



THIRTY-NINTH PARLIAMENT

REPORT 54
STANDING COMMITTEE ON ESTIMATES AND
FINANCIAL OPERATIONS
2014–15 ANNUAL REPORT HEARINGS:
SITTING SCHEDULE

Presented by Hon Ken Travers MLC (Chair)

September 2015

STANDING COMMITTEE ON ESTIMATES AND FINANCIAL OPERATIONS

Date first appointed:

30 June 2005

Terms of Reference:

The following is an extract from Schedule 1 of the Legislative Council Standing Orders:

“3. Standing Committee on Estimates and Financial Operations

3.1 An *Estimates and Financial Operations Committee* is established.

3.2 The Committee consists of 5 Members, 3 of whom shall be non-government Members.

3.3 The functions of the Committee are to –

(a) consider and report on –

(i) the estimates of expenditure laid before the Council each year;

(ii) any matter relating to the financial administration of the State; and

(iii) any bill or other matter relating to the foregoing functions referred by the Council; and

(b) consult regularly with the Auditor General.”

Members as at the time of this inquiry:

Hon Ken Travers MLC (Chair)

Hon Peter Katsambanis MLC (Deputy Chair)

Hon Liz Behjat MLC

Hon Alanna Clohesy MLC

Hon Rick Mazza MLC

Staff as at the time of this inquiry:

Michael Ryan (Advisory Officer)

Andrew Hawkes (Advisory Officer)

Mark Warner (Committee Clerk)

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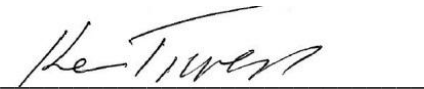
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REPORT OF THE STANDING COMMITTEE ON ESTIMATES AND FINANCIAL OPERATIONS

REPORT 54: 2014–15 ANNUAL REPORT HEARINGS: SITTING SCHEDULE

1 TIMETABLE FOR THE 2014–15 ANNUAL REPORT HEARINGS

- 1.1 The Standing Committee on Estimates and Financial Operations will conduct Annual Report hearings from **Monday, 7 December 2015 to Thursday, 10 December 2015** inclusive.
- 1.2 The Committee has not yet determined which departments/agencies will be invited to attend the hearings. The Committee will report to the Legislative Council when these details are finalised.
- 1.3 Members of the Legislative Council are invited to submit questions prior to hearings to Committee staff by **noon, Monday, 12 October 2015**. Questions may be submitted regarding any department/agency.
- 1.4 The procedure for Members of the Legislative Council who are not Members of this Committee providing questions prior to hearings is:
 - Questions must clearly identify:
 - the name of the Member asking the question; and
 - the correct name of the department/agency required to answer the question.
 - Member questions prior to hearings must comply with the format set out in Appendix 1.
 - Each Member may provide a maximum of two pages of questions to each department/agency.
 - Questions must be provided by e-mail to lcefoc@parliament.wa.gov.au.
- 1.5 The Committee will request that answers from departments/agencies be returned to Committee staff by **noon, Monday, 9 November 2015**. The Committee expects to make these answers public no later than the week commencing 30 November 2015.
- 1.6 The Committee welcomes Member participation in its Annual Report hearings.



Hon Ken Travers MLC
Chair

17 September 2015

APPENDIX 1

FORMAT FOR QUESTIONS PRIOR TO HEARING

ESTIMATES AND FINANCIAL OPERATIONS COMMITTEE

QUESTIONS PRIOR TO HEARING

Members must follow this format when asking questions prior to hearing.

Department of [insert name of department/agency]

Hon [insert Member's name] asked:

1) [Insert question 1]

[If a question has a number of parts]

a) [Insert first part of question]

i) [Insert any sub questions]

ii) [etc.]

iii) [etc.]

b) [Insert second part of question etc.]

i) [Insert any sub questions]

ii) [etc.]

iii) [etc.]

[etc.]

2) [Insert question 2]

3) [Insert question 3]

[etc.]

Style requirements

- *Font type – Times New Roman*
- *Font size - 12*
- *Margins - 2.5cm left and right margins*

A maximum of two pages of questions