with active training contracts in 2007.

Cadetships are also an area of focus for the College. Cadetships in the Diploma of Engineering were promoted to industry in 2006; Central TAFE was able to commence delivery of the Diploma of Engineering to 21 cadets in 2007.

The College implemented a range of community learning initiatives including hosting the State Adult Community Education Conference.

In 2006 the College attracted a 60% increase in indigenous student numbers over the previous year, and this indigenous student participation continued into 2007. In 2007 the College had 118 indigenous course enrolments at Certificate III or higher and 25 indigenous course enrolments at Diploma level. The College encouraged and supported indigenous students, including developing an Indigenous Screen Project. The mentor for indigenous students was maintained in 2007 to continue to improve services in this area.

Creative Teaching & Learning

In 2007 the College employed a range of creative teaching and learning strategies including: an industry-sponsored on-campus model office and library replicating real work environments; off-campus study camps for students; giving students the opportunity to develop their skills through service to the community; and having students organise and run events that were either hosted by the College or were outside events.

The College concentrated on growing and strengthening its relationship with industry by focusing on Employment Based Training (EBT). Student Contact Hours (SCH) for EBT increased by over 20% above 2006 figures. The goal is to increase EBT from around 3% of total SCH to 15% by 2010.

Skills sets were established in a number of disciplines to allow for more flexibility in the delivery and assessment of the associated training programs. More development was undertaken to enhance the College's capacity to incorporate the 'recognition of prior skills' as a component of assessment, including a workplace based initiative.

Pathways & Partnerships

The College continued to improved its VET in Government Schools delivery in 2007, increasing the student contact hours by nearly 33% over 2006 figures. The VET in Schools programs were accessed by 423 school students from 28 schools.

Fee for service training was provided to 12 private schools, and auspicing arrangements were formalised for 23 schools.

The College conducted presentations and/or College tours to 70 secondary schools in the metropolitan area and took part in School-based and State-wide Careers Expos across the metropolitan area.

Central TAFE collaborated with other educational institutions and agencies to provide VET pathways and options across a range of disciplines and student groups, including aged care, disabilities, enrolled nursing and sports.

The College continued its efforts to establish or maintain articulated qualifications with universities. Nearly 30 such arrangements are currently in place.

College Capability

2007 saw the continuation of a number of earlier initiatives and the completion of some major projects, greatly enhancing College capability. New premises in the CBD were completed and now houses printing, jewellery and Apple Mac computing facilities. The new building allowed the College to close its Wembley campus and thus further consolidate its sites.

Extensive renovations and refurbishments of existing facilities at a number of sites were completed including a refit of L7 at Perth to accommodate the Learning Portfolio Support team and current occupants, refurbishment of the staff accommodation and staff amenities on L6 and L3 at Perth, refurbishment of the Music facilities at Leederville, establishment of a new Student Services area at 12 Aberdeen St plus construction of new International Centre reception area at Perth.

The College continued to invest in its people and its products to build capacity and develop skilled VET professionals. A whole of College annual professional development day was held in October with increased attendance over the inaugural PD day held in 2006.

Finance

2007 was a successful year for Central TAFE in regards to its financial position. Although the College experienced a loss of \$1.7M this was better than the budgeted loss of \$6.1M. This positive result occurred due to the collection of additional revenue above expected and lower expenditure on salaries and operating costs.

All College lines of business achieved positive results except for profile delivery, in the main this was due to the downturn in student numbers. The training delivery fee for service line exceed budget by 50%, but this was actually a reduced target from 2006.

The most positive performance was in the international line of business, this line including both international onshore and offshore activities, achieved a positive variance of 151% over budget. Traditionally these budgets are set quite conservatively and along with a significant increase in international student numbers and activities in China the resulting profits have exceeded expectations.

The College has been fortunate that in the last couple of years it has been able to allocate funds towards capital improvement projects, these activities commenced in 2006 and will continue into 2008, which will consolidate the College's future direction.

ESTABLISHMENT OF THE COLLEGE

Central TAFE was established as a statutory authority on 1 January 1997 under section 35 of the *Vocational Education and Training Act 1996*. The College is a body corporate with the College Governing Council established as the accountable authority.

Central TAFE is responsible to the Hon Mark McGowan MLA, Minister for Education and Training, with the primary purpose of delivering vocational education and training, and other related activities determined by the Minister.

GOVERNING COUNCIL

The College Governing Council consists of a Chairperson, Deputy Chairperson, the Managing Director, and between six and 10 other members, who are appointed by the Minister for Education and Training for their expertise in education and training, industry or community affairs and for their ability to contribute to the strategic direction of the College.

Whilst the Managing Director has responsibility for the day-to-day operations, the Governing Council oversees the strategic and overall direction of the College through the execution of its statutory functions, within the *Vocational Education and Training Act 1996*, the *Public Sector Management Act 1994* and the *Financial Administration and Audit Act 1985*.

As at 31 December 2007, the Membership of the Central TAFE Governing Council was:

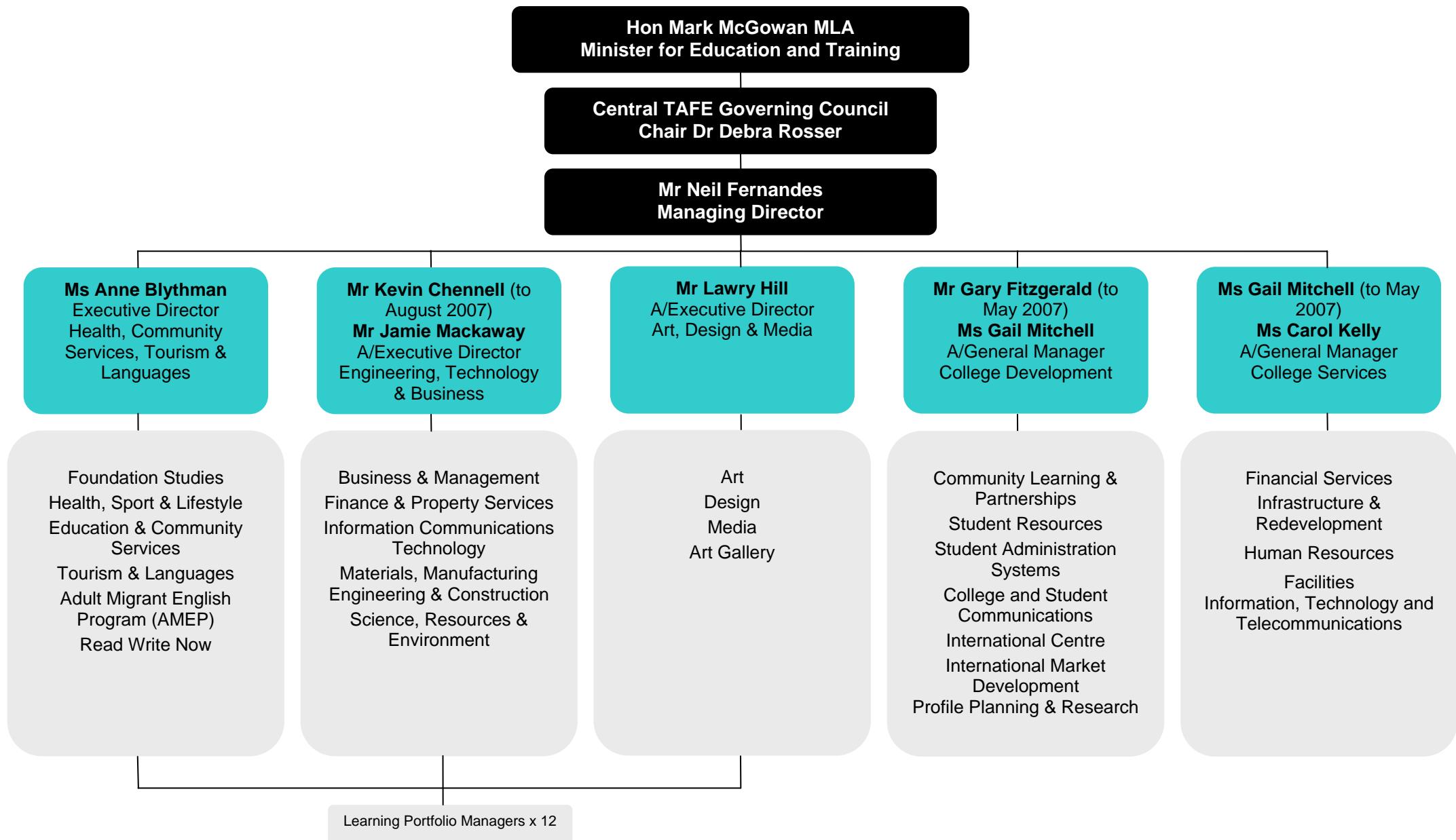
Name	Position	Expiration of Term
Dr Debra Rosser	Chair Person	30 June 2008
Ms Glenda Martinick	Deputy Chairperson	31 December 2009
Mr Noel Bridge	Member	30 June 2008
Ms Jacqueline Quantock	Member	31 December 2008
Ms Marita Walker	Member	30 June 2009
Ms Susan Haynes	Member	31 December 2008
Ms Pat Salay	Member	30 June 2008
Ms Stephanie Faulkner	Member	30 June 2009
Ms Tracey-Lee Edwards	Member	31 December 2009
Mr Neil Fernandes	Ex-officio Member	

Central TAFE would also like to acknowledge the following people who served as Governing Council members during 2007:

Mr Kelvin Leek

Mr Terry Boland

Mr Steve Harvey



The College has set the following goals as part of the plan and priorities 2006 – 2010.

Students – we will:

- better understand and respond to our current and future students' needs and aspirations;
- provide targeted student services and support; and
- involve students in decision making.

Industry and Community – we will:

- focus on selected industries and enterprises to increase their engagement with, and commitment to training, including employment based training;
- strengthen our engagement with, and commitment to Indigenous students, communities and enterprises; and
- make a positive contribution to communities through building relationships and pathways.

Creative Teaching and Learning – we will:

- review and reinvigorate training delivery to meet changing market and student needs;
- give greater emphasis to workplace training and assessment;
- reinvigorate the College's approach to, and involvement in, recognition of prior learning, pathways for students and community education; and
- provide academic leadership through practical research, rigour and inventiveness.

College Capability – we will:

- capitalise and build on our academic strengths and expertise;
- nurture, support and develop skilled VET professional practitioners;
- invest in content development;
- configure our capital infrastructure program, to best respond to the needs of industry and communities, and
- build our capability through involvement in international activities.

Pathways and Partnerships – we will:

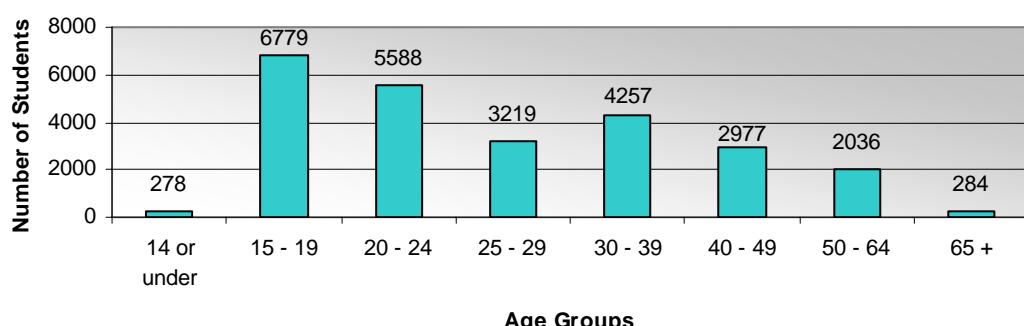
- respond to the Western Australian Certificate of Education (WACE);
- partner with schools and the Department of Education and Training on school retention and pathways for school students; and
- investigate opportunities for complementary, concurrent and articulated awards with universities.

STUDENT POPULATION

In 2007, 25,418 students undertook a course at Central TAFE. The largest number of students was in the 15 to 19 years age group, with 51% of students studying full time and 49% studying part time.

In 2007, 1% of Central TAFE students identified themselves as being Indigenous, 4% of students had a disability and 9% of students were International students studying at the College.

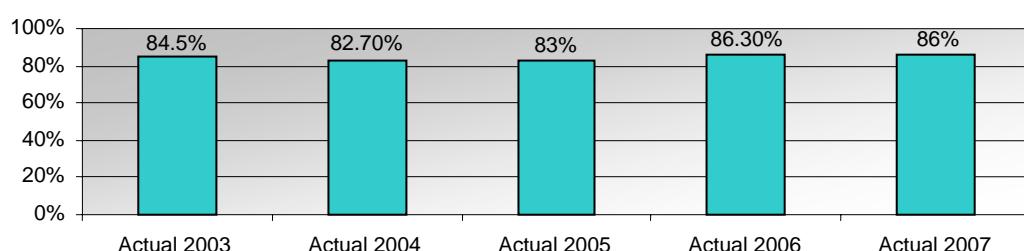
Central TAFE Student Population by Age Group



Qualification Levels studies at Central TAFE



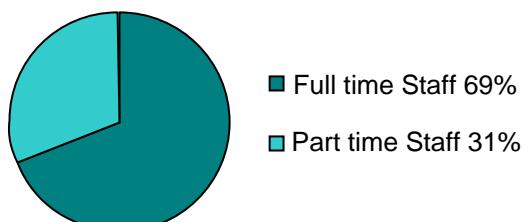
Central TAFE Student Satisfaction Rate 2003 to 2007



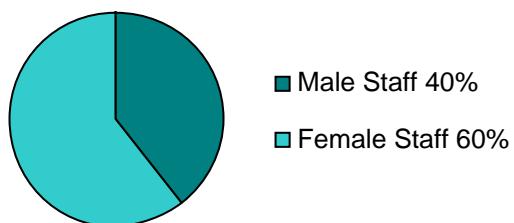
STAFF POPULATION

In 2007, Central TAFE had a staff head count of 912 permanent and contract staff; 305 staff were employed on a casual basis.

Percentage of Full-time and Part-time (permanent and contract) staff at Central TAFE



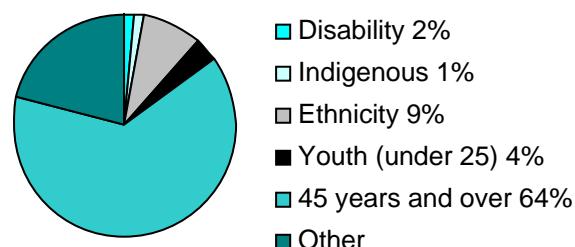
Percentage of Male and Female Staff (permanent and contract) at Central TAFE



Percentage of Academic Staff and Academic Support Staff (permanent and contract) at Central TAFE



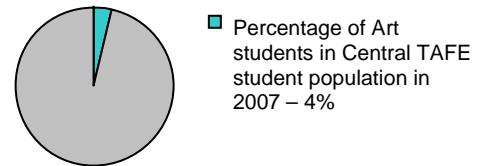
Percentage of Diversity in Central TAFE Workforce (permanent and contract staff)



ART

The Art portfolio encompasses training in the areas of Visual Arts & Craft, Fashion & Textiles, Printing and Jewellery studies.

Total number of students in portfolio	1060
Student Contact Hours delivered in 2007	371,926
Number of Indigenous Students	22
Number of Onshore International Students	45
Number of Trainees / Apprentices	96
Number of VET in School Students	28



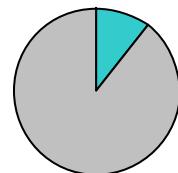
2007 Highlights

- Five Central TAFE Jewellery students were nominated for the National *Next Generation Jewellery Design Awards*, one of whom won the National Overall award and two were awarded runner up.
- Sculpture Lecturer Susan Flavell held a successful exhibition at the Fremantle Arts Centre.
- Jewellery student, Lisa Horn won the Vocational Student of the Year Award at the State Training Awards.
- Sculpture Lecturer Olga Civonis, was awarded the Bank West Contemporary Art Prize.
- A new Aboriginal program, Certificate III Visual Arts, was established for 20 students with numbers increasing.
- A new purpose-built building to house Print and Jewellery classes was opened in August 2007. The building includes an extensive area for Print Machining and state of the art facilities.
- Art students attended a week-long *Sculpture Camp* in country WA undertaking a whole unit of competency, drawing inspiration from the natural surroundings.
- Skills sets, which allow more flexibility in training programs, were established in the areas of Sculpture, Drawing and Ceramics.
- The Central TAFE Art Gallery hosted the *Young Originals* exhibition comprising art work from year 11 and 12 public school students from across Western Australia.
- A new purpose-built building to house Print and Jewellery classes was opened in August. The building includes an extensive area for Print Machining as well as two new Jewellery studios.

BUSINESS & MANAGEMENT

The Business and Management portfolio offers a variety of business qualifications and courses ranging from Certificate II to Diploma level. Qualifications offered include Administration, Management, Marketing, Human Resources, Public Relations, Frontline Management, Advertising, Purchasing, Occupational Health and Safety, Project Management and Local Government (Planning).

Total number of students in portfolio	2748
Student Contact Hours delivered in 2007	444,125
Number of Indigenous Students	27
Number of Onshore International Students	147
Number of Trainees / Apprentices	215
Number of VET in School Students	12



■ Percentage of Business & Management students in Central TAFE student population in 2007 – 11%

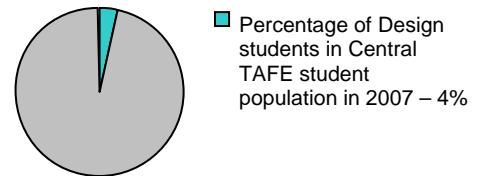
2007 Highlights

- Business trainee Leanne Stokes was a Trainee of the Year Awards finalist at the WA Training Excellence Awards.
- Recent Public Relations course graduate, Phillipa Brine, was announced the Australian Institute of Office Professionals, Young Professional of the Year.
- The Business and Management Practice Firm 'EatCentral' hosted the 2007 WA Practice Firm Trade Fare at the East Perth campus and raised more than \$3,500 for a variety of charity groups throughout the year.
- Enrolments in traineeships continued to increase in 2007 to 215 new trainees – up from 150 trainees in 2006.
- Business and Management increased the number of staff involved in Employment Based Training in the portfolio from three to five full time lecturers.
- Public Relations lecturers undertook a research project to identify opportunities to promote the benefits of traineeships.
- Certificate II in Enterprise and Entrepreneurship, a new qualification for VET in School students, was launched, providing young people with the opportunity to develop entrepreneurial skills.
- A new workplace based skills recognition initiative was implemented with 17 Shire of Mundaring staff undertaking skills recognition assessment in the workplace.
- Internal AQTF audits were successfully completed across several qualifications.
- The Centre for Business Solutions (CBS Training) began delivering the Certificate IV Training and Assessment (TAA) to Central TAFE lecturers as part of their Professional Development opportunities.
- The portfolio took on the Certificate IV in Local Government Planning delivering to participants from eight local councils including the City of Mandurah, City of Wanneroo and City of Subiaco.

DESIGN

The Design portfolio delivers a range of programs in Design for Industry, Furniture Design, Interior Design, Interior Decoration, Design Fundamentals, Graphic Design and Graphic Arts.

Total number of students in portfolio	1014
Student Contact Hours delivered in 2007	404,268
Number of Indigenous Students	3
Number of Onshore International Students	89
Number of Trainees / Apprentices	0
Number of VET in School Students	42



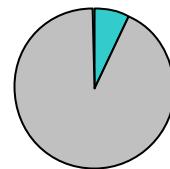
2007 Highlights

- As part of the graphic design course, student Tibor Gecezzo, was presented with a cash prize from the Rotary Club of Matilda Bay for his poster for the Subiaco Craft and Community Fair, making it seven consecutive years that a Central TAFE student has won the prize.
- A contemporary furniture piece designed by a Design for Industry Student Noah Birch, was exhibited in the *Vivid* exhibition in Melbourne. *Vivid* is the centrepiece contemporary furniture exhibit at Australia's largest furniture trade fair.
- Design for Industry student, Zeb Idris, designed the trophies for the Western Australian Training Excellence Awards.
- Two equipment tenders were let to purchase printing equipment for the Print Machining and Print Prepress areas. The Department of Education and Training committed to a further \$250,000 to enable purchases in the immediate future.
- For the second consecutive year *Deck the Walls*, an exhibition of skate deck canvases, was held by the Advanced Diploma Graphic Design students. The skate decks are auctioned with funds going to further student projects.
- Graduate Exhibitions were held for Graphic Design, Interior Design, Interior Decoration and Design for Industry / Furniture Design graduates. The Exhibitions were attended by Industry representatives and prospective employers. This resulted in job opportunities for graduating students.

EDUCATION & COMMUNITY SERVICES

The Education and Community Services portfolio provides courses in a range of industry areas including Teacher Assistant, Mentoring, Out of School Care, Children's Services, Aged Care, Disability Work, Youth Work, Juvenile Justice, Protective Care, Welfare Work, Mental Health, Alcohol and other Drugs and Beauty Therapy.

Total number of students in portfolio	1802
Student Contact Hours delivered in 2007	623,583
Number of Indigenous Students	19
Number of Onshore International Students	137
Number of Trainees / Apprentices	185
Number of VET in School Students	43



Percentage of Education & Community Services students in Central TAFE student population in 2007 - 7%

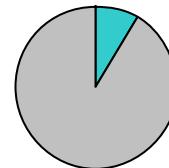
2007 Highlights

- Aged Care student Bina Gohil, was awarded both Student of the Year and International Student of the Year at the inaugural Central TAFE Awards night.
- Relationships and training arrangements with a range of Aged Care, Children's Services and Disability Services agencies continued to expand with the development of work based programs to meet the needs of employers through traineeships and employment based training.
- A national project providing training in the Accredited Aged Care Funding Instrument (ACFI) commenced with delivery of workshops to the Managers of Aged Care facilities. Around 33 workshops are scheduled to be conducted across Western Australia during the term of the project.
- A \$19,000 grant from the Curriculum Support Services Network was secured for the development of the National Indigenous Legal Advocacy course which will be delivered in 2008.
- Two Indigenous lecturer cadets commenced work in the Community Services area, combining teaching and studying in order to obtain their Certificate IV and Diploma in Teaching and Assessment qualifications.
- Four staff obtained funding for Return to Industry (RTI) programs, to work back in their industry areas and update their knowledge, skills and experiences.
- The important partnership with Disability Services support group Nulsen Haven, was highlighted in a submission to the Premier's Awards in the *Better Services* Category.
- Lisa Nunn, a Beauty Therapy Trainee, and Jessica Mills, studying Beauty Therapy as part of a VET in Schools program, were awarded Apprentice / Trainee of the Year and VET in Schools Student of the Year respectively at the Central TAFE Awards night.

FINANCE & PROPERTY SERVICES

The Finance & Property Services portfolio consists of three major professional business areas: Accounting/Finance, Real Estate & Conveyancing and Legal. Courses were provided at all qualification levels with timeframes to suit the many different requirements of the diverse student profile.

Total number of students in portfolio	2240
Student Contact Hours delivered in 2007	341,386
Number of Indigenous Students	5
Number of Onshore International Students	85
Number of Trainees / Apprentices	81
Number of VET in School Students	0



■ Percentage of Finance & Property students in Central TAFE student population in 2007 – 9%

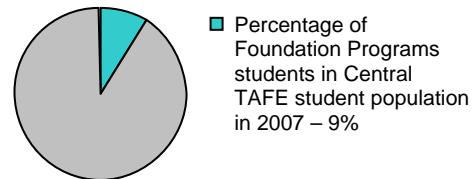
2007 Highlights

- Nine students from the portfolio were nominated for the Central TAFE Awards.
- Eight students from the portfolio won the Most Outstanding Student and the Achievement Award at the Business Awards ceremony.
- The Conveyancing Industry Association and Central TAFE developed a new Certificate IV traineeship for junior conveyancers, which has been sanctioned by the Settlement Agents Supervisory Board.
- A model office for students studying various subjects across the Financial Services qualification was completed. The office is sponsored by industry and replicates a real work environment.
- All subjects in the Diploma of Financial Services (Banking) are now available for off-campus students.
- The portfolio successfully tendered for a three year training contract for the Department of Attorney General to deliver training to Justices of the Peace.
- Lecturing staff attended Professional Development training to update their Certificate IV in Assessment and Workplace Training to the Certificate IV in Training and Assessment.
- Two commercial tenders were awarded to the portfolio by the Real Estate and Business Agents Board and the Settlement Agents Advisory Board, for the delivery and development of mandatory professional development and training for licensees in 2008.

FOUNDATION PROGRAMS

The Foundation Programs Portfolio provides a range of courses specifically designed to support students from disadvantaged groups into further study and/or employment. These courses have a focus on literacy and numeracy, English as a Second Language (ESL), and are designed to meet the needs of Indigenous students and students with a disability. Delivery is customized to meet the individual needs of learners and focuses on practical and project based activities.

Total number of students in portfolio	2311
Student Contact Hours delivered in 2007	506,856
Number of Indigenous Students	25
Number of Onshore International Students	93
Number of Trainees / Apprentices	1
Number of VET in School Students	8



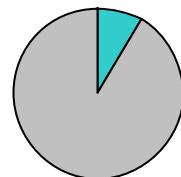
2007 Highlights

- A DVD was produced with the assistance of Film and Television students to coincide with International Women's Day. The DVD showcased the achievements of eight female Central TAFE students from culturally diverse backgrounds and their inspirational life stories.
- Funding was received, as part of the *Reframing the Future* initiative, to investigate and establish a workplace delivery model specifically catering for Indigenous students and students with an intellectual disability or a mental illness.
- Work placed delivery commenced at ACTIV (an organisation that provides support for people with a disability), to train employees with a disability.
- Delivery of the Certificate I Business commenced for VET in School students with an intellectual disability.
- A strategy was developed for the implementation and delivery of Fee for Service English courses to skilled migrants in industry.
- Staff from the area commenced delivery of *Workplace English Language Learning* programs for Indigenous employees at Aged Care facilities in Fitzroy Crossing and Broome.
- Plans for delivery in Wider Opportunities for Work, importing the Certificate I in Construction, were finalised with Jacaranda Community Centre for delivery to Indigenous students in early 2008.
- A graduate from the Disabilities Program Area commenced employment with the College as part of the College Traineeship program.
- Provided work experience opportunities to three students from Disabilities business qualifications, culminating in the placement of one trainee in Foundation Programs.

HEALTH, SPORT & LIFESTYLE

The Health, Sport & Lifestyle portfolio provides courses in a range of industry areas including Sport and Recreation, Community Recreation, Outdoor Recreation, Fitness, Massage, Allied Health Services, Enrolled Nursing, Dental and Optical studies. The portfolio works closely with the school sector, community groups and industry to provide a range of *livework* projects that enhance the learning experience of students and improve pathways to employment.

Total number of students in portfolio	2212
Student Contact Hours delivered in 2007	516,263
Number of Indigenous Students	4
Number of Onshore International Students	29
Number of Trainees / Apprentices	80
Number of VET in School Students	59



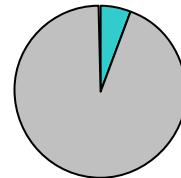
2007 Highlights

- An Indigenous Cadet Lecturer commenced employment in the fitness area as part of the Department of Education and Training's initiative to recruit more Indigenous staff.
- A partnership with the Foundation Programs portfolio commenced to improve literacy support for Enrolled Nursing students. This was in response to the Nurses' Board's increased English language requirements for registered nurses.
- Fitness students increased their community involvement by developing 'wellness programs' for community groups including the Cancer Council and Diabetes WA.
- Work with Challenger TAFE and West Coast TAFE commenced to develop RPL (recognised prior learning) instruments to support hospital trained enrolled nurses to upskill to the current nationally accredited Diploma in Enrolled Nursing qualification.
- The Sports Trac program continued in partnership with the Peel District Education Office, with approximately 20 students enrolled in 2007.
- A new Diploma qualification in Dental Technology, replacing the previous Certificate IV, was introduced in response to industry requirements and in order to bring Western Australia in line with other States in Australia.
- An intensive pathways program for migrant nurses and health workers, aimed at improving vocational English skills and supporting participants to further training or employment as an Enrolled or Registered Nurse, was piloted. The project was based on recommendations arising from research undertaken by the Office of Women's Policy and endorsed by MINCO.
- Fitness lecturer Sally Bower was a finalist in the WA Training Awards, Lecturer of the Year Category.

INFORMATION & COMMUNICATION TECHNOLOGY (ICT)

The Information and Communication Technology portfolio covers the disciplines of Electronic Systems, Computer Systems, Renewable Energy, Telecommunications and Information Technology (IT).

Total number of students in portfolio	1544
Student Contact Hours delivered in 2007	367,255
Number of Indigenous Students	4
Number of Onshore International Students	77
Number of Trainees / Apprentices	4
Number of VET in School Students	129



■ Percentage of Information & Communication Technology students in Central TAFE student population in 2007 – 6%

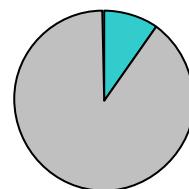
2007 Highlights

- Electronic Engineering student, Corey Stokes, was awarded one of the national Air Services Australia Scholarships to complete his Diploma in Electrotechnology.
- The Learning Portfolio Manager for ICT attended the Australian Web Industry Association Awards Night. Central TAFE is a sponsor for the awards and the College had several students nominated for awards.
- A number of new auspicing agreements were secured for the delivery of IT Certificate II course in high schools.
- Combined Certificate III level qualifications were launched in both IT and Electronic Engineering courses to allow a wider choice of pathways at Certificate IV level.
- Combined Certificate IV and Diploma course in IT was implemented, reducing the completion time from two years to 18 months.
- A dual qualification with the Business and Management portfolio was established allowing students to complete an extra 3.5 hours per week and receive a Certificate IV in Business Management as well as a Diploma in IT and Electrotechnology.
- Delivery of Certificate III, IV and Diploma of IT was undertaken at Chongqing College in China.
- Signed a two year longitudinal study with CISCO Networking Academy, for the study of teaching strategies. Central TAFE was one of only 14 academies out of 10,000 world wide selected to participate in the program.

MATERIALS, MANUFACTURING, ENGINEERING & CONSTRUCTION (MMEC)

MMEC provides training for essential and high demand occupations including Civil and Mechanical Engineering and Drafting, Building and Architectural Design Technology and Plastics, and Materials.

Total number of students in portfolio	2633
Student Contact Hours delivered in 2007	727,812
Number of Indigenous Students	5
Number of Onshore International Students	138
Number of Trainees / Apprentices	102
Number of VET in School Students	49



■ Percentage of
MMEC students in
Central TAFE
student population
in 2007 – 10%

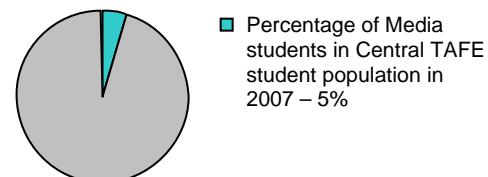
2007 Highlights

- Student Adrian Tatasciore received the \$500 Fielders prize (Fielders is a roofing steel company which donate annual student prizes to the College), for his design for the entrance to the Leederville campus. Adrian also went on to win the Best Student Design by the Building Designers Association WA.
- Carl Rutherford, 2006 winner of the WA Student Designer Award, also won the National Award; Building Designers Australia National Student Design Award.
- In a national first, the Diploma of Engineering commenced delivery with 21 cadets.
- A \$5,000 student scholarship commenced with Pindan (building company).
- The Department of Housing and Works contracted Central TAFE to deliver the Advanced Diploma of Building Surveying to support legislative changes requiring a higher level of certification within the industry.
- Application for a Traineeship in Residential Drafting has commenced in partnership with Alcock Brown Neaves.
- Staff member, Jim Pusey was invited and funded to attend the National Construction Provider Network Meeting in Melbourne.

MEDIA

The Media portfolio delivered a range of training programs from Certificate II to Advanced Diploma in a variety of communication and entertainment industries that include Contemporary Music, Photography, Film and Television and New Media including Animation.

Total number of students in portfolio	1268
Student Contact Hours delivered in 2007	502,443
Number of Indigenous Students	6
Number of Onshore International Students	82
Number of Trainees / Apprentices	1
Number of VET in School Students	80

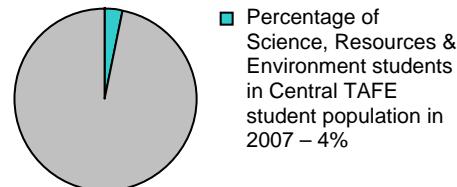
**2007 Highlights**

- 2006 Advanced Diploma in Photography graduate, Sharireen Van Tuil, was named Highly Commended Vocational Student of the Year as part of the Central TAFE Awards.
- Corin Masatora, a music student at Seven Oakes Senior College and VET in schools student as part of the Production Music Program, won the National Indigenous VET Student of the Year Award.
- Past graduate, Simon Westlake was named 2007 Professional Photographer of the Year at the Australian Institute of Professional Photography Awards.
- Certificate IV student bands, Horsepower and The Bigness won second and third places, respectively, at the *Gozzy Rock* band competition.
- Certificate II and III Broadcasting students launched VIVE; a radio program streamed live via the internet and featuring only Western Australian artists.
- The Indigenous Screen Project was launched, as part of the Western Australian Certificate of Education. Five students successfully completed all requirements of the Certificate II in Screen (movie making) and three others will gain recognition against a number of individual competencies. Approximately 25 new year eleven students indicated they would like to participate in this or a similar program.
- Film and TV traineeships commenced with Channel 9 Perth.
- Students produced commercials for the Office of Road Safety, which were aired at *Movies by Burswood*.
- The Music area recorded a 'youth at risk' music program based at Armadale Senior High School.
- Media students produced a weekly *live to air* television show called *T Sessions* in 2007 using the Colleges TV studio and airing on Access 31.
- A national book of student photography, *Site Unseen*, was launched at the Perth Town Hall in April, featuring many photographs by Central TAFE students.
- Delivery of the VET in Schools Certificate II in Screen commenced at the Fremantle campus.
- Film and Television lecturer Ross McCallum won the Best Director of a Documentary by Screen West for the film *Salt of the Earth*.

SCIENCE, RESOURCES & ENVIRONMENT

The Science, Resources and Environment portfolio provides practical training for a range of occupations supporting the resources and allied sectors including Laboratory Technologies, Surveying, Mining and Environmental Science.

Total number of students in portfolio	924
Student Contact Hours delivered in 2007	346,455
Number of Indigenous Students	4
Number of Onshore International Students	21
Number of Trainees / Apprentices	50
Number of VET in School Students	9



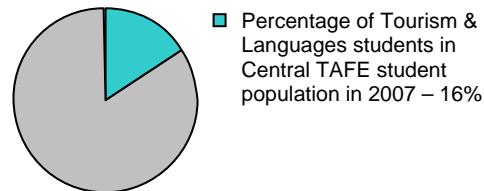
2007 Highlights

- Partnerships commenced with BHP, Rio Tinto and Henry Walker Eltin to develop a workplace delivery model for mine surveying training for employees located in the Pilbara.
- Commenced negotiations with employers in the Goldfields region regarding the development of suitable workplace delivery model for mine surveying training.
- Commenced discussions with Curtin University Centre for Vocational Education and Training in Kalgoorlie regarding an alliance to assist with mining training to indigenous employees in the Goldfields region.
- Rio Tinto Exploration donated a 4WD vehicle to support the mining programs.
- Delivery and auspicing of Laboratory Operations programs at Lumen Christi College.
- Partnership was established with the Drilling Industry Reference Group to develop suitable learning resources to suit remote area traineeship delivery.
- Partnership with the University of Western Australia commenced for the provision of training to Engineering undergraduates.
- Several presentations to showcase College capacity were made to industry including; the Chamber of Minerals and Energy Exploration Committee, the Exploration Safety Industry Group, Pathwest and Clinipath.

TOURISM & LANGUAGES

The Tourism and Languages portfolio offers courses in a range of industry areas including Tourism, Events Management, Information Services, Languages, Interpreting and Auslan. Students are supported to develop the skills and knowledge valued by employers, through state of the art technology and simulated work environments that ensure graduates are work ready and highly sought after by industry.

Total number of students in portfolio	4053
Student Contact Hours delivered in 2007	596,695
Number of Indigenous Students	16
Number of Onshore International Students	76
Number of Trainees / Apprentices	57
Number of VET in School Students	53



2007 Highlights

- Retail Travel student Jenna Wainstein, was awarded the Brian Philippson Memorial Scholarship.
- Language conversation classes increased in popularity; with 295 students enrolled in term two up from 169 students in term one.
- Travel and Tourism appointed a lecturer to promote traineeships resulting in an increase of 12 traineeships per year to 40 per year.
- Three VET in School groups completed the Tourism VET in schools program gaining their Certificate II in Tourism Operations, with eight students securing employment with Creative Holidays.
- Languages including French, German, Italian, Mandarin and Japanese were auspiced with 11 schools in 2007.
- Second year Diploma of Events Management students coordinated Multicultural Week at the College to promote cultural awareness.
- Central Events and Tourism Solutions (CEATS – a student run event office at Central TAFE), continued to be in demand by both industry associations and students, and worked on a range of projects including ones for Cystic Fibrosis, The Camillian Centre Orphanage in Thailand and the City of Perth.
- Auslan lecturer, Neil Woods, was invited to conduct a workshop at the Teachers Assistant and Auslan Lecturers workshop run by the Australian Auslan Deaf Society.
- Events Management students were involved in several high profile events including the Travel Scene American Express South Pacific Conference and the Red Bull Air Race.
- Library Studies students worked in a model library to replicate a workplace environment, with every graduating Diploma of Library Studies student gaining employment upon completion of their study.

ADULT MIGRANT ENGLISH PROGRAMME

The Adult Migrant English Programme, also known as AMEP, provides basic tuition in the English language to help eligible adult migrants and refugees settle successfully in Australia. Students also learn about Australian society, culture and customs. AMEP is an Australian Government funded programme.

AMEP at Central TAFE has had another very successful year.

- Central TAFE had 1307 clients in 2007, which was nearly 20% up on 2006 levels and was well in excess of forecast AMEP requirements.
- 326 clients were enrolled under the Special Preparatory Program as opposed to 264 for the previous year.
- Nearly 80% (about the same as the national average) of clients proceeded into mainstream after 510 hrs AMEP.
- The following satisfaction levels were recorded among AMEP students:
 - Teachers: 96%, Teaching environment: 98%, Teaching resources: 97%, Counsellors: 96%, Office Staff: 95%
- Optional Special Focus classes provided at Central TAFE included:
 - Citizenship, and English specifically for; Computing, Maths, First Aid, Driving, and the Workplace. Enrolments totalled 879.

ART GALLERY

The Central TAFE Art Gallery presented 18 professional exhibitions and five student graduate shows in 2008, including:

- **Saltwaterfreshwater** - (supported by The Department of Water) showed stunning indigenous works from its Collection alongside contemporary painting, sculpture and photography, to demonstrate the universality of both water and representation of the Australia landscape.
- **FONT** - exhibition was themed and timed to coincide with the occupation of the new Art Design and Media building on Newcastle Street. It combined text-based works from around Australia.
- **Young Originals**, attracted large numbers. Created in collaboration with the Department of Education, this show of high school art, is strategic in attracting prospective students to TAFE.

The Gallery program attracts students, staff, the public, tourists and schools, in total more than 10,000 visitors in 2007.

Four of the College initiated exhibitions were critically reviewed in the 'West Australian'.

Our Artist-In-Residence (House and Studio) was utilised throughout the year including hosting three interstate residencies in collaboration with 'Turner Galleries' and four local artist residencies, as well as four exhibitions.

The Showcase Gallery on the corner of Beaufort and Aberdeen Street played host to a steady stream of lively exhibitions by students, professional artists and organisations such as Oxfam, showing its potential as a flexible space enhancing the street exposure and providing an alternative venue for smaller exhibitions.

ELICOS

Central TAFE is an English Language Intensive Course for Overseas Students (ELICOS) provider. The ELICOS market is very competitive with potential students having a wide range of providers from which to choose. Central TAFE has been very successful in 2007, in attracting ELICOS students. ELICOS student numbers in 2007 exceeded the previous year by over 35% and 105 of the ELICOS students continued on into main stream courses.

iVEC

iVEC is a joint venture between the CSIRO, Universities and Central TAFE. The role of iVEC is to stimulate and support the uptake of high performance computing and data storage in Western Australia and to link to national and international networks in these fields.

COLLEGE DEVELOPMENT

VET in Schools

In 2007, the College increased its VET in Schools delivery to 81,498 SCH up from 61,358 SCH in 2006. A total of 423 students from 28 schools accessed the College's VET in Schools programs. Fee For Service training was provided to 12 private schools and auspicing arrangements were contracted with 23 schools.

School Liaison

In 2007 the College provided support to 115 high school functions across 66 schools, including careers days, general information presentations, parent nights, expos, on-campus presentations, tours of the College and specialised information tours. More than 1,000 high school students, from approximately 25 different schools, including seven regional schools, came to Central TAFE campuses for guided tours of the facilities and received Central TAFE prospective student presentations.

Curriculum Development

A major curriculum activity in 2007 was the re-accreditation of accredited courses through extensive negotiations with counterparts in Victoria, Queensland and New South Wales.

101 applications were submitted to the Training Accreditation Council for addition within scope and extension to scope; nine were submitted for reaccreditation.

Learning Resources

The Productions Officer prepared 32 learning guides on behalf of College lecturers for publication through WestOne.

Central Curriculum Support Services Network (CSSN)

Central TAFE supported the VET Sector through ongoing management of the Professional and Lifestyle Services CSSN, and maintained the following learning areas:

- arts and entertainment;
- health and education;
- sport and recreation;
- computing and information technology;
- business and management;
- languages; and
- science: technology and process manufacturing.

Negotiations throughout the year with the Department of Education and Training and three colleges that host CSSN offices resulted in a revised distribution of industry sectors to align with the national rationalisation of training packages including Children's Services and Teachers' Assistants; Local Government , Correctional Services and Water Industry; and Telecommunications. The College loses the portfolios of Sport and Recreation; Tourism; Property Development and Management; Laboratory Operations; Environmental Science; Chemical Hydrocarbons; Plastics, Rubber and Cablemaking; Interior and Industrial Design.

e-Learning Development

The Learning Portfolio Support Unit developed six interactive learning programs for e-learning, primarily within the Community Services sector. The College lecturing staff migrated to using the latest versions of WebCT and web-based tools.

Academic Practice – Quality Assurance

The Learning Portfolio Support Unit facilitated weekly project-based meetings with the Principal Lecturers (PLs) with a focus on College-wide academic issues. These included the review of academic policies and practices and development of a lecturer's guide to academic practice; the development of Recognition of Prior Learning strategies and resources. The majority of PLs completed units from the Diploma of Quality Auditing and now comprise a team of internal quality auditors. The team has undertaken professional development and action learning meetings to develop and validate an internal audit tool for the new standards and outcomes based auditing, as per the AQTF 2007.

Employment Based Training

The College improved its employment based training (EBT) delivery performance by 21%, to 260,000 Student Curriculum Hours (SCH) in 2007, up from 215,000 (SCH) in 2006. The increased SCH reflects a significant increase in students commencing apprenticeships or traineeships at Central TAFE.

The main areas in which EBT increased were: Cadetship in Engineering (Diploma); Community Services - Disability Work; Real Estate; Beauty Therapy; Business (Cert III level); and Tourism.

Central TAFE's efforts to increase the level of EBT undertaken by the College included placing a greater focus on providing a flexible approach to meet the needs of enterprises. College portfolio areas were responsive to the various training needs of the respective industry groups this included development of appropriate models of delivery and assessment to meet training needs, and where required new traineeships have been registered to meet industry needs.

The College will continue to create opportunities for academic staff to undertake training into the workplace.

Community Learning and Partnerships

The Community Learning and Partnerships (CL&P) team provide support for funding opportunities, short course coordination and the College history project.

Key successes and achievements for CL&P in 2007 were:

- collaboration with City of Perth in the 'BooYah' Youth Festival;
- Wembley Campus closure event, including publication of a brief history of the School of Printing, (project supported by a community grant from City of Subiaco) and the cataloguing and relocation of College heritage items;
- implementation of the Federal Government "Work Skills Vouchers" initiative at the College, in conjunction with portfolios and Student and College Communications;
- hosting the State Adult Community Education Conference in May at 25 Aberdeen Street, welcoming over 150 delegates;
- establishment of the inaugural Winter Fire Festival at Ellenbrook, in collaboration with Ellenbrook Cultural Foundation and the City of Swan; and
- organised successful college Short Story Competition in collaboration with City of Perth and the State Library of Western Australia.

Infrastructure and Redevelopment

The design, planning approval and tendering of the College's planned facility at 30 Aberdeen Street, was completed. Construction of the new facility is expected to commence in early 2008, with the new building expected to be operational by 2009/10.

International Centre (onshore)

In 2007, the number of international students studying vocational qualifications at Central TAFE increased by approximately 30% above 2006 numbers. As well as enriching the College's learning environment, onshore international students generated significant revenue for the College.

ELICOS student numbers continued to grow over the year (considerably higher than 2006) with a record 340 students studying English in term 4; bringing the College to full capacity with regards to available classrooms and lecturing staff.

Highlights for the year include:

- In a WA first Central TAFE, in conjunction with Education and Training International (ETI), established an international study arrangement with French institutions providing students with the option of continuing their studies overseas. The *Program International France Australie* (PIFA) project provides the opportunity for students to study for one year in selected vocational courses, with guaranteed entry into the second year of a Bachelor Degree in a number of French universities. This is similar to the advanced standing that Central TAFE graduates have when applying for WA universities.
- In conjunction with ETI, the College outsourced the homestay coordination function, so the International Centre could increase the number of full-time International Student Advisors from three to four staff.
- During the year the International student advisers and English language lecturers worked closely with the learning portfolios to ensure international students achieved their course outcomes while receiving necessary academic support.
- As part of their English language course, the ELICOS students were introduced to various vocational areas within the college through English for Specific Purposes (ESP) classes (one day a week) to prepare them for mainstream classes.

International Market Development (offshore)

Central TAFE's International Projects Unit oversees a range of activities in mainland China, Hong Kong, Taiwan, Kuwait, and Mauritius. The most significant activity and investment was in the China market.

During 2007 the unit:

- developed arrangements with counterpart institutions throughout China for the delivery and use of Australian Training Packages. The Unit developed a manual and trained counterparts in AQTF 2007 standards. Central TAFE teaching personnel worked with our offshore students and teaching personnel to give them a western perspective on education delivery and learning; and
- successfully negotiated several new contracts; made linkages with leading oil and gas companies SINOPEC, China National Petroleum Corporation, Great Wall Drilling Company and China National Offshore Oil Corp. The unit held high level discussions with ministerial leaders for vocational teacher training and provided guest speaker representation at vocational reform conferences.

Off-shore Initiatives:

- in excess of 2,000 students offshore (1,010 AQF and 1,000 non-AQF);
- memorandum of Understanding for Educational Cooperation with the Ministry of Labour and Social Security (MOLSS) China; and
- deployed and mobilised 17 lecturing and AQTF auditing staff offshore.

Student and College Communications

The College introduced the Central TAFE Awards; a College-wide award program designed to recognise, reward and promote student excellence, culminating in *Central TAFE Student of the Year* prize.

In March 2007 a Central TAFE lecturer, student and industry partner were interviewed by Channel 7 about skill shortages and career opportunities within the drilling industry and courses on offer at Central TAFE. The interview went to air on Channel 7's evening news (the highest rating program in WA). The news item was aired by Channel 7 in SA, NSW and QLD. In response to the program, 45 people enrolled in Central TAFE's drilling course, more than double the previous semester's intake.

Central TAFE was the first organisation in Australia to offer an online 'chat' facility in its online advertising. The real-time webchat service, which connected enquirers to the College call centre, was provided as part of the Semester 1 advertising campaign. Web chat was utilised during subsequent online campaigns for 2007. Central TAFE will continue to provide web chat from its website to the call centre on an ongoing basis.

The College was the first organisation in WA to utilise 'behavioural sequencing' in its online advertising in 2007, so that on a subsequent visit or exposure to an advertisement, the enquirer was provided with the next level of content to suit line of inquiry and avoid repetition.

Central TAFE together with the other metropolitan colleges created a new online catalogue of part-time study options.

Student Resources

Psychological Services:

- Workshops conducted for staff on "Dealing with students with a Challenging Behaviour".
- A total of 316 students accessed the psychologist services. This resulted in a total of 695 contacts.
- A total of 165 staff consultations occurred.
- E-counselling project nearing completion. Final preparations in readiness for launch in term 1 2008.
- Establishment of inner city inter-agency network.

Disability Services:

160 students with a disability were assisted in 2007.

Job Placement

This service is available to all Central TAFE students and graduates of up to 12 months and is provided as a free, value add service to our student community. The following outlines activity in the business unit for 2007:

- 537 students registered for JobsCentral services during 2007;
- 749 employment opportunities were lodged with JobsCentral this year, up 36% from last year;
- 870 employers registered with JobsCentral;
- 12,175 job notifications were sent out to students during the year. Of these, 914 student referrals were made to industry;
- 3,023 active employers on database; and
- 111 student placements.

Career Development

This service aims to empower our students and graduates of up to 12 months, with coaching in Career Development.

Delivery of this service took on a number of forms:

- 480 one-one consultations were undertaken;
- 23 generic workshops were run with a total of 64 participants; and
- 67 customised workshops were run during the year with a total of 841 participants.

Complaints

Central TAFE has a customer complaints management system designed to ensure all complaints are handled efficiently, promptly and fairly in compliance with the Australian Standard on Complaints Handling (AS 4269). The College's complaints system is accessible, easy to use and understand, speedy, confidential, fair, effective and analysed and reviewed for continuous improvement.

For the year 2007, a total of 111 complaints were recorded, a significant decrease from the 221 complaints recorded in 2006.

The complaints were resolved as follows: 85 by internal College processes to the satisfaction of all parties; 15 required no further action; 3 were anonymous or unable to be contacted; 2 were out of scope; 1 was referred to an alternate process and 5 remain open or ongoing.

COLLEGE SERVICES

Workforce Profile

The *Workforce Plan* was reviewed in 2007 and concluded that we need focus on Culture, Capability, Leadership & Management, and Change. The plan will be finalised early 2008.

Central TAFE continued to pursue the public sector objectives for employment of youth, indigenous, people with disabilities and people from culturally diverse backgrounds. The college also:

- retained its OSH Gold status;
- was runner-up in the 2007 Minister's Awards for Excellence for Employers of Australian Apprentices;
- conducted an Internal Audit (DET) on the College's performance management processes and systems;
- conducted an Internal Audit (DET) on the College's workers' compensation payroll data (ETSSC);
- commenced the development of an Aboriginal and Torres Strait Islander Employment strategy to address attraction, retention and cultural awareness;
- developed a SOLVEIT strategy to educate and enable staff to effectively deal with issues of conflict, violence and bullying in the workplace;
- reviewed the Grievance Resolution Officers' role and network;
- reviewed the OSH Framework with a view to implementing the identified enhancements during 2008;
- continued to build on the traineeship program, with a focus on targetted equity groups (i.e. youth, indigenous, people with disabilities and people from culturally diverse backgrounds);
- continued to monitor the DET Criminal Record Checks and Governments Working with Children legislation;
- had managers attend a session on Corruption Prevention;
- participated in the establishment of the Standards and Integrity Department (DET) devolvement to TAFEWA colleges; and
- undertook to develop a Conflict of Interest toolbox and training program on behalf of TAFEWA.

Professional Development

Central TAFE continued to provide a range of professional and career development opportunities for all College staff in 2007, including:

- a whole-of-college professional development day in October 2007 that was attended by 738 staff;
- promoting lecturing training opportunities in Certificate IV in Training and Assessment for new lecturers;
- piloting a Master Class Instructional Intelligence Program for lecturing staff in semester two;
- conducting a Diploma of Business (Quality Auditing) for Principal Lecturers; and
- continuing to offer generic in-house skill development in Occupational Safety and Health, cultural awareness, administration and finance, TRIM and staff induction.

Occupational Safety and Health (OSH)

The 2007 College Safety and Health Operational Plan built on previous plans by outlining a number of specific actions that would address the College's major policy objectives, be achievable and could be monitored by the various OSH committees

The College continued to focus its efforts on creating and supporting a positive safety culture and encouraging staff involvement with safety issues. This was achieved through a focus on four themes which were endorsed by the Peak OSH Group:

1. being part of the team – a need for a cultural change;
2. simplifying occupational safety and health policies, plans and guidelines;
3. developing a support programme for staff, in relation to bullying, violence & aggression, called "**SOLVE IT**"; and
4. reviewing personal safety and security arrangements to address the findings of the staff survey on 'Workplace Violence, Aggression and Bullying'.

Procurement

Central TAFE spent \$20 million on Goods, Services and Consultancies and, as provided for in the Vocational, Education and Training Act (VET Act), entered into a number of commercial arrangements in relation to the provision of education and training.

Central TAFE aimed to ensure that best value for money outcomes were achieved and all procurement activity was undertaken in accordance with State Supply Commission (SSC) and other Government procurement policies. A total of 5 Requests for Tender, 28 Requests for Quotation and 43 Sole Provider Applications were processed.

Commercial arrangements were undertaken in accordance with the requirements of the VET Act. To accomplish this endeavour the College employed the following initiatives:

- Internal College procurement and commercial activity policies were reviewed and revised to ensure they were completed with SSC, VET Act, and other Government policies and requirements.
- In-house procurement training was developed and made available to staff through the College's GOLD (Great Opportunities in Learning and Development) professional development program. Procurement training was delivered to the new intake of LPMs and small group training was provided to several work areas.
- A procurement manual and a commercial manual have been produced to provide an easy-to-read overview of procurement and commercial activities. These have been distributed to all relevant staff.
- An intranet procurement site was developed to raise awareness of procurement issues and provide easy access to procurement related information including forms, policies, procedures and SSC guidelines.
- The College liaised with and utilised the services of the Department of Treasury & Finance Office of Government Procurement, the State Supply Commission, the State Solicitor's Office and the Department of Housing and Works.

RAISING THE SCHOOL LEAVING AGE

In January 2006 legislation was introduced into Western Australia, which raised the school leaving age in 2007 to 16 and in 2008 to 17. 16 to 17 year olds can fulfil this requirement with a combination of schooling, employment and training.

Central TAFE has responded to this change in the Vocational Education and Training (VET) in Schools environment by developing or strengthening the focus on strategies such as:

- providing customised programs to targeted schools or clusters of schools;
- presenting 'taster' programs which introduce students to some basic skills and provide them an understanding of what a particular VET area is about;
- providing bridging courses for students who wish to participate in a VET program but do not meet the entry requirements for the program;
- developing school based traineeships; and
- promoting educational pathways that lead students to further education and training at Central TAFE.

DUTY OF CARE

The raising of the school leaving age has seen an increase in the number of minors attending the College. To ensure that Central TAFE meets its duty of care responsibilities for minors the College has: formed a working group to review duty of care requirements; developed and reviewed duty of care policies and procedures; and appointed a dedicated duty of care support officer.

REDUCED PROFILE STUDENT CONTACT HOURS (SCH)

There was a significant fall in the level of profile SCH provided by Central TAFE in 2007 which is largely attributable to the State's economic boom with its associated high levels of employment. The College is allocated the majority of its funding based on profile SCH. The decline in profile SCH was mostly confined to on campus activity.

To address this trend the College focused on employment based training (EBT) and set goals to increase EBT through to 2010. The College worked towards increasing traineeship, apprenticeship and cadetship, student numbers.

The College reviewed on campus programs to ensure that they are relevant; are of a high standard and flexible; and meet the expectations of students, community and industry.

SKILLS SHORTAGES

Central TAFE set the goal to increase the number of programs in skills shortage areas as a proportion of College delivery. This was addressed by:

- increasing delivery of enterprise based delivery (training in the workplace);
- introducing a new cadetship in engineering drafting;
- planning to introduce a cadetship in materials engineering; and
- making a significant investment in the development of learning guides in skills shortage areas.

REDEVELOPMENT

A number of minor capital works were undertaken at College campuses in 2007. The works totalled over \$1.6 million and included:

- an upgrade to the music skills centre at the Leederville campus;
- a refit of level 7, 25 Aberdeen Street to allow for the co-location of the learning portfolio support team with the College executive offices;
- a range of upgrades to student and staff facilities including a new international student reception counter and support facilities (Perth campus);
- works to support the relocation of Sport and Recreation staff to the Leederville campus and the screen printing training to the Fremantle campus;
- various upgrades of building air conditioning units;
- the decommissioning of the College's Wembley Campus; and
- the completion of the Leederville Master Plan.

GOAL 1: BETTER SERVICES

To enhance the quality of life and wellbeing of all people throughout Western Australia, Central TAFE:

- delivers quality Vocational Education and Training;
- supports the learning needs of all Western Australians and creates pathways between secondary, vocational and tertiary education; and
- develops strategies to enhance the inclusion of all Western Australian community groups in education and training.

GOAL 2: JOBS AND ECONOMIC DEVELOPMENT

To develop a strong economy that delivers more jobs, more opportunities and greater wealth to Western Australians by creating the conditions required for investment and growth, Central TAFE:

- supports the development of the Western Australian economy through the development of an appropriately skilled workforce;
- trains for a workforce which reflects the State's diverse population; and
- develops the ability of the College to respond to the demand for VET through innovation and excellence.

GOAL 3: LIFESTYLE AND THE ENVIRONMENT

To ensure that Western Australia has an environment in which resources are managed, developed and used sustainably, biological diversity is preserved and habitats protected, Central TAFE:

- strives for environmentally friendly work practices;
- supports Indigenous communities in developing skills in land management and sustainability; and
- supports the development of the sustainable energy industry.

GOAL 4: REGIONAL DEVELOPMENT

To ensure that regional Western Australia is strong and vibrant, Central TAFE:

- supports skill advancement in rural and regional WA.

GOAL 5: GOVERNANCE AND PUBLIC SECTOR IMPROVEMENT

To govern for all Western Australians in an open, effective and efficient manner that also ensures a sustainable future, Central TAFE:

- is accountable for its processes;
- supports inclusive decision making; and
- encourages greater community accessibility to College services.

(These goals are addressed throughout the annual report.)

PRICING POLICY

Under section 16 of the Vocational Education and Training Regulations 1996, the College may determine fees and charges for services, other than for services prescribed by the Minister for Education and Training under these Regulations. The College has documented fees and charges payable, including those gazetted by the Minister, in its annual Fees and Charges Policy.

Included in the 2007 Fees and Charges Policy is the application of statutory fees and charges in Schedule 1 of the Policy, of College fees and charges in Schedule 2 of the Policy and of Resource Fees in Schedule 3. In 2007, Central TAFE's fees and charges were increased by 4.3% which was applied in accordance with the Policy Guidelines for Publicly Funded Registered Training Organisations.

MAJOR CAPITAL PROJECTS

The major capital projects undertaken during 2007 at Central TAFE were:

- The completion of the new Industrial Arts facility at 133 Newcastle Street which includes facilities for printing and jewellery training, and Apple Mac computing facilities. A new student services centre for the Art, Design and Media School was provided at 12 Aberdeen Street as part of this project. Total budget for the project was \$8.2m.

EMPLOYEES

Summary of Employees by Category

Staff Category	2007	2006
Number of permanent, contract staff	912	877
Number of casual staff	305	360
Percentage of full-time staff (perm and contract)	69%	80%
Percentage of part-time staff (perm and contract)	31%	20%
Percentage of male staff (perm and contract)	40%	42%
Percentage of female staff (perm and contract)	60%	58%
Percentage of academic staff (perm and contract)	57%	53%
Percentage of Academic support staff (perm and contract)	43%	47%
Percentage of staff with a disability (perm and contract)	2%	2%
Percentage of Indigenous staff (perm and contract)	1%	1%
Percentage of staff from an ethnic background (perm and contract)	9%	9%
Percentage of staff under 25 years of age (perm and contract)	4%	3%

Industrial Relations

No matters were heard before the Industrial Commission during 2007.

Workers Compensation

The College recorded a reduced number of OSH incidents and compensable/lost time injuries. This is reflected in the improvement in the Lost Time Injury / Disease Frequency Rate (LTID/FR) and Incidence Rate (IR), which are both significantly below average for the education sector.

The College's approach to injury prevention and management is highlighted in the organisation's workers' compensation overall contribution performance, as levied by RiskCover. Over the last three years, the College has reduced its workers' compensation premium rate and the cost of claims per \$100 wage roll.

	04/05	05/06	06/07
Number of claims	12	16	11
Number of LTI/D's	7	9	5
Lost Time Injury / Disease Frequency Rate	3.82	4.74	2.74
Incidence rate	0.35	0.44	0.28
Cost of Claims per \$100 of wage roll	\$0.25	\$0.25	\$0.16
Premium Rate	\$0.71	\$0.43	\$0.35
Rehabilitation Success Rate %	50.00	0.00	0.00

In 2007 the College exceeded the injury / disease rate improvement that is set by WorkSafe to retain its the Gold level status.

DECLARATION OF INTERESTS

In accordance with the requirements of Treasury on disclosure of interests of senior officers:

- no senior officer has had any shareholding in the College; and
- to the best of our knowledge, no senior officer has any interest in contracts made or proposed with the College.

PUBLIC LIABILITY INSURANCE

Central TAFE has paid \$20,297.00 for Directors and Officers Liability Insurance to indemnify any director (as defined in Part 3 of the Statutory Corporations (Liability of Directors) Act 1996) against a liability incurred under sections 13 or 14 of the Statutory Corporations (Liability of Directors) Act 1996.

LEGISLATIVE ENVIRONMENT

Central TAFE complies with the following relevant legislation:

Archive Act 1983, Commonwealth
Censorship Act 1996
Commercial Tenancy (Retail Shops) 1989
Copyright Act 1968, Commonwealth
Disability Services Act 1993
Education Service Providers (Full Fee Overseas Students) Registration Act 1991
Education Services for Overseas Students (Registration of Providers and Financial Registration) Act 1991 Commonwealth
Electoral Act 1907
Corruption and Crime Commission Act 2003
Education Services for Overseas Students Act 2000, Commonwealth
Equal Opportunity Act 1984
Financial Management Act 2006
Freedom of Information Act 1992
Government Employees Superannuation Act 1987
Income Tax Assessment Act 1936
Industrial Relations Act 1979
Industrial Relations Act 1990, Commonwealth
Industrial Training Act 1975
Library Board of Western Australia Act 1951 – 1983
Minimum Conditions of Employment Act 1993
Occupational Safety and Health Act 1984
Privacy Act 1988, Commonwealth
Public Interest Disclosure Act 2003
Public Sector Management Act 1994
Spam Act 2003, Commonwealth
State Records Act 2000
State Supply Commission Act 1991
Vocational Education and Training Act 1996
Workers Compensation and Rehabilitation Act 1981
Workplace Relations Act 1996, Commonwealth
Working with Children (Criminal Record Checking) Act 2004

Advertising

In accordance with Section 175ZE of the *Electoral Act 1907*, the following is a statement for all expenditure incurred by Central TAFE during 2007 in relation to advertising, market research, polling, direct mail and media advertising organisations:

1. The total expenditure for 2007 was \$471,139
2. Expenditure was incurred in the following areas:

Advertising agencies	\$65,231	Core Marketing (Trilogy)	\$65,231
Market research	Nil	Nil	Nil
Polling organisations	Nil	Nil	Nil
Direct mail organisations	Nil	Nil	Nil
Media advertising	\$405,908	Media Decisions	\$317,206
		Marketforce	\$88,702

DISABILITY ACCESS AND INCLUSION PLAN OUTCOMES

People with disabilities have the same opportunities as other people to access the services of, and any events organised by, Central TAFE.

- Central TAFE continued to review, modify and adapt existing services, equipment and facilities to appropriately respond to and improve access for people with disabilities.

People with disabilities have the same opportunities as other people to access buildings and other facilities of Central TAFE.

- Central TAFE continued to review the priorities regarding access and egress for people with disabilities, identified through consultation and access audits, to incorporate them, as appropriate, into submissions for on-going capital works improvement programs.
- The College maintained on-going communication with students about the physical access to buildings and facilities and continuously reviewed and assessed teaching and learning strategies to cater for individual learning needs and styles.

People with disabilities receive information from Central TAFE in a format that will enable them to access the information as readily as other people.

- The College provided information to customers in clear, concise language, which was made available in alternative formats upon request.
- Central TAFE continued to educate and inform staff, and raise public awareness as to the type and availability of alternative formats, flexible delivery modes and alternative assessment arrangements for students with disabilities. Alternative formats included, but are not limited to, large print, audio cassette, digital records, Braille and IBM compatible disks/CD.

People with disabilities receive the same level and quality of service from the staff of Central TAFE as other people receive from the staff of Central.

- Central TAFE acknowledges that staff awareness education and training are continuous activities. Plans are underway for the development of a disability awareness training package that will be rolled out for all new and contracted staff within the College during 2007.

People with disabilities have the same opportunities as other people to make complaints at Central TAFE.

- The Central TAFE Customer Complaint process is accessible for any student wishing to raise an issue with the College. Complaints may be lodged electronically, in writing or verbally. The College has a dedicated Complaints Officer who provides assistance with the lodging of and resolution of complaints. All complaints are treated confidentially and equitably.

People with disabilities have the same opportunities as other people to participate in any public consultation by a public authority.

- Central TAFE recognises the valuable contribution of people with disabilities, their carers, families and advocates, make to the development of College policies and practices.
- The College continued to provide information in clear concise language to enable participation by all in decision-making, public consultations and grievances.

EQUAL EMPLOYMENT OPPORTUNITY OUTCOMES

Central TAFE has implemented a number of proactive initiatives to ensure that the principles of equal opportunity are instilled in the college's operating processes and culture.

These initiatives include the provision for regular Equal Opportunity awareness training, College Executive's endorsement of a safe and healthy workplace free from harassment, the development of support mechanisms for managers and staff when issues arise (e.g. mediation, awareness raising, training), and the maintenance of an active Grievance Resolution Officer Network. These initiatives are documented in policies, procedures, guidelines, training resources and the Staff Code of Conduct.

The *Equal Employment Opportunity and Diversity Management Plan 2008-2010* was also reviewed and confirmed that the college needs to continue to focus on addressing the employment issues for the following groups:

- Indigenous;
- youth; and
- disabilities.

During 2007 Central TAFE deliberately integrated the principles and strategies within the *Equal Employment Opportunity and Diversity Management Plan 2008 -2010* into other College plans to ensure synergy and focus on the target areas.

COMPLIANCE WITH PUBLIC SECTOR STANDARDS (PSS) AND ETHICAL CODES

Central TAFE monitored and assessed the extent of its compliance with the Public Sector Standards (PSS) in Human Resource Management through:

- claims lodged and consequent feedback on processes;
- regularly reviewing and monitoring processes in line with the PSS;
- inducting new staff on the standards;
- training staff who participate in recruitment panels about the standards;
- developing and implementing policies, guidelines and processes that support and refer to the standards;
- maintaining up-to date forms and links on the HR website (available to all staff); and
- including references to the PSS and their website on appropriate correspondence.

During 2007 the college managed one formal grievance relating to the Public Sector Standard for Recruitment and Selection. The matter was referred to an external consultant who found that the College had acted according to the Standard and that no breach had occurred. The one grievance in 2007 compared favourably with ten formal grievances during 2004, seven during 2005, and three during 2006.

Other Legal Requirements

DISCLOSURES AND LEGAL COMPLIANCE

Breach claims against the Public Sector Standards in Human Resource Management lodged under the Public Sector Management (Breaches of Public Sector Standards) Procedures 2005 at Central TAFE during 2007 were:

Standard	Outcome	Action(s)
Recruitment, Appointment & Selection	Dismissed by Commissioner	NA

CODES OF ETHICS AND CODES OF CONDUCT (ETHICAL CODES)

All Central staff received a printed copy of the Staff Code of Conduct and the Western Australian Public Sector Code of Ethics (2006), and an electronic copy of the Staff Code via email. The Staff Code of Conduct and the Western Australian Public Sector Code of Ethics (2002) are available to staff on the College intranet, and included in the induction process for all new staff.

The College is likely to review the Staff Code of Conduct during 2008.

RECORDKEEPING PLAN

Central TAFE operates within a sector wide Recordkeeping Plan (RKP) that was endorsed by the State Records Office in 2004. The following information represents compliance reporting under the RKP for 2007.

- A Recordkeeping Training Program delivered the following courses, with 249 staff trained during 2007:
 - Part 1 – Managing Your Information - Recordkeeping Awareness [44]
 - Part 2a – Managing Your Information (Electronic Documents) [68]
 - Part 2b – Managing Your Information (Email) [22]
 - Part 3 – Advanced Recordkeeping [5]
 - Managing Your Academic and Assessment Documents [110]
- Existing staff will continue to be encouraged to complete the Recordkeeping Awareness course during 2008.
- A review of the Recordkeeping Training Program is proposed for 2008.
- The College Induction program includes a section on Recordkeeping Awareness and staff attending these sessions are encouraged to attend the Managing Your Information – Recordkeeping Awareness session.
- Training in Parts 2, 3 and the Academic records training is mandatory before system (TRIM) access is given.
- No audit was conducted in 2007 but it is proposed that a review will be conducted in 2008.

Government Policy Requirements DISCLOSURES AND LEGAL COMPLIANCE

CORRUPTION PREVENTION

Central TAFE considered the risks of corruption and misconduct as components of the organisation risk management process and has a number of controls in place to reduce risks.

The Finance Audit and Risk Management (FARM) sub-committee of Central TAFE's Governing Council, has oversight of the risk management process and acknowledges the requirement for College Executive to ensure compliance and minimise risk.

Other controls include:

- staff Code of Conduct and College Charter reviewed in September 2006. The Code includes information about notification procedures for dealing with misconduct and corruption with an emphasis on ensuring confidentiality. Information has been circulated to staff and is available on the College website;
- ongoing monitoring, reviewing and updating policies and procedures, with an emphasis on financial and procurement controls;
- performance management of all staff;
- criminal screening introduced during 2005;
- participation with the Department of Education and Training, Standards and Integrity Directorate, in terms of education, and corruption prevention and reporting;
- the development of a conflict of interest toolkit which includes the receipt of, gifts, external employment and other areas of potential conflict; and
- ongoing training opportunities for all staff in relation to corruption prevention.

SUSTAINABILITY

Consistent with Central TAFE's sustainability action plan, the College continued to implement a range of energy saving measures across campuses and participated voluntarily in the peak energy demand saver program.

The College's major new building in the Perth CBD, planned to commence construction shortly and to open early in 2010, incorporates environmentally sustainable design standards including an ABGR 4.5 star rating and Green Star 4 star rating. Steady progress was made during 2007 to rollout electronic document management systems which will contribute to reduced paper usage.



AUDITOR GENERAL

INDEPENDENT AUDIT OPINION

To the Parliament of Western Australia

CENTRAL TAFE FINANCIAL STATEMENTS AND KEY PERFORMANCE INDICATORS FOR THE YEAR ENDED 31 DECEMBER 2007

I have audited the accounts, financial statements, controls and key performance indicators of Central TAFE.

The financial statements comprise the Balance Sheet as at 31 December 2007, and the Income Statement, Statement of Changes in Equity and Cash Flow Statement for the year then ended, a summary of significant accounting policies and other explanatory Notes.

The key performance indicators consist of key indicators of effectiveness and efficiency.

Governing Council's Responsibility for the Financial Statements and Key Performance Indicators

The Governing Council is responsible for keeping proper accounts, and the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Treasurer's Instructions, and the key performance indicators. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements and key performance indicators that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; making accounting estimates that are reasonable in the circumstances; and complying with the Financial Management Act 2006 and other relevant written law.

Summary of my Role

As required by the Auditor General Act 2006, my responsibility is to express an opinion on the financial statements, controls and key performance indicators based on my audit. This was done by testing selected samples of the audit evidence. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion. Further information on my audit approach is provided in my audit practice statement. Refer "<http://www.audit.wa.gov.au/pubs/Audit-Practice-Statement.pdf>".

An audit does not guarantee that every amount and disclosure in the financial statements and key performance indicators is error free. The term "reasonable assurance" recognises that an audit does not examine all evidence and every transaction. However, my audit procedures should identify errors or omissions significant enough to adversely affect the decisions of users of the financial statements and key performance indicators.

Central TAFE
Financial Statements and Key Performance Indicators for the year ended 31 December 2007

Audit Opinion

In my opinion,

- (i) the financial statements are based on proper accounts and present fairly the financial position of Central TAFE at 31 December 2007 and its financial performance and cash flows for the year ended on that date. They are in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Treasurer's Instructions;
- (ii) the controls exercised by the College provide reasonable assurance that the receipt, expenditure and investment of money, the acquisition and disposal of property, and the incurring of liabilities have been in accordance with legislative provisions; and
- (iii) the key performance indicators of the College are relevant and appropriate to help users assess the College's performance and fairly represent the indicated performance for the year ended 31 December 2007.



GLEN CLARKE
ACTING AUDITOR GENERAL
13 March 2008

CERTIFICATION OF PERFORMANCE INDICATORS

We hereby certify that the Performance Indicators are based on proper records, are relevant and appropriate for assisting users to assess Central TAFE's performance, and fairly represent the performance of the College for the financial year ended 31 December 2007.



Dr Debra Rosser
Chair
Governing Council
Central TAFE
27 February 2008



Mr Neil Fernandes
Managing Director
Central TAFE
27 February 2008

COLLEGE VISION

Central TAFE aims to be *recognised as an innovative, creative and sought after deliverer of vocational education and training solutions locally, nationally and internationally*

COLLEGE VALUES

Central TAFE has developed a set of seven values to assist in obtaining the Colleges vision. These values underpin the development of all College products and services and include:

Accountability

We recognise the right of our students, industry, government and the community to scrutinise, challenge, and call us to account for our actions and behaviour.

Customer Service

We value the trust and satisfaction of our customers and will endeavour to provide services that meet their expectations.

Integrity

We will act honestly and with integrity.

Openness

We will be honest with each other and with our customers and will communicate directly and openly.

Respect for the Rights of Others

We will treat our staff and students as we would like to be treated ourselves.

Excellence

We are committed to excellence in all that we do and will recognise excellent performance by staff and students within the College.

Environmental Awareness

We are aware of the fragility of the environment and will work towards sustaining it both through the programs that we deliver and our practices.

PLAN AND PRIORITIES 2006-2010

The following goals have been established for the College for the period of 2006 to 2010.

Students – *we will*

- better understand and respond to our current and future students' needs and aspirations;
- provide targeted student services and support; and
- involve students in decision making.

Industry and Community – *we will*

- focus on selected industries and enterprises to increase their engagement with, and commitment to training, including employment based training;
- strengthen our engagement with, and commitment to Indigenous students, communities and enterprises; and
- make a positive contribution to communities through building relationships and pathways.

Creative Teaching and Learning – *we will*

- review and reinvigorate training delivery to meet changing market and student needs;
- give greater emphasis to workplace training and assessment;
- reinvigorate the College's approach to, and involvement in, recognition of prior learning, pathways for students and community education; and
- provide academic leadership through practical research, rigour and inventiveness.

Pathways and Partnerships – *we will*

- respond to Western Australian Certificate of Education (WACE);
- partner with schools and the Department of Education and Training on school retention and pathways for school students; and
- investigate opportunities for complementary, concurrent and articulated awards with universities.

College Capability – *we will*

- capitalise and build on our academic strengths and expertise;
- nurture, support and develop skilled VET professional practitioners;
- invest in content development;
- configure our capital infrastructure program, to best respond to the needs of industry and communities; and
- build our capability through involvement in international activities.

DESIRED OUTCOMES

The provision of vocational education and training services to meet community and industry training needs

The Effectiveness Indicators have been developed to assist in the College's monitoring and management processes and to enhance accountability to the people of Western Australia.

The Performance Indicators of the College measure the efficiency and effectiveness of Central TAFE's efforts of addressing community and industries training needs.

The data are subject to audit under the Financial Management Act 2006.

ACHIEVEMENT OF COLLEGE PROFILE

This performance indicator reports the effectiveness of the College in meeting Delivery and Performance Agreement targets and enabling customer needs to be achieved. The College was funded under the Delivery and Performance Agreement (DPA) to deliver 5,975,221 Student Curriculum Hours (SCH) distributed amongst the State defined industry groups. This purchased delivery took into consideration the needs of the local community, individuals and the training plans of industry. The diversity of delivery indicates the extent to which the College has met its strategic training needs of the State as defined in the State Training Profile as well as additional delivery provided under a fee-for-service arrangement.

Measure A: Profile Analysis for Central TAFE (Effectiveness Indicator)

This indicator details the total number of Student Curriculum Hours (SCH) delivered (both Delivery and Performance Agreement Funded and fee-for-service).

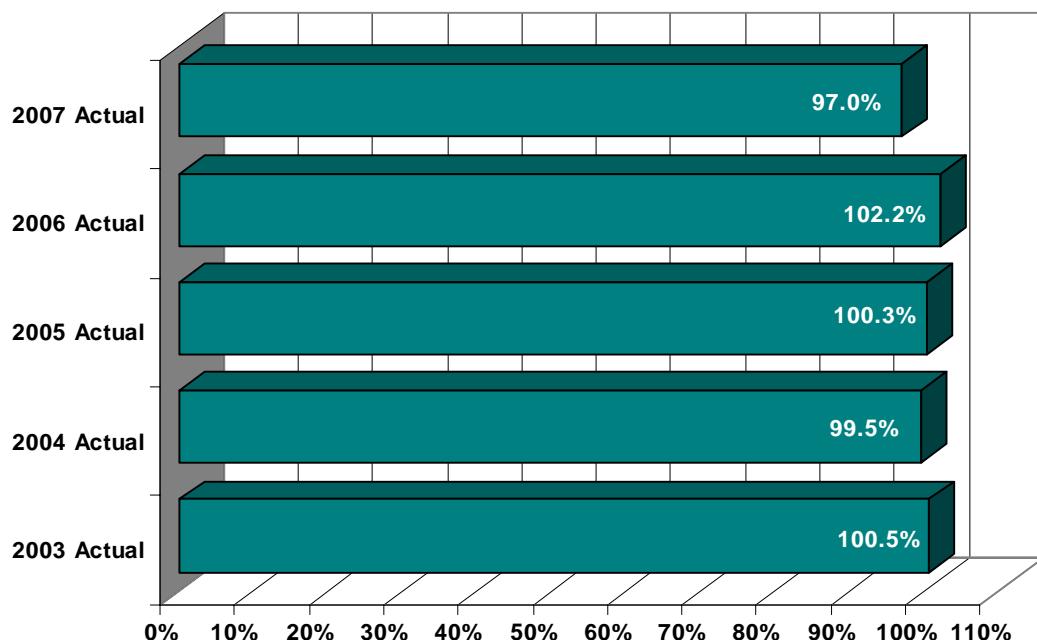
Department of Education & Training Industry Groups	2006		2007	
	Planned Profile (SCH)	Actual Profile (SCH)	Planned Profile (SCH)	Actual Profile (SCH)
01A Recreation Sports and Entertainment	228,491	246,940	173,610	175,168
01B Visual and Performing Arts	559,000	578,267	593,666	599,896
01C Design	428,640	407,600	376,266	353,605
02A Automotive	0	167	0	218
03A Building and Construction	146,027	151,462	146,027	142,488
03B Surveying and Building	432,100	435,294	420,000	435,784
04A Community Service Workers	320,616	349,765	262,071	296,064
04B Education and Childcare	290,790	329,586	276,408	289,271
04C Health	400,170	390,528	370,170	350,650
04D Library Workers	98,404	99,950	99,904	94,360
05A Finance Insurance Property Service Workers	132,050	163,029	113,950	105,140
07A Clothing Footwear and Soft Furnishings	24,720	25,130	24,720	22,880
08B Printing and Publishing	122,958	121,041	101,776	95,535
09A Engineering and Drafting	235,262	240,090	285,262	282,767
09B Metal and Mining	174,996	185,407	219,544	207,953
10D Horticulture	5,040	8,581	15,040	3,720
11A Process Manufacturing	28,420	15,712	20,000	19,939
12A Personal Service	73,872	78,820	69,375	87,040
12B Retail	8,096	3,432	10,323	2,341
13C Tourism	187,128	201,355	208,118	199,025
13D Travel Agents	94,130	100,248	96,450	80,987
15A Electrical and Electronic Engineering	177,920	182,080	183,460	171,940
15B Electrical Trades	4,840	4,392	460	1,660
16A Accounting and Other Business Services	393,632	386,454	338,995	307,511
16B Management	236,200	229,512	202,730	182,530
16C Office and Clerical	172,031	206,299	185,011	206,140
17A Computing	331,605	314,201	244,589	222,498
18A Science and Technical Workers	235,880	222,313	182,150	157,004
19B Adult Literacy/ESL	374,822	374,835	406,822	392,753
19C Languages	248,311	244,190	244,071	223,069
19D Miscellaneous	0	0	0	0
19E Targeted Access and Participation Courses	90,970	98,500	104,253	100,320
Total Profile Delivery	6,257,121	6,395,180	5,975,221	5,810,255
Non Profile Delivery	1,785,000	1,940,002	2,021,710	2,414,878
College Total Delivery	8,042,121	8,335,182	7,996,931	8,225,133

Measure B: Profile Achievement (Effectiveness Indicator)

This indicator shows the percentage of Student Curriculum Hours (SCH) achieved for profile funded activities as contracted with Department of Education and Training through the Delivery and Performance Agreement.

Profile Achievement = Actual Delivery and Performance Agreement SCH Achieved
Target SCH contained within Delivery and Performance Agreement

2003 Actual	2004 Actual	2005 Actual	2006 Actual	2007 Actual	2007 Target
100.5%	99.5%	100.3%	102.2%	97.0%	100.0%



Notes (for Measures A & B):

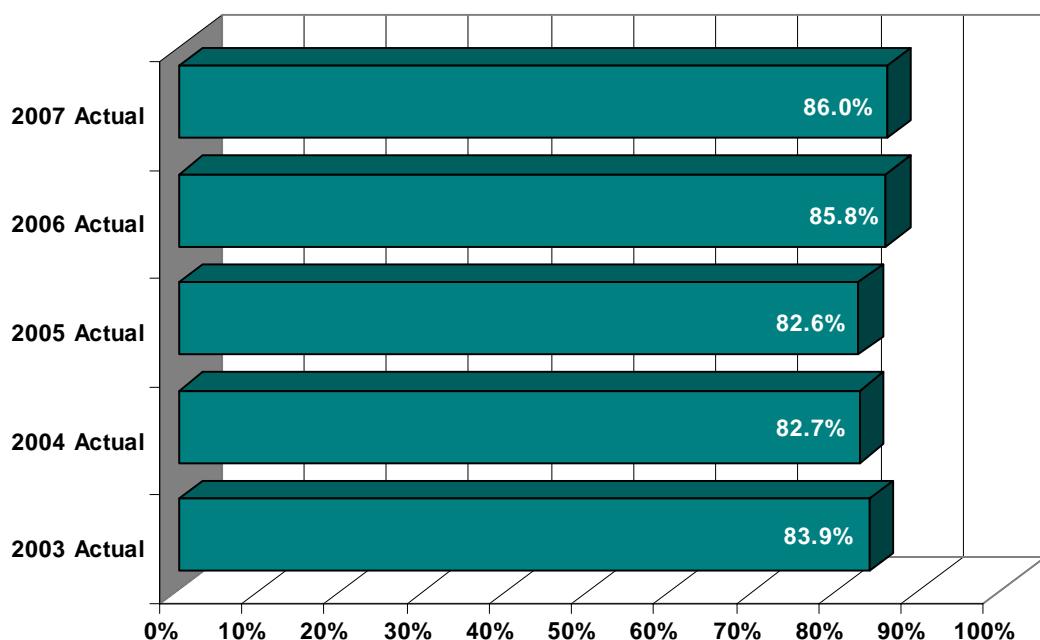
- Source:** Central TAFE Delivery and Performance Agreement, through which the College is resourced to deliver courses under Government, purchased funding guidelines.
- Definition:** The table indicates the quota and actual achievement of SCH in the profiled Department of Education and Training Industry Group categories. The classification of these Industry Groups is based on the occupation or outcome the course is intended to serve.
- Derivation:** Profile data represents the actual achievement of SCH in respective years. Planned data is obtained from the Delivery and Performance Agreement. The actual SCH is the total SCH from the College Management Information System (CMIS). Non-Profile Delivery SCH is the actual SCH count of enrolments not funded under the Delivery and Performance Agreement in CMIS. **Please Note:** Data for 2006 Actual Profile (SCH) represents commencements, due to changes in reporting procedures Actual Profile (SCH) for 2007 signify end of study. The significance of this change has been to move from recording student data from the date they commence to recording the data to the date their study is completed. The overall shift in total value in SCH between the two methods is minimal.
- Comments:** **Measure A** – The College was unsuccessful in meeting its Profile Delivery target however, the College has over delivered on its College Total Delivery target, which was accomplished by the over achievement in the Non-Profile Delivery Target. **Measure B** – During 2007 the College experienced a significant drop in SCH which saw a fall of 3% of the target; this was attributed to the buoyant labour market and competition from the university sector.

Student Satisfaction Rating (Effectiveness Indicator)

The Student Satisfaction Rating measures a range of task and functional criteria in academic delivery, support services and facilities provided. The results provide an overall expression of how satisfied students are with various services provided by the College.

Overall Student Satisfaction Rating

2003 Actual	2004 Actual	2005 Actual	2006 Actual	2007 Actual	2007 Target
83.9%	82.7%	82.6%	85.8%	86.0%	87.0%



Notes:

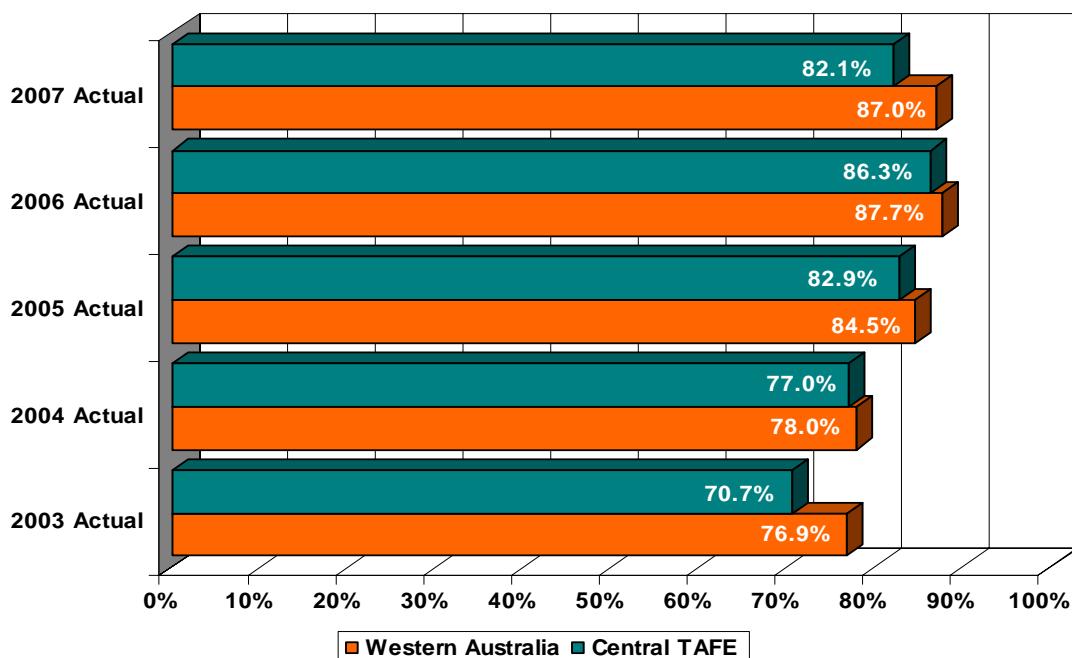
- a. **Source:** Department of Education and Training, Student Satisfaction Survey.
- b. **Definition:** The calculation for overall satisfaction is a weighted response to a single question asking the student to rate their overall satisfaction with their course and data represented is for those students who indicated they were either satisfied or very satisfied. The survey approach is a mass market mail out to a random sample of students who had undertaken a course either in the first or second semester of the corresponding reference period. The option to participate in the survey on-line and the use of computer assisted telephone interviewing was also provided.
- c. **Derivation:** The key focus of the survey instrument is to obtain an understanding of students training requirements and to measure the quality of the delivery of training. A total of 5,269 survey forms were mailed to students; with 1,983 useable forms returned, representing a response rate of 37.6%. The questionnaire is designed to rate issues relating to learning, assessment and perceptions of the College experience, on a seven point scale, with overall satisfaction being on a five point scale. The standard error for the survey is 0.8% at the 95% confidence level, based on the College's useable population of 13,767.
- d. **Comments:** The Overall Satisfaction Score for 2007 of 86.0% shows an increase of 0.2% from the previous years' results. This increase in student satisfaction is due to students' increased satisfaction with the lecturing staff at the College impacting on the quality of the training being delivered.

Graduate Achievement (Effectiveness Indicator)

The graduate achievement is an indicator that measures the extent to which Central TAFE Graduates have fully or partly achieved their main reason for undertaking the course.

Graduate Achievement

	2003 Actual	2004 Actual	2005 Actual	2006 Actual	2007 Actual	2007 Target
Central TAFE	70.7%	77.0%	82.9%	86.3%	82.1%	86.0%
Western Australia	76.9%	78.0%	84.5%	87.7%	87.0%	n.a.
Australia	77.7%	81.0%	85.1%	85.6%	86.4%	n.a.



Notes:

- Source:** Student Outcome Survey, National Centre for Vocational Education Research (NCVER).
- Definition:** In 2007 questionnaires were sent to a stratified (field of education, sex and age), randomly selected sample of Central TAFE graduates, who had successfully completed a qualification in 2006, including those who were awarded a qualification as recognition for prior learning and had provided an Australian address as their usual place of residence. There were 1,017 students who responded to the question '*did your training help you to achieve your main reason?*' representing 14.9% of the graduate population of 6805. The standard error for the question is $\pm 2.5\%$ at the 95% confidence level.
- Derivation:** The measure was derived from the proportion of graduates who indicated that they had fully or partly achieved their main reason for doing the course, expressed as a percentage of the representative population.
- Comments:** Graduate achievement decreased by 4.2% from 86.3% in 2006 to 82.1% in 2007 and is due to graduates declaring a greater need for hands on experience within the workforce as the greater proportion of graduates are aged 15-24 with little or no prior work experience.

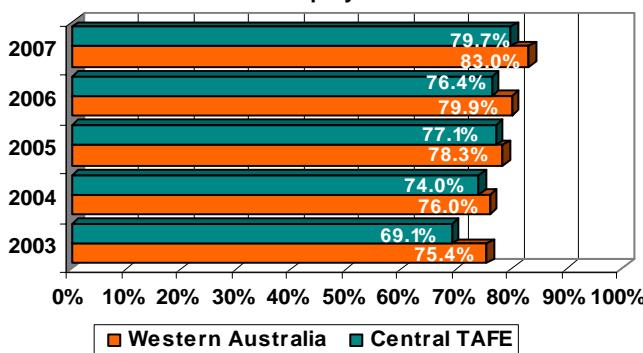
Graduate Destination (Effectiveness Indicator)

The proportion of graduates in employment, as at 25 May 2007, is a performance measure that shows the extent to which Central TAFE is providing relevant quality training that improves student employability.

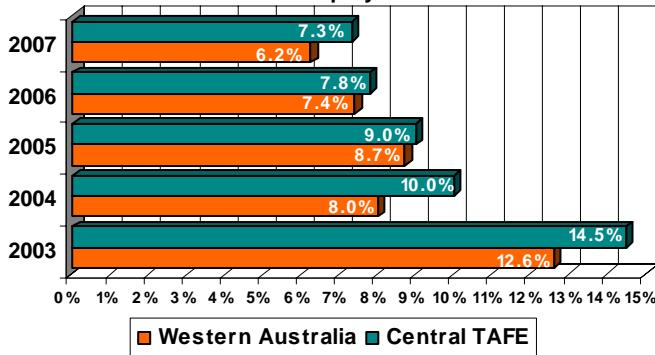
Employment Outcomes

	Employed					Unemployed					Not in the Labour Force					
	2003	2004	2005	2006	2007	2003	2004	2005	2006	2007	2003	2004	2005	2006	2007	
Central TAFE	69.1%	74.0%	77.1%	76.4%	79.7%	14.5%	10.0%	9.0%	7.8%	7.3%	16.4%	16.0%	13.5%	15.7%	12.8%	
Western Australia	75.4%	76.0%	78.3%	79.9%	83.0%	12.6%	8.0%	8.7%	7.4%	6.2%	12.0%	15.0%	12.6%	12.2%	10.6%	
Australia	76.8%	75.0%	78.5%	79.0%	80.2%	12.5%	11.0%	10.1%	10.0%	9.2%	10.7%	13.0%	10.9%	10.5%	10.2%	

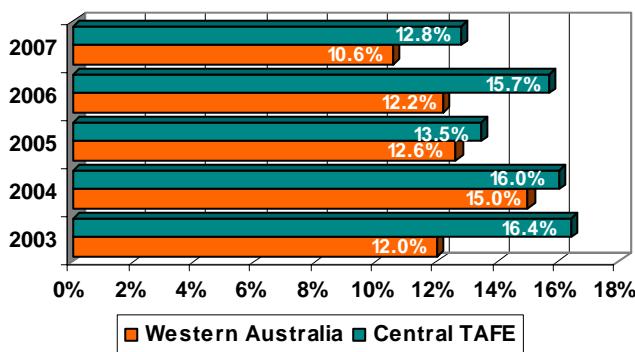
Employment Outcomes
Employed



Employment Outcomes
Unemployed



Employment Outcomes
Not in the Labour Force



Notes:

- a. **Source:** Student Outcome Survey, National Centre for Vocational Education Research (NCVER).
- b. **Definition:** In 2007 questionnaires were sent to a stratified (field of education, sex and age), randomly selected sample of Central TAFE graduates, who had successfully completed a qualification in 2006, including those who were awarded a qualification as recognition for prior learning and had provided an Australian address as their usual place of residence. There were 1,009 students who responded to the question '*did you have a job of any kind at 25 May 2007?*' representing 15.0% of the graduate population of 6,748. The standard error for the survey is $\pm 1.9\%$ at the 95% confidence level. **Please Note;** No targets for this indicator have been set as graduate destination is beyond the influence and control of the College.
- c. **Derivation:** Graduate labour force status was derived according to the standard Australian Bureau of Statistics definitions of employed, unemployed and not in the labour force. The measure of graduates in each category according to the responses to questions concerning their work at 25 May 2007, expressed as a percentage of the representative population.
- d. **Comments:** The proportion of Central TAFE graduates who were employed has increased by 3.3% from 2006 to 2007, influenced by the economic growth of the State. However, the results are still below that of the State and Australia due to the large proportion of students who undertake further study on graduation.

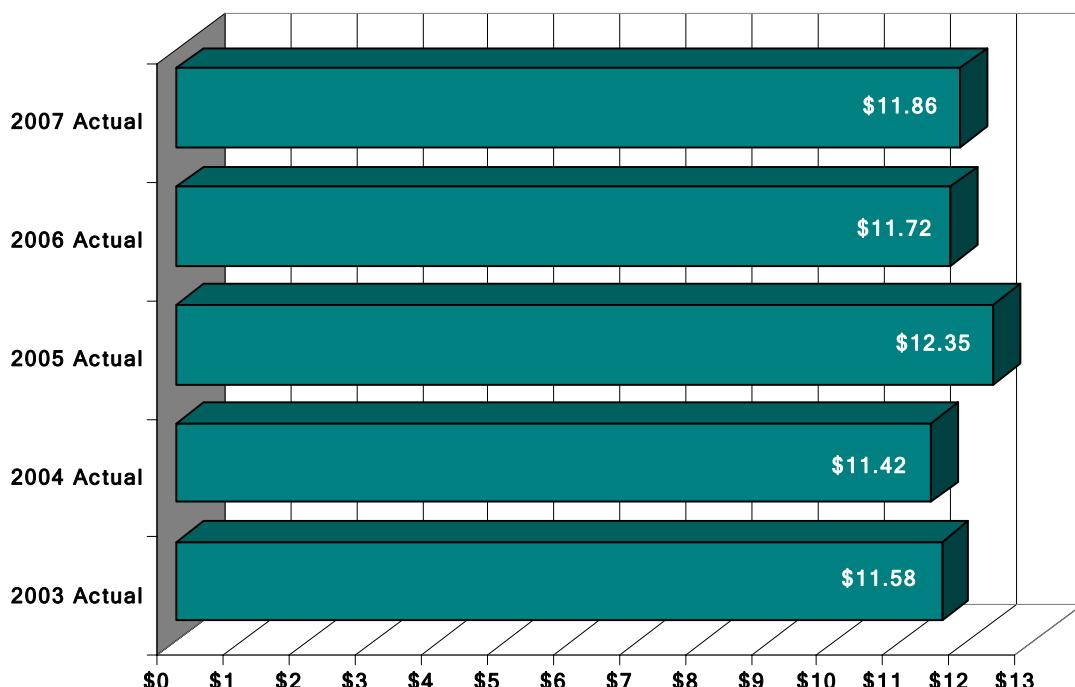
Total Delivery Cost Per SCH (Efficiency Indicator)

This indicator demonstrates the efficiency with which Central TAFE manages its resources to enable the provision of vocational education and training programs.

2007 Actual Cost = Total Cost of Services

Total SCH

2003 Actual	2004 Actual	2005 Actual	2006 Actual	2007 Actual	2007 Target
\$11.58	\$11.42	\$12.35	\$11.72	\$11.86	\$11.85



Notes:

- Source:** Financial Statements and the College Management Information System.
- Definition:** The total delivery cost per SCH is calculated by dividing the total cost of services measured on an accrual basis, by the total SCH delivered.
- Derivation:** The total SCH is the total number of module enrolments multiplied by the hourly duration of these modules as registered in the College Management Information System in accordance with the Australian Vocational Education and Training Management Information Statistical Standard. Delivery from all funding sources is included. The total cost of services figure is obtained from the Annual Financial Statements. **Please Note:** Data for 2006 Actual Profile (SCH) represents commencements, due to changes in reporting procedures Actual Profile (SCH) for 2007 signify end of study. The significance of this change has been to move from recording student data from the date they commence to recording the data to the date their study is completed. The overall shift in total value in SCH between the two methods is minimal.
- Comment:** The College continues to manage its resources efficiently to achieve its funded vocational education and training programs.

CERTIFICATION OF FINANCIAL STATEMENTS

The accompanying financial statements from Central TAFE have been prepared in compliance with the provisions of the Financial Management Act 2006, from proper accounts and records to present fairly the financial transactions for the twelve months ending 31 December 2007 and the financial position at that date.

At the date of signing, we are not aware of any circumstances which would render the particulars included in the Financial Statements misleading or inaccurate.



Dr Debra Rosser
Chair
Governing Council
Central TAFE
27 February 2008



Mr Neil Fernandes
Acting Managing Director
Central TAFE
27 February 2008



Ms Mandy Taylor
Chief Financial Officer
Central TAFE
27 February 2008

CENTRAL TAFE
INCOME STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2007

2007

2006

	Notes	\$	\$
COST OF SERVICES			
Expenses			
Employee benefits expense	6	60,318,237	57,219,547
Supplies and services	7	21,189,470	17,945,924
Depreciation and amortisation expense	8	4,146,244	4,509,821
Grants and subsidies	9	845	3,336
Capital user charge	10	5,151,768	11,578,953
Cost of sales	15	680,777	708,359
Loss on disposal of non-current assets	19	2,395	10,682
Other expenses	11	6,068,334	5,685,151
Total cost of services		97,558,069	97,661,772
Income			
Revenue			
Fee for service	12	9,169,608	7,388,908
Student fees and charges	13	9,147,373	9,115,089
Ancillary trading	14	1,414,832	1,649,798
Sales	15	930,724	981,103
Commonwealth grants and contributions	16	3,309,368	3,084,111
Interest revenue	17	1,220,693	814,944
Other revenue	18	1,257,289	1,691,126
Total revenue		26,449,887	24,725,080
Total income other than income from State Government		26,449,887	24,725,080
NET COST OF SERVICES		(71,108,183)	(72,936,693)
INCOME FROM STATE GOVERNMENT	20		
State funds		67,864,054	73,818,506
Liabilities assumed by the Treasurer		-	38,923
Resources received free of charge		1,567,613	1,738,234
Total income from State Government		69,431,667	75,595,663
SURPLUS/(DEFICIT) FOR THE PERIOD		(1,676,515)	2,658,970

The Income Statement should be read in conjunction with the accompanying notes.

CENTRAL TAFE
BALANCE SHEET
AS AT 31 DECEMBER 2007

		2007	2006
	Notes	\$	\$
ASSETS			
Current Assets			
Cash and cash equivalents	32	11,235,337	10,545,125
Restricted cash and cash equivalents	21,32	673,530	22,655
Inventories	22	454,458	251,110
Receivables	23	3,025,441	2,444,041
Other financial assets	24	4,500,000	4,000,000
Other assets	25	1,660,960	6,563,821
Total Current Assets		21,549,725	23,826,752
Non-Current Assets			
Property, plant and equipment	26	196,923,496	172,954,644
Total Non-Current Assets		196,923,496	172,954,644
TOTAL ASSETS		218,473,222	196,781,396
LIABILITIES			
Current Liabilities			
Payables	28	-	5,788,068
Provisions	29	7,111,323	6,579,255
Other liabilities	30	4,090,148	2,925,600
Total Current Liabilities		11,201,470	15,292,924
Non-Current Liabilities			
Provisions	29	4,080,675	3,985,530
Total Non-Current Liabilities		4,080,675	3,985,530
TOTAL LIABILITIES		15,282,146	19,278,454
NET ASSETS		203,191,076	177,502,942
EQUITY			
Contributed equity	31	7,300,879	4,615,977
Reserves		98,475,430	72,504,901
Accumulated surplus/(deficit)		97,414,768	100,382,063
TOTAL EQUITY		203,191,076	177,502,942

The Balance Sheet should be read in conjunction with the accompanying notes.

CENTRAL TAFE
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 DECEMBER 2007

		2007	2006
	Notes	\$	\$
Balance of equity at start of period		176,212,161	153,511,983
CONTRIBUTED EQUITY	31		
Balance at start of period		4,615,977	3,432,477
Other contributions by owners		14,761,437	1,183,500
Distributions to owners		(12,076,535)	-
Balance at end of period		7,300,879	4,615,977
RESERVES	31		
Asset Revaluation Reserve			
Balance at start of period		72,504,901	52,356,413
Gains/(losses) from asset revaluation		25,970,528	20,148,488
Balance at end of period		98,475,430	72,504,901
ACCUMULATED SURPLUS (RETAINED EARNINGS)	31		
Balance at start of period		100,382,063	97,723,093
Change in accounting policy (b)		(1,290,780)	-
Restated balance at start of period		99,091,283	97,723,093
Surplus/(deficit) for the period		(1,676,515)	2,658,970
Balance at end of period		97,414,768	100,382,063
Balance of equity at end of period		203,191,076	177,502,942
Total income and expenses for the period		24,294,013	22,807,459

- (a) The aggregate net amount attributable to each category of equity is: deficit of \$1,676,515 plus gains from asset revaluations of \$25,970,528 (2006: surplus \$2,658,970 plus gains from asset revaluation of \$20,148,488).
- (b) Relates to a change in capitalisation threshold from \$1,000 to \$5,000 as at 1 January 2007, in accordance with AASB 108 (see note 5(b) 'Voluntary changes in accounting policy' and note 31 'Equity').

The Statement of Changes in Equity should be read in conjunction with the accompanying notes.

**CENTRAL TAFE
CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2007**

	Notes	2007	2006
		\$	\$
CASH FLOWS FROM STATE GOVERNMENT			
Recurrent state funding - Department of Education and Training		67,598,340	61,624,361
Capital state funding - Department of Education and Training		891,418	527,418
Net cash provided by State Government		68,489,758	62,151,779
 Utilised as follows:			
CASH FLOWS FROM OPERATING ACTIVITIES			
Payments			
Employee benefits		(54,459,862)	(52,782,714)
Supplies and services		(19,280,043)	(16,324,715)
Grants and subsidies		(845)	(3,336)
Capital user charge		(10,863,060)	(5,867,661)
GST payments on purchases		(2,216,620)	(1,913,678)
Other payments		(6,018,033)	(4,716,055)
Receipts			
Fee for service		8,118,697	7,116,652
Student fees and charges		9,088,040	8,968,983
Ancillary trading		2,345,556	2,630,901
Commonwealth grants and contributions		3,309,368	3,084,111
Interest received		1,196,333	793,507
GST receipts on sales		950,341	900,757
GST receipts from taxation authority		1,272,223	932,143
Other receipts		1,069,186	1,691,126
Net cash provided by/(used in) operating activities	32	(65,488,720)	(55,489,979)
 CASH FLOWS FROM INVESTING ACTIVITIES			
Proceeds from sale of non-current physical assets		115	140
Transfers to investments		(500,000)	-
Purchase of non-current physical assets		(1,160,066)	(2,543,254)
Net cash provided by/(used in) investing activities		(1,659,951)	(2,543,114)
Net increase/(decrease) in cash and cash equivalents		1,341,087	4,118,686
Cash and cash equivalents at start of period		10,567,780	6,449,094
CASH AND CASH EQUIVALENTS AT END OF PERIOD	32	11,908,867	10,567,780

The Cash Flow Statement should be read in conjunction with the accompanying notes.

**CENTRAL TAFE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2007**

1 Australian equivalents to International Financial Reporting Standards

(a) General

The College's financial statements for the year ended 31 December 2007 have been prepared in accordance with Australian equivalents to International Financial Reporting Standards (AIFRS) which comprise a Framework for the Preparation and Presentation of Financial Statements (the Framework) and Australian Accounting Standards (including the Australian Accounting Interpretations).

In preparing these financial statements the College has adopted, where relevant to its operations, new and revised standards and interpretations from their operative dates as issued by the Australian Accounting Standards Board (AASB) and formerly the Urgent Issues Group (UIG).

The Australian Accounting Interpretations are adopted through AASB 1048 'Interpretation and Application of Standards' and are classified into those corresponding to International Accounting Standards Board (IASB) Interpretations and those only applicable in Australia.

The AASB has decided to maintain the Statements of Accounting Concepts (SAC 1 and SAC 2) and has continued to revise and maintain accounting standards and the interpretations that are of particular relevance to the Australian environment, especially those that deal more specifically with not-for-profit entity issues and/or do not have an equivalent IASB Standard or Interpretation.

(b) Early adoption of standards

The College cannot early adopt an Australian Accounting Standard or Australian Accounting Interpretation unless specifically permitted by Treasurer's Instruction (TI) 1101 'Application of Australian Accounting Standards and Other Pronouncements'. No standards and interpretations that have been issued or amended but are not yet effective have been early adopted by the College for the annual reporting period ended 31 December 2007.

2 Summary of significant accounting policies

The following accounting policies have been adopted in the preparation of these financial statements. Unless otherwise stated, these policies are consistent with those adopted in the previous year.

(a) General statement

The financial statements constitute a general purpose financial report which has been prepared in accordance with the Australian Accounting Standards, the Framework, Statements of Accounting Concepts and other authoritative pronouncements of the AASB as applied by the TIs. Several of these are modified by the TIs to vary application, disclosure, format and wording. For example, AASB 116 requires land and buildings to be measured at cost or fair value; TI 954 mandates the fair value option.

The Financial Management Act and the TIs are legislative provisions governing the preparation of financial statements and take precedence over the Accounting Standards, the Framework, Statements of Accounting Concepts and other authoritative pronouncements of the AASB.

Where modification is required and has a material or significant financial effect upon the reported results, details of that modification and the resulting financial effect are disclosed in the notes to the financial statements.

Modifications or clarifications to accounting standards through the TIs are to provide certainty and ensure consistency and appropriate reporting across the public sector.

(b) Basis of preparation

The financial statements have been prepared on the accrual basis of accounting using the historical cost convention, except for certain assets and liabilities which are measured at fair value.

The accounting policies adopted in the preparation of the financial statements have been consistently applied throughout all periods presented unless otherwise stated.

The financial statements are presented in Australian dollars and all values are rounded to the nearest dollar (\$).

The judgements that have been made in the process of applying the College's accounting policies that have the most significant effect on the amounts recognised in the financial statements are disclosed at note 4 'Judgements made by management in applying accounting policies'.

The key assumptions made concerning the future, and other key sources of estimation uncertainty at the balance sheet date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are disclosed at note 4 'Key sources of estimation uncertainty'.

(c) Reporting entity

The reporting entity comprises the College and entities listed at note 40 'Related bodies'.

(d) Contributed equity

UIG Interpretation 1038 'Contributions by Owners Made to Wholly-Owned Public Sector Entities' requires transfers in the nature of equity contributions to be designated by the Government (the owner) as contributions by owners (at the time of, or prior to, transfer) before such transfers can be recognised as equity contributions. Capital contributions (appropriations) are designated as contributions by owners per TI 955 'Contributions by Owners Made to Wholly Owned Public Sector Entities' and have been credited directly to Contributed Equity.

Transfer of net assets to/from other agencies are designated as contributions by/distributions to owners to where the transfers are non-discretionary and non-reciprocal. See note 31 'Equity'.

Repayable capital appropriations are recognised as liabilities.

(e) Income

Revenue recognition

Revenue is measured at the fair value of consideration received or receivable.

**CENTRAL TAFE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2007**

The majority of operating revenue of the College represents revenue earned from student fees and charges, fee for service, ancillary services, trading activities and Commonwealth grants and contributions. Revenue is recognised as follows:

Sale of goods

Revenue is recognised from the sale of goods and disposal of other assets when the significant risks and rewards of ownership control transfer to the purchaser and can be measured reliably.

Rendering of services

Revenue is recognised on delivery of the service to the client or by reference to the stage of completion of the transaction.

Interest

Revenue is recognised as the interest accrues.

Grants, donations, gifts and other non-reciprocal contributions

Revenue is recognised at fair value when the College obtains control over the assets comprising the contributions, usually upon their receipt.

Other non-reciprocal contributions that are not contributions by owners are recognised at their fair value. Contributions of services are only recognised when a fair value can be reliably determined and the services would be purchased if not donated.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the balance sheet date, the nature of, and amounts pertaining to, those undischarged conditions are disclosed in the notes.

State funds

The funds received from the Department of Education and Training in respect of the delivery of services forming part of the Delivery Performance Agreement are included in State funds, disclosed under 'Income from State Government'. They are the result of training successfully tendered for under competitive tendering arrangements. This revenue is recognised at nominal value in the period in which the College meets the terms of the Agreement. See note 20 'Income from State Government'.

Gains

Gains may be realised or unrealised and are usually recognised on a net basis. These include gains arising on the disposal of non-current assets and some revaluations of non-current assets.

(f) Property, plant and equipment

Capitalisation/Expensing of assets

Items of property, plant and equipment costing \$5,000 or more are recognised as assets and the cost of utilising assets is expensed (depreciated) over their useful lives. Items of property, plant and equipment costing less than \$5,000 are recognised as an expense in the Income Statement (other than where they form part of a group of similar items which are significant in total). See note 5(b) "Voluntary changes in accounting policy".

Initial recognition and measurement

All items of property, plant and equipment are initially recognised at cost. For items of property, plant and equipment acquired at no cost or for nominal cost, the cost is their fair value at the date of acquisition.

Subsequent measurement

After recognition as an asset, the revaluation model is used for the measurement of land and buildings and the cost model for all other property, plant and equipment. Land and buildings are carried at fair value less accumulated depreciation on buildings and accumulated impairment losses. All other items of property, plant and equipment are stated at historical cost less accumulated depreciation and accumulated impairment losses.

Where market-based evidence is available, the fair value of land and buildings is determined on the basis of current market buying values determined by reference to recent market transactions. When buildings are revalued by reference to recent market transactions, the accumulated depreciation is eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount.

Where market-based evidence is not available, the fair value of land and buildings is determined on the basis of existing use. This normally applies where buildings are specialised or where land use is restricted. Fair value for existing use assets is determined by reference to the cost of replacing the remaining future economic benefits embodied in the asset, i.e. the depreciated replacement cost. Where the fair value of buildings is dependent on using the depreciated replacement cost, accumulated depreciation is eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount.

Independent valuations of land and buildings are provided annually by the Western Australian Land Information Authority (Landgate) and recognised with sufficient regularity to ensure that the carrying amount does not differ materially from the asset's fair value at the balance sheet date. A revaluation was provided as at 1/7/2007.

The most significant assumptions in estimating fair value are made in assessing whether to apply the existing use basis to assets and in determining estimated useful life. Professional judgement by the valuer is required where the evidence does not provide a clear distinction between market type assets and existing use assets. Refer to note 26 'Property, plant and equipment' for further information on revaluations.

Depreciation

All non-current assets having a limited useful life are systematically depreciated over their estimated useful lives in a manner which reflects the consumption of their future economic benefits.

Land is not depreciated. Depreciation on other assets is based on the straight line method over its useful life, using rates which are reviewed annually. Estimated useful lives for each class of depreciable asset are:

Buildings	40 years
Motor vehicles, caravans and trailers	6 years
Plant, furniture and general equipment	5, 10 or 15 years
Computing, communications and software ^(a)	5 or 10 years

Works of art controlled by the College are classified as property, plant and equipment which are anticipated to have very long and indefinite useful lives. Their service potential has not, in any material sense, been consumed during the reporting period and so no depreciation has been recognised.

^(a) Software that is integral to the operation of related hardware.

**CENTRAL TAFE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2007**

(g) Impairment of assets

Property, plant and equipment, and intangible assets are tested for any indication of impairment at each balance sheet date. Where there is an indication of impairment, the recoverable amount is estimated. Where the recoverable amount is less than the carrying amount, the asset is considered impaired and is written down to the recoverable amount and an impairment loss is recognised. As the College is a not-for-profit entity, unless an asset has been identified as a surplus asset, the recoverable amount is the higher of an asset's fair value less costs to sell and depreciated replacement cost.

The recoverable amount of assets identified as surplus assets is the higher of fair value less costs to sell and the present value of future cash flows expected to be derived from the asset. Surplus assets carried at fair value have no risk of material impairment where fair value is determined by reference to market-based evidence. Where fair value is determined by reference to depreciated replacement cost, surplus assets are at risk of impairment and the recoverable amount is measured.

The risk of impairment is generally limited to circumstances where an asset's depreciation is materially understated, where the replacement cost is falling or where there is a significant change in useful life.

Each relevant class of assets is reviewed annually to verify that the accumulated depreciation/amortisation reflects the level of consumption or expiration of assets' future economic benefits and to evaluate any impairment risk from falling replacement costs or a significant change in useful life.

See note 27 'Impairment of assets' for the outcome of impairment reviews and testing. See note 2(n) 'Receivables' and note 23 'Receivables' for impairment of receivables.

(h) Leases

The College has entered into operating lease arrangements for computers and computing equipment. Lease payments are expensed on a straight line basis over the lease term as this represents the pattern of benefits derived from the leased assets. See Note 33 "Commitments".

(i) Financial instruments

In addition to cash, the College has three categories of financial instrument:

- receivables;
- investments held to maturity; and
- financial liabilities measured at amortised cost.

These have been disaggregated into the following classes:

Financial assets

- cash and cash equivalents
- Restricted cash and cash equivalents
- receivables
- term deposits

Financial liabilities

- payables

Initial recognition and measurement of financial instruments is at fair value. Usually the transaction cost or face value is equivalent to fair value and subsequent measurement is at amortised cost using the effective interest method.

The fair value of short-term receivables and payables is the transaction cost or the face value because there is no interest rate applicable and subsequent measurement is not required as the effect of discounting is not material.

(j) Cash and cash equivalents

For the purpose of the Cash Flow Statement, cash and cash equivalents include restricted cash and cash equivalents. These are comprised of cash on hand and short-term deposits with original maturities of three months or less that are readily convertible to a known amount of cash and which are subject to insignificant risk of changes in value.

(k) Other financial assets

The College has a six month term deposit held at a banking institution. The College intent is to hold this investment to maturity.

(l) Accrued salaries

Accrued salaries (see note 30 'Other liabilities') represent the amount due to staff but unpaid at the end of the financial year, as the end of the last pay period for that financial year does not coincide with the end of the financial year. Accrued salaries are settled within a fortnight of the financial year end. The College considers the carrying amount of accrued salaries to be equivalent to its net fair value.

(m) Inventories

Inventories are measured at the lower of cost and net realisable value. Costs are assigned by the method most appropriate to each particular class of inventory, with the majority being valued on a first in first out basis.

Inventories not held for resale are valued at cost unless they are no longer required, in which case they are valued at net realisable value.

See note 22 'Inventories'.

(n) Receivables

Receivables are recognised and carried at original invoice amount less an allowance for any uncollectible amounts (impairment). The collectability of receivables is reviewed on an ongoing basis and any receivables identified as uncollectible are written off. The provision for uncollectible amounts (doubtful debts) is raised when there is objective evidence that the College will not be able to collect the debts. The carrying amount is equivalent to fair value as it is due for settlement within 30 days. See note 2(i) 'Financial instruments' and note 23 'Receivables'.

A provision for impairment of receivables can only be raised if there is objective evidence of impairment.

**CENTRAL TAFE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2007**

(o) Payables

Payables are recognised at the amounts payable when the College becomes obliged to make future payments as a result of a purchase of assets or services. The carrying amount is equivalent to fair value, as they are generally settled within 30 days. See note 2(i) 'Financial instruments' and note 28 'Payables'.

(p) Provisions

Provisions are liabilities of uncertain timing and/or amount and are recognised where there is a present legal, equitable or constructive obligation as a result of a past event and when the outflow of resources embodying economic benefits is probable and a reliable estimate can be made of the amount of the obligation. Provisions are reviewed at each balance sheet date. See note 29 'Provisions'.

(i) Provisions - employee benefits

Annual leave and long service leave

The liability for annual and long service leave expected to be settled within twelve months after the balance sheet date is recognised and measured at the undiscounted amounts expected to be paid when the liabilities are settled. Annual and long service leave expected to be settled more than twelve months after the balance sheet date is measured at the present value of amounts expected to be paid when the liabilities are settled. Leave liabilities are in respect of services provided by employees up to the balance sheet date.

When assessing expected future payments consideration is given to expected future wage and salary levels including non-salary components such as employer superannuation contributions. In addition, the long service leave liability also considers the experience of employee departures and periods of service. An actuarial assessment of long service leave is completed by PricewaterhouseCoopers Australia.

The expected future payments are discounted using market yields at the balance sheet date on national government bonds with terms to maturity that match, as closely as possible, the estimated future cash outflows.

All annual leave and unconditional long service leave provisions are classified as current liabilities as the College does not have an unconditional right to defer settlement of the liability for at least twelve months after the balance sheet date.

Superannuation

Employees may contribute to the Pension Scheme, a defined benefit pension scheme now closed to new members or the Gold State Superannuation (GSS) Scheme, a defined benefit lump sum scheme also closed to new members. Both schemes are administered by the Government Employees Superannuation Scheme (GESB).

The College has no liabilities for superannuation charges under those schemes, as the liabilities for the unfunded Pension Scheme and the unfunded GSS Scheme transfer benefits due to members who transferred from the Pension Scheme, are assumed by the Treasurer. All other GSS Scheme obligations are funded by concurrent contributions made by the College to the GESB. The concurrently funded part of the GSS Scheme is a defined contribution scheme as these contributions extinguish all liabilities in respect of the concurrently funded GSS Scheme obligations.

Employees commencing employment prior to 16 April 2007 who were not members of either the Pension or the GSS Schemes became non-contributory members of the West State Superannuation (WSS) Scheme. Employees commencing employment on or after 16 April 2007 became members of the GESB Super (GESBS) Scheme. Both of these schemes are accumulation schemes. The College makes concurrent contributions to GESB on behalf of employees in compliance with the Commonwealth Government's Superannuation Guarantee (Administration) Act 1992. These contributions extinguish the liability for superannuation charges in respect of the WSS and GESBS Schemes.

The GESB makes all benefit payments in respect of the Pension Scheme and the GSS Scheme transfer benefits and is recouped by the Treasurer for the employer's share. See also note 2(q) 'Superannuation expense'.

(ii) Provisions - other

Employment on-costs

Employment on-costs, including workers' compensation insurance, are not employee benefits and are recognised separately as expenses and liabilities when the employment, to which they relate, has occurred. Employment on-costs are included as part of 'Other expenses' and are not included as part of the College's 'Employee benefits expense'. The related liability is included in 'Employment on-costs provision'. (See note 11 'Other expenses' and note 29 'Provisions'.)

(q) Superannuation expense

The following elements are included in calculating the superannuation expense in the Income Statement:

(i) Defined benefit plans

Change in the unfunded employer's liability (i.e. current service cost and actuarial gains and losses) assumed by the Treasurer in respect of current employees who are members of the Pension Scheme and current employees who accrued a benefit on transfer from that Scheme to the GSS Scheme; and

(ii) Defined contribution plans

Employer contributions paid to the WSS Scheme, GESBS Scheme and the equivalent of employer contributions to the GSS Scheme.

Defined benefit plans - in order to reflect the true cost of services, the movements (i.e. current service cost and actuarial gains and losses) in the liabilities in respect of the Pension Scheme and the GSS Scheme transfer benefits are recognised as expenses directly in the Income Statement. As these liabilities are assumed by the Treasurer (refer note 2(p)(i)), a revenue titled 'Liabilities assumed by the Treasurer' equivalent to the expense is recognised under 'Income from State Government' in the Income Statement (see note 20 'Income from State Government').

Defined contribution plans - in order to reflect the College's true cost of services, the College is funded for the equivalent of employer contributions in respect of the GSS Scheme (excluding transfer benefits). These contributions were paid to the GESB during the year and placed in a trust account administered by the GESB on behalf of the Treasurer. The GESB subsequently paid these employer contributions in respect of the GSS Scheme to the Consolidated Fund.

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The GSS Scheme is a defined benefit scheme for the purposes of employees and whole-of-government reporting. However, apart from the transfer benefit, it is a defined contribution plan for agency purposes because the concurrent contributions (defined contributions) made by the College to GESB extinguish all of the College's obligations to the related superannuation liability.

The superannuation expense does not include payment of pensions to retirees, as this does not constitute part of the cost of services provided by the College in the current year.

(r) Resources received free of charge or for nominal cost

Resources received free of charge or for nominal cost that can be reliably measured are recognised as income and as assets or expenses, as appropriate, at fair value.

(s) Comparative figures

Comparative figures are, where appropriate, reclassified to be comparable with the figures presented in the current financial year.

3 Judgements made by management in applying accounting policies

No significant judgements have been made in the process of applying accounting policies that have a material effect on the amounts recognised in the financial statements.

4 Key sources of estimation uncertainty

The College has included a provision for revenue repayable to the Department of Education and Training (DET) for under delivery of the College's training agreement, which is subject to review by DET at a later date (see Note 30 'Other Liabilities').

5 Disclosure of changes in accounting policy and estimates

(a) Initial application of an Australian Accounting Standard

The College has applied the following Australian Accounting Standards and Australian Accounting Interpretations effective for annual reporting periods beginning on or after 1 January 2007:

1. AASB 7 'Financial Instruments: Disclosures' (including consequential amendments in AASB 2005-10 'Amendments to Australian Accounting Standards [AASB 132, AASB 101, AASB 114, AASB 117, AASB 133, AASB 139, AASB 1, AASB 4, AASB 1023 & AASB 1038]'). This Standard requires new disclosures in relation to financial instruments. The Standard resulted in increased disclosures of risk exposure, both quantitative and qualitative, enhanced disclosure regarding components of the financial position and performance, and changes to the way of presenting certain items in the notes to the financial statements. The application of this Standard has no financial impact.

2. AASB 101 'Presentation of Financial Statements'. This Standard was revised and issued in October 2006 so that AASB 101 has the same requirements as IAS 1 'Presentation of Financial Statements' (as issued by the IASB) in respect of for-profit entities. The College is a not-for-profit entity and consequently, the application of this Standard has no financial impact.

3. AASB 2005-10 'Amendments to Australian Accounting Standards [AASB 132, AASB 101, AASB 114, AASB 117, AASB 133, AASB 139, AASB 1, AASB 4, AASB 1023 & AASB 1038]'. The amendments are as a result of the issue of AASB 7 'Financial Instruments: Disclosures', which amends the financial instrument disclosure requirements in these standards. The application of this Standard has no financial impact.

The following Australian Accounting Standards and Interpretations are considered to have no impact, or are not applicable, to not-for-profit entities:

AASB 2007-2 'Amendments to Australian Accounting Standards arising from AASB Interpretation 12 [AASB 1, AASB 117, AASB 118, AASB 120, AASB 121, AASB 127, AASB 131 & AASB 139]'

UIG Interpretation 7 'Applying the Restatement Approach under AASB 129 *Financial Reporting in Hyperinflationary Economies*'

UIG Interpretation 8 'Scope of AASB 2'

UIG Interpretation 9 'Reassessment of Embedded Derivatives'

AASB Interpretation 10 'Interim Financial Reporting and Impairment'

(b) Voluntary changes in accounting policy

Change in Assets Capitalisation policy 2007

The College voluntarily changed its assets capitalisation threshold policy from \$1,000 to \$5,000 on 1 January 2007.

The net adjustment to opening accumulated surplus and equity as a result of the write-off of assets with an initial cost less than the new threshold was \$1,290,780 for 2007. The change in accounting policy adopts the mandatory limit for recording items of property, plant and equipment from TI1101, Application of Australian Accounting Standards and Other Pronouncements. Retrospective application of this policy is impractical due to the unavailability of the detail required for prior period restatement and the large number of assets.

(c) Future impact of Australian Accounting Standards not yet operative

The College cannot early adopt an Australian Accounting Standard or Australian Accounting Interpretation unless specifically permitted by TI 1101 'Application of Australian Accounting Standards and Other Pronouncements'. Consequently, the College has not applied the following Australian Accounting Standards and Australian Accounting Interpretations that have been issued but are not yet effective. These will be applied from their application date:

CENTRAL TAFE
NOTES TO THE FINANCIAL STATEMENTS
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AASB 2007-4 'Amendments to Australian Accounting Standards arising from ED 151 and Other Amendments [AASB 1, 2, 3, 4, 5, 6, 7, 102, 107, 108, 110, 112, 114, 116, 117, 118, 119, 120, 121, 127, 128, 129, 130, 131, 132, 133, 134, 136, 137, 138, 139, 141, 1023 & 1038]'. The amendments arise as a result of the AASB decision to make available all options that currently exist under IFRSs and that certain additional Australian disclosures should be eliminated. It is expected that the TIs will be amended to maintain the status quo when the Standard is first applied and consequently there will be no financial impact. The Standard is required to be applied to annual reporting periods beginning on or after 1 July 2007.

AASB 2007-5 'Amendments to Australian Accounting Standard - Inventories Held for Distribution by Not-for-Profit Entities [AASB 102]'. This amendment changes AASB 102 'Inventories' so that inventories held for distribution by not-for-profit entities are measured at cost, adjusted when applicable for any loss of service potential. The Standard is required to be applied to annual reporting periods beginning on or after 1 July 2007.

AASB 101 'Presentation of Financial Statements'. This Standard has been revised and will change the structure of the financial statements. These changes will require that owner changes in equity are presented separately from non-owner changes in equity. The College does not expect any financial impact when the Standard is first applied. The Standard is required to be applied to annual reporting periods beginning on or after 1 January 2009.

AASB 123 'Borrowing Costs'. This Standard has been revised to mandate the capitalisation of all borrowing costs attributable to the acquisition, construction or production of qualifying assets. The College does not expect any financial impact when the Standard is first applied. The Standard is required to be applied to annual reporting periods beginning on or after 1 January 2009.

AASB 1049 'Financial Reporting of General Government Sectors by Governments'. This new Standard sets out requirements for the form and content of General Government Sector (GGS) financial reports. This Standard is required to be applied to annual reporting periods beginning on or after 1 July 2008.

AASB Interpretation 4 'Determining whether an Arrangement contains a Lease [revised]'. This Interpretation was revised and issued in February 2007 to specify that if a public-to-private service concession arrangement meets the scope requirements of AASB Interpretation 12 'Service Concession Arrangements' as issued in February 2007, it would not be within the scope of Interpretation 4. The College does not expect any financial impact when the Interpretation is first applied. The Interpretation is required to be applied to annual reporting periods beginning on or after 1 January 2008.

The following Australian Accounting Standards and Interpretations are considered to have no impact, or are not applicable, to not-for-profit entities:

AASB 8	'Operating Segments'
AASB 2007-1	'Amendments to Australian Accounting Standards arising from AASB Interpretation 11 [AASB 2]'
AASB 2007-2	'Amendments to Australian Accounting Standards arising from AASB Interpretation 12 [AASB 1, AASB 117, AASB 118, AASB 120, AASB 121, AASB 127, AASB 131 & AASB 139]'
AASB 2007-3	'Amendments to Australian Accounting Standards arising from AASB 8 [AASB 5, AASB 6, AASB 102, AASB 107, AASB 119, AASB 127, AASB 134, AASB 136, AASB 1023 & AASB 1038]'
AASB 2007-6	'Amendments to Australian Accounting Standards arising from AASB 123 [AASB 1, AASB 101, AASB 107, AASB 111, AASB 116 & AASB 138 and Interpretations 1 & 12]'
AASB 2007-7	'Amendments to Australian Accounting Standards [AASB 1, AASB 2, AASB 4, AASB 5, AASB 107 & AASB 128]'
AASB 2007-8	'Amendments to Australian Accounting Standards arising from AASB 101'
ERR	'Erratum: Proportionate Consolidation [AASB 101, AASB 107, AASB 121, AASB 127, Interpretation 113]'
UIG Interpretation 11	'AASB 2 - Group and Treasury Share Transactions'
AASB Interpretation 12	'Service Concession Arrangements'
AASB Interpretation 13	'Customer Loyalty Programmes'
AASB Interpretation 14	'AASB 119 - The Limit on a Defined Benefit Asset, Minimum Funding Requirements and their Interaction'
AASB Interpretation 129	'Service Concession Arrangements: Disclosures [revised]'.
AASB Interpretation 1003	'Australian Petroleum Resource Rent Tax'

(d) Changes in accounting estimates

There have been no changes in accounting estimates.

CENTRAL TAFE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2007

	2007	2006
	\$	\$
6 Employee benefits expense		
Wages and salaries ^(a)	48,746,446	47,421,520
Superannuation - defined contribution plans ^(b)	3,775,869	3,571,526
Superannuation - defined benefit plans ^{(c)(d)}	1,211,008	1,243,991
Long service leave ^(e)	1,875,612	1,464,109
Annual leave ^(e)	4,407,405	3,200,949
Other	301,896	317,452
	60,318,237	57,219,547
<hr/>		
(a) Includes the value of the fringe benefit to the employee plus the fringe benefit tax component.		
(b) Defined contribution plans include the GESB Super, West State and Gold State Schemes (contribution paid).		
(c) Defined benefit plans include the Pension and the Gold State Scheme (pre-transfer benefit).		
(d) An equivalent notional income is also recognised (see note 21 'Income from State Government').		
(e) Includes a superannuation contribution component.		
Employment on-costs such as workers' compensation insurance are included at note 11 'Other expenses'. The employment on-costs liability is included at note 28 'Provisions'.		
7 Supplies and services		
Consumables and minor equipment	2,713,075	2,722,306
Communication expenses	656,473	630,272
Utilities expenses	1,680,816	1,555,416
Consultancies and contracted services	8,021,815	7,454,851
Minor works	2,981,513	758,091
Repairs and maintenance	414,266	334,408
Operating lease and hire charges	2,498,770	2,380,968
Travel and passenger transport	423,616	416,256
Advertising and public relations	788,119	601,922
Supplies and services - other	1,011,006	1,091,435
	21,189,470	17,945,924
<hr/>		
8 Depreciation and amortisation expense		
<u>Depreciation</u>		
Buildings	3,263,973	3,085,173
Leasehold improvements - buildings	2,145	25,740
Plant, furniture and general equipment	462,145	591,542
Computers and communication network	417,981	807,367
Total depreciation and amortisation	4,146,244	4,509,821
<hr/>		
9 Grants and subsidies		
Apprentices and trainees (travel, accommodation and other off-the-job assistance)	320	-
Other	525	3,336
	845	3,336
<hr/>		
10 Capital user charge		
Capital user charge expense	5,151,768	11,578,953

The charge was a levy applied by Government for the use of its capital. In 2007, the final year in which the charge was levied, a single payment was made equal to the appropriation for 2007 less any adjustment relating to 2006.

**CENTRAL TAFE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2007**

	2007	2006
	\$	\$
11 Other expenses		
Building maintenance	2,462,376	2,312,484
Doubtful debts expense	(13,522)	(48,786)
Employment on-costs ^(a)	3,434,000	3,169,525
Donations	1,706	100
Student prizes and awards	10,703	8,631
Losses and write-offs	151,050	225,212
Other ^(b)	22,021	17,984
	6,068,334	5,685,151
(a) Includes workers' compensation insurance and other employment on-costs. The on-costs liability associated with the recognition of annual and long service leave liability is included at note 28 'Provisions'. Superannuation contributions accrued as part of the provision for leave are employee benefits and are not included in employment on-costs.		
(b) Other promotional materials.		
12 Fee for service		
Fee for service - general	3,544,257	3,340,358
Fee for service - Department of Education and Training	174,013	204,398
International division fees	5,440,651	3,844,152
Fee for service - other	10,687	-
	9,169,608	7,388,908
13 Student fees and charges		
Tuition fees	5,332,391	5,447,901
Enrolment fees	547,319	580,120
Resource fees	3,218,581	3,062,397
Other college fees	49,082	24,671
	9,147,373	9,115,089
14 Ancillary trading		
Live works	53,652	77,526
Contracting and consulting	966,276	1,145,959
Other ancillary revenue	394,905	426,313
	1,414,832	1,649,798
15 Trading profit/(loss)		
Bookshop:		
Sales	930,724	981,103
Cost of sales:		
Opening inventory	(273,305)	(328,026)
Purchases	(847,827)	(653,638)
Closing inventory	(1,121,132)	(981,664)
Cost of goods sold	(440,355)	(273,305)
	(680,777)	(708,359)
Trading profit/(loss) - Bookshop	249,947	272,744
See note 2(m) 'Inventories' and note 22 'Inventories'.		
16 Commonwealth grants and contributions		
Commonwealth specific purpose grants and contributions	3,309,368	3,084,111
	3,309,368	3,084,111
These grants include funding from the Adult Migrant English Program and Workplace Language and Literacy program.		
17 Interest revenue		
Interest revenue	1,220,693	814,944
Interest earned from banking institutions on the College operating and term deposit accounts.		

CENTRAL TAFE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2007

	2007	2006
	\$	\$
18 Other revenue		
Rental and facilities fees	493,131	874,816
Other direct grants and subsidy revenue	36,032	128,919
Sponsorship and donations revenue	235,399	84,208
Insurance adjustment	405,684	324,386
Miscellaneous revenue	87,043	278,796
	1,257,289	1,691,126
19 Net loss on disposal of non-current assets		
<u>Costs of disposal of non-current assets</u>		
Plant, furniture and general equipment	-	(8,187)
Computers and communication network	-	(2,635)
Works of art	(2,510)	-
Total cost of disposal of non-current assets	(2,510)	(10,822)
<u>Proceeds from disposal of non-current assets</u>		
Plant, furniture and general equipment	-	137
Computers and communication network	-	3
Works of art	115	-
Total proceeds from disposal of non-current assets	115	140
Net loss	(2,395)	(10,682)
20 Income from State Government		
<u>State funds (received from Department of Education and Training):</u>		
Delivery and Performance Agreement (DPA)	54,057,445	53,863,709
Superannuation	4,986,878	4,776,594
Other recurrent funds	3,330,712	2,586,386
Capital user charge funding	5,151,768	11,578,953
Capital works transferred	337,251	1,012,864
Total State funds	67,864,054	73,818,506
<u>The following liabilities have been assumed by the Treasurer during the financial year:</u>		
Superannuation ^(a)	-	38,923
Total liabilities assumed by the Treasurer	-	38,923
<u>Resources received free of charge determined on the basis of the following estimates provided by agencies^(c):</u>		
Department of Education and Training		
- Corporate systems support	1,275,600	1,280,127
- Marketing and publications	50,508	422,587
- Human resources, and industrial relations support	212,636	2,575
- Other	28,869	32,945
Total resources received free of charge	1,567,613	1,738,234
Total income from State Government	69,431,667	75,595,663
(a) The assumption of the superannuation liability by the Treasurer is notional income to match the notional superannuation expense reported in respect of current employees who are members of the Pension Scheme and current employees who have a transfer benefit entitlement under the GSS Scheme. (The notional superannuation expense is disclosed at note 7 'Employee benefits expense'.) Where the actuarial gain exceeds the current service costs the net reduction in liability is not assumed by the Treasurer and the amount recorded is zero.		
(b) Where the Treasurer or other entity has assumed a liability, the College recognises revenues equivalent to the amount of the liability assumed and an expense relating to the nature of the event or events that initially gave rise to the liability.		
(c) Where assets or services have been received free of charge or for nominal cost, the College recognises revenues (except where the contribution of assets or services is in the nature of contributions by owners, in which case the College shall make a direct adjustment to equity) equivalent to the fair value of the assets and/or the fair value of those services that can be reliably determined and which would have been purchased if not donated, and those fair values shall be recognised as assets or expenses, as applicable.		

CENTRAL TAFE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2007

	2007	2006
	\$	\$
21 Restricted cash and cash equivalents		
Awards ^(a)	23,530	22,655
Specific capital equipment and minor works ^(b)	650,000	-
	<u>673,530</u>	<u>22,655</u>
(a) Represents monies bestowed on the College by private companies or individuals for the provision of awards to students.		
(b) The College received capital grants from the Department of Education and Training specifically for the purchase of printing equipment.		
22 Inventories		
<u>Inventories not held for resale:</u>		
Other (at cost)	14,103	25,287
	<u>14,103</u>	<u>25,287</u>
<u>Inventories held for resale:</u>		
Bookshop (at cost)	440,355	273,305
Other (at cost)	-	-
	<u>440,355</u>	<u>273,305</u>
Less: Provision for obsolete stock	-	(47,482)
	<u>440,355</u>	<u>225,823</u>
Total	<u>454,458</u>	<u>251,110</u>
See also note 2(m) 'Inventories' and note 15 'Trading profit/(loss)'.		
23 Receivables		
<u>Current</u>		
Receivables - trade	1,896,098	1,411,057
Receivables - students	712,473	545,939
Receivables - other	72,715	32,314
Allowance for impairment of receivables	(216,965)	(286,193)
GST receivable	-	231,356
	<u>2,464,321</u>	<u>1,934,472</u>
Prepayments	561,120	509,569
Total current	<u>3,025,441</u>	<u>2,444,041</u>
<u>Reconciliation of changes in the allowance for impairment of receivables:</u>		
Balance at start of year	286,193	279,180
Doubtful debts expense recognised in the Income Statement	189,247	176,444
Amount written off during the year	(197,931)	(168,405)
Amount recovered during the year	(60,544)	(1,026)
Balance at end of year	<u>216,965</u>	<u>286,193</u>
<u>Ageing of receivables past due but not impaired based on the information provided to senior management, as at the balance sheet date:</u>		
Not more than 30 days	533,490	503,978
More than 30 days but less than 60 days	234,049	40,934
More than 60 days but less than 90 days	116,849	164,402
More than 90 days	195,715	220,974
	<u>1,080,103</u>	<u>930,288</u>
See also note 2(n) 'Receivables' and note 37 'Financial instruments'.		
24 Other financial assets		
<u>Current</u>		
Cash investments ^(a)	<u>4,500,000</u>	<u>4,000,000</u>
(a) The college has a six month term deposit held at a banking institution.		
25 Other assets		
<u>Current</u>		
Accrued income	<u>1,660,960</u>	<u>6,563,821</u>

CENTRAL TAFE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2007

	2007	2006
	\$	\$
26 Property, plant and equipment		
<u>Land</u>		
At fair value ^(a)	56,930,000	40,990,980
Accumulated impairment losses		
	<u>56,930,000</u>	<u>40,990,980</u>
<u>Buildings</u>		
At fair value ^(a)	137,835,000	127,711,421
Accumulated depreciation	(1,722,938)	(1,596,393)
Accumulated impairment losses		
	<u>136,112,062</u>	<u>126,115,028</u>
<u>Buildings under construction</u>		
Construction costs	383,015	1,193,203
	<u>383,015</u>	<u>1,193,203</u>
<u>Leasehold improvements</u>		
At cost	303,480	303,480
Accumulated depreciation	(303,480)	(301,335)
Accumulated impairment losses		
	<u>-</u>	<u>2,145</u>
<u>Plant, furniture and general equipment</u>		
At cost	5,018,398	6,627,107
Accumulated depreciation	(3,307,773)	(4,240,264)
Accumulated impairment losses		
	<u>1,710,625</u>	<u>2,386,843</u>
<u>Computer equipment, communication network</u>		
At cost	3,774,970	6,401,981
Accumulated depreciation	(3,285,455)	(5,076,231)
Accumulated impairment losses		
	<u>489,514</u>	<u>1,325,749</u>
<u>Works of art</u>		
At cost		59,425
At valuation (31/12/04)		881,270
At fair value	1,298,280	
	<u>1,298,280</u>	<u>940,695</u>
	<u>196,923,496</u>	<u>172,954,644</u>

- (a) Freehold land and buildings were revalued as at 1/07/07 by the Western Australian Land Information Authority (Landgate). The valuations were performed during the year ended 31/12/07 and recognised at 31/12/07. In undertaking the revaluation, fair value was determined by reference to market value for land: \$8,830,000 and buildings: \$155,000. For the remaining balance fair value of land and buildings was determined on the basis of depreciated replacement cost.

See note 2(f) 'Property, plant and equipment'.

CENTRAL TAFE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2007

Reconciliations of the carrying amounts of property, plant and equipment at the beginning and end of the reporting period are set out below.

2007	Land	Buildings	Buildings under construction	Leasehold improvements	Plant, furniture and general equipment	Motor vehicles, caravans and trailers	Computer equipment, communication network	Marine craft	Works of art	Total
Carrying amount at start of year	40,990,980	126,115,028	1,193,203	2,145	2,386,843	-	1,325,749	-	940,695	172,954,644
Additions	7,000,000	7,761,437	1,779,789	-	501,976	-	156,477	-	193,113	17,392,791
Transfers	-	712,124	(2,589,977)	-	-	-	-	-	-	(1,877,853)
Write-off of assets per accounting policy change ^(a)	-	-	-	-	(716,050)	-	(574,731)	-	-	(1,290,781)
Other write-off of assets	-	-	-	-	-	-	-	-	(545)	(545)
Disposals	-	-	-	-	-	-	-	-	(2,510)	(2,510)
Distribution to owners	(7,000,000)	(5,076,535)	-	-	-	-	-	-	-	(12,076,535)
Revaluation increments	15,939,020	9,863,981	-	-	-	-	-	-	167,527	25,970,528
Depreciation expense	-	(3,263,973)	-	(2,145)	(462,145)	-	(417,981)	-	-	(4,146,244)
Carrying amount at end of year	56,930,000	136,112,062	383,015	0	1,710,624	-	489,514	-	1,298,280	196,923,496
2006	Land	Buildings	Buildings under construction	Leasehold improvements	Plant, furniture and general equipment	Motor vehicles, caravans and trailers	Computer equipment, communication network	Marine craft	Works of art	Total
Carrying amount at start of year	31,670,000	117,189,193	562,889	27,885	1,440,623	-	1,805,437	-	911,015	153,607,042
Additions	1,183,500	-	630,314	-	1,551,360	-	331,901	-	29,680	3,726,755
Write-offs	-	-	-	-	(5,411)	-	(1,587)	-	-	(6,998)
Disposals	-	-	-	-	(8,187)	-	(2,635)	-	-	(10,822)
Revaluation increments	8,137,480	12,011,008	-	-	-	-	-	-	-	20,148,488
Depreciation expense	-	(3,085,173)	-	(25,740)	(591,542)	-	(807,367)	-	-	(4,509,821)
Carrying amount at end of year	40,990,980	126,115,028	1,193,203	2,145	2,386,843	-	1,325,749	-	940,695	172,954,644

(a) See note 5(b) 'Voluntary changes in accounting policy'.

**CENTRAL TAFE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2007**

	2007	2006
	\$	\$
27 Impairment of assets		
There were no indications of impairment of property plant, equipment and intangibles as at 31 December 2007.		
The College held no goodwill or intangible assets with indefinite useful lives during the reporting period and at balance sheet date there were no intangible assets not yet available for use.		
All surplus assets as at 31 December 2007 have either been classified as assets held for sale or written off.		
28 Payables		
<u>Current</u>		
Trade payables	-	3,374
GST payable	-	73,403
Capital user charge payable ^(a)	-	5,711,292
Total current	-	5,788,068
(a) The charge was a levy applied by Government for the use of its capital which was phased out in 2007. See also note 2(o) 'Payables' and note 37 'Financial Instruments'.		
29 Provisions		
<u>Current</u>		
Employee benefits provision		
Annual leave ^(a)	2,653,448	2,406,641
Long service leave ^(b)	4,056,333	3,804,051
	6,709,781	6,210,692
Other provisions		
Employment on-costs ^(c)	401,542	368,563
	401,542	368,563
Total current	7,111,323	6,579,255
<u>Non-current</u>		
Employee benefits provision		
Long service leave ^(b)	3,702,279	3,629,912
Salary deferment	152,010	133,658
	3,854,289	3,763,569
Other provisions		
Employment on-costs ^(c)	226,386	221,961
	226,386	221,961
Total non-current	4,080,675	3,985,530
(a) Annual leave liabilities have been classified as current as there is no unconditional right to defer settlement for at least 12 months after balance sheet date. Assessments indicate that actual settlement of the liabilities will occur as follows:		
Within 12 months of balance sheet date	2,653,448	2,406,641
More than 12 months after balance sheet date	-	-
	2,653,448	2,406,641
(b) Long service leave liabilities have been classified as current where there is no unconditional right to defer settlement for at least 12 months after balance sheet date. Assessments indicate that actual settlement of the liabilities will occur as follows:		
Within 12 months of balance sheet date	2,482,403	2,455,693
More than 12 months of balance sheet date	4,816,384	4,978,270
	7,298,787	7,433,963
(c) The settlement of annual and long service leave liabilities gives rise to the payment of employment on-costs including workers' compensation insurance. The provision is the present value of expected future payments. The associated expense, apart from the unwinding of the discount (finance cost), is disclosed in note 11 'Other expenses'.		
<u>Movements in other provisions</u>		
Movements in each class of provisions during the financial year, other than employee benefits, are set out below.		
<u>Employment on-cost provision</u>		
Carrying amount at start of year	590,524	610,800
Additional provisions recognised	37,404	-
Payments/other sacrifices of economic benefits	-	(20,276)
Carrying amount at end of year	627,928	590,524

**CENTRAL TAFE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2007**

	2007	2006
	\$	\$
30 Other liabilities		
<u>Current</u>		
Income received in advance ^(a)	1,928,180	943,962
Accrued expenses ^(b)	1,478,093	1,534,951
Accrued salaries and related costs	660,345	424,033
Money/deposits held in trust	23,530	22,655
Total current liabilities	<u>4,090,148</u>	<u>2,925,600</u>
(a) Income received in advance comprises:		
Department of Education and Training - innovation projects	329,341	-
Department of Education and Training - curriculum funding	364,242	-
Fee for service	619,082	669,475
Student fees and charges	615,515	274,487
	<u>1,928,180</u>	<u>943,962</u>
(b) Accrued expenses includes funds to be returned to DET to the value of \$358,199. (See note 4)		
31 Equity		
Equity represents the residual interest in the net assets of the College. The Government holds the equity interest in the net assets of the College. The Government holds the equity interest in the College on behalf of the community. The asset revaluation reserve represents that portion of equity resulting from the revaluation of non-current assets.		
<u>Contributed equity</u>		
Balance at start of year	4,615,977	3,432,477
Contributions by owners		
Transfer of net assets from other agencies ^(a)		
Land on Newcastle Street from Department of Education and Training	7,000,000	1,183,500
Building on Newcastle Street from Department of Education and Training	7,761,437	-
Total contributions by owners	<u>14,761,437</u>	<u>1,183,500</u>
Distributions to owners		
Transfer of net assets to other agencies ^(b)		
Land in Wembley to Department of Education and Training	(7,000,000)	-
Buildings in Wembley to Department of Education and Training	(5,076,535)	-
Total distributions to owners	<u>(12,076,535)</u>	<u>-</u>
Balance at end of year	<u>7,300,879</u>	<u>4,615,977</u>
(a) Capital Contributions (appropriations) and non-discretionary (non-reciprocal) transfers of net assets from other State Government agencies have been designated as contributions by owners in Treasurer's Instruction TI 955 Contribution by Owners Made to Wholly Owned Public Sector Entities' and are credited directly to equity.		
(b) UIG Interpretation 1038 'Contributions by Owners Made to Wholly-Owned Public Sector Entities' requires that where the transferee accounts for a transfer as a contribution by owner, the transferor must account for the transfer as a distribution to owners. Consequently, non-discretionary (non-reciprocal) transfers of net assets to other State Government agencies are distribution to owners and are debited directly to equity.		
(c) TI 955 requires non-reciprocal transfers of assets to Government to be accounted for as distribution to owners.		
<u>Reserves</u>		
Asset revaluation reserve		
Balance at start of year	72,504,901	52,356,413
Net revaluation increments/(decrements)		
Land	15,939,020	8,137,480
Buildings	9,863,981	12,011,008
Works of art	167,527	-
Balance at end of year	<u>98,475,430</u>	<u>72,504,901</u>
<u>Accumulated surplus/(deficit)</u>		
Balance at start of year	100,382,063	97,723,093
Adjustment for Accounting change ^(d)	(1,290,780)	-
Adjusted Balance	99,091,283	97,723,093
Result for the period	(1,676,515)	2,658,970
Balance at end of year	<u>97,414,768</u>	<u>100,382,063</u>

(d) See note 5(b) 'Voluntary changes in accounting policy'.

CENTRAL TAFE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2007

	2007	2006
	\$	\$
32 Notes to the Cash Flow Statement		
Reconciliation of cash		
Cash at the end of the financial year, as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:		
Cash on hand	35,692	43,600
Cash advances	1,699,645	1,501,525
Cash at bank	9,500,000	9,000,000
Short term deposits	11,235,337	10,545,125
Restricted cash and cash equivalents (refer to note 21 'Restricted cash and cash equivalents')	673,530	22,655
	<u>11,908,867</u>	<u>10,567,780</u>
Reconciliation of net cost of services to net cash flows provided by/(used in) operating activities		
Net cost of services	(71,108,183)	(72,936,692)
Non-cash items:		
Depreciation and amortisation expense	4,146,244	4,509,821
Doubtful debts expense	(61,004)	(48,786)
Capital User Charge (note 11)	(5,711,292)	5,711,292
Superannuation expense	4,986,878	4,815,517
Resources received free of charge	1,567,613	1,738,234
Net (gain)/loss on sale of property, plant and equipment	2,510	12,375
Donated assets	188,047	-
Losses and write-offs (excludes cash shortages/thefts of money)	198,476	222,885
Shared service charges	-	878,727
Non cash grants from DET	337,251	1,012,864
Other non-cash items	(18,543)	(27,588)
(Increase)/decrease in assets:		
Current receivables ^(c)	(790,895)	182,778
Current inventories	(203,348)	95,901
Other current assets	4,902,861	(5,740,073)
Increase/(decrease) in liabilities		
Current payables ^(c)	(5,723,038)	5,801,852
Current provisions	532,067	(1,619,166)
Other current liabilities	1,164,547	(230,591)
Non-current provisions	95,145	1,202,991
Net GST receipts/(payments) ^(a)	(1,266,279)	(1,012,921)
Change in GST in receivables/payables ^(b)	1,272,223	(59,399)
Net cash provided by/(used in) operating activities	<u>(65,488,720)</u>	<u>(55,489,979)</u>

(a) This is the net GST paid/received, i.e. cash transactions

(b) This reverses out the GST in receivables and payables

(c) Note that the Australian Taxation Office (ATO) receivable/payable in respect of GST and the receivable/payable in respect of the sale/purchase of non-current assets are not included as they are not reconciling items.

CENTRAL TAFE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2007

	2007	2006
	\$	\$
33 Commitments		
Capital expenditure commitments		
Capital expenditure commitments, being contracted capital expenditure additional to the amounts reported in the financial statements, are payable as follows:		
Within 1 year	3,343,153	3,369,836
Later than 1 year and not later than 5 years	-	-
Later than 5 years	-	-
	3,343,153	3,369,836
The capital commitments include amounts for:		
Buildings		
Lease commitments		
Commitments in relation to leases contracted for at the balance sheet date but not recognised in the financial statements, are payable as follows:		
Within 1 year	1,802,274	2,097,070
Later than 1 year and not later than 5 years	1,599,102	1,281,478
Later than 5 years	-	-
	3,401,376	3,378,548
Representing:		
Cancellable operating leases	208,187	156,454
Non-cancellable operating leases	3,193,189	3,222,094
Future finance charges on finance leases	-	-
	3,401,376	3,378,548
Non-cancellable operating lease commitments		
Commitments for minimum lease payments are payable as follows:		
Within 1 year	1,713,299	1,969,449
Later than 1 year and not later than 5 years	1,479,890	1,252,645
Later than 5 years	-	-
	3,193,189	3,222,094

These commitments are all inclusive of GST.

34 Contingent liabilities and contingent assets

As at reporting date the college has no contingent liabilities or contingent assets.

35 Events occurring after the balance sheet date

There are no significant events occurring after balance date that materially impact the financial statements.

36 Explanatory Statement

Significant variations between estimates and actual results for income and expense are shown below. Significant variations are considered to be those greater than 10% and \$250,000 and any variance greater than \$500,000.

Significant variations between estimated and actual results for 2007

	2007 Estimate \$	2007 Actual \$	Variation \$
Employee expenses	61,865,399	60,318,237	(1,547,162)
Supplies and services	19,378,808	21,189,470	1,810,662
Capital User Charge	5,873,691	5,151,768	(721,923)
Fee for Service	7,209,310	9,169,608	1,960,298
Ancillary Trading	1,028,822	1,414,832	386,010
Interest revenue	690,000	1,220,693	530,693
Commonwealth grants and contributions	2,846,477	3,309,368	462,891
Other revenue	374,486	1,257,289	882,803

Employee expenses

The savings in employee expenses is due to the reduction in profile delivery of 250,000 SCH (student contact hours).

CENTRAL TAFE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2007

Supplies and Services

An increased allocation of funding towards the refurbishment of College buildings was provided during 2007 that had not been previously included.

Capital User Charge

The estimates calculated a capital user charge against higher net assets than was actually achieved.

Fee for Service

30% more International Students than estimated for 2007.

Ancillary Trading

Revenues from consultancies and the sale of curriculum materials was higher than the original estimates.

Interest Revenue

Larger cash reserves than estimated due to delay in payment of capital works improvement programs, resulting in greater interest earnings.

Commonwealth grants and contributions

Student numbers within the College's Adult Migrant English Program and Workplace English Literacy programs were higher than anticipated for 2007.

Other revenue

A performance adjustment from Riskcover for prior year earnings was taken up in revenue. The College also received a large donation of artworks

Significant variations between actual results for 2007 and 2006

	2007 \$	2006 \$	Variance \$
Employee expenses	60,318,237	57,219,547	3,098,690
Supplies and services	21,189,470	17,945,924	3,243,546
Capital User Charge	5,151,768	11,578,953	(6,427,185)
Fee for Service	9,169,608	7,388,908	1,780,700
Interest revenue	1,220,693	814,944	405,749
Other revenue from Ordinary Activities	1,257,289	1,691,126	(433,837)
State Funds	67,864,054	73,818,506	(5,954,452)

Employee expenses

The increase in employee expenses is largely due to pay increases of 3.6% for lecturers and 4.0% for public servants.

Supplies and services

The College undertook an extensive capital improvement and refurbishment program. The 2007 actuals also included a full years costing for the Department of Education and Trainings shared services centre.

Capital User Charge

The Capital User Charge was abolished in June 2007.

Fee for Service

Higher revenues from 423 more International Students boosted fee for service revenue in 2007.

Interest revenue

Increased cash holdings increased the interest earnings.

Other revenue from Ordinary Activities

Rental income from premises was lower than last year as the College has discontinued a number of lease arrangements.

State Funds

State funds received in 2007 was less than last year due to the abolition of the capital user charge and hence the funding usually received to cover it.

**CENTRAL TAFE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2007**

	2007	2006
	\$	\$

37 Financial instruments

(a) Financial risk management objectives and policies

Financial instruments held by the College are cash and cash equivalents, restricted cash and cash equivalents, term deposits and receivables and payables. The College has limited exposure to financial risks. The College's overall risk management program focuses on managing the risk identified below:

Credit risk

The College trades only with recognised, creditworthy third parties. The College has policies in place to ensure that sales of products and services are made to customers with an appropriate credit history. In addition, receivable balances are monitored on an ongoing basis with the result that the College's exposure to debt is minimal. There are no significant concentrations of credit risk.

Liquidity risk

The College has appropriate procedures to manage cash flows including draw downs of appropriations by monitoring forecast cash flows to ensure that sufficient funds are available to meet its commitments.

Interest rate risk

The College's exposure to market risk for changes in interest rates relates primarily to interest on term deposits with banking institutions. The College has no borrowings or finance leases.

(b) Financial instrument disclosures

Credit risk, liquidity risk and interest rate risk exposures

The following table details the College's maximum exposure to credit risk, and the exposure to liquidity risk and interest rate risk as at the reporting date, based on information provided to senior management of the College. The contractual maturity amounts in the table are representative of the undiscounted amounts as at the balance sheet date. An adjustment for discounting has been made where material.

The College does not hold any collateral as security or other credit enhancements relating to the financial assets it holds.

The College does not hold any financial assets that had to have their terms renegotiated that would have otherwise resulted in them being past due or impaired.

CENTRAL TAFE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2007

37

	Weighted Average Effective Interest Rate	Variable Interest Rate	Within 1 year	Contractual maturity dates					Non-Interest Bearing	Total
				1-2 Years	2-3 Years	3-4 Years	4-5 Years	More than 5 years		
2007	%	\$	\$	\$	\$	\$	\$	\$	\$	\$
Financial Assets										
Cash and cash equivalent	6.43%	11,235,337	-	-	-	-	-	-	-	11,235,337
Restricted cash and cash equivalent	6.43%	673,530	-	-	-	-	-	-	-	673,530
Receivables		-	-	-	-	-	-	-	3,025,441	3,025,441
Other financial assets	6.49%	-	4,500,000	-	-	-	-	-	-	4,500,000
		11,908,867	4,500,000	-	-	-	-	-	3,025,441	19,434,307
Financial Liabilities										
Payables		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
	Weighted Average Effective Interest Rate	Variable Interest Rate	Within 1 year	Contractual maturity dates					Non-Interest Bearing	Total
				1-2 Years	2-3 Years	3-4 Years	4-5 Years	More than 5 years		
2006	%	\$	\$	\$	\$	\$	\$	\$	\$	\$
Financial Assets										
Cash and cash equivalent	5.75%	10,545,125	-	-	-	-	-	-	-	10,545,125
Restricted cash and cash equivalent	5.74%	22,655	-	-	-	-	-	-	-	22,655
Receivables		-	-	-	-	-	-	-	2,444,041	2,444,041
Other financial assets	5.75%	-	4,000,000	-	-	-	-	-	-	4,000,000
		10,567,780	4,000,000	-	-	-	-	-	2,444,041	17,011,821
Financial Liabilities										
Payables		-	-	-	-	-	-	-	5,788,068	5,788,068
		-	-	-	-	-	-	-	5,788,068	5,788,068

**CENTRAL TAFE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2007**

	2007	2006
	\$	\$

Interest rate sensitivity analysis

The following table represents a summary of the interest rate sensitivity of the College's financial assets and liabilities at the balance sheet date on the surplus for the period and equity for a 1% change in interest rates. It is assumed that the change in interest rates is held constant throughout the reporting period.

	Carrying amount	- 1% change Profit	+1% change Equity	Carrying amount	- 1% change Profit	+1% change Equity
2007	\$	\$	\$	\$	\$	\$
Financial Assets						
Restricted cash and cash equivalent	11,908,867	(119,089)	(119,089)	119,089	119,089	119,089
Other financial assets	4,500,000	(45,000)	(45,000)	45,000	45,000	45,000
2006	Carrying amount	- 1% change Profit	+1% change Equity	Carrying amount	- 1% change Profit	+1% change Equity
	\$	\$	\$	\$	\$	\$
Financial Assets						
Restricted cash and cash equivalent	10,567,780	(105,678)	(105,678)	105,678	105,678	105,678
Other financial assets	4,000,000	(40,000)	(40,000)	40,000	40,000	40,000

Fair values

All financial assets and liabilities recognised in the balance sheet, whether they are carried at cost or fair value, are recognised at amounts that represent a reasonable approximation of fair value unless otherwise stated in the applicable notes.

38 Remuneration of members of the College and Senior Officers

Remuneration of members of the College

The number of members of the College whose total of fees, salaries, superannuation, non-monetary benefits and other benefits for the financial year, fall within the following bands are:

\$		
\$0 - \$10,000	11	11
\$180,001 - \$190,000	-	1
\$190,001 - \$200,000	1	-

The total remuneration of the members of the College is:

198,983 188,725

Total remuneration includes the superannuation expense incurred by the College in respect of members of the College.

Remuneration of Senior Officers

The number of senior officers other than senior officers reported as members of the College, whose total of fees, salaries, superannuation, non-monetary benefits and other benefits for the financial year, fall within the following bands are:

\$		
\$30,001 - \$40,000	*1	-
\$90,001 - \$100,000	1	*1
\$100,001 - \$110,000	-	*2
\$110,001 - \$120,000	3	*1
\$120,001 - \$130,000	2	*1
\$130,001 - \$140,000	1	*2

The total remuneration of senior officers is:

859.451 817.492

* Includes senior officers where periods of service are less than twelve months.

The total remuneration includes the superannuation expense incurred by the College in respect of senior officers other than senior officers reported as members of the College.

No senior officers are members of the Pension Scheme.

CENTRAL TAFE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2007

	2007	2006
	\$	\$
39 Remuneration of auditor		
Remuneration payable to the Auditor General for the financial year is as follows:		
Auditing the accounts, financial statements and performance indicators	95,000	88,600
The expense is included in note 11 'Other expenses'.		
40 Related Bodies		
The College has no related bodies.		
41 Affiliated Bodies		
The College has no affiliated bodies.		
42 Supplementary Financial Information		
<u>Write-Offs</u>		
Public property	545	9,325
Bad debts	197,931	168,405
	198,476	177,730
<u>Loses through theft, defaults and other causes</u>		
Losses of public and other moneys and public and other property through theft, default or otherwise	56	5,411
Amount recovered	-	-
	56	5,411
43 Schedule of Income and Expenditure by Service		
The college provides only one service and that is Vocational Education and Training Delivery.		

ANNUAL ESTIMATES

In accordance with Treasurers Instruction 953, the annual estimates for the 2008 year are hereby included in the 2007 Annual Report. These estimates do not form part of the 2007 financial statements and are not subject to audit.

**CENTRAL TAFE
S40 SUBMISSION
INCOME STATEMENT**

	2008
	Estimate
	\$
COST OF SERVICES	
Expenses	
Employee benefits expense	62,573,618
Supplies and services	20,305,566
Depreciation and amortisation expense	4,302,000
Loss on disposal of non-current assets	25,000
Other expenses	6,156,028
Cost of sales	626,400
Total Cost of Services	93,988,612
Income	
Revenue	
Fee for service	8,077,258
Student charges and fees	9,198,082
Sales	870,000
Ancillary trading	1,420,037
Commonwealth grants and contributions	3,120,957
Interest revenue	1,200,000
Other revenue	429,221
Total Revenue	24,315,555
Total income other than income from State Government	24,315,555
NET COST OF SERVICES	-69,673,057
INCOME FROM STATE GOVERNMENT	
State funds	63,692,842
Resources received free of charge	1,680,000
Total income from State Government	65,372,842
SURPLUS (DEFICIT) FOR THE PERIOD	-4,300,215

CENTRAL TAFE
S40 SUBMISSION
BALANCE SHEET

	2008
	Estimate
	\$
ASSETS	
Current Assets	
Cash and cash equivalents	5,942,531
Restricted cash and cash equivalents	330,940
Inventories	2,600,391
Receivables	5,300,536
Amounts receivable for services	
Other current assets	
Non-current assets classified as held for sale	
Total Current Assets	14,174,398
Non-Current Assets	
Property, plant and equipment	179,382,084
Total Non-Current Assets	179,382,084
TOTAL ASSETS	193,556,482
LIABILITIES	
Current Liabilities	
Payables	100,254
Provisions	6,522,132
Other current liabilities	4,341,634
Total Current Liabilities	10,964,020
Non-Current Liabilities	
Provisions	4,009,087
Total Non-Current Liabilities	4,009,087
TOTAL LIABILITIES	14,973,107
NET ASSETS	178,583,375
EQUITY	
Contributed Equity	6,615,977
Reserves	80,504,901
Accumulated surplus/(deficiency)	91,462,497
TOTAL EQUITY	178,583,375

CENTRAL TAFE
S40 SUBMISSION
CHANGES IN EQUITY STATEMENT

	2008
	Estimate
	\$
Balance of equity at start of period	177,883,591
CONTRIBUTED EQUITY	
Balance at start of period	5,615,977
Capital contribution	1,000,000
Other contributions by owners	
Distributions to owners	
Balance at end of period	6,615,977
RESERVES	
Asset Revaluation Reserve	
Balance at start of period	76,504,901
Changes in accounting policy or correction of prior period errors	
Restated balance at start of period	76,504,901
Gains/(losses) from asset revaluation	4,000,000
Balance at end of period	80,504,901
ACCUMULATED SURPLUS (RETAINED EARNINGS)	
Balance at start of period	95,762,712
Net adjustment on transition to AIFRS	
Changes in accounting policy or correction of prior period errors	
Restated balance at start of period	95,762,712
Surplus/(deficit) or profit/(loss) for the period	-4,300,215
Gains/(losses) recognised directly in equity	
Balance at end of period	91,462,497
Balance of equity at end of period	178,583,375
Total income and expense for the period	-300,215

CENTRAL TAFE
S40 SUBMISSION
CASH FLOW STATEMENT

	2008
	Estimate
	\$
CASH FLOWS FROM STATE GOVERNMENT	
State funds	58,488,237
Capital contributions	400,000
Holding account drawdowns	
Net cash provided by State Government	58,888,237
Utilised as follows:	
CASH FLOWS FROM OPERATING ACTIVITIES	
Payments	
Employee benefits	-57,769,013
Supplies and services	-19,251,966
GST payments on purchases	-2,540,799
Other payments	-6,156,028
Receipts	
Fee for service	8,077,258
Student fees and charges	9,198,082
Ancillary trading	2,290,037
Commonwealth grants and contributions	3,120,957
Interest received	1,200,000
GST receipts on sales	1,079,652
GST receipts from taxation authority	1,461,147
Other receipts	429,221
Net cash provided by/(used in) operating activities	-58,861,452
CASH FLOWS FROM INVESTING ACTIVITIES	
Proceeds from sale of non-current physical assets	0
Purchase of non-current physical assets	-2,800,000
Net cash provided by/(used in) investing activities	-2,800,000
Net increase/(decrease) in cash held and cash equivalents	
Cash and cash equivalents at the beginning of the period	13,215,746
CASH AND CASH EQUIVALENTS AT THE END OF THE PERIOD	10,442,531

CENTRAL TAFE CONTACT DETAILS

Customer Contact Central – Tel 1300 300 822

Website – www.centraltafe.wa.edu.au

Email – enquiry@central.wa.edu.au

Perth

25 Aberdeen Street
PERTH

Art, Design and Media Centres
12 and 19 Aberdeen Street
PERTH

eCentral

140 Royal Street
EAST PERTH

Fremantle Art and Design

Fremantle Prison Annexe
The Terrace
FREMANTLE

Leederville

Richmond Street
LEEDERVILLE

Mt Lawley

Harold Street
MT LAWLEY

Nedlands

Oral Health Centre of WA
17 Monash Avenue
NEDLANDS

Subiaco

133 Salvado Road
SUBIACO