



# Department for Communities

→ Annual Report  
2010-2011



## Department for Communities

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# Who we are

Established in 2007, the Department for Communities (Communities) promotes the interests of Western Australian children, parents, families, young people, seniors, women, carers, volunteers and community organisations in the development of policy and programs across government.

The department is also responsible for delivering programs and services to support and strengthen Western Australia's diverse communities. This includes: administering WA's child care regulatory framework and managing the licensing and compliance of child care services throughout Western Australia; the Best Start program for Aboriginal families and children aged 0-5 years; the Seniors Card Program; the Seniors' Information Service; the Women's Information Service; Parenting WA, which provides state-wide and locally-based services for parents, and families. Communities also administers the state government's Redress WA Scheme.



**Responsible Minister**

Hon Robyn McSweeney MLC

Minister for Child Protection;  
Community Services; Seniors  
and Volunteering; Women's  
Interests; Youth



**Director General**

Ms Jenni Perkins

# Statement of Compliance

For year ended 30 June 2011

**Hon Robyn McSweeney MLC**

Minister for Child Protection; Community Services; Seniors and Volunteering;  
Women's Interests; Youth

In accordance with section 63 of the *Financial Management Act 2006*, I hereby submit for your information and presentation to Parliament, the Annual Report of the Department for Communities for the financial year ended 30 June 2011.

The Annual Report has been prepared in accordance with the provisions of the *Financial Management Act 2006*.



Jenni Perkins  
Accountable Authority

8 September 2011

# 1.0 Overview of the department

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Volunteers are the backbone of our community. It is projected that in 2011 Western Australia's volunteers will be contributing up to 288 million hours of volunteering each year and that this will be worth up to \$9.4 billion.



# 1.1 Executive Summary

In 2010–11, Communities accomplished the following significant achievements:

## Expenditure

- Expended \$155.7 million to support Western Australia's numerous communities
- Made \$95.8 million in payments and rebates to eligible Western Australians—62 per cent of Communities' expenditure and an increase from \$11.7 million in 2009–10
- Allocated \$21.4 million to more than 380 community organisations to deliver services, build communities, and celebrate and recognise the contributions of many groups and individuals who work to improve their communities

## Services

- Helped Western Australians access the services they need through 73 301 calls across four information services run by Communities
- Managed 313 603 WA Seniors Cards and paid 245 374 Cost of Living Rebates
- Successfully regulated child care services in Western Australia by conducting 2 149 inspection visits on the 1 598 licensed child care services and investigated 89 claims of a breach of regulations
- Supported 6 900 secondary students to participate in one of 191 Cadets WA units
- Completed the final payments for 3 303 Redress WA claims

## Events, policy and operational

- Supported and contributed to a comprehensive program of community recognition including Families Week, Children's Week, Carer's Week, National Youth Week, Refugee Week, Centenary of International Women's Day, Seniors Week, Thank A Volunteer Day, National Volunteers Week, and the tenth anniversary of the International Year of Volunteering
- Celebrated the exceptional achievements of positive community role models via the Children's Awards, Youth Awards, Positive Image Awards and the 25th Seniors Awards
- Contributed to developing the state government's Procurement Reform Initiatives
- Developed and administered the Social Innovation Grants program
- Supported Carers WA to develop and deliver three projects to increase the ability and awareness of school staff to identify and support young carers
- Launched 'Vital Volunteering 2011–2016', outlining the state government's vision for volunteering
- Welcomed a new Director General and completed the Communities 2011–2015 Strategic Plan.

## 1.2 Director General foreword

Our biggest challenge—a portfolio ranging from children and families to young people, women, volunteers, carers and seniors—is also our greatest strength. Such a broad portfolio requires us to collaborate across all levels of government and with all sectors of the community. The result is better coordinated policy, and practical service delivery and programs that contribute much more than the sum of their parts to helping create strong, vibrant communities. Importantly, much of the work undertaken by Communities is about building on and bringing together largely informal networks and community supports which contribute to a rich community fabric based on reciprocity and creativity.

Nationally, we have continued to take a lead role in implementing the Council of Australian Governments' Early Childhood Reform Agenda in Western Australia. This has involved extensive consultations across the child care sector to inform the rollout of the new quality standards and regulatory framework for child care.

At the state level, we have worked to establish partnerships to promote integrated policy and service delivery. These include our partnership

with the Departments of Education and Health to coordinate the Positive Parenting Program (Triple P) in Western Australia; our partnership with the Department of the Premier and Cabinet to develop and administer the Social Innovation Grants Program; our partnership with the Department of Education and Carers WA to support young carers in the school system; and our partnership with the Challenger Institute of Technology to develop the One Sky, Many Paths leadership program for young Indigenous people.

We have continued to work with local government to support planning for our ageing population. One third of Western Australian seniors now live in a local government area that has adopted an age-friendly planning approach thanks to the department's Age-Friendly Communities Project. Support for seniors was further increased through the implementation of expanded eligibility criteria for the Seniors Card, and the provision of Cost of Living Rebate payments to a record number of seniors. The Seniors Card Safety and Security Rebate scheme was expanded to provide an additional rebate of up to \$200 for the purchase and installation of a range of

fire safety measures to support seniors to live safely in their homes.

We have developed a new strategic plan to guide our work over the next five years. The plan's seven priorities highlight our important partnership with the community services sector, as we focus on listening to and understanding the needs of communities; building sustainability and innovation across the community sector and recognising and celebrating the achievements of individuals and communities.

We value our relationship with our community sector partners, with service agreements in place with over 150 community service organisations, delivering a range of programs across all our portfolio areas. A key priority has been to develop new service specifications in line with the contemporary focus on outcomes and more flexible funding arrangements. We have worked in close consultation with our funded organisations, and are well positioned to implement the state government's sustainable funding initiative.

Recognising and promoting the critical importance of children's early years continues

to be a key priority. Our children's services officers have played an important role helping to inform parents on the range of available child care and early years programs, as well as working with the child care sector to support them to adapt to the new national early years framework. We have continued to support a range of innovative initiatives through local early years networks throughout the state, such as the Collie 'meals on wheels' program for new mothers and the Broome 'deadly readers club' early literacy project. We successfully trialled a new support model for our Best Start Program, which supports young Indigenous children's health and wellbeing and prepares them for their engagement in school. And thanks to Royalties for Regions funding, combined with funding from the Department for Communities, 25 occasional child care centres in regional communities, threatened with closure following the withdrawal of federal government funds, are able to keep their doors open.

Our Parenting Coordinators worked in collaboration with local communities, child health nurses and local schools throughout the state to deliver a range of parenting

**Many parents find life with a child a joyful but challenging experience. Parenting WA offers an information, support and referral service to parents, carers, grandparents and families with children up to 18 years of age.**





workshops and one-on-one support to build the confidence of parents of children aged up to 18 years, supplemented by the parenting line, which responded to almost 12 000 queries, and over 1 000 parenting courses available on Parenting WA's database.

The Cadets WA program, comprising almost 7 000 secondary school students, was expanded to trial the new Rivers Rangers program for primary school students in years five to seven. An energetic and creative working group of young people oversaw a successful National Youth Week, including the inaugural KickstART Youth Arts Market and the Freestyle Masters of Hip Hop Festival. The Youth Mentoring Reform Group, jointly chaired by Communities and the youth sector, is an innovative partnership approach to build the capacity and effectiveness of mentoring strategies across the state.

The Centenary of International Women's Day was marked with a series of events and small grants enabling 51 communities throughout the state to hold local celebrations. An ongoing partnership with the Institute of Public Administration Australia led to a successful workshop with private and public sector participants coming together to explore practical initiatives to increase the number of women in senior positions in the workplace, drawing from the findings from the research report Women in Leadership: Strategies for Change.

The tenth anniversary of the International Year of Volunteers included the launch of 'Vital Volunteering 2011-2016', a guide for governments, community organisations, and businesses to work together as partners to develop and support volunteering. In this regard, it is important to acknowledge the role of our Seniors Card volunteers, along with our women's information line and parenting support volunteers, all of whom play an invaluable role in helping to build our community presence, and keeping us connected.

Finally, there is no doubt that the achievements of the past year have only been made possible because of the commitment, passion and professionalism of our staff. I commend their efforts to you.



**Jenni Perkins**  
Director General

# 1.3 How we operate

## 1.3.1 Our strategic plan

[www.communities.wa.gov.au/AboutUs](http://www.communities.wa.gov.au/AboutUs)

This year Communities undertook the first revision of its strategic plan since its creation in 2007. The 'Department for Communities Strategic Plan 2011-2015' emphasises the importance of working in partnership with community service organisations.

Please refer to our strategic plan on the following double page spread.

**Strategic Plan 2011-2015**

**Our Vision**

→ *Strong, vibrant communities where all people belong, matter and contribute*

<p><b>Our Purpose</b></p> <p><b>Listening and Understanding</b></p> <ul style="list-style-type: none"> <li>• Listen to the views of communities</li> <li>• Improve understanding of community needs</li> <li>• Inform and influence effective responses.</li> </ul> <p><b>Sustainability and Innovation</b></p> <ul style="list-style-type: none"> <li>• Strengthen the community sector's skills, knowledge and sustainability</li> <li>• Support social innovation and enterprise.</li> </ul> <p><b>Contribution and Celebration</b></p> <ul style="list-style-type: none"> <li>• Enhance the knowledge, skills and confidence of individuals and groups</li> <li>• Promote community cohesion and participation</li> <li>• Recognise and celebrate individual and community achievements.</li> </ul>	<p><b>Our Values</b></p> <p><b>Collaboration</b></p> <p>We work collaboratively and encourage partnerships to strengthen relationships and improve outcomes.</p> <p><b>Diversity</b></p> <p>We embrace and promote diversity, mutual respect and social justice.</p> <p><b>Respect</b></p> <p>We respect the people and communities we work with and one another.</p> <p><b>Engagement</b></p> <p>We involve, communicate with and listen to the views of individuals, groups, organisations and communities to inform our work.</p> <p><b>Innovation</b></p> <p>We endeavour to work ever more creatively, drawing on sound experience, evidence and contemporary thinking.</p> <p><b>Integrity</b></p> <p>We demonstrate open and accountable practice, through honest and truthful decisions and actions.</p>	<p><b>Our Strategic Priorities</b></p> <p><b>In partnership with community service organisations, we will...</b></p> <p><b>Enrich the lives of children and families</b></p> <ul style="list-style-type: none"> <li>• Assist families and communities to establish and support learning and developmental opportunities for children</li> <li>• Help families select and access quality child care and early years services</li> <li>• Support quality and continuous improvement in child care services through the provision of advice and support to established and potential providers.</li> </ul> <p><b>Strengthen parenting across all communities</b></p> <ul style="list-style-type: none"> <li>• Provide parents and others in a parenting role with up-to-date information and parenting strategies for children pre-birth to 18 years</li> <li>• Lead a coordinated and collaborative approach across government and the community sector to support effective parenting programs</li> <li>• Partner with parents, communities and organisations to strengthen community capacity to raise healthy, happy children.</li> </ul> <p><b>Encourage and support young people to engage in community life</b></p> <ul style="list-style-type: none"> <li>• Promote wellbeing and positive images of young people</li> <li>• Support opportunities for young people to reach their full potential as respected and contributing members of the community</li> <li>• Work with young people, community groups and government agencies to support young people's participation in decision making, planning and services to meet their diverse needs.</li> </ul>	<p><b>Identify and address the unique issues faced by women</b></p> <ul style="list-style-type: none"> <li>• Identify and increase awareness of the economic, social and health issues experienced by women and ways to address them</li> <li>• Strengthen the positive profile of women and facilitate their increased participation, engagement and leadership in the community</li> <li>• Provide advice and information on the issues faced by women and supports available to help them make informed decisions.</li> </ul> <p><b>Recognise and support the valued contribution of carers</b></p> <ul style="list-style-type: none"> <li>• Acknowledge and support carers for their unique contribution and facilitate access to information</li> <li>• Provide opportunities for carers to participate in decision making on issues impacting the people they care for and themselves</li> <li>• Promote greater community recognition and understanding of, and support for, the unique needs of carers.</li> </ul> <p><b>Support volunteering in the community</b></p> <ul style="list-style-type: none"> <li>• Acknowledge and promote volunteering and the vital contribution of volunteers</li> <li>• Monitor trends and support responses to the needs of volunteers and organisations that involve volunteers</li> <li>• Support the development of partnerships between government, corporate and community sectors to enhance and expand volunteering.</li> </ul> <p><b>Encourage and support older people to live full and active lives</b></p> <ul style="list-style-type: none"> <li>• Support the development of age-friendly communities, programs and services to better respond to the needs of people as they age</li> <li>• Provide information and support to assist seniors to plan for their later years, participate fully in the community, and maintain their independence and healthy lifestyles.</li> </ul>
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Government of Western Australia  
Department for Communities



Strong, vibrant communities where

## Our Purpose

### Listening and Understanding

- Listen to the views of communities
- Improve understanding of community needs
- Inform and influence effective responses.

### Sustainability and Innovation

- Strengthen the community sector's skills, knowledge and sustainability
- Support social innovation and enterprise.

### Contribution and Celebration

- Enhance the knowledge, skills and confidence of individuals and groups
- Promote community cohesion and participation
- Recognise and celebrate individual and community achievements.

## Our Values

### Collaboration

We work collaboratively and encourage partnerships to strengthen relationships and improve outcomes.

### Diversity

We embrace and promote diversity, mutual respect and social justice.

### Respect

We respect the people and communities we work with and one another.

### Engagement

We involve, communicate with and listen to the views of individuals, groups, organisations and communities to inform our work.

### Innovation

We endeavour to work ever more creatively, drawing on sound experience, evidence and contemporary thinking.

### Integrity

We demonstrate open and accountable practice, through honest and truthful decisions and actions.





# all people belong, matter and contribute

## Our Strategic Priorities

In partnership with community service organisations, we will...

### Enrich the lives of children and families

- Assist families and communities to establish and support learning and developmental opportunities for children
- Help families select and access quality child care and early years services
- Support quality and continuous improvement in child care services through the provision of advice and support to established and potential providers.

### Strengthen parenting across all communities

- Provide parents and others in a parenting role with up-to-date information and parenting strategies for children pre-birth to 18 years
- Lead a coordinated and collaborative approach across government and the community sector to support effective parenting programs
- Partner with parents, communities and organisations to strengthen community capacity to raise healthy, happy children.

### Encourage and support young people to engage in community life

- Promote wellbeing and positive images of young people
- Support opportunities for young people to reach their full potential as respected and contributing members of the community
- Work with young people, community groups and government agencies to support young people's participation in decision making, planning and services to meet their diverse needs.

### Identify and address the unique issues faced by women

- Identify and increase awareness of the economic, social and health issues experienced by women and ways to address them
- Strengthen the positive profile of women and facilitate their increased participation, engagement and leadership in the community
- Provide advice and information on the issues faced by women and supports available to help them make informed decisions.

### Recognise and support the valued contribution of carers

- Acknowledge and support carers for their unique contribution and facilitate access to information
- Provide opportunities for carers to participate in decision making on issues impacting the people they care for and themselves
- Promote greater community recognition and understanding of, and support for, the unique needs of carers.

### Support volunteering in the community

- Acknowledge and promote volunteering and the vital contribution of volunteers
- Monitor trends and support responses to the needs of volunteers and organisations that involve volunteers
- Support the development of partnerships between government, corporate and community sectors to enhance and expand volunteering.

### Encourage and support older people to live full and active lives

- Support the development of age-friendly communities, programs and services to better respond to the needs of people as they age
- Provide information and support to assist seniors to plan for their later years, participate fully in the community, and maintain their independence and healthy lifestyles.

## 1.3.2 Organisational chart and divisional activities

Communities was established as a department under the *Public Sector Management Act 1994* in 2007.

### Helen Creed

#### Executive Director

#### Children and Family Services

Provides a range of services, support and information on parenting, child care and Aboriginal early childhood. Promotes and supports the importance of early years activities, licenses and monitors child care services and provides support to the child care sector. The division is also responsible for implementing the Council on Australian Governments National Quality Agenda for child care services in WA.

### Margaret Dawkins

#### Executive Director

#### Policy and Planning

Provides strategic policy development, advice and coordination as well as research, analysis and planning in seven principal policy focus areas: children; youth; families; seniors; carers; volunteering; and women.



**Hon Robyn McSweeney MLC**

**Minister for Child Protection; Community Services; Seniors and Volunteering; Women's Interests; Youth\***

**Jenni Perkins**

**Director General**

**Advisory Councils**

**Seniors Ministerial Advisory Council**

**Women's Advisory Council**

**Carers Advisory Council**

Refer to Appendix 2.

**Narrell Lethorn**

**Manager, Strategic and Executive Support**

Manages executive services, ministerial liaison, risk management and internal audit.

**Stephanie Withers**

**Executive Director**

**Redress WA**

Administers the Redress WA scheme on behalf of the state government for adults who were abused or neglected as children while in state care.

**Karin Mac Arthur**

**Executive Director**

**Community Engagement**

Manages the department's community funding programs, including grants and sponsorships, and service agreements with community organisations. Manages the department's award and events program and all community relations activities. Administers the Seniors Card Centre and information services for women and seniors.

**Peter Walton**

**Executive Director**

**Corporate and Business Support**

Manages the overall delivery of corporate services including financial management, human resource management, information and communication technology and corporate governance. Manages the Service Level Agreement with the Department for Child Protection.

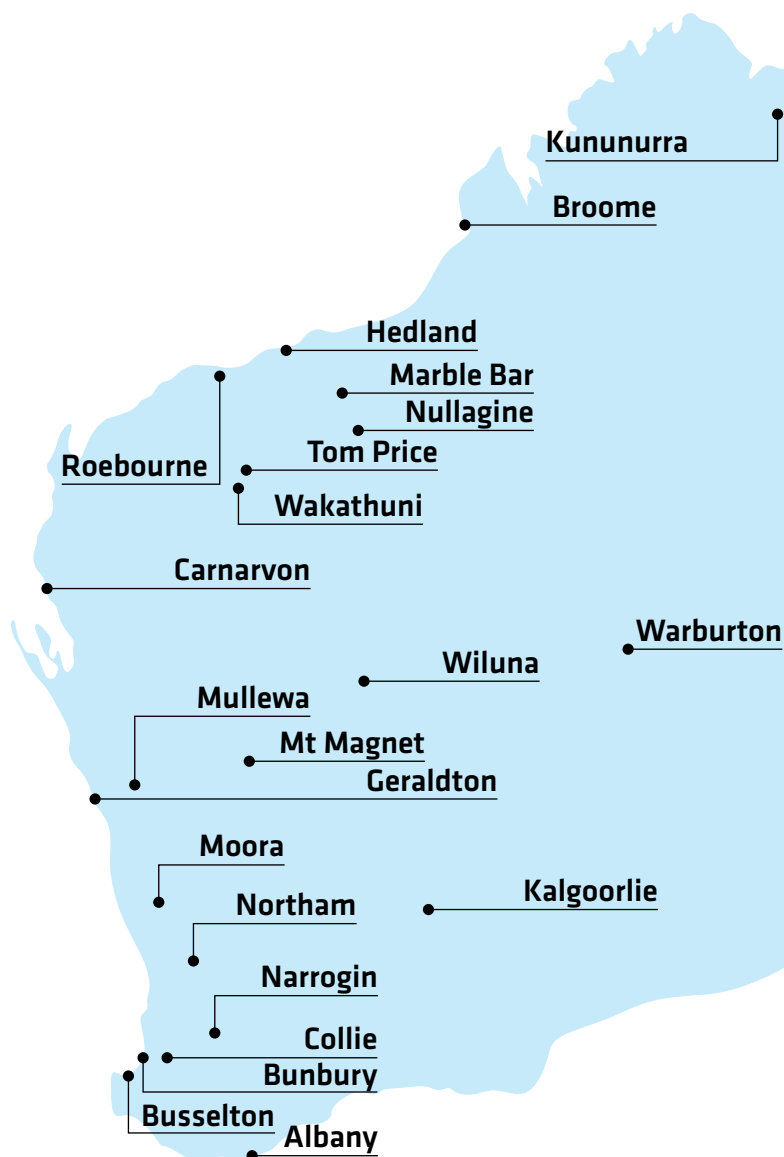
\*Note: The Hon Donna Faragher MLC, Minister for Youth, stepped down from her Ministerial duties on 22 November 2010. On 14 December 2010, the Hon Robyn McSweeney MLC was sworn in by the Governor as the Minister for Youth.

### 1.3.3 Staff locations

These maps present the location of Department for Communities staff across Western Australia.

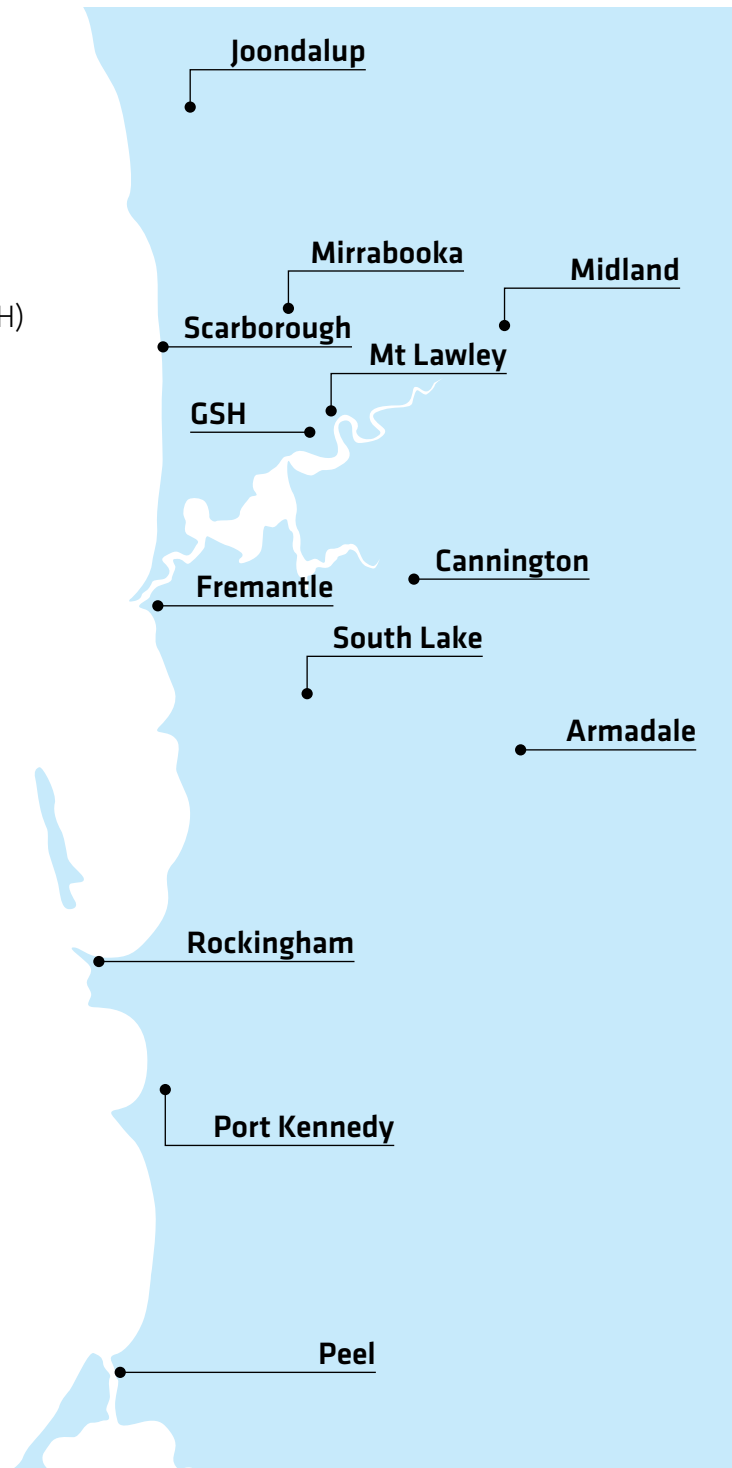
#### Country locations

- Albany
- Broome
- Bunbury
- Busselton
- Carnarvon
- Collie
- Geraldton
- Hedland
- Kalgoorlie
- Kununurra
- Marble Bar
- Moora
- Mount Magnet
- Mullewa
- Narrogin
- Nullagine
- Northam
- Roebourne
- Tom Price
- Wakathuni
- Warburton
- Wiluna



**Metropolitan locations**

- Armadale
- Cannington
- Fremantle
- Gordon Stephenson House (GSH)
- Joondalup
- Mirrabeeka
- Midland
- Mount Lawley
- Peel
- Port Kennedy
- Rockingham
- Scarborough
- South Lake





## 1.3.4 Senior Officers

As at 30 June 2011.

### **Jenni Perkins**

Director General

Ms Perkins has had extensive experience in social policy and community development across the non-government, local government and state government sectors. Ms Perkins was appointed Director General of Communities in August 2010. Prior to joining the department, she was Director of Policy and Strategy with the Disability Services Commission, where she had a lead role in cross-jurisdictional funding negotiations and development of state and national disability policy.

### **Helen Creed**

Executive Director, Children and Family Services

Ms Creed was appointed to the position of Executive Director, Children and Family Services in May 2008. A qualified social worker by background, Ms Creed's working career has emphasised her commitment to social justice, contributing significantly at state, national and international levels through positions across government, the union movement and the community. In 2006, Ms Creed joined the Western Australian public sector as Executive Director of the Office for Women's Policy and in May 2007 was seconded to the Department of Consumer and Employment Protection (now the Department of Commerce) to work as Western Australia's Fair Employment Advocate.

### **Margaret Dawkins**

Executive Director, Policy and Planning

Ms Dawkins was appointed to the position of Executive Director, Policy and Planning in December 2010. Her previous positions in the Department for Communities have included Director, Office for Youth, and Director, Strategic Planning. Ms Dawkins has previously headed the Office for Seniors Interests and Volunteering in the Department for Community Development and has worked for many years, drawing on her background as a research and practising psychologist, in research, information and policy roles in the public and university sectors, particularly in the area of child protection. Ms Dawkins is a Healthway Board member.

### **Karin Mac Arthur**

Executive Director, Community Engagement

Dr Mac Arthur was appointed to the position of Executive Director, Community Engagement, in March 2009. She has held several senior community engagement roles with the Government of Western Australia, including with the Office of Multicultural Interests, the Department of Indigenous Affairs, and also as a senior policy adviser in the Department of the Premier and Cabinet. Before immigrating to Western Australia in 1996, Dr Mac Arthur worked for several years with community groups in Africa and Latin America on behalf of the European Union.



### **Peter Walton**

Executive Director, Corporate and Business Support

Mr Walton was appointed to the position of Executive Director, Corporate and Business Support in May 2009. His previous positions include Executive General Manager, Curtin University of Technology, for ten years, and executive management roles covering the full range of corporate services in the (then) Ministry of Education and the Department of Corrective Services. Mr Walton has also held management positions in local and federal government agencies and has more than 30 years' experience working as a volunteer with local, national and international community-based not-for-profit organisations.

### **Stephanie Withers**

Executive Director, Redress

Ms Withers was appointed to the position of Executive Director, Redress WA after holding several management roles in corporate support at Tourism WA, the Ministry of Justice, Central TAFE and the Public Service Commission. Prior to joining the state government in 1987, Ms Withers worked in social welfare policy and service delivery in the immigration, social security and health sectors. Ms Withers has qualifications in social work and public sector administration.

### 1.3.5 The legislation we administer

As at 30 June 2011, Communities administered the following legislation on behalf of the Minister for Child Protection; Community Services; Seniors and Volunteering; Women's Interests; Youth:

*Carers Recognition Act 2004*

*Child Care Services Act 2007*

*Volunteers and Food and Other Donors (Protection from Liability) Act 2002*

Child Care Services (Child Care) Regulations 2006

Child Care Services (Family Day Care) Regulations 2006

Child Care Services (Outside School Hours Care) Regulations 2006

Child Care Services (Outside School Hours Family Day Care) Regulations 2006

Child Care Services Regulations 2007

Child Care Services (Rural Family Care) Regulations 2010.

**Raising happy, healthy children is the key to building strong and vibrant communities. What happens early on for every child shapes their future, including what they will be like as teenagers and adults.**



### 1.3.6 Other key legislation

In performing its functions Communities complies with the following laws:

*Auditor General Act 2006*

*Corruption and Crime Commission Act 2003*

*Disability Services Act 1993*

*Equal Opportunity Act 1984*

*Electoral Act 1907*

*Financial Management Act 2006*

*Freedom of Information Act 1992*

*Industrial Relations Act 1979*

*Library Board of Western Australia Act 1951*

*Minimum Conditions of Employment Act 1993*

*Occupational Safety and Health Act 1984*

*Public and Bank Holidays Act 1972*

*Public Interest Disclosure Act 2003*

*Public Sector Management Act 1994*

*Salaries and Allowances Act 1975*

*State Records Act 2000*

*State Superannuation Act 2000*

*State Supply Commission Act 1991*

*Workers' Compensation (Common Law Proceedings) Act 2004*

*Workers' Compensation and Injury Management Act 1981.*

In the financial administration of the department, management has complied with the requirements of the *Financial Management Act 2006* and all other relevant laws, and exercised controls that provide reasonable assurance that the receipt and expenditure of monies and the acquisition and disposal of public property and incurring of liabilities were in accordance with legislative provisions. At the date of signing, management was not aware of any circumstances that would render the particulars included in this statement misleading or inaccurate.

# 1.4 Performance management framework

## 1.4.1 Links with state government goals

The work undertaken by Communities is covered by the state government goal: Outcome Based Service Delivery.

The link between the government goal and Communities is outlined in the figure here:

### **State Government Goal** **Outcome based service delivery**

Greater focus on achieving results in key service delivery areas for the benefit of all Western Australians

#### **Outcome 1**

Communities are strengthened so that individuals and families are better able to meet their needs

#### **Service 1**

Community and family support

#### **Service 2**

Child care services

#### **Service 3**

Strategic policy and coordination

#### **Service 4**

Redress WA scheme for children and young people abused in the care of the state



## 1.4.2 Future changes to outcome based management framework

Communities' outcome based management framework was updated in the 2011-12 Budget Statements following approval by the Department of Treasury. This included changes to the service structure and to the effectiveness and efficiency indicators. The 2010-11 Annual Report reports to the structure of the 2010-11 Budget Statements. The changes will appear in the 2011-12 Annual Report.

### Key effectiveness indicators

- Percentage of customers who report they were satisfied with the service
- Number of substantiated breaches of regulations arising from allegations per licensed child care service
- Percentage of stakeholders who report they were satisfied with policy and coordination projects

### Key efficiency indicators

- Community and family support—average cost per service
- Child care services—average cost per licensed service
- Average cost per strategic policy/coordination project for youth
- Average cost per strategic policy/coordination project for children and families
- Average cost per strategic policy/coordination project for seniors
- Average cost to administer a Seniors Card
- Average cost to administer each Seniors Cost of Living Rebate
- Average cost to administer each Seniors Safety and Security Rebate
- Average cost per strategic policy/coordination project for volunteers
- Average cost per strategic policy/coordination project for women
- Average cost to administer each Redress WA claim

## 2.0 Agency performance

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Our vision is a Western Australia where seniors are healthier, feel secure, and are valued, active participants in all aspects of community life.



## 2.1 Overview of operations

Communities' organisational planning includes its five-year strategic plan, an evaluation framework, resourcing strategies and annual operational plans for each division. This planning provides clear links to government legislation and policy and the state government's priorities.

The department's 2010–11 funding was allocated to four key service areas. Each of these service areas supported Communities' role in providing strategic leadership and advocacy to strengthen communities. Performance and achievements for each of these services are reported in chapter 2.2 of this report. Performance measures for auditing purposes are reported in chapter 4.2.

The state government entrusted Communities with administering and paying major concession programs and payments to the public, including the Redress Scheme, the Seniors Cost of Living Rebate and the Seniors Safety and Security Rebate. Together, these programs accounted for 62 per cent of the department's expenditure.

The remainder of section 2.1 presents information on finances, profile of key populations, service delivery, funding to community organisations, community development grants, information services and community recognition activities.

### In brief ...

**\$155.7 million**—Communities' total cost of services

**\$95.8 million**—the amount spent on payments and rebates to eligible Western Australians, 62 per cent of Communities' expenditure and an increase from \$11.7 million in 2009–10

**98 per cent**—the percentage of 1 206 surveyed service users who were both happy with the service they received and thought it met their needs

**73 301**—total number of calls to parenting, seniors, women's and Redress WA information and support lines

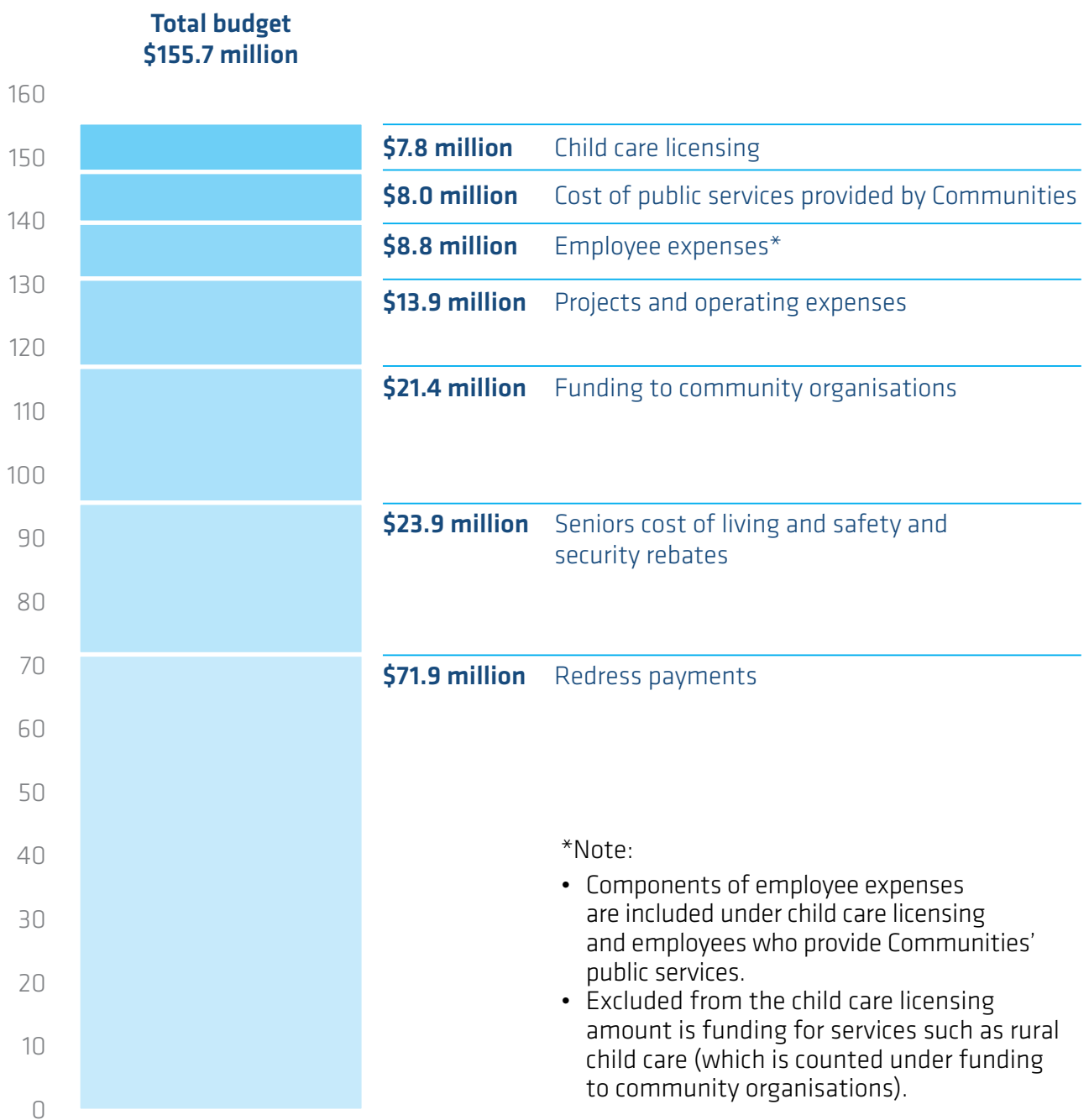


## Financial Information 2008-11

Key Financial Indicators	2008-09	2009-10	2010-11		
	\$'000	\$'000	Actual \$'000	Budget target \$'000	Variation \$'000
Total cost of services*	77 988	67 034	155 714	156 069	-355
Net cost of services	75 643	65 991	153 783	154 616	-833
Total equity	50 947	58 538	63 743	51 617	12 126
Net increase / (decrease) in cash held	3 164	10 697	1 206	7 487	-6 281
State funding	80 748	74 284	155 867	154 596	1 271
Cost of payments and rebates*	19 455	11 704	95 783	95 946	-163
Approved full-time equivalent staff level	192.6	219	237	238	-1

\*Note: • In 2010-11 the bulk of ex gratia Redress payments were made, the cost of which greatly increased Communities' expenditure relative to previous years.

The figure below shows the relative spending by Communities on major areas. In 2010–11, the top three largest expenses in decreasing order were: payments for the Redress WA Scheme; the Seniors Card Cost of Living and Safety and Security rebates; and funding to community organisations for the delivery of services.



## 2.1.1 Profile of key populations

The work of Communities touches on the lives of most Western Australians at some point during their life course. The following table illustrates the size of the current population groups which are the focus of the department. The chart on the next page shows the proposed changes in population in the coming years.

### Counts of key populations in WA sourced from the Australian Bureau of Statistics

	Males (no.)	Females (no.)	Total (no.)	Total Proportion (%)
Young Children (0-3 y/o) <b>a</b>	64 078	60 922	125 000	5.5
Children (4-11 y/o) <b>a</b>	118 894	112 215	231 109	10.1
Youth (12-25 y/o) <b>a</b>	237 252	217 921	455 173	19.8
Seniors (60yrs and over) <b>a</b>	190 706	206 357	397 063	17.3
Gender <b>a</b>	1 163 013	1 130 497	2 293 510	-
Carers <b>b</b>	112 200	139 800	252 100	-
Young Carers (15-24 y/o) <b>b</b>	15 700	15 600	31 400	-
Volunteers <b>c</b>	251 400	290 400	541 800	36.3
Couple families with dependent children <b>d</b>	-	-	238 000	-
One parent families with dependent children <b>d</b>	-	-	53 000	-

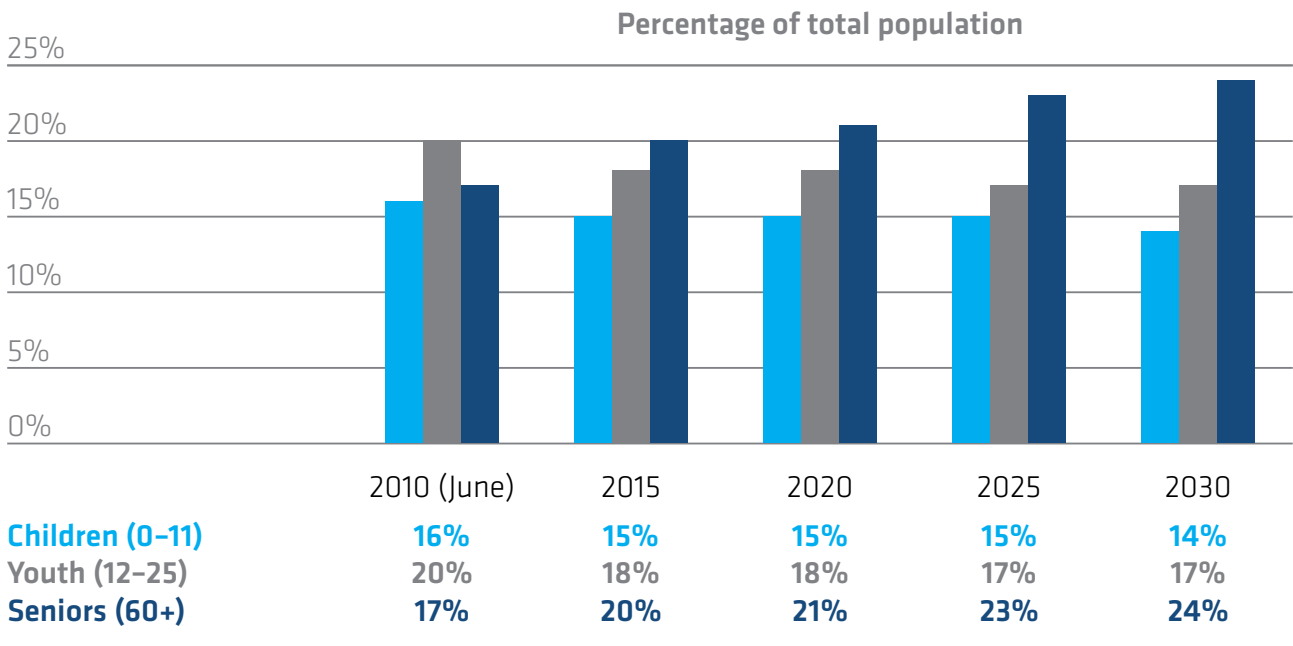
**a** As at June 2010. ABS (2011), category number 3101.0

**b** As at Dec 2009. ABS (2010), category number 4430.0

**c** As at July 2006. ABS (2007), category number 4441.0

**d** As at June 2010. ABS (2011), category number 4442.0

**The estimated change in representation of children, young people and seniors based on estimated residential population in June 2010 and projections to 2030.**



## 2.1.2 Delivery of services

Communities provided services directly and funded community organisations to deliver services to the public that were aimed at supporting families, children, youth, women, carers, volunteers and seniors. In addition, the department supported the community sector by providing resources and funding for service linkage and networking, professional development and advocacy.

A total of \$29.4 million was spent in 2010–11 on delivery of direct services. This comprised \$8 million for services provided by Communities and \$21.4 million for services provided by community organisations. Funding to community organisations represented 73 per cent of all expenditure on service delivery.

### In brief ...

**\$29.4 million**—total spent on the delivery of services

**73 per cent**—the percentage of the total spent on the delivery of services that went to community organisations

**98 per cent**—the percentage of 1 206 surveyed service users who were both happy with the service they received and thought it met their needs

**155**—the number of community organisations with recurrent funding under service agreements

### Examples of services:

- The Best Start Aboriginal Early Years program focused on increasing families' participation in activities that support their children's early development, health and wellbeing and to increase school readiness  
[www.communities.wa.gov.au/childrenandfamilies/aboriginalbeststart](http://www.communities.wa.gov.au/childrenandfamilies/aboriginalbeststart)
- Parenting WA offered information, support and referral services to parents, carers, grandparents and families  
[www.communities.wa.gov.au/childrenandfamilies/parentingwa](http://www.communities.wa.gov.au/childrenandfamilies/parentingwa)
- Community facilities and services, such as family centres and community neighbourhood centres, regional child care and playgroups
- Funding Volunteer Resource Centres and Volunteering WA to support the development of volunteering in local communities  
[www.communities.wa.gov.au/serviceareas/volunteering](http://www.communities.wa.gov.au/serviceareas/volunteering)
- Funding to bodies such as the Western Australian Council of Social Services and the Youth Affairs Council of Western Australia.



## 2.1.3 Funding to community organisations

Total funding to community organisations for services, grants and Cadets WA was \$21.4 million. This total included \$15.7 million recurrent funding to community organisations under service agreements.

A significant increase in the amount of funding available to not-for-profit community organisations over the next three years was announced in the 2011-12 state budget. Communities worked closely with the

Department of Treasury to implement a 15 per cent funding increase for the 2011-12 financial year, ensuring that 98 per cent of eligible organisations received additional funding on 1 July 2011.

The table below shows the number of community organisations with recurrent funding in the past two years. More details of funding per organisation are provided in Appendix 1.

Recurrent funding ('000)	Count of community organisations	
	2009-10	2010-11
Less than \$20	19	19
\$20-\$50	64	58
\$51-\$100	35	35
\$101-\$200	26	26
\$201-\$500	11	12
More than \$500	5	5
<b>Total</b>	<b>160</b>	<b>155</b>

## 2.1.4 Community development grants programs

[www.communities.wa.gov.au/  
grantsandfunding](http://www.communities.wa.gov.au/grantsandfunding)

Grants are an important part of Communities' strategy for providing community groups with resources to build participation and inclusion in community life and celebrate contributions to the community. The strength of this approach is in the flexibility it allows in supporting new ideas or short-term projects with a focus on building community.

Each year, a range of grants programs are developed and delivered to achieve strategic priorities and they may vary in nature and volume. In 2010–11, Communities provided a total of \$764 407 through nine grants programs to community organisations:

- 277 individual grants were paid to 231 different community organisations at an average value of \$2 760 per grant
- The value of grants ranged from \$300 to \$25 000.

### In brief ...

**\$764 407**—total funding spent on community development grants programs

**\$2 760**—the average value of each grant

**277**—the number of grants awarded

**231**—the number of community organisations to receive a grant

**Communities is responsible for developing programs and policies that meet the needs of people aged 12 to 25. We recognise that the young people who live in Western Australia are diverse and have a lot to contribute in a variety of ways.**



<b>Grant Programs</b>	<b>Number of recipients</b>	<b>Total grant funds</b>	<b>Average funded</b>
<b>Age-Friendly Communities Grants</b> A small grants program to encourage Local Government Authorities to undertake research, facilitate workshops and conduct other information-gathering exercises to support age-friendly practices	9	\$70 000	\$7 778
<b>Community Activity Grants</b> Grants to enable community organisations to develop projects that meet Communities' strategic directions and priorities	12	\$27 500	\$2 292
<b>Know Your Neighbour Day Grants</b> To raise awareness of social isolation and promote an inclusive community and enhance links between organisations operating at the local level	14	\$13 350	\$954
<b>Thank A Volunteer Day Grants</b> Funds for community organisations to thank and recognise volunteers for their valuable contribution within the community	43	\$40 325	\$938
<b>WA Grants for Women</b> To support projects that strengthen the social and economic wellbeing of women, increase participation, promote positive images of women in the community, encourage leadership and encourage women's sense of safety.	23	\$102 564	\$4 459
<b>Grants for the Centenary of International Women's Day</b> A small grants program to contribute to women celebrating the centenary of International Women's Day in their local communities.	51	\$25 128	\$493
<b>National Youth Week Grants</b> Funding available for organisations to host an event that brings young people together and provides opportunities for young people to express their ideas and views, and celebrate positive contributions and the participation of all groups.	79	\$73 163	\$926
<b>Youth Strategic Project Grants</b> To support strategic projects that are targeted for the benefit of young people between the ages of 12 and 25 years and/or the youth sector generally. This includes improving mental and emotional wellbeing; increasing drug and alcohol awareness; and enhancing the capacity of youth sector agencies.	14	\$287 177	\$20 513
<b>Youth Activities Grants</b> To support projects that encourage young people to get involved in innovative and challenging community projects and activities.	32	\$125 201	\$3 913



## 2.1.5 Information services

Communities provided four information services. These information lines aim to link people to the services and information they need. Both the Seniors and the Women's information services are made possible by an energetic team of volunteers. There was a significant increase in the total number of calls in 2010-11 across all four services.

### Number of calls

Information service	Number of calls taken	
	2009-10	2010-11
Parenting WA <a href="http://www.communities.wa.gov.au/childrenandfamilies/parentingwa">www.communities.wa.gov.au/childrenandfamilies/parentingwa</a>	7 836	11 681
Seniors Information Service <a href="http://www.communities.wa.gov.au/serviceareas/seniorscard">www.communities.wa.gov.au/serviceareas/seniorscard</a>	22 678	27 369
Women's Information Service <a href="http://www.communities.wa.gov.au/serviceareas/women/information-service">www.communities.wa.gov.au/serviceareas/women/information-service</a>	2 173	3 221
Redress WA Helpline <a href="http://www.communities.wa.gov.au/Services/Redress">www.communities.wa.gov.au/Services/Redress</a>	12 265	31 030
<b>Total</b>	<b>44 952</b>	<b>73 301</b>

Communities recognises the vital role that women play in building strong and vibrant communities. Quality research and community consultation are central to our work, whether we are developing policy or providing advice on programs and services.



## 2.1.6 Community recognition

Communities organises and sponsors a range of events and occasions to celebrate, recognise and help to strengthen Western Australia's diverse and vibrant communities. Collectively these events bring people together to acknowledge the effort that goes into making the places we live more enjoyable and to highlight individuals and groups who act as positive role models. Many of these events and occasions are also supported by grants programs outlined in section 2.1.4.

Description	Department contribution	Date
<p><b>Carers Week</b> The event was established to promote and raise awareness of the valuable role carers play in our community and to generate discussion about carer issues. Carers Week also provides an opportunity for carers to come together, support one another and share ideas and information.</p>	<p>Held an event for carers and representatives from organisations that make a significant contribution to carer promotion and issues to thank them for their contribution and promote awareness of carer's issues to other stakeholders.</p>	<p>17-23 October 2010</p>
<p><b>Children's Week</b> A week dedicated to celebrating children and highlighting their achievements. The celebration promotes community responsibility to: advocate for children as citizens; value them by listening to them; and respond to their ideas and developmental needs.</p>	<p>Provided funding to Meerilinga Young Children's Foundation Inc to coordinate a wide range of activities and the Children's Week Awards. Additional funding was also provided to other community groups for local Children's Week activities.</p>	<p>24-31 October 2010</p>
<p><b>Seniors Week</b> Seniors Week acknowledges and celebrates the outstanding contribution seniors make to their local communities and to Western Australia's economic, cultural and social life. The week opened with the WA Seniors Awards and enabled the community to participate in more than 150 local events across the state.</p>	<p>Communities coordinated the week, including collating all events that registered. Communities promoted and obtained sponsorship to fund the major events such as the Seniors Awards, Seniors on the Swan, and the Belrose Care Seniors Exhibition.</p>	<p>31 October- 7 November 2010</p>

Description	Department contribution	Date
<p><b>Thank a Volunteer Day</b> Celebrations take place across Western Australia to recognise and thank volunteers and to increase awareness state wide of the contribution volunteers make to our communities</p>	<p>Offered small grants to assist community groups recognise the contribution and value of volunteers in the local community.</p>	<p>5 December 2010</p>
<p><b>Centenary of International Women's Day</b> To pay tribute to 100 years of women's contributions—from female pioneers to community volunteers and those who inspire and encourage future generations of women.</p>	<p>Held a celebratory event with inspiring speakers around the theme 'Sharing Women's Stories across Generations'. A commemorative poster was also produced featuring 100 women of all ages and backgrounds. Offered 51 small grants to support events in local communities. Supported the induction of 100 women into the WA Women's Hall of Fame.</p>	<p>8 March 2011</p>
<p><b>National Youth Week</b> A youth-led series of events to celebrate the skills, talents, creativity and contribution of young people to the community.</p>	<p>Supported numerous events including KickstART Youth Market, the Freestyle Masters of Hip-Hop Festival and the Own It! Film Competition. Offered 79 grants to support events in communities.</p>	<p>1-10 April 2011</p>
<p><b>National Volunteers Week</b> The theme was: Inspiring the Volunteer in You.</p>	<p>Partnered with Volunteering WA to hold the state's first volunteering symposium to celebrate International Year of Volunteering +10</p>	<p>9-15 May 2011</p>
<p><b>Families Week</b> The main annual celebration that recognises the importance of families in building strong communities. It coincided with the United Nations International Day of Families.</p>	<p>Held a competition encouraging families to submit photos or art that captured the theme of 'Outdoor Family Fun'.</p>	<p>15-21 May 2011</p>
<p><b>Refugee Week</b> Young refugees shared their experiences at the 'Free From Fear' Art Exhibition.</p>	<p>High school students with refugee backgrounds submitted art works depicting themes such as the rights of children. The works were exhibited in the Central Park foyer.</p>	<p>20-26 June 2011</p>



<b>Awards</b>	<b>Purpose</b>	<b>Number of nominations</b>
<b>Children's Awards</b>	To recognise and reward children who have demonstrated generosity and compassion. To acknowledge adults, services and projects that made an outstanding contribution to improving opportunities for Western Australian children.	250
<b>Youth Awards</b>	To recognise and reward young Western Australians aged 12 to 25, youth-led groups or organisations, and youth workers who have made a positive difference to the community through their achievements and contributions. The awards showcase the talents young people have demonstrated through leadership, citizenship, caring for the environment, and as role models. This includes the Communicate! WA Youth Media Awards.	106 Youth Awards  84 Communicate WA Youth Media Awards
<b>Positive Image Award</b>	To acknowledge secondary school students who, as a group, team, class, year, or whole school, have made a significant contribution to improving the image of young people in their community.	10
<b>Seniors Awards</b>	To acknowledge and celebrate the outstanding contribution seniors make to their local communities and to Western Australia, particularly through volunteer work. The Awards also include the Deborah Kirwan Media Awards for the positive portrayal of seniors.	59

<b>Recognition</b>	<b>Description</b>	<b>Number of people</b>
<b>Seniors Gold Card</b>	Awarded to seniors who achieve the milestone of 100 years of age.	94

## 2.2 Service reports

In 2010–11, Communities had four service areas: community and family support; child care services; strategic policy and coordination; and Redress WA.

### 2.2.1 Service 1—community and family support

Communities coordinated a range of community and family support services, programs and initiatives. These included parenting information and support, and programs focusing on the critical importance of the early years for improving long-term health and wellbeing.

#### Key strategies

- Strengthening parents, the parenting sector and communities
- Providing funding for community organisations to deliver local services
- Improving service delivery and outcomes for early childhood including:
  - Aboriginal children aged 0–5 years and their families, especially in remote regions
  - working as a partner to implement the Council of Australian Governments (COAG) Early Childhood Reform Agenda
  - developing and supporting locally-based early years networks to bring together agencies and community members to promote the critical importance of the early years in predicting later health and wellbeing.

Measure	2007–08	2008–09	2009–10	2010–11	2010–11 target
Percentage of customers satisfied with Aboriginal Early Years, Parenting Services, Home Visiting Services, Occasional Care and Family and Community Support Services					
Percentage	97%	97%	96%	98%	95%
Average cost per service for Parenting Services, Home Visiting Services, Early Years Programs, Aboriginal Early Years and Family Centres					
Total cost ('000)	\$9 395	\$20 817	\$21 862	\$23 791	\$25 758
Number of services	71	162	158	160	165
Average cost per service provider	\$132 330	\$128 498	\$138 369	\$148 692	\$156 109

### Major achievements 2010–11

- Expended \$23.8 million on 160 services and supports to communities across the state\*
- Started implementing integrated service models in partnership with government and community agencies in three locations
- Contributed to the development of Indigenous child and family hubs of support
- Funded an early years project to help local families with under-school-aged children
- Implemented action research projects in three Best Start programs
- Completed the service delivery guidelines for Parenting WA
- Supported the Early Years Networks  
[www.communities.wa.gov.au/childrenandfamilies/earlyyears](http://www.communities.wa.gov.au/childrenandfamilies/earlyyears)
- Provided \$255 623 in Early Years Activity Money to support 226 community initiatives around improving the wellbeing of young children aged 0–8 years [www.communities.wa.gov.au/childrenandfamilies/earlyyears/Pages/EarlyYearsActivityMoney.aspx](http://www.communities.wa.gov.au/childrenandfamilies/earlyyears/Pages/EarlyYearsActivityMoney.aspx)

### Looking forward: initiatives for 2011–12

- Develop an online resource kit to support Early Years Networks
- Work with partners to implement Indigenous child and family centres
- Work with partners to develop integrated service delivery models and integrated early childhood services on, or near, school sites
- Review the Parenting WA Strategic Framework and develop a strategic and integrated approach to parent support policy and service delivery across government and the non-government parenting sector
- Publish and distribute a resource to support quality care in crèches

\*Note: \$23.8 million is based on a different calculation to the figure reported in section 2.1.2, for example, funding to rural child care services is included in service 2.

## 2.2.2 Service 2—child care services

[www.communities.wa.gov.au/childrenandfamilies/childcare](http://www.communities.wa.gov.au/childrenandfamilies/childcare)

The Child Care Licensing and Standards Unit administered the *Child Care Services Act 2007* and relevant regulations. Under the Act, licensing officers have powers to enter, inspect and acquire information from a child care service and to investigate allegations of non-compliance.

## Key strategies

- Support the child care sector to plan, establish and manage children's services throughout the state
- Protect the safety, health and wellbeing of children being cared for by a child care service through an inspection and compliance framework

Measure	2007-08	2008-09	2009-10	2010-11	2010-11 target
Number of substantiated breaches of regulations arising from allegations made to Child Care Licensing and Standards Unit per licensed service					
Proportion of breaches	0.016	0.105	0.029	0.028	0.041
Average cost per licensed service					
Total cost ('000)	\$7 968	\$9 877	\$11 120	\$11 495	\$11 083
Number of licensed services	1 413	1 489	1 562	1 598	1 638
Average cost per service	\$5 639	\$6 633	\$7 119	\$7 193	\$6 766

The table below shows the activities of the Child Care Licensing and Standards Unit for the past two years. The table shows that the number of licensed child care places available increased and that the sector is subject to a significant level of regulatory oversight to safeguard the wellbeing and safety of children.

	2009-10	2010-11
Number of licensed child care places	44 684	46 466
Number of inspection visits	2 205	2 149
Number of applications for a new license	360	323
Number of new licenses granted	316	275
Number of license renewal applications	485	429
Number of license renewals granted	387	507
Number of investigations of a breach of regulations under Child Care Services (Child Care) Regulations 2006 and Child Care Services (Outside School Hours Care) Regulations 2006		
	127	89
Number of services prosecuted for breaches in the Magistrates Court (and number of cases pending)		
	4 (3)	7 (2)

## Major achievements 2010–11

- Successfully regulated child care services in Western Australia via inspection visits, assessment of applications, investigations of breaches and prosecutions of services.
- Provided funding of \$268 000 through Royalties for Regions for 25 rural child care services following the Australian Government's announcement of its intention to stop funding from 1 July 2010.
- Licensed three services under the Child Care Services (Rural Family Care) Regulations 2010 gazetted on 21 May 2011 to respond to the child care needs of rural and remote communities.
- Progressed amendments to the *Child Care Services Act 2007*.
- Undertook significant work on progressing workforce planning, amending legislation, establishing a new regulatory system for children's services and providing information and support in preparation for implementing the National Quality Framework for Early Childhood Education and Care in 2012.
- Participated in the national Engaging Family in the Early Childhood Story project.

## Looking forward: initiatives for 2011–12

- Transition to the National Quality Framework for Early Childhood Education and Care.
- Complete stage two of the anaphylaxis project with the Departments of Health, Education and Education Services to further the aims of the Anaphylaxis Report. [www.health.wa.gov.au/anaphylaxis](http://www.health.wa.gov.au/anaphylaxis)
- Implement a regional community child care strategy and support model.

### In brief ...

**1 598**—number of licensed child care services in Western Australia in 2010–11

**2 149**—the number of completed inspections of licensed child care services

**0.028**—proportion of licensed child care centres with a substantiated breach arising from a complaint

**\$7 193**—average cost per licensed child care service to regulate and protect quality of services to children



## 2.2.3 Service 3—strategic policy and coordination

Provided strategic policy advice, coordination, research, analysis and planning across the policy areas of children, youth, families, seniors, carers, volunteering, and women. This service area includes: recurrent funding; grants and recognition activities that aim to strengthen communities and enhance services; information services for seniors and women; and the administration of the Western Australian Seniors Card.

### Key strategies

- Encouraging seniors and youth to stay healthy, safe and connected
- Recognising and supporting carers
- Supporting and encouraging volunteering
- Providing strategic advice on the effect of policies and programs on the status of women in Western Australia
- Developing policies and initiatives for children and families

### In brief ...

**313 603**—the number of seniors cards that were managed in 2010–11, an increase of 4 per cent from the previous year

**94**—the number of gold cards issued to centenarian Seniors Card holders

**13 475 and 3 066**—the number of national criminal history and working with children checks of volunteers conducted

**6 900**—the number of secondary students participating in 191 Cadets WA units

### Average cost per strategic policy/coordination project

Measure	2007-08	2008-09	2009-10	2010-11	2010-11 target
<b>Youth</b>					
Total cost ('000)	\$6 251	\$7 060	\$6 058	\$6 228	\$6 598
No. of projects	35	30	37	39	34
Average cost/project	\$178 597	\$235 348	\$163 741	\$159 694	\$194 057
<b>Children and families</b>					
Total cost ('000)	\$1 384	\$1 787	\$1 028	\$1 489	\$765
No. of projects	8	27	26	24	25
Average cost/project	\$173 030	\$66 180	\$39 522	\$62 043	\$30 596
<b>Volunteers</b>					
Total cost ('000)	\$1 438	\$1 460	\$1 373	\$1 439	\$1 349
No. of projects	27	27	25	31	28
Average cost/project	\$53 247	\$54 083	\$54 914	\$46 421	\$48 193
<b>Women</b>					
Total cost ('000)	\$2 085	\$2 773	\$1 736	\$1 850	\$1 371
No. of projects	29	29	21	22	24
Average cost/project	\$71 912	\$95 605	\$82 658	\$84 103	\$57 106
<b>Seniors</b>					
Total cost ('000)	\$3 464	\$3 411	\$2 973	\$3 068	\$2 971
No. of projects	49	46	38	34	34
Average cost/project	\$70 695	\$74 142	\$78 238	\$90 221	\$87 389
<b>Average cost to administer Seniors Card</b>					
Total cost ('000)	\$808	\$571	\$1 410	\$1 022	\$1 365
No. of Seniors Card holders	262 634	286 964	299 568	313 603	311 961
Net change from previous year (%)	12 960 (5%)	24 330 (8%)	12 604 (4%)	14 035 (4%)	-
Average cost/card	\$3.08	\$1.99	\$4.71	\$3.26	\$4.37
<b>Average cost to process Seniors Cost of Living Rebate</b>					
Total cost ('000)	-	\$1 453	\$826	\$563	\$869
No. of rebates paid	-	214 091	17 387	245 374	245 777
Average cost to process	-	\$6.79	\$47.52*	\$2.29	\$3.54

\*Note: The result for 2009-10 was influenced by the state government's decision to defer payment of the Cost of Living Rebate to 2010-11.

## Major achievements 2010–11

### Community

- Contributed to developing the state government's Procurement Reform Initiatives, developed outcome-based specifications, five year service agreements and streamlined reporting requirements for the seniors program area
- Succeeded in implementing the state government's component 1 top-up funding to not-for-profit organisations, with 98 per cent of eligible organisations receiving the 15 per cent funding on 1 July 2011
- Supported the visit of leaders in the field of social innovation, Al Etmanski and Vicki Cammick, from Canada's Plan Institute. The visit included workshops with government and community sector representatives and a seminar held in partnership with the University of Western Australia Business School's Centre for Social Impact
- Developed and administered the Social Innovation Grants program

### Volunteering

- Held the 10th anniversary symposium of the International Year of the Volunteer in Perth on 7 and 8 June 2011
- Held a professional networking conference for all Volunteer Resource Centre coordinators
- Completed 13 475 national criminal history police checks for volunteers and 3 066 working with children checks
- Launched 'Vital Volunteering 2011–2016' outlining the state government's vision for volunteering in Western Australia

- Offered 43 small grants to assist in celebrating the annual Thank a Volunteer Day

### Children and families

- Undertook research and initiated a community dialogue on the early sexualisation of children and the role of the media. This included high profile presenters from the Australian Council on Children who held professional workshops and community forums for parents on the topics of 'Too Sexy Too Soon' and 'The Dad Factor: how father-baby bonding helps a child for life'—with around 350 attendees. The seminars presented the latest research on positive parenting, raised the profile of the parenting sector and provided practical information to parents.
- Funded Meerilinga to launch the 2010 Children's Week website and 2010 Children's Week Awards of Recognition to celebrate and recognise groups of children, adults, services or programs that have made an outstanding contribution to Western Australian children and families, as well as rewarding artwork from children across the state [www.communities.wa.gov.au/childrenandfamilies/childrensweek](http://www.communities.wa.gov.au/childrenandfamilies/childrensweek)
- Ran an 'Outdoor Family Fun' competition as part of National Families Week to encourage families to engage in healthy outdoor activity [www.communities.wa.gov.au/childrenandfamilies/FW2011](http://www.communities.wa.gov.au/childrenandfamilies/FW2011)



### Women's interests

- Supported the Women's Advisory Council to undertake a community consultation in Karratha and host a panel discussion on the 'Portrayal of Women in the Media'
- Partnered with the Institute of Public Administration Australia to host a forum on 'Moving beyond the barriers: women in leadership and driving cultural change'
- Marked the Centenary of International Women's Day with an event on behalf of the Minister for Women's Interests, a small grants program to 51 communities throughout Western Australia and a commemorative poster featuring 100 women of all ages and backgrounds
- Provided 23 grants for projects aimed at strengthening women's social and economic wellbeing, increasing participation, promoting positive images or encouraging women's leadership
- Commissioned the report 'Women in Leadership: Strategies for Change'

### Seniors

- Paid the 2010 Cost of Living Rebate of \$104.80 for singles and \$157.22 for couples to 245 374 WA Seniors Card holders
- Expanded the WA Seniors Card Safety and Security Rebate scheme to add an additional \$200 for the purchase and installation of fire extinguishers, fire blankets, mains-powered smoke alarms and residual current devices—more than 8 500 seniors' households have benefited from the scheme this year
- Administered the Seniors Card, with 313 603 card holders and 19 614 new card holders in 2010–11

- Held a comprehensive program of events during Seniors Week, culminating in the presentation of the Senior of the Year Award, the 25th anniversary of the seniors awards
- Provided Age Friendly Communities Implementation Grants to nine local governments
- Supported the Seniors Ministerial Advisory Council in providing strategic advice to the Minister for Seniors and Volunteering on issues affecting older Western Australians
- Provided funding to 14 local governments for Know your Neighbour Day to help reduce social isolation
- Provided funding for initiatives supporting grandparents caring for grandchildren

### Carers

- Supported Carers WA to develop and deliver a major project to increase the ability and awareness of school staff to identify and support young carers
- Developed a new compliance reporting template for agencies required to report under the *Carers Recognition Act 2004*
- Provided support to the Carers Advisory Council to enable it to produce its annual report on compliance with the Carers Charter and the *Carers Recognition Act 2004* and to promote awareness of carers' issues
- Supported a peer network of young carers aged 18–25 years to improve mental health and wellbeing through a range of social networking activities
- Conducted participatory research to develop a social networking program for young carers aged 13–17 years who have a parent with a mental illness

## **Youth**

- Funded and supported the Cadets WA program with the 191 Cadets WA units attracting 6 900 secondary students throughout the state
- Funded the River Rangers, a trial Cadets WA program for primary school students in years five to seven
- Set up a Mentoring Reform Group to develop a youth mentoring strategic framework to support more coordinated, effective and high-quality mentoring programs for young people
- Launched 'Young People and Alcohol', an updated and revised guide for parents on how to delay teenage drinking, produced in collaboration with the Drug and Alcohol Office
- Facilitated the first genuinely youth-led National Youth Week in Western Australia with highlights being the KickstART Youth Market and the Hip Hop Masters of Freestyle concert
- Funded 79 grants for youth activities that provided opportunities for thousands of young people to showcase their skills and talents as well as celebrate National Youth Week
- Ran a comprehensive program of events including the Positive Image Awards, the WA Youth Awards, the One Sky Many Paths leadership development program for young Aboriginal people and the Refugee Week student art exhibition, 'Free from Fear'

## **Looking forward: initiatives for 2011-12**

### **Community**

- Implement recommendations of whole-of-government procurement reform initiatives
- Develop a strategic business plan for implementing the next stage of sustainability funding to support the community services sector

### **Volunteering**

- Publish and launch research on Volunteering in Local Government in Western Australia
- Introduce a Volunteer Service Medal to recognise service of 50 years or more to an organisation as a volunteer

### **Women's interests**

- Provide a number of scholarships for women to attend the Company Directors Course run by the Australian Institute of Company Directors
- Commence a series of monographs on contemporary issues facing women to inform policy and program development
- Partner with the Women's Advisory Council to host a symposium on 'The Portrayal of Women by the Media'

### **Seniors**

- Implement the expanded WA Seniors Card eligibility to allow seniors who work 25 hours or less per week, averaged over a 12-month period, to apply for a card; and extend the permanent residency criterion to seniors residing in Western Australia on a retirement visa, subclass 405 or 410
- Complete the 2012-14 edition of the Seniors Card Discount Directory

- Develop a strategic framework to guide future planning for seniors
- Complete Phase 2 of the Age Friendly Communities grants
- Publish the Active Ageing benchmarks to measure the changes in data collected on a particular set of indicators

### Carers

- Continue implementation of recommendations outlined in the review of the *Carers Recognition Act 2004*
- Continue with the second year of the Young Carers in Schools project

### Youth

- Release the 'Music Feedback Toolkit'
- Update and re-release 'Fit Body, Fit Mind' resource for youth wellbeing
- Celebrate the 15th year anniversary of Cadets WA
- Use the report from Australian Youth Mentoring Network workshops to help develop the youth mentoring strategic framework
- Fund Youth Mentoring demonstration projects
- Facilitate the state-wide National Youth Week planning groups to scope out and develop events for National Youth Week in 2012

## 2.2.4 Service 4—Redress WA

Redress WA was established in 2008 as a finite scheme to acknowledge and apologise to adults who, as children, were abused and/or neglected while they were in the care of the state. Redress WA was based on four pillars of support: an opportunity to make a police referral; a personal apology from the Premier and Minister for Community Services; provision of support and counselling services; and ex gratia payments. Four broad levels of ex gratia payments were offered, ranging from a minimum of \$5 000 to a maximum of \$45 000.

The Forgotten Australians memorial was unveiled in December 2010. Situated in the Northbridge cultural precinct, the memorial acknowledges and honours the strength of more than 56 000 Western Australians who spent part of their childhood or teenage

years in some form of out-of-home care last century, including those who were acknowledged through Redress.

### In brief ...

**\$71.9 million**—amount of money paid to 3 303 claims in 2010–11

**5 917**—total number of confirmed Redress claims

**3 329**—number of apology letters signed by Premier and Minister for Community Services sent to applicants

**1 276**—number of police referrals made at the request of applicants

## Redress WA average administrative cost per claim

Measure	2009-10	2010-11	2010-11 target
Total cost ('000)	\$6 963	\$8 986	\$7 995
Number of claims	4 038	5 849	5 921
Average cost per claim	\$1 724	\$1 536	\$1 350

### Major achievements 2010-11

- Completed 3 303 final payments worth \$71.9 million
- Responded to 31 030 phone calls to the helpdesk
- Sent 3 329 apology letters signed by the Premier and the Minister for Communities
- Made 1 276 police referrals at the request of applicants
- Completed 69 reviews of claims at the request of applicants, of which 14 were upheld and 55 dismissed.
- Funded \$429 747 to service providers to offer counselling and support to 2 294 applicants.

### Looking forward: initiatives 2011-12

- Send out remaining offers and finalise payments to all eligible applicants
- Finalise all apology letters
- Complete all remaining police referrals
- Conclude administration of the scheme, including archiving all records as per the *State Records Act 2000*.

## 3.0 Significant issues affecting Communities

### Government reform

In line with the government-wide reforms proposed by the Economic Audit Committee, the department continues to support not-for-profit organisations by building partnerships, implementing longer-term service agreements, streamlining reporting and information requirements, and developing outcome based deliverables.

The state government's major 2011–12 budget initiative provides more than \$600 million over four years to ensure a sustainable not-for-profit sector. This translates to a 15 per cent funding increase as of 1 July for the more than 150 organisations funded by Communities with up to a further 10 per cent funding increase from 1 July 2013.

### Social and economic trends

#### Demand for community services

Community organisations must be able to continue to grow and prosper so they can contribute to meeting community needs. The department is working with community organisations to deliver community services by providing grants, financial assistance and support programs.

#### Supporting quality child care

Research shows early childhood experiences are critical in determining lifelong outcomes. The state-wide network of departmental officers provides an important support to parents and valuable developmental opportunities for Western Australian children by linking parents to high-quality, licensed child care. Work is also progressing on workforce planning, amending legislation, establishing a new regulatory system for children's services

and providing information and support for specific sector change in preparation for implementing the National Quality Framework for Early Childhood Education and Care in 2012.

#### Helping parents

Many Western Australian families are facing complex parenting challenges. Communities' Parenting WA service continues to improve its support to parents by developing collaborative and integrated strategies across government and community sectors. The service fosters more effective parenting through positive support networks, ready access to information on child development and parenting and by encouraging a positive community attitude to children and parents. A state-wide telephone information line, free library loan service, services database and course guides complement the work.



### **Keeping young people connected**

Young people need to be healthy, safe and connected with their communities. The department is working closely with key government and community partners to develop a youth mentoring strategic framework that supports more coordinated, effective and high-quality mentoring programs for young people. Communities is also tackling issues of key concern to young Western Australians through programs promoting a positive image of young people and by producing information for parents relating to young people and alcohol use. Developing leadership skills amongst young Indigenous people through the 'One Sky Many Paths' program has been a focus together with a range of strategies to engage and involve young people in decision making.

### **An ageing population**

By 2041, nearly one in three Western Australians will be a senior (aged 60 years or over). Seniors contribute significantly to our communities while at the same time facing challenges which include health, safety, inclusion and the rising cost of living. In 2011-12 the department will help seniors meet their needs by expanding eligibility for the Western Australian Seniors Card and increasing the Seniors Cost of Living Rebate from \$104.80 to \$150 for singles and from \$157.22 to \$225.00 for couples. It is estimated more than 259 300 seniors will receive the rebate in 2011-12 at a total cost of \$33.4 million. Communities has facilitated the development of age-friendly planning by supporting local governments to build the views and wishes of seniors into local area planning.

### **Increase in number of people with caring responsibilities**

Caring for frail aged and people with disabilities is one of the most significant forms of unpaid work in the community. Family members and friends provide the bulk of this care, and the majority of carers are female. Caring can be equal to a full-time job, with many carers providing over 40 hours of care each week. As the population ages and community interest in supporting people to remain living within their community and family increases, it is anticipated that the number of people identified as family carers (currently one in eight people in Western Australia) will also increase. The department will continue to support carers and encourage increased recognition of the role of carers amongst service providers and the broader community by providing support to the Carers Advisory Council.

### **Developing leadership for women**

Women play a vital role in building strong and vibrant communities yet they continue to remain under-represented in many areas of leadership and decision-making. In March 2011 only 10.9 per cent of directors in ASX 200 companies were women. The next 100 companies had only 4.3 per cent of board seats occupied by women. Communities commissioned a report entitled 'Women in Leadership: Strategies for Change' and has partnered with the Institute for Public Administration Australia to promote the findings and outcomes. The department will also continue to work to influence policy development and support initiatives that promote economic independence for women and increase the involvement and recognition of women as decision makers and leaders.



## Volunteers

Patterns of volunteering are shifting and trends are varied. There is an increasing interest in shorter-term volunteering commitments with natural disasters prompting a strong community response. Younger people are increasingly creating their own volunteering opportunities whereas rural and remote communities face the challenges of volunteer burnout through over-commitment. Volunteers, particularly the 'baby boomer' generation, expect to be engaged in meaningful and satisfying volunteering roles. The rise of corporate volunteering provides increased opportunities for community organisations and groups to access more volunteers with the skills and experience relevant to their purpose and needs. Volunteers play a significant role in supporting the delivery of services provided by local governments, and the department's research report entitled 'Volunteering and Local Governments in Western Australia' found that about half of local governments support their volunteer-run community groups with cash or in-kind support. Communities will continue to advance and support volunteering through the strategic direction of the Vital Volunteering Strategy with a commitment to partner with state and local governments and volunteer-involving community groups to promote the development of contemporary volunteer management practices to meet the needs of today's volunteers.

## 4.0 Disclosures and legal compliance

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## 4.1 Financial statements



### Auditor General

#### **INDEPENDENT AUDITOR'S REPORT**

**To the Parliament of Western Australia**

#### **DEPARTMENT FOR COMMUNITIES**

#### **Report on the Financial Statements**

I have audited the accounts and financial statements of the Department for Communities.

The financial statements comprise the Statement of Financial Position as at 30 June 2011, the Statement of Comprehensive Income, Statement of Changes in Equity, Statement of Cash Flows, Schedule of Income and Expenses by Service, Schedule of Assets and Liabilities by Service, and Summary of Consolidated Account Appropriations and Income Estimates for the year then ended, and Notes comprising a summary of significant accounting policies and other explanatory information.

#### *Director General's Responsibility for the Financial Statements*

The Director General is responsible for keeping proper accounts, and the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the Treasurer's Instructions, and for such internal control as the Director General determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### *Auditor's Responsibility*

As required by the Auditor General Act 2006, my responsibility is to express an opinion on the financial statements based on my audit. The audit was conducted in accordance with Australian Auditing Standards. Those Standards require compliance with relevant ethical requirements relating to audit engagements and that the audit be planned and performed to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Department's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by the Director General, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

*Basis for Qualified Opinion*

Controls over payments to seniors for the Cost of Living Rebate and the Safety and Security Rebate were inadequate. The Department does not have adequate controls in place to confirm the ongoing eligibility of seniors to the Seniors Card. In addition, Seniors Card application forms are destroyed after seven years. Therefore, I was unable to obtain sufficient appropriate audit evidence about the eligibility of rebate recipients. Consequently, I was unable to determine whether Grants and Subsidies expenditure in the Statement of Comprehensive Income was fairly presented.

**Qualified Opinion**

In my opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements are based on proper accounts and present fairly, in all material respects, the financial position of the Department for Communities at 30 June 2011 and its financial performance and cash flows for the year then ended. They are in accordance with Australian Accounting Standards and the Treasurer's Instructions.

**Report on Controls**

I have audited the controls exercised by the Department for Communities. The Director General is responsible for ensuring that adequate control is maintained over the receipt, expenditure and investment of money, the acquisition and disposal of public and other property, and the incurring of liabilities in accordance with the Financial Management Act 2006 and the Treasurer's Instructions, and other relevant written law.

As required by the Auditor General Act 2006, my responsibility is to express an opinion on the controls exercised by the Director General based on my audit conducted in accordance with Australian Auditing Standards.

*Basis for Qualified Opinion*

Controls over payments to seniors for the Cost of Living Rebate and the Safety and Security Rebate were inadequate. The Department does not have adequate controls in place to confirm the ongoing eligibility of seniors to the Seniors Card. In addition, Seniors Card application forms are destroyed after seven years. Therefore, I was unable to obtain sufficient appropriate audit evidence about the eligibility of rebate recipients.

**Qualified Opinion**

In my opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the controls exercised by the Department for Communities are sufficiently adequate to provide reasonable assurance that the receipt, expenditure and investment of money, the acquisition and disposal of property, and the incurring of liabilities have been in accordance with legislative provisions.

### **Report on the Key Performance Indicators**

I have audited the key performance indicators of the Department for Communities. The Director General is responsible for the preparation and fair presentation of the key performance indicators in accordance with the Financial Management Act 2006 and the Treasurer's Instructions.

As required by the Auditor General Act 2006, my responsibility is to express an opinion on the key performance indicators based on my audit conducted in accordance with Australian Auditing Standards.

#### *Basis for Qualified Opinion*

The Department does not have adequate controls in place to confirm the ongoing eligibility of seniors to the Seniors Card. In addition, Seniors Card application forms are destroyed after seven years. Therefore, I was unable to obtain sufficient appropriate audit evidence about the eligibility of all seniors to the Seniors Card. Consequently, I was unable to determine whether the Number of Seniors Card Holders in key performance indicator 3.4 Average Cost to Administer a Seniors Card was fairly presented.

#### **Qualified Opinion**

In my opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the key performance indicators of the Department for Communities are relevant and appropriate to assist users to assess the Department's performance and fairly represent indicated performance for the year ended 30 June 2011.

#### **Independence**

In conducting this audit, I have complied with the independence requirements of the Auditor General Act 2006 and the Australian Auditing Standards, and other relevant ethical requirements.



COLIN MURPHY  
AUDITOR GENERAL  
20 September 2011

## Financial Statements

### Certification of Financial Statements

For the Year Ended 30 June 2011

The accompanying financial statements of the Department for Communities have been prepared in compliance with the provisions of the *Financial Management Act 2006* from proper accounts and records to present fairly the financial transactions for the financial year ended 30 June 2011 and the financial position as at 30 June 2011.

At the date of signing we are not aware of any circumstances which would render the particulars included in the financial statements misleading or inaccurate.



**Jenni Perkins**  
Accountable Authority  
September 2011



**Christopher Johnson**  
Chief Finance Officer  
September 2011

## Statement of Comprehensive Income

For the Year Ended 30 June 2011

	Note	2011 \$'000	2010 \$'000
<b>COST OF SERVICES</b>			
<b>Expenses</b>			
Employee benefits expense	6	21 220	19 519
Supplies and services	7	11 176	8 453
Depreciation and amortisation expense	8	1 933	2 370
Accommodation expenses	9	3 834	2 929
Grants and subsidies	10	99 087	16 618
Funding for services	11	18 286	16 916
Loss on disposal of non-current assets	16	-	3
Other expenses	12	178	226
<b>Total cost of services</b>		<b>155 714</b>	<b>67 034</b>
<b>Income</b>			
<b>Revenue:</b>			
User charges and fees	13	21	68
Commonwealth grants and contributions	14	439	395
Other revenue	15	1 471	580
<b>Total revenue</b>		<b>1 931</b>	<b>1 043</b>
<b>Total income other than income from State Government</b>		<b>1 931</b>	<b>1 043</b>
<b>NET COST OF SERVICES</b>			
<b>Income from State Government</b>	17		
Service appropriation		153 200	71 980
Administered appropriation		-	-
Resources received free of charge		2 360	2 304
Royalties for Regions Fund		307	-
<b>Total income from State Government</b>		<b>155 867</b>	<b>74 284</b>
<b>SURPLUS/(DEFICIT) FOR THE PERIOD</b>		<b>2 084</b>	<b>8 293</b>
<b>OTHER COMPREHENSIVE INCOME</b>			
Changes in asset revaluation surplus	27	3 520	(1 102)
Gains/losses recognised directly in equity		-	-
<b>Total other comprehensive income</b>		<b>3 520</b>	<b>(1 102)</b>
<b>TOTAL COMPREHENSIVE INCOME FOR THE PERIOD</b>		<b>5 604</b>	<b>7 191</b>

See also the 'Schedule of Income and Expenses by Service'.

The Statement of Comprehensive Income should be read in conjunction with the accompanying notes.



## Statement of Financial Position

As at 30 June 2011

	Note	2011 \$'000	2010 \$'000
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	28	17 837	16 772
Restricted cash and cash equivalents	18, 28	389	276
Receivables	19	463	598
Other current assets	21	110	55
<b>Total Current Assets</b>		<b>18 799</b>	<b>17 701</b>
<b>Non-Current Assets</b>			
Restricted cash and cash equivalents	18, 28	368	340
Amounts receivable for services	20	13 202	10 539
Property, plant and equipment	22	36 057	34 706
Intangible assets	23	670	902
<b>Total Non-Current Assets</b>		<b>50 297</b>	<b>46 487</b>
<b>TOTAL ASSETS</b>		<b>69 096</b>	<b>64 188</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Payables	25	881	1 501
Provisions	26	3 546	3 276
<b>Total Current Liabilities</b>		<b>4 427</b>	<b>4 777</b>
<b>Non-Current Liabilities</b>			
Provisions	26	926	873
<b>Total Non-Current Liabilities</b>		<b>926</b>	<b>873</b>
<b>TOTAL LIABILITIES</b>		<b>5 353</b>	<b>5 650</b>
<b>NET ASSETS</b>		<b>63 743</b>	<b>58 538</b>
<b>EQUITY</b>			
Contributed equity	27	33 997	34 397
Reserves		13 350	9 830
Accumulated surplus/(deficiency)		16 396	14 311
<b>TOTAL EQUITY</b>		<b>63 743</b>	<b>58 538</b>

The Statement of Financial Position should be read in conjunction with the accompanying notes.

## Statement of Changes in Equity

For the Year Ended 30 June 2011

	Note	Contributed Equity \$'000	Reserves \$'000	Accumulated surplus \$'000	Total Equity \$'000
<b>Balance at 1 July 2009</b>	27	33 997	10 932	6 018	50 947
Changes in accounting policy or correction of prior period errors		-	-	-	-
<b>Restated balance at 1 July 2009</b>		<b>33 997</b>	<b>10932</b>	<b>6 018</b>	<b>50 947</b>
Total comprehensive income for the year		-	(1 102)	8 293	7 191
Transactions with owners in their capacity as owners:					
Capital contribution		-	-	-	-
Other contributions by owners		400	-	-	400
Distribution to owners		-	-	-	-
Total		400	-	-	400
<b>Balance at 30 June 2010</b>		<b>34 397</b>	<b>9 830</b>	<b>14 311</b>	<b>58 538</b>
<b>Balance at 1 July 2010</b>		34 397	9 830	14 312	58 539
Total comprehensive income for the year		-	3 520	2 084	5 604
Transactions with owners in their capacity as owners:					
Capital contribution		-	-	-	-
Other contributions by owners		-	-	-	-
Distribution by owners		(400)	-	-	(400)
Total		(400)	-	-	(400)
<b>Balance at 30 June 2011</b>		<b>33 997</b>	<b>13 350</b>	<b>16 396</b>	<b>63 743</b>

The Statement of Changes in Equity should be read in conjunction with the accompanying notes.

## Statement of Cash Flows

For the Year Ended 30 June 2011

	Note	2011 \$'000	2010 \$'000
<b>CASH FLOWS FROM STATE GOVERNMENT</b>			
Service appropriation	17	150 844	69 318
Administered appropriation	17	-	-
<b>Net cash provided by State Government</b>		<b>150 844</b>	<b>69 318</b>
<b>Utilised as follows:</b>			
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<b>Payments</b>			
Employee benefits		(20 714)	(18 081)
Supplies and services		(9 563)	(5 835)
Accommodation		(3 811)	(2 943)
Grants and subsidies		(99 065)	(16 634)
Funding for services		(18 266)	(16 919)
GST payments on purchases		(3 066)	(3 092)
Other payments		(182)	(173)
<b>Receipts</b>			
User charges and fees		20	68
Commonwealth grants and contributions		439	395
GST receipts on sales		93	321
GST receipts from taxation authority		2 947	2 858
Other receipts		1 571	1 422
<b>Net cash provided by/(used in) operating activities</b>	28	<b>(149 597)</b>	<b>(58 613)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Purchase of non-current physical assets		(41)	(8)
<b>Net cash provided by/(used in) investing activities</b>		<b>(41)</b>	<b>(8)</b>
Net increase/(decrease) in cash and cash equivalents		1 206	10 697
Cash and cash equivalents at the beginning of period		17 388	6 691
<b>CASH AND CASH EQUIVALENTS AT THE END OF PERIOD</b>	28	<b>18 594</b>	<b>17 388</b>

The Statement of Cash Flows should be read in conjunction with accompanying notes.

## Schedule of Income and Expenses by Service

For the Year Ended 30 June 2011

	Community and Family Support		Child Care Services		Strategic Policy and Coordination		Redress Scheme		Total	
	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000
<b>COSTS OF SERVICES</b>										
<i>Expenses</i>										
Employee benefits expense	6 159	5 872	6 731	6 300	4 187	3 678	4 143	3 669	21 220	19 519
Supplies and services	2 596	2 381	1 865	1 678	2 870	3 041	3 845	1 353	11 176	8 453
Depreciation and amortisation expense	980	1 237	902	1 073	46	57	5	3	1 933	2 370
Accommodation expenses	1 428	758	897	824	957	880	552	467	3 834	2 929
Grants and subsidies	1 160	233	121	182	25 939	6 776	71 867	9 427	99 087	16 618
Funding for services	11 414	11 301	927	986	5 515	3 177	430	1 452	18 286	16 916
Loss on disposal on non-current assets	-	1	-	1	-	1	-	-	-	3
Other expenses	54	77	52	78	60	52	12	19	178	226
<b>Total cost of services</b>	<b>23 791</b>	<b>21 860</b>	<b>11 495</b>	<b>11 122</b>	<b>39 574</b>	<b>17 662</b>	<b>80 854</b>	<b>16 390</b>	<b>155 714</b>	<b>67 034</b>
<i>Income</i>										
User charges and fees	-	-	21	10	-	58	-	-	21	68
Commonwealth grants and contributions	76	48	238	292	125	55	-	-	439	395
Other revenue	785	80	55	25	631	475	-	-	1 471	580
Gain on disposal of non-current assets	-	-	-	-	-	-	-	-	-	-
<b>Total income other than income from State Government</b>	<b>861</b>	<b>128</b>	<b>314</b>	<b>327</b>	<b>756</b>	<b>588</b>	<b>-</b>	<b>-</b>	<b>1 931</b>	<b>1 043</b>
<b>NET COST OF SERVICES</b>	<b>22 930</b>	<b>21 732</b>	<b>11 181</b>	<b>10 795</b>	<b>38 818</b>	<b>17 074</b>	<b>80 854</b>	<b>16 390</b>	<b>153 783</b>	<b>65 991</b>
<b>Income from State Government</b>										
Service appropriation	22 752	19 917	12 092	9 889	41 751	18 146	76 605	24 028	153 200	71 980
Royalties for Regions Fund	22	-	285	-	-	-	-	-	307	-
Resources received free of charge	755	736	725	708	880	860	-	-	2 360	2 304
<b>Total income from State Government</b>	<b>23 529</b>	<b>20 653</b>	<b>13 102</b>	<b>10 597</b>	<b>42 631</b>	<b>19 006</b>	<b>76 605</b>	<b>24 028</b>	<b>155 867</b>	<b>74 284</b>
<b>SURPLUS/DEFICIT FOR THE PERIOD</b>	<b>599</b>	<b>(10 799)</b>	<b>1 921</b>	<b>(198)</b>	<b>3 813</b>	<b>1 932</b>	<b>(4 249)</b>	<b>7 638</b>	<b>2 084</b>	<b>8 293</b>

The Schedule of Income and Expenses by Service should be read in conjunction with the accompanying notes.

## Schedule of Assets and Liabilities by Service

As at 30 June 2011

	Community and Family Support		Child Care Services		Strategic Policy and Coordination		Redress Scheme		General – not attributed		Total	
	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000
<b>Assets</b>												
Current Assets	1	3	3	-	5	51	2	-	18788	17647	18799	17701
Non-Current Assets	35 175	11 507	1 515	23 841	0	1	25	138	13 582	11 000	50 297	46 487
<b>Total Assets</b>	<b>35 176</b>	<b>11 510</b>	<b>1 518</b>	<b>23 841</b>	<b>5</b>	<b>52</b>	<b>27</b>	<b>138</b>	<b>32 370</b>	<b>28 647</b>	<b>69 096</b>	<b>64 188</b>
<b>Liabilities</b>												
Current Liabilities	1 053	619	452	869	182	589	665	572	2 075	2 127	4 427	4 777
Non-Current Liabilities	215	122	175	207	31	36	160	135	345	373	926	873
<b>Total Liabilities</b>	<b>1 268</b>	<b>742</b>	<b>627</b>	<b>1 076</b>	<b>213</b>	<b>625</b>	<b>825</b>	<b>707</b>	<b>2 420</b>	<b>2 499</b>	<b>5 353</b>	<b>5 650</b>
<b>NET ASSETS</b>	<b>33 908</b>	<b>10 769</b>	<b>891</b>	<b>22 765</b>	<b>(208)</b>	<b>(573)</b>	<b>(798)</b>	<b>(569)</b>	<b>29 950</b>	<b>26 147</b>	<b>63 743</b>	<b>58 538</b>

The Schedule of Assets and Liabilities by Service should be read in conjunction with the accompanying notes.

## Summary of Consolidated Account Appropriations and Income Estimates

For the Year Ended 30 June 2011

	2011 Estimate \$'000	2011 Actual \$'000	Variance \$'000	2011 Actual \$'000	2010 Actual \$'000	Variance \$'000
<b>Delivery of Services</b>						
Item 94 Net amount appropriated to deliver services	151 382	150 502	( 880)	150,02	73 104	77 398
Item 95 Contribution to the Western Australian Family Foundation Trust Account	376	376	-	376	385	( 9)
Section 25 transfer of Service Appropriation to the Department for Child Protection	-	-	-	-	(1 771)	1 771
Section 25 transfer of Social Innovations Grant Program Service Appropriation from the Department of the Premier and Cabinet - <i>Salaries and Allowances Act 1975</i>	2 060 276	2 060 262	- (14)	2 060 262	-	2 060 -
<b>Total appropriations provided to deliver services</b>	<b>154 094</b>	<b>153 200</b>	<b>(894)</b>	<b>153 200</b>	<b>71 980</b>	<b>81 220</b>
<b>GRAND TOTAL</b>	<b>154 094</b>	<b>153 200</b>	<b>(894)</b>	<b>153 200</b>	<b>71 980</b>	<b>81 220</b>
<b>Details of Expenses by Service</b>						
Community and Family Support	25 758	23 791	(1 967)	23 791	21 860	1 931
Child Care Services	11 082	11 495	413	11 495	11 122	373
Strategic Policy and Coordination	42 696	39 574	(3 122)	39 574	17 662	21 912
Redress Scheme for Children and Young People Abused in the Care of the State	76 533	80 854	4 321	80 854	16 390	64 464
Total cost of services	156 069	155 714	(355)	155 714	67 034	88 680
Less total income	(1453)	(1931)	(478)	(1 931)	(1 043)	(888)
Net cost of services	154 616	153 783	(833)	153 783	65 991	87 792
Adjustments	(522)	(583)	(61)	(583)	5989	(6 572)
<b>Total appropriations provided to deliver service</b>	<b>154 094</b>	<b>153 200</b>	<b>(894)</b>	<b>153 200</b>	<b>71 980</b>	<b>81 220</b>
<b>Capital expenditure</b>						
Purchase of non-current physical assets	-	41	41	41	8	33
Adjustments for other funding sources	-	(41)	(41)	(41)	(8)	(33)
<b>Capital appropriations</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Adjustments comprise movements in cash balances and other accrual items such as receivables, payables and superannuation. It also includes an adjustment for appropriation provided under DTF Administered.

The 2010 Estimate for the Details of Expenses by Service has been adjusted for comparative purposes to reflect the transfer of services to the Department for Child Protection in 2009-10.

Note 32 'Explanatory statement' provides details of any significant variations between estimates and actual results for 2011.

## Notes to the Financial Statements

For the year ended 30 June 2011

### 1. Australian Accounting Standards

#### General

Communities' financial statements for the year ended 30 June 2011 have been prepared in accordance with Australian Accounting Standards. The term 'Australian Accounting Standards' includes Standards and Interpretations issued by the Australian Accounting Standards Board (AASB).

Communities has adopted any applicable new and revised Australian Accounting Standards from their operative dates.

#### Early adoption of standards

Communities cannot early adopt an Australian Accounting Standard unless specifically permitted by TI 1101 'Application of Australian Accounting Standards and Other Pronouncements'. No Australian Accounting Standards that have been issued or amended but not operative have been early adopted by the department for the annual reporting period ended 30 June 2011.

### 2. Summary of significant accounting policies

#### a) General statement

The financial statements constitute general purpose financial statements that have been prepared in accordance with Australian Accounting Standards, the Framework, Statements of Accounting Concepts and other authoritative pronouncements of the AASB as applied by the Treasurer's Instructions. Several of these are modified by the Treasurer's Instructions to vary application, disclosure, format and wording.

The *Financial Management Act 2006* and the Treasurer's Instructions are legislative provisions governing the preparation of financial statements and take precedence over Australian Accounting Standards, the

Framework, Statements of Accounting Concepts and other authoritative pronouncements of the AASB.

Where modification is required and has had a material or significant financial effect upon the reported results, details of that modification and the resulting financial effect are disclosed in the notes to the financial statements.

#### b) Basis of preparation

The financial statements have been prepared on the accrual basis of accounting using the historical cost convention, except for land, buildings and infrastructure which have been measured at fair value.



The accounting policies adopted in the preparation of the financial statements have been consistently applied throughout all periods presented unless otherwise stated.

The financial statements are presented in Australian dollars and all values are rounded to the nearest thousand dollars (\$'000).

Note 3 'Judgements made by management in applying accounting policies' discloses judgements that have been made in the process of applying Communities' accounting policies resulting in the most significant effect on amounts recognised in the financial statements.

Note 4 'Key sources of estimation uncertainty' discloses key assumptions made concerning the future, and other key sources of estimation uncertainty at the end of the reporting period, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

### c) Reporting Entity

The reporting entity is solely comprised of the Department for Communities.

### Mission

Communities' mission is to provide a focal point for policy development, program delivery and community engagement with an over-arching social inclusion framework.

Communities is primarily funded by Parliamentary appropriations. The financial statements encompass all funds through which the department controls resources to carry on its functions.

### Services

Communities provides the following services:

#### Service 1: Community and Family Support

To provide services and programs to support and enhance families and communities.

#### Service 2: Child Care Services

To provide child care services and other services to promote quality and safe child care, including licensing.

#### Service 3: Strategic Policy and Coordination

The provision of policy coordination, programs, policy advice, analysis and information to support and strengthen the Western Australian community.

#### Service 4: Redress Scheme for Children and Young People Abused in the Care of the State

To manage the Redress Scheme for Children and Young People Abused in the Care of the State.

### d) Contributed Equity

AASB Interpretation 1038 Contributions by Owners Made to Wholly-Owned Public Sector Entities requires transfers in the nature of equity contributions, other than as a result of a restructure of administrative arrangements, to be designated by the government (the owner) as contributions by owners (at the time of, or prior to transfer) before such transfers can be recognised as equity contributions. Capital appropriations have been designated as contributions by owners by TI 955 Contributions by Owners made to Wholly Owned Public Sector Entities and have been credited directly to Contributed equity.



The transfer of net assets to/from other agencies, other than as a result of a restructure of administrative arrangements, are designated as contributions by owners where the transfers are non-discretionary and non-reciprocal.

## e) Income

### Revenue recognition

Revenue is recognised and measured at the fair value of consideration received or receivable. Revenue is recognised for the major business activities as follows:

#### Sale of goods

Revenue is recognised from the sale of goods and disposal of other assets when the significant risks and rewards of ownership transfer to the purchaser and can be measured reliably.

#### Provision of services

Revenue is recognised on delivery of the service to the client or by reference to the stage of completion of the transaction.

#### Service Appropriations

Service Appropriations are recognised as revenues at fair value in the period in which Communities gains control of the appropriated funds. Communities gains control of appropriated funds at the time those funds are deposited to the bank account or credited to the 'Amounts receivable for services' (holding account) held at Treasury.

See note 17 'Income from state government' for further detail.

### Net Appropriation Determination

The Treasurer may make a determination providing for prescribed receipts to be retained for services under the control of Communities. In accordance with the determination specified in the 2010–2011 Budget Statements, the department retained \$1.931 million in 2011 (\$1.043 million in 2010) from the following:

- proceeds from fees and charges
- sale of goods
- Commonwealth specific purpose grants and contributions
- one-off gains with a value of less than \$10 000 derived from the sale of property other than real property
- other departmental revenue.

### Grants, donations, gifts and other non-reciprocal contributions

Revenue is recognised at fair value when Communities obtains control over the assets comprising the contributions, usually when cash is received.

Other non-reciprocal contributions that are not contributions by owners are recognised at their fair value. Contributions of services are only recognised when a fair value can be reliably determined and the services would be purchased if not donated.

Royalties for Regions funds are recognised as revenue at fair value in the period in which Communities obtains control over the funds. The department obtains control of the funds at the time the funds are deposited into Communities' bank account.



## **Gains**

Realised or unrealised gains are usually recognised on a net basis. These include gains arising on the disposal of non-current assets and some revaluations of non-current assets.

## **f) Borrowing costs**

Borrowing costs are expensed when incurred.

## **g) Property, Plant and Equipment and Leasehold Improvements**

### **Capitalisation/expensing of assets**

Items of property, plant and equipment and leasehold improvements costing \$5 000 or more are recognised as assets and the cost of utilising assets is expensed (depreciated) over their useful lives. Items of property, plant and equipment and leasehold improvements costing less than \$5 000 are immediately expensed direct to the Statement of Comprehensive Income [other than where they form part of a group of similar items which are significant in total].

### **Initial recognition and measurement**

Property, plant and equipment and leasehold improvements are initially recognised at cost.

For items of property, plant and equipment and leasehold improvements acquired at no cost or for nominal cost, the cost is the fair value at the date of acquisition.

### **Subsequent measurement**

Subsequent to initial recognition as an asset, the revaluation model is used for

the measurement of land, buildings and leasehold improvements and historical cost for all other property, plant and equipment. Land, buildings and leasehold improvements are carried at fair value less accumulated depreciation (buildings and leasehold improvements only) and accumulated impairment losses. All other items of property, plant and equipment are stated at historical cost less accumulated depreciation and accumulated impairment losses.

Where market-based evidence is available, the fair value of land and buildings is determined on the basis of current market buying values determined by reference to recent market transactions. When buildings are revalued by reference to recent market transactions, the accumulated depreciation is eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount.

In the absence of market-based evidence, fair value of land and buildings is determined on the basis of existing use. This normally applies where buildings are specialised or where land use is restricted. Fair value for existing use assets is determined by reference to the cost of replacing the remaining future economic benefits embodied in the asset, i.e. the depreciated replacement cost. Where the fair value of buildings is determined on the depreciated replacement cost basis, the gross carrying amount and the accumulated depreciation are restated proportionately.

Land and buildings are independently valued annually by the Western Australian Land Information Authority (Valuation Services)

and recognised annually to ensure that the carrying amount does not differ materially from the asset's fair value at the end of the reporting period.

Fair value of leasehold improvements has been determined by reference to the depreciated replacement cost (existing use basis) as the assets are specialised and no market-based evidence of value is available. Land under leasehold improvements is included in land reported under note 22 'Property, plant and equipment'. Independent valuations are obtained every three to five years.

When leasehold improvements are revalued, the accumulated depreciation is restated proportionately with the change in the gross carrying amount of the asset so that the carrying amount of the asset after revaluation equals its revalued amount.

The most significant assumptions in estimating fair value are made in assessing whether to apply the existing use basis to assets and in determining estimated useful life. Professional judgement by the valuer is required where the evidence does not provide a clear distinction between market type assets and existing use assets.

### **Derecognition**

Upon disposal or derecognition of an item of property, plant and equipment and infrastructure, any revaluation surplus relating to that asset is retained in the asset revaluation surplus.

### **Asset Revaluation Reserve**

The asset revaluation surplus is used to record increments and decrements on the revaluation of non-current assets as described in note 22 'Property, plant and equipment'.

### **Depreciation**

All non-current assets having a limited useful life are systematically depreciated over their estimated useful lives in a manner that reflects the consumption of their future economic benefits.

Depreciation is calculated using the straight line method, using rates which are reviewed annually. Estimated useful lives for each class of depreciable asset are:

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Buildings	25 years
Office machines, furniture and equipment	5 years
Software	5 years
Computer equipment	4 years

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Leasehold improvements are depreciated on a straight line basis over the life of the lease or the life of the asset, whichever is less.

Land is not depreciated.

### **h) Intangible Assets**

#### **Capitalisation/Expensing of assets**

Acquisitions of intangible assets costing \$5 000 or more and internally generated intangible assets costing \$50 000 or more are capitalised. The cost of utilising the assets is expensed (amortised) over their useful



life. Costs incurred below these thresholds are immediately expensed directly to the Statement of Comprehensive Income.

All acquired and internally developed intangible assets are initially recognised at cost. For assets acquired at no cost or for nominal cost, the cost is their fair value at the date of acquisition.

The cost model is applied for subsequent measurement requiring the asset to be carried at cost less any accumulated amortisation and accumulated impairment losses.

Amortisation for intangible assets with finite useful lives is calculated for the period of the expected benefit (estimated useful life which is reviewed annually) on the straight line basis. All intangible assets controlled by Communities have a finite useful life and zero residual value.

The expected useful lives for each class of intangible asset are:

Software <b>a</b>	5 years
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**a** Software that is not integral to the operation of any related hardware.

### Computer software

Software that is an integral part of the related hardware is recognised as property, plant and equipment. Software that is not an integral part of the related hardware is recognised as an intangible asset. Software costing less than \$5 000 is expensed in the year of acquisition.

### i) Impairment of assets

Property, plant and equipment, leasehold improvements and intangible assets are tested for any indication of impairment at the end of each reporting period. Where there is an indication of impairment, the recoverable amount is estimated. Where the recoverable amount is less than the carrying amount, the asset is considered impaired and is written down to the recoverable amount and an impairment loss is recognised. As Communities is a not-for-profit entity, unless an asset has been identified as a surplus asset, the recoverable amount is the higher of an asset's fair value less costs to sell and depreciated replacement cost.

The risk of impairment is generally limited to circumstances where an asset's depreciation is materially understated, where the replacement cost is falling or where there is a significant change in useful life. Each relevant class of assets is reviewed annually to verify that the accumulated depreciation/amortisation reflects the level of consumption or expiration of asset's future economic benefits and to evaluate any impairment risk from falling replacement costs.

Intangible assets with an indefinite useful life and intangible assets not yet available for use are tested for impairment at the end of each reporting period irrespective of whether there is any indication of impairment.

The recoverable amount of assets identified as surplus assets is the higher of fair value less costs to sell and the present value of future cash flows expected to be derived from the

asset. Surplus assets carried at fair value have no risk of material impairment where fair value is determined by reference to market-based evidence. Where fair value is determined by reference to depreciated replacement cost, surplus assets are at risk of impairment and the recoverable amount is measured. Surplus assets at cost are tested for indications of impairment at the end of each reporting period.

#### **j) Leases**

Communities has no finance lease commitments at this time.

The department holds operating leases for motor vehicles, head office and a number of branch office buildings. Operating leases are expensed on a straight line basis over the lease term as this represents the pattern of benefits derived from the leased properties.

#### **k) Financial Instruments**

In addition to cash, Communities has two categories of financial instrument:

- Receivables
- Financial liabilities measured at amortised cost

Financial instruments have been disaggregated into the following classes:

- Financial Assets
  - Cash and cash equivalents
  - Restricted cash and cash equivalents
  - Receivables
  - Amounts receivable for services
- Financial Liabilities
  - Payables

Initial recognition and measurement of financial instruments is at fair value, which normally equates to the transaction cost or the face value. Subsequent measurement is at amortised cost using the effective interest method.

The fair value of short-term receivables and payables is the transaction cost or the face value because there is no interest rate applicable and subsequent measurement is not required as the effect of discounting is not material.

#### **l) Cash and Cash Equivalents**

For the purpose of the Statement of Cash Flows, cash and cash equivalents (and restricted cash and cash equivalents) assets comprise cash on hand, which are subject to insignificant risk of changes in value.

#### **m) Accrued Salaries**

Accrued salaries [see note 25 'Payables'] represent the amount due to staff but unpaid at the end of the financial year. Accrued salaries are settled within a fortnight of the financial year end. Communities considers the carrying amount of accrued salaries to be equivalent to its net fair value.

The accrued salaries suspense account [See note 18 'Restricted cash and cash equivalents'] consists of amounts paid annually into a suspense account over a period of 10 financial years to largely meet the additional cash outflow in each eleventh year when 27 pay days occur instead of the normal 26.

No interest is received on this account.



#### **n) Amounts Receivable for Services (Holding Account)**

Communities receives funding on an accrual basis. The appropriations are paid partly in cash and partly as an asset (holding account receivable). The accrued amount receivable is accessible on the emergence of the cash funding requirement to cover leave entitlements and asset replacement.

#### **o) Receivables**

Receivables are recognised at original invoice amount less an allowance for any uncollectible amounts (i.e. impairment). The collectability of receivables is reviewed on an ongoing basis and any receivables identified as uncollectible are written off against the allowance account. The allowance for uncollectible amounts (doubtful debts) is raised when there is objective evidence that Communities will not be able to collect the debts. The carrying amount is equivalent to fair value as it is due for settlement within 30 days.

#### **p) Payables**

Payables are recognised at the amounts payable when the department becomes obliged to make future payments as a result of a purchase of assets or services. The carrying amount is equivalent to fair value, as settlement is generally within 30 days.

#### **q) Provisions**

Provisions are liabilities of uncertain timing or amount and are recognised where there is a present legal or constructive obligation as a

result of a past event and when the outflow of resources embodying economic benefits is probable and a reliable estimate can be made of the amount of the obligation. Provisions are reviewed at the end of each reporting period.

#### **Provisions – employee benefits**

All annual leave and long service leave provisions are in respect of employees' services up to the end of the reporting period.

##### **Annual leave**

The liability for annual leave expected to be settled within 12 months after the reporting period is recognised and measured at the undiscounted amounts expected to be paid when the liability is settled.

Annual leave not expected to be settled within 12 months after the reporting period is recognised and measured at the present value of amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

When assessing expected future payments consideration is given to expected future wage and salary levels including non-salary components, such as employer superannuation contributions, as well as the experience of employee departures and periods of service. The expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity that match, as closely as possible, the estimated future cash outflows.

The provision for annual leave is classified as a current liability as Communities does not have an unconditional right to the defer settlement of the liability for at least 12 months after the reporting period.

### Long Service Leave

The liability for long service leave expected to be settled within 12 months after the reporting period is recognised and measured at the undiscounted amounts expected to be paid when the liability is settled.

Long service leave not expected to be settled within 12 months after the reporting period is recognised and measured at the present value of amounts expected to be paid when the liabilities are settled. The remuneration rate expected to apply at the time of settlement is used.

When assessing expected future payments, consideration is given to expected future wage and salary levels including non-salary components, such as employer superannuation contributions, as well as the experience of employee departures and periods of service. The expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity that match, as closely as possible, the estimated future cash outflows.

Unconditional long service leave provisions are classified as current liabilities as Communities does not have an unconditional right to defer settlement of the liability for at least 12 months after the reporting period. Conditional long service leave provisions are classified as non-current liabilities because the department

has an unconditional right to defer the settlement of the liability until the employee has completed the requisite years of service.

### Sick Leave

Liabilities for sick leave are recognised when it is probable that sick leave paid in the future will be greater than the entitlement that will accrue in the future.

Past history indicates that on average, sick leave taken each reporting period is less than the entitlement accrued. This is expected to continue in future periods. Accordingly, it is unlikely that existing accumulated entitlements will be used by employees and no liability for unused sick leave entitlements is recognised. As sick leave is non-vesting, an expense is recognised in the Statement of Comprehensive Income for this leave as it is taken.

### Deferred Leave

The provision for deferred leave relates to Public Service employees who have entered into an agreement to self-fund an additional twelve months leave in the fifth year of the agreement. The provision recognises the value of salary set aside for employees to be used in the fifth year. This liability is measured on the same basis as annual leave. Deferred leave is reported as a non-current provision until the fifth year.

### Purchased Leave

The provision for purchased leave relates to public service employees who have entered into an agreement to self-fund up to an additional ten weeks leave per calendar year.



The provision recognises the value of salary set aside for employees and is measured at the nominal amounts expected to be paid when the liabilities are settled. This liability is measured on the same basis as annual leave.

### Superannuation

The Government Employees Superannuation Board (GESB) administers public sector superannuation arrangements in Western Australia in accordance with legislative requirements.

Eligible employees contribute to the Pension Scheme, a defined benefit pension scheme closed to new members since 1987, or the Gold State Superannuation Scheme (GSS), a defined benefit lump sum scheme closed to new members since 1995.

The GSS is a defined benefit scheme for the purposes of employees and whole-of-government reporting. However, it is a defined contribution plan for agency purposes because the concurrent contributions (defined contributions) made by the department to GESB extinguishes the agency's obligations to the related superannuation liability.

Communities has no liabilities under the Pension Scheme or the GSS. The liabilities for the unfunded Pension Scheme and the unfunded GSS transfer benefits attributable to members who transferred from the Pension Scheme, are assumed by the Treasurer. All other GSS obligations are funded by concurrent contributions made by the department to GESB.

Employees commencing employment prior to 16 April 2007 who were not members of either the Pension or the GSS became non-contributory members of the West State Superannuation Scheme (WSS). Employees commencing employment on or after 16 April 2007 became members of the GESB Super Scheme (GESBS). Both of these schemes are accumulation schemes. Communities makes concurrent contributions to GESB on behalf of employees in compliance with the *Commonwealth Government's Superannuation Guarantee (Administration) Act 1992*. These contributions extinguish the liability for superannuation charges in respect of the WSS and GESBS.

The GESB makes all benefit payments in respect of the Pension Scheme and GSS, and is recouped from the Treasurer for the employer's share.

### Provisions - Other

#### Employment On-Costs

Employment on-costs, including workers' compensation insurance, are not employee benefits and are recognised separately as liabilities and expenses when the employment to which they relate has occurred. Employment on-costs are included as part of 'Other expenses' and are not included as part of Communities' 'Employee benefits expense'. The related liability is included in 'Employment on-costs provision'.



### **r) Superannuation Expense**

The superannuation expense in the Statement of Comprehensive Income comprises of employer contributions paid to the GSS (concurrent contributions), the WSS, and the GESBS. The employer contribution paid to the GESB in respect of the GSS is paid back into the Consolidated Account by the GESB.

### **s) Resources Received Free of Charge or For Nominal Cost**

Resources received free of charge or for nominal cost that can be reliably measured are recognised as income at fair value. Where the resource received represents a service

that Communities would otherwise pay for, a corresponding expense is recognised. Receipts of assets are recognised in the Statement of Financial Position.

Assets or services are received from other state government agencies are separately disclosed under Income from State Government in the Statement of Comprehensive Income.

### **t) Comparative Figures**

Comparative figures are, where appropriate, reclassified to be comparable with the figures presented in the current financial year.

## **3. Judgements made by management in applying accounting policies**

The preparation of financial statements requires management to make judgements about the application of accounting policies that have a significant effect on the amounts recognised in the financial statements. Communities evaluates these judgements regularly.

### **Operating lease commitments**

Communities has entered into a number of leases for buildings for branch office accommodation. Some of these leases relate to buildings of a temporary nature and it

has been determined that the lessor retains substantially all the risks and rewards incidental to ownership. Accordingly, these leases have been classified as operating leases.

### **Intangible Assets**

Communities recognise an internally generated intangible asset for the Regulation Enforcement and Licensing Management system. The amortisation and estimated useful life reflects the pattern in which the asset's future economic benefits are expected to be consumed by the department.



## 4. Key sources of estimation uncertainty

Key estimates and assumptions concerning the future are based on historical experience and various other factors that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next financial year.

### Long Service Leave

Several estimations and assumptions used in calculating Communities' long service leave provision include expected future salary rates, discount rates, employee retention rates and expected future payments. Changes in these estimations and assumptions may impact on the carrying amount of the long service leave provision.

## 5. Disclosure of changes in accounting policy and estimates

### Initial application of an Australian Accounting Standard

Communities have applied the following Australian Accounting Standards, effective for annual reporting periods beginning on or after 1 July 2010, that have impacted on the department.

2009-5

Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project [AASB 5, 8, 101, 107, 117, 118, 136 & 139]

Under amendments to AASB 117, the classification of land elements of all existing leases has been reassessed to determine whether they are in the nature of operating or finance leases. As leases of land & buildings recognised in the financial statements have not been found to significantly expose the department to the risks/rewards attributable to control of land, no changes to accounting estimates have been

included in the Financial Statements and Notes to the Financial Statements.

Under amendments to AASB 107, only expenditures that result in a recognised asset are eligible for classification as investing activities in the Statement of Cash Flows. All investing cashflows reported in the department's Statement of Cash Flows relate to increases in recognised assets.

### Future impact of Australian Accounting Standards not yet operative

Communities cannot early adopt an Australian Accounting Standard unless specifically permitted by TI 1101 Application of Australian Accounting Standards and Other Pronouncements.

Consequently, Communities have not applied early any of the following Australian Accounting Standards that have been issued that may impact the department. Where applicable, Communities plans to apply these Australian Accounting Standards from their application date.

## 5. Disclosure of changes in accounting policy and estimates (continued)

Operative for reporting periods beginning on/after

AASB 2009-11	<p>Amendments to Australian Accounting Standards arising from AASB 9 [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 121, 127, 128, 131, 132, 136, 139, 1023 &amp; 1038 and Interpretations 10 &amp; 12].</p> <p>The amendment to AASB 7 requires modification to the disclosure of categories of financial assets. Communities does not expect any financial impact when the standard is first applied. The disclosure of categories of financial assets in the notes will change.</p>	1 January 2013
AASB 2009-12	<p>Amendments to Australian Accounting Standards [AASBs 5, 8, 108, 110, 112, 119, 133, 137, 139, 1023 &amp; 1031 and Interpretations 2, 4, 16, 1039 &amp; 1052].</p> <p>This standard introduces a number of terminology changes. There is no financial impact resulting from the application of this revised standard.</p>	1 January 2011
AASB 1053	<p>Application of Tiers of Australian Accounting Standards</p> <p>This standard establishes a differential financial reporting framework consisting of two tiers of reporting requirements for preparing general purpose financial statements.</p> <p>The standard does not have any financial impact on Communities. However, it may affect disclosures in the financial statements of the department if the reduced disclosure requirements apply. DTF has not yet determined the application or the potential impact of the new standard for agencies.</p>	1 July 2013
AASB 2010-2	<p>Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements</p> <p>This standard makes amendments to many Australian Accounting Standards, including Interpretations, to introduce reduced disclosure requirements into these pronouncements for application by certain types of entities.</p> <p>The standard is not expected to have any financial impact on Communities. However, this standard may reduce some note disclosures in financial statements of the department. DTF has not yet determined the application or the potential impact of the amendments to these standards for agencies.</p>	1 July 2013

		<b>Operative for reporting periods beginning on/after</b>
AASB 2010-6	<p><a href="#">Amendments to Australian Accounting Standards–Disclosures on Transfers of Financial Assets [AASB 1 &amp; AASB 7]</a></p> <p>This standard makes amendments to Australian Accounting Standards, introducing additional presentation and disclosure requirements for Financial Assets.</p> <p>The standard is not expected to have any financial impact on Communities. DTF has not yet determined the application or the potential impact of the amendments to these standards for agencies.</p>	1 July 2011
AASB 2010-5	<p><a href="#">Amendments to Australian Accounting Standards [AASB 1, 3, 4, 5, 101, 107, 112, 118, 119, 121, 132, 133, 134, 137, 139, 140, 1023 &amp; 1038 and Interpretations 112, 115, 127, 132 &amp; 1042] (October 2010)</a></p> <p>This standard introduces a number of terminology changes as well as minor presentation changes to the Notes to the Financial Statements. There is no financial impact resulting from the application of this revised standard.</p>	1 January 2011
AASB 2010-7	<p><a href="#">Amendments to Australian Accounting Standards arising from AASB 9 (December 2010) [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 120, 121, 127, 128, 131, 132, 136, 137, 139, 1023 &amp; 1038 and Interpretations 2, 5, 10, 12, 19 &amp; 127]</a></p> <p>This amending standard makes consequential adjustments to other standards as a result of issuing AASB 9 Financial Instruments in December 2010. DTF has not yet determined the application or the potential impact of the standard for agencies.</p>	1 January 2013
AASB 1054	<p><a href="#">Australian Additional Disclosures</a></p> <p>This standard, in conjunction with AASB 2011 1 Amendments to Australian Accounting Standards arising from the Trans-Tasman Convergence Project, removes disclosure requirements from other standards and incorporates them in a single standard to achieve convergence between Australian and New Zealand Accounting Standards.</p>	1 July 2011

**Operative for reporting periods beginning on/after**

AASB 2011-1	Amendments to Australian Accounting Standards arising from the Trans Tasman Convergence Project [AASB 1, 5, 101, 107, 108, 121, 128, 132 & 134 and Interpretations 2, 112 & 113]	1 July 2011
	This amending standard, in conjunction with AASB 1054 Australian Additional Disclosures, removes disclosure requirements from other standards and incorporates them in a single standard to achieve convergence between Australian and New Zealand Accounting Standards.	

	<b>2011 \$'000</b>	<b>2010 \$'000</b>
<b>6. Employee benefits expense</b>		
Wages and salaries <b>a</b>	16 939	15 355
Superannuation – defined contribution plans <b>b</b>	1 810	1 554
Long service leave <b>c</b>	541	733
Annual leave <b>c</b>	1 630	1 419
Other related expenses	300	458
	<b>21 220</b>	<b>19 519</b>

**a** Includes the value of the fringe benefit to the employee plus the fringe benefits tax component.

**b** Defined contribution plans include West State, Gold State and the GESB Super Scheme (contributions paid).

**c** Includes a superannuation contribution component.

Employment on-costs such as workers' compensation insurance are included at note 12 'Other expenses'.

The employment on-costs liability is included at note 26 'Provisions'

<b>7. Supplies and services</b>	<b>2011 \$'000</b>	<b>2010 \$'000</b>
Communications	375	570
Consultants and contractors	5 958	3 263
Consumables	844	949
Facilities	50	27
Leased equipment	26	18
Motor vehicle costs	522	568
Resources Received Free of Charge	2 359	2 304
Staffing costs	319	225
Training	234	140
Travel	435	349
Other	54	40
	<b>11 176</b>	<b>8 453</b>

## **8. Depreciation and amortisation expense**

<b>Depreciation</b>		
Buildings	483	505
Office machines, furniture and equipment	23	24
Computer equipment	1	2
Leasehold improvements	1 194	1 579
Restricted assets – buildings	–	–
Restricted assets – leasehold improvements	–	–
<b>Total depreciation</b>	<b>1 701</b>	<b>2 110</b>
<b>Amortisation</b>		
Computer software	232	260
<b>Total amortisation</b>	<b>232</b>	<b>260</b>
<b>Total depreciation and amortisation</b>	<b>1 933</b>	<b>2 370</b>

## **9. Accommodation expenses**

Lease rentals	1 818	1 838
Repairs and maintenance – buildings	1 415	480
Insurance – general	142	123
Minor works	206	261
Cleaning, gardening, security, rates and taxes	150	149
Power, water and gas	103	78
	<b>3 834</b>	<b>2 929</b>

<b>10. Grants and subsidies</b>	<b>2011 \$'000</b>	<b>2010 \$'000</b>
<b>Recurrent</b>		
Community service grants	-	-
Charitable bodies	12	276
Grants and subsidies – private bodies	983	1 254
Instructor recognition grants	713	730
Redress ex-gratia payments <b>a</b>	71 868	9 427
Seniors Cost of Living Rebate	22 299	1 475
Seniors Security Rebate	1 616	802
Volunteering Grants	50	100
Women's Grants	129	156
Youth/Cadets grants	417	2 398
Youth co-ordinating network grants	-	-
<b>Capital</b>		
Foodbank WA 2030 Project	1 000	-
	<b>99 087</b>	<b>16 618</b>

**a** Redress WA Scheme are for those adults who, as children, were abused and/or neglected in state care in Western Australia

## **11. Funding for services**

Funding to non-government agencies under contract for services provided directly to the community including to organisations such as Anglicare, Centrecare and local government shires.	<b>18 286</b>	<b>16 916</b>
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This note reflects the Department of Communities' funding to non-government bodies and is disclosed in accordance with Treasurer's Instruction 951.

## **12. Other expenses**

Repairs and maintenance – equipment	6	8
Doubtful debts expense	1	(0)
Employment on-costs <b>a</b> [refer note 6]	120	167
Audit fees <b>b</b>	51	51
	<b>178</b>	<b>226</b>

**a** Includes workers' compensation insurance and other employment on-costs. The on-costs liability associated with the recognition of annual and long service leave liability is included at note 26 'Provisions'. Superannuation contributions accrued as part of the provision for leave are employee benefits and are not included in employment on-costs.

**b** Audit fee, see also note 35 'Remuneration of auditor'.

<b>13. User charges and fees</b>	<b>2011 \$'000</b>	<b>2010 \$'000</b>
Sale of products	1	58
Child Care Qualification Assessment Fees	20	10
	<b>21</b>	<b>68</b>

#### **14. Commonwealth grants and contributions**

Recurrent		
Children's Services Program	37	-
Indian Ocean Territory Service Delivery Programs <b>a</b>	236	149
Occasional Care (Funding Cwth Dept for Family and Children)	166	246
	<b>439</b>	<b>395</b>

**a** The Australian Government has a service delivery agreement with the state government of Western Australia for the provision of services to Indian Ocean Territory (formally known as Christmas and Cocos (Keeling) Island program). Refer to note 38 'Special Purpose Accounts' for Statement of Receipts and Payments.

#### **15. Other revenue**

Contributions by officers to the Executive Motor Vehicle Scheme	24	27
Prior period adjustment	-	-
Bad Debt Recovery	-	2
Sponsorship revenue	175	99
Miscellaneous	1 272	452
	<b>1 471</b>	<b>580</b>

Miscellaneous revenue (\$452 000) includes funds for Leeuwin Project Grant Funding 2009-10



<b>16. Net gain/(loss) on disposal of non-current assets</b>	<b>2011 \$'000</b>	<b>2010 \$'000</b>
Proceeds from disposal of non-current assets		
Land	-	-
Buildings	-	-
Office machines, furniture & equipment	-	-
Computer equipment	-	-
Leasehold improvements	-	-
Restricted assets - land	-	-
Restricted assets - buildings	-	-
Restricted assets - leasehold improvements	-	-
Costs from disposal of non-current assets		
Land	-	-
Buildings	-	-
Office machines, furniture & equipment	-	(3)
Computer equipment	-	-
Leasehold improvements	-	-
Restricted assets - land	-	-
Restricted assets - buildings	-	-
Restricted assets - leasehold improvements	-	-
<b>Net gain/(loss)</b>	<b>-</b>	<b>(3)</b>

<b>17. Income from State Government</b>	<b>2011 \$'000</b>	<b>2010 \$'000</b>
Appropriations received during the year:		
Cash received from government <b>a</b>	150 537	69 318
Amount receivable for services <b>a</b>	2 663	2 662
	<b>153 200</b>	<b>71 980</b>
Administered appropriations	-	-
	<b>153 200</b>	<b>71 980</b>
Resources received free of charge <b>b</b>		
Determined on the basis of the following estimates provided by agencies:		
State Solicitor's Office - legal services	46	37
Landgate - land information & valuation services	6	4
Department of Treasury and Finance - leasing services	108	16
Department for Child Protection - corporate support	2 200	2 247
	<b>2 360</b>	<b>2 304</b>
Royalties for Regions Fund:		
- Regional Infrastructure and Headworks Account <b>d</b>	-	-
- Regional Community Services Account <b>d</b>	307	-
	<b>155 867</b>	<b>74 284</b>

**a** Service appropriations are accrual amounts reflecting the full cost of services delivered. The appropriation revenue comprises a cash component and a receivable (asset). The receivable (holding account) comprises the depreciation expense for the year and any agreed increase in leave liability during the year.

**b** Where assets or services have been received free of charge or for nominal cost, Communities recognises revenues equivalent to the fair value of the assets and/or the fair value of those services that can be reliably measured and which would have been purchased if they were not donated, and those fair values shall be recognised as assets or expenses, as applicable. Where the contribution of assets or services are in the nature of contributions by owners, the department makes the adjustment direct to equity.

**d** This is a sub-fund within the over-arching 'Royalties for Regions Fund'. The recurrent funds are committed to projects and programs in WA regional areas.

<b>18. Restricted cash and cash equivalents</b>	<b>2011</b>	<b>2010</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>Current</b>		
Royalties for Regions Fund <b>a</b>	26	-
Indian Ocean Territory <b>b,c</b>	26	44
WA Family Foundation <b>b</b>	337	232
	<b>389</b>	<b>276</b>
<b>Non-Current</b>		
Accrued salaries suspense account <b>d</b>	368	340
	<b>368</b>	<b>340</b>

**a** Unspent funds are committed to projects and programs in WA regional areas

**b** Cash held in the controlled trust accounts can only be used for specific designated purposes.

**c** Formerly known as Christmas and Cocos (Keeling) Island program

**d** Amount held in the suspense account is only to be used for the purpose of meeting the 27th pay in a financial year that occurs every 11 years.

## 19. Receivables

### Current

#### Receivables

Salary overpayments	5	6
Other	226	387
GST recoverable	232	205
<b>Total Current</b>	<b>463</b>	<b>598</b>

### Reconciliation of changes in the allowance for impairment of receivables:

Balance at start of year	-	5
Transfer from the Department for Child Protection	-	-
Doubtful debts expense recognised in the income statement	1	-
Amounts written off during the year	(1)	(5)
Amounts recovered during the year	-	-

### Balance at end of year

-	-
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## 20. Amounts receivable for services

Current	-	-
Non-current	13 202	10 539
	<b>13 202</b>	<b>10 539</b>

Represents the non-cash component of service appropriations. It is restricted in that it can only be used for asset replacement or payment of leave liability.

<b>21. Other Assets</b>	<b>2011 \$'000</b>	<b>2010 \$'000</b>
Current		
Prepayments	110	55
Other	-	-
<b>Total Current</b>	<b>110</b>	<b>55</b>
<b>22. Property, plant and equipment</b>		
Land		
At fair value <b>a</b>	22 851	19 751
Accumulated impairment losses	-	-
	22 851	19 751
Buildings		
At fair value <b>a</b>	11 516	11 949
Accumulated impairment losses	-	-
	11 516	11 949
Leasehold improvements		
At fair value <b>a</b>	6 619	6 619
Accumulated depreciation	4 986	3 792
Accumulated impairment losses	-	-
	1 633	2 827
Computer equipment		
At cost	10	10
Accumulated depreciation	10	9
Office machines, furniture and equipment	-	1
Office machines, furniture and equipment		
Computer equipment	129	100
Accumulated depreciation	72	49
	57	51
Work in progress		
Work in progress has been included at cost:		
Office accommodation	-	127
Family centres	-	-
	-	127
	<b>36 057</b>	<b>34 706</b>

**a** Land and buildings were revalued as at 1 July 2010 by the Western Australian Land Information Authority (Valuation Services). The valuations were performed during the year ended 30 June 2011 and recognised at 30 June 2011. In undertaking the revaluation, fair value was determined by reference to market values for land: \$22,851,000 and buildings: \$11,515,617. For the remaining balance, fair value of land and buildings was determined on the basis of depreciated replacement cost.

Reconciliations of the carrying amounts of property, plant, equipment, leasehold improvements, intangible assets and works in progress at the beginning and end of the current financial year are set out below.

	Land <sup>a</sup> \$'000	Buildings \$'000	Machines, furniture & equipment \$'000	Computer equipment \$'000	Leasehold improve- ments \$'000	Intangible assets \$'000	Work in progress <sup>b</sup> \$'000	Total \$'000
<b>2011</b>								
Carrying amount at start of year	19 751	11 949	51	1	2 827	902	127	35 608
Additions	-	30	29	-	-	-	-	59
Transfers In	-	-	-	-	-	-	-	-
Transfers Out	(400)	-	-	-	-	-	-	(400)
Disposals	-	-	-	-	-	-	(127)	(127)
Revaluation	-	-	-	-	-	-	-	-
Increments	3 500	20	-	-	-	-	-	3 520
Depreciation and Amortisation	-	(483)	(23)	(1)	(1 194)	(232)	-	(1 933)
<b>Carrying amount at end of year</b>	<b>22 851</b>	<b>11 516</b>	<b>57</b>	<b>-</b>	<b>1 633</b>	<b>670</b>	<b>-</b>	<b>36 727</b>
<b>2010</b>								
Carrying amount at start of year	20 315	12 593	70	3	4 407	1 162	237	38,787
Additions	-	-	8	-	-	-	113	121
Transfers In	400	-	-	-	-	-	-	400
Transfers Out	-	-	-	-	-	-	-	-
Disposals	-	-	(3)	-	-	-	(223)	(226)
Revaluation Increments	(964)	(139)	-	-	-	-	-	(1,103)
Depreciation and Amortisation	-	(505)	(24)	(2)	(1 580)	(260)	-	(2,371)
<b>Carrying amount at end of year</b>	<b>19 751</b>	<b>11 949</b>	<b>51</b>	<b>1</b>	<b>2 827</b>	<b>902</b>	<b>127</b>	<b>35,608</b>

<sup>a</sup> The Department of Regional Development and Land (DRDL) is the only agency with the power to sell Crown land. The land is transferred to DRDL for sale and the Department for Communities accounts for the transfer as a distribution to owners.

<sup>b</sup> The Work in Progress includes capitalisation of assets.

<b>23. Intangible assets</b>	<b>2011 \$'000</b>	<b>2010 \$'000</b>
Computer software		
At cost	1 162	1 162
Accumulated amortisation	492	260
Accumulated impairment losses	-	-
<b>Total intangible assets</b>	<b>670</b>	<b>902</b>
Reconciliations:		
Computer software		
Carrying amount at start of year	902	1 162
Additions	-	-
Classified as held for sale	-	-
Revaluation increments	-	-
Impairment losses recognised in Statement of Comprehensive Income	-	-
Impairment losses reversed in Statement of Comprehensive Income	-	-
Amortisation expense	232	260
<b>Carrying amount at end of year</b>	<b>670</b>	<b>902</b>

## 24. Impairment of Assets

There were no indications of impairment of property, plant and equipment, leasehold improvements and intangible assets at 30 June 2011.

Communities held no goodwill or intangible assets with an indefinite useful life during the reporting period. At the end of the reporting period there were no intangible assets not yet available for use.

All surplus assets at 30 June 2011 have either been classified as assets held for sale or written off.

## 25. Payables

Current		
Accounts Payables	94	950
Accrued Expenses	274	295
Accrued Salaries <b>a</b>	513	256
<b>Total current</b>	<b>881</b>	<b>1 501</b>

**a** Amounts owing for five working days from 24 June to 30 June 2011 (2010: four working days)

	2011 \$'000	2010 \$'000
<b>26. Provisions</b>		
Current		
Employee benefits provision		
Annual leave <b>a</b>	1 224	1 066
Leave loading	193	177
Long service leave <b>b</b>	2 041	1 939
Free passes to the coast and travel days	11	9
Time off in lieu	61	48
Public holidays	-	-
Purchased leave	1	6
	3 531	3 245
Other provisions		
Employment on-costs <b>c</b>	15	31
	15	31
	<b>3 546</b>	<b>3 276</b>
Non-current		
Employee benefits provision		
Long service leave <b>b</b>	888	853
Deferred leave	24	7
	912	860
Other provisions		
Employment on-costs <b>c</b>	14	13
	926	873
	<b>4 472</b>	<b>4 149</b>

<b>26. Provisions (continued)</b>	<b>2011 \$'000</b>	<b>2010 \$'000</b>
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**a** Annual leave liabilities have been classified as current as there is no unconditional right to defer settlement for at least 12 months after the reporting period.

**b** Long service leave liabilities have been classified as current where there is no unconditional right to defer settlement for at least 12 months after the reporting period. Assessments indicate that actual settlement of the liabilities will occur as follows:

Within 12 months of the end of the reporting period	404	459
More than 12 months after the reporting period	2 525	2 333
	<b>2 929</b>	<b>2 792</b>

**c** The settlement of annual and long service leave liabilities gives rise to the payment of employment on-costs including workers' compensation insurance. The provision is the present value of expected future payments. The associated expense is disclosed in note 12 'Other Expenses'.

#### **Movements in Other Provisions**

Movements in each class of provisions during the financial year, other than employee benefits, are set out below.

##### **Employee on-cost provision**

Carrying amount at start of period	44	44
Additional provisions recognised	28	44
Payments/other sacrifices of economic benefits	(44)	(44)
<b>Carrying amount at end of period</b>	<b>28</b>	<b>44</b>



## 27. Equity

Equity represents the residual interest in the net assets of Communities. The government holds the equity interest in the department on behalf of the community. The asset revaluation reserve represents that portion of equity resulting from the revaluation of non-current assets.

	2011 \$'000	2010 \$'000
<b>Contributed equity</b>		
Balance at the start of the period	34 397	33 997
Transfer of net assets from other agencies	-	-
Transfer of net assets from the Department for Child Protection	-	-
Transfer of net assets from the Department of Regional Development and Lands	-	400
<b>Total contributions by owners</b>	<b>-</b>	<b>400</b>
<b>Distributions to owners</b>		
Transfer of net assets to other agencies	-	-
Transfer of assets and liabilities to the Department of Local Government and Regional Development	(400)	-
<b>Total distributions to owners</b>	<b>(400)</b>	<b>-</b>
<b>BALANCE AT END OF PERIOD</b>	<b>33 997</b>	<b>34 397</b>
<b>Reserves</b>		
<b>Asset revaluation surplus</b>		
Balance at the start of the period	9 830	10 932
Net revaluation increments/(decrements)		
Land	3 500	(963)
Buildings	20	(139)
Leasehold improvements	-	-
<b>Balance at the end of the period</b>	<b>13 350</b>	<b>9 830</b>
<b>Accumulated surplus/(deficit)</b>		
Balance at the start of the period	14 312	6 018
Result for the period	2 084	8 293
<b>Balance at the end of the period</b>	<b>16 396</b>	<b>14 311</b>

<b>28. Notes to the Statement of Cash Flows</b>	<b>2011 \$'000</b>	<b>2010 \$'000</b>
<b>Reconciliation of cash</b>		
Cash at the end of the financial year as shown in the Cash Flow Statement is reconciled to the related items in the Statement of Financial Position as follows:		
Cash and cash equivalents (see note 2(l))	17 837	16 772
Restricted cash and cash equivalents (see note 2 (l) & 18)	757	616
	<b>18 594</b>	<b>17 388</b>

**Reconciliation of net cost of services to net cash flows provided by/(used in) operating activities**

Net cost of services	(153 783)	(65 991)
<b>Non-cash items</b>		
Depreciation and amortisation expense	1 933	2 370
Doubtful debts expense (note 12)	1	-
Resources received free of charge (note 17)	2 360	2 304
Net (gain)/loss on disposal of property, plant and equipment (note 16)	-	3
Adjustment for other Non-Cash Items	(111)	113
Other Assets transferred from other sources	168	-
<b>(Increase)/decrease in assets</b>		
Current receivables <b>a</b>	162	1 901
Current prepayments	(57)	8
Current assets transferred to other sources <b>a</b>	-	-
<b>Increase/(decrease) in liabilities</b>		
Current payables <b>a</b>	(619)	322
Current provisions	270	223
Current revenue received in advance	-	-
Current liabilities transferred to other sources <b>a</b>	-	-
Other current liabilities	-	-
Non-current provisions	53	48
Other non-current liabilities	-	-
Non-current liabilities transferred to other sources <b>a</b>	-	-
Net GST receipts/(payments) <b>b</b>	-	-
Change in GST in receivables/payables <b>c</b>	26	86
<b>Net cash provided by/(used in) operating activities</b>	<b>(149 597)</b>	<b>(58 613)</b>

**a** Assets and liabilities transferred from the Department for Child Protection; and to the Department of Local Government and Regional Development.

<b>29. Commitments</b>	<b>2011 \$'000</b>	<b>2010 \$'000</b>
<b>Capital expenditure commitments</b>		
Capital expenditure commitments, being contracted capital expenditure additional to the amounts reported in the financial statements, are payable as follows:		
- Within 1 year	-	50
- Later than 1 year and not later than 5 years	-	-
- Later than 5 years	-	-
	<b>-</b>	<b>50</b>
The capital commitments include amounts for:		
Child care centre upgrade	-	50
	<b>-</b>	<b>50</b>
<b>Lease commitments</b>		
Commitments in relation to leases contracted for at the end of the reporting period but not recognised in the financial statements are payable as follows:		
- Within 1 year	1 888	1 584
- Later than 1 year and not later than 5 years	5 258	2 655
- Later than 5 years	-	-
	<b>7 146</b>	<b>4 240</b>
Representing:		
- Cancellable operating leases	6 314	2 964
- Non-cancellable operating leases	832	1 276
	<b>7 146</b>	<b>4 240</b>
<b>Non-cancellable operating lease commitments</b>		
Commitments for minimum lease payments are payable as follows:		
- Within 1 year	474	597
- Later than 1 year and not later than 5 years	358	678
- Later than 5 years	-	-
	<b>832</b>	<b>1 276</b>

## 29. Commitments (continued)

Communities have entered into a property lease which is a non-cancellable lease with a five year term. Rent is payable monthly in advance. Contingent rent provisions within a lease agreement require that the minimum lease payments shall be increased by the lower of CPI or 4% per annum. An option exists to renew the lease at the end of the five year term for an additional term of five years.

Communities leases its motor vehicle fleet and certain office premises. The lease expenditure is expensed as it is incurred. Motor vehicle leasing arrangements are under the terms of the State Fleet Funding Facility Contract administered by State Fleet – State Supply Commission.

	2011 \$'000	2010 \$'000
<b>Other expenditure commitments</b>		
Other expenditure commitments [consumables] contracted for at the end of the reporting period but not recognised as liabilities, are payable as follows:		
- Later than 1 year and not later than 5 years	40	13
- Later than 5 years	-	-
	40	13

### 30. Contingent Liabilities and Contingent Assets

	2011 \$'000	2010 \$'000
<b>Contingent liabilities</b>		
Communities' policy is to disclose as a contingency any obligations which may arise due to special circumstances or events. At the date of this report, Communities is not aware of any material future obligations, except for the following:		
Commonwealth contributions made for child care centres which the department is required to repay if the centres cease to function for the purpose for which they were built amount to:	155	222
There is one legal case pending for which the outcome is not certain. The State Solicitor's Office has estimated that a total amount of \$250 000 may be payable as compensation to the claimant at some future point in time. While this is acknowledged as a contingent liability of the department, it has yet to be determined whether the Communities will ultimately be responsible for funding the actual amounts paid as compensation, if any.	-	250
Liability for payments to Riskcover for adjustments in insurance cover in relation to Workers Compensation and Motor vehicle Performance Adjustments.	40	24
	<b>195</b>	<b>496</b>

#### Contingent assets

There were no contingent assets in the current financial year.

### 31. Events occurring after the end of the reporting period

There were no events occurring after the reporting date that impact on the financial statements.

## 32. Explanatory statement

Significant variations between estimates and actual results for income and expense as presented in the financial statement titled 'Summary of Consolidated Account Appropriations and Income Estimates' are shown below. Significant variations are considered to be those greater than 10 percent and \$1 million.

### Total appropriation provided to deliver service

Significant variances between estimate and actual for 2011

No significant variation in the total appropriation

Significant variances between actual results for 2010 and 2011

	2011 Actual \$'000	2010 Actual \$'000	Variance \$'000
Total appropriations provided to deliver services	153 200	71 980	81 220

The increase is primarily due to the repositioning of \$52 million of Redress WA Scheme funding to 2010-11 in line with the expected payment patterns of this scheme, the transfer of budget funds of \$25 million for payments associated with the Seniors Cost of Living Rebate to 2010-11 in line with the government's decision to defer payment of this rebate to 2010-11, the transfer from the Department of Premier and Cabinet of \$2 million for the Social Innovations Program, the upgrade of community facilities of \$1.5 million, and \$1 million for the FoodBank WA capital grant.

### Service expenditure

Significant variances between estimate and actual for 2011

No significant variation in service expenditure

Significant variances between actual results for 2010 and 2011

	2011 Actual \$'000	2010 Actual \$'000	Variance \$'000
Strategic Policy and Coordination <b>a</b>	39 574	17 662	21 912
Redress Scheme for Children and Young People Abused in the Care of the State <b>b</b>	80 854	16 390	64 464

**a** The increase in expenditure is associated with government's decision to defer payment of the Seniors Cost of Living Rebate to 2010-11 and an increased take up of the Seniors Security Rebate in 2010-11.

**b** The increase in expenditure is associated with the escalation in grant payments to scheme recipients.

### Capital contribution

Significant variances between estimate and actual for 2011

No significant variation in capital contribution

Significant variances between actual results for 2010 and 2011

No significant variation in capital contribution

## 33. Financial instruments

### (a) Financial risk management objectives and policies

Financial instruments held by Communities are cash and cash equivalents, restricted cash and cash equivalents, receivables, and payables. The department has limited exposure to financial risks. Communities' overall risk management program focuses on managing the risks identified below.

#### Credit risk

Credit risk arises when there is the possibility of Communities' receivables defaulting on their contractual obligations resulting in financial loss to the department.

The maximum exposure to credit risk at the end of the reporting period in relation to each class of recognised financial assets is the gross carrying amount of those assets inclusive of any provisions for impairment as shown in the table at note 33(c) 'Financial instruments disclosures' and note 19 'Receivables'.

Credit risk associated with the department's financial assets is minimal because the main receivable is the amounts receivable for services (holding account). For receivables other than government, Communities trades only with recognised, creditworthy third parties. The department has policies in place to ensure that sales of products and services are made to customers with an appropriate credit history. In addition, receivable balances are monitored on an ongoing

basis with the result that Communities' exposure to bad debts is minimal. At the end of the reporting period there were no significant concentrations of credit risk.

#### Liquidity risk

Liquidity risk arises when Communities is unable to meet its financial obligations as they fall due.

The department is exposed to liquidity risk through its trading in the normal course of business.

Communities have appropriate procedures to manage cash flows, including drawdowns of appropriations by monitoring forecast cash flows to ensure that sufficient funds are available to meet its commitments.

#### Market risk

Market risk is the risk that changes in market prices, such as foreign exchange rates and interest rates, will affect the department's income or the value of its holdings of financial instruments. Communities does not trade in foreign currency and is not materially exposed to other price risks.

Other than as detailed in the interest rate sensitivity analysis table at note 33(c), Communities is not exposed to interest rate risk because apart from minor amounts of restricted cash, all other cash and cash equivalents and restricted cash are non-interest bearing.

## (b) Categories of financial instruments

In addition to cash, the carrying amounts of each of the following categories of financial assets and financial liabilities at the end of the reporting period are as follows:

	2011 \$'000	2010 \$'000
<b>Financial Assets</b>		
Cash and cash equivalents	17 837	16 772
Restricted cash and cash equivalents	389	616
Receivables <sup>a</sup>	13 433	10 932
<b>Financial Liabilities</b>		
Financial liabilities measured at amortised cost	881	1 501

<sup>a</sup> The amount of receivables excludes GST recoverable from the ATO (statutory receivable).

## (c) Financial Instrument disclosures

### Credit Risk and Interest Rate Exposures

The following table discloses Communities' maximum exposure to credit risk, interest rate exposures and the ageing analysis of financial assets. The department's maximum exposure to credit risk at the end of the reporting period is the carrying amount of financial assets as shown in the table. The table discloses the ageing of financial assets that are past due but not impaired and impaired financial assets. The table is based on information provided to senior management of the department.

Communities does not hold any collateral as security or other credit enhancement relating to the financial assets it holds.

Communities does not hold any financial assets that had to have their terms renegotiated that would have otherwise resulted in them being past due or impaired.



**(c) Financial Instrument disclosures (continued)****Interest rate exposures and ageing analysis of financial assets <sup>a</sup>**

	Interest Rate Exposure		Past due but not impaired					Impaired financial assets \$'000
	Carrying Amount \$'000	Variable Interest Rate \$'000	Non-interest bearing \$'000	Up to 3 months \$'000	3-12 months \$'000	1-2 years \$'000	2-5 years \$'000	
<b>Financial Assets</b>								
<b>2011</b>								
Cash and cash equivalents	17 837	-	17 837	-	-	-	-	-
Restricted cash and cash equivalents	389	-	389	-	-	-	-	-
Receivables <sup>a</sup>	231	-	231	208	14	9	-	-
Amounts receivable for services	13 202	-	13 202	-	-	-	-	-
	<b>31 659</b>	<b>-</b>	<b>31 659</b>	<b>208</b>	<b>14</b>	<b>9</b>	<b>-</b>	<b>-</b>
<b>2010</b>								
Cash and cash equivalents	16 772	-	16 772	-	-	-	-	-
Restricted cash and cash equivalents	616	-	616	-	-	-	-	-
Receivables <sup>a</sup>	393	-	393	89	242	5	-	-
Amounts receivable for services	10 539	-	10 539	-	-	-	-	-
	<b>28 320</b>	<b>-</b>	<b>28 320</b>	<b>89</b>	<b>242</b>	<b>5</b>	<b>-</b>	<b>-</b>

<sup>a</sup> The amount of receivables excludes GST recoverable from the ATO (statutory receivable).

## Liquidity Risk

The following table details the contractual maturity analysis for financial liabilities. The table includes interest and principal cash flows. An adjustment has been made where material.

### Interest rate exposure and maturity analysis of financial liabilities <sup>a</sup>

	Interest Rate Exposure			Maturity Dates				
	Carrying Amount \$'000	Variable Interest Rate \$'000	Non-interest bearing \$'000	Up to 3 months \$'000	3-12 months \$'000	1-2 years \$'000	2-5 years \$'000	More than 5 years \$'000
<b>Financial Liabilities</b>								
<b>2011</b>								
Payables	881	-	881	881	-	-	-	-
	<b>881</b>	<b>-</b>	<b>881</b>	<b>881</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>2010</b>								
Payables	1 501	-	1 501	1 501	-	-	-	-
	<b>1 501</b>	<b>-</b>	<b>1 501</b>	<b>1 501</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<sup>a</sup> The amounts disclosed are the contractual undiscounted cash flows of each class of financial liabilities at the end of the reporting period.

### Interest rate sensitivity analysis

Communities is not exposed to interest rate risk because cash and cash equivalents and restricted cash are non-interest bearing.

### Fair values

All financial assets and liabilities recognised in the Statement of Financial Position, whether they are carried at cost or fair value, are recognised at amounts that represent a reasonable approximation of fair value unless otherwise stated in the applicable notes.

### 34. Remuneration of senior officers

#### Remuneration

The number of senior officers, whose total of fees, salaries, superannuation, non-monetary benefits and other benefits for the financial year, fall within the following bands are:

\$	2011	2010
0 - 10 000	-	-
10 001 - 20 000	-	-
20 001 - 30 000	-	-
30 001 - 40 000	-	1
40 001 - 50 000	-	-
50 001 - 60 000	-	1
60 001 - 70 000	1	1
70 001 - 80 000	-	-
80 001 - 90 000	-	-
90 001 - 100 000	-	-
100 001 - 110 000	-	-
110 001 - 120 000	-	1
120 001 - 130 000	-	-
130 001 - 140 000	-	-
140 001 - 150 000	-	-
150 001 - 160 000	1	1
160 001 - 170 000	3	3
170 001 - 180 000	1	-
220 001 - 230 000	1	-
	<b>\$'000</b>	<b>\$'000</b>
The total remuneration of senior officers is:	<b>1 114</b>	<b>903</b>

The total remuneration includes the superannuation expense incurred by Communities in respect of senior officers.

No senior officers are members of the Pension Scheme.

### 35. Remuneration of auditor

	2011 \$'000	2010 \$'000
Remuneration paid or payable to the Auditor General in respect of the audit for the current financial year is as follows:		
Auditing the accounts, financial statements and key performance indicators	51	51
	<b>51</b>	<b>51</b>

### 36. Related bodies

Communities did not have any related bodies during the financial year.

### 37. Affiliated bodies

The following are government affiliated body that received grants from Communities. They are not subject to operational control by the department.

Organisation Name	Amount received \$'000
Sudbury Community House	124
Waratah Christian Community Inc - Falcon Family Centre	37
LinkwestInc	190
Westerly Family Centre	70
Meerilinga Young Children's Services Inc	711
Boogurlarri Community House Inc	124
Clan Midland Inc	99
Bridgetown Family & Community Centre	59
High Wycombe Out of School Care Inc	48
The Homestead Kingsley Family Centre	39
Bremer Bay Occasional Child Care	18
Little Jitters Occasional Child Care Inc	35
Parents without Partners WA Inc	60
Brockman House Inc	113
Yilgarn Occasional Day Care	19
Manjimup Family Centre	124
Newman Neighbourhood Centre	102
Connectgroups Support Groups Association of WA	245

## 38. Special Purpose Accounts

### Special Purpose Account section 16(1)(d) of FMA

Remuneration paid or payable to the Auditor General in respect of the audit for the current financial year is as follows:

<b>Western Australian Family Foundation</b>	<b>2011 \$'000</b>	<b>2010 \$'000</b>
---	------------------------	------------------------

The purpose of the special purpose account is to hold funds for development, implementation and administration of initiatives and activities regarding the family and the community.

Balance at the start of the year	232	121
Receipts	376	571
Payments	(271)	(461)
Balance at the end of the year	<b>337</b>	<b>232</b>

<b>Indian Ocean Territory <sup>a</sup></b>	<b>2011 \$'000</b>	<b>2010 \$'000</b>
--	------------------------	------------------------

Balance at the start of the year	44	140
Receipts	236	150
Payments	(254)	(246)
Balance at the end of the year	<b>26</b>	<b>44</b>

<sup>a</sup> Formerly known as Christmas and Cocos (Keeling) Island program

## 39. Supplementary financial information

### (a) Write offs

During the financial year nil (2010: \$0) was written off Communities' asset register.

### (b) Losses through theft, defaults and other causes

There were no losses of public moneys and other property through theft or default.

There were no amounts recovered.

### (c) Gifts of public property

There were no gifts of public property provided by Communities.

## 4.2 Performance indicators

### Certification of Key Performance Indicators

I hereby certify that the performance indicators are based on proper records, are relevant and appropriate for assisting users to assess the Department for Communities' performance, and fairly represent the performance of the department for the financial year ended 30 June 2011.



Jenni Perkins  
Accountable Authority  
8 September 2011

#### 4.2.1 Indicators of effectiveness

Communities' effectiveness indicators are drawn from three main sources: an annual customer perception survey, indicators derived from the department's administrative databases, and surveys of external stakeholders involved in projects undertaken by the department.

**Outcome 1: Communities are strengthened so that individuals and families are able to better meet their needs.**

## KPI 1.1—Percentage of customers who report they were satisfied with the service

Communities promotes children’s early learning and development through a range of services designed to support parents and children. This indicator encompasses services delivered to support parents and children including:

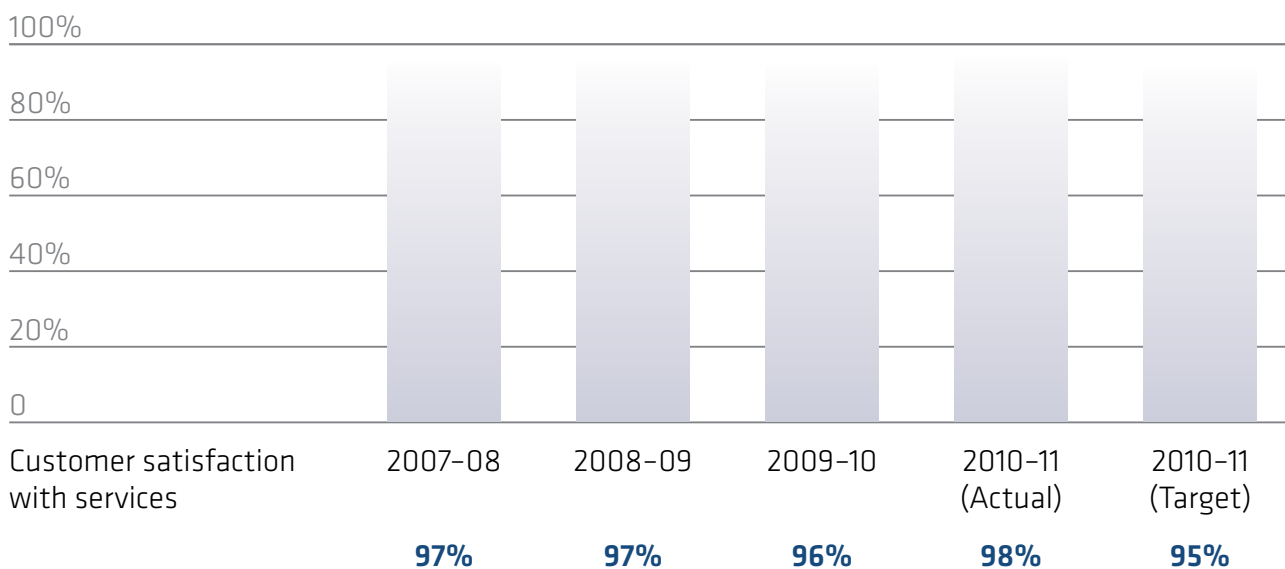
- Aboriginal Early Years
- Parenting Services
- Home Visiting Services
- Occasional Care
- Family and Community Support Services.

Customers who used these services during a specified four-week survey period were

invited to complete a confidential survey form to assess how satisfied they were with the service provided and whether it met their needs. This indicator was calculated by:

- counting respondents who selected the two positive ratings (from the satisfaction question’s five point response scale of two positive and two negative ratings around a neutral mid-point) to calculate the percentage of satisfied respondents, and
- reviewing the data to identify the percentage of satisfied respondents who indicated the service also met their needs.

### Percentage of customers who reported they were satisfied with the service



Note:

- the 2010-11 result was 3 per cent higher than the target and 2 per cent higher than the previous year
- total survey sample size was 4 080

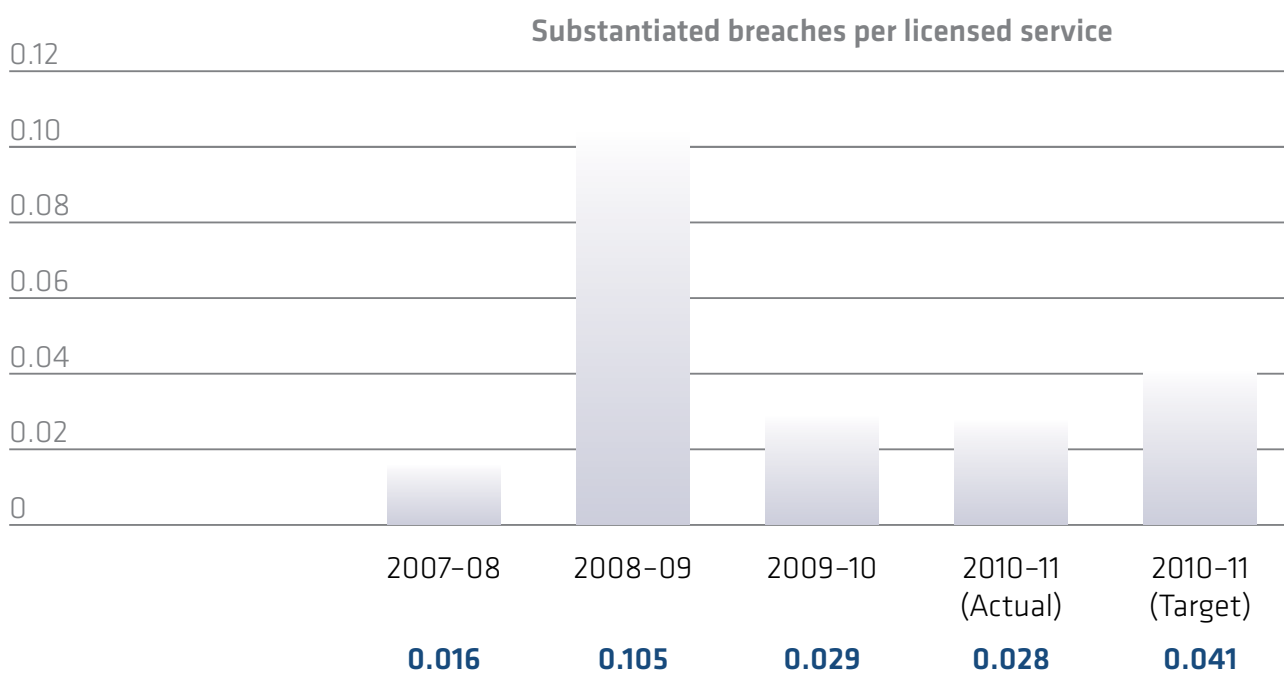
- number of respondents was 1 206
- response rate was 30 per cent
- total survey results had a 95 per cent confidence interval of +/- 1.65 per cent.

## KPI 1.2–Number of substantiated breaches of regulations arising from allegations per licensed child care service

Child care services are required to operate in line with legislation and regulations. Communities is responsible for licensing child care services and for monitoring their ongoing adherence to licensing conditions through a process of visitation and investigation. The rate of regulation breaches relates to external

allegations made about possible breaches. It is an indicator of the effectiveness of the licensing and regulatory regime in helping to ensure the provision of quality child care to the community. This indicator uses data from the Child Care Licensing System.

### Number of substantiated breaches of regulations arising from allegations made to Child Care Licensing and Standards Unit (CCLSU) per licensed service



- Note:
- The 2010-11 result was 32 per cent lower than the target and three per cent lower than the previous year. No change in the methodology of establishing a substantiated breach occurred in 2010-11. The variation was the result of fewer substantiated breaches in 2010-11 than was estimated in the target.
  - The increase in the proportion of substantiated breaches between 2007-08 and 2008-09 was due to a change in the methodology used to report non-compliance which allowed for more accurate reporting of multiple breaches of a single regulation.

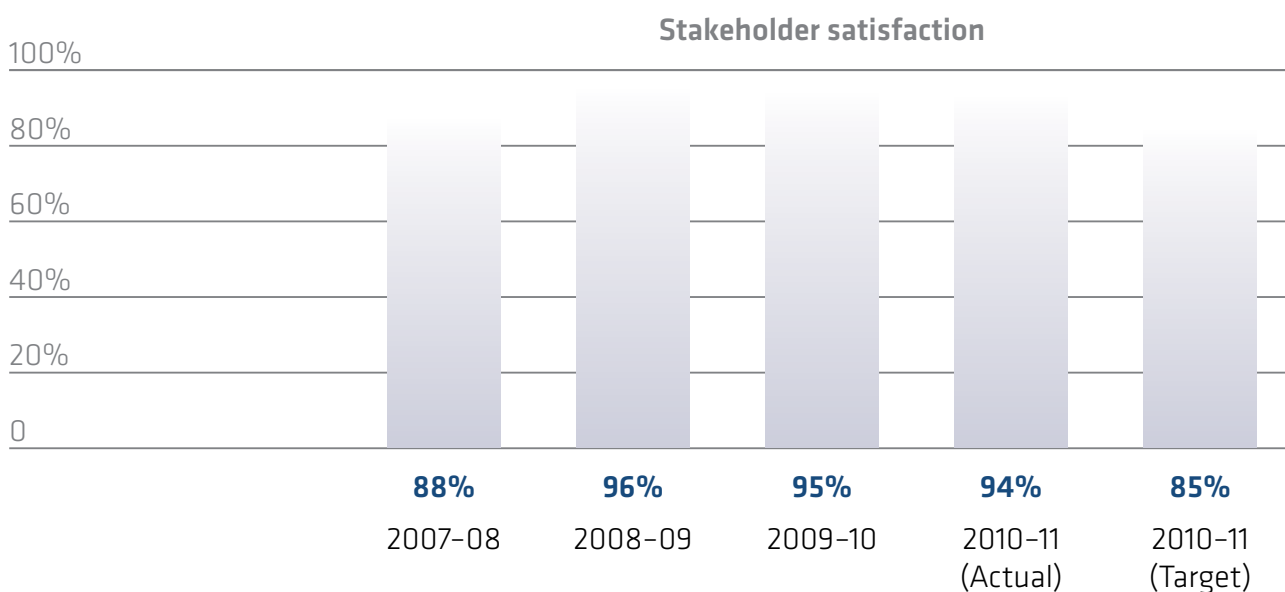


### KPI 1.3—Percentage of stakeholders who report they were satisfied with policy and coordination projects

Communities undertakes a range of strategic policy and coordination projects relating to children and families, youth, seniors, women and volunteering. External stakeholders involved with these projects were surveyed to identify whether or not they were satisfied with the projects and their perception of the projects' impact. This indicator was calculated by:

- counting respondents who selected the positive ratings (from the satisfaction question's five point response scale of two positive and two negative ratings around a neutral mid-point) to calculate the percentage of satisfied respondents, and
- reviewing the data to identify the percentage of satisfied respondents who perceived the project had a positive impact.

#### Percentage of stakeholders who report they were satisfied with policy and coordination projects



- Note:
- the 2010-11 result was nine per cent higher than the target and one per cent less than last year
  - total survey sample size was 6 560
  - number of respondents was 2 725
  - response rate was 42 per cent
  - total survey results have a 95 per cent confidence interval of +/-1.24 per cent.

## 4.2.2 Indicators of efficiency

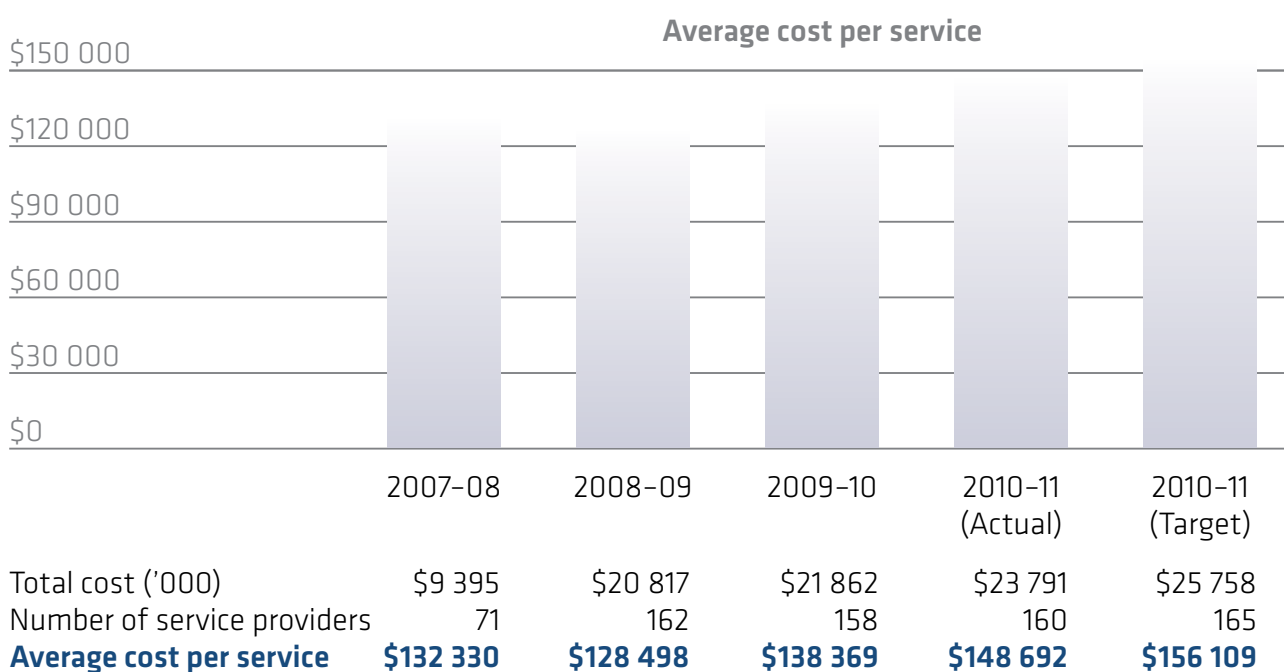
Communities' efficiency indicators mostly relate to unit costs of its activities. Some of the department's work cannot be distilled into equivalent units of output, so the average costs of projects and services should be treated as broadly indicative of performance.

### Service 1: Community and Family Support

#### KPI 1.1—Average cost per service

Communities provides and funds a number of types of service to support children and families. These include: Parenting Services, Home Visiting Services, Early Years Programs, Aboriginal Early Years, and Family Centres.

#### Total cost, number of service providers, and average cost per service



<b>Variation</b>	<b>From 2010-11 (Target)</b>	<b>From 2009-10 (Actual)</b>
Total cost ('000)	-8%	9%
Number of service providers	-3%	1%
Average cost per service	-5%	7%

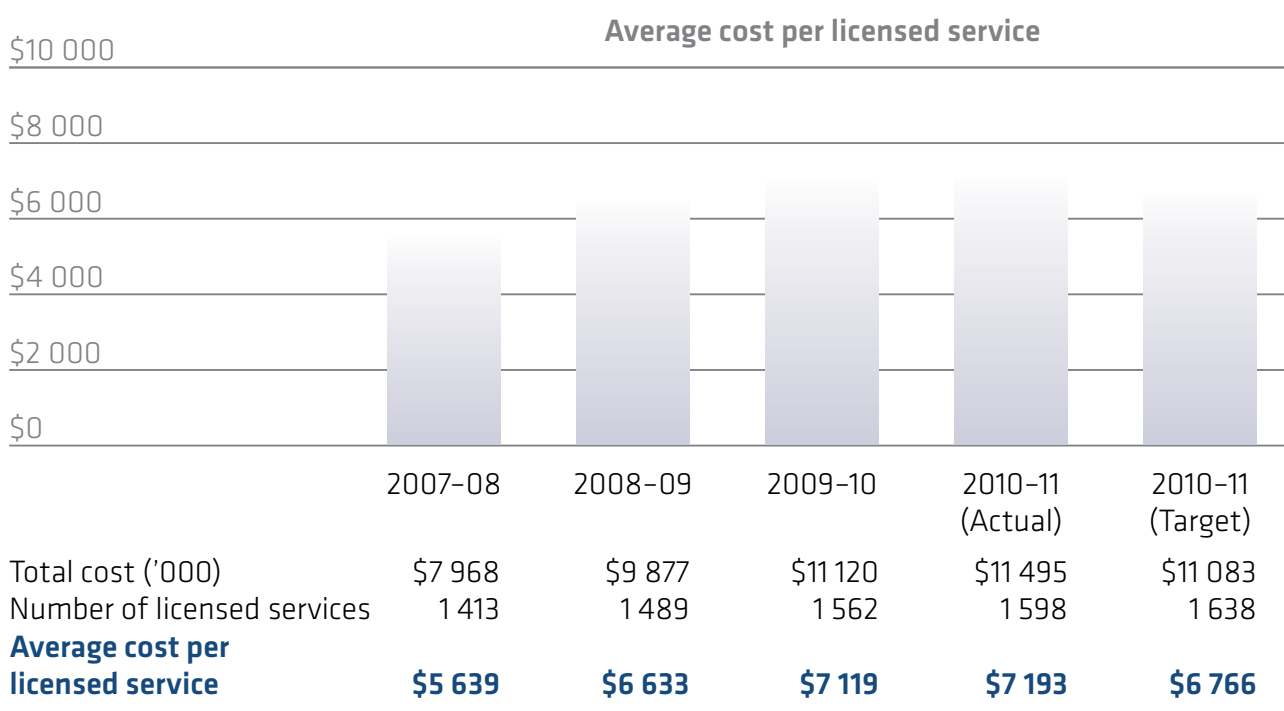
## Service 2: Child Care Services

### KPI 2.1—Average cost per licensed service

As at 30 June 2011, there were 1 598 licensed child care services in Western Australia, consisting of 577 child care centres, 759 family day care services, 251 outside school hours care centres, three rural family care

services and eight outside school hours family day care services. Combined, these services offered 46 466 child care places throughout the state at any one time.

#### Total cost, number of licensed services, and average cost per licensed service



<b>Variation</b>	<b>From 2010-11 (Target)</b>	<b>From 2009-10 (Actual)</b>
Total cost ('000)	4%	3%
Number of licensed services	-2%	2%
Average cost per licensed service	6%	1%

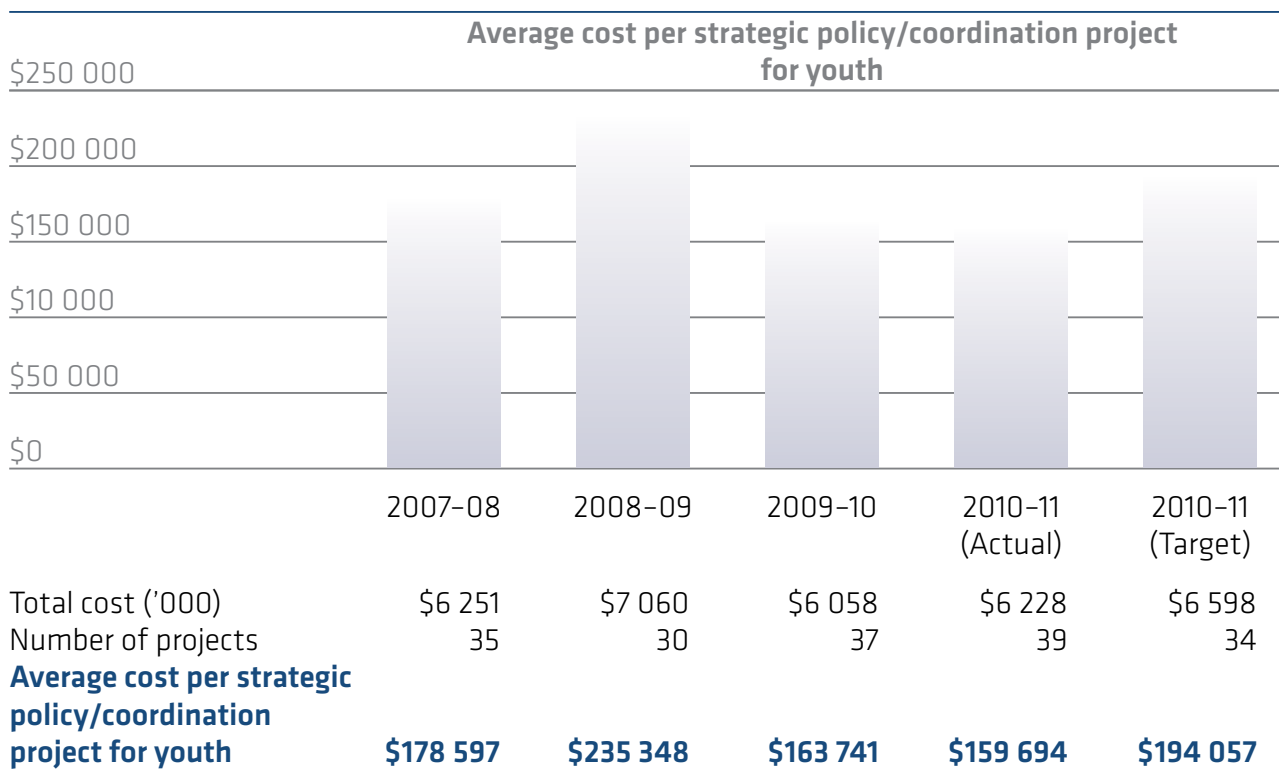
## Service 3: Strategic Policy and Coordination

### KPI 3.1—Average cost per strategic policy/coordination project for youth

Communities seeks to empower young people to facilitate their involvement at all levels in the community. The department coordinates policy development across government to improve outcomes for young people.

This includes strategic policy advice, research and information dissemination. It also includes running youth recognition and award activities and recurrent and grant funding to the community sector to deliver youth development programs.

#### Total cost, number of projects, and average cost per project for youth



Variation	From 2010-11 (Target)	From 2009-10 (Actual)
Total cost ('000)	-6%	3%
Number of projects	15%	5%
Average cost per strategic policy/coordination project for youth	-18%	-2%

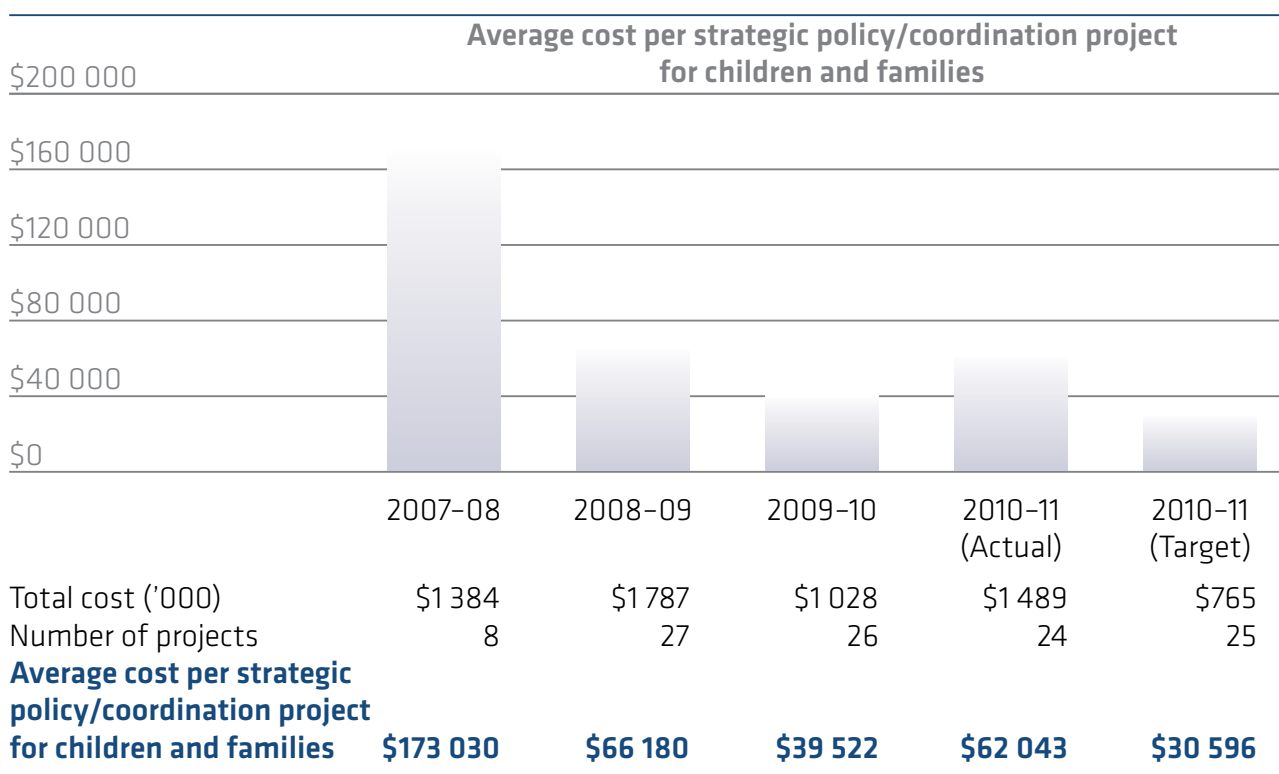
Note: • The 2010-11 average cost per project actual was 18 per cent less than target. This was the result of a greater number of projects being undertaken by the department.

### KPI 3.2—Average cost per strategic policy/coordination project for children and families

Communities supports the development and implementation of the across-government Early Childhood Agenda, in particular the Council of Australian Governments' National Reform Agenda for Early Childhood Education

and Care. It also promotes children's early learning and development through a range of projects designed to support parents and to deliver quality children's services.

#### Total cost, number of projects and average cost per strategic policy/coordination project for children and families



<b>Variation</b>	<b>From 2010-11 (Target)</b>	<b>From 2009-10 (Actual)</b>
Total cost ('000)	95%	45%
Number of projects	-4%	-8%
Average cost per strategic policy/coordination project for children and families	103%	57%

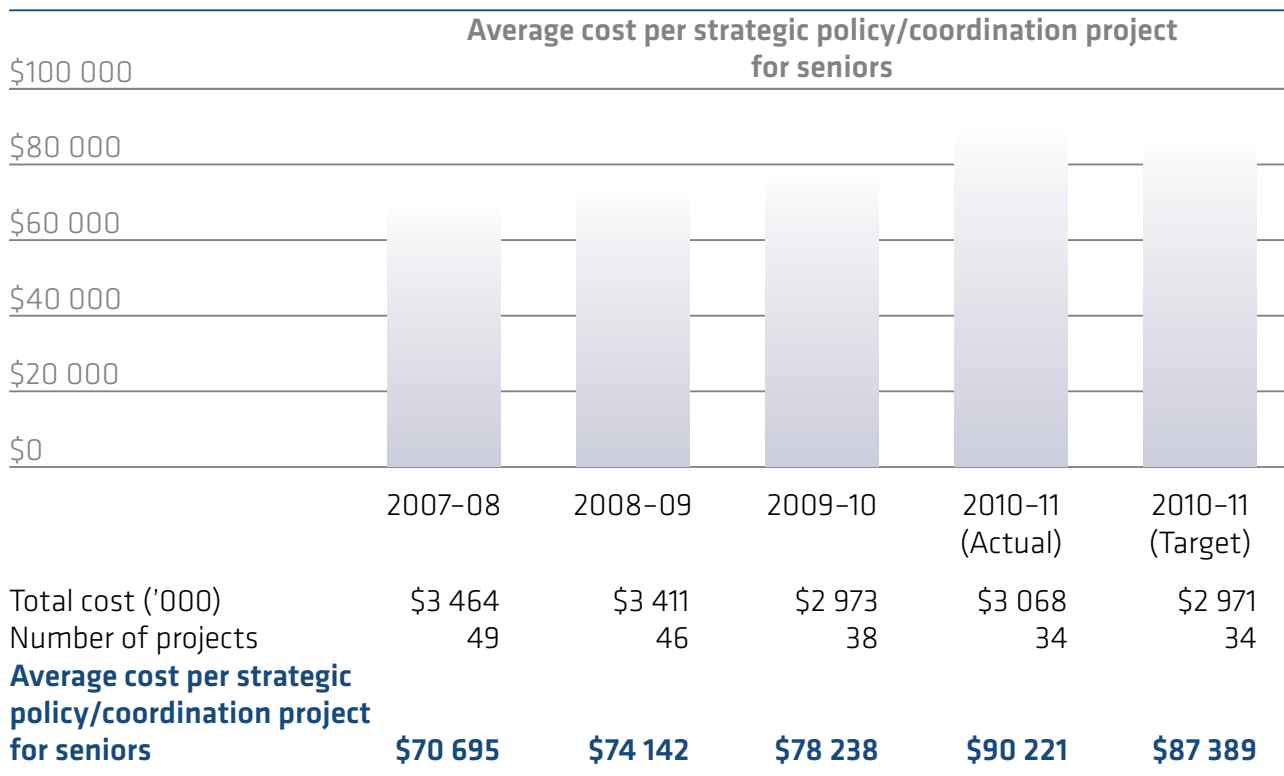
- Note:
- The 2010-11 average cost per children and families project actual was 103 per cent more than the target and 57 per cent more than the actual for 2009-10. The increased cost was due to the addition of expenditure associated with Stage 1 of the Multilateral Implementation Plan for the National Agenda on Child Care.
  - The decrease in the average cost for 2008-09 compared to the average cost for 2007-08 was due to a larger number of projects being undertaken in 2008-09.

### KPI 3.3—Average cost per strategic policy/coordination project for seniors

Communities promotes positive ageing and encourages across-government planning for the ageing population. It provides funds for community organisations to enhance services for seniors and carers. It also seeks to improve

the community participation of older people and to improve community attitudes towards older people.

#### Total cost, number of projects and average cost per strategic policy/coordination project for seniors



<b>Variation</b>	<b>From 2010-11 (Target)</b>	<b>From 2009-10 (Actual)</b>
Total cost ('000)	3%	3%
Number of projects	0%	-11%
Average cost per strategic policy/coordination project for seniors	3%	15%

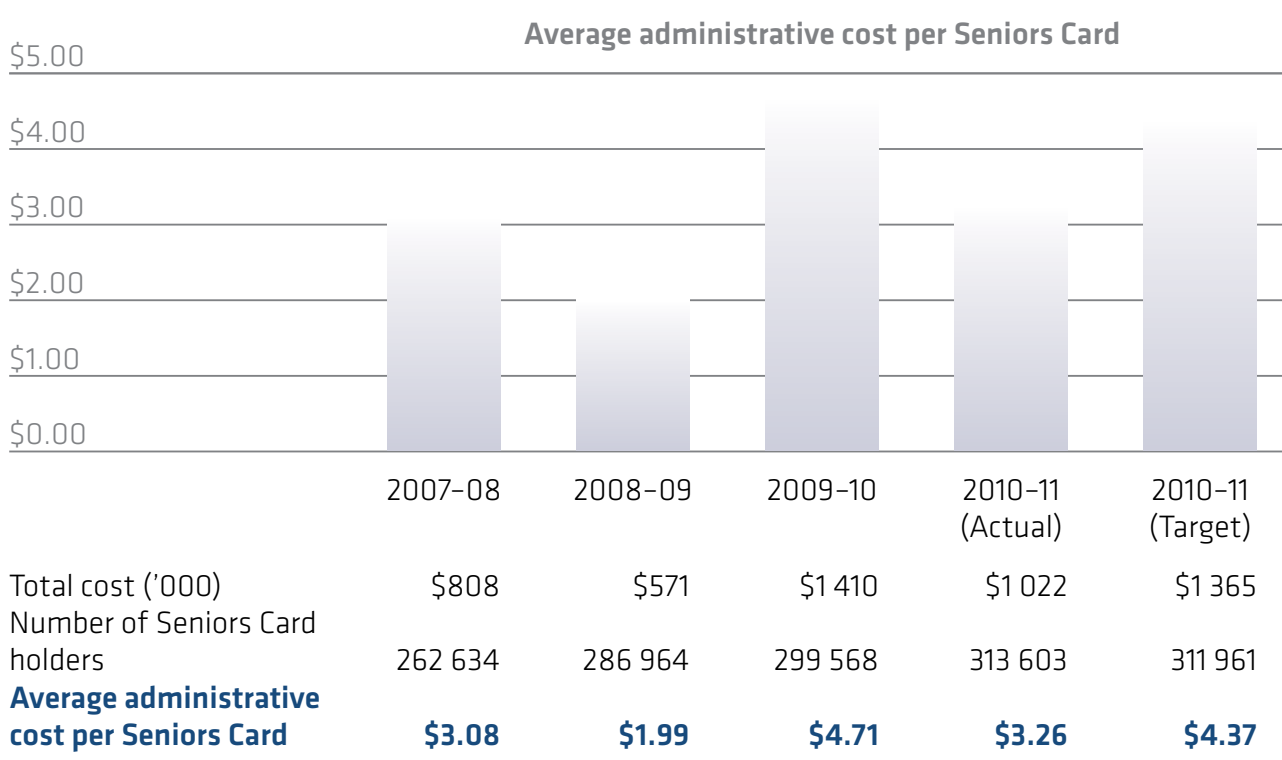
Note: • The 2010-11 average cost per project for seniors actual was 15 per cent more than the actual for 2009-10. Two projects reported separately in 2009-10 were combined into one to reflect increased overlap in work and another project was deferred to 2011-12.

### KPI 3.4—Average cost to administer a Seniors Card

The Seniors Card is used as a major tool to promote positive ageing. The financial benefits associated with the Seniors Card encourage seniors to participate actively in the community. As at 30 June 2011 there

were 313 603 Seniors Card holders in the state, representing 75 per cent of all Western Australians aged 60 years and over, and approximately 87 per cent of eligible seniors.

#### Total cost, number of Seniors Card holders and average administrative cost per Seniors Card



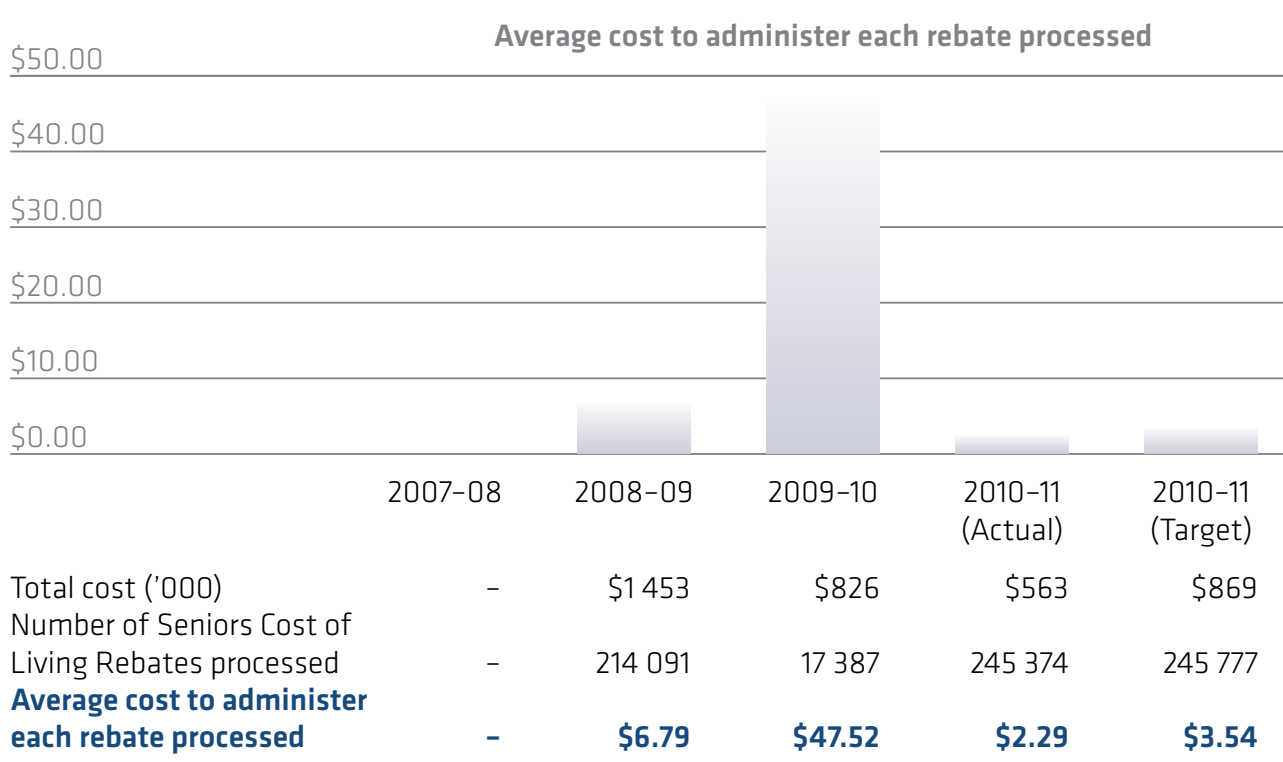
Variation	From 2010-11 (Target)	From 2009-10 (Actual)
Total cost ('000)	-25%	-27%
Number of Seniors Card holders	1%	5%
Average administrative cost per Seniors Card	-25%	-31%

Note: • The 2010-11 average cost per Seniors Card actual was 25 per cent lower than the target and 31 per cent less than the actual for 2009-10. The reduced 2010-11 average cost was associated with the production of the biennial 'Western Australian Seniors Card Discount Directory' in 2009-10. This cost was incorrectly included in the calculation of the cost of the target for 2010-11.

### KPI 3.5–Average cost to administer each Seniors Cost of Living Rebate processed

Communities commenced making the Seniors Cost of Living Rebate payments in 2008–09. All Seniors Card holders are eligible to apply for the rebate.

#### Total cost, number of rebates paid and average cost to administer each Seniors Cost of Living Rebate processed



<b>Variation</b>	<b>From 2010-11 (Target)</b>	<b>From 2009-10 (Actual)</b>
Total cost ('000)	-35%	-32%
Number of Seniors Cost of Living Rebates processed	0%	1 311%
Average cost to administer each rebate processed	-35%	-95%

Note: • The 2010-11 average cost to administer each rebate processed was 35 per cent less than the target and 95 per cent less than the actual for 2009-10. The variation of average cost from the target was due to a budgeted database development not proceeding and the completion of another development in 2009-10 that increased costs for that year. The variation of average cost from the previous year was associated with the government's decision to defer payment of the rebate until 2010-11.



### **KPI 3.6—Average cost to administer each Seniors Safety and Security Rebate processed**

Communities commenced making the Seniors Safety and Security Rebate payments in October 2009. Seniors Card holders who purchase and/or install eligible devices are entitled to claim a rebate of up to a maximum of \$200. The offer ends on 30 June 2012. As at 30 June 2011, 8 570 Seniors Card holders had received the Seniors Safety and Security Rebate which equates to three per cent of all Seniors Card holders.

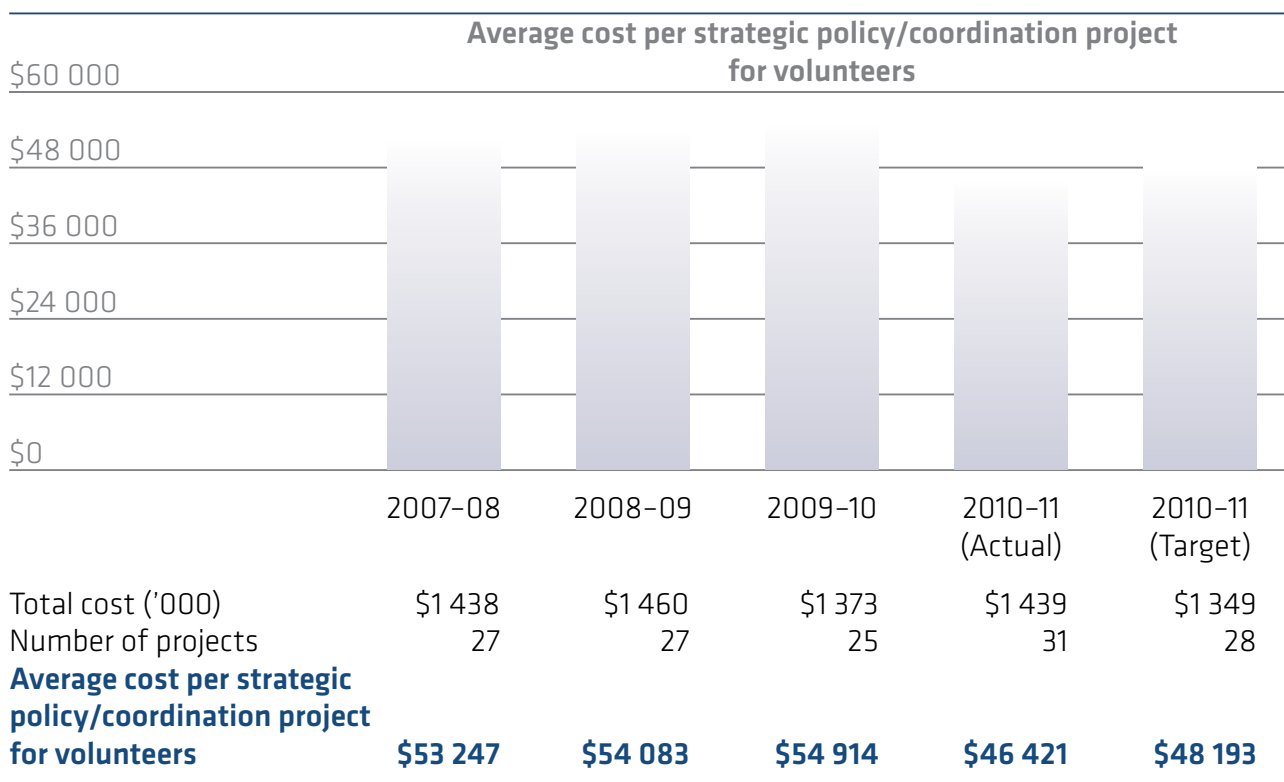
All administrative costs are included in the Seniors Cost of Living Rebate administration budget as per KPI 3.5.

### KPI 3.7–Average cost per strategic/policy coordination project for volunteers

Communities works to develop and implement government policy for volunteering, develop programs and initiatives that support and extend volunteering now and into the future, and establish mechanisms of communication

within the public sector and the wider community to develop partnerships through consultation. The department also provides funding to the community sector for a range of volunteer support activities.

#### Total cost, number of projects, and average cost per strategic policy/coordination project for volunteers



<b>Variation</b>	<b>From 2010-11 (Target)</b>	<b>From 2009-10 (Actual)</b>
Total cost ('000)	7%	5%
Number of projects	11%	24%
Average cost per strategic policy/coordination project for volunteers	-4%	-15%

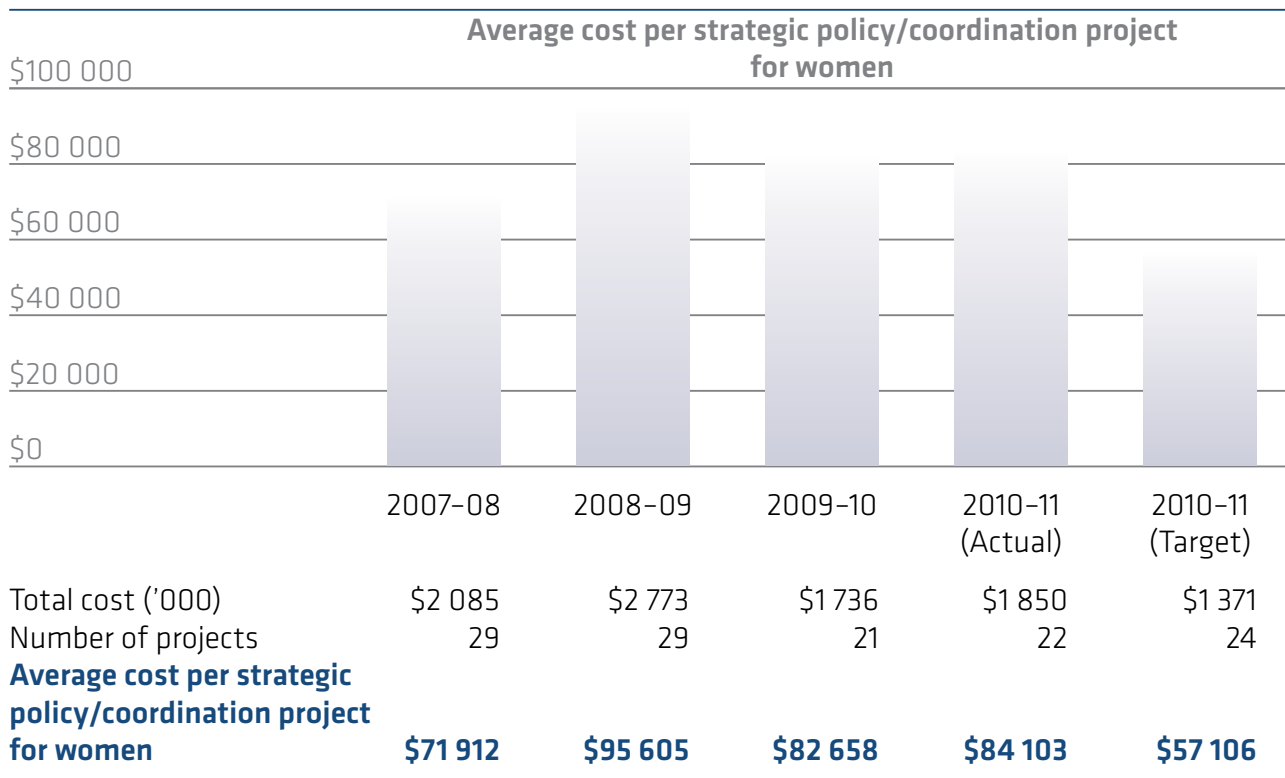
Note: • The 2010-11 average cost per project for volunteers result was 15 per cent less than the actual for 2009-10. A number of additional projects were completed in 2010-11 that were largely taken into account in the calculation of the 2010-11 target.

### KPI 3.8—Average cost per strategic policy/coordination project for women

Communities coordinates policy development across government to improve outcomes for women. This includes research, analysis, information and advice on issues affecting

women. A range of information services are also provided to women in the community. The department provides grants to the community sector to support strategic initiatives.

#### Total cost, number of projects and average cost per strategic policy/coordination project for women



<b>Variation</b>	<b>From 2010-11 (Target)</b>	<b>From 2009-10 (Actual)</b>
Total cost ('000)	35%	7%
Number of projects	-8%	5%
Average cost per strategic policy/coordination project for women	47%	2%

Note: • The 2010-11 average cost per project for women was similar to the 2009-10 actual, and 47 per cent more than the 2010-11 target. The increase in the 2010-11 actual average cost from the target is due to the impact of different methodology and assumptions used in the calculation of the actual, resulting in a greater overhead attributed to this indicator in 2010-11.

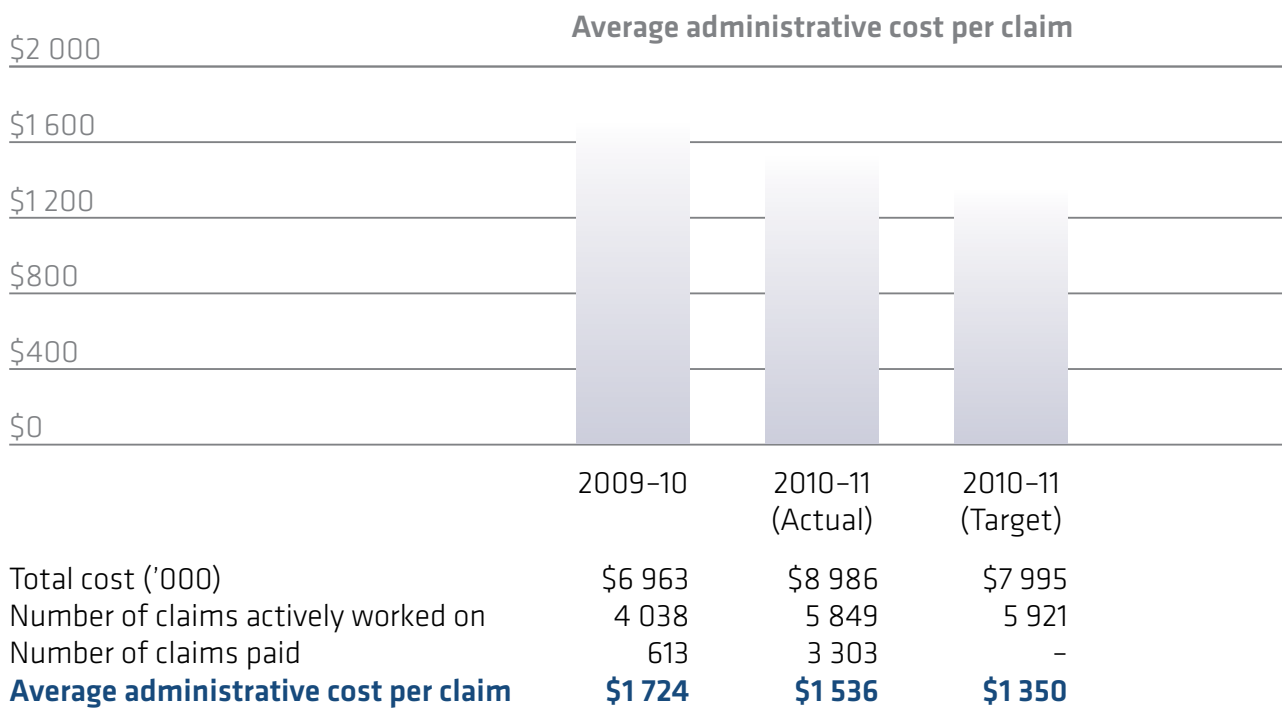
## Service 4: Redress Scheme for Children and Young People Abused in the Care of the State

### KPI 4.1–Average administrative cost per claim

Redress WA aims to assist adults who, as children, were abused and/or neglected in state care in Western Australia. Redress WA worked on four primary activities: to provide claimants the opportunity to make a police referral; to provide a personal apology from the Premier and Minister for Community Services;

to provide the opportunity for support and counselling; and to offer ex gratia payments ranging from \$5 000 to \$45 000. A total of 5 917 confirmed claims were received. These claims represent the total number of claims that will be administered by Redress WA over the three-year duration of the scheme.

#### Total cost, number of active claims and average administrative cost per claim

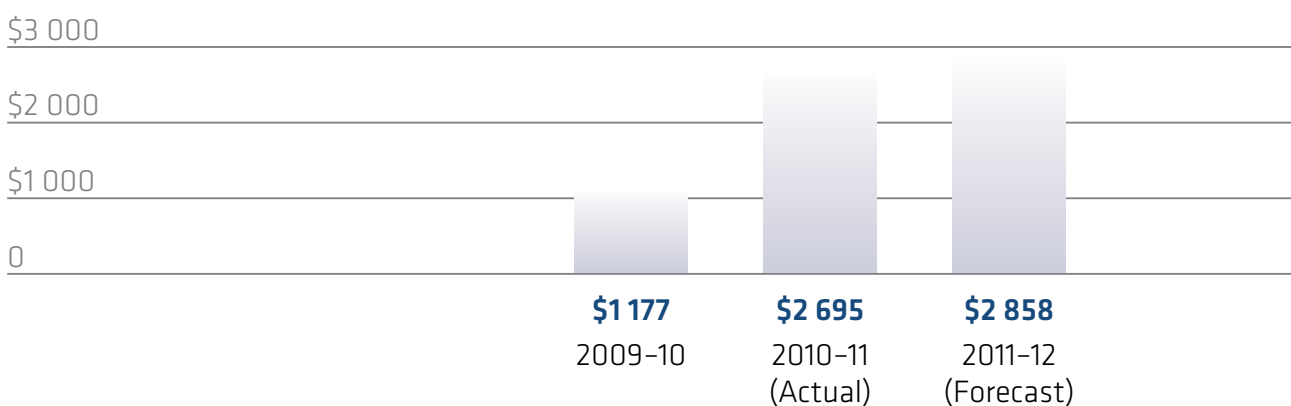


Variation	From 2010-11 (Target)	From 2009-10 (Actual)
Total cost ('000)	12%	29%
Number of claims actively worked on	-1%	4%
Average administrative cost per claim	14%	-11%

- Note:
- The 2010–11 average administrative cost per claim actual was 14 per cent more than the target, and 11 per cent less than the actual for 2009–10. The increase in average cost in 2010–11 relative to the target was due to the employment of additional staff and associated additional accommodation to meet payment deadlines. In addition, there was a higher-than-budgeted expenditure on service providers who provide counselling and support in order to accommodate demand for these types of services.
  - The 2009–10 actual was restated to reflect a more accurate method of counting claims actively worked in each 12 month period. The 2009–10 target was originally \$4 960.
  - The average cost is calculated by dividing the total cost by the number of claims actively worked on. This is to include the extensive work conducted by the Redress WA team on those claims that are progressing to payment and provide an accurate picture of administrative efficiency.
  - The count of claims actively worked on for each year will include some that have been paid and others that are progressing to payment. The total number of claims paid each year is also reported for clarification.
  - All claims were received by Redress WA in its first year of operation and all subsequent administrative work has been conducted on the same group of claims.

In addition to the annual administrative cost per active claim, the cumulative average of the administrative cost per confirmed claim is reported as a supplement. This is to show how Redress was progressing toward the overall average administrative cost per claim over the life of the project. The cumulative average was calculated by adding the 2009–10 and 2010–11 administrative costs and dividing by the total number of confirmed claims. The forecast was derived from the target cost for 2011–12 added to the actuals for 2009–10 and 2010–11 and divided by the total number of confirmed claims.

### Cumulative average administration cost per claim



- Note:
- The costs for actuals and forecast are in each case divided by the total number of confirmed claims received by Redress (5 917).

## 4.3 Ministerial directives

Treasurer's Instruction 903(12) requires Communities to disclose information on any Ministerial directives relevant to the setting of desired outcomes or operational objectives, the achievement of desired outcomes or operational objectives, investment activities and financing activities. No such directives were issued by the Ministers with portfolio responsibility for the department during 2010-11.

## 4.4 Other financial disclosures

### 4.4.1 Pricing policies of services provided

Communities operates in an environment where the majority of its revenue is not on a fee for service basis. Where a fee is charged, it is reviewed annually and the fee set with regards to the cost of producing the good or service and expected movements in the consumer price index. The two key fees the department charges are for:

- assessing overseas qualifications of persons who wish to work in the child care area
- advertising in the biennially produced Seniors Card Discount Directory.

There was no revenue raised for the Seniors Card Discount Directory in 2010-11 and minimal revenue was raised from the overseas qualification fee.

### 4.4.2 Capital works

Communities' asset portfolio comprises a significant number of building assets including:

- 31 child care centres
- 39 family centres, neighbourhood community centres and other centres.

The department owns and leases out a portfolio of family centres, community houses and neighbourhood community centres as operational assets. The department also owns and leases out child care centre assets that are operated by not-for-profit organisations.

These assets comprise a significant portion of Communities' asset base and they are managed with support and advice provided by the Department of Finance, Building Management and Works.

Whilst the department did not receive any capital works funding in 2010-11, it expended \$1 000 000 on general maintenance on its 70 centres, to ensure their ongoing suitability for community purposes.

Major works were undertaken at the following centres:

- Coolabaroo Neighbourhood Centre – painting, floor coverings
- Brockman House – painting, floor coverings
- Busselton Family Centre – replace roof
- Collie Child Care Centre – painting, blinds
- Treloar House – painting
- Roleystone Family Centre – painting, floor coverings.

### 4.4.3 Employment and industrial relations

As at 30 June 2011, Communities employed a total of 275 permanent and fixed-term employees. The average full-time equivalent (FTE) usage for the financial year 2010-11 was 236.7 FTE.

Location	Annual average FTE 2008-09	Annual average FTE 2009-10	Annual average FTE 2010-11	Number of staff as at 30 June 2011				
				Full-time Fixed	Full-time Permanent	Part-time Fixed	Part-time Permanent	Total
Children and Family Services	120.2	139.8	114.3	10	85	12	36	143
Community Engagement	24.6	36.5	34.6	1	33		5	39
Corporate and Business Support	15.8	25.1	22.4	4	20	4	1	29
Office of the Director General	6.2	2.0	3.1	1	3		1	5
Policy and Planning	35.7	30.5	22.8	6	16		7	29
Redress WA	16.6	15.0	39.6	16	4	9	1	30
<b>Total number of FTE/staff</b>	<b>219.1</b>	<b>248.9</b>	<b>236.7</b>	<b>38</b>	<b>161</b>	<b>25</b>	<b>51</b>	<b>275</b>

#### Staff development

Communities is committed to building the future capacity of the organisation by developing effective working relationships with other agencies to ensure the development of programs and initiatives are being met.

The department is supportive of staff development and during the year approximately 77 per cent of employees

have attended conferences, workshops and/or training in the area of policy, business practices, early childhood learning/development/ training, first aid, or occupational health and safety. Communities also promoted staff awareness of accountable and ethical decision making, recruitment, selection and interviewing skills.



## Equal employment opportunity

Communities is an Equal Opportunity Employer and is committed to attracting and retaining Aboriginal people as a vital part of its diverse and talented workforce. The department promotes a workplace culture that values Aboriginal people and

their contribution to delivering its services to the Western Australian community. The reduction in the number of Aboriginal staff in 2010-11 reflects the difficulty in recruitment of staff in regional areas.

## Actual employee numbers in equal opportunity groups

Period	Total workforce	Women	Culturally diverse	Indigenous Australians	People with disability	Young people (<25 Yrs)
30 June 2011	275	260	25	17	10	7
30 June 2010	359	299	31	29	11	17
30 June 2009	279	249	28	25	6	9

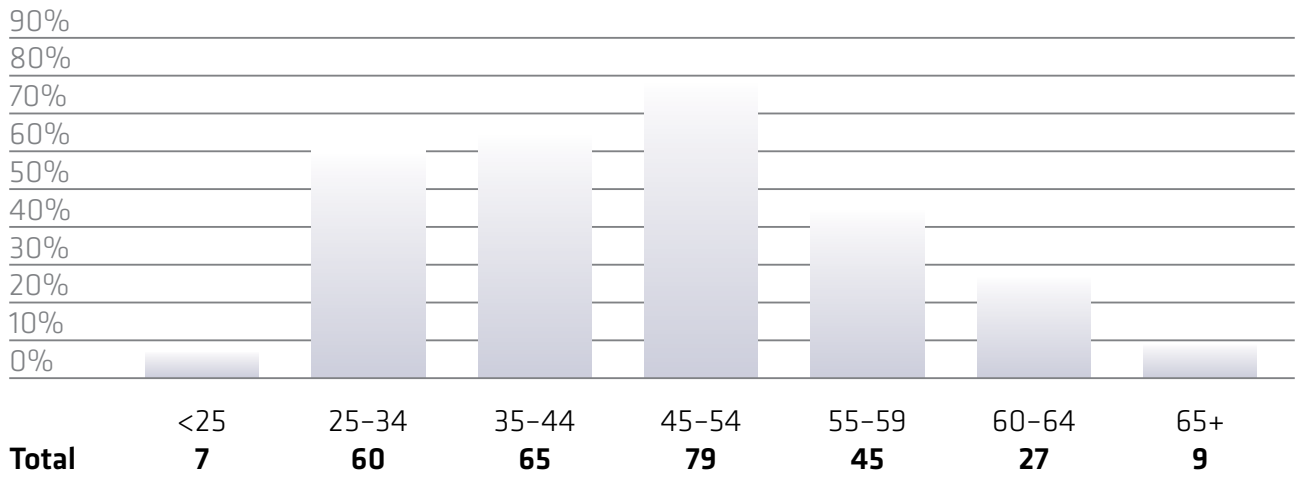
## Comparison of diversity group trends as a percentage of total employees

Period	Women	Culturally diverse	Indigenous Australians	People with disability	Young people (<25 Yrs)
30 June 2011	94.5	9.1	6.2	3.6	2.5
30 June 2010	90.3	8.6	8.3	3.1	4.8
30 June 2009	90	10.1	9.1	2.2	3.3

## Women in management tiers two and three

Year	Female numbers			Female percentage		
	Tier 2	Tier 3	Tier 2 & 3 combined	Tier 2	Tier 3	Tier 2 & 3 combined
30 June 2011	5	4	9	83%	44%	60%
30 June 2010	4	9	13	80%	69%	65%
30 June 2009	3	7	10	60%	70%	67%

## Age profile of Communities' staff



## 4.5 Governance disclosures

### Contracts with senior officers

At the date of reporting, other than normal contracts of employment of service, no senior officers, or firms of which senior officers are members, or entities in which senior officers have substantial interests, had any interests in existing or proposed contracts with Communities and senior officers.

### Internal audit and performance review

Internal Audit and Performance Review is an appraisal activity designed to review appropriate operations as a service to management. It functions by measuring and evaluating the effectiveness of accountability measures. The role of the Internal Audit and Performance Review is to provide assurance to the Director General and Executive of Communities as to: the effectiveness of policies and procedures in achieving the department's objectives; compliance with legislation, policies and established procedures; the reliability of financial and other management information systems; and the adequacy and effectiveness of internal control systems in promoting efficiency, accuracy, effectiveness and reliability and to provide assistance in identifying strategic risks. The Internal Audit and Performance Review Branch of the Department for Child Protection provided this service to Communities, under a service level agreement.

A comprehensive program of internal audit reviews was undertaken during 2010–11. The areas and systems subject to audit were identified via a formal risk assessment that included management requirements and generally accepted governance approaches. The audits for 2010–11 included:

- assets (and leases)
- Child Care Licensing and Standards Unit
- Common Use Contracts (Compliance with State Supply Commission requirements)
- complaints handling (DfC)
- compliance with human resources standards
- follow up audits
- human resources issues–service delivery offices
- information technology security/ disaster recovery including information technology access
- review of issues raised by Office of Auditor General in annual audits
- software licensing
- Strategic Risk Management & Treatment Action Plans
- Workers Compensation System.

## 4.6 Other legal requirements

### 4.6.1 Advertising

In accordance with section 175ZE of the *Electoral Act 1907*, Communities spent \$251 092 on advertising, promotional and market research activities during 2010–11.

Category	Organisation	Total (\$)
Advertising Agencies	Equilibrium Interactive Pty Ltd	5 900
	Seek Limited	1 980
<b>Advertising Agencies Total</b>		<b>7 880</b>
<b>Polling Organisations Total</b>		<b>Nil</b>
Direct Mail Organisation	Northside Logistics & Finishers	924
	Salmat Businessforce	1 186
<b>Direct Mail Organisation Total</b>		<b>2 110</b>
Market Research Organisation	Patterson Market Research	8 800
<b>Market Research Organisation Total</b>		<b>8 800</b>
Media Advertising Organisations	Adcorp Australia Ltd	123 043
	Ad-logo	780
	Loaded Studios	3 600
	Optimum Media Decisions (WA)	104 879
<b>Media Advertising Organisations Total</b>		<b>232 302</b>
<b>Grand Total</b>		<b>251 092</b>

## 4.6.2 Compliance with public sector standards and ethical codes

In accordance with section 31(1) of the *Public Sector Management Act 1994*, Communities is required to comment on the extent to which it has complied with public sector standards, codes of ethics and any other relevant code of conduct.

These policies and procedures are contained in an Administration Manual, accessible by all employees of Communities through the department's intranet.

An internal audit was undertaken during 2011, to review and assess Communities' level of compliance with the Public Sector Standards. Overall, the agency complies with the standards. Corrective action has been implemented against notations made in the

Audit Report where process, policy or controls were deemed to fall short of the requirements prescribed under the standards.

The department continues to promote available resources and tools via the intranet to support staff across the agency in maintaining compliance with the standards, and the Code of Conduct.

Structured training sessions in Accountable and Ethical Decision Making were implemented through the second half of the 2010-11 financial year. The department is rolling out an online version of this training to enable regional and field staff members to apply and maintain the highest standards of ethical conduct across the agency.

## 4.6.3 Disability access and inclusion plan outcomes

Under section 29 of the *Disability Services Act 1993* public authorities are required to develop a Disability Access and Inclusion Plan (DAIP) with the intent of improving and ensuring public services are accessible to people with a disability.

The Department for Communities' DAIP 2008-2012 was submitted to the Disability Services Commission in May 2010, replacing an interim plan. A DAIP Steering Committee was established with terms of reference. The DAIP is available on the department's website under 'about us':

[www.communities.wa.gov.au/AboutUs](http://www.communities.wa.gov.au/AboutUs)

Communities has provided the Disability Services Commission with a report on its DAIP outcomes for 2010-11 and the achievements are summarised below.

In 2010-11, the communications plan was reviewed to include the operation of the Accessible Information guidelines, printed information in alternative formats, documents tested against Contrast Analyser 2.2, and the electronic availability of all forms and applications.



Synchronising with Communities' implementation of the state government's procurement reform agenda, department-funded organisations will be required to provide a DAIP report by 30 June of each year. This will take effect for individual organisations as they transition to the new contracting arrangements. It is anticipated that all department-funded services will be operating under the new arrangements by 30 June 2012. Until then Communities is not able to report on the number of contractors undertaking DAIP activity.

All contractors are aware of the *Disability Services Act 1993 (amended 2004)* and the reporting requirements once they have signed new contracts, as this has been discussed with them during service contacts and visits.

Communities endeavours to ensure that its buildings and facilities are accessible to people with disabilities. When buildings are modified

or new buildings leased, the department ensures the building adheres to the Building Management and Works policy on leasing of premises and accessibility to people with disabilities. Communities has not received any complaints regarding barriers to accessing buildings and facilities.

A watching brief is always required in case circumstances in buildings and facilities change. During 2010–11 major activity was undertaken to prepare for the relocation of the head office of the department to 140 William Street, Perth. The department's Seniors Card Centre which provides a counter service, is already located there. Arrangements are in place to ensure the building and offices are accessible and comply with the legislation.

Communities DAIP will be incorporated into the new electronic induction manual currently being developed and will be available for staff throughout the state.

#### 4.6.4 Record keeping plans

Section 19 of the *State Records Act 2000* requires government agencies to have a record keeping plan. The State Records Commission approved Communities' record keeping plan in March 2008 and noted that the plan as tendered demonstrated progress towards better practice in record keeping. The Commission also acknowledged that the plan indicated a strong commitment to addressing a range of issues within specific timeframes.

The department uses 'Objective' as its records management system and staff are provided with training in the application.

At the request of the Commission, the department reviewed its record keeping plan in March 2010 and has committed to amending the plan to address issues identified in the review by December 2011. This work is currently underway.

## 4.7 Government policy requirements

### 4.7.1 Substantive equality

During 2010–11 Communities developed a new Substantive Equality Policy and a Language Services Policy which have been communicated to staff.

During 2011 the department undertook action research and a needs and impact assessment through its Seniors Card Centre to determine its level of responsiveness to client needs through written material, its call centre and over the counter enquiries.

The action research project gave the Seniors Card Centre management and staff a better understanding of their clients' specific needs in regards to language accessibility and other access barriers. The information gathered was used to review the Seniors Card application form. The new application form is now in use and captures additional data on ethnicity and language support needs.

### 4.7.2 Occupational safety, health and injury management

Communities is committed to providing a safe and healthy work environment for all its employees. Maintaining safety and health standards for all operations and people is a key responsibility for all managers.

The Department for Child Protection and the Department for Communities have a joint Occupational Safety and Health Committee made up of ten occupational safety and health members, six management representatives and two consultants. The committee meets regularly to discuss occupational safety and health issues, as well as ensuring health and safety compliance is being met. The occupational safety and health representatives are active in the department and utilised by both management and employees to discuss and resolve occupational safety and health issues.

Occupational safety and health compliance is carried out in liaison with the Department for Child Protection, which monitors and maintains inspection records. Occupational safety and health inspections and compliance form part of the internal audit and review schedule performed by the Department for Child Protection for Communities.

The ongoing inspection of offices has been a priority with numerous visits and inspections carried out. There has also been a concerted effort to raise the occupational safety and health profile within the department and to promote safe working habits.

### Workers Compensation key performance indicators/targets

Indicators	2010-11 Targets	2010-11 Results
Number of fatalities	Zero (0)	0
Lost time injury/disease (LTI/D) incidence	Zero (0) or 10% reduction on previous year	2
Lost time injury severity rate	Zero (0) or 10% reduction on previous year	0
Percentage of injured workers returned to work within 28 days	100%	0
Percentage of Managers trained in occupational safety, health and injury management responsibilities	Greater than or equal to 50%	0

### Employee assistance program

The Employee Assistance Program is a confidential counselling service that assists employees to overcome problems that may be causing difficulties in their work or personal lives. This 24-hour, state-wide program is a vital component of the health and safety service provided to all employees. The continued use of the service promotes a healthy workplace, reduces work stress and stress-related workers compensation claims.



# Appendix 1

## Funding to organisations

	Organisation	Grant funding	Recurrent funding	Total funding
1	Aboriginal Alcohol & Drug Service (A.A.D.S) Inc		\$58 391	\$58 391
2	Albany & Regional Volunteer Service Inc	\$1 000	\$28 315	\$29 315
3	Albany Club	\$500		\$500
4	Albany WorklinkInc	\$1 000		\$1 000
5	Albany Youth Support Association Inc	\$1 000		\$1 000
6	Anglicare WA Inc		\$131 310	\$131 310
7	Apex Australia Teenage Fashion Awards	\$5 000		\$5 000
8	Armadale Community Family Centre Inc	\$5 000	\$122 112	\$127 112
9	Armadale Noongar Corporation	\$5 000		\$5 000
10	Arts Radio Ltd (RTRFM 92.1)	\$24 500		\$24 500
11	Association of Civilian Widows of Western Australia Inc		\$2 204	\$2 204
12	Atlantis Productions Inc	\$2 850		\$2 850
13	Australia Day Council of Western Australia		\$57 080	\$57 080
14	Australian Breastfeeding Association		\$3 542	\$3 542
15	Australian Federation of Business and Professional Women Western Australian Division Inc	\$500		\$500
16	Australian Red Cross Society (WA Division)		\$209 667	\$209 667
17	Australian Trust for Conservation Volunteers	\$1 000		\$1 000
18	Barnardos Australia	\$30 000		\$30 000
19	Bayswater Family Centre Inc	\$5 000	\$38 917	\$43 917
20	Beagle Bay Women's Group Inc	\$5 000		\$5 000
21	Belmont Business Enterprise Centre Inc	\$500		\$500
22	Beverley Community Resource Centre	\$3 100		\$3 100
23	Bidyadanga Aboriginal Community La Grange Inc		\$72 245	\$72 245
24	Big Brothers Big Sisters of Perth	\$21 000		\$21 000
25	Binningup Playgroup and Occasional Care Inc		\$19 137	\$19 137
26	Birra-Li Child Care	\$5 000		\$5 000
27	Blackwood Basin Group Inc	\$500		\$500
28	Blue Sky Community Group Inc		\$83 195	\$83 195
29	Boddington Bear Occasional Child Care Centre Inc		\$12 653	\$12 653
30	Boogurlarri Community House Inc		\$123 745	\$123 745
31	Boystown	\$500	\$41 387	\$41 887
32	BPW Mandurah	\$4 100		\$4 100
33	Bremer Bay Community Resource and Visitor's Centre	\$500	\$17 010	\$17 510
34	Bridges Association Inc	\$1 000		\$1 000
35	Bridgetown Family and Community Centre Inc		\$59 115	\$59 115
36	Brockman House Inc		\$123 745	\$123 745
37	Brook View Family Centre Inc		\$38 917	\$38 917
38	Brookton Community Resource Centre	\$538		\$538
39	Broome Community Information Resource Centre and Learning Exchange		\$83 195	\$83 195
40	Brunswick District Community Association Inc	\$500		\$500
41	Bullsbrook Neighbourhood Centre Inc	\$4 000	\$31 664	\$35 664

	<b>Organisation</b>	<b>Grant funding</b>	<b>Recurrent funding</b>	<b>Total funding</b>
42	Bunbury Multicultural Group	\$2 500		\$2 500
43	Bunbury PCYC	\$20 000		\$20 000
44	Burdekin–Youth in Action	\$6 000		\$6 000
45	Business and Professional Women Australia	\$2 500		\$2 500
46	Busselton–Dunsborough Environment Centre Inc	\$1 000	\$28 104	\$29 104
47	Busselton Family Centre Inc		\$38 917	\$38 917
48	Butterfly Project	\$1 000		\$1 000
49	Canning Coalition Inc	\$4 880		\$4 880
50	Canteen–The Australian Organisation for Young People Living with Cancer	\$1 000		\$1 000
51	Carers Association of WA	\$51 000	\$560 855	\$611 855
52	Carnamah Child Care Centre Inc		\$17 010	\$17 010
53	Carnarvon Family Support Service Inc		\$47 932	\$47 932
54	Carnarvon Growers Association Inc	\$2 000		\$2 000
55	CentrecareInc		\$204 341	\$204 341
56	Child Australia	\$13 636		\$13 636
57	Child Inclusive Learning and Development Australia Inc		\$117 309	\$117 309
58	Christmas Island Neighbourhood Centre Inc– Youth Project	\$22 500	\$111 003	\$133 503
59	Citizens Advice Bureau of Western Australia Inc		\$319 201	\$319 201
60	City of Albany	\$1 584		\$1 584
61	City of Armadale	\$2 500	\$28 315	\$30 815
62	City of Bayswater	\$2 000		\$2 000
63	City of Bayswater Child Care Association Inc		\$83 195	\$83 195
64	City of Belmont	\$1 000		\$1 000
65	City of Bunbury	\$3 500		\$3 500
66	City of Canning	\$970		\$970
67	City of Cockburn	\$7 500	\$300 342	\$307 842
68	City of Fremantle	\$11 000	\$89 065	\$100 065
69	City of Geraldton–Greenough	\$1 000		\$1 000
70	City of Gosnells	\$1 000		\$1 000
71	City of Greater Geraldton		\$96 338	\$96 338
72	City of Joondalup	\$1 000		\$1 000
73	City of Melville		\$81 695	\$81 695
74	City of Nedlands	\$1 000	\$28 315	\$29 315
75	City of Perth	\$5 000		\$5 000
76	City of Rockingham	\$16 545		\$16 545
77	City of South Perth	\$1 000		\$1 000
78	City of Subiaco	\$1 000		\$1 000
79	City of Swan		\$28 315	\$28 315
80	City of Wanneroo	\$1 610	\$80 280	\$81 890
81	City Perth	\$1 000		\$1 000
82	CLAN Midland Inc		\$99 167	\$99 167
83	CLAN WA (Community Link and Network) Inc		\$643 958	\$643 958
84	Collie Family Centre	\$970		\$970

	<b>Organisation</b>	<b>Grant funding</b>	<b>Recurrent funding</b>	<b>Total funding</b>
85	Collie Family Centre Inc	\$500	\$39 970	\$40 470
86	Collie Junior Country Music Club	\$5 000		\$5 000
87	CommunicareInc		\$129 708	\$129 708
88	Community Home Care Inc	\$500		\$500
89	Community Living Association	\$5 000		\$5 000
90	ConnectGroups–Support Groups Association WA Inc	\$5 000	\$237 852	\$242 852
91	Council on the Ageing (WA) Inc	\$35 484		\$35 484
92	Country Music Club of Boyup Brook WA Inc	\$5 000		\$5 000
93	Cultural Infusion Ltd.	\$55 000		\$55 000
94	Cystic Fibrosis Association of Western Australia	\$500		\$500
95	DADAA Inc	\$23 500		\$23 500
96	Dardanup Community Centre Inc		\$17 010	\$17 010
97	Denmark Dragon Boat Club Inc	\$500		\$500
98	Denmark Occasional Day Care Centre Inc		\$17 010	\$17 010
99	Djarindjin Aboriginal Corporation Inc		\$83 939	\$83 939
100	Dongara Denison Lions Club	\$2 500		\$2 500
101	Duncraig Child Care Centre	\$5 000		\$5 000
102	East Victoria Park Family Centre Inc	\$5 000	\$38 917	\$43 917
103	Eastern Goldfields YMCA	\$3 779	\$27 592	\$31 371
104	Eastgate Christian Centre Inc	\$500		\$500
105	Eaton Combined Playgroup Inc		\$38 917	\$38 917
106	Edith Cowan University–Joondalup	\$5 000		\$5 000
107	Ellenbrook Community Youth Performance Group Inc	\$1 000		\$1 000
108	EscareInc	\$500	\$123 066	\$123 566
109	Ethnic Communities Council of WA Inc	\$500		\$500
110	Fairbridge Western Australia Inc		\$27 592	\$27 592
111	Family Day Care WA Inc	\$60 000		\$60 000
112	Federation of Western Australian Bushwalkers Inc	\$630		\$630
113	Fluffy Ducklings Day Care Inc		\$17 010	\$17 010
114	Foodbank	\$1 000 000		\$1 000 000
115	Foothills Information & Referral Service Inc		\$35 850	\$35 850
116	Forest Lakes Thornlie Family Centre Inc		\$38 917	\$38 917
117	Frank Konecny Community Centre Inc	\$2 800	\$98 032	\$100 832
118	Fremantle Headspace	\$1 000		\$1 000
119	Fremantle Multicultural Centre Inc	\$1 000		\$1 000
120	Fremantle Police and Community Youth Centre	\$1 000		\$1 000
121	Gascoyne Growers Market Inc	\$5 000		\$5 000
122	GawoolengYawoodeng Aboriginal Corporation		\$67 296	\$67 296
123	Geraldton Greenough Youth Advisory Council	\$3 000		\$3 000
124	Gidgegannup Recreation Club Inc	\$1 000		\$1 000
125	Giggle Pots Day Care Inc		\$8 436	\$8 436
126	Gingin Bowling Club Inc	\$1 000		\$1 000
127	Golden Mile Community House Inc	\$5 000	\$123 745	\$128 745
128	Gosnells Women's Health Service	\$500		\$500
129	Gowrie Community Services (WA) Inc		\$162 406	\$162 406



	<b>Organisation</b>	<b>Grant funding</b>	<b>Recurrent funding</b>	<b>Total funding</b>
130	GP Down South	\$18 830		\$18 830
131	Granny Glasgow Association Inc	\$85 000		\$85 000
132	Greenfields Family Centre Inc		\$38 917	\$38 917
133	Guides Western Australia Inc		\$237 977	\$237 977
134	Harvey Community Radio	\$4 980		\$4 980
135	Harvey Community Resource Centre	\$500		\$500
136	Harvey Health & Community Services Group Inc		\$42 205	\$42 205
137	Harvey Occasional Child Care Centre Inc		\$25 516	\$25 516
138	Harvey recreation and Cultural Centre Inc	\$2 000		\$2 000
139	Headspace Kimberley	\$1 000		\$1 000
140	Henri Nouwen House Inc	\$50 000		\$50 000
141	High Wycombe Family Centre	\$5 000		\$5 000
142	High Wycombe Out of School Care Centre Inc		\$38 917	\$38 917
143	Hudson Road Family Centre Inc		\$38 917	\$38 917
144	Hyden Occasional Child Care Association Inc		\$17 223	\$17 223
145	International Early Learning Centre	\$5 000		\$5 000
146	Intown Centre	\$2 500		\$2 500
147	Investing in Our Youth Inc	\$25 000		\$25 000
148	Ishar Multicultural Women's Health Centre	\$5 500		\$5 500
149	JarlmadangahBurru Aboriginal Corporation		\$52 416	\$52 416
150	Jerramungup Occasional Child Care Association Inc		\$25 516	\$25 516
151	Jobs South West Inc	\$1 000		\$1 000
152	Joondalup Family Centre Inc		\$38 917	\$38 917
153	Kaarta-Moorda Aboriginal Corporation	\$500		\$500
154	Kalbarri Occasional Child Care Inc		\$17 010	\$17 010
155	Kalgoorlie Boulder Volunteer Centre Inc		\$28 315	\$28 315
156	Karalundi Aboriginal Education Community Inc	\$400		\$400
157	Karingal Neighbourhood Centre Inc		\$83 195	\$83 195
158	Karingal Neighbourhood Centre Inc	\$500		\$500
159	Karratha Family Centre Inc		\$46 700	\$46 700
160	Katanning Community Child Care Centre Inc		\$44 652	\$44 652
161	Kingfisher Park Family Centre Inc		\$38 917	\$38 917
162	Kojonup Occasional Care Centre Inc		\$42 526	\$42 526
163	Koorda Community Resource Centre	\$3 950		\$3 950
164	Koya Aboriginal Corporation	\$4 950		\$4 950
165	KulungahMyah Family Centre Inc		\$38 917	\$38 917
166	Kununurra Neighbourhood House Inc		\$83 296	\$83 296
167	Kurungal Council Inc		\$42 891	\$42 891
168	Kwinana Community Arts Centre Inc	\$1 000		\$1 000
169	Lake Grace Community Resource Centre	\$5 000		\$5 000
170	Langford Aboriginal Association Inc	\$1 000		\$1 000
171	Leeuwin Ocean Adventure Foundation		\$200 000	\$200 000
172	Legacy Fund of Fremantle Inc	\$2 500		\$2 500
173	Lifeline WA–Paid by Resources	\$1 819		\$1 819
174	LinkwestInc		\$189 598	\$189 598

	<b>Organisation</b>	<b>Grant funding</b>	<b>Recurrent funding</b>	<b>Total funding</b>
175	Lions Club of Donnybrook	\$5 000		\$5 000
176	Little Jitters Occasional Child Care Inc		\$35 084	\$35 084
177	Living Stone Foundation Inc		\$210 170	\$210 170
178	Local Information Network Karratha Inc		\$79 888	\$79 888
179	Lot 208 Youth Inc	\$5 500		\$5 500
180	Manjimup Family Centre Inc		\$123 745	\$123 745
181	Mara Art Aboriginal Corporation	\$5 000		\$5 000
182	Marangaroo Family Centre Inc		\$38 917	\$38 917
183	Margaret River Arts Council Inc	\$500		\$500
184	Marmion Child Care Centre	\$5 000		\$5 000
185	MarraWorraWorra Aboriginal Corporation		\$25 036	\$25 036
186	Mature Adults Learning Association Inc	\$10 000		\$10 000
187	Medina Residents Group Inc	\$500		\$500
188	Meerilinga Young Children's Foundation Inc	\$10 950	\$697 776	\$708 726
189	Mercy Community Services Inc		\$111 194	\$111 194
190	Merredin & Districts Child Care	\$5 000		\$5 000
191	Metropolitan Migrant Resource Centre Inc	\$900	\$152 051	\$152 951
192	Midwest Show and Shine Inc	\$5 000		\$5 000
193	Milligan: Community Learning and Resource Centre Inc		\$123 745	\$123 745
194	Mission Australia	\$100 000		\$100 000
195	Moora YouthCARE	\$1 220		\$1 220
196	MoorditchGurlongga Association Inc		\$131 310	\$131 310
197	Mums In Biz Inc	\$1 450		\$1 450
198	Mundarda Child Care Centre	\$5 000		\$5 000
199	Nannup Community Resource Centre Inc		\$28 315	\$28 315
200	Nannup Occasional Child Care Association Inc		\$18 980	\$18 980
201	Nannup Volunteer Resource Centre	\$700		\$700
202	Naomi Chandler-Wilson	\$1 000		\$1 000
203	Naremben Numbats Occasional Child Care Association Inc		\$17 010	\$17 010
204	Narrogin Youth and Family Worker Project (with Department of Sport and Recreation)	\$15 000		\$15 000
205	Network warren Blackwood	\$900		\$900
206	Newman Child Care Centre	\$5 000		\$5 000
207	Newman Neighbourhood Centre Inc		\$92 901	\$92 901
208	Ngala Community Services		\$2 018 039	\$2 018 039
209	Ngunga Group Women's Aboriginal Corporation		\$142 135	\$142 135
210	Nintirri Centre Inc		\$71 544	\$71 544
211	Noah's Ark Toy Library & Resource Centre Inc		\$2 091	\$2 091
212	Noranda Child Care	\$5 000		\$5 000
213	North East Farming Futures Group Inc	\$500		\$500
214	Northam Army Camp Heritage Association Inc	\$1 000		\$1 000
215	Northcliffe Family Centre Inc		\$38 917	\$38 917
216	Northcliffe Youth Totally Rock On	\$5 000		\$5 000
217	Northern Suburbs Community Legal Centre Inc	\$3 000	\$181 219	\$184 219
218	Older women's Network (W.A) Inc	\$500		\$500



	<b>Organisation</b>	<b>Grant funding</b>	<b>Recurrent funding</b>	<b>Total funding</b>
219	Onslow Occasional Child Care Association Inc		\$18 453	\$18 453
220	Ord Valley Events Inc	\$2 575		\$2 575
221	OutcareInc		\$30 831	\$30 831
222	Padbury Education and Child Care Centre	\$74 500		\$74 500
223	Pandanus Park Aboriginal Corporation		\$52 416	\$52 416
224	Parents Without Partners (WA) Inc		\$59 851	\$59 851
225	Patricia Giles Centre Inc		\$131 310	\$131 310
226	PaupiyalaTjarutja Aboriginal Corporation	\$2 250		\$2 250
227	PCYC–Fremantle auspice for Act Out Theatre Transformation	\$4 990		\$4 990
228	Peel Community Development Group Inc	\$5 000		\$5 000
229	Peel Volunteer Referral Agency Inc	\$10 500	\$28 315	\$38 815
230	Perth Basketball Association Inc	\$1 000		\$1 000
231	Playgroup WA Inc		\$156 527	\$156 527
232	Propel Youth Arts Inc	\$60 000		\$60 000
233	Rainbow Coast Neighbourhood Centre Inc	\$500	\$83 843	\$84 343
234	Ravensthorpe District Art Group	\$500		\$500
235	Regional Development Australia wheatbeltInc	\$7 646		\$7 646
236	Roberta Jull Community Care Association Inc		\$83 195	\$83 195
237	Roberta Jull Family Day Care Association Inc		\$26 529	\$26 529
238	Roleystone Neighbourhood Family Centre Inc		\$70 687	\$70 687
239	Rostrata Family Centre Inc	\$10 000	\$38 917	\$48 917
240	Royal Life Saving Society of WA Inc	\$2 500		\$2 500
241	Ruah Community Services	\$25 000		\$25 000
242	Russian Ethnic Community and Youth Development Association 'Rusichi: Inc'	\$5 000		\$5 000
243	Saints Care Limited		\$38 916	\$38 916
244	Salisbury Child Care	\$5 000		\$5 000
245	Salvation Army (WA) Property Trust		\$157 508	\$157 508
246	Sandalwood Family Centre Inc		\$38 917	\$38 917
247	Save the Children for Warringah just chillin (with Department for Child Protection)	\$62 000		\$62 000
248	Seen and Heard	\$955		\$955
249	Seniors' Recreation Council of Western Australia Inc		\$50 000	\$50 000
250	Serpentine Jarrahdale Shire	\$500		\$500
251	Sevenoaks Senior College	\$5 000		\$5 000
252	Shire of Ashburton	\$3 930		\$3 930
253	Shire of Ashburton–Onslow	\$1 000		\$1 000
254	Shire of Augusta Margaret River	\$7 230		\$7 230
255	Shire of Boddington	\$14 815		\$14 815
256	Shire of Bruce Rock	\$895		\$895
257	Shire of Busselton	\$5 000		\$5 000
258	Shire of Capel	\$2 428		\$2 428
259	Shire of Carnarvon	\$2 000		\$2 000
260	Shire of Chittering	\$4 320		\$4 320

	<b>Organisation</b>	<b>Grant funding</b>	<b>Recurrent funding</b>	<b>Total funding</b>
261	Shire of Coorow	\$1 000		\$1 000
262	Shire of Corrigin	\$1 600		\$1 600
263	Shire of Denmark	\$2 900		\$2 900
264	Shire of Donnybrook-Balingup	\$1 000		\$1 000
265	Shire of Dowerin	\$1 000		\$1 000
266	Shire of Dundas	\$1 000		\$1 000
267	Shire of Esperance	\$1 000	\$28 315	\$29 315
268	Shire of Goomalling	\$1 000		\$1 000
269	Shire of Katanning	\$8 000		\$8 000
270	Shire of Kondinin	\$500		\$500
271	Shire of Lake Grace	\$8 925		\$8 925
272	Shire of Manjimup	\$17 481		\$17 481
273	Shire of Merredin	\$2 000		\$2 000
274	Shire of Moora	\$2 500		\$2 500
275	Shire of Morawa	\$5 981		\$5 981
276	Shire of Mount Magnet	\$6 400		\$6 400
277	Shire of Mt Marshall		\$32 934	\$32 934
278	Shire of Murray	\$2 000		\$2 000
279	Shire of Nannup	\$11 500		\$11 500
280	Shire of Narembeen	\$760		\$760
281	Shire of Northam	\$2 350		\$2 350
282	Shire of Pingelly	\$3 000		\$3 000
283	Shire of Plantagenet	\$1 000		\$1 000
284	Shire of Quairading	\$1 500	\$8 436	\$9 936
285	Shire of Tammin	\$1 000		\$1 000
286	Shire of Toodyay	\$1 766		\$1 766
287	Shire of Wagin	\$8 125		\$8 125
288	Shire of Wandering	\$1 000		\$1 000
289	Shire of Waroona	\$1 700		\$1 700
290	Shire of West Arthur	\$8 125		\$8 125
291	Shire of Williams	\$9 125		\$9 125
292	Shire of Wyndham East Kimberley	\$1 000		\$1 000
293	Shire of Wongan-Ballidu	\$500		\$500
294	'Social Lights' Young Carers Advisory Committee	\$5 000		\$5 000
295	Solid Women Aboriginal Corporation	\$500		\$500
296	Soroptimist International of Carnarvon Inc	\$500		\$500
297	South Coastal Women's Health Service Association Inc (SCHWAS)	\$500		\$500
298	South Lake Ottey Family and Neighbourhood Centre		\$122 112	\$122 112
299	South West women's Health and Information Centre	\$5 500		\$5 500
300	SouthcareInc		\$51 566	\$51 566
301	Southern AgcareInc		\$55 365	\$55 365
302	SSJG Ministries Inc	\$500		\$500
303	Sudbury Community House Association		\$123 745	\$123 745
304	Swan City Youth Service Inc	\$1 000		\$1 000



Organisation	Grant funding	Recurrent funding	Total funding
305 The Bethanie Group Inc	\$5 000		\$5 000
306 The Boodie Rats (Mukinbudin Occasional Care) Inc		\$6 379	\$6 379
307 The Boy's Brigade Western Australia		\$27 592	\$27 592
308 The Centre for Cerebral Palsy	\$500		\$500
309 The Christians Disciples of Christ Association (Adoration Ministry) Inc	\$1 000		\$1 000
310 The Churches Commission on Education Inc		\$68 979	\$68 979
311 The Compassionate Friends Mandurah Inc	\$5 000		\$5 000
312 The Duke of Edinburgh's Award (WA Division)		\$71 393	\$71 393
313 The Dungeon Youth Centre Inc	\$800		\$800
314 The Federation of Western Australian Police and Community Youth Centres Inc	\$1 000		\$1 000
315 The Federation of Western Australian Police and Community Youth Centres Inc Geraldton	\$1 000		\$1 000
316 The Girls' Brigade WA	\$500	\$27 592	\$28 092
317 The Great Southern Factor Inc	\$1 000		\$1 000
318 The Halo Leadership Development Agency Inc	\$5 000		\$5 000
319 The Northam Heritage Forum Inc	\$1 000		\$1 000
320 The Partners of Veterans Association of WA Inc	\$5 000		\$5 000
321 The Roman Catholic Bishop of Geraldton Centacare Family Services		\$34 165	\$34 165
322 The Salvation Army, Crossroads West	\$1 000		\$1 000
323 The Scout Association of Australia-WA Branch		\$237 977	\$237 977
324 The Smith Family	\$77 256		\$77 256
325 The Spiers Centre Inc		\$83 195	\$83 195
326 The Young Men' Christian Association of Perth (YMCA Perth Inc )	\$960		\$960
327 Three Springs Community Action Group	\$800		\$800
328 Town of Bassendean	\$2 000		\$2 000
329 Town of Claremont	\$1 000		\$1 000
330 Town of Kwinana	\$2 000		\$2 000
331 Town of Mosman Park	\$1 000		\$1 000
332 Town of Narrogin	\$1 000		\$1 000
333 Town of Vincent	\$300		\$300
334 Treehouse Child Care Centre	\$5 000		\$5 000
335 UnitingCare West	\$1 000		\$1 000
336 University of Western Australia	\$500		\$500
337 Vibe Australia-Vibe Alive: Kalgoorlie	\$5 000		\$5 000
338 Volunteer Centre Of Western Australia Inc	\$9 000	\$421 418	\$430 418
339 Volunteer Resource Centre Manjimup Inc	\$1 000	\$27 135	\$28 135
340 Volunteer South West Inc	\$1 000	\$28 315	\$29 315
341 Wagin Youth Centre	\$1 000		\$1 000
342 Waikiki Community & Family Centre Inc		\$38 917	\$38 917
343 Walgenup Aboriginal Corporation	\$14 000		\$14 000
344 Wanslea Family Services Inc	\$25 000	\$230 950	\$255 950



Organisation	Grant funding	Recurrent funding	Total funding
345 Waratah Christian Community Inc		\$37 483	\$37 483
346 Warnbro Community and Family Centre Inc	\$10 000	\$37 483	\$47 483
347 Waroona Community Resource Centre Inc		\$53 251	\$53 251
348 Wellstead Community Resource Centre	\$500		\$500
349 West Arthur Community Resource Centre Inc	\$400		\$400
350 West Stirling Neighbourhood House Inc		\$59 115	\$59 115
351 Westerly Family Centre Inc	\$25 000	\$38 917	\$63 917
352 Western Australian Association for Mental Health	\$25 000		\$25 000
353 Western Australian Council of Social Service Inc		\$496 899	\$496 899
354 Western Australian Family Violence Prevention Legal Service Aboriginal corporation (Broome)	\$500		\$500
355 Western Australian Family Violence Prevention Legal Service Aboriginal Corporation (Carnarvon)	\$500		\$500
356 Western Australian Youth Theatre Company (WITCO)	\$1 000		\$1 000
357 Westonia Community Resource Centre	\$6 000		\$6 000
358 WheatbeltAgcare Community Support Services Inc	\$2 500		\$2 500
359 Wheelchairs for Kids Inc	\$1 000		\$1 000
360 Whitford Family Centre Inc		\$38 917	\$38 917
361 Wickepin Community Resource Centre Inc		\$28 315	\$28 315
362 Wickepin District Resource and TelecentreInc	\$1 000		\$1 000
363 Wickepin District Resource and TelecentreInc	\$1 250		\$1 250
364 Wirra-Birra Child Care Centre	\$5 000		\$5 000
365 Wirrimanu Aboriginal Corporation	\$2 500		\$2 500
366 Women's Health Resource Centre Inc	\$500		\$500
367 WOMEN'S Healthworks–Health Education and Resource Centre Inc	\$23 821		\$23 821
368 Woodlupine Family Centre Inc		\$38 917	\$38 917
369 Workplace Training and Employment Services Inc	\$5 000		\$5 000
370 Wyndham Family Support Inc		\$59 013	\$59 013
371 Yaandina Family Centre Inc		\$128 182	\$128 182
372 Yamatji Family Violence Prevention Legal Service	\$500		\$500
373 Yangebup Family Centre Inc	\$10 000	\$58 054	\$68 054
374 Yarloop Workshops Inc	\$1 000		\$1 000
375 YawoorroongMiriuwungGajerrongYirrgebNoongDawang Aboriginal Corporation	\$500		\$500
376 Yilgarn Occasional Child Care Centre Inc		\$19 137	\$19 137
377 YMCA of Perth	\$46 000		\$46 000
378 Young UNIFEM Australia Perth Committee	\$500		\$500
379 Youth Affairs Council of WA	\$5 000	\$179 345	\$184 345
380 Youth Focus Inc		\$214 179	\$214 179
381 Youth Futures WA Inc	\$1 000		\$1 000
382 Zonta Club of Perth Northern Suburbs Inc	\$500		\$500
<b>Grand Total ('000)</b>	<b>\$2 796</b>	<b>\$15 727</b>	<b>\$18 523</b>

# Appendix 2

## Seniors Ministerial Advisory Group

### Terms of reference

- to provide seniors and their representative bodies an avenue to directly express their ideas and concerns to the Minister for Seniors
- to consult regularly with relevant community organisations and individuals on matters relevant to seniors
- to provide advice on government policies and programs relevant to seniors
- to provide advice on matters relevant to seniors' interests referred by the Minister or raised as a result of community consultation.

### Membership

Ms June van de Klashorst JP (Chair)  
Mrs Joy Jeffes OAM BA JP  
Ms Bettine Heathcote  
Ms June McDonald  
Mr Tom Rollo  
Ms Margaret Thomas  
Ms Ruth Kershaw  
Mr John Slattery  
Cr Helen Attrill  
Mr Peter Kennedy

## Cadets WA Reference Group

### Terms of reference

- to foster and promote the objectives of the Cadets WA program
- to ensure a high level of coordination and cooperation between the host organisations involved in the program
- to provide strategic advice on policy issues relating to the promotion and development of the program
- to ensure the needs of participating host agencies are met within the objectives and framework of the program
- to encourage the development of cadet training and related activities in the state.

### Membership

Mr Ray Peters (Chair)  
Ms Hannah Hampson  
Ms Bernadette Foster  
Sergeant Rick Veaney  
Ms Barbara Ball  
Ms Alexandra Treweek  
Ms Renee Scully  
Lieutenant Commander Mike Vasey ANC  
Lieutenant Colonel (AAC) Bob Barber  
Squadron Leader (AAFC) Rob Caldera  
Mr Damian Wallis  
Mr Kevin Lange  
Associate Professor Robert Somerville AM  
Mr Geoff Hurren

## Carers Advisory Council

### Terms of reference

- to report annually on:
  - the performance by reporting organisations of their obligations under the *Carers Recognition Act 2004*
  - compliance or non-compliance by reporting organisations with the Act and
  - compliance or non-compliance by reporting organisations with the Carers Charter
- to work to advance the interests of carers and promote compliance by applicable organisations with the Carers Charter
- to make recommendations to the Minister on fostering compliance by applicable organisations with the Carers Charter
- to secure the views of carers on issues relating to their caring role and provide ongoing advice to the Minister on matters relating to carers
- to provide information and support to the applicable organisations to assist them to comply with the Carers Charter
- to ensure that all carers groups are represented, including younger carers, Indigenous and culturally and linguistically diverse carers and carers from rural and remote areas
- to report to the Minister for Seniors and Volunteering.

### Membership

Ms Ellen Walker (Chair)  
Mr Mary Deschamp  
Mr Charlie Rook  
Ms Melissa Webb  
Ms Kristine McConnell  
Mr Greg Mahney  
Ms Lydia Gallant



## Women's Advisory Council

### Terms of reference

- to provide an avenue to directly express ideas and concerns to the Minister for Women's Interests
- to consult regularly with relevant women's organisations and individuals on matters pertaining to women
- to provide advice on government policies and programs relevant to women
- to monitor the impact that relevant government policies, programs and changes implemented have on women
- to provide advice on matters referred by the Minister or raised as a result of community consultation.

### Membership

Ms Maria Saraceni (Chair)  
Ms Agnes Vacca  
Ms Penelope Northcott  
Ms Amanda Lovitt  
Professor Lesley Cala  
Mrs Pat Twiss  
Ms Annette Chivers  
Ms Ann Deanus  
Ms Helen McNeair  
Ms Lily Chen  
Councillor Julie Brown  
Ms Cheryl Thomas  
Ms Holly Ransom

# Contact us

## Department for Communities

Gordon Stephenson House  
140 William Street  
Perth WA 6000

(Entry is from lifts in the arcade off the Murray St Mall)

t: (08) 6551 8700

f: (08) 6551 8556

e: [info@communities.wa.gov.au](mailto:info@communities.wa.gov.au)

w: [www.communities.wa.gov.au](http://www.communities.wa.gov.au)

National Relay Service TTY: 13 3677

(for people with hearing and/or voice impairment)

## Women's Information Service

t: (08) 6551 8700 (metro)

Freecall: 1800 199 174 (country)

## Child Care Licensing and Standards Unit

t: (08) 6210 3333

Freecall: 1800 199 383 (country)

Level 1, 111 Wellington Street, East Perth WA 6004

## Parenting WA Line

Freecall: 1800 654 432

## WA Seniors Card Centre

t: (08) 6551 8800 (metro)

Freecall: 1800 671 233 (country)

Level 2, 140 William Street, Perth WA 6000

(Entry is from lifts in the arcade off the Murray St Mall)

## Seniors Telephone Information Service

t: (08) 6551 8855 (metro)

Freecall: 1800 671 233 (country)

This publication is available on request in other formats to assist people with special needs.